

Banner Pole Application

Applicant details	
Community group:	
Contact person:	
Postal address:	
Phone:	
Email:	

Event details	
Name:	
Location:	
Date:	

Booking dates			
Banner poles can only be booked for a maximum period of two weeks immediately prior to your event, from Tuesday to Monday.			
Start date (Tuesday)		End date (Monday)	

Banner pole locations			Please deliver to
Which poles do you wish to book?			
<input type="checkbox"/>	Kilcoy 1A	Intersection of William Street and Mary Street, Kilcoy – East	Kilcoy Customer Service Centre, Kennedy Street
<input type="checkbox"/>	Kilcoy 1B	Intersection of William Street and Mary Street, Kilcoy – West	
<input type="checkbox"/>	Esk	Intersection of Brisbane Valley Highway and Redbank Street, Esk	Esk Visitor Information Centre, Ipswich Street
<input type="checkbox"/>	Toogoolawah	Brisbane Valley Highway, Toogoolawah	
<input type="checkbox"/>	Lowood	Intersection of Main Street and Peace Street, Lowood	Lowood Customer Service Centre, Michel Street

Banner details
Provide a description and wording on signs. No commercial advertising permitted. Attach image if available.

Banner Pole Application

Booking details

We recommend the maximum booking period of two weeks is immediately prior to your event. Bookings are from Tuesday to Monday. Should the booking no longer be required, you must notify Council of the cancellation to allow other community groups to book poles.

Drop-off:

- ✓ By Friday the week before your booking to the location nominated on the form.
- ✓ Attach contact details to each banner.

Pick-up:

- ✓ Council will remove banners at the end of your booking and let you know when they are ready for collection.
- ✓ Collect from the same location where your banner was dropped off.
- ✓ Collection within five days is required. Failure to collect banners may impact future booking requests.

Specifications

Banners must be made from quality material. You must ensure the size of your banner is appropriate to the location being booked. Refer to conditions Clause 6 below and pole dimensions on page three.

- ✓ Banner width does not exceed the distance between each pole.
- ✓ Banner height allows sufficient line of sight and clearance for pedestrians.
- ✓ Banner has sufficient eyelets and tying points to secure it to the poles.
- ✓ Large banners require wind holes. A banner is like a sail in the wind and can generate huge pressure and tension on fixtures and fittings.

Kilcoy locations:

- ✓ Maximum banner size for these poles is 3m wide x 1.5m high.
- ✓ Banners need a hook attached to a good quality (5mm) nylon rope so they can connect to the chain provided.

Terms and conditions

1. Applicants must submit a Banner Pole Booking Application form and return it to Somerset Regional Council (Council) for consideration and approval.
2. Banner poles are available to clubs, community groups and charities in the Somerset region. Commercial advertising is not permitted.
3. Council banners have priority over other applicants.
4. Council may accept, deny or cancel an application or booking at its discretion.
5. Council reserves the right to reject banners that are not in good condition, not supplied with suitable tie points, not supplied with good quality or sufficient nylon rope or attachment points, or do not comply with the above requirements.
6. Council does not accept any responsibility for banners that are damaged once they have been installed. Damaged banners will be removed by Council as soon as possible and the applicant will be notified.
7. Council may vary these terms and conditions of use at any time at its absolute discretion.
8. Applicants should also refer to Subordinate Local law No. 1.4 (Installation of Advertising Devices) Community Organisation Sign, which is able to be accessed on Council's website for further information.

Applicant's agreement

I consent to the information contained in this application being disclosed to Somerset Regional Council for the purpose of assessing, administering and monitoring the organisation's current and future banner pole booking applications. I/We hereby apply to book one or more banner poles in the region provided by Somerset Regional Council to promote our community event. I/We confirm the details provided are correct and agree to fully comply with Somerset Regional Council's terms and conditions of use.

Applicant's signature

Date

Application received

Date

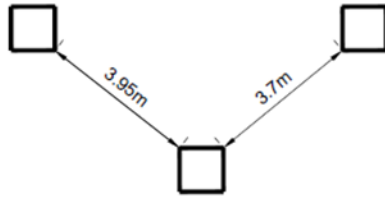
SRC use only

Return completed form to Somerset Regional Council, PO Box 117, Esk QLD 4312 Email: mail@somerset.qld.gov.au

Banner Pole Application

BANNER POLE DIMENSIONS

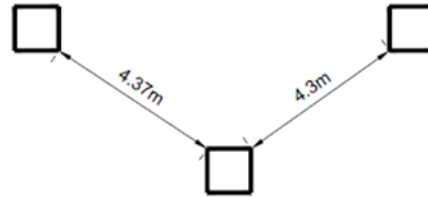
DISTANCE FROM TOP ROPE LOOP
TO BOTTOM ROPE LOOP = 2.1m



POST HEIGHT = 4.1m

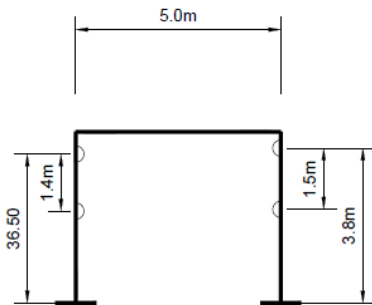
KILCOY
(IN TOWN)

DISTANCE FROM TOP ROPE LOOP
TO BOTTOM ROPE LOOP = 2.15m

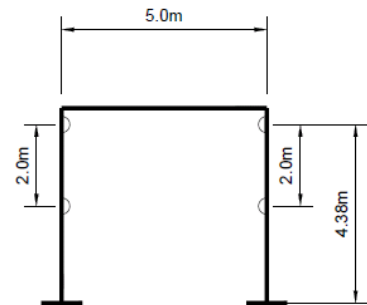


POST HEIGHT = 4.1m

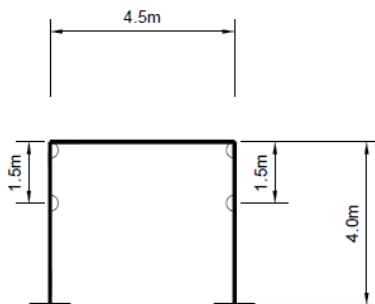
KILCOY
(SHOWGROUNDS)



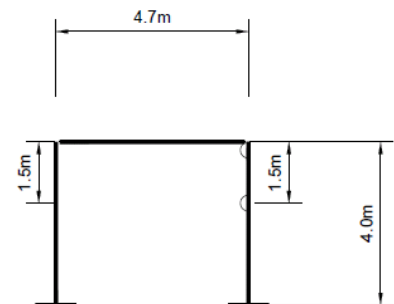
ESK



TOOGOLAWAH



LOWOOD 1



LOWOOD 2