

# LOCAL SUPPLIER REGISTER

## What is the Local Supplier Register?

Somerset Regional Council maintains an internal register of local suppliers who would like to be given the opportunity to quote for the supply of specified goods and services.

## Who can be included on the register?

A local supplier is a supplier with a permanent workplace located in the Somerset Regional Council boundary.

## How does it work?

Once you submit an application for your business to be listed on the register, your details will be stored on a confidential database, provided your business is eligible. Council will then request a quote from your business for the supply of specified goods and services.

## What else do I need to know about the register?

Quotation requests will be sent by email from Council. Inclusion on the Local Supplier Register does not guarantee that a contract will be entered into by Council. Determination of suppliers is in accordance with Council's Procurement Policy.

## How do I get my business listed?

Visit [www.somerset.qld.gov.au](http://www.somerset.qld.gov.au) and fill out the form under the Local Supplier Register tab.

Alternatively phone Council on (07) 5424 4000 and request for a form to be mailed or faxed.

To have your details added to the Local Supplier Register you must include a valid email address and identify what goods or services your business can supply.



SUPPORTING **LOCAL** BUSINESS

Phone (07) 5424 4000 | [www.somerset.qld.gov.au](http://www.somerset.qld.gov.au)



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# Council purchases various items and services throughout the year, including:

Plumbing supplies

Hardware supplies

Concrete pipes and lintels

Steel

Landscaping supplies

Herbicides

Cleaning supplies

Courier services

Building maintenance

Locksmiths

Sign writing

Stationery

IT Software

Outdoor power equipment

Human resources and training

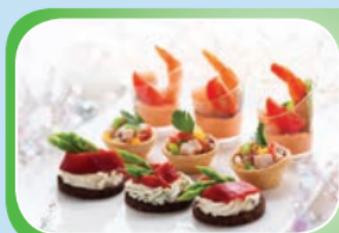
Waste removal, and more.

Transport

Catering

Entertainment

Hospitality and more.



**If you own a business in Somerset,  
list it on the Local Supplier Register.**

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