AGENDA
ORDINARY COUNCIL MEETING

Somerset
REGIONAL COUNCIL

Date:	Wednesday, 21 February 2024
Time:	9am
Venue:	*Simeon Lord Room* *Esk Library Building* *19 Heap Street* *Esk*

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PLANNING

SOMERSET REGIONAL COUNCIL - OFFICER'S REPORT

To:	Andrew Johnson, Chief Executive Officer
From:	Mark Westaway, Senior Planner
Director:	Luke Hannan, Director of Planning and Development
Date:	13 February 2024
Subject:	Development Application No. 23624 Development Application for a Development Permit for: Reconfiguring a Lot - Subdivision (two lots into three lots plus access easements) and Material change of use - Short-Term Accommodation (motel - 20 rooms), Hotel (two cabins), Dwelling House/Short-Term Accommodation and Car Park Extensions.
File No:	DA23624 Action Officer: SP-MW
Assessment No:	80312-00000-000 and 80313-10000-000

1.0 APPLICATION SUMMARY

Property details

Location:	9 -11 and 13 William Street, Kilcoy
Real property description:	Lot 1 SP306918 and Lot 8 RP864209
Site area:	0.7407 hectares
Current land use:	Exchange Hotel, Ray White, Kilcoy Caravan Park
Easements/encumbrances:	Nil identified

South East Queensland Regional Plan 2017

Land use category:	Urban footprint

Planning scheme details

Planning scheme	Somerset Region Planning Scheme (Version 4)
Zone:	Centre zone
Precinct:	Not applicable
Overlays:	OM8 High impact activities management area overlay OM9 Infrastructure overlay

Application details

Proposal:	• Code assessment for Reconfiguring a Lot. • Code assessment for Material change of use for Short-Term Accommodation (motel - 20 rooms), Hotel (two cabins), Dwelling House/Short-Term Accommodation and Car Park Extensions.
Category of assessment:	Code assessment
Applicant details:	Veris Australia Pty Ltd PO Box 1104 MILTON QLD 4064
Owner details:	KEH Projects Pty Ltd
Date application received:	24 March 2023
Date application properly made:	31 May 2023
Referrals	State Assessment and Referral Agency
Public notification	Not required

RECOMMENDED DECISION

Approve the development application subject to the development conditions and requirements contained in the schedules and attachments of this report.

Locality Plan of Lot 1 SP306918 and Lot 8 RP864209
Situated at 9-11 and 13 William Street, Kilcoy

2.0 PROPOSAL

This development application seeks approval for a Development Application for Reconfiguring a Lot - two lots into three lots plus access easements and Material change of use for Short-Term Accommodation (motel - 20 rooms), Hotel (two cabins), Dwelling House/Short-Term Accommodation on land at 9-11 and 13 William Street, Kilcoy, formally described as Lot 1 SP306918 and Lot 8 RP864209.

The application originally included a temporary periodic functions/events component, however this was excluded as part of the response to the information request.

The reconfiguration proposes to create the following lots:

Proposed Lot 10 has frontage to William Street. The lot has an area of 1779m2 and is proposed to include:

- an existing commercial building, currently occupied by Ray White real estate, with five designated parking spaces;
- an existing house, currently described as 9 William Street, with two designated parking spaces; and
- two cabins, moved from the rear of the Kilcoy Caravan Park, each with one designated parking space.

Proposed Lot 11 has frontage to Eckel Court. The lot has an area of 1,923m^2 and is proposed to include:

- a new two storey motel, with 20 units, reception, bin storage and 22 parking spaces.

Two of the ground storey units have been designed as accessible units. These units have been provided with accessible parking spaces.

Each unit has been provided with a 4m^2 area designated as 'private balcony' however each balcony is separated from their respective unit by the communal walkway that serves each of the units. While there is some screening at the edge of the balcony, due to the location of the communal walkway, none of the balconies will be private.

Lot 12 has frontage to William Street and Eckel Court. The lot has an area of 3,705m^2 and contains the Exchange Hotel. An additional 31 parking spaces are proposed to the east of the existing driveway that serves the hotel.

Access easements have been proposed across Lot 12 in favour of Lot 11 to enable access to the new motel from William Street and Eckel Court.

Stormwater easements have been proposed across proposed Lot 10 in favour of proposed Lots 11 and 12, as part of the site cannot be drained without traversing Lot 10. Stormwater quality treatment systems will incorporate proprietary stormwater quality devices, which will require ongoing maintenance.

3.0 SITE DETAILS

3.1 Description of the land

The site is a roughly rectangular pair of lots with frontage to William Street along the northern boundary, and the northern end of Eckel Court to the south.

Existing Lot 8 contains the Exchange Hotel and bottle shop.

Existing Lot 1 contains the Ray White office, a dwelling house with three bedrooms, and had 11 cabins associated with the Kilcoy Caravan Park. (A number of these cabins have been removed since the application was lodged.)

Surrounding lots have been developed. The lots facing Mary Street contain commercial development, as well as dwelling houses to the south and a variety of uses to the east. The lot slopes to the east.

With respect to the part of the site that is subject to redevelopment, the following adjoining lots are developed as follows:

- Lot 7 RP864209, associated with 50 Mary Street, immediately west of proposed Lot 12, contains Duffy's Mitre 10.
- Lot 4 SP124229, being 10 Eckel Court, immediately south of proposed Lot 11, contains a dwelling house.
- Lot 1 RP3324, being 25 Seib Street, immediately east of proposed Lot 11, contains a former coffee lounge and is being used as a dwelling house.
- Lot 12 SP221394, being 27 Seib Street, immediately east of proposed Lot 11, contains a dwelling house and the former Kilcoy Laundry.
- Lot 13 SP221394, being 1 William Street, on the corner of William Street and Seib Street, contains a shop.

3.2 Access

Access to the site will be via existing driveways from William Street and Eckel Court.

An access easement has been proposed across proposed Lot 12 (the Exchange Hotel site) in favour of proposed Lot 11 (the motel site) to enable direct access from William Street and Eckel Court.

Development conditions have been recommended to address the relevant access requirements for the development.

3.4 Connection to electricity and telecommunications

The land is within the Centre zone, and as such the development conditions require the development to connect to the reticulated electricity and telecommunications networks.

4.0 PLANNING LEGISLATION

The application will be assessed against the matters set out in section 45 and decided in accordance with section 60 of the *Planning Act 2016*.

5.0 ASSESSMENT BENCHMARKS

The proposal requires assessment against the following assessment benchmarks.

5.1 State Planning Policy 2017

A new State Planning Policy (SPP) came into effect on 3 July 2017 and is not currently reflected in the Somerset Region Planning Scheme. An assessment of the proposed development against the assessment benchmarks contained within Part E of the SPP is required.

The application has been assessed against the assessment benchmarks and the proposal is considered to comply.

5.2 South East Queensland Regional Plan 2017

The site is located within the urban footprint. The application has been assessed against the provisions of the regional plan and the associated regulatory requirements and was considered to comply.

5.3 Schedule 10 of the *Planning Regulation 2017*

The proposal did not require Council to assess the application against the assessment benchmarks within the Regulation. Where a referral agency undertakes an assessment against a matter in the Regulation, this is discussed in section 6.0 of this report.

The proposal:

(a) does not impact on any regulated vegetation or koala habitat areas;
(b) is not located within a koala priority area;
(c) is not located in proximity to a Queensland heritage place or local heritage place;
(d) is not known to be on a contaminated land or environmental management register;
(e) does not involve any environmentally relevant activities.

5.4 Temporary local planning instruments

There are currently no temporary local planning instruments in effect within the Somerset Region.

5.5 Variation approvals

The property is not benefitted by any variation approvals.

5.6 Somerset Region Planning Scheme (Version Four)

5.6.1 Strategic framework assessment

An assessment against the strategic framework was not required as this development application was subject to code assessment.

5.6.2 Code compliance summary

The assessment below identifies how the development proposal achieves the assessment benchmarks and where the development proposal:

(a) proposes an alternative outcome to the identified acceptable outcomes satisfying or not satisfying the corresponding performance outcomes; or
(b) proposes an outcome where no acceptable outcome is stated in the code and the proposed outcome does not satisfy the performance outcome.

Applicable code	Compliance with overall outcomes	Performance outcomes

Centre zone code	Yes	No alternative outcomes proposed
Reconfiguring a lot code	Yes	No alternative outcomes proposed
Business uses code	Yes	No alternative outcomes proposed
Short term accommodation code	Yes	PO3, PO4, PO5, PO14
Dwelling house code	Yes	No alternative outcomes proposed
Services works and infrastructure code	Yes	No alternative outcomes proposed
Transport access and parking code	Yes	PO3, PO5, PO12
Applicable overlay code	**Compliance with overall outcomes**	**Performance outcomes**
Infrastructure overlay code	Yes	No alternative outcomes proposed

The assessment of the development proposal against the performance outcomes of the applicable code(s) is discussed below.

5.6.3 Performance outcome assessment

Short term accommodation code

Performance outcome	**Acceptable outcome**
PO3 The building, including orientation of windows, is designed to ensure the use does not intrude on the privacy of other visitors/guests.	**AO3.1** No windows have direct views into adjoining residential buildings or other accommodation units/rooms.
Proposal Complies **Performance Outcome Assessment** The first floor units of the motel, rooms 10 to 20, have windows facing south and east which overlook an adjoining residential property. These windows are not shown as highset windows. The ground floor units, rooms 1 to 9, will not have direct line of sight due to provision of a 1.8m high screen fence. The most affected properties are 10 Eckel Court and 25 Seib Street, however Seib Street is located within the Centre zone rather than the General residential zone. It is proposed that a condition be included requiring an obscure treatment to the lower panels of the windows of the upstairs south facing units in order to provide an element of privacy. It is recommended that the alternative outcome be accepted in this instance.	
PO4 The use must provide a reasonable level of convenience for guests.	**AO4.2** Development provides: (a) one (1) car parking space for each accommodation unit; and (b) one (1) car parking space per three (3) accommodation units for employees where involving three (3) or more accommodation units.
Proposal	

The motel development meets the visitor parking requirement but is short on staff parking.

Considering the size of the development and its location, the required 7 car parks is excessive, when the development will only require a cleaner and a building manager/receptionist.

Performance Outcome Assessment
It is considered the proponent's comment is reasonable based on the number of staff attending the site.

It is recommended that the alternative outcome be accepted in this instance.

Where for short-term accommodation other than nature-based tourism or resource based tourism: **PO5** The *site* size, frontage width, density and *site cover*: (a) contributes to a streetscape appearance that is compatible with the emerging or existing character of the locality; and (b) does not result in overdevelopment of the *site*.	**Where for short-term accommodation other than nature-based tourism or resource based tourism:** **AO5.2** The *site* has a minimum *road* frontage width of 20 metres. **AO5.4** Where not for a self-contained accommodation unit, the density does not exceed 1 bedroom per 100 square metres of site area. Note: A self-contained accommodation unit includes a bed, food preparation facilities, a bath or shower, and a toilet and wash basin (for example, serviced apartment). Accommodation units that are not self-contained may provide a bed in each room with either private or shared bath or shower and toilet and wash basin, and food preparation facilities may or may not be provided (for example, a hotel or a backpacker hostel).

Proposal
The motel replaces the approved caravan park/cabins. Its location is appropriate being adjacent to the hotel. In addition, its sighting will buffer the residential dwellings to the south.

Performance Outcome Assessment
The motel site has approximately 6m frontage to Eckel Court, however the property is accessed via a proposed access easement that extends for the full 25.0m length of the western boundary of proposed Lot 11.

The development comprises 20 units on an area of 1923m^2. The motel development is one component of a larger redevelopment of the Exchange Hotel and the Kilcoy Caravan Park. As such, the overall development of the site comprises 23 residential units on an overall development site exceeding 7,000m^2, including 20 motel units on proposed Lot 11, and two cabins and an existing house on proposed Lot 10.

While the subject land does not possess the required minimum lot size, as discussed the development involves a large variety of uses, which are partially screened from view by existing retained structures. Given the location within the town centre and the design of the proposal it is considered that the development does not adversely impact the character of the locality nor does it represent an over development of the site.

It is recommended that the above two alternative outcomes be accepted in this instance.

Open space	
PO14 The *development* provides sufficient common open space on the *site*, which provides adequate and useable recreational areas required to service the needs of guests.	**AO14** The *development* provides open space for common guest recreation purposes at the following rates: (a) 10 square metres for each *habitable room* within a self contained accommodation unit; and (b) 10 square metres for every 10 square metres, or part thereof, of the area provided for accommodation that is not self contained.

Proposal
Considering the size of the development and proximity to existing public open space, the development is not proposing any additional open space.

Performance Outcome Assessment
The development originally proposed minimal open space for the units. This was amended in response to Council's information request.

The motel development contains 20 units. The development contains a mixture of common guest recreation open space and individual open space.

The common recreation area has an area of 178m^2 and the individual units have a cumulative open space of 80m^2, comprising a total open space area of 258m^2.

"habitable room" *means a room used for normal domestic activities, and: (a) includes a bedroom, living room, lounge room, music room, television room, kitchen, dining room, sewing room, study, playroom, family room, home theatre and sunroom;*

Each of the 20 units contains a living room and a bedroom, which creates two habitable rooms, however some similar sized motel rooms do not have a dividing wall and include the living area and bed area as a single room.

If the motel units were strictly considered as having two habitable rooms, the development would be deficient on open space by 142m^2, however if the developer removed the internal wall between the bedroom and living area, the development would comply with the acceptable outcome.

The motel is also within a relatively short walking distance to Aston Park and Silky Oak Park, adjacent to Kilcoy Creek.

The cabins relocated to proposed Lot 10 comply with the acceptable outcome.

It is recommended that the alternative outcome for the motel component of the development be accepted in this instance.

Services, works and infrastructure code
The development achieves the criteria set out in the code.

By way of explanation the development proposes a 2 into 3 lot reconfiguration and subsequent development of those three lots.

The reconfiguration will require the provision of access easements across proposed Lot 12 to serve proposed Lot 11.

The stormwater will require a subsequent easement as part of the Material change of use component to enable piped flow through the site from the proposed hotel carpark and the motel carpark.

Transport, access and parking code

Performance outcome	**Acceptable outcome**
Vehicle parking and servicing	
PO3 The amount of on-site car parking and service vehicle loading/ unloading is consistent with: (a) the nature of the use; (b) the traffic generation of the use; (c) the loading/ unloading needs of the use; (d) the availability of street parking in the Centre zone; and (e) the impact of the *road* network. Car parks, service vehicle access, loading and manoeuvring areas are of suitable standard for the intended use.	**AO3.1** The minimum number of car parking spaces complies with **Table 8.3.6.3.B– Minimum car parking requirements**. **AO3.2** The service vehicle complies with **Table 8.3.6.3.B– Minimum loading vehicle requirements**.
Proposal It is proposed to provide 9 car parking spaces for proposed Lot 10 being: • 2 for the dwelling house; • 1 each for the cabins; and • 5 for the commercial building (one of which can be nominated and configured to accommodate PWD). It is proposed to provide 22 car parking spaces for proposed Lot 11 being: • 20 for the motel units • 2 for staff **Performance Outcome Assessment** The existing office housing the Ray White business has an area of approximately 250m^2. At a rate of one space per 25m^2 the use would typically require 10 parking spaces, however the office had no on-site parking as the balance of the property contained the Kilcoy Caravan Park. It was considered relevant to provide on-site parking for the real estate office as part of the reconfiguration and redevelopment of the site to rectify what was a significant parking deficit and enable provision of on-site parking into the future. Even with this change, the office use still has a shortfall of five spaces. Parking for the motel has been considered in more detail in PO4 of the Short term accommodation code. The reduction of motel parking by five spaces is considered reasonable due to staffing numbers being significantly less than what is proposed by the planning scheme. It is recommended that the alternative outcome be accepted in this instance.	
Site access	
PO5 Vehicular access points are positioned along the frontage where they do not impact on the safety, capacity and	**AO5.1** Where the *site* has two street frontages, vehicular access is provided from the minor street.

operation of the existing *road* network having regard to: (a) the amount and type of vehicular traffic; (b) the type of use and traffic generation; (c) the current and future on-street parking arrangements; (d) proximity to intersections; and (e) available sight distances.	**AO5.2** Direct access is not provided to an arterial or higher order *road*.
Proposal Access off William Street will be retained, however, this will not be providing direct access to the motel. Furthermore, the motel's primary access from Eckel Court, which is a lower order road than William Street. **Performance Outcome Assessment** The site has two frontages however the existing accesses that use William Street will be retained. Proposed Lot 10 uses the existing circular driveway arrangement that was in place for the Kilcoy Caravan Park. This lot only has frontage to William Street. Given the layout results in a reduction of 9 units, this access is likely to have a reduction in vehicle movements. The access from William Street that serves Lot 12 (the Exchange Hotel) is "in only", and all vehicles exit via Eckel Court. Vehicles can also enter and exit the site from Eckel Court. The State Assessment and Referral Agency has provided conditions that enable this outcome. It is recommended that the alternative outcome be accepted in this instance.	
Refuse storage and collection	
PO12 On-site facilities are located in areas that: (a) provide reasonable standards of amenity to *sensitive land uses*; (b) maintains the amenity of *adjoining premises*; (c) are not visually obtrusive when viewed from the street; (d) are carefully sited so as to promote a cohesive streetscape in the Centre zone; and (e) can be conveniently accessed by contractors.	**AO12.3** The refuse storage area: (a) is provided within the building and situated close to the point of collection; or (b) is an outdoor area that is: (i) no closer than 3 metres to any frontage and 1.5 metres to any other *site* boundary; (ii) enclosed on three sides with a screen wall extending 0.2 metres above the height of the refuse receptacles; (iii) screened by dense planting with or without mounding; and (iv) separated from *sensitive land uses* by a minimum of 10m so as to avoid any undesirable impact of odour or noise from refuse storage and collection services.
Proposal Such to be conditioned. **Performance Outcome Assessment**	

The refuse storage for the motel is located on proposed Lot 12, within 1.5m of the boundary of Lot 11. The storage area is however adjacent to parking areas on both lots, and the boundary will be fenced with a 1.8m high fence to screen the storage area from the parking area for the Exchange Hotel.

The access serving the Exchange Hotel and the proposed motel is "in only", and all vehicles exit via Eckel Court.

It is recommended that the alternative outcome be accepted in this instance.

5.6.4 Overall outcome assessment

The proposal is considered to comply with all the relevant performance outcomes. As such, a detailed assessment of the overall outcomes was not required.

5.7 Local government infrastructure plan

5.7.1 Priority infrastructure area

The development land is located within the priority infrastructure area as shown in the Local government infrastructure plan mapping.

5.7.2 Infrastructure charges

The land is within Charge Area A for determining the relevant adopted charges.

The proposed development includes a number of uses which are identified under *Somerset Regional Council Charges Resolution (No. 1) 2023*.

The subject land has previously been subject of a development approval which resulted in an infrastructure charges notice (DA15693) being issued which referenced 26 dwelling units, comprising 15 x 1 or 2 bedroom units and 11 caravan sites. The development commenced and as such the charges became payable, Council's records indicate that the charges were paid in their entirety in 2018.

The development proposes to replace the above uses with a motel with 20 units, each with one bedroom. Two of the previous cabins on site are being relocated to another part of the site. The infrastructure charges for the previous use now form a credit toward the proposed development.

The previous infrastructure charges were applied under Charges Resolution 1/2016 and were subject to charges against the Stormwater and Public parks networks. The current infrastructure charges are applicable against the Stormwater and Transport networks. The total infrastructure charges collected previously for DA15693 exceed the applicable charges for the current development application.

In this instance for the Stormwater and Parks and open space networks, the discount exceeds the applicable charge associated with the current development application. At the time the previous charges were imposed, charges for the Transport network were not applicable. As such, this is the only instance where the individual network charge exceeds the discount.

Part 3 of Council's Infrastructure Charges Resolution identifies that where a discount is higher than the required adopted charge, the surplus discounts will not be refunded. Notwithstanding this, with consideration to the total applicable charges across the three networks, in this instance the total discount is greater than the total adopted charge. As such, it is considered reasonable that the accrued discount be distributed across the entire adopted charge which will result in no adopted charge being payable in this instance.

An infrastructure charges notice has been prepared and forms an attachment to this report.

5.7.3 Trunk infrastructure requirements

5.7.3.1 Drinking water and wastewater networks

The site is located within the connections area or future connections area for both the drinking water and wastewater networks as shown in Urban Utilities' Netserv Plan. The recommended conditions require the development to connect to both networks to the satisfaction of Urban Utilities.

Infrastructure charges for the drinking water and wastewater networks (where applicable) are managed by Urban Utilities separately from this development application.

5.7.3.2 Public parks and community land network

The proposal is not considered to result in an unreasonable impact on Council's parks and community land network.

An adopted charge for the public parks and community land network applies.

5.7.3.3 Stormwater network

There are no known issues with the existing drainage of the site. Standard development conditions are recommended to ensure non-worsening for other properties and discharge to a lawful point of discharge.

An adopted charge for the stormwater network applies.

5.7.3.4 Transport network

The development involves an increase in the number of lots, and the number of residential units proposed on site.

An adopted charge for the transport network applies.

6.0 REFERRAL

6.1 Referral agencies

In accordance with the *Planning Regulation 2017*, the application required referral to the State Assessment and Referral Agency (SARA) for matters relating to state-controlled roads. SARA advised that they had no objections to the approval of the development application, subject to the imposition of development conditions. SARA's referral agency response will be attached to Council's decision notice and a copy has been attached to this report for Council's reference.

6.2 Third party advice

Council did not seek any third-party advice for this application.

7.0 PUBLIC NOTIFICATION

As the application is subject to code assessment, public notification was not required.

8.0 OTHER RELEVANT MATTERS

There are no other relevant matters applicable for code assessment.

9.0 CONCLUSION

The proposed development is for a reconfiguration of lot by subdivision (two lots into three lots) and access easements and a material change of use for Short-Term Accommodation (motel - 20 rooms), Hotel (two cabins), Dwelling House/Short-Term Accommodation. The proposal has demonstrated compliance with acceptable outcomes of each of the applicable assessment benchmarks, or otherwise complied with the relevant performance outcomes.

It is recommended that the application be approved, subject to the imposition of reasonable and relevant conditions, as outlined in the schedules and attachments.

10.0 ATTACHMENT

1. Plan of Proposed Subdivision, Drawing No 402174-PP-02 Issue F, prepared by Veris, dated 27 November 2023

2. Proposed Site Plan – Option 2, Drawing No DA-03, Issue B, prepared by Carla Brown, dated 12 December 2023.
3. Proposed Ground Plan, Drawing No DA-05, Issue B, prepared by Carla Brown, dated 12 December 2023.
4. Proposed Level 1 Plan, Drawing No DA-06, Issue B, prepared by Carla Brown, dated 12 December 2023.
5. Elevations – North/South, Drawing No DA-10 Issue B, prepared by Carla Brown, dated 8 August 2023.
6. Elevations – East/West, Drawing No DA-11 Issue B, prepared by Carla Brown, dated 8 August 2023.
7. Stormwater Management Plan, prepared by Hurley Consulting Engineers, reference C23055AR002 Revision C, dated 27 November 2023
8. Proposed Reconfiguration (two lots into three) & Access Easements, Motel, Cabins (2), Hotel Car Park Expansion, Traffic Impact Statement, prepared by Lambert & Rehbein, reference B23277TR001_Rev A, dated 22 November 2023
9. State Assessment and Referral Agency referral agency response 2306-35375 SRA dated 18 December 2023 as annotated.
10. Draft Infrastructure Charges Notice

RECOMMENDATION

1. THAT Council approve Development Application No. 23624 for a Material change of Use for a for a Development Permit for Short-Term Accommodation (motel - 20 rooms), Hotel (two cabins), Dwelling House/Short-Term Accommodation, and Car Park Extensions; and Reconfiguration of a Lot by subdivision (two into three lots) and two access easements on land situated at 9-11 and 13 William Street, Kilcoy, formally described as Lot 1 SP306918 and Lot 8 RP864209, subject to the recommended conditions and requirements contained in the schedules and attachments to this report.

2. THAT the officer report for this application be published to the website as Council's Statement of Reasons in accordance with s63(5) of the *Planning Act 2016*.

DEVELOPMENT PERMIT FOR RECONFIGURING A LOT		
SCHEDULE 1 – GENERAL CONDITIONS *Assessment Manager*		
No	**Condition**	**Timing**
1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation, and the plans and documents listed below, except where amended by these development conditions.	At all times.
	Plan of Proposed Subdivision, Drawing No 402174-PP-02 Issue F, prepared by Veris, dated 27 November 2023	
	Stormwater Management Plan, prepared by Hurley Consulting Engineers, reference C23055AR002 Revision C, dated 27 November 2023	
	Proposed Reconfiguration (two lots into three) & Access Easements, Motel, Cabins (2), Hotel Car Park Expansion, Traffic Impact Statement, prepared by Lambert & Rehbein, reference B23277TR001_Rev A, dated 22 November 2023	
	State Assessment and Referral Agency referral agency response 2306-35375 SRA dated 18 December 2023 as annotated.	
	General	

1.2	A Licensed Surveyor must install new Survey Marks in their correct positions in accordance with the Survey Plan and the endorsement of the work must be certified in writing.	Prior to request for endorsement of the Plan of Subdivision.
1.3	The development must comply with the relevant provisions of the Somerset Region Planning Scheme (Version 4.2) and Local Laws, to the extent they have not been varied by this Development Approval.	At all times.
1.4	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Prior to request for endorsement of the Plan of Subdivision.
1.5	Pay to Council the applicable amount at the time of request for plan of subdivision endorsement for the issue of new valuations by the Department of Resources. Currently, the amount is set at $44 per allotment.	Prior to request for endorsement of the Plan of Subdivision.
	Service connections	
1.6	Connect the development to the reticulated drinking water and wastewater networks in accordance with the standards and requirements of the South East Queensland Distributor-Retailer Authority, trading as Urban Utilities.	Prior to request for endorsement of the Plan of Subdivision.
1.7	Connect the development to the reticulated electricity and telecommunications networks to the standards of the relevant service provider.	Prior to request for endorsement of the Plan of Subdivision.
1.8	Remove any services made redundant as a result of the development and reinstate the land.	Prior to request for endorsement of the Plan of Subdivision.
1.9	Provide certification from a Licenced Surveyor that all services (e.g. water, drainage, electricity, telecommunications) are wholly contained within the lot that they serve.	Prior to request for endorsement of the Plan of Subdivision.
1.10	Repair any damage to existing infrastructure (e.g. kerb and channel, footpath, or roadway) that may have occurred as part of the development. Any damage that is deemed to create a hazard to the community must be repaired immediately.	At all times.
1.11	All development conditions of this Development Approval must be complied with at no cost to Council, unless stated otherwise in any specific development condition.	At all times.
1.12	A legible copy of this Development Approval, including the approved plans and documents bearing Council's stamp, must be available on the subject land for inspection.	During site works, building works or operational works phases.
SCHEDULE 2 – ENGINEERING *Assessment Manager*		

No	Condition	Timing
	General	
2.1	Make an Operational Work application to Council and pay the required fees where an application involves earthworks, erosion and sediment control, roadworks, car parks, landscaping, clearing and stormwater drainage required as stated in the following conditions.	Prior to the commencement of Operational Work
2.2	All works are to be designed and constructed in accordance with the requirements of the *Somerset Region Planning Scheme.*	At all times.
2.3	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these development conditions.	At all times.
2.4	The design and construction of civil components of the operational work are to be certified by a Registered Professional Engineer Queensland (RPEQ), including: • Plans and specifications must be prepared and certified with the Operational Work application. • Certification that the works have been undertaken in accordance with the approved plans, specifications and to Council's requirements.	Prior to request for endorsement of the Plan of Subdivision.
2.5	Obtain building approval for the demolition or removal of any existing buildings on site necessary for the approved development to proceed.	As required.
	Earthworks	
2.6	All earthworks to be constructed in accordance with *AS3798 Guidelines on Earthworks for Commercial and Residential Developments*. Fill material is to be placed, compacted, and tested by a suitably qualified inspection and testing organisation.	At all times.
2.7	Contaminated material must not be used as fill on the site. Any filling must be undertaken using inert materials only.	At all times.
2.8	Any fill, cut and other stored material must be contained within properties comprising the development application. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).	At all times.
	Vehicle access and manoeuvring	
2.9	All vehicular access for new allotments shall provide convenient and safe access and egress from the site in accordance with *Somerset Region Planning Scheme*.	At all times.
2.10	All vehicles accessing the site shall enter and leave William Street and Eckel Court in a forward gear.	At all times.
	Easements	

2.11	Drainage easements are to be provided, in accordance with the current version of the Queensland Urban Drainage Manual, over: • all stormwater and interallotment drainage, sized 300mm or greater located within private property. • all stormwater and interallotment drainage that cross more than one property. • all concentrated overland flow paths that cross two or more properties. The minimum easement width to be provided is 3m. Easement widths greater than 3m may vary but must extend to include the flood paths for the Q100 flood flows including provisions for freeboard and provide suitable means of access for machinery around headwalls and steep batters to enable maintenance operations to occur without encroachment onto private property and are to be in accordance with the current version of the Queensland Urban Drainage Manual (QUDM). The easement is to be dedicated at no cost to Council. All easement documentation shall be prepared by the proponent in a form satisfactory to Council's Solicitor. Note: Easements required for the discharge of stormwater over adjacent properties must be agreed to in writing by the owner of the property.	Prior to Council's endorsement of the Plan of subdivision.
2.12	Provide access easements over Lot 12 in favour of Lot 11 to enable access to Lot 11 from William Street and Eckel Court. All easement documentation shall be prepared by the proponent in a form satisfactory to Council's Solicitor.	Prior to Council's endorsement of the Plan of subdivision.
	Stormwater	
2.13	Stormwater Drainage shall be constructed in general accordance with Hurley Consulting Engineers, Stormwater Management Plan, reference C23055AR001 and dated 13 June 2023.	As part of Operational Works.
2.14	Ensure stormwater drainage is delivered to a lawful point of discharge.	At all times.
2.15	Stormwater drainage and flows are to have no increase in peak discharge immediately downstream of this development for a selected range of storm durations, and a selected range of AEP's up to the defined flood event.	At all times.
2.16	Stormwater drainage and flows are to have no actionable nuisance effect on adjoining, upstream, or downstream landholders.	At all times.
2.17	Stormwater drainage and flows are to have no increase in flood levels on adjoining land that may damage or adversely effect the value or potential use of the land.	At all times.

2.18	Design and construction of all stormwater drainage works must comply with the relevant sections of the *Queensland Urban Drainage Manual (QUDM)* and the *Somerset Region Planning Scheme*.	As part of Operational Works for stormwater.
2.19	Attenuate the difference between pre and post developed flows.	As part of Operational Works.
2.20	Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.	As part of Operational Works.
2.21	Containments or contaminated water must not be directly or indirectly released from the Premises to surface water or groundwater at or outside the premises except for: (a) uncontaminated overland stormwater flow; or (b) uncontaminated stormwater to the stormwater system.	At all times.
	Erosion and sediment control	
2.22	Erosion and sedimentation controls shall be implemented in accordance with current IECA best practice, and shall be maintained to Council's satisfaction at all times during the course of the project. Should Council determine that proposed controls are ineffective or a downstream drainage system has become silted, the developer will: • Be required to install additional measures. • Be responsible for the restoration work. Should the developer fail to complete the works determined by Council within the specified time, the Council will complete the work and recover all costs from the developer associated with the work.	During site works, building works or operational works phases.
2.23	Measures shall be applied to prevent site vehicles tracking sediment and other pollutants onto adjoining streets during the course of the project, and to prevent dust nuisance.	During site works, building works or operational works phases.
2.24	Prepare an Erosion and Sediment Control Plan designed by a Registered Professional Engineer Queensland (RPEQ). Implement all relevant sediment and erosion control measures and temporary fencing as identified on the approved engineering drawings as part of the operational works. All sediment control devices and sediment collection points shall be regularly monitored, sediment removed as necessary and devices maintained responsibly during construction and maintenance period of the development works.	As part of the lodgement of the operational works application.
2.25	Where vegetation is removed, the vegetation waste shall be disposed of by: i) Milling; ii) Chipping and/or mulching; iii) Disposal at an approved waste disposal facility.	At all times.

	No incineration of vegetation or waste will be permitted at the site.	
2.26	All declared weeds and pests are to be removed from the subject land and kept clear of such nuisance varieties during the course of operations.	Prior to carrying out any building works, and then to be maintained at all times.
	General Services	
2.27	Connect the development to a reticulated water supply, sewer infrastructure, underground electricity supply, and telecommunications utilities in accordance with acceptable standards of the relevant regulatory authority.	Prior to Council's endorsement of the Plan of subdivision.
2.28	The applicant must provide written evidence (eg connection certificate) from each particular service provider stating that the development has been connected to applicable service, is available at a standard connection, or has a current supply agreement.	Prior to Council's endorsement of the Plan of subdivision.
2.29	Install hydrant and valve location indicators and where serviced by kerb and channel, place brass markers in the kerb line at each service crossing. (Water, Sewer, Electricity and telecommunications)	Prior to Council's endorsement of the Plan of subdivision.
2.30	Remove any services made redundant as a result of the development and reinstate the land.	Prior to Council's endorsement of the Plan of subdivision.
SCHEDULE 3 – ENVIRONMENTAL HEALTH *Assessment Manager*		
No	**Condition**	**Timing**
	General	
3.1	The approved development shall not cause any adverse impact on the amenity of the neighbourhood by the emission of noise, vibration, odour, glare, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil or otherwise.	At all times.
3.2	Notwithstanding any other development condition of this Development Approval, this Development Approval does not authorise any release of contaminants that cause, or is likely to cause, an Environmental Nuisance or Environmental Harm.	At all times.
3.3	All buildings, structures, fittings, fixtures, and grounds forming part of this development approval must be maintained: (a) in a serviceable condition; and (b) in a state of good repair and efficient action; and (c) in a clean, sanitary condition; and (d) free of accumulated disused materials; and (e) free of vermin and pest infestations.	At all times.
	Noise	

3.5	Plant and machinery used in the operation of the development are to be installed to avoid creating nuisance upon surrounding premises.	At all times.
	Air	
3.6	No particulate matter or visible contaminant, including dust, smoke, fumes and aerosols likely to cause Environmental Harm is to emanate beyond the boundaries of the premises.	At all times.
	Light	
3.7	Light sources must be positioned and shielded, when necessary, to prevent light spillage causing a nuisance to any other premises outside the boundaries of the property to which this development permit relates.	At all times.
	Water	
3.10	Contaminants or contaminated water must not be directly or indirectly released from the premises or to the ground or groundwater at the premises except for: (a) uncontaminated overland stormwater flow; (b) uncontaminated stormwater to the stormwater system; (c) contaminants lawfully released to sewer; or (d) a release in accordance with a condition of this Development Approval.	At all times.
3.11	Releases to water must not cause any visible oil slick or other visible evidence of oil or grease, nor contain visible, grease, scum, litter or floating oil.	At all times.
3.12	Any spillage of contaminants must be cleaned up immediately by a method other than hosing or otherwise releasing the contaminants into stormwater drainage, a roadside gutter, waters or onto unsealed ground.	At all times.
3.13	Contaminants must be stored in such a manner to prevent contact with incident rainfall and overland flow of stormwater.	At all times.
	Waste	
3.14	All construction, demolition or other waste is to be removed from site and deposited at an approved waste disposal facility in a manner acceptable to Somerset Regional Council unless otherwise authorised by Council.	During site works, building works or operational works phases.
3.15	All solid, semi-solid and liquid waste generated from the occupation of this approved development must be collected and disposed of by Council's contractor, or another approved waste collector, unless otherwise approved by Council.	At all times.
SCHEDULE 4 – REFERRAL AGENCIES *State Assessment and Referral Agency*		
Pursuant to section 62 of the *Planning Act 2016*, the following referral agency responses have been received and are attached to the Decision Notice.		
No	**Condition**	**Timing**

4.1	Comply with the requirements of the State Assessment and Referral Agency referral agency response 2306-35375 SRA dated 18 December 2023, or as amended.	As indicated in the response.
4.2	Provide certification to Council from a suitably qualified person or the relevant agency demonstrating that the requirements of the referral agency response have been met.	Prior to the commencement of the use.

SCHEDULE 5 – ADVICE
Assessment Manager

This approval has effect in accordance with the provisions of section 71 of the *Planning Act 2016.*

Pursuant to section 85 of the *Planning Act 2016* the approval will lapse if first change of use does not happen within the currency period – being four (4) years starting the day the approval takes effect.

The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the *Planning Act 2016.*

A person to make a change to this development application outside the applicant's appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the *Planning Act 2016*.

The applicant has the right of appeal to the Planning and Environment Court regarding the conditions of this approval.

A reference within a development condition to a "Certificate of Occupancy" includes an "Interim Certificate of Occupancy". Where a Certificate of Occupancy is not required, the reference is taken to be a "Final Inspection Certificate" or any other similar document finalising the works.

Where the timing in a development condition requires compliance "prior to the commencement of the use" and a Plan of Subdivision is lodged for approval, the timing in the condition is taken to require compliance "prior to the commencement of the use or approval of the Plan of Subdivision, whichever occurs first".

Parts of the Somerset Region are within Fire Ant Biosecurity Zones.

If you are working with organic materials, you are legally obliged to check the fire ant biosecurity zones and use fire ant-safe practices before moving them to a new location (*Biosecurity Regulation 2016*).

If you are unable to do so, you must apply for a biosecurity instrument permit.

Penalties can also apply to individuals and businesses that do not use fire ant-safe practices before moving materials.

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

The Fire Ant Biosecurity Zones as well as general information can be viewed on the DAF website www.daf.qld.gov.au/fireants

The *Aboriginal Cultural Heritage Act 2003* establishes a Duty of Care for Indigenous Cultural Heritage. This applies on all land and water, including freehold land. The Cultural Heritage

Duty of Care lies with the person or entity conducting an activity.

Penalty provisions apply for failing to fulfil the Cultural Heritage Duty of Care.

Persons proposing an activity that involves additional surface disturbance beyond that which has already occurred at the proposed site need to be mindful of the Cultural Heritage Duty of Care requirement.

Details on how to fulfil the Cultural Heritage Duty of Care are outlined in the Cultural Heritage Duty of Care Duty Guidelines gazetted with the Act.

Council strongly advises that you obtain a copy of the Cultural Heritage Duty of Care Guidelines and seek further information on the responsibilities of proponents under the terms of the current Aboriginal Cultural Heritage Act.

Information about the cultural heritage duty of care is available at gld.gov.au/firstnations/environment-land-use-native-title/cultural-heritage/cultural-heritage-duty-of-care

An Infrastructure Charges Notice accompanies this Development Approval and Levied Charges are applicable. Details of the current value of the Levied Charge, how the Levied Charges were calculated, how the Levied Charge may be escalated, and when payment of the Levied Charge is required can be found on the Infrastructure Charges Notice or the accompanying information notice.

From 1 July 2014, Infrastructure Charges related to the water supply and wastewater network are given by and paid to the South East Queensland Distributor-Retailer Authority, trading as Urban Utilities, and are separate from this Development Approval and the accompanying Infrastructure Charges Notice.

Additional advice about the Infrastructure Charges Notice may be sought from Council's planning section, on (07) 5424 4000 or mail@somerset.qld.gov.au.

Authorisation to connect the approved development to the water supply and wastewater networks and for property service connections require a Water Approval from the South East Queensland Distributor-Retailer Authority, trading as Urban Utilities.

For the approval of a Plan of Subdivision, written evidence from Urban Utilities must be provided to Council to verify that the conditions of any necessary Water Approval have been complied with.

This Development Approval for material change of use does not include an approval for the change of classification or for the commencement of building works under the *Building Act 1975*.

A separate building development approval may be required for change of classification or commencement of building works under the *Building Act 1975*.

Advice should be sought from a Building Certifier (either through a private certification company or through Council's building section) about further development approvals for building works.

This Development Approval does not authorise the installation of advertising devices. Advertising devices (other than billboards or where particular overlays apply) are governed by Council's *Local Law No. 1 (Administration) 2011* and *Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2011*.

Advertising devices, other than 'permitted advertisements' (as that term is defined in the subordinate local law), require Local Law Approval prior to installation.

DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE		
SCHEDULE 1 – GENERAL CONDITIONS *Assessment Manager*		
No	**Condition**	**Timing**
1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation, and the plans and documents listed below (including as amended in RED by Council), except where amended by these development conditions.	At all times.
	Proposed Site Plan Option 2, Drawing No DA-03 Issue B, prepared by Carla Brown, dated 12 December 2023.	
	Proposed Ground Plan, Drawing No DA-05 Issue B, prepared by Carla Brown, dated 12 December 2023.	
	Proposed Level 1 Plan, Drawing No DA-06 Issue B, prepared by Carla Brown, dated 12 December 2023.	
	Elevations – North/South, Drawing No DA-10 Issue B, prepared by Carla Brown, dated 8 August 2023.	
	Elevations – East/West, Drawing No DA-11 Issue B, prepared by Carla Brown, dated 8 August 2023.	
	Stormwater Management Plan, prepared by Hurley Consulting Engineers, reference C23055AR002 Revision C, dated 27 November 2023	
	Proposed Reconfiguration (two lots into three) & Access Easements, Motel, Cabins (2), Hotel Car Park Expansion, Traffic Impact Statement, prepared by Lambert & Rehbein, reference B23277TR001_Rev A, dated 22 November 2023	
	State Assessment and Referral Agency referral agency response 2306-35375 SRA dated 18 December 2023 as annotated.	
	General	
1.2	A legible copy of this Development Approval, including the approved plans and documents bearing Council's stamp, must be available on the subject land for inspection.	During site works, building works or operational works phases.
1.3	The development must comply with the relevant provisions of the Somerset Region Planning Scheme (Version 4.2) and Local Laws, to the extent they have not been varied by this Development Approval.	At all times.
1.4	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Prior to commencement of use.
1.5	Provide certification that all services (e.g. water, drainage, electricity, telecommunications) are wholly contained within the lot that they serve.	Prior to commencement of use.
1.6	Remove any services made redundant as a result of the development and reinstate the land.	Prior to commencement of use.

1.7	Repair any damage to existing infrastructure (e.g. kerb and channel, footpath, or roadway) that may have occurred as part of the development. Any damage that is deemed to create a hazard to the community must be repaired immediately.	At all times.
1.8	All development conditions of this Development Approval must be complied with at no cost to Council, unless stated otherwise in any specific development condition.	At all times.
	Development	
1.9	This Development Approval is for the purpose of: <u>Proposed Lot 10</u> Existing office Existing dwelling house New Short term accommodation (2 units) <u>Proposed Lot 11</u> New Short term accommodation – Motel (20 units) <u>Proposed Lot 12</u> Existing hotel and bottle shop and new parking The development includes any ancillary activities where these activities remain incidental to and necessarily associated with the approved uses. *Note: the existing Dwelling house on Lot 10 cannot be used as Short term accommodation without a separate planning application.* *Note: Refer to the planning scheme for other activities that may occur within the building without further planning approval.*	At all times.
1.10	Development on Lot 10 is to occur in a single stage.	At the commencement of the use.
1.11	Development on Lot 10 and Lot 12 may occur at the same time or as separate stages of development. *Note: Development will be required to comply with the relevant conditions of approval.*	As required.
1.12	Refuse collection and other loading and unloading activities may only occur during the following period: (a) 7am and 6pm Monday to Friday; and (b) 8am and 5pm Saturday and Sunday.	At all times.
	Building design	
1.13	Building height must not exceed 8.5 metres above ground level.	At all times.

1.14	Construct the development in accordance with the materials listed on the approved plans.	At the commencement of the use.
1.15	The building and structures must be constructed of robust materials that are graffiti resistant.	At all times.
1.16	Install street numbering and any building name at the road frontage of the site, to enable identification by emergency services.	Prior to obtaining a Certificate of Occupancy or prior to the commencement of the use, whichever occurs first, and then to be maintained at all times.
1.17	Provide obscure glass or window treatment to the lower panes of south facing windows of Units 10-20 to limit overlooking of the residential lots.	Prior to obtaining a Certificate of Occupancy and then to be maintained at all times.
	Landscaping, screening and amenity	
1.18	Protect all landscaped areas and pedestrian paths adjoining any car parking areas from vehicular encroachment by wheel stops or kerbing barrier approved by Council.	Prior to obtaining a Certificate of Occupancy or prior to the commencement of the use, whichever occurs first, and then to be maintained at all times.
1.19	Screen loading/unloading facilities, plant areas, refuse storage and other outdoor storage facilities on the site from direct view from any adjoining road or public space.	Prior to obtaining a Certificate of Occupancy or prior to the commencement of the use, whichever occurs first, and then to be maintained at all times.
1.20	Locate garbage bin areas, rainwater tanks, hot water tanks, gas bottles and air conditioners in the rear or side setbacks (including generally as shown on the approved plans) and include screening (e.g. fencing or landscaping) from view from any road frontage.	Prior to obtaining a Certificate of Occupancy or prior to the commencement of the use, whichever occurs first, and then to be maintained at all times.
1.21	Any graffiti on buildings, structures, or fences on the subject land visible from public viewing locations must be removed within 24 hours or upon direction by Council.	At all times.
	Service connections	
1.22	Connect the development to the reticulated drinking water and wastewater networks in accordance with the standards	Prior to the commencement of the

	and requirements of the South East Queensland Distributor-Retailer Authority, trading as Urban Utilities.	use, whichever occurs first.
1.23	Connect the development to the reticulated electricity and telecommunications networks to the standards of the relevant service provider.	Prior to obtaining a Certificate of Occupancy or prior to the commencement of the use, whichever occurs first, and then to be maintained at all times.
1.24	Remove any services made redundant as a result of the development and reinstate the land.	Prior to obtaining a Certificate of Occupancy or prior to the commencement of the use, whichever occurs first.
	Building relationship to lot boundaries	
1.25	No buildings are permitted to be constructed over lot boundaries. The Application for Approval of Plan of Subdivision for the Reconfiguration of a Lot component of this approval must be finalised and the lots created with the Titles Registry prior to commencement of any building works. OR The relevant lots must be amalgamated prior to commencement of any building works.	As required.
SCHEDULE 2 – ENGINEERING *Assessment Manager*		
No	**Condition**	**Timing**
	General	
2.1	Make an operational works application to Council, and pay the required fees, where the development involves assessable operational works, including as identified in the following conditions.	Prior to the commencement of any operational works.
2.2	All works are to be designed and constructed in accordance with the requirements of the *Somerset Region Planning Scheme.*	At all times.
2.3	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these development conditions.	At all times.
2.4	It is required that the design and construction of civil components of the Operational Work are to be certified by a Registered Professional Engineer Queensland (RPEQ), including: • Plans and specifications must be prepared and certified with the Operational Work application.	As part of Operational works.

	• Certification that the works have been undertaken in accordance with the approved plans, specifications and to Council's requirements.	
2.5	Obtain building approval for the demolition or removal of any existing buildings on site necessary for the approved development to proceed.	As required.
	Landscaping	
2.6	The developer must submit an operational works application for landscaping works, for endorsement, a Landscape Plan for all landscaping associated with the development. The plan must be prepared by a suitably qualified and experienced Landscape Architect, horticulturist, or other person experienced in landscape design and construction. The Landscape Plan must address the performance criteria listed below: • Comply with the *Somerset Region Planning Scheme*. • To enhance the appearance of the development internally and externally. • To make a positive contribution to the streetscape; • To screen unsightly objects from public view; • To contribute to an environment by providing shade to reduce glare, heat absorption and radiation; • To ensure common areas are useable; • To provide long term erosion protection; • To integrate with existing vegetation and other natural features of the site and adjoining lands; and • To provide adequate vehicle sightlines and road safety. The Landscape Plan must also detail: • The typical species to be planted, consisting mainly of drought-tolerant species suitable to their individual location on site; • The number and size of plants; • The typical planting detail including preparation, backfill, staking and mulching. • The developer must prepare and landscape the site in accordance with the approved Landscape Plan, or as otherwise approved in writing by the Planning Manager. Any amendments approved by the Planning Manager are taken to be a part of the approved Landscape Plan. • All declared weeds and pests must be removed from the subject land and the subject land kept clear of such nuisance varieties at all times during the course of development works and any ensuing defects liability period. • Landscaping provided within the front boundary setback of the subject land and around car parking areas within the subject land must allow visibility into the site by:	As part of Operational works for Landscaping Works.

	○ Using trees which have a clean trunk height of at least 1.8 metres (at maturity); ○ Using shrubs with a maximum height of 0.75 metres, in order to retain sight lines; • A minimum of 70% of landscaped areas must be retained as a permeable surface. • Landscape areas must be maintained, and the site must remain in a clean and tidy state at all times.	
2.7	The development site must be landscaped. The works must be undertaken in accordance with an operational works approval.	As part of Operational works for Landscaping Works.
2.8	Any entry statements, fences, batters, retaining walls and buffer/screen plantings must be located entirely within private land and not within the public road reserve.	At all times.
2.9	Plant four (4) shade trees within the parking area of Lot 11. The trees are to be a 100 litre stock.	Prior to the commencement of use and to be maintained at all times.
2.10	(a) Plant five (5) shade trees within the new parking area of Lot 12. The trees are to be a 100 litre stock. (b) Plant two (2) of the shade trees within the grouping of twelve parking spaces.	Prior to the commencement of use and to be maintained at all times.
	Earthworks	
2.11	All earthworks to be constructed in accordance with AS3798. Fill material is to be placed, compacted, and tested by a suitably qualified inspection and testing organisation.	At all times.
2.12	Contaminated material must not be used as fill on the site. Any filling must be undertaken using inert materials only.	At all times.
2.13	Any fill, cut and other stored material must be contained within properties comprising the development application. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).	At all times.
2.14	The foundation design of the proposed Motel must be certified by a Registered Professional Engineer of Queensland (RPEQ) for the proposed location. A copy of the Certified foundation design is to be submitted to Council.	As part of Building Application for the Motel.
	Footpaths	
2.15	Line mark a 1.5 metre wide walkway between the car parking areas and the hotel and motel.	As part of Operational Works.
	Vehicle access and manoeuvring	

2.16	All vehicular access for new allotments shall provide convenient and safe access and egress from the site in accordance with *Somerset Region Planning Scheme*.	At all times.
2.17	The landowner is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with *Somerset Region Planning Scheme*. Approval is to be sought from Council and the landowner must advise all potential purchasers accordingly.	At all times.
2.18	All vehicles shall enter and leave the site in a forward gear	At all times.
2.19	All manoeuvring areas shall enable access to a single-unit truck / bus based on a 12.5 metre Design Vehicle in accordance with *Austroads* design manual.	As part of Operational Works.
	CAR PARKING	
2.20	Provide on-site car parking for the Motel with a minimum of 22 vehicle spaces, including a minimum of 2 spaces for disabled persons in accordance with *Somerset Region Planning Scheme*. All car parking and circulation areas to be provided with sealed surface, line marking, or be otherwise designed in accordance with AS2890 and *Somerset Region Planning Scheme*.	As part of Operational Works.
2.21	Provide additional on-site car parking for the Hotel with minimum 31 vehicles, including 2 spaces for disabled persons in accordance with *Somerset Region Planning Scheme* and the site plan. All car parking and circulation areas to be provided with sealed surface, line marking, or be otherwise designed in accordance with AS2890 and *Somerset Region Planning Scheme*.	As part of Operational Works.
2.22	All pedestrian pathways shall be appropriately marked and signposted where they cross internal driveways.	As part of Operational Works.
2.23	Construct and maintain the driveway, vehicle manoeuvring and parking areas of hard standing material such as concrete, bitumen or pavers in accordance with Australian Standards.	At all times.
	Refuse Storage Area	
2.24	Refuse bin storage areas must be provided on the premises within a building, outbuilding or other enclosed structure so that it is screened from public view with a minimum 1.5 metre high solid fence or wall.	Prior to commencement of use.
2.25	Provide Waste Collection Areas in such locations so as to allow a servicing vehicle to enter and manoeuvre, so as to minimize the risk of injury to persons or damage to property, and leave the property in forward gear.	Prior to commencement of use.

	Easements	
2.26	Drainage easements are to be provided, in accordance with the current version of the Queensland Urban Drainage Manual, over: • all stormwater and inter-allotment drainage, sized 300mm or greater located within private property. • all stormwater and inter-allotment drainage that cross more than one property. • all concentrated overland flow paths that cross two or more properties. The minimum easement width to be provided is 3m. Easement widths greater than 3m may vary but must extend to include the flood paths for the Q100 flood flows including provisions for freeboard and provide suitable means of access for machinery around headwalls and steep batters to enable maintenance operations to occur without encroachment onto private property and are to be in accordance with the current version of the Queensland Urban Drainage Manual (QUDM). The easement is to be dedicated at no cost to Council. All easement documentation shall be prepared by the proponent in a form satisfactory to Council's Solicitor. Note: Easements required for the discharge of stormwater over adjacent properties must be agreed to in writing by the owner of the property.	Prior to commencement of use.
	Stormwater	
2.27	Stormwater Drainage shall be constructed in general accordance with Hurley Consulting Engineers, Stormwater Management Plan, reference C23055AR001 and dated 13th June 2023.	As part of Operational Works.
2.28	Ensure stormwater drainage is delivered to a lawful point of discharge.	At all times.
2.29	Stormwater drainage and flows are to have no increase in peak discharge immediately downstream of this development for a selected range of storm durations, and a selected range of AEP's up to the defined flood event.	At all times.
2.30	Stormwater drainage and flows are to have no actionable nuisance effect on adjoining, upstream, or downstream landholders.	At all times.
2.31	Stormwater drainage and flows are to have no increase in flood levels on adjoining land that may damage or adversely effect the value or potential use of the land.	At all times.
2.32	Attenuate the difference between pre and post developed flows.	As part of Operational Works.

2.33	Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.	As part of Operational Works.
2.34	Containments or contaminated water must not be directly or indirectly released from the Premises to surface water or groundwater at or outside the premises except for: (a) uncontaminated overland stormwater flow; or (b) uncontaminated stormwater to the stormwater system.	At all times.
	Stormwater Re-use	
2.35	The development must incorporate a stormwater re-use system utilising stormwater detention structures and/or tanks to ensure water is re-used throughout the site to supply amenities, facilities and landscaping areas and the like.	Prior to commencement of use.
	Erosion and sediment control	
2.36	Erosion and sedimentation controls shall be implemented in accordance with current IECA best practice, and shall be maintained to Council's satisfaction at all times during the course of the project. Should Council determine that proposed controls are ineffective or a downstream drainage system has become silted, the developer will: • Be required to install additional measures. • Be responsible for the restoration work. Should the developer fail to complete the works determined by Council within the specified time, the Council will complete the work and recover all costs from the developer associated with the work.	During site works, building works or operational works phases.
2.37	Measures shall be applied to prevent site vehicles tracking sediment and other pollutants onto adjoining streets during the course of the project, and to prevent dust nuisance.	During site works, building works or operational works phases.
2.38	Prepare an Erosion and Sediment Control Plan designed by a Registered Professional Engineer Queensland (RPEQ). Implement all relevant sediment and erosion control measures and temporary fencing as identified on the approved engineering drawings as part of the operational works. All sediment control devices and sediment collection points shall be regularly monitored, sediment removed as necessary and devices maintained responsibly during construction and maintenance period of the development works.	As part of the lodgement of the operational works application.
2.39	All wastes to be managed in accordance with the relevant legislation and regulations with regulated waste to be disposed of at a licensed facility and general solid waste to be disposed of at approved landfill sites with the contractor covering all costs incurred for the receipt and management of the waste.	At all times

2.40	Where vegetation is removed, the vegetation waste shall be disposed of by: (a) Milling; (b) Chipping and/or mulching; (c) Disposal at an approved waste disposal facility. No incineration of vegetation or waste will be permitted at the site.	At all times.
2.41	All declared weeds and pests are to be removed from the subject land and kept clear of such nuisance varieties during the course of operations.	Prior to carrying out any building works, and then to be maintained at all times.
2.42	Apart from declared weeds and pests, areas with trees, shrubs and landscaping currently existing on the subject land must be retained where possible and action taken to minimize disturbance during construction work.	As part of Operational Works
SCHEDULE 3 – ENVIRONMENTAL HEALTH *Assessment Manager*		
No	**Condition**	**Timing**
	General	
3.1	The approved development shall not cause any adverse impact on the amenity of the neighbourhood by the emission of noise, vibration, odour, glare, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil or otherwise.	At all times.
3.2	Notwithstanding any other development condition of this Development Approval, this Development Approval does not authorise any release of contaminants that cause, or is likely to cause, an Environmental Nuisance or Environmental Harm.	At all times.
3.3	All buildings, structures, fittings, fixtures, and grounds forming part of this development approval must be maintained: (a) in a serviceable condition; and (b) in a state of good repair and efficient action; and (c) in a clean, sanitary condition; and (d) free of accumulated disused materials; and (e) free of vermin and pest infestations.	At all times.
	Noise	
3.4	Plant and machinery used in the operation of the development are to be installed to avoid creating nuisance upon surrounding premises.	At all times.
	Air	
3.5	No particulate matter or visible contaminant, including dust, smoke, fumes and aerosols likely to cause Environmental Harm is to emanate beyond the boundaries of the premises.	At all times.
	Light	

3.6	Light sources must be positioned and shielded, when necessary, to prevent light spillage causing a nuisance to any other premises outside the boundaries of the property to which this development permit relates.	At all times.
	Water	
3.7	Contaminants or contaminated water must not be directly or indirectly released from the premises or to the ground or groundwater at the premises except for: (a) uncontaminated overland stormwater flow; (b) uncontaminated stormwater to the stormwater system; (c) contaminants lawfully released to sewer; or (d) a release in accordance with a condition of this Development Approval.	At all times.
3.8	Releases to water must not cause any visible oil slick or other visible evidence of oil or grease, nor contain visible, grease, scum, litter or floating oil.	At all times.
3.9	Any spillage of contaminants must be cleaned up immediately by a method other than hosing or otherwise releasing the contaminants into stormwater drainage, a roadside gutter, waters or onto unsealed ground.	At all times.
3.10	Contaminants must be stored in such a manner to prevent contact with incident rainfall and overland flow of stormwater.	At all times.
	Waste	
3.11	All construction, demolition or other waste is to be removed from site and deposited at an approved waste disposal facility in a manner acceptable to Somerset Regional Council unless otherwise authorised by Council.	During site works, building works or operational works phases.
3.12	All solid, semi-solid and liquid waste generated from the occupation of this approved development must be collected and disposed of by Council's contractor, or another approved waste collector, unless otherwise approved by Council.	At all times.
SCHEDULE 4 – REFERRAL AGENCIES *State Assessment and Referral Agency*		
Pursuant to section 62 of the *Planning Act 2016*, the following referral agency responses have been received and are attached to the Decision Notice.		
No	**Condition**	**Timing**
4.1	Comply with the requirements of the State Assessment and Referral Agency referral agency response 2306-35375 SRA dated 18 December 2023, or as amended.	As indicated in the response.
4.2	Provide certification to Council from a suitably qualified person or the relevant agency demonstrating that the requirements of the referral agency response have been met.	Prior to the commencement of the use.
SCHEDULE 5 – ADVICE *Assessment Manager*		

This approval has effect in accordance with the provisions of section 71 of the *Planning Act 2016.*

Pursuant to section 85 of the *Planning Act 2016* the approval will lapse if first change of use does not happen within the currency period – being six (6) years starting the day the approval takes effect.

The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the *Planning Act 2016.*

A person to make a change to this development application outside the applicant's appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the *Planning Act 2016*.

The applicant has the right of appeal to the Planning and Environment Court regarding the conditions of this approval.

A reference within a development condition to a "Certificate of Occupancy" includes an "Interim Certificate of Occupancy". Where a Certificate of Occupancy is not required, the reference is taken to be a "Final Inspection Certificate" or any other similar document finalising the works.

Where the timing in a development condition requires compliance "prior to the commencement of the use" and a Plan of Subdivision is lodged for approval, the timing in the condition is taken to require compliance "prior to the commencement of the use or approval of the Plan of Subdivision, whichever occurs first".

Parts of the Somerset Region are within Fire Ant Biosecurity Zones.

If you are working with organic materials, you are legally obliged to check the fire ant biosecurity zones and use fire ant-safe practices before moving them to a new location (*Biosecurity Regulation 2016*).

If you are unable to do so, you must apply for a biosecurity instrument permit.

Penalties can also apply to individuals and businesses that do not use fire ant-safe practices before moving materials.

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

The Fire Ant Biosecurity Zones as well as general information can be viewed on the DAF website www.daf.qld.gov.au/fireants

The *Aboriginal Cultural Heritage Act 2003* establishes a Duty of Care for Indigenous Cultural Heritage. This applies on all land and water, including freehold land. The Cultural Heritage Duty of Care lies with the person or entity conducting an activity.

Penalty provisions apply for failing to fulfil the Cultural Heritage Duty of Care.

Persons proposing an activity that involves additional surface disturbance beyond that which has already occurred at the proposed site need to be mindful of the Cultural Heritage Duty of Care requirement.

Details on how to fulfil the Cultural Heritage Duty of Care are outlined in the Cultural Heritage Duty of Care Duty Guidelines gazetted with the Act.

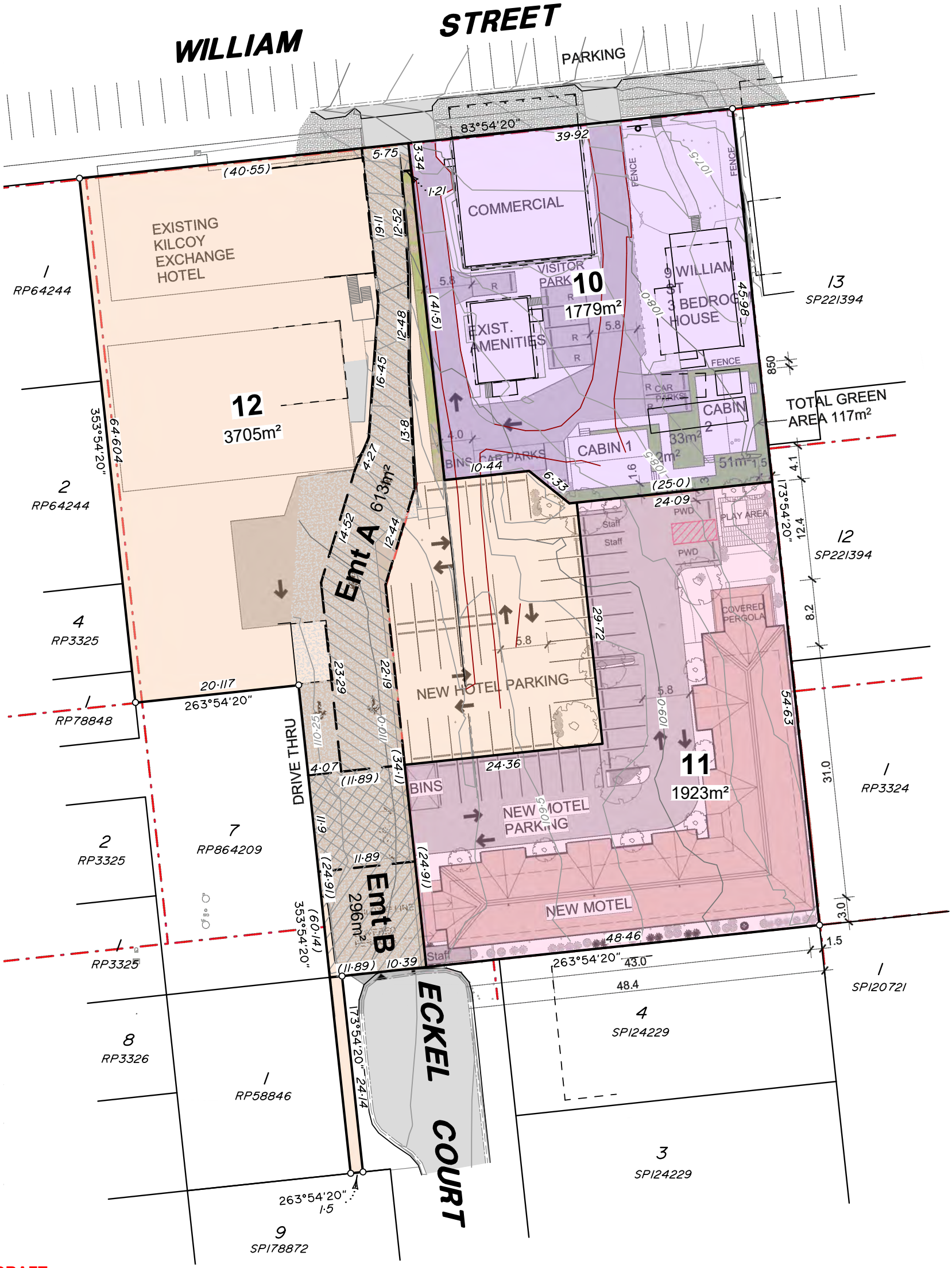
Council strongly advises that you obtain a copy of the Cultural Heritage Duty of Care Guidelines and seek further information on the responsibilities of proponents under the terms of the current Aboriginal Cultural Heritage Act. Information about the cultural heritage duty of care is available at gld.gov.au/firstnations/environment-land-use-native-title/cultural-heritage/cultural-heritage-duty-of-care
An Infrastructure Charges Notice accompanies this Development Approval and Levied Charges are applicable. Details of the current value of the Levied Charge, how the Levied Charges were calculated, how the Levied Charge may be escalated, and when payment of the Levied Charge is required can be found on the Infrastructure Charges Notice or the accompanying information notice. From 1 July 2014, Infrastructure Charges related to the water supply and wastewater network are given by and paid to the South East Queensland Distributor-Retailer Authority, trading as Urban Utilities, and are separate from this Development Approval and the accompanying Infrastructure Charges Notice. Additional advice about the Infrastructure Charges Notice may be sought from Council's planning section, on (07) 5424 4000 or mail@somerset.qld.gov.au.
Authorisation to connect the approved development to the water supply and wastewater networks and for property service connections require a Water Approval from the South East Queensland Distributor-Retailer Authority, trading as Urban Utilities. For the approval of a Plan of Subdivision, written evidence from Urban Utilities must be provided to Council to verify that the conditions of any necessary Water Approval have been complied with.
This Development Approval for material change of use does not include an approval for the change of classification or for the commencement of building works under the *Building Act 1975*. A separate building development approval may be required for change of classification or commencement of building works under the *Building Act 1975*. Advice should be sought from a Building Certifier (either through a private certification company or through Council's building section) about further development approvals for building works.
This Development Approval does not authorise the installation of advertising devices. Advertising devices (other than billboards or where particular overlays apply) are governed by Council's *Local Law No. 1 (Administration) 2011* and *Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2011*. Advertising devices, other than 'permitted advertisements' (as that term is defined in the subordinate local law), require Local Law Approval prior to installation.

Attachments for the Decision Notice include:

1. Plan of Proposed Subdivision, Drawing No 402174-PP-02 Issue F, prepared by Veris, dated 27 November 2023
2. Proposed Site Plan – Option 2, Drawing No DA-03, Issue B, prepared by Carla Brown, dated 12 December 2023.
3. Proposed Ground Plan, Drawing No DA-05, Issue B, prepared by Carla Brown, dated 12 December 2023.

4. Proposed Level 1 Plan, Drawing No DA-06, Issue B, prepared by Carla Brown, dated 12 December 2023.
5. Elevations – North/South, Drawing No DA-10 Issue B, prepared by Carla Brown, dated 8 August 2023.
6. Elevations – East/West, Drawing No DA-11 Issue B, prepared by Carla Brown, dated 8 August 2023.
7. Stormwater Management Plan, prepared by Hurley Consulting Engineers, reference C23055AR002 Revision C, dated 27 November 2023
8. Proposed Reconfiguration (two lots into three) & Access Easements, Motel, Cabins (2), Hotel Car Park Expansion, Traffic Impact Statement, prepared by Lambert & Rehbein, reference B23277TR001_Rev A, dated 22 November 2023
9. State Assessment and Referral Agency referral agency response 2306-35375 SRA dated 18 December 2023 as annotated.

This completes the report for Development Application DA23624.



DRAFT
FOR DISCUSSION
PURPOSES ONLY

Areas,dimensions and number of lots are approximate only and remain subject to final survey and Council Approval.

EASEMENT SUMMARY

EASEMENT	LOT BURDENED	LOT BENEFITTED	DESCRIPTION
Emt A	12	11	Access
Emt B	12	11	Access

0m 25m 50m 75m
0 50 100 150 mm SCALE BAR

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IMPORTANT NOTES:
(These notes are an integral part of this plan)
This plan has been prepared for KEH Projects for the purposes of Design
It is not to be used by any other person or corporation or for any other purposes and is subject to the following limitations:

Copyright © Veris Australia Pty Ltd.
04/10/2022

ISO 9001 ISO 14001 ISO 45001 BUREAU VERITAS Certification

Data Sources

Cadastral Boundaries	*
Contours / Topographic	Veris Survey
Aerial Images	*
Flood Level	*
Engineering Design	*
Architectural Design	*
Landscape Design	*

Issue	Revision	Date	Drawn
F	Update Image	27/11/2023	GJF
E	Update Image	21/11/2023	GJF
D	Layout Amended	11/10/2023	GJF
C	Layout amended	18/05/2023	AG
B	Layout amended	24/03/2023	AG
A	Original Issue	22/02/2023	AG

Locality: Kilcoy
Local Authority: Somerset Regional
Projection: GDA 2020
Horizontal Meridian: MGA Zone 56
Vertical Level Datum: AHDD vide CORS
Level Origin: PM12813 - RL111.706
Scale: 1:500 (A3)
Surveyed: *
Designed: *
Drawn: AJG 21/02/2023
Checked: *
Plot Date: 27 Nov, 2023
Computer File Ref: 402174-PP-02 RevF.dwg

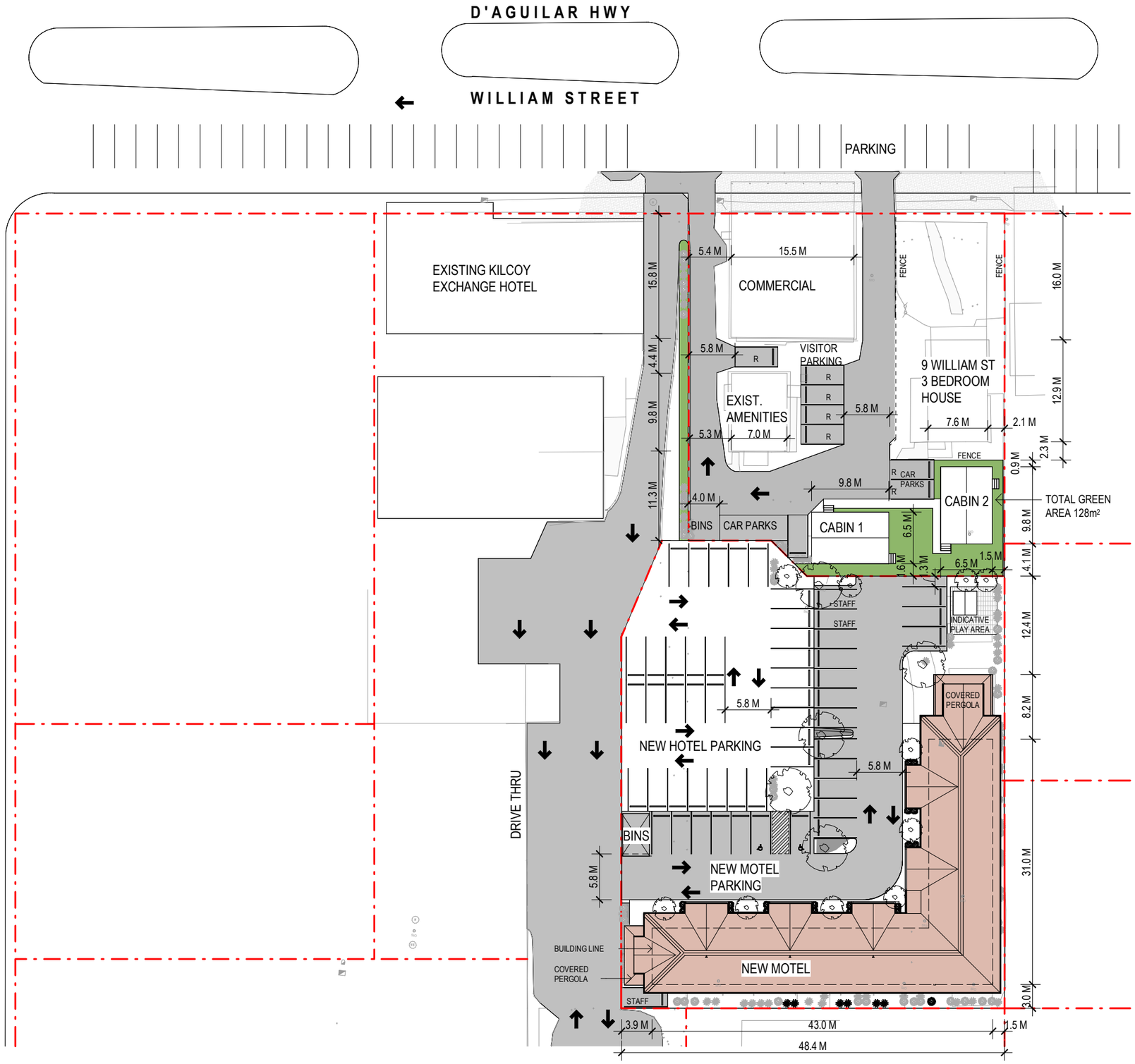
9-11 William Street, KILCOY
For
KEH Projects

Plan of Proposed Reconfiguration of

Lot 1 on SP306918 & Lot 8 on RP864209

veris
BRISBANE (07) 3666 4700
WHITSUNDAYS (07) 4945 6600
MACKAY (07) 4957 9700
CAIRNS (07) 4252 9400
veris.com.au
ACN 615 735 727
Veris Australia Pty Ltd

Drawing No 402174-PP-02
Issue F



SITE AREA = 4060m²

GFA OF EXISTING RETAINED CABINS = 106m²

GFA OF PROPOSED MOTEL =815m²

TOTAL GFA OF CABINS & MOTEL = 921m²

CABIN & MOTEL FLOOR SPACE RATIO = 0.22:1

COMMERCIAL PARKING SPACES = 5

CABIN PARKING SPACES = 2

HOUSE PARKING SPACES = 2

NEW HOTEL PARKING SPACES = 31

NEW MOTEL PARKING SPACES = 23

1 PROPOSED - SITE PLAN OPTION 2

1 : 500

ISSUE NO.	DESCRIPTION	APPROVED	SIGNED	DATE
A	FOR REVIEW	CB		25 APRIL 2023
B	FOR REVIEW	CB		12 DEC 2023
C				
D				
E				

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ARCHITECT
REGISTRATION 5554
CARLA BROWN

CLIENT / PROJECT

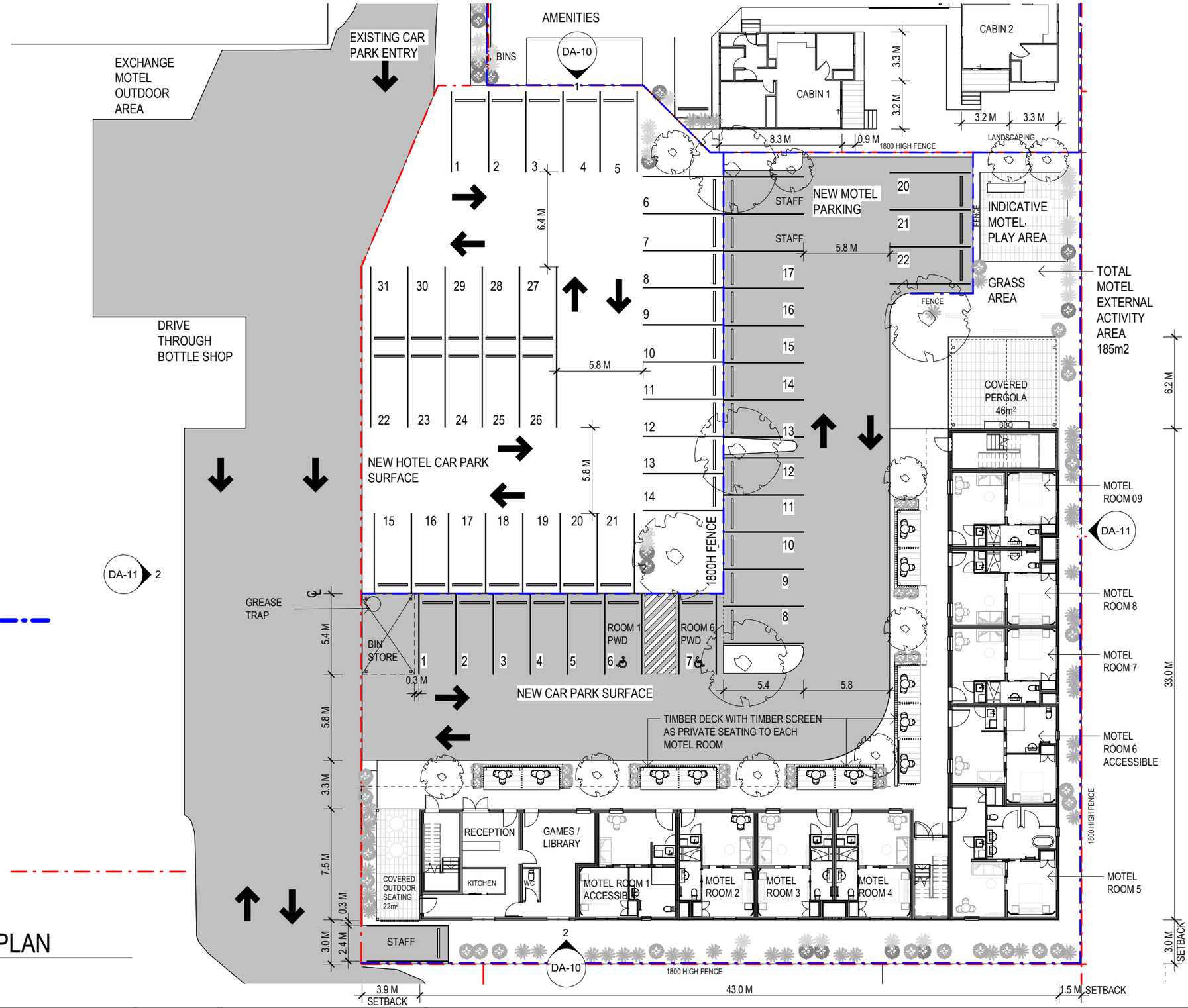
DI & JIM DAVIES
9-11 WILLIAM STREET,
KILCOY QLD
1SP306918

DRAWING TITLE

PROPOSED SITE PLAN - OPTION 2

NOT FOR CONSTRUCTION

DATE	SCALE @ A3	DRAWN
20/06/2022	1 : 500	CB
PROJECT NUMBER	**DRAWING NUMBER**	**ISSUE**
2021004	DA-03	B



GROUND LEVEL AREAS:

GFA OF EXISTING RETAINED CABINS = 106m²

GFA OF PROPOSED MOTEL = 391m²

1.8M HIGH DOUBLE PAILING FENCE

DA-11 2

1 PROPOSED - GROUND PLAN

1 : 250

ISSUE NO.	DESCRIPTION	APPROVED	SIGNED	DATE
A	FOR REVIEW	CB		25 APRIL 2023
B	FOR REVIEW	CB		12 DEC 2023
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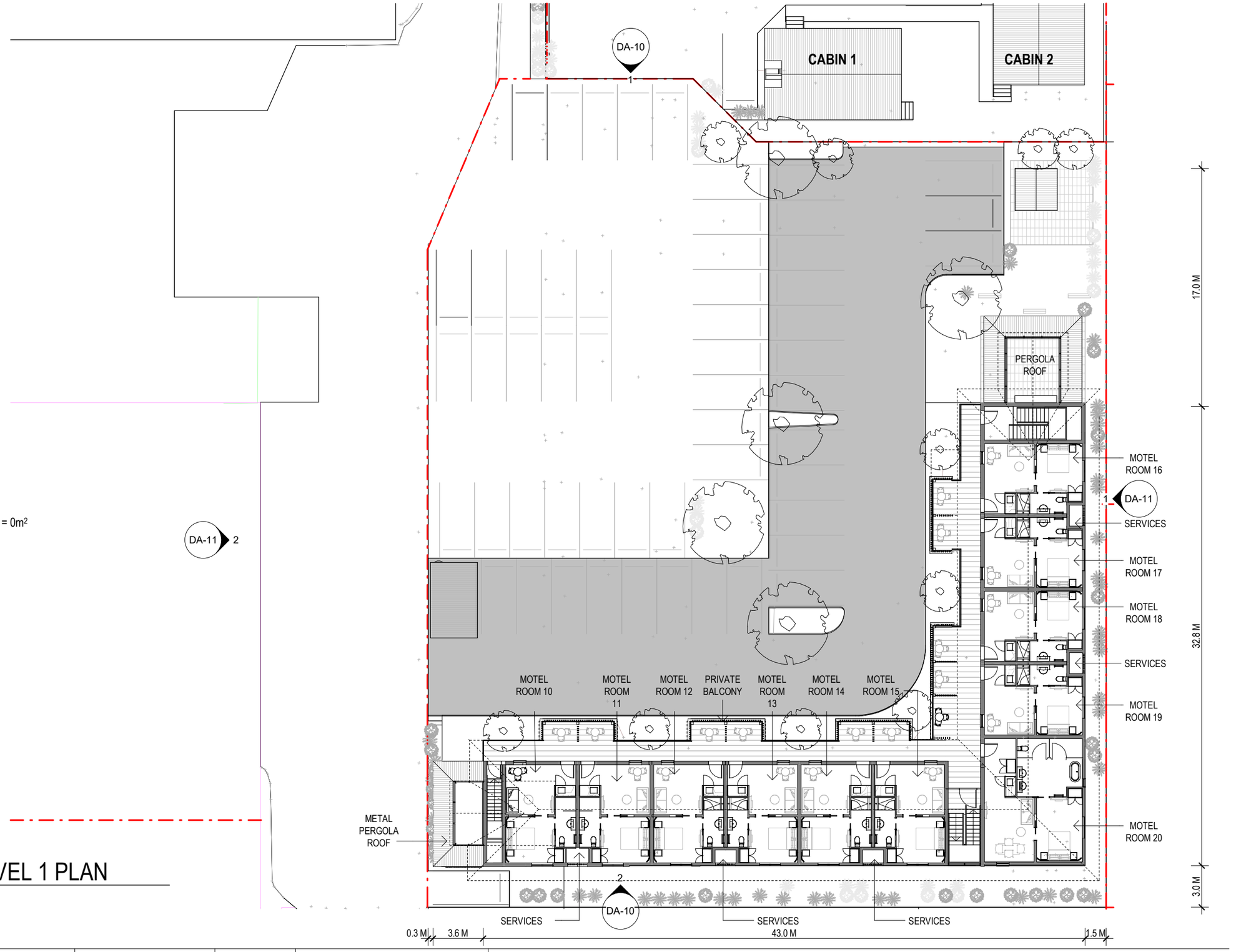
1SP306918

DRAWING TITLE

PROPOSED GROUND PLAN

NOT FOR CONSTRUCTION

DATE	SCALE @ A3	DRAWN
21/08/2023	1 : 250	CB
PROJECT NUMBER	DRAWING NUMBER	ISSUE
2021004	DA-05	B



LEVEL 1 AREAS:

GFA OF EXISTING RETAINED CABINS = 0m²

GFA OF PROPOSED MOTEL = 424m²

DA-11 2

1 PROPOSED - LEVEL 1 PLAN

1 : 250

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LEVEL 1 PLAN

NOT FOR CONSTRUCTION

DATE	SCALE @ A3	DRAWN
21/08/2023	1 : 250	CB
PROJECT NUMBER	**DRAWING NUMBER**	**ISSUE**
2021004	DA-06	B

1 ELEVATION - NORTH
1 : 100

2 ELEVATION - SOUTH
1 : 100

LEGEND:

BAL-01	Metal Balustrade & Railing
BRK-01	Face Brick 'San Selmo Reclaimed'
D	Solid Core Door
IL-111	Fibre Cement Boards
LVR	Louvre Metal 'Monument'
PT-115	Paint Finish to FC Cladding
RFS-01	Metal Roof Sheet Colorbond 'Monument'
S-D	Aluminium framed Glass Sliding Door
TM	Hardwood Timber Frame
W	Clear Glass Window

ISSUE NO.	DESCRIPTION	APPROVED	SIGNED	DATE
A	FOR REVIEW	CB		25 APRIL 2023
B	FOR REVIEW	CB		08 AUG 2023
C				
D				
E				

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9-11 WILLIAM STREET,
KILCOY QLD
1SP306918

DRAWING TITLE
ELEVATIONS

NOT FOR CONSTRUCTION

DATE	SCALE @ A1	DRAWN
07/05/2023	1 : 100	CB
PROJECT NUMBER	DRAWING NUMBER	ISSUE
2021004	DA-10	B

1 ELEVATION - NORTH
1 : 100

2 ELEVATION - SOUTH
1 : 100

LEGEND:

BAL-01	Metal Balustrade & Railing
BRK-01	Face Brick 'San Selmo Reclaimed'
D	Solid Core Door
IL-111	Fibre Cement Boards
LVR	Louvre Metal 'Monument'
PT-115	Paint Finish to FC Cladding
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ELEVATIONS

NOT FOR CONSTRUCTION

DATE	SCALE @ A1	DRAWN
07/05/2023	1 : 100	CB
PROJECT NUMBER	DRAWING NUMBER	ISSUE
2021004	DA-10	B

1 ELEVATION - EAST
1 : 100

2 ELEVATION - WEST
1 : 100

LEGEND:

BAL-01	Metal Balustrade & Railing
BRK-01	Face Brick 'San Selmo Reclaimed'
D	Solid Core Door
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DRAWING TITLE
ELEVATIONS

NOT FOR CONSTRUCTION

DATE	SCALE @ A1	DRAWN
07/05/2023	1 : 100	CB
PROJECT NUMBER	DRAWING NUMBER	ISSUE
2021004	DA-11	B

1 ELEVATION - EAST
1 : 100

2 ELEVATION - WEST
1 : 100

LEGEND:

BAL-01	Metal Balustrade & Railing
BRK-01	Face Brick 'San Selmo Reclaimed'
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DI & JIM DAVIES
9-11 WILLIAM STREET,
KILCOY QLD
1SP306918

DRAWING TITLE
ELEVATIONS

NOT FOR CONSTRUCTION

DATE	SCALE @ A1	DRAWN
07/05/2023	1 : 100	CB
PROJECT NUMBER	DRAWING NUMBER	ISSUE
2021004	DA-11	B

STORMWATER MANAGEMENT PLAN

PROPOSED SUBDIVISION & MOTEL DEVELOPMENT
9-11 AND 13 WILLIAM STREET, KILCOY

PREPARED FOR KEH PROJECTS PTY LTD
C23055AR001

HURLEY
CONSULTING ENGINEERS

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Revision	Date	Author	Verifier	Approver
A	13/06/2023	CH	SH	CH
B	18/10/2023	CH	SH	CH
C	27/11/2023	CH	SH	CH

Approved for issue for and on behalf of Hurley Consulting Engineers Pty Ltd

Craig Hurley BE(Civil) MIEAust CPEng RPEQ 15957
Director & Principal Civil Engineer

This report has been prepared for the exclusive use of our client under the terms and conditions of our engagement. No responsibility is taken for any third party that uses or relies upon any information contained within this document.

1 INTRODUCTION

Hurley Consulting Engineers has been commissioned by KEH Projects Pty Ltd to prepare a Stormwater Management Plan for a proposed subdivision and motel development at 9-11 & 13 William Street, Kilcoy. The development will involve subdivision of two existing lots into three freehold lots with easements for access and servicing, a new hotel car park on Lot 12 and a new motel development on Lot 11.

The proposed subdivision and architectural plans are shown on the Proposed Subdivision Layout prepared by Veris enclosed in Appendix A.

The intent of this report is to consider potential impacts that the proposed development will have on stormwater runoff in the vicinity of the site and, if required, propose strategies to manage any impacts for both quantity and quality. This report will address the stormwater drainage requirements of the Somerset Regional Council planning scheme, Queensland Urban Drainage Manual and the State Planning Policy (July 2017).

2 SITE DESCRIPTION

The subject site is located at 9-11 and 13 William Street, Kilcoy, on land described as Lot 1 on SP306918 and Lot 8 on RP864209. The site has a total area of approximately 7,407m^2 and is located within the Somerset Regional Council local government area.

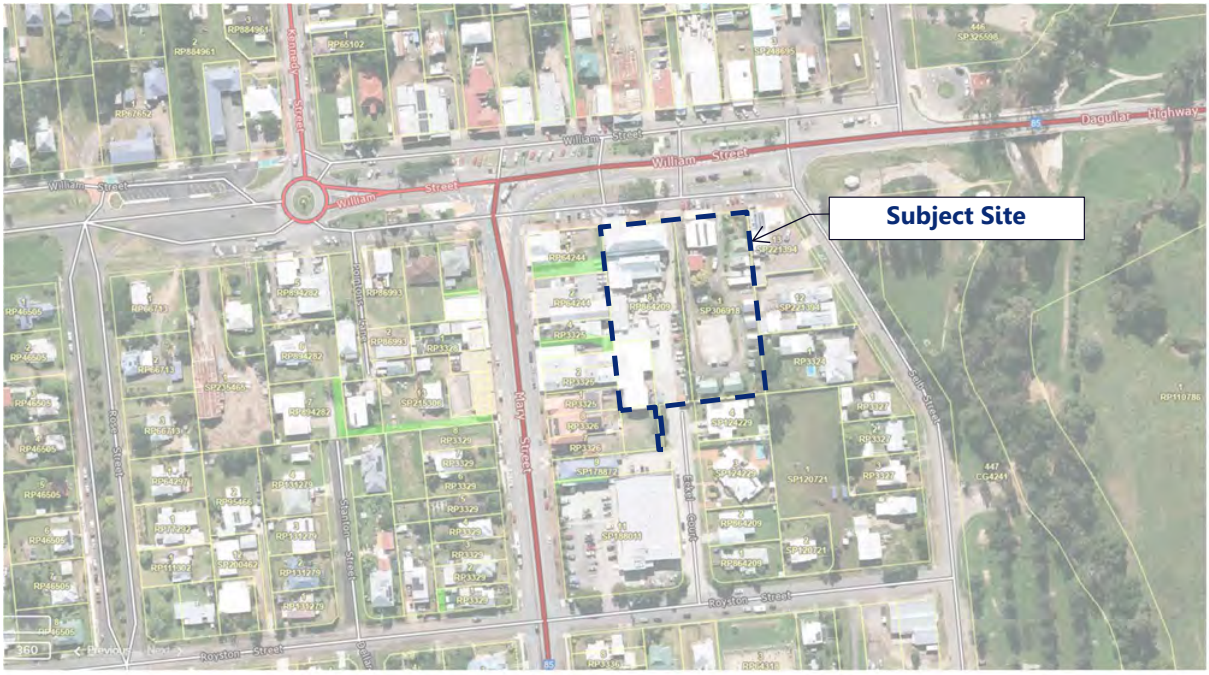


Figure 2.1 – Locality Plan
Image Source: QLD Globe 2023

The site is surrounded by residential uses to the south and east, commercial uses to the west and William Street to the north. The site ranges in elevation from approximately 110.0m AHD on the south-western corner of the site to RL 106.75m AHD in the north-eastern corner of the site, towards William Street.

The site contains the Kilcoy Exchange Hotel (western portion), existing commercial buildings (northern portion) and Kilcoy caravan park (south-eastern portion). Access to the site is currently available from William Street and Eckel Court via existing concrete driveways.

3 STORMWATER INFRASTRUCTURE

3.1 Existing Infrastructure

An investigation of the existing stormwater infrastructure was undertaken using detail survey prepared by Veris. A review of this information identified the following stormwater infrastructure within the vicinity of the subject site:

- A 375mm reinforced concrete pipe (RCP) within William Street, along the site frontage.
- Two (2) roof water pits in the northern portion of the site with 100mm connections to the drainage pipe in William Street.

Refer to **Figure 3-1** for an excerpt of the detail survey. Refer to Appendix B for full detail survey.

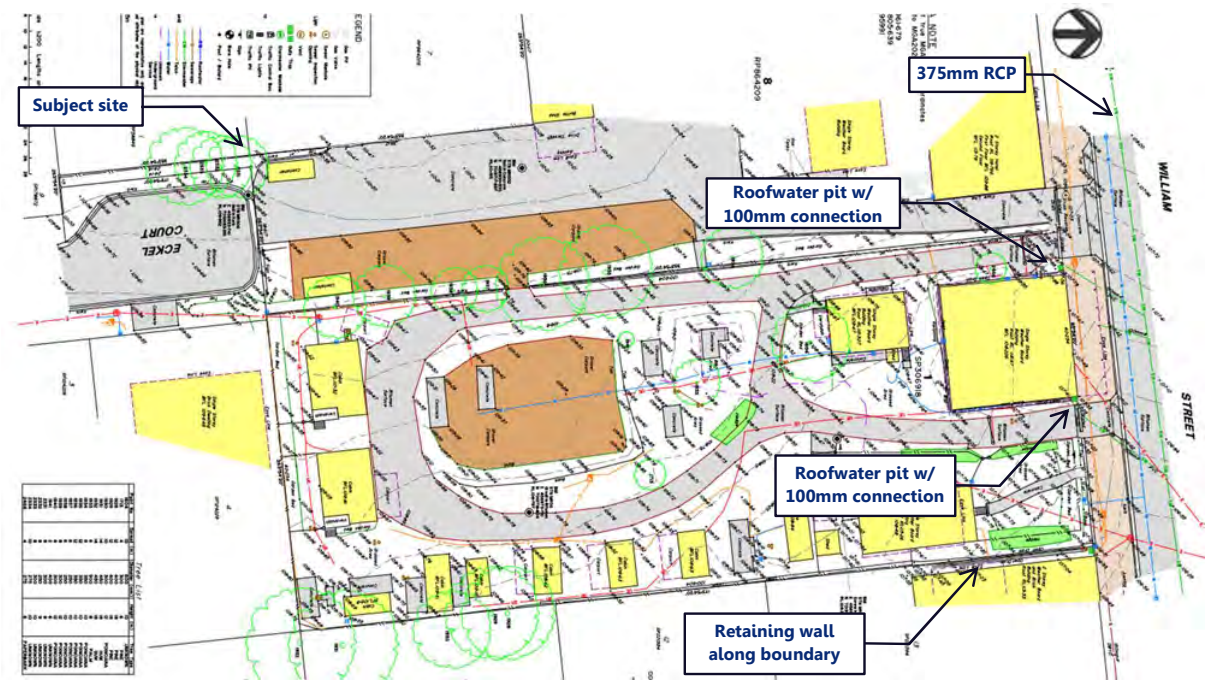


Figure 3-1 Excerpt of detail survey
Source: Veris

Runoff from the subject site appears to flow towards the east towards the adjacent property and north-east before joining the drainage system in William Street. A review of the survey found the eastern boundary to have fencing and retaining walls that ensure flows are contained within the existing lot and prevent flows traversing the adjacent property.

3.2 Lawful Point of Discharge (LPD)

Based on information gathered via survey and contour data, aerial imagery and site investigation it has been determined that the subject site discharges flows to the existing stormwater drainage system in William Street. Site flows are directed to the William Street drainage system via a combination of direct connection to the 375mm stormwater main and sheet flow.

It is proposed to maintain the drainage system in William Street as the LPD, as per the existing flow regime.

4 STORMWATER QUANTITY

The purpose of assessing stormwater quantity is to demonstrate that the development does not cause any negative impacts on downstream properties or receiving water bodies. Additionally, it aims to ensure that the flow of stormwater is safely conveyed, minimizing the risk to human safety and surrounding property. The assessment includes the following objectives:

- Addressing the requirement for implementing measures to control stormwater quantity.
- Ensuring that there is no increase in peak discharges from the site for a suite of rainfall evets up to and including the 1 in 100-year Annual Recurrence Interval (ARI) event.
- Verifying that the proposed quantity control measures detain and convey flows in accordance with the recommendations for minimum freeboard stated in the QUDM (2017) guidelines.

4.1 Existing Hydrology

The hydrology of the pre-developed catchment has been assessed in accordance with Section 4.0 of QUDM 2017 using the Rational Method. From QUDM Section 4.0, the theoretical calculated peak discharge for storm events ranging from the 1 in 1 year to 1 in 100-year ARIs has been calculated and a summary of the results is presented in **Table 4-1**.

The subject site has a total area of 7,407m^2 and currently comprises of two (2) mixed-use lots featuring multiple buildings. Only two buildings discharge roof flows directly to the Council stormwater infrastructure via downpipes. The rest of the site area comprises of grass coverage, concrete/paved areas and roof areas which discharge flows to William Street. The site will be considered as one catchment as all flows within the site are directed to William Street.

The Coefficient of discharge (C10) value for each catchment was derived from QUDM 2017 Table 4.5.3 and Table 4.5.4. Fy frequency factors were applied to determine runoff coefficients for various average recurrence interval (ARI) storm events in accordance with QUDM 2017 Table 4.5.2.

Please refer to **Table 4-1** for a summary of the Rational Method calculations and parameters used.

Table 4-1 – Existing Catchment Details (Rational Method)

Catchment	Area	% IA	C_{10}	C_{100}	t'c	Q_{10}	Q_{100}
Existing Catchment 1	0.741ha	79%	0.830	0.996	11.7 mins	0.265m^3/s	0.457m^3/s

Note: IA = Impervious Area, t'c = Time of Concentration & Q = Peak flow rate

4.2 Developed Site Hydrology

The total land area considered for the post-development was 7,407m^2. A catchment plan for the post-developed site was determined based on preliminary architectural drawings, in which the site maintained its lawful point of discharge towards William Street. The post-development catchment plan is attached within Appendix C for further information.

Based on preliminary architectural drawings, the area and fraction impervious of the various catchments were determined. Subsequently, 1 in 10-year coefficients of runoff (C10) values were adopted in accordance with QUDM 2017 Table 4.5.3. Fy frequency factors were applied to determine runoff coefficients for various average recurrence interval (ARI) storm events in accordance with QUDM 2017 Table 4.5.2.

Please refer to **Table 4-2** for a summary of the Rational Method calculations and parameters used.

Table 4-2 – Developed Catchment Details (Rational Method)

Catchment	Area	% IA	C_{10}	C_{100}	t'c	Q_{10}	Q_{100}
Developed Catchment 1	0.741ha	95%	0.880	1.000	6.4 mins	0.340m³/s	0.560m³/s
TOTAL	**0.741ha**					**0.340m³/s**	**0.560m³/s**

Note: IA = Impervious Area, t'c = Time of Concentration & Q = Peak flow rate

As the peak outflows for the post-developed scenario (**Table 4-2**) are larger than the peak outflows from the existing scenario (**Table 4-1**), on-site detention will be required to ensure non-worsening is satisfied for the existing state-controlled drainage system in William Street.

4.3 Detention Analysis and Strategy

The proposed development is intended to maintain the existing lawful points of stormwater discharge, being directly into the drainage system in William Street. This will be achieved by providing a new pit and pipe network within the southern portion of the site that will convey runoff north towards the existing drainage within William Street. Flows exceeding the pipe capacity will flow overland towards the proposed drainage easement within Lot 10 in favour of Lot 11 and 12. The new drainage network in Lot 10 will ultimately discharge into the existing Council drainage network within William Street, as per existing conditions.

Developed catchments are shown in **Figure 4-1** and concept civil engineering plans are included in Appendix B.

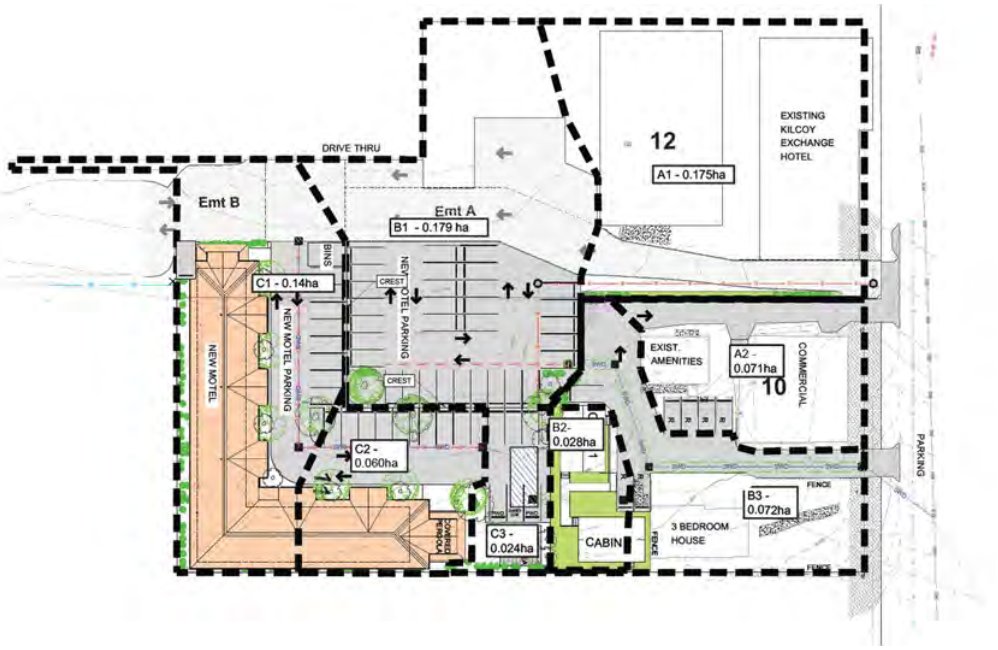


Figure 4-1 Developed Catchment Plan

Developed peak runoff rates were assessed by building an Initial Loss – Continuing Loss (IL-CL) model for the site using DRAINS. The catchment parameters used in the DRAINS model for both existing and developed catchments, IL-CL model inputs and DRAINS model schematic are shown in **Table 4-3**, **Table 4-4** and **Table 4-5**.

Table 4-3 - Existing Catchment - DRAINS Catchment Parameters

Catchment	Area	% EIA	EIA t'c	% RIA	RIA t'c	% PIA	PIA t'c
Existing - Catchment	0.741ha	79%	5 mins	0%	-	21%	12.1 mins
TOTAL	**0.741ha**						

Note: EIA = Effective Impervious Area, RIA = Remaining Impervious Area & PA = Pervious Area

Table 4-4 - Developed Catchment - DRAINS Catchment Parameters

Catchment	Area	% EIA	EIA t'c	% RIA	RIA t'c	% PIA	PIA t'c
A1	0.172ha	95%	5 mins	0%	-	5%	5 mins
A2	0.071ha	100%	5 mins	0%	-	0%	-
B1	0.179ha	90%	5 mins	0%	-	10%	5 mins
B2	0.028ha	100%	5 mins	0%	-	0%	-
B3	0.072ha	100%	5 mins	0%	-	0%	-
C1	0.135ha	95%	5 mins	0%	-	5%	5 mins
C2	0.060ha	95%	5 mins	0%	-	5%	5 mins
C3	0.024ha	100%	5 mins	0%	-	0%	-
TOTAL	**0.741ha**						

Note: EIA = Effective Impervious Area, RIA = Remaining Impervious Area & PA = Pervious Area

Table 4-5 – DRAINS Model Parameters

Impervious Area IL	Impervious Area CL	Pervious Area IL	Pervious Area CL	Overland Flow Equation
1 mm	0 mm/hr	18 mm	2.1 mm/hr	Kinematic Wave

Note: IL = Initial loss, CL = Continuous Loss

4.3.1 Proposed Infrastructure

Peak runoff is proposed to be managed by constructing an underground detention tank beneath the motel car park in Lot 11. The proposed on-site detention tank will ensure non-worsening is achieved by attenuating roof water and a portion of surface flows through the implementation of a pit and pipe network.

A proposed level III allotment drainage system is to be designed in accordance with the Somerset Regional Council planning scheme and QUDM. This will also require a drainage easement over the proposed allotment drainage in accordance with QUDM. The on-site detention tank volume to attenuate the post-developed flows was determined to be 51 cubic meters, which was sized to ensure the minor to major storm events achieved the existing permissible discharge.

The attenuated flows will be discharged into the William Street drainage system, through a new DN375 outlet pipe into existing drainage. Please refer to Appendix C for the Concept Civil Plans.

The tank will be designed to appropriately attenuate the developed minor and major peak flows. The tanks will be maintained by the property owner and are not intended be handed over to Somerset Regional Council. Refer to **Table 4-6** for the preliminary on-site detention tank details.

Table 4-6 – Preliminary Detention Tank Details

Tank No.	Footprint Size	Maximum Volume Capacity	Orifice Size (mm)
Detention Tank 1	35 m^2*	51 m^3	250*

*Preliminary size that can be subject to change in detailed design stage

4.3.2 DRAINS Modelling Results

Storm events were modelled in DRAINS using the full ensemble of AR&R 2019 storms, with frequencies from 0.5 EY (Q2) to 1% AEP (Q100) and durations from five minutes to two hours. The modelled developed peak runoff rates were found to correlate reasonably well with the rational method calculations and are shown in Table 4.7.

Table 4-7 Developed DRAINS Model Results Comparison

Storm Event	Existing Peak Runoff	Developed Peak Runoff	Difference
0.5 EY (Q_2)	190 L/s	174 L/s	- 16 L/s
0.2 EY (Q_5)	236 L/s	215 L/s	- 21 L/s
10% AEP (Q_{10})[1]	272 L/s	251 L/s	- 20 L/s
5% AEP (Q_{20})	312 L/s	281 L/s	- 31 L/s
2% AEP (Q_{50})	366 L/s	322 L/s	- 44 L/s
1% AEP (Q_{100})[2]	409 L/s	357 L/s	- 55 L/s

Note: [1] Minor drainage system, [2] Major drainage system

The proposed detention tank successfully mitigates the post-development flows below existing peak flow conditions for storm events between 0.5EY (Q_2) to 1% AEP (Q_{100}). Refer to Appendix D for DRAINS schematic model results for storm events between 0.5EY (Q_2) to 1% AEP (Q_{100}).

5 STORMWATER QUALITY

5.1 Introduction

This section of the report aims to identify the requirements for stormwater quality management resulting from the proposed development, and to identify suitable stormwater treatment devices to comply with relevant requirements for the Somerset Regional Council, as described in Somerset Regional Council planning scheme – Section 8.3.5.

5.2 Water Quality Objectives and Methodology

The proposed development is within the Somerset Regional Council Local Government Area. As such, the development must demonstrate compliance with the design objectives stated in **Table 5-1**.

Table 5-1 – Water Quality Objectives

Pollutant	Minimum Reduction in Mean Load (%)
Total Suspended Solids (kg/yr)	80
Total Phosphorus (kg/yr)	60
Total Nitrogen (kg/yr)	45
Gross Pollutants (kg/yr)	90

To design and assess the achievement of these stormwater quality objectives the Model for Urban Stormwater Improvement Conceptualisation (MUSIC) has been used to size suitable stormwater quality improvement devices as described in the following sections.

5.3 Catchment Areas & Source Nodes

The catchment areas used for the water quality assessment are limited to the disturbed areas caused by the development and reflects the proposed lawful point of discharge arrangement. The subject site has been separated into pollutant source nodes for MUSIC modelling using the "split catchment" approach as follows:

Lot 12 – Disturbed Areas

- Driveway Area = 804m^2 (100% Impervious).
- Landscaped Area = 76m^2 (0% Impervious).

Lot 11 – Disturbed Areas

- Driveway Area = 852m^2 (100% Impervious).
- Landscaped Area = 341m^2 (0% Impervious).
- Roof Area = 705m^2 (100% Impervious).

Lot 10 – Disturbed Areas

- Very minor – NIL assumed.

The MUSIC model excludes the parts of the site that are to remain unchanged, as any work on existing assets is considered maintenance rather than new development works.

5.4 Recorded Rainfall Data

Rainfall data for the site was taken from the Kirkleagh Station (ID 40318) from 1980 to 1989 in accordance with the Water by Design – MUSIC Modelling Guidelines (2010) and D7 -Stormwater Quality using a 6-minute time step. Rainfall over this period was modelled using MUSIC to calculate the pollutant generation and treatment effectiveness of the proposed systems.

5.5 Rainfall-Runoff Parameters

Rainfall-runoff parameters were taken in accordance with the Water by Design – MUSIC Modelling Guidelines (2010) using Commercial land use parameters, as tabulated in **Table 5-2** below:

Table 5-2 – Rainfall-Runoff Parameters

Parameter	Value
Rainfall threshold (mm)	1
Soil storage capacity (mm)	18
Initial storage (%)	10
Field capacity (mm)	80
Infiltration capacity coefficient a	243
Infiltration capacity exponent b	0.6
Initial depth (mm)	50
Daily recharge rate (%)	0
Daily baseflow rate (%)	31
Daily deep seepage rate	0

5.6 Pollutant Export Parameters

Pollutant export parameters were taken in accordance with Water by Design – MUSIC Modelling Guidelines (2010) using Commercial land use parameters. The split catchment approach was utilised for each surface type, with the input parameters shown in **Table 5-3**.

Table 5-3 – Pollutant Export Parameters

Flow Type	Surface Type	TSS log^{10} Values		TP log^{10} Values		TN log^{10} Values	
Baseflow	Roof	N/A	N/A	N/A	N/A	N/A	N/A
	Roads	0.78	0.39	-0.60	0.50	0.32	0.30
	Ground	0.78	0.39	-0.60	0.50	0.32	0.30
Stormflow	Roof	1.30	0.38	-0.89	0.34	0.37	0.34
	Roads	2.43	0.38	-0.30	0.34	0.37	0.34
	Ground	2.16	0.38	-0.39	0.34	0.37	0.34

5.7 Proposed Treatment Device Details

The proposed stormwater quality treatment system will include OceanGuard filter baskets in in;et pits and PSorb 'StormFilterr' cartridge system that are to be placed within the proposed detention tank on Lot 11 and in the final manhole on Lot 12. It is intended to treat disturbed areas within both lots 11 and 12, where Lot 10 will bypass directly discharge into the Council drainage system.

The following stormwater quality treatment devices have been provided for the site:

Lot 12

- One (1) x OceanGuard with 200micron mesh bags (OG-200).
- One (1) x Tall (690) PSorb cartridge StormFilter system within a precast pit

Lot 11

- Three (3) OceanGuards with 200micron mesh bags (OG-200).
- Three (3) x Tall (690) PSorb cartridge StormFilter system within a 2.52m2 StormFilter chamber, inside the OSD tank

Preliminary stormwater quality treatment locations are included in **Figure 5-1**.

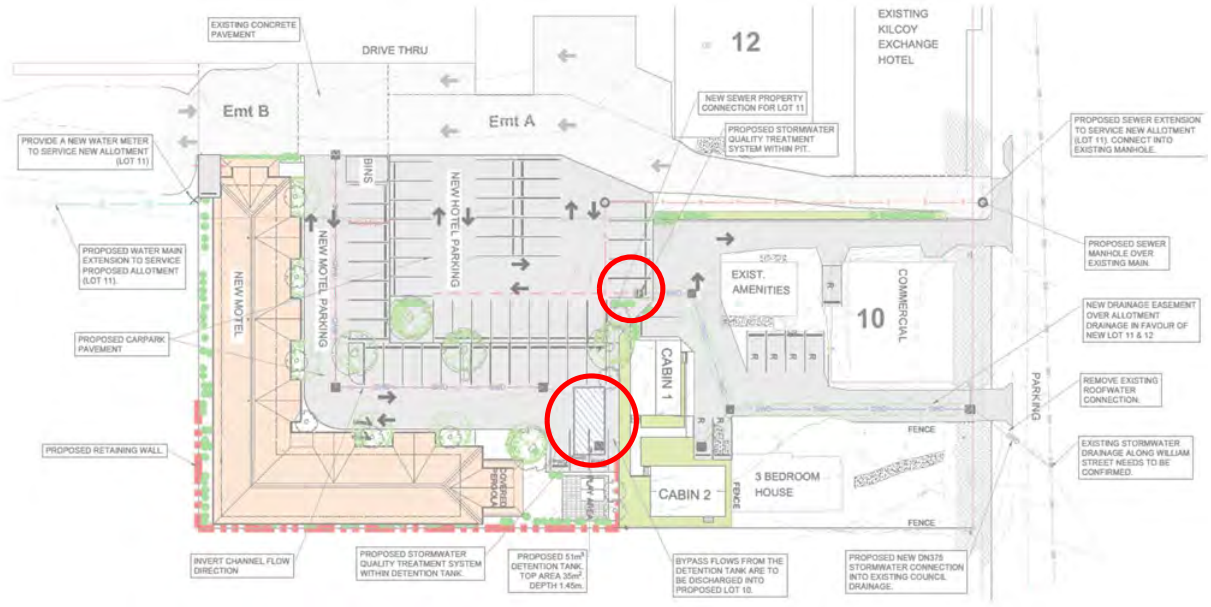


Figure 5-1 – Preliminary Stormwater Quality Treatment Locations

The performance of the OceanGuard and StormFilter devices in reducing pollutants has been modelled using MUSIC in accordance with the Water by Design MUSIC Modelling Guidelines (2010). Refer to Appendix E for OceanGuard and StormFilter details provided by OceanProtect.

5.8 MUSIC Model Diagram

A diagrammatic layout of the MUSIC model interface used to model the proposed development with the proposed treatment devices incorporated is presented in **Figure 5-2**.

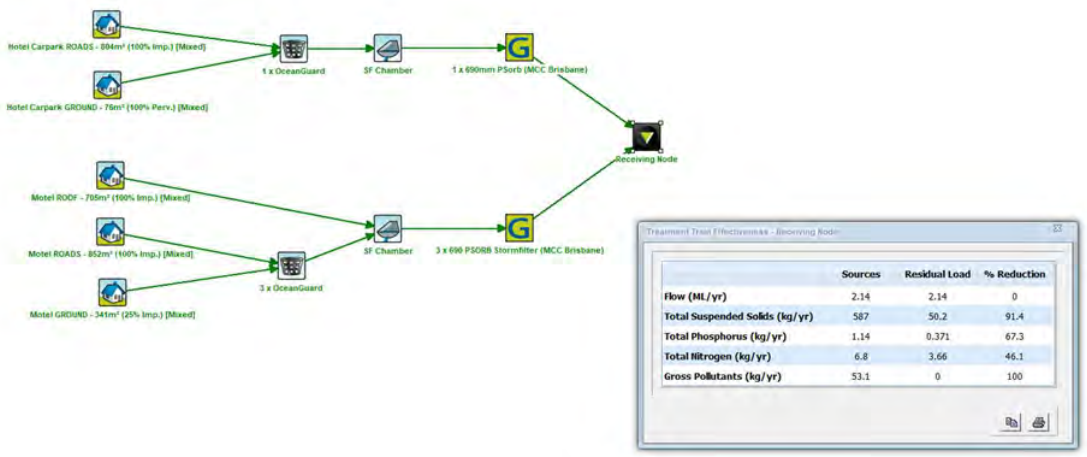


Figure 5-2 MUSIC Model Schematic

5.9 MUSIC Modelling Results

MUSIC was used to model the treatment train effectiveness in terms of the percentage of pollutants being removed from the system using the proposed treatment devices. The results of the MUSIC modelling compared to the stated Water Quality Objectives (WQO's) are presented below:

Table 5-4 - Water Quality Modelling Results

Pollutant	Minimum Reduction in Mean Load (%)	MUSIC Results (% Reduction)
Total Suspended Solids (kg/yr)	80	91.4
Total Phosphorus (kg/yr)	60	67.3
Total Nitrogen (kg/yr)	45	46.1
Gross Pollutants (kg/yr)	90	100

The results indicate that the proposed treatment devices are efficient in achieving the water quality objectives and exceed the minimum required pollutant reduction targets.

6 INFORMATION REQUEST RESPONSE

The following responses are offered to Items 14, 16, 17 and 18 of the Somerset Regional Council information request letter dated 22 June 2023.

14. The plans show retaining walls along the property boundary.

Information requested:
Please provide details with respect to the proposed retaining walls. All retaining walls greater than 1m in height will need to be certified by a Registered Professional Engineer Queensland (RPEQ).

Additional retaining wall details have been included on the amended concept engineering plans enclosed in **Appendix C**. Retaining wall structural elements will be detailed under a design & construct arrangement or by the structural engineer for the building works. Additional retaining wall details can be provided with design certification if required prior to commencing construction.

16. A stormwater management report has been lodged with the application.

Proposed Lot 11 has road frontage to Eckel Court however the proposed lot slopes away from Eckel Court. Part of Lot 12 does not appear to be able to drain to the legal point of discharge in William Street or Eckel Court.

Information requested:
(a) Please provide additional information, that sets out how:
(i) Catchments C1.1-C1.3 are separated from Catchment B1;
(ii) Catchment C1.4 is separated from Catchment B1; and
(iii) Catchment C1.4 is separated from Catchments C1.2-C1.3.
(b) Please advise whether there is any change in level e.g. a retaining wall or similar on the boundary of proposed Lots 11 and 12.

In response to Item 16 (a), the catchments will be separated by pavement grading and the underground stormwater pit and pipe system. Pavement invert locations have been included on the plans in Appendix C at key locations to show catchment separation. Further details can be provided if required following completion of detailed design.

There is no material change in level or retaining wall proposed between Lots 11 & 12.

17. The plan shows an underground tank within the carpark of proposed Lot 11.

Information requested:
Please provide detail on stormwater detention tank, specifically in relation to its structural capabilities given it is located in a trafficable area.

There are various options for trafficable underground stormwater detention tanks, and the two most common tank options are pre-cast concrete (most likely outcome) or cast-insitu with reinforced concrete base and roof and reinforced core filled masonry block walls. Additional retaining wall details can be provided with design certification if required prior to commencing construction.

18. *Section 4.3 of the Stormwater Management Plan includes the following comment. Flows exceeding the pipe capacity will flow overland to the north as per existing conditions." This statement would seem to be at odds with the indicated "Developed Catchment Plan". Current overland flows that drain northwards on existing Lot 1 flow within the same lot to William Street, whereas the proposed reconfiguration results in these flows from proposed Lot 12 potentially traversing across a new lot being proposed Lot 10.*

    Information requested:

    (a) Please identify why overland flow from proposed Lot 12 is considered appropriate to flow across proposed Lot 10.

    (b) Please consider whether a detention tank is required for the parking area within proposed Lot 12. If so, please consider the structural capabilities of the tank as raised in point 16 above.

The car park levels have been nominated to reduce cut/fill and retaining walls, and to avoid a wall on the boundary of Lots 11 & 12 that presents a barrier for pedestrians that will inevitably travel between the motel on Lot 11 and the hotel on Lot 12. This requires runoff from a portion of Lot 12 to drain through Lot 10 within a drainage easement, however most of Lot 12 will still drain directly to William Street as per existing conditions.

Overland flow from part of proposed Lot 12 is considered appropriate to flow through Lot 10 because catchments are small, flow depths and velocities through Lot 10 can readily be managed safely and discharge arrangements can be secured by easements. Lifting the car park in Lot 12 to drain north-west through Lot 12 would create a barrier for less able pedestrians between the motel on Lot 11 and the hotel on Lot 12, which we do not consider that to be warranted given alternative at-grade discharge options are available.

The DRAINS model in this report demonstrates that the detention tank on Lot 11 is adequate to attenuate peak runoff for the overall development without a second detention tank on Lot 12.

7 CONCLUSION

Hurley Consulting Engineers has been commissioned by KEH Projects Pty Ltd to prepare a Stormwater Management Plan for a proposed subdivision and motel development at 9-11 & 13 William Street, Kilcoy. The development will involve subdivision of two existing lots into three freehold lots with easements for access and servicing, a new hotel car park on Lot 12 and a new motel development on Lot 11.

The proposed subdivision and architectural plans are shown on the Proposed Subdivision Layout prepared by Veris enclosed in Appendix A.

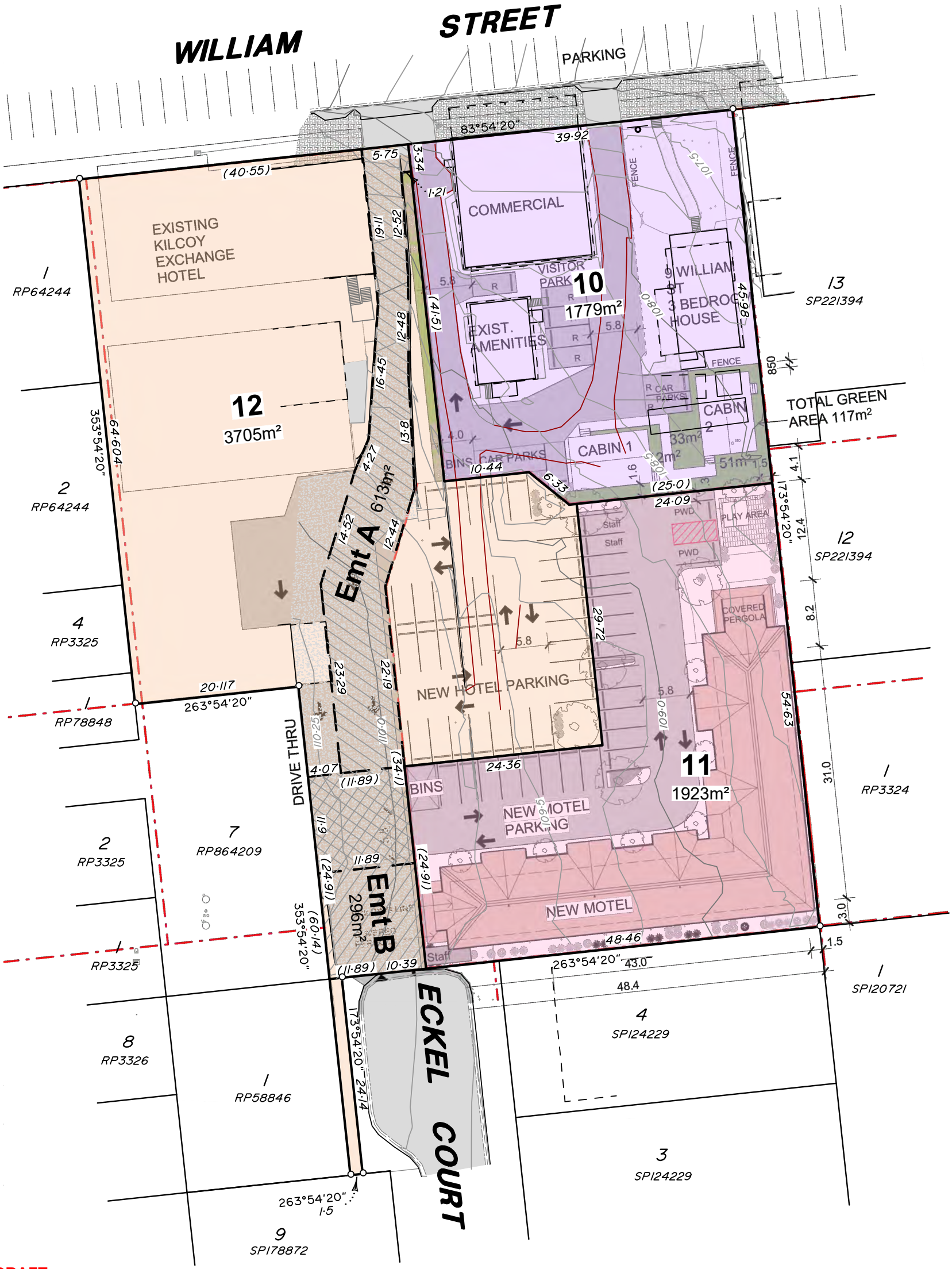
The proposed development has an increase of impervious area in comparison to the existing site extents, evidently worsening the peak flow discharge as discussed in Section 3. An allotment drainage system has been proposed to capture site stormwater runoff and convey to relevant stormwater attenuation and treatment infrastructure. The proposed stormwater infrastructure has been sized to mitigate the developments peak stormwater flows, for events up to and including a 1% AEP event.

Operational phase stormwater quality treatment can be readily managed by OceanGuards and StormFilters as discussed in Section 5 of this report. Provision of these stormwater quality treatment devices as detailed in this report will satisfy the requirements of Somerset Regional Council planning scheme.

Construction phase stormwater quality can be managed by implementing appropriate erosion and sediment control techniques during the construction phase. Erosion and sediment control guidance is given in the International Erosion Control Association (IECA) Australasia Best Practice Erosion and Sediment Control (BPESC) document. The IECA BPESC documents are available for download from the IECA website.

This report has reviewed stormwater drainage impacts associated with the proposed development for both quantity and quality. The development can comply with Somerset Regional Council and QUDM requirements, and no stormwater drainage constraints have been identified that, in our opinion, would preclude approval of the proposed development with reasonable and relevant conditions.

Appendix A – Proposal Plan



DRAFT
FOR DISCUSSION
PURPOSES ONLY

Areas,dimensions and number of lots are approximate only and remain subject to final survey and Council Approval.

EASEMENT SUMMARY

EASEMENT	LOT BURDENED	LOT BENEFITTED	DESCRIPTION
Emt A	12	11	Access
Emt B	12	11	Access

0m 25m 50m 75m
0 50 | mm 100 | mm 150 | mm SCALE BAR

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IMPORTANT NOTES:
(These notes are an integral part of this plan)
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It is not to be used by any other person or corporation or for any other purposes and is subject to the following limitations:

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04/10/2022

ISO 9001 ISO 14001 ISO 45001 BUREAU VERITAS Certification

Data Sources

Cadastral Boundaries	*
Contours / Topographic	Veris Survey
Aerial Images	*
Flood Level	*
Engineering Design	*
Architectural Design	*
Landscape Design	*

Issue	Revision	Date	Drawn
F	Update Image	27/11/2023	GJF
E	Update Image	21/11/2023	GJF
D	Layout Amended	11/10/2023	GJF
C	Layout amended	18/05/2023	AG
B	Layout amended	24/03/2023	AG
A	Original Issue	22/02/2023	AG

Locality: Kilcoy
Local Authority: Somerset Regional
Projection: GDA 2020
Horizontal Meridian: MGA Zone 56
Vertical Level Datum: AHDD vide CORS
Level Origin: PM12813 - RL111.706
Scale: 1:500 (A3)
Surveyed: *
Designed: *
Drawn: AJG 21/02/2023
Checked: *
Plot Date: 27 Nov, 2023
Computer File Ref: 402174-PP-02 RevF.dwg

9-11 William Street, KILCOY
For
KEH Projects

Plan of Proposed Reconfiguration of

Lot 1 on SP306918 & Lot 8 on RP864209

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Drawing No 402174-PP-02
Issue F

Appendix B – Detail Survey

WARNING

This plan has been prepared from electronically generated data. The coordinates of well defined points will generally be within 20mm of their true position. The integrity of dimensions, scaled or deduced electronically for the design of structural elements should be verified in the field or with the authors.

Prior to any demolition, excavation or construction on the site, the relevant authority should be contacted for possible location of further underground services and detailed location of all services.

MGA NOTE

Coordinates are not true MGA2020 coordinates
To convert model to MGA2020 use:
Base Point: MR04
E 456961·679
N 7019805·639
Scale Factor: 0·9995991

BM
STN MR04
Screw in Pit
E 456961·679
N 7019805·639
RL107·16

BM
STN MR05
Screw in Concrete
E 456964·480
N 7019757·663
RL108·367

BM
STN MR06
GI nail in Bitumen
E 456973·751
N 7019718·804
RL108·797

BM
STN MR502
Nail in Concrete
E 456930·335
N 7019717·897
RL110·193

BM
STN MR506
Nail in Kerb
E 456933·741
N 7019683·351
RL109·952

WILLIAM STREET

ECKEL COURT

1 SP306918

8 RP864209

7 RP864209

9 SP178872

1 RP58846

3 SP124229

4 SP124229

1 SP20721

1 RP3324

12 SP221394

13 SP221394

2 Storey Hotel
Roof RL 119·766
First Floor BFL 109·88
Second Floor
BFL 113·78

Single Storey Weather Board Building
Roof RL 114·47
BFL 108·226

2 Storey Weather Board and Brick Building
Roof RL 113·33

Single Storey Weather Board Building

Single Storey Weather Board Building
Roof RL 115·307
BFL 109·47

Single Storey Weather Board Dwelling
Roof RL 113·26
BFL 108·49

Single Storey Brick Dwelling
BFL 109·646

Cabins BFL 108·84

Cabin BFL 108·63

Cabin BFL 108·82

Cabin BFL 109·15

Cabin BFL 109·41

Cabin BFL 110·32

Cabin BFL 109·81

Cabin BFL 108·9

Gravel Carpark

Bitumen Surface

Grassed Area

Garden Bed

Concrete

Carport

Shed

Verandah

Hedge

Fence

Kerb

Bank

Awning

Drive Through

Bottle Shop

Container

Gas Tanks

Eave Line

Open Drain

Water Pipe

Poly

Retaining Wall

Ramp

Toe

Top of Bank

Tree List

Point No	Spread (m)	Diameter (mm)	Height (m)	Tree Type
1604	10	600	10	UNKNOWN
1713	4	300	6	PINE
1928	12	400	18	PINE
1929	12	400	18	PINE
1930	10	300	12	POINCIANA
1931	14	450	18	GUM
1932	14	450	18	GUM
1933	6	900	8	PALM
1934	8	350	10	POINCIANA
1935	12	350	10	POINCIANA
1936	12	350	10	POINCIANA
1937	6	250	10	POINCIANA
1938	6	250	10	POINCIANA
1939	8	300	12	POINCIANA
1940	8	300	12	POINCIANA
1941	2	400	6	UNKNOWN
2331	8	300	8	UNKNOWN
2332	8	250	9	UNKNOWN
2333	8	300	10	UNKNOWN
2334	10	275	10	UNKNOWN
2466	4	275	6	PAPERBARK

LEGEND

- Bench Mark
- Station
- Electric Pole
- Electric Pole with Light
- Light Pole
- Electrical Pillar
- Electrical Pit
- Telco Pillar
- Telco/Comms Pit
- Fire Hydrant
- Water Meter
- Water Tap
- Water Valve
- Verandah Post
- Gas Pit
- Gas Valve
- Sewer Manhole
- Sewer Inspection Opening
- Vent
- Gully Trap
- Stormwater Manhole
- Traffic Control Box
- Traffic Lights
- Traffic Pit
- Sign
- Bore Hole
- Post / Bollard

- C — Comms
- E — Electricity
- UE — Electricity (Underground)
- \\ — Fence
- G — Gas
- OF — Optic Fibre
- RW — Roofwater
- S — Sewerage
- SW — Stormwater
- T — Telco
- W — Water
- Unknown Underground Service

Symbols indicated on this plan are representative only and do not relate to the actual attributes of the physical object

Contour Interval: 0.25m

Scale 1:200 Lengths are in Metres

2 0 2 4 6 8 10 12 14 16 18 20 22 24 26 28

0 *m 50 mm *m 100 mm *m 150 mm SCALE BAR

Plan to be viewed in conjunction with Underground Service Locating Report "*220920_Veris_11 William St,Kilcoy.pdf*"

9-11 William Street Kilcoy

For

KEH Projects

IMPORTANT NOTES:
(These notes are an integral part of this plan)
This plan has been prepared for KEH Projects for the purposes of Design
It is not to be used by any other person or corporation or for any other purposes and is subject to the following limitations:

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04/10/2022

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Data Sources	
Cadastral Boundaries	Survey
Contours / Topographic	Survey
Aerial Images	*
Flood Level	*
Engineering Design	*
Architectural Design	*
Landscape Design	*

Issue	Revisions	Date	Drawn
A	Original	04/10/2022	MJR

Locality:	Kilcoy
Local Authority:	Somerset Regional
Projection:	GDA 2020
Horizontal Meridian:	MGA Zone 56
Vertical Level Datum:	AHD D vide CORs
Level Origin:	PM12813 RL111.706
Scale:	1:200 @ A1
Surveyed:	MJR 20/09/2022
Designed:	*
Drawn:	MJR 04/10/2022
Checked:	MJT 4/11/2022
Plot Date:	04 Nov, 2022
Computer File Ref: 402174 -DS01(A).dwg	

Plan of Level and Detail Survey over Lot 1 on SP306918 and part of Lot 8 on RP864209 9-11 William Street, Kilcoy, QLD

Quality Management - ISO 9001 · EMS Management System - ISO 14001 · Environmental Management - ISO 14001 — GlobalMark.com.au

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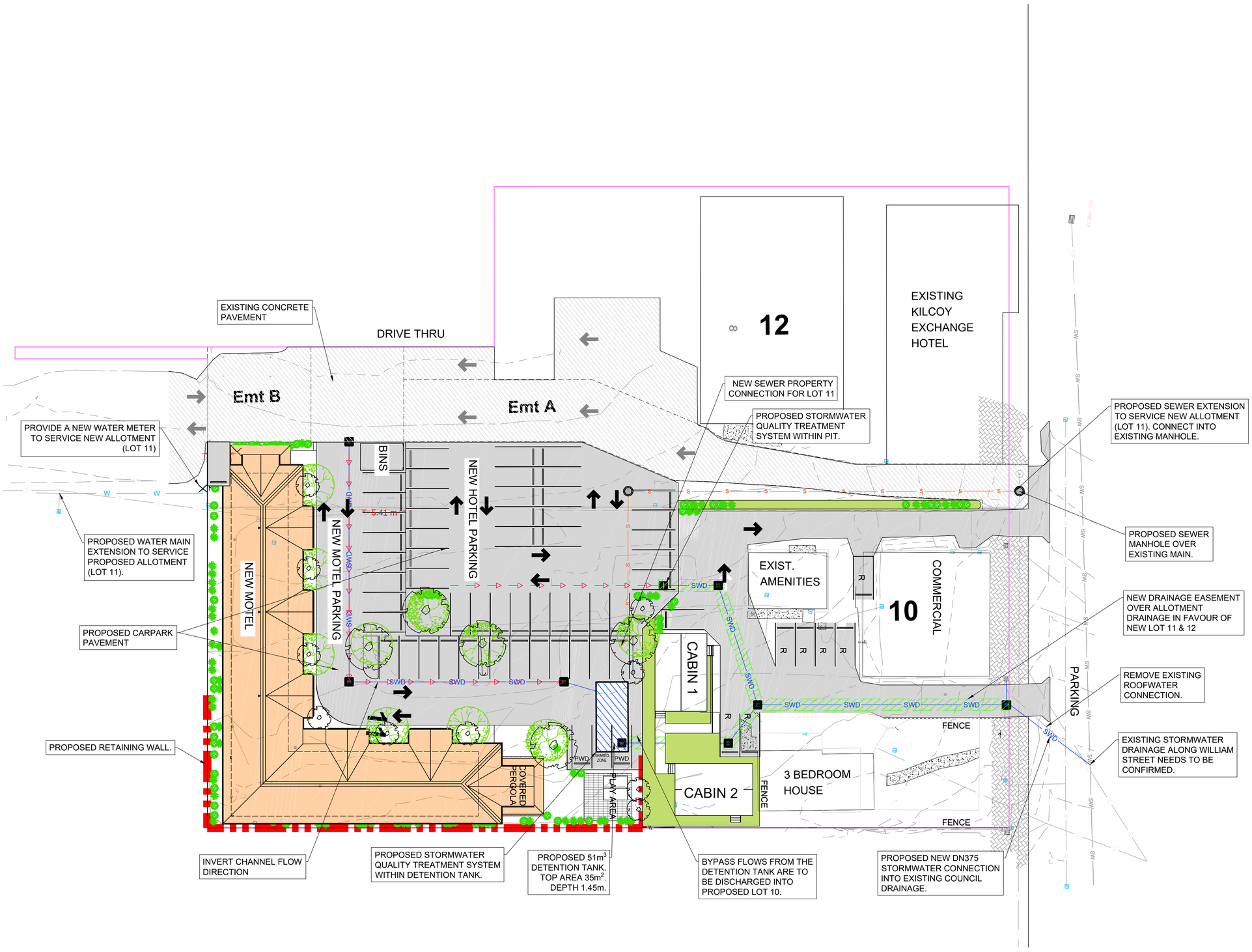
Veris Australia Pty Ltd

Drawing No 402174-DS01 Issue A

Appendix C – Concept Civil Plans



PROPOSED LEGEND

- PROPOSED DETENTION TANK
- PROPOSED CARPARK PAVEMENT
- SWD — PROPOSED STORMWATER PIPE
- PROPOSED STORMWATER PIT
- S — PROPOSED SEWER MH & PIPE
- W — PROPOSED WATER SERVICE & METER
- PROPOSED EASEMENT
- PROPOSED RETAINING WALL
- PROPOSED INVERT CHANNEL FLOW DIRECTION
- 10.10 — CONTROL FINISHED SURFACE LEVEL

EXISTING LEGEND

- EXISTING CONCRETE PAVEMENT
- SW — EXISTING STORMWATER
- S — EXISTING SEWER
- W — EXISTING WATER
- E — EXISTING OVERHEAD POWER LINE
- UE — EXISTING UNDERGROUND ELECTRICAL
- C — EXISTING COMMUNICATION

REV	DESCRIPTION	DATE	DRAWN	DESIGN	CHECK
A	ISSUED FOR APPROVAL	02/06/23	HW	HW	CH
B	FINAL ISSUE	08/06/23	HW	CH	CH
C	RFI ISSUE	11/10/23	HW	CH	CH
D	AMENDED TO SUIT NEW LAYOUT	27/11/23	HW	CH	CH

LOT DESCRIPTION:
Lot 8 on RP864209 & LOT 1 ON SP306918
LEVEL DATUM:
.
APPROVED FOR AND ON BEHALF OF HURLEY CONSULTING ENGINEERS PTY LTD:

NAME: CRAIG HURLEY
RPEQ NO: 15957

ORIENTATION & SCALES:

DO NOT SCALE FROM DRAWING

NOTES:
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HURLEY CONSULTING ENGINEERS
PO BOX 417
CARINA QLD 4152
TELEPHONE: 0432 418 815
EMAIL: mail@hurleyce.com

CLIENT: KEH PROJECTS PTY LTD

PROJECT: MOTEL DEVELOPMENT
9-11 WILLIAM STREET, KILCOY

DRAWING TITLE: CONCEPT SERVICES PLAN

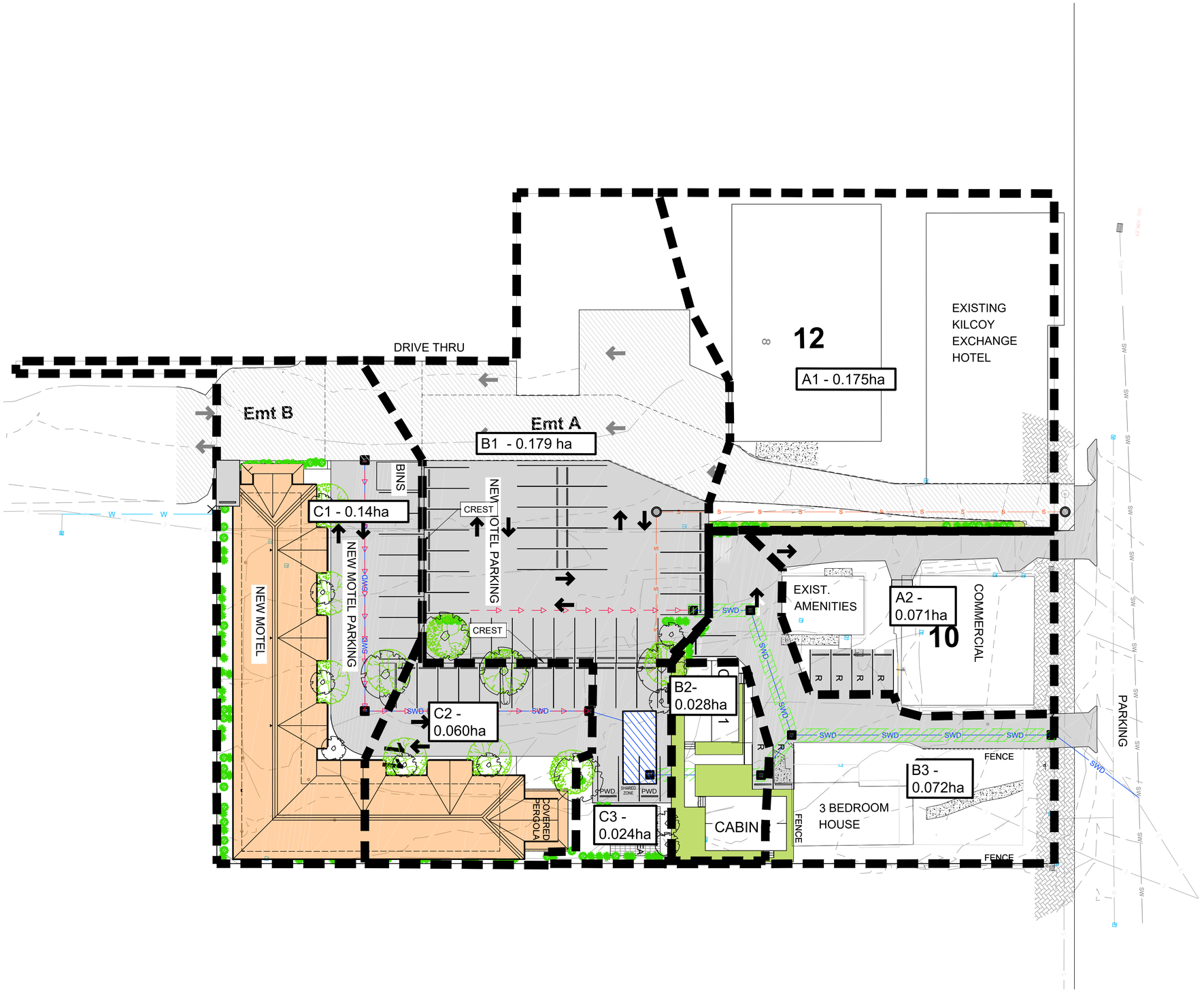
DEVELOPMENT APPLICATION NO:

LOCAL GOVERNMENT AUTHORITY: SOMERSET REGIONAL COUNCIL

ORIGINAL SIZE: A1

DRAWING No.: C23055A-SK-C100

REV: D



PROPOSED LEGEND

- PROPOSED DETENTION TANK BASIN
- PROPOSED CARPARK PAVEMENT
- SWD — PROPOSED STORMWATER PIPE
- PROPOSED STORMWATER PIT
- S — PROPOSED SEWER MH & PIPE
- W — PROPOSED WATER SERVICE & METER
- PROPOSED EASEMENT
- PROPOSED INVERT CHANNEL FLOW DIRECTION
- PROPOSED CATCHMENT

EXISTING LEGEND

- EXISTING CONCRETE PAVEMENT
- SW — EXISTING STORMWATER
- S — EXISTING SEWER
- W — EXISTING WATER
- E — EXISTING OVERHEAD POWER LINE
- UE — EXISTING UNDERGROUND ELECTRICAL
- C — EXISTING COMMUNICATION

REV	DESCRIPTION	DATE	DRAWN	DESIGN	CHECK
A	ISSUED FOR APPROVAL	02/06/23	HW	HW	CH
B	FINAL ISSUE	08/06/23	HW	CH	CH
C	RFI ISSUE	11/10/23	HW	CH	CH
D	AMENDED TO SUIT NEW LAYOUT	27/11/23	HW	CH	CH

LOT DESCRIPTION:
Lot 8 on RP864209 & LOT 1 ON SP306918
LEVEL DATUM:
.
APPROVED FOR AND ON BEHALF OF HURLEY CONSULTING ENGINEERS PTY LTD:

NAME: CRAIG HURLEY
RPEQ NO: 15957

ORIENTATION & SCALES:

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HURLEY CONSULTING ENGINEERS
PO BOX 417
CARINA QLD 4152
TELEPHONE: 0432 418 815
EMAIL: mail@hurleyce.com

CLIENT: KEH PROJECTS PTY LTD

DEVELOPMENT APPLICATION NO:

LOCAL GOVERNMENT AUTHORITY: SOMERSET REGIONAL COUNCIL

PROJECT: MOTEL DEVELOPMENT
9-11 WILLIAM STREET, KILCOY

DRAWING TITLE: PROPOSED CATCHMENT PLAN

ORIGINAL SIZE: A1

DRAWING No.: C23055A-SK-C110

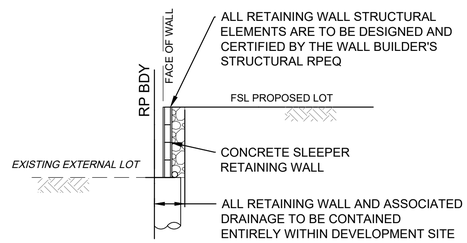
REV: D

PROPOSED LEGEND

- PROPOSED DETENTION TANK
- PROPOSED CARPARK PAVEMENT
- SWD — PROPOSED STORMWATER PIPE
- PROPOSED STORMWATER PIT
- S — PROPOSED SEWER MH & PIPE
- W — PROPOSED WATER SERVICE & METER
- PROPOSED EASEMENT
- PROPOSED RETAINING WALL
- PROPOSED INVERT CHANNEL FLOW DIRECTION

EXISTING LEGEND

- EXISTING CONCRETE PAVEMENT
- SW — EXISTING STORMWATER
- S — EXISTING SEWER
- W — EXISTING WATER
- E — EXISTING OVERHEAD POWER LINE
- UE — EXISTING UNDERGROUND ELECTRICAL
- C — EXISTING COMMUNICATION



A - SECTION
Scale 1 : 100

RETAINING WALL GENERAL ARRANGMENT ADJOINING EXTERNAL PROPERTY - TYPICAL SECTION

REV	DESCRIPTION	DATE	DRAWN	DESIGN	CHECK
A	ISSUED FOR APPROVAL	02/06/23	HW	HW	CH
B	FINAL ISSUE	08/06/23	HW	CH	CH
C	RFI ISSUE	11/10/23	HW	CH	CH
D	AMENDED TO SUIT NEW LAYOUT	27/11/23	HW	CH	CH

LOT DESCRIPTION:
Lot 8 on RP864209 & LOT 1 ON SP306918
LEVEL DATUM:
.
APPROVED FOR AND ON BEHALF OF HURLEY CONSULTING ENGINEERS PTY LTD:

NAME: CRAIG HURLEY
RPEQ NO: 15957

ORIENTATION & SCALES:

DO NOT SCALE FROM DRAWING

NOTES:
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HURLEY CONSULTING ENGINEERS
PO BOX 417
CARINA QLD 4152
TELEPHONE: 0432 418 815
EMAIL: mail@hurleyce.com

CLIENT: KEH PROJECTS PTY LTD

DEVELOPMENT APPLICATION NO:

LOCAL GOVERNMENT AUTHORITY: SOMERSET REGIONAL COUNCIL

PROJECT: MOTEL DEVELOPMENT
9-11 WILLIAM STREET, KILCOY

DRAWING TITLE: PROPOSED LEVELS PLAN

ORIGINAL SIZE:	DRAWING No.:	REV:
A1	C23055A-SK-C200	D

Appendix D – DRAINS Model & Results

DRAINS Model – Existing vs Proposed

1% AEP Results

2% AEP Results

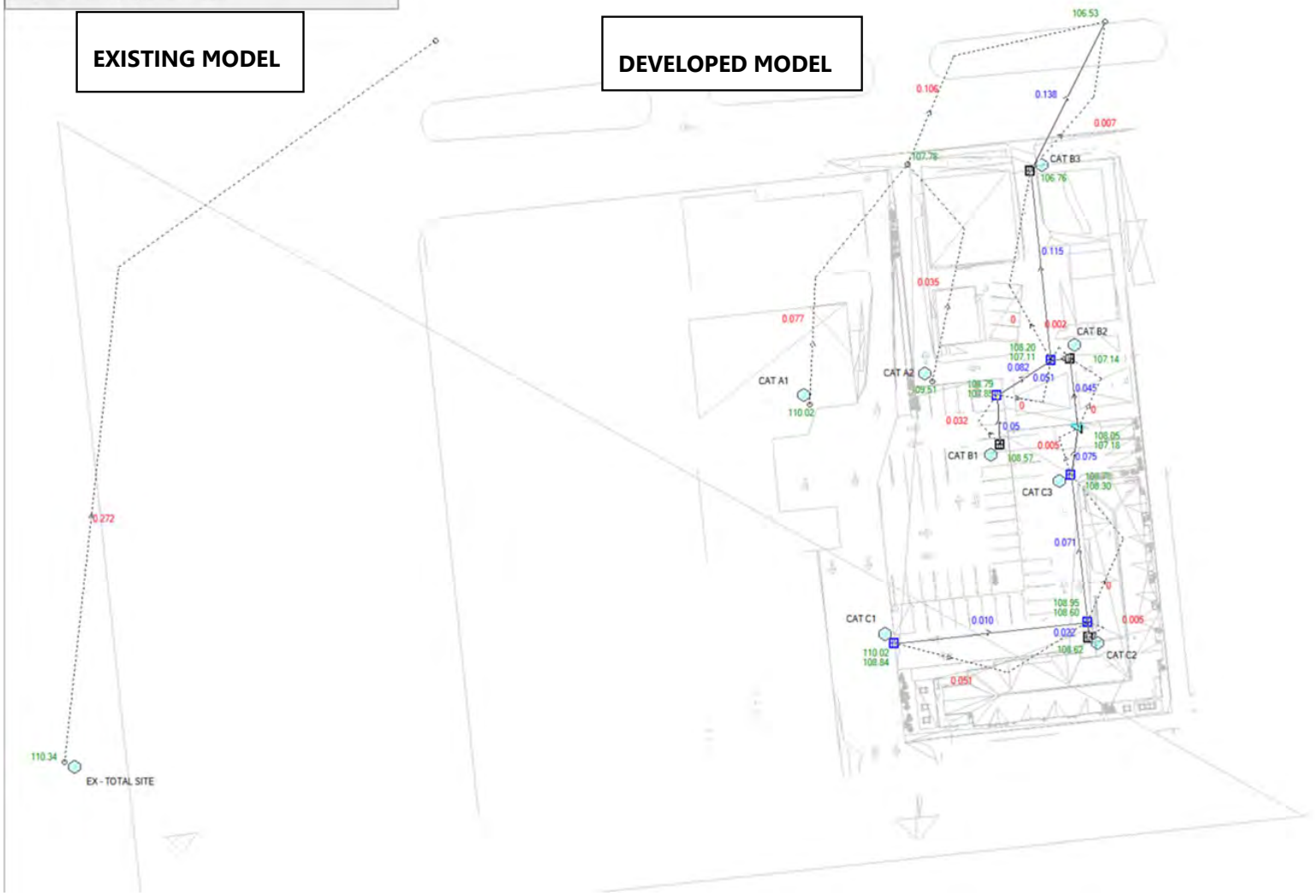
5% AEP Results

10% AEP Results

Results for median storm in critical 10% AEP ensembles using Full Unsteady hydraulic model.

EXISTING MODEL

DEVELOPED MODEL

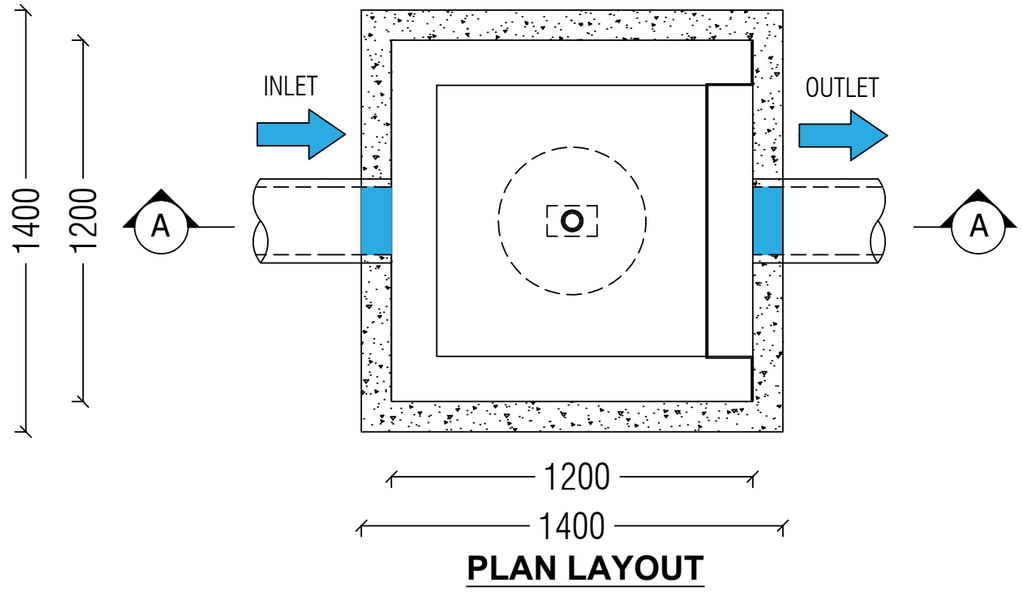


0.2EY Results

0.5EY Results

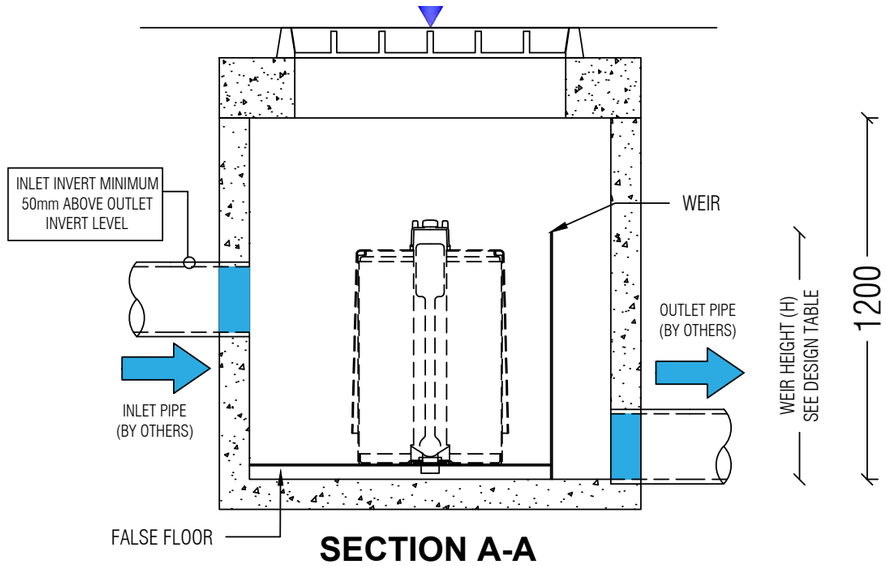
Appendix E – OceanProtect Details

NOT FOR CONSTRUCTION



PLAN LAYOUT

900 SQUARE CAST-IRON SOLID TOP
ACCESS COVER SUPPLIED LOOSE
(OR CAST INTO LID IF REQUIRED)



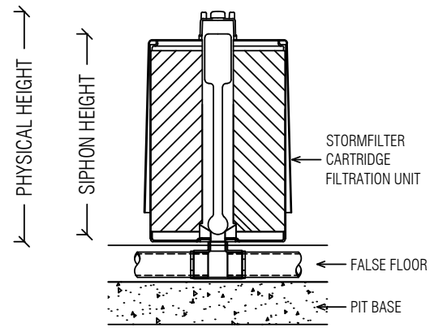
SECTION A-A

LAST MODIFIED: 05-09-19

STORMFILTER DESIGN TABLE

- STORMFILTER TREATMENT CAPACITY VARIES BY NUMBER OF FILTER CARTRIDGES INSTALLED.
- THE STANDARD CONFIGURATION IS SHOWN. ACTUAL CONFIGURATION OF THE SPECIFIED STRUCTURE(S) PER CERTIFYING ENGINEER WILL BE SHOWN ON SUBMITTAL DRAWING(S).
- FILTER CARTRIDGES SHALL BE MEDIA-FILLED, PASSIVE, SIPHON ACTUATED, RADIAL FLOW, AND SELF-CLEANING. RADIAL MEDIA DEPTH SHALL BE 178mm.

CARTRIDGE NAME / SIPHON HEIGHT (mm)	690	460	310
CARTRIDGE PHYSICAL HEIGHT (mm)	840	600	600
TYPICAL WEIR HEIGHT [H] (mm)	820	590	440
CARTRIDGE FLOW RATE FOR ZPG MEDIA (L/s)	1.6	1.1	0.7
CARTRIDGE FLOW RATE FOR PSORB MEDIA (L/s)	0.9	0.46	0.39



STORMFILTER CARTRIDGE DETAIL

SITE SPECIFIC DATA REQUIREMENTS

STRUCTURE ID	[ ]
NUMBER OF CARTRIDGES REQ'D	[ ]
SIPHON HEIGHT (310 / 460 / 690)	[ ]
MEDIA TYPE (ZPG / PSORB)	[ ]
WATER QUALITY FLOW RATE (L/S)	[ ]
HYDRAULIC CAPACITY (L/S)	[ ]

PIPE DATA:	I.L.	MATERIAL	DIAMETER
INLET PIPE #1	[ ]	[ ]	[ ]
INLET PIPE #2	[ ]	[ ]	[ ]
INLET PIPE #3	[ ]	[ ]	[ ]
OUTLET PIPE	[ ]	[ ]	[ ]

PRECAST PIT WEIGHT	TBA
LID WEIGHT	TBA

GENERAL NOTES

1. PRECAST STRUCTURE SUPPLIED WITH CORE HOLES TO SUIT OUTER DIAMETER OF NOMINATED PIPE SIZE / MATERIAL.
2. PRECAST STRUCTURE SHALL MEET W80 WHEEL LOAD RATING ASSUMING A MAXIMUM EARTH COVER OF 2.0m AND A GROUND WATER ELEVATION AT, OR BELOW, THE OUTLET PIPE INVERT ELEVATION. CERTIFYING ENGINEER TO CONFIRM ACTUAL GROUNDWATER ELEVATION. PRECAST STRUCTURE SHALL BE IN ACCORDANCE WITH AS3600.
3. IF THE PEAK FLOW RATE, AS DETERMINED BY THE SITE CERTIFYING ENGINEER, EXCEEDS THE PEAK HYDRAULIC CAPACITY OF THE SYSTEM, AN UPSTREAM BYPASS STRUCTURE IS REQUIRED.
4. ALL WATER QUALITY TREATMENT DEVICES REQUIRE PERIODIC MAINTENANCE. REFER TO OPERATION AND MAINTENANCE MANUAL FOR GUIDELINES AND ACCESS REQUIREMENTS.
5. SITE SPECIFIC PRODUCTION DRAWING WILL BE PROVIDED ON PLACEMENT OF ORDER.
6. DRAWING NOT TO SCALE.

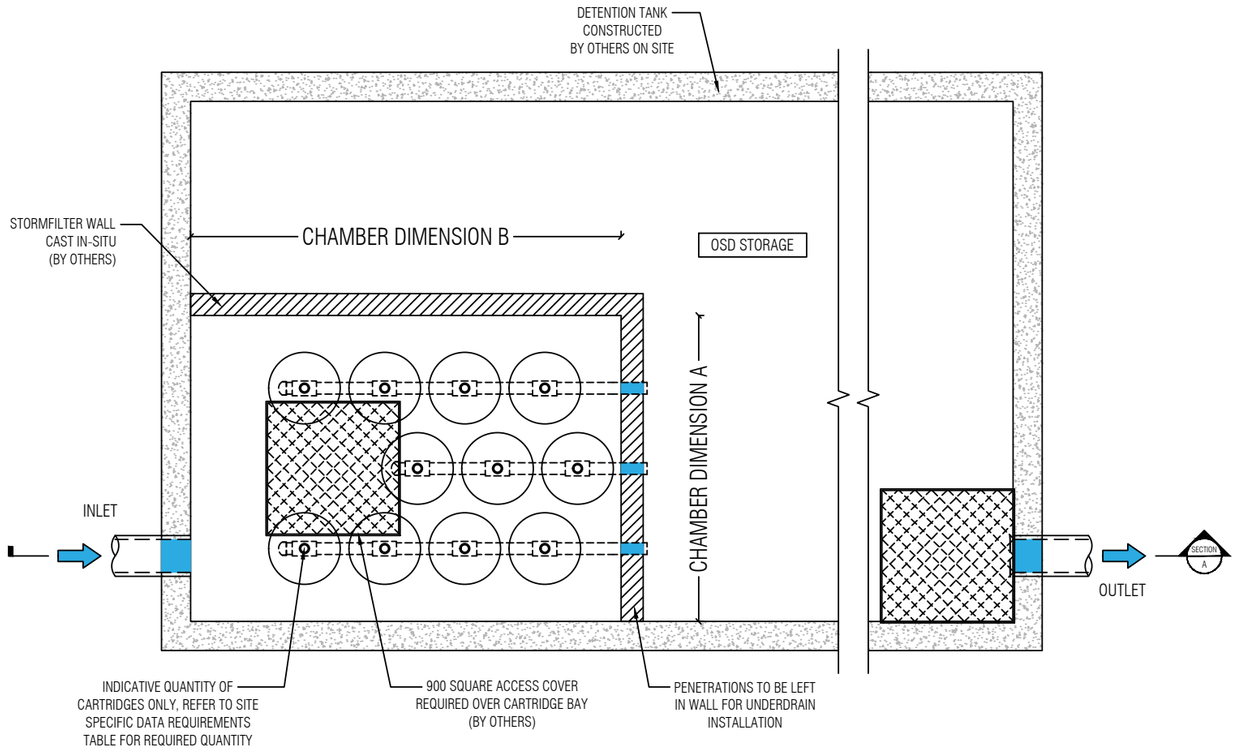
INSTALLATION NOTES

1. ANY SUB-BASE, BACKFILL DEPTH, AND/OR ANTI-FLOTATION PROVISIONS ARE SITE-SPECIFIC DESIGN CONSIDERATIONS AND SHALL BE SPECIFIED BY CERTIFYING ENGINEER.
2. CONTRACTOR TO PROVIDE ALL EQUIPMENT WITH SUFFICIENT LIFTING AND REACH CAPACITY TO LIFT AND SET THE STORMFILTER STRUCTURE (LIFTING DETAIL PROVIDED SEPARATELY).
3. CONTRACTOR TO APPLY SEALANT TO ALL JOINTS AND TO PROVIDE, INSTALL AND GROUT INLET AND OUTLET PIPES.

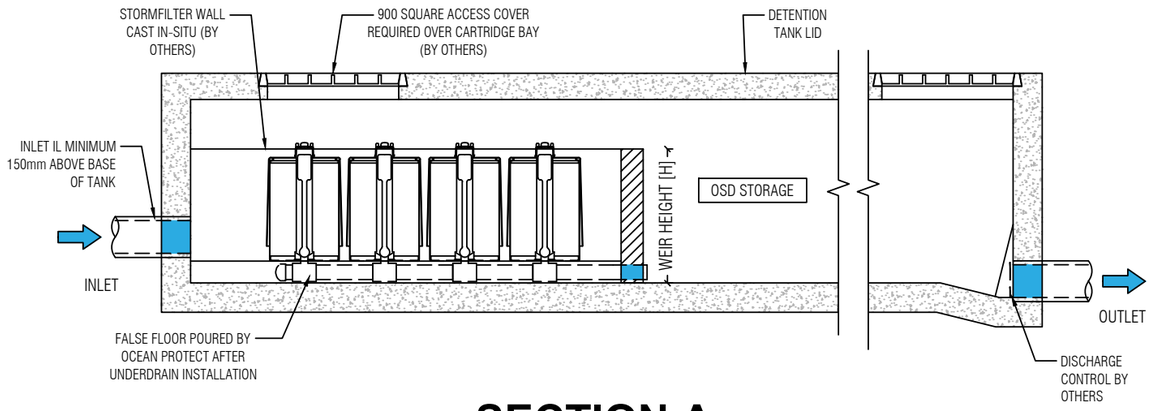
OCEAN PROTECT
PHONE: 1300 354 722
www.oceanprotect.com.au

OCEAN PROTECT
1 CARTRIDGE STORMFILTER SYSTEM
1200 PIT
SPECIFICATION DRAWING

NOT FOR CONSTRUCTION



PLAN LAYOUT

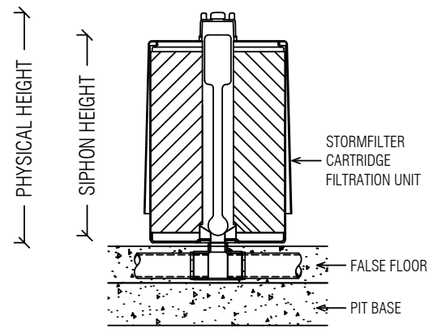


SECTION A

STORMFILTER DESIGN TABLE

- STORMFILTER TREATMENT CAPACITY VARIES BY NUMBER OF FILTER CARTRIDGES INSTALLED.
- THE STANDARD CONFIGURATION IS SHOWN. ACTUAL CONFIGURATION OF THE SPECIFIED STRUCTURE(S) PER CERTIFYING ENGINEER WILL BE SHOWN ON SUBMITTAL DRAWING(S).
- FILTER CARTRIDGES SHALL BE MEDIA-FILLED, PASSIVE, SIPHON ACTUATED, RADIAL FLOW, AND SELF-CLEANING. RADIAL MEDIA DEPTH SHALL BE 178mm.

CARTRIDGE NAME / SIPHON HEIGHT (mm)	690	460	310
CARTRIDGE PHYSICAL HEIGHT (mm)	840	600	600
TYPICAL WEIR HEIGHT [**H**] (mm)	920	690	540
CARTRIDGE FLOW RATE FOR ZPG MEDIA (L/s)	1.6	1.1	0.7
CARTRIDGE FLOW RATE FOR PSORB MEDIA (L/s)	0.9	0.46	0.39



STORMFILTER CARTRIDGE DETAIL

SITE SPECIFIC DATA REQUIREMENTS

STRUCTURE ID	[ ]
NUMBER OF CARTRIDGES REQ'D	[ ]
SIPHON HEIGHT (310 / 460 / 690)	[ ]
MEDIA TYPE (ZPG / PSORB)	[ ]
WATER QUALITY FLOW RATE (L/S)	[ ]
DIMENSION A	[ ]
DIMENSION B	[ ]

TOTAL CARTRIDGE BAY AREA (A x B) TO MATCH AREA REQUIRED BY MUSIC MODELLING OR COUNCIL SPECIFIC REQUIREMENTS

GENERAL NOTES

1. INLET AND OUTLET PIPES TO BE IN ACCORDANCE WITH APPROVED PLANS.
2. A HIGH FLOW BYPASS ARRANGEMENT OR DISSIPATION STRUCTURE MAY BE REQUIRED TO MINIMISE RE-SUSPENSION OF SOLIDS OR ANY SIGNIFICANT INERTIAL FORCES ON THE CARTRIDGES.
3. ALL WATER QUALITY TREATMENT DEVICES REQUIRE PERIODIC MAINTENANCE. REFER TO OPERATION AND MAINTENANCE MANUAL FOR GUIDELINES AND ACCESS REQUIREMENTS.
4. SITE SPECIFIC PRODUCTION DRAWING WILL BE PROVIDED ON PLACEMENT OF ORDER.
5. THE INVERT LEVEL OF THE INLET PIPE MUST BE GREATER THAN THE RL OF THE FALSE FLOOR WITHIN THE CARTRIDGE CHAMBER.
6. CONCRETE STRUCTURE AND ACCESS COVERS DESIGNED AND PROVIDED BY OTHERS. ACCESS COVERS TO BE A MINIMUM 900 X 900 ABOVE CARTRIDGES. OH&S REGARDING ACCESS COVERS AND TANK ACCESS TO BE ASSESSED BY OTHERS ON SITE.
7. THE STRUCTURE THICKNESSES SHOWN ARE FOR REPRESENTATIONAL PURPOSES.
8. DRAWINGS NOT TO SCALE.

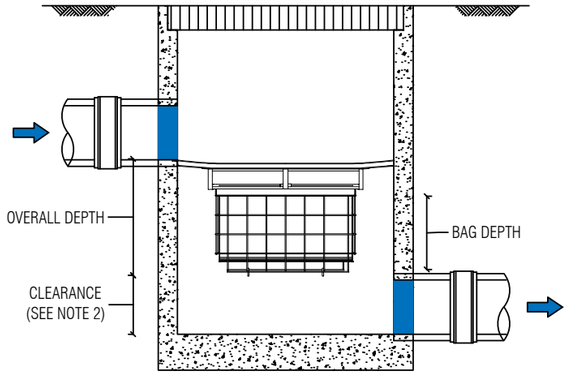
INSTALLATION NOTES

1. UNDERDRAIN AND FALSE FLOOR INSTALLED BY OCEAN PROTECT.

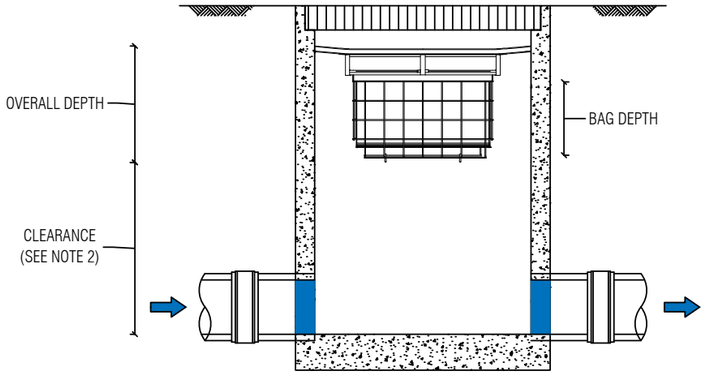
OCEAN PROTECT
PHONE: 1300 354 722 www.oceanprotect.com.au

OCEAN PROTECT
STORMFILTER SYSTEM
DETENTION TANK ARRANGEMENT
SPECIFICATION DRAWING

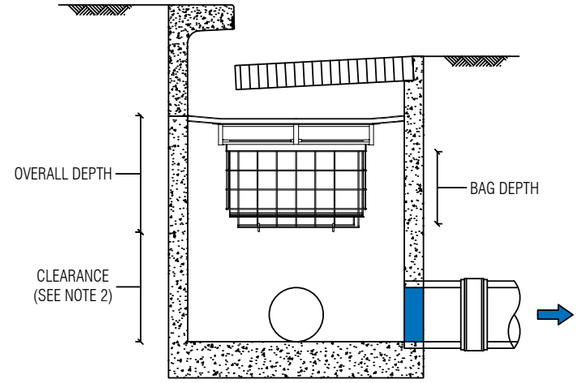
LAST MODIFIED: 07-03-19



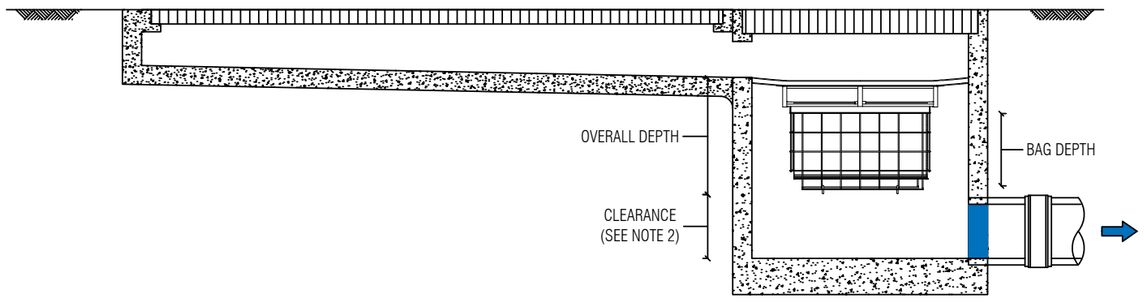
PIPE FLOW CONFIGURATION



SURFACE FLOW CONFIGURATION



SURFACE FLOW CONFIGURATION



GRATED STRIP DRAIN CONFIGURATION

PLAN ID	MAXIMUM PIT PLAN DIMENSIONS
S	450mm x 450mm
M	600mm x 600mm
L	900mm x 900mm
XL	1200mm x 1200mm

DEPTH ID	BAG DEPTH	OVERALL DEPTH
1	170	270
2	300	450
3	600	700

		DEPTH ID		
		1	2	3
PLAN ID	S	■		
	M	■	■	
	L	■	■	■
	XL	■	■	■

GENERAL NOTES

1. THE MINIMUM CLEARANCE DEPENDS ON THE CONFIGURATION (SEE NOTE 2) AND THE LOCAL COUNCIL REQUIREMENTS.
2. CLEARANCE FOR ANY PIT WITHOUT AN INLET PIPE (ONLY USED FOR SURFACE FLOW) CAN BE AS LOW AS 50mm. FOR OTHER PITS, THE RECOMMENDED CLEARANCE SHOULD BE GREATER OR EQUAL TO THE PIPE OBVERT SO AS NOT TO INHIBIT HYDRAULIC CAPACITY.
3. OCEAN PROTECT PROVIDES TWO FILTRATION BAG TYPES:- 200 MICRON BAGS FOR HIGHER WATER QUALITY FILTERING AND A COARSE BAG FOR TARGETING GROSS POLLUTANTS.
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L+R ENGINEERS MANAGERS SCIENTISTS

Proposed Reconfiguration (two lots into three) & Access Easements, Motel, Cabins (2), Hotel Car Park Expansion

9-11 and 13 William Street, Kilcoy

For KEH Projects Pty Ltd

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Revision	Date	Description	Author	Verifier	Approver
Draft	26/09/2023	DRAFT	DN		
Rev. A	22/11/2023	Rev. A	DN	MB	

1. Introduction

Lambert & Rehbein (SEQ) Pty Ltd has been commissioned by KEH Projects Pty Ltd to prepare a Traffic Impact Assessment (TIA) in support of the following proposed Development Application.The proposed development application is for:

- Reconfiguring a Lot application for 2 lots into 3 lots with 2 access easements;
- Proposed Lot 10 (approximately 1779m2)
    - Retain existing commercial premises, amenities and house (3 bedrooms);
    - Relocate 2 cabins onto property (MCU application); and
    - Provide additional on-site carparking.
- Proposed Lot 11 (approximately 1923m2)
    - Proposed 20 room motel (MCU application).
- Proposed Lot 12 (approximately 2705m2)
    - Existing Hotel with expanded reconfigured carparking area.

The site is located at 9-11 and 13 William Street, Kilcoy, QLD 4515 and is formally described as Lot 1 on SP306918 and Lot 8 on RP864209, with a total site area of approximately 4,179m^2.

We note that the access arrangements and parking modules, which include two (2) access easements, are to be modified as follows:

- Proposed motel:
    - Two-way access from Eckel Street and one-way -In-Only from William Street via the internal access road on Lot 8 RP864209;
- Office building (existing), single dwelling house (existing) and two (2) relocated cabins:
    - Shared One-Way clockwise parking and circulation aisle (No interconnectivity to other aisles or parking modules); and
- Kilcoy Exchange Hotel (Existing);
    - Two-way access to formalised parking module from Eckel Street and one-way In-Only from William Street via the internal access road on Lot 8 RP864209.

The proposed architectural drawing set by Carla Brown has been included in **Appendix A**.

The report includes an assessment of the potential impact that the development could have on the surrounding external road network and servicing arrangements.

The report has been compiled in a clear and concise manner and is set out as follows:

Section 2 discusses the existing land use and traffic arrangements in the vicinity of the proposed development site.

Section 3 provides details of the proposed development, including an assessment of the site layout, access, and servicing arrangements.

Section 4 displays the calculations and assumptions used to establish the forecast generation of the proposed development traffic.

Section 5 summarises the key outcomes of the traffic investigations.

A response to the Somerset Regional Council's (SRC) Transport, access, parking and servicing code has been attached in **Appendix C**.

Lambert & Rehbein has derived the data in this report primarily from the data provided by the Client, and a site investigation undertaken in August 2023.

This report has been prepared on behalf of and for the exclusive use of the Client and is subject to and issued in connection with the provisions of the agreement between Lambert & Rehbein and the Client. Lambert & Rehbein accepts no liability or responsibility whatsoever for or in respect of any use of or reliance upon this report by any third party.

2. Context of the Development Site

This section of the report describes the context of the proposed development and includes a description of the existing road network, adjacent land uses, and existing public transport facilities servicing the site.

2.1 Development Site

The proposed development application is for:

- Reconfiguring a Lot application for 2 lots into 3 lots with 2 access easements;
- Proposed Lot 10 (approximately 1779m2)
    - Retain existing commercial premises, amenities and house (3 bedrooms);
    - Relocate 2 cabins onto property (MCU application); and
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    - Proposed 20 room motel (MCU application).
- Proposed Lot 12 (approximately 2705m2)
    - Existing Hotel with expanded reconfigured carparking area.

The proposed architectural drawing set by Carla Brown has been included in **Appendix A**.

The development site located at 9-11 and 13 William Street, Kilcoy, QLD 4515. The development site is formally described as Lot 1 on SP306918 and Lot 8 on RP864209, with a total site area of approximately 4,179m^2. The site is currently occupied by:

- Two (2) commercial buildings (Ray White (office) & The Exchange Hotel);
- A dwelling house with three (3) bedrooms; and
- 11 cabins;

Lot 1 SP306918 gains access to the to the southern service lane of William Street (D'Aguilar Highway) via two access crossovers, with boom gates to manage access. Lot 8 RP864209 gains access to the southern service lane of William Street (D'Aguilar Highway) via an entry crossover and exiting traffic is accommodated via a link to Eckel Court

The development site is zoned as 'Centre' under the Somerset Regional Council's (SRC) Planning Scheme Version 4. The site is immediately surrounded by 'Centre' use in the north, east and west. South of the site is zoned as 'General Residential', fronting Royston Street.

Figure 2-1 shows the proposed development site in the context of the surrounding road network and the linkages to the broader network.

Figure 2-1 Development Site Location

2.2 Adjacent Road Network

Inspection of the land use, road condition, intersection characteristics, public transport facilities, pedestrian access, and cyclist provisions surrounding the proposed development site have been undertaken in preparation of this traffic assessment. This was completed to collect information about the road network operation, safety characteristics, public transport network and specific network / land-use factors potentially of influence on the proposed development.

2.2.1 William Street (D'Aguilar Highway)

William Street (D'Aguilar Highway) runs along the northern frontage of the proposed development site. William Street forms part of the Regional Road Network under jurisdiction of DTMR. The general form of William Street is shown in **Figure 2-2** and was observed to have the following characteristics at the site frontage:

- Two-way, two-lane median divided road with a right turn lane provided on the westbound approach;
- Full kerb and channel provided on both sides of the road;
- Kerb to kerb width of approximately 13m, widening to 19m at the intersection with Mary Street;
- On-street bicycle lanes provided on both sides of the road;
- Service roads provided on both sides of the road, with on-street parking;
- Footpath provided on both sides of the road; and
- Posted Speed limit of 50km/hr.

Figure 2-2 William Street at the Site Frontage (Source: Nearmap)

2.2.2 Eckel Court

Eckel Court terminates at the southern frontage of the proposed development site. Eckel Street is under the jurisdiction of SRC. The general form of Eckel Court is shown in **Figure 2-3** and was observed to have the following characteristics at the site frontage:

- Two-way, two-lane road;
- Full kerb and channel provided on both sides of the road;
- Pavement width of approximately 8m, widening to 13m in the northern section;
- Line marked and sealed unrestricted parking provided on the western side of the road;
- Unrestricted parking along the eastern kerb;
- No cycle lanes provided;
- Footpath provided on the western side of the road; and
- No posted Speed limit, assume 50km/h.

Figure 2-3 Eckel Court Aerial View (Source: Nearmap)

2.3 Active Transport Facilities

2.3.1 Pedestrian Pathway Network

The development site is reasonably well serviced by existing active transport facilities with pedestrian footpaths provided along both sides of William Street, Mary Street and several other surrounding roads. Uncontrolled pedestrian crossings are provided across William Street's carriageways and service roads at both the site frontage and to the west of the site. In the adjacent Mary Street, an uncontrolled pedestrian crossing is located mid-block between Royston Street and William Street. Uncontrolled pedestrian crossings are provided at the priority-controlled intersections at adjacent priority-controlled intersections.

2.3.2 Bicycle Network

The development site is well connected to surrounding designated cycle routes as shown in **Figure 2-4**. William Street and Mary Street has linemarked on-street cycle lanes, including green threshold treatments at intersections, as highlighted via a yellow dashed lines in **Figure 2-4**, that continues into Hope Street. It should be noted that there are no existing dedicated on-road cycle lanes provided along the adjacent road network.

Figure 2-4 Surrounding Active Transport Network (Source: Nearmap)

2.4 Public Transport Services

Considering the site location, the development site is relatively well connected to the existing public transport network, with three (3) TransLink bus stops located within a typical 400m walking catchment of the site, as seen in **Figure 2-5**. The TransLink bus services that operate from these stops have been summarised into **Table 2-1** below.

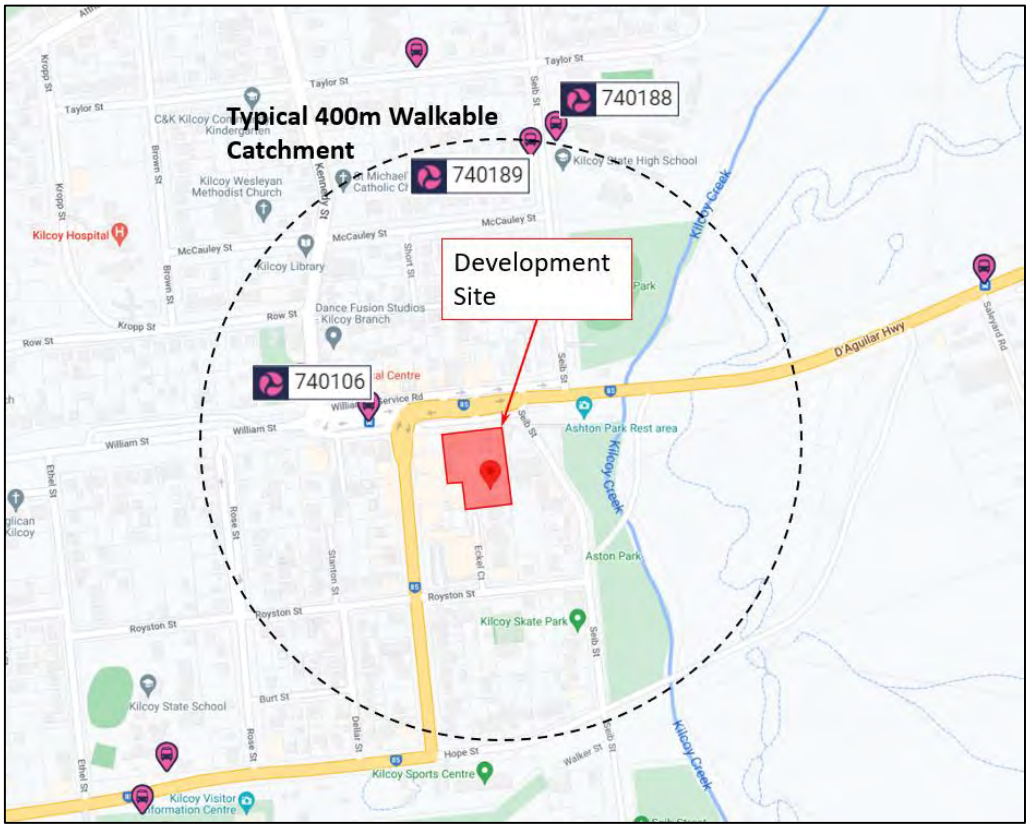

Figure 2-5 Public Transport Facilities (Source: TransLink)

Table 2-1 On-Street Bus Stop Services

# TRANSLINK ID	ROUTE ID	ROUTE DESCRIPTION
#740106 William Street at Kilcoy Coach Stop	896	Kilcoy, Woodford, Caboolture, Morayfield
#740189 Kilcoy State High School	919	Mt Kilcoy and Sandy Creek Outbound
#740188 Kilcoy State High School	909	Woodford to Kilcoy High Inbound Drop-off only
	912	Kilcoy High to D'Aguilar and Delaneys Creek Outbound
	914	Jinna Inbound
	916	Villeneuve Inbound
	917	Hazeldean Inbound Drop-off only
	919	Mt Kilcoy and Sandy Creek Inbound
	920	Mary Smokes Inbound

2.5 Future Infrastructure Upgrades

A review of SRC's *Local Government Infrastructure Plan* (LGIP), the Queensland Government's Development Assessment Mapping System (DAMS) and the Department of Transport and Main Roads *Queensland Transport and Roads Investment Program 2023-24 to 2026-27* found no future road infrastructure upgrades in close proximity of the development site.

2.6 Crash History

An investigation of the road crash history in the immediate vicinity of the subject site has been undertaken using publicly available crash data from the Queensland Government's mapping service Queensland Globe. A review of crash data from the last five (5) years found two (2) crashes at the Mary Street / Royston Street intersection, as shown in **Figure 2-6** and summarised in **Table 2-2**.

Figure 2-6 Crash Locations (Source: Queensland Globe)

Table 2-2 Crash Descriptions

ID	SEVERITY	TYPE	NATURE	YEAR	CONDITIONS	CRASH DCA	DESCRIPTION	CRASH REFERENCE NUMBER
1	Medical Treatment	Multi - Vehicle	Angle	2018	Daylight – Clear	101	Veh'S Adjacent Approach: Thru-Thru	331569
2	Hospitalisation	Single Vehicle	Hit Object	2019	Darkness – Clear	101	Veh'S Adjacent Approach: Thru-Thru	331610

A review of the recorded crashes indicates that there is no common crash trend occurring that would be exacerbated by the additional traffic associated with the proposed development.

3. Details of the Proposed Development

This section of the report describes the nature of the proposed development, provides a review of the proposed access, car park provision and includes an assessment of the servicing arrangement.

3.1 Proposed Development

The proposed development application is for:

- Reconfiguring a Lot application for 2 lots into 3 lots with 2 access easements;
- Proposed Lot 10 (approximately 1779m2)
    - Retain existing commercial premises, amenities and house (3 bedrooms);
    - Relocate 2 cabins onto property (MCU application); and
    - Provide additional on-site carparking.
- Proposed Lot 11 (approximately 1923m2)
    - Proposed 20 room motel (MCU application).
- Proposed Lot 12 (approximately 2705m2)
    - Existing Hotel with expanded reconfigured carparking area.

The proposed architectural drawing set by Carla Brown has been included in **Appendix A**.

We note that the proposed Lot 10 & 11 has a current approval for a maximum of 26 premises short term accommodation units and caretaker's residence and the provision of 28 on-siter car parking spaces. As outlined above the proposal seeks to formalise 22 units (2 x cabins, 20 x motel units) and the existing house while providing up to 32 car parking spaces across the two lots, thus meeting existing conditions while reducing the number of short term accommodation units from 26 to 22 when compared to the approved DA. See **Appendix B** for existing DA approval.

3.2 Access Arrangements

The proposed reconfiguration of two (2) lots into three (3) will be supported via the following access arrangements and parking modules:

- Proposed motel:
    - Two-way access from Eckel Street and one-way -In-Only from William Street via the internal access road on Lot 8 RP864209;
- Office building (existing), single dwelling house (existing) and two (2) relocated cabins:
    - Shared One-Way clockwise parking and circulation aisle (No interconnectivity to other aisles or parking modules); and
- Kilcoy Exchange Hotel (Existing);
    - Two-way access to formalised parking module from Eckel Street and one-way In-Only from William Street via the internal access road on Lot 8 RP864209.

We note that all three (3) crossovers are existing (on William Street), currently operational and will be retained with minor linemarking upgrades. William Street consists of a single carriageway with two lanes, with paved median islands and landscaped islands that separate service roads along both the northern and southern sides of the road.

The existing crossovers provide direct access to the southern service road of William Street, which currently 25 provides additional on-street, car parking and six (6) motorcycle parking spaces along the southern kerb.

We understand that the existing crossovers and parking aisle, on both sides of the office building (Real Estate) will continue to operate as a one-way clockwise circulating roadway, however access to the motel will be closed. The crossovers will facilitate access for the office building's visitors and staff. We understand that waste collection / servicing will be on-site, and as such, there will be no impact on traffic on Council roads. The internal roadway is proposed to be 11.95m wide adjacent to the bin storage area, and as such we believe that the required aisle width required when waste collection is in progress will meet the minimum 5.8m width required, as such. the aisle width is generally in accordance with AS2890.1.

3.2.1 Pedestrian Access

The proposed development will facilitate pedestrian access via the parking aisle, which is accessible from Eckel and William Street, as shown on the architectural drawing set included in **Appendix A**.

3.2.2 Sight Distance

We note that the existing Eckel Court, to-way access exceeds the minimum requirements for:

- 69m Minimum Gap Sight Distance (MGSD) for a posted speed of 50km/hr,
    - Assuming a critical gap acceptance of five (5) seconds,
    - Assuming a reaction time of 1.5 seconds, AS2890.1.

Minimum Stopping Sight Distance (SSD) required to enable a normally alert driver to perceive, react and brake to a stop before reaching a hazard at 0.2m height on the road:

- 45m (AS2890.1).

3.3 Carpark Requirements

SRC's Transport, Access and Parking Code (TAPC) outlines the car parking requirements for various uses. The car parking rates and requirements for developments that are shown in **Table 3-1**.

Table 3-1: BCC Car Parking Requirements

LOT	USE	SRC PARKING RATE	YIELD	PARKING REQUIRED	PROVIDED (TOTAL)
10	Office (Real Estate / Commercial)	One (1) space / 25 m^2 GFA at ground level and 1 space / 50 m^2 GFA above ground level.	200 m^2	8	5
	Short Term Accommodation. (Dwelling house + Two (2) Cabins)	One (1) space / Unit and One (1) space / three (3) units for employees (where three (3) or more units)	2	2	2
	Dwelling House	Two (2) spaces	1	2	2

LOT	USE	SRC PARKING RATE	YIELD	PARKING REQUIRED	PROVIDED (TOTAL)
11	Short-term accommodation (Motel)	One (1) space / Unit and One (1) space / three (3) units for employees (where three (3) or more units)	Motel (20 rooms)	26	23 incl. Two (2) PWDs

As summarised in **Table 3-1**, the minimum parking requirement for the proposed development within Lot 10 is short by two (2) car parking spaces. however at present there is no on-site spaces providing for the commercial building and on-street parking along the commercial building's frontage, as highlighted via yellow in **Figure 3-1**, can cater for any visitors.

As summarised in **Table 3-1**, the, the minimum parking requirement for a 20 unit Motel (short term accommodation) is 26 parking spaces – assuming six (6) staff are required at the rate of 1 space per 3 units. As outlined in the site layout, the Motel car park only provides 23 car parking spaces (including two (2) PWD parking spaces).

We believe a shortfall of three (3) car parking spaces is acceptable as the Motel's 20 units are unlikely to continually remain at capacity nor that six (6) staff will be required to service the Motel at any one time. We note that any overflow parking could be accommodated the 25 on-street spaces (plus 6 motorcycle spaces) that exist along the southern kerb of William Street, as highlighted via yellow in **Figure 3-1**, which can support additional staff parking, if required on any day that the car park is at capacity.

Additionally, we note that the proposed Lot 10 & 11 has a current approval for a maximum of 26 premises short term accommodation units (plus caretakers residence) and the provision of 28 on-siter car parking spaces. As outlined in **Section 3**, the proposal seeks to formalise 23 dwellings (2 x cabins, 20 x motel units) and the existing house while providing up to 32 car parking spaces across the two lots, thus meeting existing conditions while reducing the number of short term accommodation units from 26 to 22 when compared to the approved DA. See **Appendix B** for existing DA approval.

Figure 3-1 Existing On-Street parking along the southern kerb of William Street

In regards to the expansion of the Hotel parking provisions, we note that the proposal seeks to increase the parking provision of the existing site and provide a formal car parking lot that removes the need for patrons to park along the central circulation aisle (Emt A).

3.4 Carpark Design

The proposed parking layout, as shown in **Appendix A**, has been designed generally in accordance with the requirements of AS2890.1: Off-street Parking. **Table 3-2**, which compares the proposed car park provisions with these requirements and states if compliance has been achieved.

Table 3-2: Carpark Design

Design Aspect	Proposed Development	AS2890.1 Requirements	Compliance
Parking Bay Length	5.4m	5.4m	AS2890.1
Parking Bay Width	2.5m	Min. 2.4m (Class 1/1A) Min. 2.5m (Class 2)	AS2890.1
Parking Aisle Width	Min. 5.8m	5.8m	AS2890.1
Blind Aisle Extension	≥ 1m	1m Aisle Extension	AS2890.1

As illustrated in **Table 3-2**, the proposed carpark layout is generally in accordance with the minimum requirements of SRC's TAPC and AS2890.1.

Given the large queue distance available, shared between two access locations (William Street and Eckel Court), we are of the view that queued vehicles will have minimal impact on the internal operations with no queuing impact the external road network.

3.5 Servicing Requirements

The Somerset Regional Council's TAPC outlines servicing requirements for respective land uses and associated GFAs. The required service vehicle for the short-term accommodation use is an SRV.

Existing Commercial / Office Building (Ray White):
We understand that the existing commercial building's (Ray White) waste collection / servicing is via the lot frontage. The proposed site plan does not contemplate any change of use to the commercial building and does not seek to change the servicing arrangements, as per the current arrangement.

Existing Hotel
We understand that the existing Hotel waste collection / servicing occurs within the access easement (Emt A). The proposed Hotel car park will not impact nor change the existing servicing arrangements, as per the current arrangement.

Proposed Motel:
The plans for the proposed motel development show allowance for a shared Small Rigid Vehicle (SRV) and Refuse Collection Vehicle (RCV) loading area in the circulating roadway, adjacent to the Bin Store. The loading area will facilitate servicing for a SRV, as well as Council's Rear Loading RCV. We note that the

circulation roadway is approximately 11.95m wide and that a stationary RCV will allow approximately 8.4m for two-way traffic movement to safely pass the stationary vehicle during refuse collection activities.

The RCV loading zone has been designed to provide dimensions satisfying Council requirements for both the SRV & RCV.

We note that the location of the loading bay is wholly contained within the site without blocking access to circulating vehicles and car parking spaces and that the loading bay is located as to not restrict access any parking spaces.
It is proposed that the SRV & RCV access the site and drive out of the site in forward gear. Swept path assessments of the SRV and RCV have been included in **Appendix C**.

3.6 Bicycle Parking Requirements

SRC's TAPC outlines the bicycle parking requirements for 'Multiple Dwelling' use. The bicycle parking rates and requirements for a Multiple Dwelling are as shown in **Table 3-3**. We note that the proposed multi-purpose space (community / retail / commercial use) does not require the provision of bicycle spaces.

Table 3-3: Bicycle Parking Requirements

Use	Parking Rate Required	Yield (GFA)	Min Parking Required
Short-term accommodation	One (1) space per five (5) dwellings/sites	20 Motel rooms + 2 Cabins	5
Total Minimum Parking Requirement			**5**

As summarised in **Table 3-3**, it is recommend to provide five (5) bicycle parking spaces across the site.

4. Impact Assessment

This section of the report provides details of the potential impact that the development generated traffic volumes could have on the operation of the surrounding road network during the AM and PM peak periods.

4.1 Existing Operation as Caravan Park

The existing operation of the site as a caravan park pre-dates the year 2000 and has an approval for 11 cabins and 10 caravan sites supported by a one-way circulation and access arrangement from/to William Street.

4.2 Trip Generation

Additional traffic associated with the proposed development has been forecast using the industry accepted peak hour traffic generation rates from the Queensland Department of Main Roads' Road Planning and Design Manual to Traffic Generating Developments. The traffic generation rates' and in/out directionality of movements adopted for the analysis within this report, is shown in **Table 4-1**.

Table 4-1 Generation & Directionality Rates

Land Use	Generation Rate (Trips/Occupied Site)		Directionality (% In / % Out)	
	AM PEAK	**PM PEAK**	**AM PEAK**	**PM PEAK**
Caravan Park / Occupied Site	0.4 / occupied site	0.4 / occupied site	20% / 80%	80% / 20%
Motel / Occupied Unit	0.4 / occupied site	0.4 / occupied site	20% / 80%	80% / 20%

As such, based on the above guidelines and assumptions, the estimated traffic generated by the proposed caravan park development, noting that three (3) cabins are existing but being relocated, is documented in **Table 4-2**.

Table 4-2 Development Traffic Generation

Land Use		AM(IN)	AM (OUT)	PM (IN)	PM (OUT)
		AM PEAK	**PM PEAK**	**AM PEAK**	**PM PEAK**
Existing Approval (max 26 cabins)	26	-2	-8	-8	-2
Proposed Development (excluding 2 retained Cabins)	20	1	7	7	1
Total New Trips per Peak		**-2**		**-2**	

As illustrated in **Table 4-2** of the enclosed Traffic Impact Assessment Report, the proposed development is not anticipated to generate any additional trips during each peak hour when compared to the existing approval's traffic generation. As such, the proposed development will have negligible impact on the surrounding road network, no mitigation works are required and further assessment is not warranted.

5. Summary

Lambert & Rehbein (SEQ) Pty Ltd has been commissioned by KEH Projects Pty Ltd to prepare a Traffic Impact Assessment (TIA) in support of the following proposed Development Application. The proposed development application is for:

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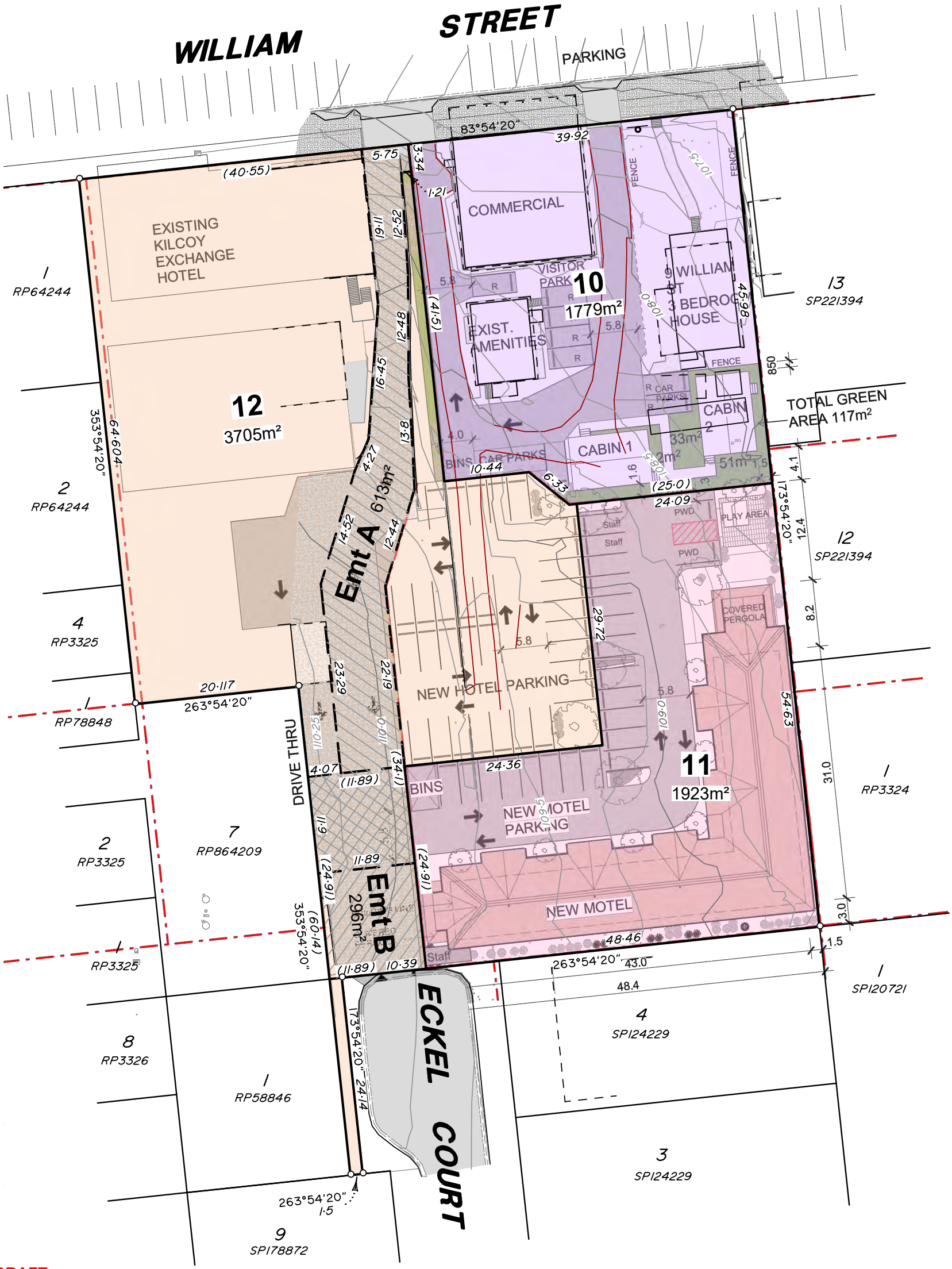
Additionally, we note that the proposed Lot 10 & 11 has a current approval for a maximum of 26 premises short term accommodation units (plus caretakers residence) and the provision of 28 on-siter car parking spaces. As outlined in **Section 3**, the proposal seeks to formalise 23 dwellings (2 x cabins, 20 x motel units) and the existing house while providing up to 32 car parking spaces across the two lots, thus meeting existing conditions while reducing the number of short term accommodation units from 26 to 22 when compared to the approved DA.

As illustrated in **Table 4-2** of the enclosed Traffic Impact Assessment Report, the proposed development is not anticipated to generate any additional trips during each peak hour when compared to the existing approval's traffic generation. As such, the proposed development will have negligible impact on the surrounding road network, no mitigation works are required and further assessment is not warranted.

Appendix A – Site Layout



DRAFT
FOR DISCUSSION
PURPOSES ONLY

Areas,dimensions and number of lots are approximate only and remain subject to final survey and Council Approval.

EASEMENT SUMMARY

EASEMENT	LOT BURDENED	LOT BENEFITTED	DESCRIPTION
Emt A	12	11	Access
Emt B	12	11	Access

0m 25m 50m 75m
0 50 | mm 100 | mm 150 | mm SCALE BAR

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IMPORTANT NOTES:
(These notes are an integral part of this plan)
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04/10/2022

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Data Sources

Cadastral Boundaries	*
Contours / Topographic	Veris Survey
Aerial Images	*
Flood Level	*
Engineering Design	*
Architectural Design	*
Landscape Design	*

Issue	Revision	Date	Drawn
F	Update Image	27/11/2023	GJF
E	Update Image	21/11/2023	GJF
D	Layout Amended	11/10/2023	GJF
C	Layout amended	18/05/2023	AG
B	Layout amended	24/03/2023	AG
A	Original Issue	22/02/2023	AG

Locality: Kilcoy
Local Authority: Somerset Regional
Projection: GDA 2020
Horizontal Meridian: MGA Zone 56
Vertical Level Datum: AHDD vide CORS
Level Origin: PM12813 - RL111.706
Scale: 1:500 (A3)
Surveyed: *
Designed: *
Drawn: AJG 21/02/2023
Checked: *
Plot Date: 27 Nov, 2023
Computer File Ref: 402174-PP-02 RevF.dwg

9-11 William Street, KILCOY
For
KEH Projects

Plan of Proposed Reconfiguration of

Lot 1 on SP306918 & Lot 8 on RP864209

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Drawing No 402174-PP-02
Issue F

Appendix B – Existing Approval

Please note pages 23 to 37 have been removed from this report by Council due to privacy reasons.

Somerset
REGIONAL COUNCIL

Officer: Madeline Jelf – Planning Officer
Phone: (07) 5424 4000
Our Reference: DA15693

24 March 2017

Aust Park Pty Ltd
C/- Alan Holliday Pty Ltd, Consulting Town Planners
PO Box 6191
Maroochydore BC Qld 4558

Decision Notice Approval
Sustainable Planning Act 2009

I acknowledge receipt of the above application on 7 January 2016, and confirm the following details:

RE: Development Application for Material Change of Use – Residential Premises and Caretaker's Residence situated at 9-11 William Street, Kilcoy on land described as Lots 1-2 on RP143140.

Dear Sir/Madam,

I wish to advise that, on **Wednesday 22 March, 2017**, the above development application was approved in full with conditions. The conditions of this approval are set out in Attachment 1.

Approval under s331
This application has not been deemed to be approved under section 331 of the *Sustainable Planning Act 2009* (SPA).

1. Details of the approval
The following approvals are given:

	Sustainable Planning Regulation 2009, schedule 3 reference	**Development Permit**	**Preliminary Approval**
Making a Material Change of Use – Residential Premises and Caretaker's Residence	-	Yes	-

2. Other necessary development permits and/or compliance permits

Listed below are other development permits and/or compliance permits that are necessary to allow the development to be carried out:

- Building Permit
- Plumbing Permit
- Water approval from Queensland Urban Utilities

3. Referral agencies

The referral agencies for this application are:

For an application involving	Name of referral agency	Advice agency or concurrence agency	Address
Making a Material Change of Use – Residential Premises and Caretaker's Residence	Department of Infrastructure Local Government and Planning (SARA)	Concurrence Agency	SEQ South Region, Main Office – Ipswich PO Box 129 Ipswich Qld 4305

4. Approved plans

The approved plans and/or documents for this development approval are listed in the following table:

Plan/Document number	Plan/Document name	Date
Reference No. 15.219 Issue D Drawing No. 01 of 04	Site Plan prepared by Ace Space Design	17 June 2016
Reference No. 15.219 Issue D Drawing No. 02, 03 and 04 of 04	Unit Floor Plans and Elevations prepared by Ace Space Design	June 2016
Reference No. SDA-0116-027658	Department of Infrastructure Local Government and Planning - State Assessment and Referral Agency concurrence agency advice	14 March 2017

5. When approval lapses if development not started (s.341)

- Material change of use —-4years

6. Appeal rights

Appeals by applicants

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal, or refusal in part of the development application
- any condition of a development approval, another matter stated in a development approval and the identification or inclusion of a code under section 242 of SPA
- the decision to give a preliminary approval when a development permit was applied for
- the length of a period mentioned in section 341
- a deemed refusal of the development application.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 461(2) of SPA.

Applicants may also have a right to appeal to the Building and Development Dispute Resolution Committee. For more details, see SPA, chapter 7, part 2.

Attachment 2 is an extract from SPA which details the applicant's appeal rights and the appeal rights of any submitters regarding this decision.

If you wish to discuss this matter further, please phone Council's planning section on the above telephone number.

Yours sincerely

Robert Bain
Chief Executive Officer

Attachment 1—Conditions of the approval

Attachment 2–SPA extract on appeal rights

Attachment 1—Conditions of the approval

SCHEDULE 1 – GENERAL CONDITIONS		
No	**Condition**	**Timing**
1.1	Carry out the development in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval. • Site Plan – Reference No. 15.219 Issue D Drawing No. 01 of 04 – prepared by Ace Space Design – dated 17 June 2016 • Unit Floor plans and elevations – Reference No. 15.219 Issue D Drawing No. 02, 03 and 04 of 04 – prepared by Ace Space Design – dated 17 June 2016	At all times
1.2	Comply with relevant provisions of the former Kilcoy Planning Scheme 2006 (as amended), Planning Scheme Policies and Local Laws.	At all times
1.3	A legible copy of this development approval package is to be available on the premises at all times during construction.	At all times during the construction phase
1.4	Pay to Council any outstanding rates, charges or expenses levied by Council over the subject land	Before the change happens
1.5	Lots 1 and 2 on RP143140 are to be amalgamated.	Within 3 months of the date of the decision notice.
1.6	The caretaker's residence is not be used for any other purpose without subsequent approval from Council.	At all times
1.7	The operation of the commercial buildings fronting William Street are not altered by this approval.	At all times
1.8	A maximum of 26 residential premises units are permitted on the site. The existing 15 caravan park sites can also be utilised for short term accommodation where consistent with the previous land use approvals over the site.	At all times
1.9	All cabins located along the eastern side boundary are to be located a minimum of 1.5 metres from the boundary.	At all times.

SCHEDULE 2 – Engineering *Assessment Manager*		
No	**Condition**	**Timing**
	Public Utilities / Infrastructure	
2.1	All works are to be designed and constructed in accordance with the requirements of the *Somerset Regional Council Development Manual* and *Standard Drawings.*	At all times
2.2	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these conditions.	Prior to commencement of use
	GENERAL SERVICES	
2.3	Connect the development to a reticulated water supply, sewer infrastructure, electricity supply, and telecommunications utilities in accordance with acceptable standards of the relevant regulatory authority so that it is available to each residential unit.	Prior to commencement of use
2.4	The applicant must provide written evidence (eg connection certificate) from each particular service provider stating either that the development has been connected to applicable service or has a current supply agreement.	Prior to commencement of use
	VEHICLE ACCESS	
2.5	All vehicular access to residential sites shall provide convenient and safe access and egress in accordance with *Somerset Regional Council Development Manual* and *Standard Drawings.*	Prior to commencement of use
2.6	The applicant is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with Council's Policy and Standards.	Prior to commencement of use and maintenance at all times
2.7	All vehicles shall enter and leave the site in a forward gear	At all times
2.8	All manoeuvring areas shall enable access to a single-unit truck / bus based on a 12.5 meter Design Vehicle in accordance with *Austroads* design manual.	At all times

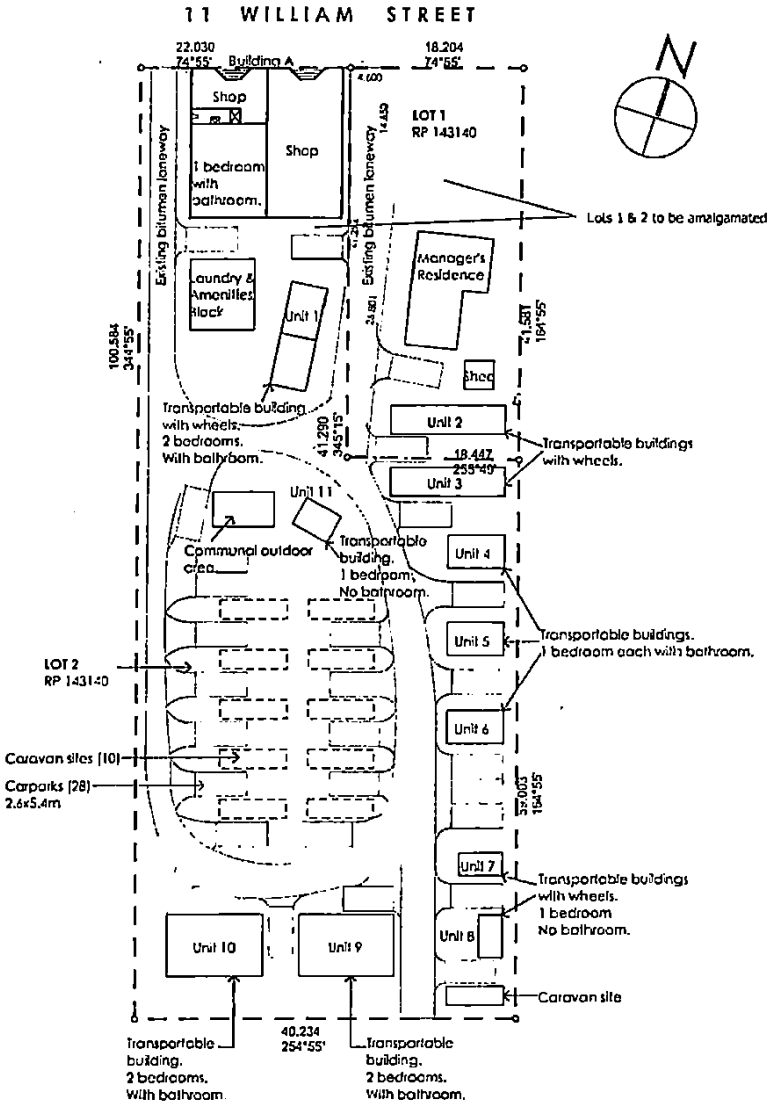
	CAR PARKING	
2.9	Provide on-site car parking for twenty-eight (28) vehicles. All car parking and circulation areas to be provided with hard standing material (such as concrete, asphalt or bitumen), line marking, or be otherwise designed in accordance with AS2890 and *Somerset Regional Council Development Manual.*	At all times
2.10	All pedestrian pathways shall be appropriately marked and signposted where they cross internal driveways.	At all times
2.11	Construct and maintain the driveway and vehicle manoeuvring areas of hard standing material such as concrete, asphalt or bitumen in accordance with Australian Standards.	Prior to commencement of use and maintenance at all times
	REFUSE STORAGE AREA	
2.12	Refuse bin storage areas must be provided on the premises within a building, outbuilding or other enclosed structure so that it is screened from public view with a minimum 1.5 meter high solid fence or wall.	At all times
2.13	Provide Waste Collection Areas in such locations so as to allow a servicing vehicle to enter and manoeuvre, so as to minimize the risk of injury to persons or damage to property, and leave the property in forward gear.	At all times
	VISUAL AND GENERAL AMENITY	
2.14	Any graffiti within the proposed development must be removed immediately.	At all times
	LIGHTING	
2.15	Install street lighting in accordance with AS1158 – *Code of Practices for Public Lighting* as follows: i) Minimum Lighting Category P4 – Cluster Housing Install all street lighting on the same side as footpaths, where applicable. Obtain certification of street lighting installation by a Registered Professional Engineer Queensland (RPEQ).	At all times

2.16	The outdoor lighting of the development must mitigate adverse lighting and illumination impacts by: • Providing Lighting that is designed, installed and regulated in accordance with the parameters outlined in *Australian Standard* AS 1158. • Not causing nuisance by way of light spill or glare at adjacent properties and roadways. • Providing graduated intensity lighting with lower level brightness at the perimeter of the subject land and higher intensities at the centre of the subject land. • Directing lighting onto the subject land and away from neighbouring properties. • Using shrouding devices to preclude light overspill onto surrounding properties where necessary. • Not operating lighting that uses sodium lights or flare plumes.	At all times
	STORMWATER	
2.17	Design and construction of all stormwater drainage works must comply with the relevant section/s of the Queensland Urban Drainage Manual (QUDM) and the *Somerset Regional Council Development Manual.*	At all times
2.18	Stormwater Drainage and flows are to have a no worsening effect on adjoining, upstream, or downstream landholders.	At all times
2.19	Convey stormwater flows through the development from the upstream catchment.	At all times
2.20	Where stormwater cannot be discharged to the kerb and channel, provide inter-allotment drainage in accordance with Queensland Urban Drainage Manual (QUDM) and Council standards.	At all times
2.21	Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater.	At all times

SCHEDULE 3 – Environmental *Assessment Manager*		
3.1	All solid, semi-solid and liquid waste generated from the construction and occupation of this approved development must be collected and disposed of by Council's contractor or other Council approved waste collector unless otherwise approved by Council.	At all times
3.2	All construction / demolition or other waste is to be removed from the site and deposited at an approved waste disposal facility in a manner acceptable to Somerset Regional Council unless otherwise authorised by Council.	During construction phase
3.3	The holder of this development approval must not: ▪ Burn or bury waste generated in association with this development approval at or on the development site; nor ▪ Allow waste generated in association with this development approval to burn or be burnt or buried at or on the development site; nor ▪ Stockpile any waste on the development site.	At all times
3.4	The holder of this development approval must not: ▪ Release stormwater runoff into a roadside gutter/ swale, stormwater drain or water that results in a build-up of sand, silt or mud in the gutter, drain or water; or ▪ Deposit sand, silt or mud in a roadside gutter, stormwater drain or water; or in a place where it could reasonably be expected to move or be washed into a roadside gutter/swale, stormwater drain or water and result in a build-up of sand, silt or mud in the gutter, drain or water.	During construction phase

SCHEDULE 4 – REFERRAL AGENCY **Department of Infrastructure, Local Government and Planning (SARA)** *Concurrence Agency Status* *Agency Response: Recommend Conditions Apply*		
4.1	The Queensland Department of Infrastructure, Local Government and Planning (SARA) a concurrence agency under the Sustainable Planning Regulation 2009 (SPR) for the purposes of the *Transport Infrastructure Act 1994.* The Department has assessed the impact of the proposed development on the State-controlled road network and requires Council to include the 'conditions of development' in the Schedules of Approval as indicated on the attached Statement of Reasons. Reference: SDA-0116-027658 dated 14 March 2017.	
4.2	The Department of Infrastructure, Local Government and Planning Referral Agency response (Conditions and Statement of Reasons) will be attached to Council's Decision Notice for DA15693.	
Advice		
This approval has effect in accordance with the provisions of *Division 5 Section 339* of the *Sustainable Planning Act 2009.* [A copy of Section 339 will be enclosed with the Decision Notice].		
Relevant Period - Pursuant to *Section 341* of the *'Act'* the approval will lapse if the first change of the use under the approval does not start within the 'relevant period' – four (4) years starting the day the approval takes effect.		
The *Sustainable Planning Act 2009 (SPA)* states that any change to the use or the scale or intensity of the approved use requires the submission of a new development application and subsequent development approval.		
Separate development approval is required for any building work and plumbing/drainage work necessitated by the conditions contained in this approval.		
Dust pollution arising from the construction and maintenance of the works required by this approval are the applicant's responsibility. The applicant must comply with any lawful instruction from Council's Manager of Operations if in his opinion a dust nuisance exists.		
Pursuant to Division 8 Section 461 of the *Sustainable Planning Act 2009*, the Applicant has the Right of Appeal to the Planning and Environment Court regarding any condition of this approval; another matter stated in the development approval and the identification or inclusion of a code under *section 242* of the 'Act'. [A copy of the Right of Appeal will be enclosed with the Decision Notice]." *Carried*		

DA1569 - ATTACHMENT 1



SITE PLAN
1:500

Site Information	
Lot 1 on RP 143140	754.4 m2
Lot 2 on RP 143140	3292.6 m2
Total	4047.0 m2
Schedule of areas	
Site cover (includes manager's residence, building A, amenities block, caravans and transportable buildings)	889.45 m2 (22%)
No rooming units	28
Carparking	
Required (1 per rooming unit)	28
Provided	28

APPROVED
Somerset Regional Council
ASSESSMENT MANAGER

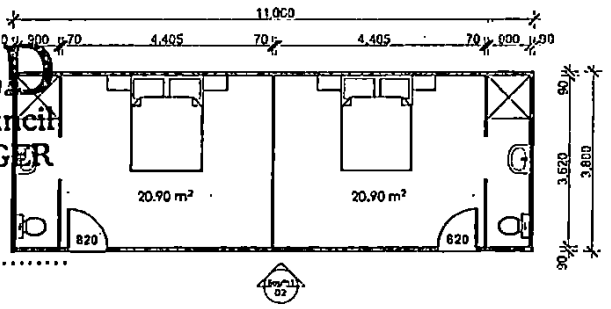
D	Issue for Client Review	17.06.16
C	Issue for Client Review	10.05.16
B	Issue for Client Review	03.09.15
A	Issue for Client Review	17.08.15
Issue	Amendment	Date

ACE SPACE DESIGN
COMMERCIAL · RESIDENTIAL · INDUSTRIAL
BUILDING DESIGNERS
(07) 5455 4411 0419 264 685 QBCC Lic. 015570

Client: Kilcoy Caravan Park
Project Location: Existing accomodation within Caravan Park, No.11 William Street, Kilcoy
Drawing Title: Site Plan
Drawing: 01 of 04
Scale: 1:100, 1:500 at A3 PAPER
Project No: 15.219
Issue: D
Drawn By:
Checked By: CS

DA15693 - ATTACHMENT 2

APPROVED
Somerset Regional Council
ASSESSMENT MANAGER



UNIT 1.FLOOR PLAN
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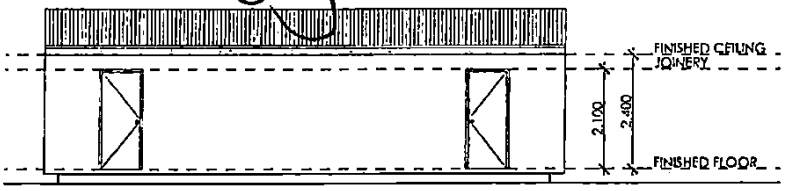

UNIT 1. EAST ELEVATION
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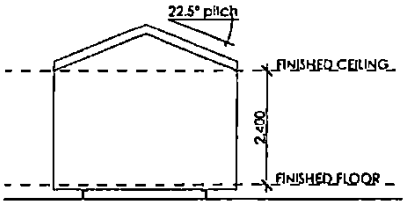

UNIT 1. SOUTH ELEVATION
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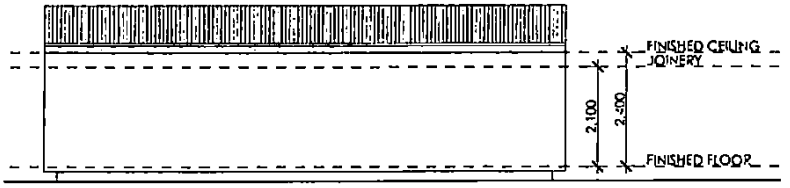

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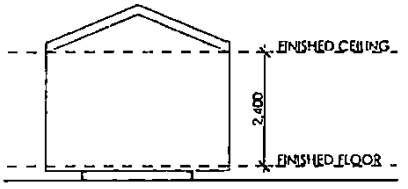

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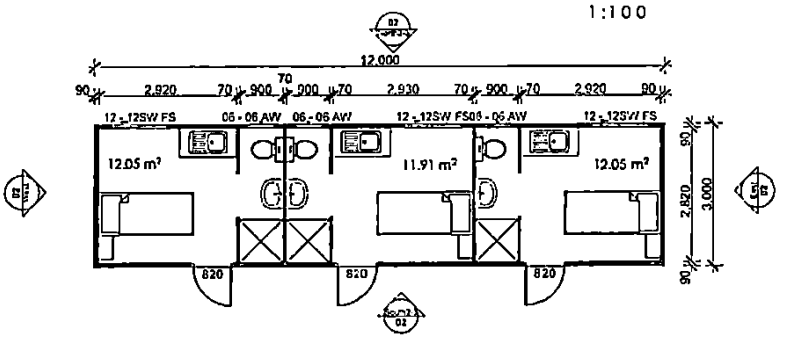

UNITS 2-3 .FLOOR PLAN
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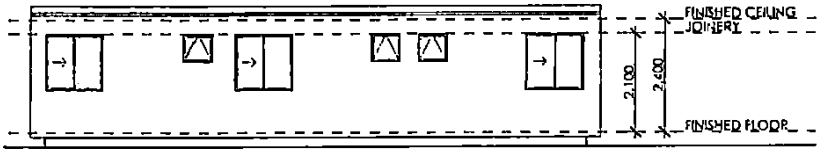

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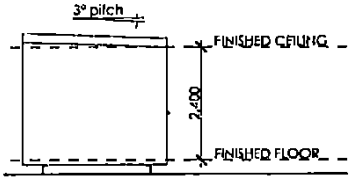

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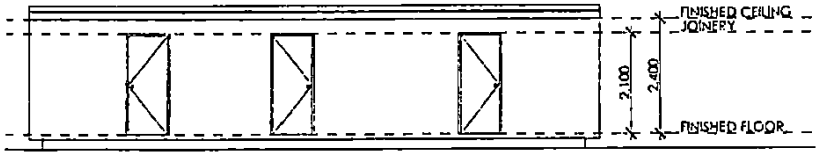

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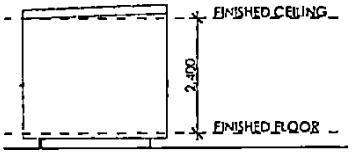

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D	Issue for Client Review	17.06.16
C	Issue for Client Review	10.05.16
B	Issue for Client Review	03.09.15
A	Issue for Client Review	17.08.15
Issue	Amendment	Date

ACE SPACE DESIGN
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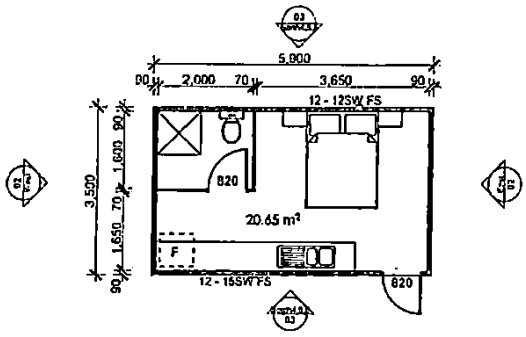
BUILDING DESIGNERS
(07) 5521 4411 0412 244 685 QBCC lic: 015570

Client: Kilcoy Caravan Park
Project and Location: Existing accomodation within Caravan Park, No.11 William Street, Kilcoy
Drawing title: Ground Floor Plans & Elevations
Drawing: 02 of 04
Scale: 1:1, 1:100 at A3 PAPER
Project No: 15.219
Issue: D
Drawn by: BA
Checked: CS



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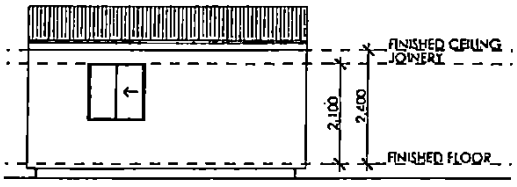

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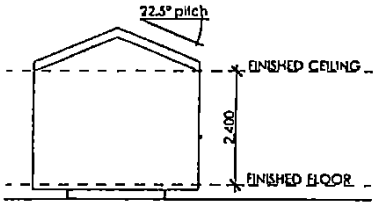

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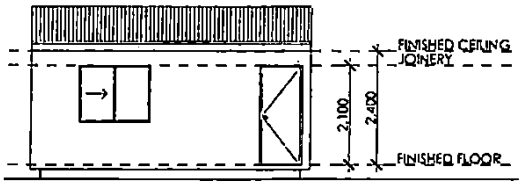

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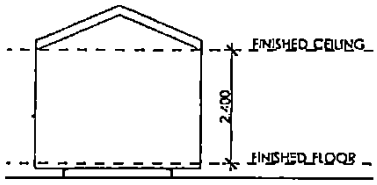

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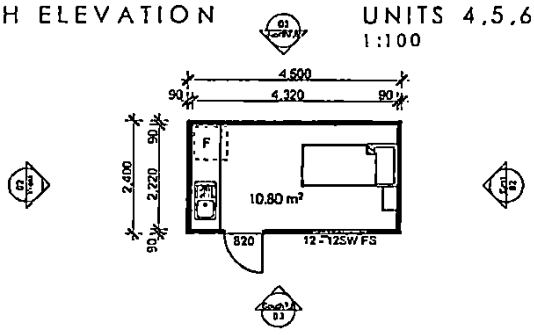

UNITS 7-8. FLOOR PLAN
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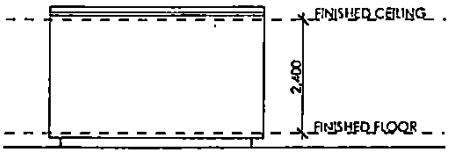

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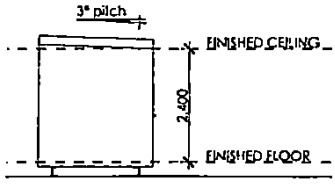

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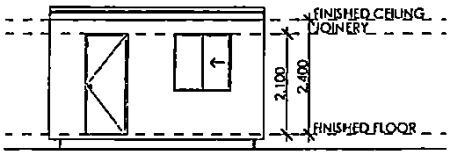

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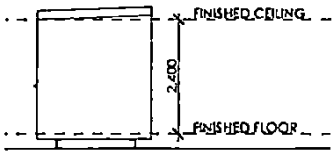

UNITS 7-8. EAST ELEVATION
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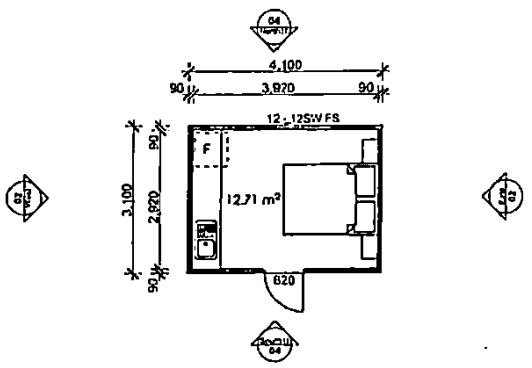
Issue	Amendment	Date
D	Issue for Client Review	17.05.16
C	Issue for Client Review	10.05.16
B	Issue for Client Review	03.09.15
A	Issue for Client Review	17.08.15

ACE SPACE DESIGN
COMMERCIAL · RESIDENTIAL · INDUSTRIAL
BUILDING DESIGNERS
(07) 5456 6411 0412 264 688 QBCC Lic 015870

Client: Kilcoy Caravan Park
Project and Location: Existing accomadation within Caravan Park, No.11 William Street, Kilcoy
Drawing Title: Ground Floor Plans & Elevations
Drawing No: 03 of 04
Scale: 1:100 at A3 PAPER
Drawn: EA
Checked: CS
Project No: 15.219
Issue: D



UNITS 11. FLOOR PLAN
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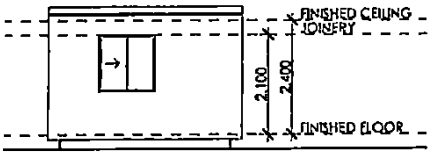

UNIT 11. NORTH ELEVATION
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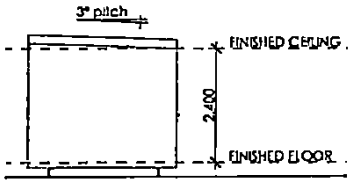
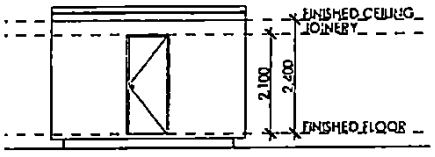
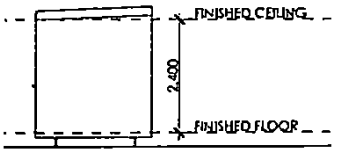


UNIT 11. WEST ELEVATION
1:100



UNIT 11. SOUTH ELEVATION
1:100



UNIT 11. EAST ELEVATION
1:100

Issue	Amendment	Date
D	Issue for Client Review	17.06.16
C	Issue for Client Review	10.05.15
B	Issue for Client Review	03.09.15
A	Issue for Client Review	17.08.15

ACE SPACE DESIGN
COMMERCIAL - RESIDENTIAL - INDUSTRIAL
BUILDING DESIGNERS
(07) 5456 4411 0412 264 685 QBCC Lic 865570

CLIENT: Kilcoy Caravan Park
PROJECT and LOCATION: Existing accomodation within Caravan Park, No.11 William Street, Kilcoy
DRAWING TITLE: Ground Floor Plans & Elevations
DRAWING No: 04 of 04
SCALE: 1:100 at A3 PAPER
PROJECT No: 15.219
ISSUE: D
DRAWN BY: JJ
CHECKED BY: CS

Somerset
REGIONAL COUNCIL

DA15693 - Attachment 3

INFRASTRUCTURE CHARGES NOTICE

(Section 635 of the Sustainable Planning Act 2009)

APPLICANT:	Aust Park Pty Ltd **C/- Alan Holliday Pty Ltd, Consulting Town Planners**
APPLICATION:	Material Change of Use – Residential Premises
Notice Number:	122
DATE:	24 March 2017
FILE REFERENCE:	DA15693
AMOUNT OF THE LEVIED CHARGE: *(Details of how these charges were calculated are shown overleaf)*	**$94,346.00** Total
AUTOMATIC INCREASE OF LEVIED CHARGE:	The amount of the levied charge is subject to an automatic increase. Refer to the General Information attached to this notice for more information on how the increase is worked out.
LAND TO WHICH CHARGE APPLIES:	Lot 1 and Lot 2 on RP143140
SITE ADDRESS:	9-11 William Street, Kilcoy
PAYABLE TO:	**Somerset Regional Council**
WHEN PAYABLE: *(In accordance with the timing stated in Section 638 of the Sustainable Planning Act 2009)*	Material Change of Use – When the change happens.
OFFSETS OR REFUNDS:	Not Applicable.

This charge is made in accordance with Council's ***Charges Resolution (No. 2) 2016.***

ABN 501 389 582 49
Council Chambers - 2 Redbank Street, Esk QLD 4312
Address all correspondence to - Chief Executive Officer, Somerset Regional Council, PO Box 117, Esk QLD 4312
P 07 5424 4000 F 07 5424 4099 E mail@somerset.qld.gov.au W www.somerset.qld.gov.au

DETAILS OF CALCULATION

Public Parks and Community Land

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Material change of use – residential premises	26	Per dwelling or dwelling unit (1 or 2 bedroom)	$3,125.00	CR Table 2	$81,250.00
Material Change of use – Caretaker's premises	1	Per dwelling or dwelling unit (3 or more bedroom)	$3,125.00	CR Table 2	$3,125.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use – Caravan park	17	Accommodation long-term 1 or 2 bedroom dwelling	$2,187.00	CR Table 2	$37,179.00
Existing lawful use – Dwelling house	1	Residential 3 or more dwelling unit	$3,125.00	CR Table 2	$3,125.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Material change of use – residential premises	26	Per dwelling or dwelling unit (1 or 2 bedroom)	$2,069.00	CR Table 2	$53,794.00
Material Change of use – Caretaker's premises.	1	Per dwelling or dwelling unit (3 or more bedroom)	$2,069.00	CR Table 2	$2,069.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use – Caravan park	17	Accommodation long-term 1 or 2 bedroom dwelling	$207.00	CR Table 2	$3,519.00
Existing lawful use – Dwelling house	1	Residential 3 or more dwelling unit	$2,069.00	CR Table 2	$2,069.00

Net Charges

Development Description	Transport	Public Parks & Community Land	Stormwater	Total
Material change of use – residential premises	$0	$44,071.00	$50,275.00	$94,346.00
Material Change of use – Caretaker's premises	$0	$0	$0	$0
Total	**$0**	**$44,071.00**	**$50,275.00**	**$94,346.00**

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Where there are any surplus discounts, these will not be refunded, except at Council's discretion through entering an infrastructure agreement, where the surplus discounts may be attached to the land.*

Yours faithfully

Robert Bain
CHIEF EXECUTIVE OFFICER

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 635 of the *Sustainable Planning Act 2009* to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 478 of the *Sustainable Planning Act 2009* a person may appeal an Infrastructure Charges Notice. Attached is an extract from the *Sustainable Planning Act 2009* that details your appeal rights.
Automatic Increase Provision of charge rate ($)	An infrastructure charge levied by Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI Index applicable at the time of payment of the levied charge , adjusted by reference to the 3-yearly PPI Index average[1]. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase. However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Council could have levied for the development at the time the charge is paid.
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Sustainable Planning Act* 2009 are GST exempt.
To whom the charge must be paid	Payment of the Charge must be made payable to SOMERSET REGIONAL COUNCIL via Customer Service or Planning and Development Department, PO Box 117 Esk Qld 4312. The Infrastructure Charge has been calculated in accordance with the charges stated in Council's Charges Resolution. This notice will be escalated to time of payment to the extent permitted under legislation in force at that time. It is requested that you contact Council's Planning

[1] 3-yearly PPI index average is defined in section 631 of the *Sustainable Planning Act 2009* and means the PPI index smoothed in accordance with the 3-year moving average quarterly percentage change between quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) Index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

	Department to confirm that amount payable prior to making payment.
Payment	This notice is due and payable by the due time shown. Cheques, money orders or postal notes should be made payable to SOMERSET REGIONAL COUNCIL and crossed "Not Negotiable". Change cannot be given on cheque payments. Property owners will be liable for any dishonour fees.
Overseas Payees	Please forward your infrastructure charges payment by way of a bank draft for the required amount in Australian dollars.
Method of Payment	**PAYMENT BY MAIL** Confirm the current Infrastructure Charge applicable and obtain an updated payment notice from Council's Operations Department or Planning & Development Department. Mail this updated payment notice immediately with your payment to: SOMERSET REGIONAL COUNCIL, PO Box 117, Esk Qld 4312 **NOTE:** Cheques must be made payable to SOMERSET REGIONAL COUNCIL **PAYMENT AT COUNCIL OFFICES** Confirm the current Infrastructure Charge applicable. Present written confirmation of charges with your payment to Somerset Regional Council at the Customer Service Counters. NOTE: Cheques must be made payable to SOMERSET REGIONAL COUNCIL **PAYMENT MADE BY CREDIT CARD** Credit Cards accepted: Mastercard or Visa
Enquiries	Enquiries regarding this Infrastructure Charges Notice should be directed to the SOMERSET REGIONAL COUNCIL, Operations Department OR Planning and Development Department, Esk Office, during office hours, Monday to Friday by phoning (07) 5424 4000 or email at mail@somerset.qld.gov.au

DA15693 - ATTACHMENT 4

Queensland Government

Department of Infrastructure, Local Government and Planning

Our reference: SDA-0116-027658
Your reference: DA15693

14 March 2017

The Chief Executive Officer
Somerset Regional Council
PO Box 117
ESK QLD 4312
mail@somerset.qld.gov.au

Attn: Ms Madeline Jelf

Dear Ms Jelf

Amended concurrence agency response—with conditions
9-11 William Street, Kilcoy
(Given under section 290 of the *Sustainable Planning Act 2009*)

The Department of Infrastructure, Local Government and Planning issued a concurrence agency response under section 285 of the *Sustainable Planning Act 2009* on 7 March 2016. On 21 February 2017 the department received representations from the applicant under section 320(1) of the Act requesting that the department amend its concurrence agency response under section 290(1)(b)(ii) of the Act.

The department has considered the written representations and agrees to issue the following amended concurrence agency response.

Applicant details

Applicant name:	Aust Park Pty Ltd (ACN 147 724 543)
Applicant contact details:	C/- Alan Holliday Pty Ltd Consulting Town Planners
	PO Box 6191, Maroochydore BC QLD 4558

Site details

Street address:	9-11 William Street, Kilcoy
Lot on plan:	Lots 1 and 2 on RP143140
Local government area:	Somerset Regional Council

SEQ West Region
Level 4,117 Brisbane Street
PO Box 129
Ipswich QLD 4305

Application details

Proposed development:	Development Permit for a Material Change of Use for Residential Premises and Caretaker's Residence ~~Development Permit for Reconfiguring a Lot for access easement~~

Referral triggers

Nature of Development	Approval Type	Brief Proposal of Description	Level of Assessment
Material Change of Use	Development Permit	Change of use from Dwelling House to Caretaker's Residence and partial change of use from Caravan Park to Residential Premises to facilitate fifteen (15) additional one bedroom dwelling units within ten accommodation cabins for short-term accommodation	Code Assessment
~~Reconfiguring a Lot~~	~~Development Permit~~	~~Creation of an access easement~~	~~Code Assessment~~

Referral triggers

The development application was referred to the department under the following provisions of the *Sustainable Planning Regulation 2009*:

Referral trigger	Schedule 7, Table 2, Item 2 – State-controlled road
	Schedule 7, Table 3, Item 1 – State-controlled road

Amended conditions

Under section 287(1)(a) of the *Sustainable Planning Act 2009*, the amended conditions set out in Attachment 1 must be attached to any development approval.

Reasons for decision to impose conditions

Under section 289(1) of the *Sustainable Planning Act 2009*, the department must set out the reasons for the decision to impose conditions. These reasons are set out in Attachment 2.

Further advice

Under section 287(6) of the *Sustainable Planning Act 2009*, the department offers advice about the application to the assessment manager—see Attachment 3.

Amended approved plans and specifications

The department requires that the following amended plans and specifications set out below and in Attachment 4 must be attached to any development approval.

Drawing/Report Title	Prepared by	Date	Reference no.	Version / Issue
Aspect of development: Material Change of Use				
Site Plan, amended by the Department of Transport and Main Roads dated 6 March 2017	Ace Space Design	17 June 2016	Project no. 15.219, drawing 01 of 04	D
~~Site Plan~~	~~Ace Space Design and amended by Department of Transport and Main Roads~~	~~3 September 2015 and amended 2 March 2016~~	~~Project no. 15.212, drawing 01 of 01~~	~~B~~
~~Aspect of development: Reconfiguring a Lot~~				
~~Site Plan~~	~~Ace Space Design and amended by Department of Transport and Main Roads~~	~~3 September 2015 and amended 2 March 2016~~	~~Project no. 15.212, drawing 01 of 01~~	~~B~~
~~Proposed Easement A & Lease B~~	~~K.J. Packer Consulting~~	~~21 June 2015~~	~~707/PP01~~	-

A copy of this response has been sent to the applicant for their information.

For further information, please contact Kieran Hanna, A/Manager, SARA SEQ West on (07) 3432 2404, or email IpswichSARA@dilgp.qld.gov.au who will be pleased to assist.

Yours sincerely

Kieran Hanna
A/Manager – Planning

enc: Attachment 1—Amended conditions to be imposed
Attachment 2—Reasons for decision to impose conditions
Attachment 3—Further advice
Attachment 4—Amended Approved Plans and Specifications

cc: Aust Park Pty Ltd (ACN 147 724 543), aholliday@westnet.com.au
Department of Transport and Main Roads, north.coast.idas@tmr.qld.gov.au

Our reference: SDA-0116-027658
Your reference: DA15693

Attachment 1—Amended conditions to be imposed

No.	Conditions	Condition timing
Development Permit for a Material Change of Use (Residential Premises and Caretakers Residence)		
Schedule 7, Table 3, Item 1 – State-controlled road—Pursuant to section 255D of the *Sustainable Planning Act 2009*, the chief executive administering the Act nominates the Director-General of the Department of Transport and Main Roads to be the assessing authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	The development must be carried out generally in accordance with the following plan; as amended in red: • ~~Site Plan, Project no. 15.212, drawing 01 of 01 issue B, prepared by Ace Space Design and dated 3 September 2015 and amended in red by the Department of Transport and Main Roads dated 2 March 2016.~~ • **Site Plan, Project no. 15.219, drawing 01 of 04 issue D, prepared by Ace Space Design and dated 17 June 2016 and amended by the Department of Transport and Main Roads dated 6 March 2017.**	At all times
2.	The road access locations are to be located generally in accordance with ~~Site Plan, Project no. 15.212, drawing 01 of 01 issue B, prepared by Ace Space Design and dated 3 September 2015 and amended in red by the Department of Transport and Main Roads dated 2 March 2016~~ **Site Plan, Project no. 15.219, drawing 01 of 04 issue D, prepared by Ace Space Design and dated 17 June 2016 and amended by the Department of Transport and Main Roads dated 6 March 2017.**	At all times
3.	The road access locations are restricted to left in only and left out only, as detailed on ~~Site Plan, Project no. 15.212, drawing 01 of 01 issue B, prepared by Ace Space Design and dated 3 September 2015 and amended in red by the Department of Transport and Main Roads dated 2 March 2016~~ **Site Plan, Project no. 15.219, drawing 01 of 04 issue D, prepared by Ace Space Design and dated 17 June 2016 and amended by the Department of Transport and Main Roads dated 6 March 2017.**	At all times
4.	(a) Stormwater management of the development must ensure no worsening or actionable nuisance to the state-controlled road. (b) Any works on the land must not: (i) Create any new discharge points for stormwater runoff onto the State-controlled road; (ii) Interfere with and/or cause damage to the existing stormwater drainage on the state-controlled road; (iii) Surcharge any existing culvert or drain on the State-controlled road; and (iv) Reduce the quality of stormwater discharge onto the	(a) & (b) At all times

No.	Conditions	Condition timing
	state-controlled road.	
~~Development Permit for Reconfiguring a Lot (access easement)~~		
~~Schedule 7, Table 2, Item 2 – State-controlled road – Pursuant to section 255D of the *Sustainable Planning Act 2009*, the chief executive administering the Act nominates the Director-General of the Department of Transport and Main Roads to be the assessing authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):~~		
~~5.~~	~~The development must be carried out generally in accordance with the following plans:~~ ~~• Site Plan, Project no. 15.212, drawing 01 of 01 issue B, prepared by Ace Space Design and dated 3 September 2015 and amended in red by the Department of Transport and Main Roads dated 2 March 2016.~~ ~~• Proposed Easement A & Lease B, drawing no. 797/PP01, prepared by K.J. Packer Consulting and dated 21 June 2015.~~	~~Prior to submitting the Plan of Survey to the local government for approval and to be maintained at all times~~
~~6.~~	~~The road access locations are to be located generally in accordance with Site Plan, Project no. 15.212, drawing 01 of 01 issue B, prepared by Ace Space Design and dated 3 September 2015 and amended in red by the Department of Transport and Main Roads dated 2 March 2016.~~	~~At all times~~
~~7.~~	~~The road access locations are restricted to left in only and left out only, as detailed in Site Plan, Project no. 15.212, drawing 01 of 01 issue B, prepared by Ace Space Design and dated 3 September 2015 and amended in red by the Department of Transport and Main Roads dated 2 March 2016.~~	~~At all times~~
~~8.~~	~~(a) The applicant must register reciprocal access easements on the titles of Lot 1 on RP143140 and Lot 2 on RP143140 for the shared accesses.~~ ~~(b) The applicant must provide to North Coast Region of the Department of Transport and Main Roads via email at North.Coast.IDAS@tmr.qld.gov.au (DTMR reference: TMR16-016333) a copy of the Registration Confirmation Statement/s and easement registration dealing number/s as evidence of the registration of the easement/s referred to in part (a) of this condition.~~	~~(a) At the time of survey plan registration~~ ~~(b) Within 20 business days of registration of the easements~~

Our reference: SDA-0116-027658
Your reference: DA15693

Attachment 2—Reasons for decision to impose conditions

The reasons for this decision are:

- To ensure the development is carried out generally in accordance with the plans of development submitted with the application (as amended).
- To ensure that the impacts of stormwater events associated with development are minimised and managed to avoid creating any adverse impacts on the state-controlled road.
- To ensure the road access location to the state-controlled road from the site does not compromise the safety and efficiency of the state-controlled road.
- To ensure access to the state-controlled road from the site does not compromise the safety and efficiency of the state-controlled road.

Our reference: SDA-0116-027658
Your reference: DA15693

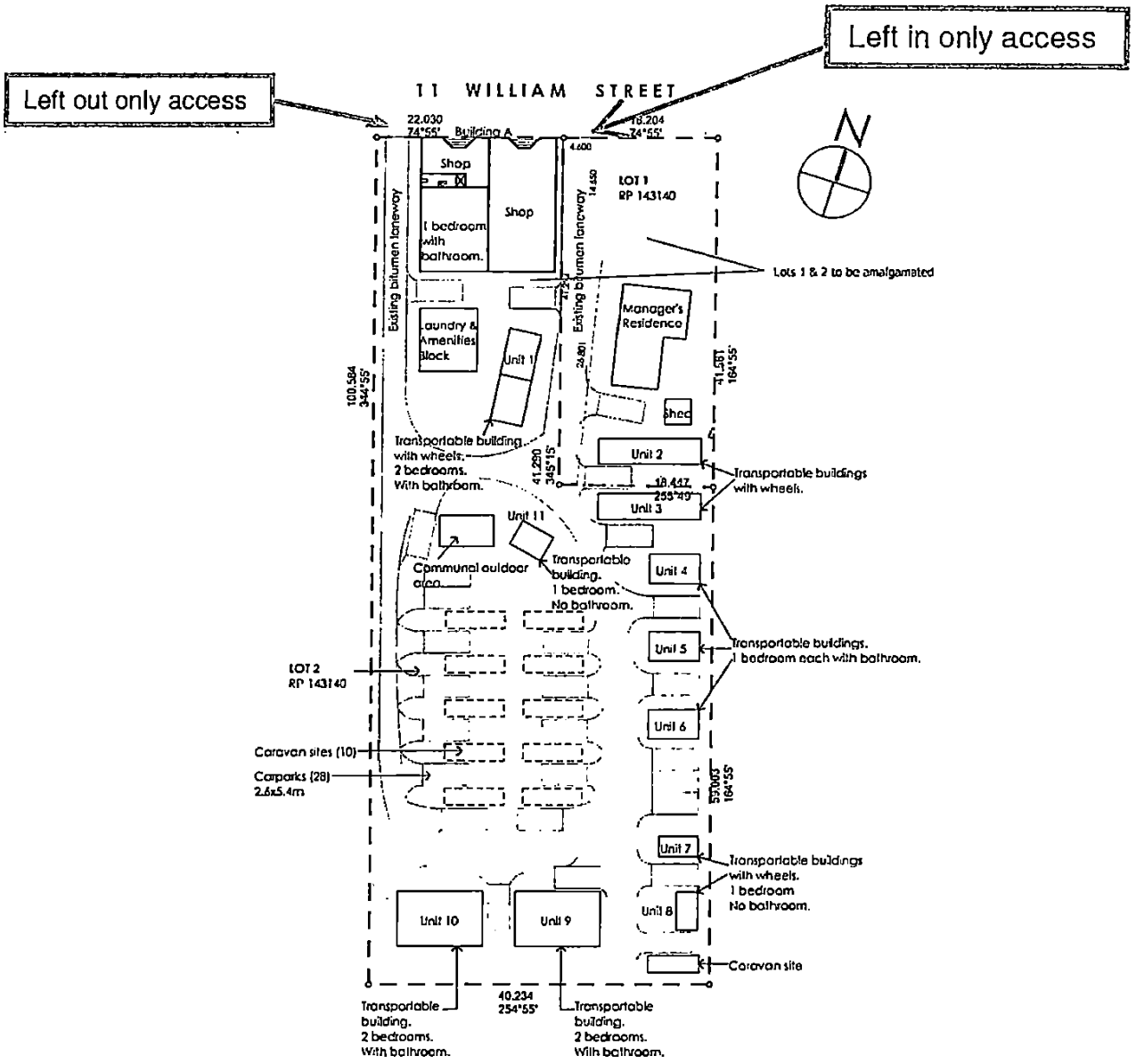
Attachment 3—Further advice

General advice	
1.	Transport noise corridor: Mandatory Part (MP) 4.4 of the Queensland Development Code (QDC) commenced on 1 September 2010 and applies to building work for the construction or renovation of a residential building in a designated *transport noise corridor*. MP4.4 seeks to ensure that the habitable rooms of Class 1, 2, 3 and 4 buildings located in a *transport noise corridor* are designed and constructed to reduce transport noise. *Transport noise corridor* means land designated under Chapter 8B of the *Building Act 1975* as a transport noise corridor. Information about *transport noise corridors* is available at state and local government offices. A free online search tool can be used to find out whether a property is located in a designated *transport noise corridor*. This tool is available at the Department of Local Government and Planning website (http://napmap.smarteda.qld.gov.au/planmapweb/) and allows searches on a registered lot number and/or property address to determine whether and how the QDC applies to the land.
Further development permits, compliance permits or compliance certificates	
2.	Road access approval: Under sections 62 of the *Transport Infrastructure Act 1994* (TIA), written approval is required from the Department of Transport and Main Roads for vehicular access to a state-controlled road. Please contact the Department of Transport and Main Roads on North.Coast.IDAS@tmr.qld.gov.au (please reference TMR15-015674) to make an application. This approval must be obtained prior to commencement of use of the development. When submitting an application, the applicant is required to provide evidence of lawful agreement to use Lot 27 on CG2189 and Lot 35 on CG2149 for access to the development. **The access approval process takes time – please contact Transport and Main Roads well in advance to ensure that gaining approval does not delay construction.** Section 62 approval may also require an associated approval under section 33 of the TIA.

Our reference: SDA-0116-027658
Your reference: DA15693

Attachment 4—Amended approved plans and specifications

Amended by TMR, 6 March 2017



SITE PLAN
1:500

Site information	
Lot 1 on RP 143140	754.4 m2
Lot 2 on RP 143140	3292.6 m2
Total	4047.0 m2
Schedule of areas	
Site cover (includes manager's residence, building A, amenities block, caravans and transportable buildings)	889.45 m2 (22%)
No rooming units	28
Carparking	
Required (1 per rooming unit)	28
Provided	28

PLANS AND DOCUMENTS referred to in the DEVELOPMENT APPROVAL

Approval no: SDA-0116-027058

Date: 14 March 2017

D	Issue for Client Review	17.06.16
C	Issue for Client Review	10.05.16
B	Issue for Client Review	03.09.15
A	Issue for Client Review	17.08.15
Issue	Amendment	Date

ACE SPACE DESIGN
COMMERCIAL · RESIDENTIAL · INDUSTRIAL
BUILDING DESIGNERS
(07) 5456 4411 0412 264 883 QBCC Lic.015570

Client: Kilcoy Caravan Park
Project and Location: Existing accomodation within Caravan Park, No.11 William Street, Kilcoy

Drawing title: Site Plan		Drawing	01 of 04
Scale: 1:100 1:500 of A3 PAPER		Project no.	15.219
Drawn by: DA	Checked: CS	Issue	D

460 Evidence of local planning instruments or master plans

(1) If a chief executive officer of a local government is satisfied a document is a true copy of a local planning instrument or master plan, or a part of the local planning instrument or master plan, in force for the local government at a time stated in the document, the chief executive officer may so certify the document.

(2) In a proceeding, a document certified under subsection (1) is admissible in evidence as if it were the original local planning instrument or master plan, or part of the instrument or plan.

Division 8 Appeals to court relating to development applications and approvals

461 Appeals by applicants

(1) An applicant for a development application may appeal to the court against any of the following—

(a) the refusal, or the refusal in part, of the development application;

(b) any condition of a development approval, another matter stated in a development approval and the identification or inclusion of a code under section 242;

(c) the decision to give a preliminary approval when a development permit was applied for;

(d) the length of a period mentioned in section 341;

(e) a deemed refusal of the development application.

(2) An appeal under subsection (1)(a), (b), (c) or (d) must be started within 20 business days (the *applicant's appeal period*) after—

(a) if a decision notice or negotiated decision notice is given—the day the decision notice or negotiated decision notice is given to the applicant; or

(b) otherwise—the day a decision notice was required to be given to the applicant.

(3) An appeal under subsection (1)(e) may be started at any time after the last day a decision on the matter should have been made.

462 Appeals by submitters—general

(1) A submitter for a development application may appeal to the court only against—

(a) the part of the approval relating to the assessment manager's decision about any part of the application requiring impact assessment under section 314; or

(b) the part of the approval relating to the assessment manager's decision under section 327.

(2) To the extent an appeal may be made under subsection (1), the appeal may be against 1 or more of the following—

(a) the giving of a development approval;

(b) any provision of the approval including—

(i) a condition of, or lack of condition for, the approval; or

(ii) the length of a period mentioned in section 341 for the approval.

(3) However, a submitter may not appeal if the submitter—

(a) withdraws the submission before the application is decided; or

(b) has given the assessment manager a notice under section 339(1)(b)(ii).

KILCOY SHIRE COUNCIL

A.B.N. 17 725 373 369

"Our vision is to ensure Kilcoy Shire maintains its rural lifestyle and natural beauty through balanced development"

Council Chambers
15 Kennedy Street
Kilcoy Qld 4515

File 312

8 August 2002

Mr Peter Willis
Willis Greenhouse Architects
67 Bedford Street
GORDON PARK Q 4031

Dear Sir

Re: Development Application 312 – S Cawley & S Hickey
Lot 2 RP 143140

I refer to your Development Application for Material Change of Use of the above land and advise that at its meeting of 6 August 2002, Council in accordance with the Integrated Planning Act 1997 grants a Material Change of Use – Development Permit for extensions (two Accommodation Units) to an existing Caravan Park for the subject land generally in accordance with Site Plan Number SK-01 prepared by Willis Greenhalgh Architects dated June 2002 subject to the following conditions:

1. The layout should be generally in accordance with the site plan submitted with the application.
2. A total of two (2) visitor car parking spaces and two (2) resident carparking space are to be provided and maintained on site as shown on the approved plan to the satisfaction of the Shire Engineer.
3. A 1.8 metre high solid screen fence is to be erected and maintained along part of the eastern and southern boundary of the site as shown on the approved plan to the satisfaction of the Shire Engineer.
4. The landscaping area shown along part of the eastern and southern boundaries of the site on the approved plan is to be landscaped and maintained to the satisfaction of the Shire Engineer.
5. Permanent water supply and sewerage connections are to be made to each of the proposed accommodation units to the satisfaction of the Shire Engineer.
6. Waste storage and disposal is to be undertaken in a manner approved by the Shire Engineer.

../2

Address Correspondence To:
Chief Executive Officer
P.O. Box 83
Kilcoy Qld. 4515

Telephone: (07) 5422 4900
Facsimile: (07) 5422 4999

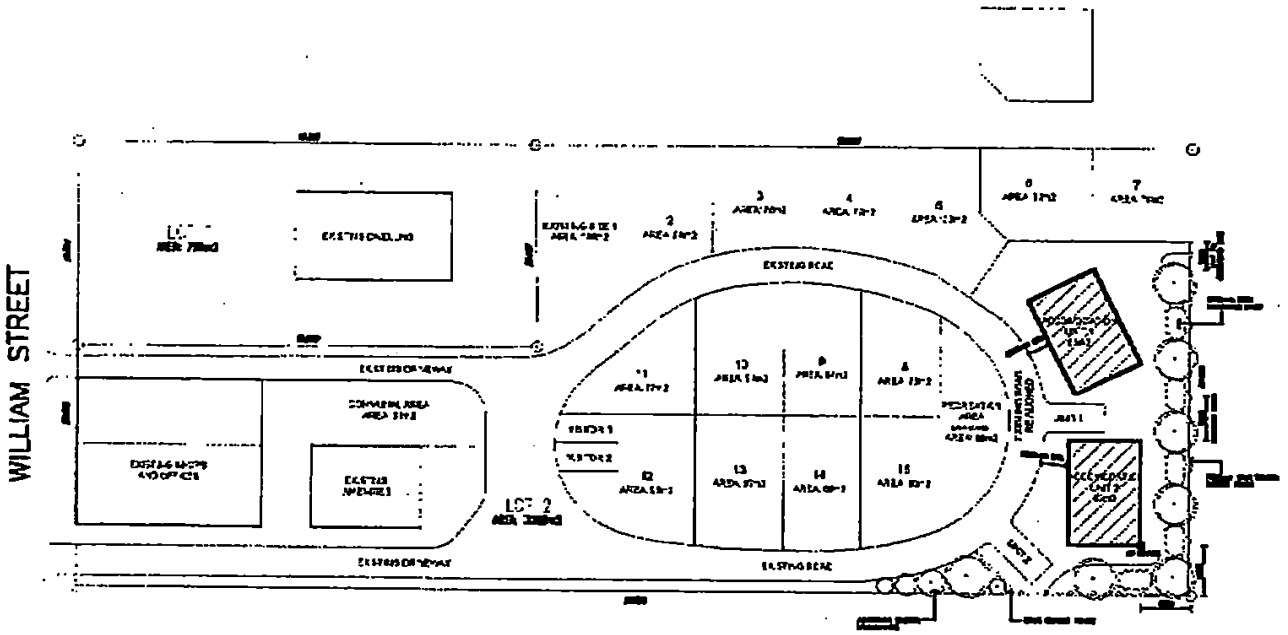
Email: info@kilcoy.qld.gov.au
Website: www.kilcoy.qld.gov.au

7. The applicant to demonstrate to the satisfaction of the Shire Engineer how access to existing caravan sites 6 and 7 will be gained after construction of the accommodation units, and how car parking for these sites will be provided,
8. Compliance with all relevant Health, Building and Town Planning Local Laws and provisions of the Transitional Planning Scheme for the Shire of Kilcoy.

Enclosed is a Decision Response Notice for your attention, together with your rights of appeal under Section 4.1.27 of the Integrated Planning Act 1997.

Yours faithfully

MJ Hilton
Chief Executive Officer



GENERAL NOTES

MS S. CAWLEY &
MS S. HICKEY

PROPOSED
DEVELOPMENT

11 WILLIAM STREET
KILCOY

EXISTING SITE PLAN

SCALE	DATE	DRAWN BY
1:200	21.08.02	AC
CAD FILE	DRAWING NO.	JOB NO.
1	SK-01A	1

LOCAL LAWS COMPLIANCE SCHEDULE

Parties - KEH PROJECTS PTY LTD- (requester) and AUST PARK PTY LTD- (landholder)
Property description - Lot 1 SP306918

Road/ street address of property - 9-11 WILLIAM STREET KILCOY QLD 4515

Assessment - 80312-00000-000/ Your ref - 2021/5808 / Our reference - Doc No.1289791 / RB

While there is no record of any current local law compliance matter, please refer to the rates and debtors schedule for details of any outstanding property related charges and the applicability of interest to these charges (if any).

Completed by MW - ORIGINAL SIGNED dated 12 May 2021.

Council does not invite any person to rely on the accuracy of information contained in this search response including maps and other attachments 1289791-GLADSTONE LEGAL-FULL-5MAY2021.xlsx.

HEALTH AND ENVIRONMENT SCHEDULE

Parties - KEH PROJECTS PTY LTD- (requester) and AUST PARK PTY LTD- (landholder)

Property description - Lot 1 SP306918

Road/ street address of property - 9-11 WILLIAM STREET KILCOY QLD 4515

Assessment - 80312-00000-000/ Your ref - 2021/5808 / Our reference - Doc No.1289791 / RB

Council has no outstanding Health and Environment Department requisitions or requirements in respect of the subject land.

Please refer to the rates and debtors schedule for details of any outstanding property related charges and the applicability of interest to these charges.

(B9) A register of contaminated land sites is maintained by the Queensland Department of Environment and Science (DES).

(B9) As Council is not the custodian of the Contaminated Land Register or the Environmental Management Register , it is recommended the persons interested in this information contact DES on 13QGOV(137468).

(B9) Council does not maintain a separate register of contaminated sites.

(B7) Council has no record of acid-sulphate soils on this property.

(B7) If you require soil test information on which you can rely for the purpose of making legal or financial decisions, you must obtain that information yourself from an appropriate consultant.

Structures or earth on this land may contain unrecorded or recorded asbestos. For more information about asbestos, please contact the relevant State Government Department on 13 74 68 - www.qld.gov.au/asbestos

There are outstanding requistions on this porperty in relation to Local Law No.1 (Adminstration) 2011 and subordinate Local Law No.1.8 Operation of Caravan Park 2011.

Completed by DB- ORIGINAL SIGNED dated 10 May 2021.

Council does not invite any person to rely on the accuracy of information contained in this search response including maps and other attachments 1289791-GLADSTONE LEGAL-FULL-5MAY2021.xlsx.

BUILDING SCHEDULE

Parties - KEH PROJECTS PTY LTD- (requester) and AUST PARK PTY LTD- (landholder) : Property description - Lot 1 SP306918

Property description - Lot 1 SP306918

Road/ street address of property - 9-11 WILLIAM STREET KILCOY QLD 4515 : Assessment - 60312-00000-000/ Your ref - 2021/5808: File Our reference - Doc No.1289791 / RB

The information in this report is issued subject to and is to be read in conjunction with the ATTACHED sheet entitled "Property Search - Building Schedule Additional Information" which explains various terms and contains disclaimers.

Please refer to the attached list of approvals for this property.

(D2) The subject property has the following Certificate of Classification; 131101 issued on 12 March 2014 A copy of this certificate is ATTACHED.

(A5) The block is in a sewered area and so has no on site disposal area.

RESEARCH ASSOCIATED WITH THE SEARCH RESPONSE REVEALS THAT SIX CABINS EXIST WHICH DO NOT APPEAR IN COUNCIL RECORDS AND ARE SUSPECTED OF BEING UNAPPROVED WORKS.

SHOULD APPROVAL DOCUMENTS BE AVAILABLE, COUNCIL REQUEST COPIES FOR OUR RECORDS, OTHERWISE THIS MATTER WILL REMAIN AS AN OUTSTANDING MATTER REQUIRING RESOLUTION. IT IS RECOMMENDED THESE MATTERS BE CLARIFIED OR RECTIFIED PRIOR TO SETTLEMENT.

A SHOW-CAUSE NOTICE UNDER THE PLANNING ACT IS BEING PREPARED ABOUT THIS SUSPECTED UNAPPROVED BUILDING WORK.

Completed by GMB - Original signed dated 6 May 2021.

Council does not invite any person to rely on the accuracy of information contained in this search response including maps and other attachments 1289791-GLADSTONE LEGAL-FULL-5MAY2021.xlsx.

9-11 William Street, Kilcoy; Lot 1 SP306918; Assessment No: 80312-00000-000

Permit No.	Approval Date	Structure	Current Status
160	04/04/1970	Toilet Extensions	No record
1278	16/08/1988	Alteration to Shop	Finalised
1796	08/04/1993	New Garage and Carport	No record
398	15/06/1996	Addition of toilets and showers	No record
2699	23/04/2002	Two transportable units (1a)	Finalised
2840	30/09/2003	Amenities Building	Finalised
14126	23/1/2014	2 Cabins, 1 Carport & Alterations to Shop	Finalised
14381	-	Plumbing and Drainage associated with Six (6) New Cabins within Existing Caravan Park Kilcoy	Lapsed Application
15693	22/3/2017	MCU for a dwelling being changed to caretakers and a partial change to the caravan park involving the amalgamation of lots.	Approved with conditions.

Version 3 – March 2013

Form 11— Certificate / Interim Certificate of Classification

1. Type of Certificate
Indicate the type of Certificate of Classification being issued.

Interim Certificate: Issued pending the carrying out of the inspection, when due to a building's location, it is not practicable for a building certifier to inspect a building to decide if it has been substantially completed.

☐ Certificate of Classification ☐ Interim Certificate of Classification

Date Interim Certificate of Classification will expire if applicable

RECEIVED
Somerset Regional Council
24 MAR 2014
DA 1412/2
Doc ID: 747220
Box No: R

2. Owner details
If the applicant is a company, a contact person must be shown.

Name (natural person or company)
AUST PARK PTY LTD

3. Property description
The description must identify all land the subject of the application.
The lot & plan details (eg. SP / RP) are shown on title documents or a rates notice.
If the plan is not registered by title, provide previous lot and plan details.

Street address *(include No., street, suburb / locality and postcode)*
11 WILLIAM STREET,
KILCOY, QLD Postcode 4515

Lot & plan details *(attach list if necessary)*
LOT 2 RP 143140

In which local government area is the land situated?
SOMERSET REGIONAL COUNCIL

4. Classification
The building or part thereof described is classified as follows in accordance with Part A3 of the Building Code of Australia having regard to the use for which it was designed, built or adapted. If a part of the building is classified differently to another part – state the part to which each classification relates.

Part of Building / Description	Class of Building / Part
2 X CABINS, 1 X CARPORT & ALT TO SHOP	6

5. Max No. of people permitted
If applicable, state the maximum number of people permitted in the building and the portion it applies to.

Maximum population	Part of building
N/A	

6. Restrictions on the use or occupation of the building
The building work uses a building solution in the meaning of Building Code of Australia or the Queensland Development Code, restricting the use or occupation of the building, state the restriction.

For example, a limitation on the use of finishes with the fire hazard properties as defined under the Building Code of Australia.

Restrictions

The following restrictions apply to the use or occupation of the building:
N/A

LOCAL GOVERNMENT USE ONLY

Date received		Reference Number/s	

The *Building Act 1975* is administered by the Department of Housing and Public Works

Queensland Government

7. Alternative Solutions
If the building work uses an alternative solution, state the applicable materials, systems, methods of building, procedures, specifications and other relevant requirements.

This will provide building owners and occupiers with a concise and practical explanation of alternative solutions that may have some operational implications on the use of the building. This will also help ensure the ongoing use of the building and any future modifications do not compromise compliance with the performance requirements of the applicable building code.

Alternative solution requirements

The following systems and procedures form part of the alternative solution:

N/A

8. Building Certifier
If the certifier is a company, a contact person must be shown.

Name of building certifier (in full): NEIL LUCKETT

Licence number: A69299

Signature:

Date: 12/03/2014

Building Approval Reference Number: 131101

The *Building Act 1975* is administered by the Department of Housing and Public Works

Queensland Government

Somerset Regional Council
Property Search - Building Schedule Additional Information

The information in the Building Schedule is issued subject to the following and is to be read in conjunction with this sheet

The information in this report is supplied on the basis of observations made by Council officers. The information provided may relate to approvals by private certifiers or Council. Where previous site inspections have been performed by Council, these may not necessarily detect all defects or any particular defect.

Council gives no warranty as to building quality or the actual degree of compliance with relevant legal requirements. Where works have been approved and inspected by private certifiers, Council will not have inspected the works and no information can be provided about compliance with legal requirements.

Persons making decisions with financial or legal implications must not rely upon this report for the purpose of determining whether any particular facts or circumstances exist. Council and its officers and agents expressly disclaim responsibility for any loss or damage suffered as a result of placing reliance upon this information.

Unless a building compliance inspection has been requested and performed as part of this search, existing conditions and improvements on the site could be subject to requisition in the future.

It is suggested that the services of a qualified building surveyor, registered builder or structural engineer be obtained by the applicant if an assessment of the structural adequacy of any buildings is required.

If swimming pools or spas have been erected without approval and/or do not have complying fences or gates, they should be drained and maintained in that condition until a permit is obtained and approved complying fences and gates have been erected and passed an inspection for compliance.

Before erecting or using any structure, if approvals are required by the Planning Act or the Planning Scheme, development approval must be obtained by submission of a development application and obtaining a development permit before the works or use commence.

Prior to 1 September 2006, Council was not required to retain 'domestic' building records longer than ten years. Therefore, although Council may have files containing records of building approvals older than ten years since approval, they may be recorded as 'No Status Provided' in the search response.

Since 1 September 2006, the building certification processes includes a process for lapsing of a building development approval which has not been completed by a particular time (the condition time). If an approval has 'lapsed' then a new application is required to complete the remaining building work.

Additionally, the obligation for Council to keep documentation in relation to a domestic building approval, applies only until –

(a) if the building the subject of the approval is a 'Class 10 building', other than a swimming pool fence, the earlier of the following to happen –
(i) the building's demolition or removal; or
(ii) the end of 10 years from when the approval was given; or
(b) if the building the subject of the approval is of 'any other class' under the Building Code of Australia (BCA), or is a 'swimming pool fence' – the building's demolition or removal.

Accordingly, domestic Class 10 building approvals outside the obligation will be recorded as "No Status Provided" in the search response.

This information is provided from an inspection of Council's Building Records. These details are only as accurate as Council Records were at the time of the search.

The Planning Act requires the removal of a work if it is dangerous or cannot comply with a development approval or a code. If the work can be approved, it is necessary that the building work be approved under the Planning Act by lodgement of a development application and obtaining a development permit.

This search does not cover plumbing and drainage issues.

Any information provided about water and sewerage infrastructure connecting to or in the vicinity of this property is current as at 30 June 2010. Water and sewerage assets and operations transferred to Queensland Urban Utilities after this date.

No caravans or other temporary dwelling may be used to live on the land without written Council approval. This includes living in a shed that has not been classed as a dwelling under the Building Code of Australia.

When Are Water Tanks Required?

Outside a declared water area, each new residential, commercial and industrial development must have rainwater tank(s) with a minimum storage capacity of 45,000 litres.

A development connected to a potable bore water supply is to include a 13,500 litre (3,000 gallon) tank under the planning scheme.

Council does not invite any person to rely on the accuracy of information contained in this search response including maps and other attachments.

ENGINEERING SCHEDULE
Parties - KEH PROJECTS PTY LTD- (requester) and AUST PARK PTY LTD- (landholder)
Property description - Lot 1 SP306918
Road/ street address of property - 9-11 WILLIAM STREET KILCOY QLD 4515
Assessment - 80312-00000-000/ Your ref - 2021/5808 / Our reference - Doc No.1289791 / RB

(C5) There is no land in the local authority area which is at present declared to be in a "Drainage Problem Area".

(C5) Council has no record of drainage problems with the subject property. Local residents may be able to assist with this information, if required.

(C5) Council has done no detailed drainage studies for the subject property, and it is possible that the information which Council has provided, which is obtained and maintained by Council for general guidance, may be quite inaccurate in relation to a particular property.

(A3) A storm water main/drain may traverse or be situated adjacent to this property as shown on the ATTACHED copy of plan. The information shown on the map as to the location of mains (or other features) may not be accurate and exact positions should be determined on site.

(A3) The existing storm water drain was designed for the original development and the capacity is limited to this extent. Any increase in use may require the storm water drain to be redesigned.

(A3) If there is a requirement for upgrading the storm water drain then an individual application for development assessment is required.

(A4) Council has no record of overland flow paths on the subject property.

(B2+F2) Flood information provided must not be relied upon as being definitive about possible flooding impacts on the subject property.

(B2+F2) If you require flooding information on which you can rely for the purpose of making legal or financial decisions, you must obtain that information yourself from an appropriate consultant.

(B2+F2) Information held about the potential flood hazard area for many locations has necessarily been based upon readings recorded after the flood peak, from witness statements or from other similar sources which may affect the accuracy of that information.

(B2+F2) A flood study was commissioned which includes the subject property. The ATTACHED map shows the effect of a 1% annual exceedance probability flood event.

(B2+F2) It should be noted that larger rainfall events may occur and that the 1% annual exceedance probability flood inundation is used for land use planning purposes and therefore flooding above this level can occur.

(B2+F2) The flood lines on the ATTACHED map are based on a flood model rather than on actual flood events and are intended as a guide to what might happen during a possible flood event.

The commissioned flood study revealed that there was no effect on this property from a 1% annual exceedance probability flood event.

(B2+F2) Council requires a minimum freeboard of 300mm above the defined flood event to habitable floor level. It is the applicant's responsibility to provide documentation to support any proposed floor level.

(B2+F2) A flood study has been commissioned, the area of which includes the subject property.

(B2+F2) The defined flood event in this area is the calculated 1% annual exceedance probability flood with an additional modelling tolerance of 500mm. The current level can be obtained from Council on request.

(A7 + B4) Council has no declared areas of land-slip risk.

(A7 + B4) The property is not within any known mine subsidence area.

(A7 + B4) If you require land-slip or mine subsidence information on which you can rely for the purpose of making legal or financial decisions, you must obtain that information yourself from an appropriate consultant.

(B6) Council has no on-going erosion control requirement areas

(B6) Specific erosion control measures may nevertheless be required during construction work depending upon the type and location of work.

(B5) Council is not required to keep a record of land filling on private property.

(B5) Council is not required to hold documents detailing residential land improvements or changes that are older than 1 September 1996.

(B5) If you require soil test/ fill information on which you can rely for the purpose of making legal or financial decisions, you must obtain that information yourself from an appropriate consultant.

(C1 and C2) Road access to this property is from William Street only.

The property number for this property used by emergency services and others indicates that it is accessed via William Street .

(C1 and C2) The provision and maintenance of accesses from constructed roads to all property frontages ("private access") is the responsibility of the property owner.

(C1 and C2) Before proceeding with the installation of private accesses, property owners MUST first obtain written permission from the relevant authority and details of the requirements for the construction of the access (e.g. pipe size etc).

Council does not invite any person to rely on the accuracy of information contained in this search response including maps and other attachments 1289791-GLADSTONE LEGAL-FULL-5MAY2021.xlsx.

ENGINEERING SCHEDULE
Parties - KEH PROJECTS PTY LTD- (requester) and AUST PARK PTY LTD- (landholder)
Property description - Lot 1 SP306918
Road/ street address of property - 9-11 WILLIAM STREET KILCOY QLD 4515
Assessment - 80312-00000-000/ Your ref - 2021/5808 / Our reference - Doc No.1289791 / RB

(C1 and C2) Access to the subject property is from a Council controlled local road. Please contact Council regarding requirements for construction of the private access.

(C1 and C2) There are no limitations imposed by Council to on-site driveways regarding gradients or locations for the property to the extent they are contained entirely within the property boundaries.

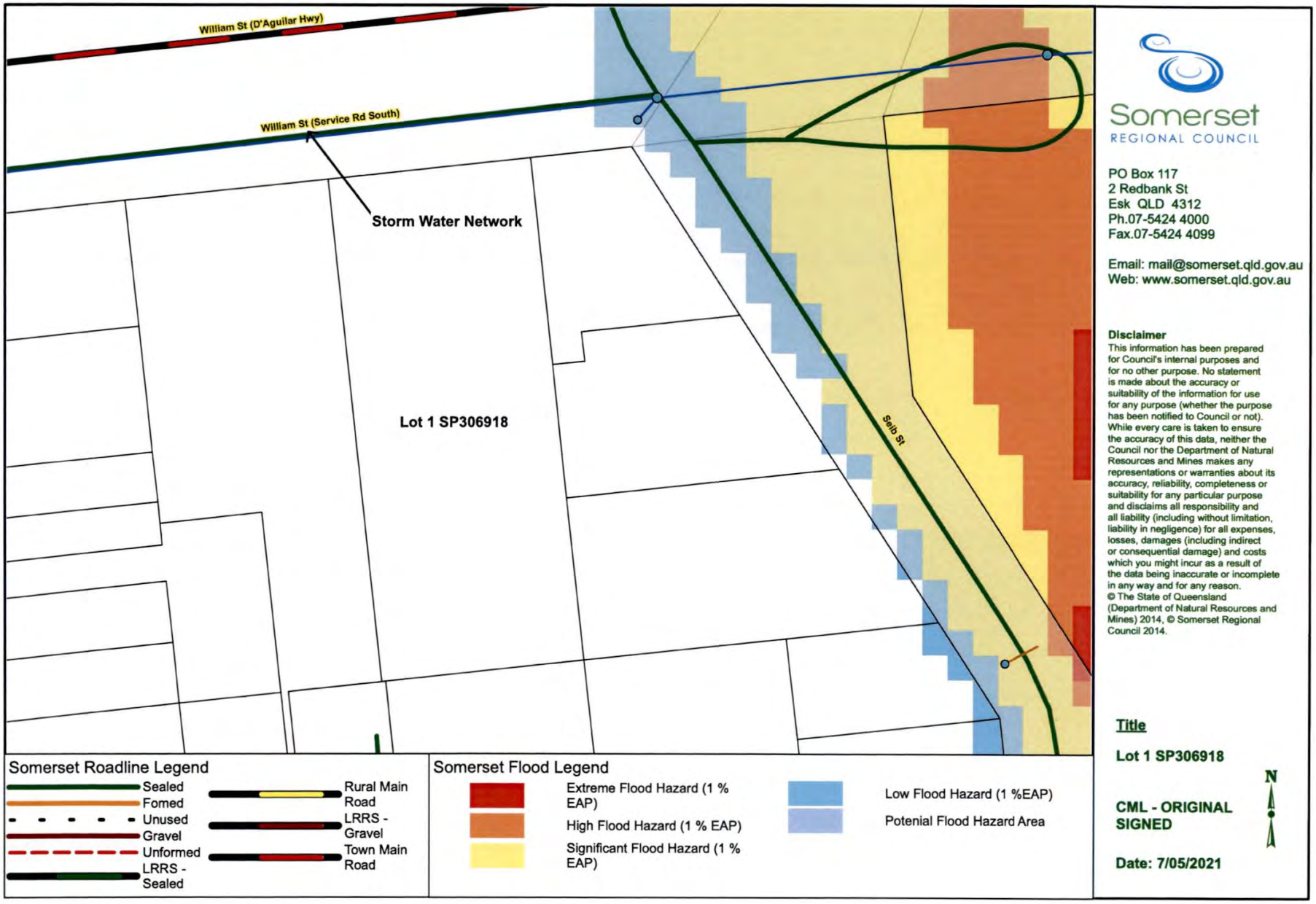
(B1) The acquirer is advised to conduct a title search to determine all registered easements. Please contact the Department of Resources (Titles Section/ Resource Registry) for further information. Council may not be advised in all instances.

(B1) Council records indicate that there are no easements over the subject property although Council may not be advised in all instances.

(C6) To Council's knowledge, there are no unregistered (or contemplated) resumptions, requisitions or realignments affecting the subject land. Other agencies may have more information.

Completed by CML - ORIGINAL
SIGNED dated 7 May 2021.

Council does not invite any person to rely on the accuracy of information contained in this search response including maps and other attachments 1289791-GLADSTONE LEGAL-FULL-5MAY2021.xlsx.



Somerset
REGIONAL COUNCIL

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Disclaimer

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Title

Lot 1 SP306918

N

CML - ORIGINAL SIGNED

Date: 7/05/2021

Appendix C – Swept Path Assessment

D'AGUILAR HWY

WILLIAM STREET

PARKING

EXISTING KILCOY EXCHANGE HOTEL

COMMERCIAL

VISITOR PARK

10

1779m²

EXIST. AMENITIES

9 WILLIAM ST 3 BEDROOM HOUSE

12

3705m²

CABIN 1

CABIN 2

33m²

51m²

TOTAL GREEN AREA 117m²

PLAY AREA

COVERED PERGOLA

NEW HOTEL PARKING

BINS

11

1923m²

NEW MOTEL PARKING

DRIVE THRU

Emt A 613m²

Emt B 296m²

FENCE

PARKING

Staff

PWD

HRV STANDARDS 2018 (AU)

263°54'20"

83°54'20"

7 RP864209

1 RP3324

12 SP221394

13 SP221394

9 SP178872

4 SP124229

3 SP124229

1 SP120721

1 RP38846

NEW MOTEL

ECKEL COURT

NOT FOR CONSTRUCTION

DATE	SCALE @ A3	DRAWN
20/06/2022	1 : 500	CB
PROJECT NUMBER	DRAWING NUMBER	ISSUE
2021004	DA-03	

CONCEPT ONLY

29 November 2023

12.50

2.20 6.85

HRV

meters

Width : 2.50
Track : 2.50
Lock to Lock Time 6.0
Steering Angle : 36.7

0 2 4 6 8 10m

SCALE 1:250 (A1)

Project: 9-11 WILLIAM STREET, KILCOY

Client: *KEH Projects Pty Ltd c/- Veris Aaustralia Pty Ltd (Milton)*

Title: HEAVY RIGID VEHICLE (HRV) SWEPT PATH ASSESSMENT

LAMBERT & REHBEIN
ENGINEERS • MANAGERS • SCIENTISTS
CBD HOUSE
LEVEL 3, 120 WICKHAM STREET
FORTITUDE VALLEY QLD 4006
P.O. BOX 112 FORTITUDE VALLEY QLD 4006
TELEPHONE (07) 3250 9000
FACSIMILE (07) 3250 9001
EMAIL mail@lar.net.au
A.C.N. 126 939 768
The Association of Consulting Engineers Australia

Drawn: FM	Checked: DN	Approved: MB	Rev. A	Date 29/11/23

Figure No: B23277-SK-001

Scale: AS SHOWN | A1 Sheet Size

File Ref: SEE BELOW

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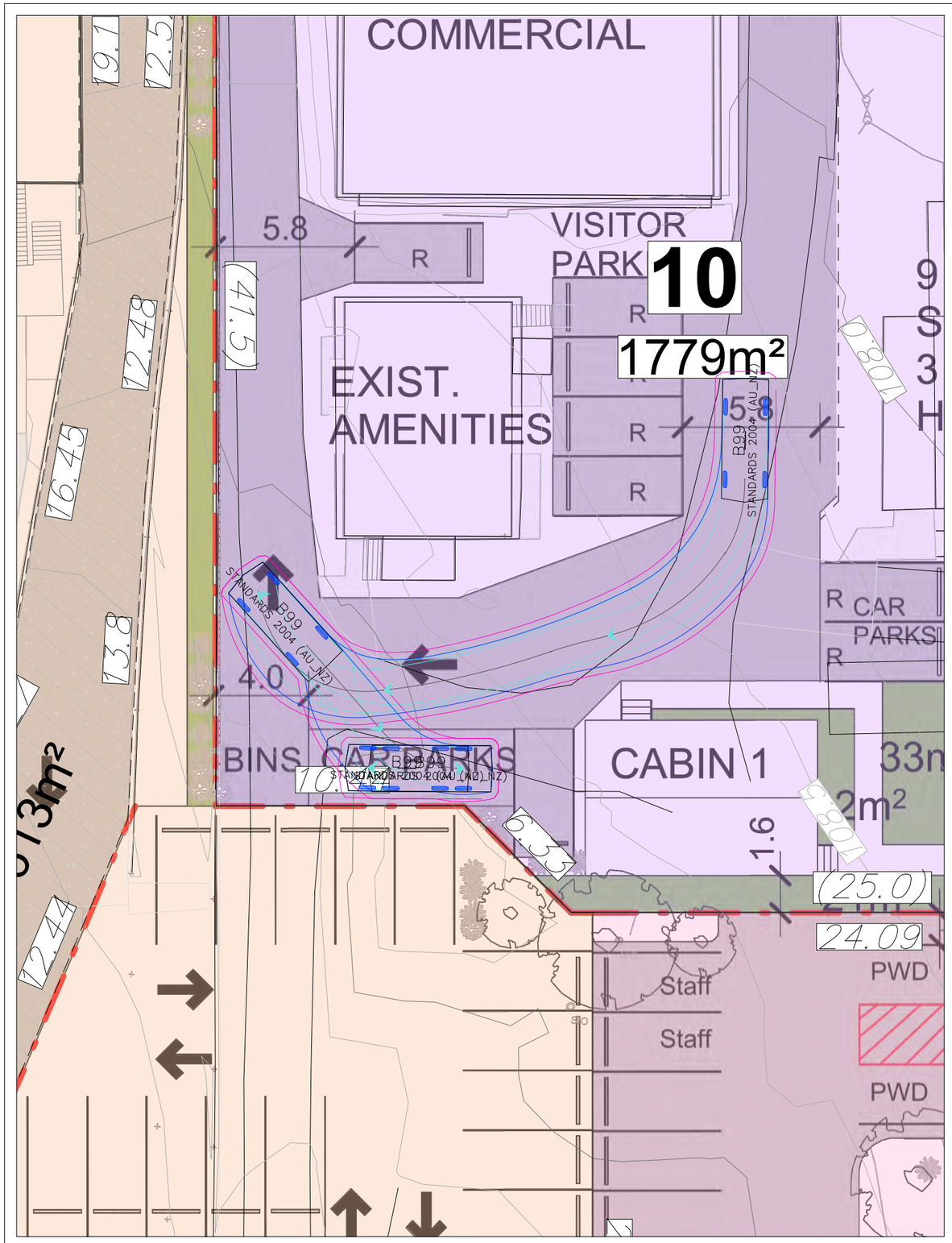

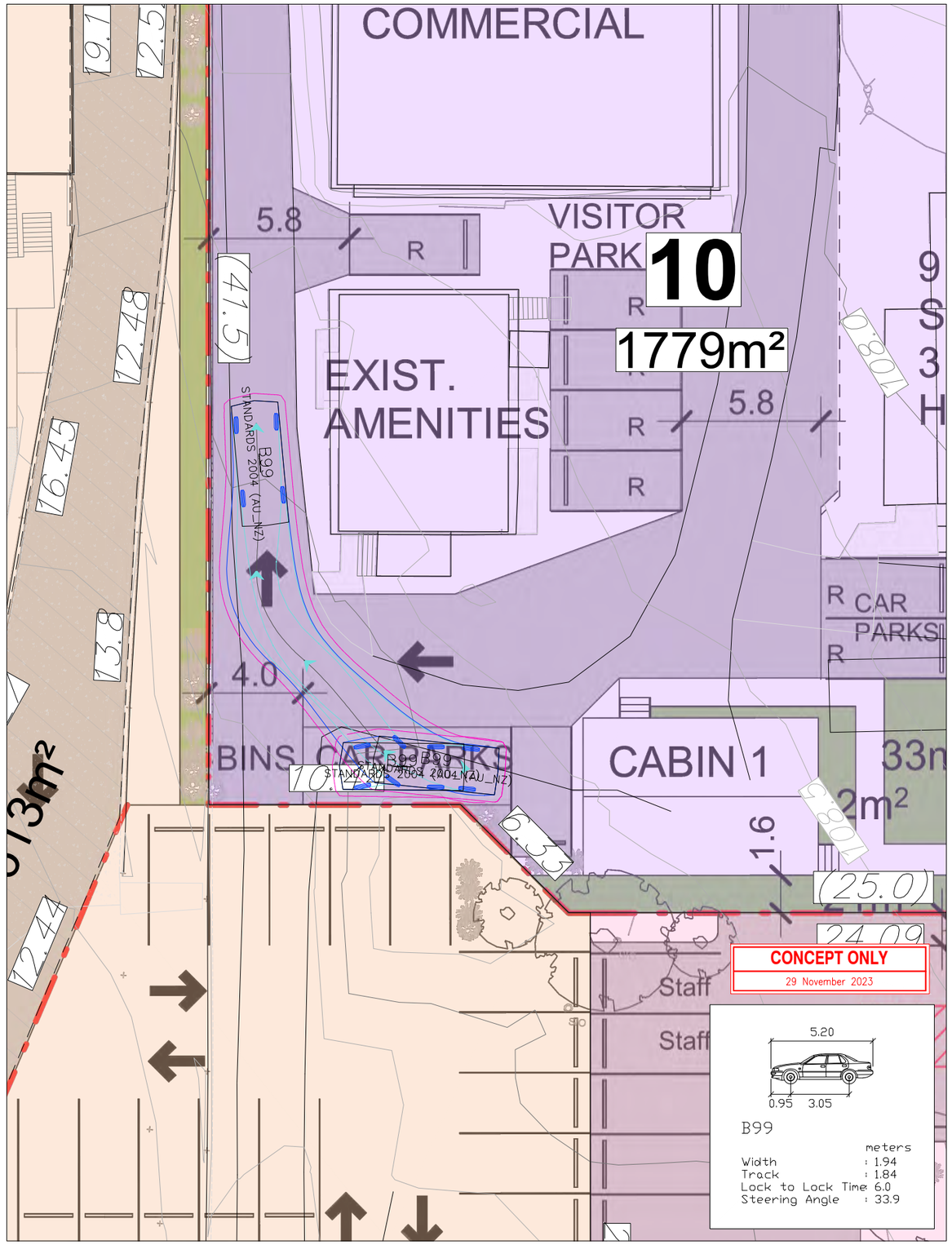

0 2 4 6 8 10m
SCALE 1:250 (A1)

Project:
9-11 WILLIAM STREET, KILCOY

Client:
KEH Projects Pty Ltd c/- Veris Aaustralia Pty Ltd (Milton)

Title:
CARPARK ACCESS
SWEPT PATH ASSESSMENT

LAMBERT & REHBEIN
ENGINEERS • MANAGERS • SCIENTISTS
CBD HOUSE
LEVEL 3, 120 WICKHAM STREET
FORTITUDE VALLEY QLD 4006
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The Association of Consulting Engineers Australia

Drawn: FM | Checked: DN | Approved: MB

Rev. A | Date 29/11/23

Figure No: B23277-SK-002

Scale: AS SHOWN | Sheet Size A1

File Ref: SEE BELOW

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Appendix D – SRC TAPC Code Response

PERFORMANCE CRITERIA	ACCEPTABLE SOLUTIONS	SOLUTIONS	COMMENTS	COUNCIL USE ONLY
Parking of *non-domestic vehicles* associated with a *dwelling house*				
PO1 The parking of *non-domestic vehicles* in association with a *dwelling house* does not: (a) occur in urban residential areas;(b) detrimentally impact on the visual amenity of the residential street;(c) cause environmental nuisance to nearby *sensitive land uses*; and(d) impact on the safe operation of the road network.	**AO1.1** A maximum of one (1) *non-domestic vehicle* is parked on the *premises* at any time in the following zones: (a) Centre zone; (b) General residential zone—**Park residential precinct only**; (c) Rural residential zone; and (d) Township zone. **AO1.2** *Non-domestic vehicles* must be parked on *premises* where: (a) the site area is a minimum 2,000 square metres; (b) the vehicle is parked behind the rear building line of *dwelling house*; and (c) the vehicle can enter and leave the premises in a forward gear.	N/A		
All weather access in the Rural zone				

Solution: ✓ = Acceptable Solution
✓ PO = Satisfies Performance Outcome Directly
A/S = Alternative Solution
N/A = Not applicable to this proposal

PERFORMANCE CRITERIA	ACCEPTABLE SOLUTIONS	SOLUTIONS	COMMENTS	COUNCIL USE ONLY
P02 A suitable standard of access is provided to the dwelling house.	**AO2** All weather access *is provided to each* dwelling house *in the Rural zone*.	N/A		
Vehicle parking and servicing				
PO3 The amount of on-site car parking and service vehicle loading/ unloading is consistent with: (a) the nature of the use; (b) the traffic generation of the use; (c) the loading/ unloading needs of the use; (d) the availability of street parking in the Centre zone; and (e) the impact of the road network. Car parks, service vehicle access, loading and manoeuvring areas are of suitable standard for the intended use.	**AO3.1** The minimum number of car parking spaces complies with *Table 8.3.6.3.B– Minimum car parking requirements*. **AO3.2** The service vehicle complies with Table 8.3.6.3.B– Minimum loading vehicle requirements. **AO3.3** The service vehicle is able to enter and leave the *site* in forward gear. **AO3.4** Service vehicles stand entirely within the *site* while unloading/ loading.	✓ ✓	Complies with AO3.1 - Refer to **Section 3.3** of the Traffic Report, prepared by Lambert & Rehbein, B23277TR001. Complies with AO3.2 - Refer to the architectural drawing set included and to **Section 3.5** of the Traffic Report, prepared by Lambert & Rehbein, B23277TR001	

Solution: ✓ = Acceptable Solution
✓ PO = Satisfies Performance Outcome Directly
A/S = Alternative Solution
N/A = Not applicable to this proposal

PERFORMANCE CRITERIA	ACCEPTABLE SOLUTIONS	SOLUTIONS	COMMENTS	COUNCIL USE ONLY
Impacts on residential streets				
PO4 Non-residential activities do not impact on the amenity of land zoned or intended for residential purposes.	**AO4** Non-residential activities do not use residential streets for access or haulage purposes.	N/A		
Site Access				

Solution: ✓ = Acceptable Solution
✓ PO = Satisfies Performance Outcome Directly
A/S = Alternative Solution
N/A = Not applicable to this proposal

PERFORMANCE CRITERIA	ACCEPTABLE SOLUTIONS	SOLUTIONS	COMMENTS	COUNCIL USE ONLY
PO5 Vehicular access points are positioned along the frontage where they do not impact on the safety, capacity and operation of the existing road network having regard to: (a) the amount and type of vehicular traffic; (b) the type of use and traffic generation; (c) the current and future on-street parking arrangements; (d) proximity to intersections; and (e) available sight distances.	**AO5.1** Where the *site* has two street frontages, vehicular access is provided from the minor street. **AO5.2** Direct access is not provided to an arterial or higher order *road*.	✓ ✓	Lot 10 has existing access crossovers from the southern service lane, with one-way circulation. Lot 12 has an existing access crossover from the southern service lane. Exit movements will be via Eckel Court. Lot 11 will have primary two-way access via Eckel Court. Existing access will be retained from the southern service lane.	
PO6 The number of crossovers and design standard is appropriate to the use, expected traffic volumes, vehicle types, and function of the road.	**AO6** The maximum number of crossovers is two for non-residential activities and one for residential activities.	N/A	The crossovers and buildings will be retained.	
Car parking locations and treatments				

Solution: ✓ = Acceptable Solution
✓ PO = Satisfies Performance Outcome Directly
A/S = Alternative Solution
N/A = Not applicable to this proposal

PERFORMANCE CRITERIA	ACCEPTABLE SOLUTIONS	SOLUTIONS	COMMENTS	COUNCIL USE ONLY
PO7 Car parking location minimises impacts on the streetscape and contributes to the intended character of the zone and locality.	**AO7.1** Car parking is located behind or within a building. **AO7.2** The location of visitor parking is discernible from the street or alternatively appropriate signage is provided.	✓ ✓	Car parking will be located on-site. Refer to the architectural drawing set included in the Appendix of the Traffic Report, prepared by Lambert & Rehbein, B23277TR001. Signage will be provided and can be conditioned by council.	
PO8 Car parking areas are sensitively designed to minimise impacts on sensitive land uses and visually soften and provide shade to ground parking.	**AO8** Screen fencing is provided next to any vehicle movement or vehicle parking areas along the side or rear boundary of a *site*.	✓	Refer to the architectural drawing set included in the Appendix of the Traffic Report, prepared by Lambert & Rehbein, B23277TR001.	
Bicycle Parking				
PO9 The provision of bicycle parking, storage and end of trip facilities is appropriate having regard to the nature and scale of the development activity	**AO9** Bicycle parking is provided in accordance with the *Australian Standards AS2890.3* and *AUSTROADS Guide to Traffic Management Part 11: Parking.*	✓	Refer to the architectural drawing set included and to **Section 3.6** of the Traffic Report, prepared by Lambert & Rehbein, B23277TR001.	

Solution: ✓ = Acceptable Solution
✓ PO = Satisfies Performance Outcome Directly
A/S = Alternative Solution
N/A = Not applicable to this proposal

PERFORMANCE CRITERIA	ACCEPTABLE SOLUTIONS	SOLUTIONS	COMMENTS	COUNCIL USE ONLY
Vehicle standing and manoeuvring areas				
PO10 Vehicle standing and manoeuvring areas are of suitable standard for the intended use and the areas are constructed to a standard that avoids environmental nuisance.	**AO10** Internal manoeuvring and standing areas of the *site* are sealed.	✓	Refer to architectural drawing set included and to the Traffic Report, prepared by Lambert & Rehbein, B23277TR001.	
PO11 Long driveways are designed and treated to soften their visual appearance when viewed from the street frontage.	**AO11** Internal driveways (except in the Rural zone) do not exceed 50 metres in length.	✓	Driveways do not exceed 50m, refer to the architectural drawing set included in the Appendix of the Traffic Report.	
Refuse storage and collection				

Solution: ✓ = Acceptable Solution
✓ PO = Satisfies Performance Outcome Directly
A/S = Alternative Solution
N/A = Not applicable to this proposal

PERFORMANCE CRITERIA	ACCEPTABLE SOLUTIONS	SOLUTIONS	COMMENTS	COUNCIL USE ONLY
PO12 On-site facilities are located in areas that: (a) provide reasonable standards of amenity to sensitive land uses; (b) maintains the amenity of adjoining premises; (c) are not visually obtrusive when viewed from the street; (d) are carefully sited so as to promote a cohesive streetscape in the Centre zone; and (e) can be conveniently accessed by contractors.	**AO12.1** In the Centre zone refuse storage areas are located behind the front building line and are screened from view.	✓	Refer to architectural drawing set included and to the Traffic Report, prepared by Lambert & Rehbein, B23277TR001	
	AO12.2 For *multiple dwellings* refuse storage consists of:(a) wheelie bins for up to 10 *dwellings*; or (b) a suitably sized bulk refuse bin(s) where there is more than 10 *dwellings*.	✓	Refer to architectural drawing set included and to the Traffic Report, prepared by Lambert & Rehbein, B23277TR001	

Solution: ✓ = Acceptable Solution
✓ PO = Satisfies Performance Outcome Directly
A/S = Alternative Solution
N/A = Not applicable to this proposal

PERFORMANCE CRITERIA	ACCEPTABLE SOLUTIONS	SOLUTIONS	COMMENTS	COUNCIL USE ONLY
	AO12.3 The refuse storage area: (a) is provided within the building and situated close to the point of collection; or (b) is an outdoor area that is: (i) no closer than 3 metres to any frontage and 1.5 metres to any other site boundary; (ii) enclosed on three sides with a screen wall extending 0.2 metres above the height of the refuse receptacles; (iii) screened by dense planting with or without mounding; and (iv) separated from sensitive land uses by a minimum of 10m so as to avoid any undesirable impact of odour or noise from refuse storage and collection services.	✓	Refer to architectural drawing set included and to the Traffic Report, prepared by Lambert & Rehbein, B23277TR001.	
Loading and unloading				

Solution: ✓ = Acceptable Solution
✓ PO = Satisfies Performance Outcome Directly
A/S = Alternative Solution
N/A = Not applicable to this proposal

PERFORMANCE CRITERIA	ACCEPTABLE SOLUTIONS	SOLUTIONS	COMMENTS	COUNCIL USE ONLY
PO13 Loading and unloading activities do not impact on the amenity of the *sensitive land uses.*	**AO13** Where there are adjoining *sensitive land uses*, refuse collection and other loading and unloading activities occurs during the following period:(a) 7.00am and 6.00pm Monday to Friday; and (b) 8.00am to 5.00pm Saturday and Sunday.	N/A		
Pick up/ set-down areas				
PO14 Car parking and pick-up/set-down areas are located in areas and designed in a way that does not detract from the amenity of streetscape and maintains the safety of users.	**AO14** Car parking and pick-up/set-down areas are located so that: (a) they are visible from the *road*; (b) they can be overlooked from the use's buildings or associated outdoor spaces; (c) they maintain the amenity of the street and adjacent properties; and (d) pedestrians are not required to cross the pick-up/set-down areas to gain access to the building.	N/A		
Vehicular and pedestrian conflict minimisation				

Solution: ✓ = Acceptable Solution
✓ PO = Satisfies Performance Outcome Directly
A/S = Alternative Solution
N/A = Not applicable to this proposal

PERFORMANCE CRITERIA	ACCEPTABLE SOLUTIONS	SOLUTIONS	COMMENTS	COUNCIL USE ONLY
PO15 The design and arrangement of access, car parking and vehicle movements on the *site* facilitates the safe and convenient use by delivery vehicles, staff and customers.	**AO15** Public access areas of the *site* are clearly separated from any area set aside for servicing the building.	✓	Refer to architectural drawing set included and to the Traffic Report, prepared by Lambert & Rehbein, B23277TR001.	
Active Transport				
PO16 Development *contributes to an* active transport *movement network incorporating pedestrian pathways and cycleways.*	**AO16** No acceptable outcome provided.	N/A		
PO17 Development *provides for a safe, legible and efficient* road *network.*	**AO17** No acceptable outcome provided.	N/A		
Service Stations				
PO18 The layout of the service station provides for sufficient on-site queuing that does not impact on the safe operation of the street network.	**AO18** Minimum *on-site* queuing space, clear of any other access or manoeuvring path, is provided for 3 vehicles on the entry of any car wash bay or fuel pump.	N/A		

Solution: ✓ = Acceptable Solution
✓ PO = Satisfies Performance Outcome Directly
A/S = Alternative Solution
N/A = Not applicable to this proposal

Appendix E – SDAP Code Response

State code 1: Development in a state-controlled road environment

State Development Assessment Provisions guideline - State Code 1: Development in a state-controlled road environment. This guideline provides direction on how to address State Code 1.

Table 1.1 Development in general

Performance outcomes	Acceptable outcomes	Response
Buildings, structures, infrastructure, services and utilities		
PO1 The location of the development does not create a safety hazard for users of the **state-controlled road.**	**AO1.1** Development is not located in a **state-controlled road**. AND **AO1.2** Development can be maintained without requiring access to a **state-controlled road**.	To be addressed by others To be addressed by others
PO2 The design and construction of the development does not adversely impact the **structural integrity** or physical condition of the **state-controlled road** or **road transport infrastructure**.	No acceptable outcome is prescribed.	To be addressed by others
PO3 The location of the development does not obstruct **road transport infrastructure** or adversely impact the operating performance of the **state-controlled road**.	No acceptable outcome is prescribed.	To be addressed by others
PO4 The location, placement, design and operation of advertising devices, visible from the **state-controlled road**, do not create a safety hazard for users of the **state-controlled road**.	No acceptable outcome is prescribed.	To be addressed by others

Performance outcomes	Acceptable outcomes	Response
PO5 The design and construction of buildings and **structures** does not create a safety hazard by distracting users of the **state-controlled road**.	**AO5.1** Facades of buildings and **structures** fronting the **state-controlled road** are made of non-reflective materials. AND **AO5.2** Facades of buildings and **structures** do not direct or reflect point light sources into the face of oncoming traffic on the **state-controlled road**. AND **AO5.3** External lighting of buildings and **structures** is not directed into the face of oncoming traffic on the **state-controlled road**. AND **AO5.4** External lighting of buildings and **structures** does not involve flashing or laser lights.	To be addressed by others To be addressed by others To be addressed by others To be addressed by others
PO6 Road, pedestrian and bikeway bridges over a **state-controlled road** are designed and constructed to prevent projectiles from being thrown onto the **state-controlled road**.	**AO6.1** Road, pedestrian and bikeway bridges over the **state-controlled road** include throw protection screens in accordance with section 4.11 of the Design Criteria for Bridges and Other Structures Manual, Department of Transport and Main Roads, 2020.	To be addressed by others
Landscaping		
PO7 The location of landscaping does not create a safety hazard for users of the **state-controlled road**.	**AO7.1** Landscaping is not located in a **state-controlled road**. AND **AO7.2** Landscaping can be maintained without requiring access to a **state-controlled road**.	To be addressed by others To be addressed by others

Performance outcomes	Acceptable outcomes	Response
	AND **AO7.3** Landscaping does not block or obscure the sight lines for vehicular access to a **state-controlled road**.	To be addressed by others
Stormwater and overland flow		
PO8 Stormwater run-off or overland flow from the development site does not create or exacerbate a safety hazard for users of the **state-controlled road**.	No acceptable outcome is prescribed.	To be addressed by others
PO9 Stormwater run-off or overland flow from the development site does not result in a material worsening of the operating performance of the **state-controlled road** or **road transport infrastructure**.	No acceptable outcome is prescribed.	To be addressed by others
PO10 Stormwater run-off or overland flow from the development site does not adversely impact the **structural integrity** or physical condition of the **state-controlled road** or **road transport infrastructure**.	No acceptable outcome is prescribed.	To be addressed by others
PO11 Development ensures that stormwater is lawfully discharged.	**AO11.1** Development does not create any new points of discharge to a **state-controlled road.** AND **AO11.2** Development does not concentrate flows to a **state-controlled road**. AND **AO11.3** Stormwater run-off is discharged to a **lawful point of discharge**. AND	To be addressed by others To be addressed by others To be addressed by others

Performance outcomes	Acceptable outcomes	Response
	AO11.4 Development does not worsen the condition of an existing **lawful point of discharge** to the **state-controlled road**.	To be addressed by others
Flooding		
PO12 Development does not result in a material worsening of flooding impacts within a **state-controlled road**.	**AO12.1** For all flood events up to 1% **annual exceedance probability**, development results in negligible impacts (within +/- 10mm) to existing flood levels within a **state-controlled road**. AND **AO12.2** For all flood events up to 1% **annual exceedance probability**, development results in negligible impacts (up to a 10% increase) to existing peak velocities within a **state-controlled road**. AND **AO12.3** For all flood events up to 1% **annual exceedance probability**, development results in negligible impacts (up to a 10% increase) to existing time of submergence of a **state-controlled road**.	To be addressed by others To be addressed by others To be addressed by others
Drainage Infrastructure		
PO13 Drainage infrastructure does not create a safety hazard for users in the **state-controlled road**.	**AO13.1** Drainage infrastructure is wholly contained within the development site, except at the **lawful point of discharge**. AND	To be addressed by others

Performance outcomes	Acceptable outcomes	Response
	AO13.2 Drainage infrastructure can be maintained without requiring access to a **state-controlled road**.	To be addressed by others
PO14 Drainage infrastructure associated with, or within, a **state-controlled road** is constructed, and designed to ensure the **structural integrity** and physical condition of existing drainage infrastructure and the surrounding drainage network.	No acceptable outcome is prescribed.	To be addressed by others

Table 1.2 Vehicular access, road layout and local roads

Performance outcomes	Acceptable outcomes	Response
Vehicular access to a state-controlled road or within 100 metres of a state-controlled road intersection		
PO15 The location, design and operation of a **new or changed access** to a **state-controlled road** does not compromise the safety of users of the **state-controlled road**.	No acceptable outcome is prescribed.	N/A
PO16 The location, design and operation of a **new or changed access** does not adversely impact the **functional requirements** of the **state-controlled road**.	No acceptable outcome is prescribed.	N/A
PO17 The location, design and operation of a **new or changed access** is consistent with the **future intent** of the **state-controlled road**.	No acceptable outcome is prescribed.	N/A
PO18 New or changed access is consistent with the access for the relevant **limited access road policy**: 1. **LAR 1** where direct access is prohibited; or 2. **LAR 2** where access may be permitted, subject to assessment.	No acceptable outcome is prescribed.	N/A
PO19 New or changed access to a **local road** within 100 metres of an intersection with a **state-controlled road** does not compromise the safety of users of the **state-controlled road**.	No acceptable outcome is prescribed.	N/A

Performance outcomes	Acceptable outcomes	Response
PO20 New or changed access to a **local road** within 100 metres of an intersection with a **state-controlled road** does not adversely impact on the operating performance of the intersection.	No acceptable outcome is prescribed.	Complies with PO20 – Access Refer to Traffic Report, prepared by Lambert & Rehbein, B23277TR001, Vehicular access is provided from a local government road
Public passenger transport and active transport		
PO21 Development does not compromise the safety of users of **public passenger transport infrastructure**, **public passenger services** and **active transport infrastructure**.	No acceptable outcome is prescribed.	Complies with PO21 Refer to Traffic Report, prepared by Lambert & Rehbein, B23277TR001
PO22 Development maintains the ability for people to access **public passenger transport infrastructure, public passenger services** and **active transport infrastructure**.	No acceptable outcome is prescribed.	To be addressed by others
PO23 Development does not adversely impact the operating performance of **public passenger transport infrastructure, public passenger services** and **active transport infrastructure**.	No acceptable outcome is prescribed.	To be addressed by others
PO24 Development does not adversely impact the **structural integrity** or physical condition of **public passenger transport infrastructure** and **active transport infrastructure**.	No acceptable outcome is prescribed.	To be addressed by others

Table 1.3 Network impacts

Performance outcomes	Acceptable outcomes	Response
PO25 Development does not compromise the safety of users of the **state-controlled road** network.	No acceptable outcome is prescribed.	Complies with PO25 Refer to Traffic Report, prepared by Lambert & Rehbein, B23277TR001
PO26 Development ensures **no net worsening** of the operating performance of the **state-controlled road** network.	No acceptable outcome is prescribed.	Complies with PO26 Refer to Traffic Report, prepared by Lambert & Rehbein, B23277TR001
PO27 Traffic movements are not directed onto a **state-controlled road** where they can be accommodated on the **local road** network.	No acceptable outcome is prescribed.	Complies with PO27 Refer to Traffic Report, prepared by Lambert & Rehbein, B23277TR001

Performance outcomes	Acceptable outcomes	Response
PO28 Development involving haulage exceeding 10,000 tonnes per year does not adversely impact the pavement of a **state-controlled road**.	No acceptable outcome is prescribed.	N/A
PO29 Development does not impede delivery of **planned upgrades** of **state-controlled roads**.	No acceptable outcome is prescribed.	N/A
PO30 Development does not impede delivery of **corridor improvements** located entirely within the **state-controlled road corridor**.	No acceptable outcome is prescribed.	N/A

Table 1.4 Filling, excavation, building foundations and retaining structures

Performance outcomes	Acceptable outcomes	Response
PO31 Development does not create a safety hazard for users of the **state-controlled road** or **road transport infrastructure**.	No acceptable outcome is prescribed.	To be addressed by others
PO32 Development does not adversely impact the operating performance of the **state-controlled road**.	No acceptable outcome is prescribed.	To be addressed by others
PO33 Development does not undermine, damage or cause subsidence of a **state-controlled road**.	No acceptable outcome is prescribed.	To be addressed by others
PO34 Development does not cause ground water disturbance in a **state-controlled road**.	No acceptable outcome is prescribed.	To be addressed by others
PO35 Excavation, boring, piling, blasting and fill compaction do not adversely impact the physical condition or **structural integrity** of a **state-controlled road** or **road transport infrastructure**.	No acceptable outcome is prescribed.	To be addressed by others
PO36 Filling and excavation associated with the construction of **new or changed access** do not compromise the operation or capacity of existing drainage infrastructure for a **state-controlled road.**	No acceptable outcome is prescribed.	To be addressed by others

Table 1.5 Environmental emissions

Statutory note: Where a **state-controlled road** is co-located in the same transport corridor as a railway, the development should instead comply with Environmental emissions in State code 2: Development in a railway environment.

Performance outcomes	Acceptable outcomes	Response
Reconfiguring a lot		
Involving the creation of 5 or fewer new residential lots adjacent to a state-controlled road or type 1 multi-modal corridor		
PO37 Development minimises free field noise intrusion from a **state-controlled road.**	**AO37.1** Development provides a noise barrier or earth mound which is designed, sited and constructed: 1. to achieve the maximum free field acoustic levels in reference table 2 (item 2.1); 2. in accordance with: a. Chapter 7 integrated noise barrier design of the Transport Noise Management Code of Practice: Volume 1 (Road Traffic Noise), Department of Transport and Main Roads, 2013; b. Technical Specification-MRTS15 Noise Fences, Transport and Main Roads, 2019; c. Technical Specification-MRTS04 General Earthworks, Transport and Main Roads, 2020.	To be addressed by others
	OR	
	AO37.2 Development achieves the maximum free field acoustic levels in reference table 2 (item 2.1) by **alternative noise attenuation measures** where it is not practical to provide a noise barrier or earth mound.	To be addressed by others
	OR	
	AO37.3 Development provides a **solid gap-free fence** or other **solid gap-free structure** along the full extent of the boundary closest to the **state-controlled road**.	To be addressed by others
Involving the creation of 6 or more new residential lots adjacent to a state-controlled road or type 1 multi-modal corridor		

Performance outcomes	Acceptable outcomes	Response
PO38 Reconfiguring a lot minimises free field noise intrusion from a **state-controlled road.**	**AO38.1** Development provides noise barrier or earth mound which is designed, sited and constructed: 1. to achieve the maximum free field acoustic levels in reference table 2 (item 2.1); 2. in accordance with: a. Chapter 7 integrated noise barrier design of the Transport Noise Management Code of Practice: Volume 1 (Road Traffic Noise), Department of Transport and Main Roads, 2013; b. Technical Specification-MRTS15 Noise Fences, Transport and Main Roads, 2019; c. Technical Specification-MRTS04 General Earthworks, Transport and Main Roads, 2020. OR **AO38.2** Development achieves the maximum free field acoustic levels in reference table 2 (item 2.1) by **alternative noise attenuation measures** where it is not practical to provide a noise barrier or earth mound.	To be addressed by others To be addressed by others
Material change of use (accommodation activity)		
Ground floor level requirements adjacent to a state-controlled road or type 1 multi-modal corridor		
PO39 Development minimises noise intrusion from a **state-controlled road** in **private open space**.	**AO39.1** Development provides a noise barrier or earth mound which is designed, sited and constructed: 1. to achieve the maximum free field acoustic levels in reference table 2 (item 2.2) for **private open space** at the ground floor level; 2. in accordance with:	To be addressed by others

Performance outcomes	Acceptable outcomes	Response
	a. Chapter 7 integrated noise barrier design of the Transport Noise Management Code of Practice: Volume 1 (Road Traffic Noise), Department of Transport and Main Roads, 2013; b. Technical Specification-MRTS15 Noise Fences, Transport and Main Roads, 2019; c. Technical Specification-MRTS04 General Earthworks, Transport and Main Roads, 2020. OR **AO39.2** Development achieves the maximum free field acoustic level in reference table 2 (item 2.2) for **private open space** by **alternative noise attenuation measures** where it is not practical to provide a noise barrier or earth mound.	To be addressed by others
PO40 Development (excluding a **relevant residential building** or **relocated building)** minimises noise intrusion from a **state-controlled road** in **habitable rooms** at the facade.	**AO40.1** Development (excluding a **relevant residential building** or **relocated building**) provides a noise barrier or earth mound which is designed, sited and constructed: 1. to achieve the maximum building façade acoustic level in reference table 1 (item 1.1) for **habitable rooms**; 2. in accordance with: a. Chapter 7 integrated noise barrier design of the Transport Noise Management Code of Practice: Volume 1 (Road Traffic Noise), Department of Transport and Main Roads, 2013; b. Technical Specification-MRTS15 Noise Fences, Transport and Main Roads, 2019;	To be addressed by others

Performance outcomes	Acceptable outcomes	Response
	c. Technical Specification-MRTS04 General Earthworks, Transport and Main Roads, 2020. OR **AO40.2** Development (excluding a **relevant residential building** or **relocated building**) achieves the maximum building façade acoustic level in reference table 1 (item 1.1) for **habitable rooms** by **alternative noise attenuation measures** where it is not practical to provide a noise barrier or earth mound.	To be addressed by others
PO41 Habitable rooms (excluding a **relevant residential building** or **relocated building**) are designed and constructed using materials to achieve the maximum internal acoustic level in reference table 3 (item 3.1).	No acceptable outcome is provided.	To be addressed by others
Above ground floor level requirements (accommodation activity) adjacent to a state-controlled road or type 1 multi-modal corridor		
PO42 Balconies, podiums, and roof decks include: 1. a continuous **solid gap-free structure** or balustrade (excluding gaps required for drainage purposes to comply with the Building Code of Australia); 2. highly acoustically absorbent material treatment for the total area of the soffit above balconies, podiums, and roof decks.	No acceptable outcome is provided.	To be addressed by others
PO43 Habitable rooms (excluding a **relevant residential building** or **relocated building**) are designed and constructed using materials to achieve the maximum internal acoustic level in reference table 3 (item 3.1).	No acceptable outcome is provided.	To be addressed by others
Material change of use (other uses)		
Ground floor level requirements (childcare centre, educational establishment, hospital) adjacent to a state-controlled road or type 1 multi-modal corridor		
PO44 Development:	No acceptable outcome is provided.	To be addressed by others

Performance outcomes	Acceptable outcomes	Response
1. provides a noise barrier or earth mound that is designed, sited and constructed: a. to achieve the maximum free field acoustic level in reference table 2 (item 2.3) for all **outdoor education areas** and **outdoor play areas**; b. in accordance with: i. Chapter 7 integrated noise barrier design of the Transport Noise Management Code of Practice: Volume 1 (Road Traffic Noise), Department of Transport and Main Roads, 2013; ii. Technical Specification-MRTS15 Noise Fences, Transport and Main Roads, 2019; iii. Technical Specification-MRTS04 General Earthworks, Transport and Main Roads, 2020; or 2. achieves the maximum free field acoustic level in reference table 2 (item 2.3) for all **outdoor education areas** and **outdoor play areas** by **alternative noise attenuation measures** where it is not practical to provide a noise barrier or earth mound.		
PO45 Development involving a **childcare centre** or **educational establishment**: 1. provides a noise barrier or earth mound that is designed, sited and constructed: 2. to achieve the maximum building facade acoustic level in reference table 1 (item 1.2); 3. in accordance with: a. Chapter 7 integrated noise barrier design of the Transport Noise Management	No acceptable outcome is provided.	N/A

Performance outcomes	Acceptable outcomes	Response
Code of Practice: Volume 1 (Road Traffic Noise), Department of Transport and Main Roads, 2013; b. Technical Specification-MRTS15 Noise Fences, Transport and Main Roads, 2019; c. Technical Specification-MRTS04 General Earthworks, Transport and Main Roads, 2020; or 4. achieves the maximum building facade acoustic level in reference table 1 (item 1.2) by **alternative noise attenuation measures** where it is not practical to provide a noise barrier or earth mound.		
PO46 Development involving: 1. **indoor education areas** and **indoor play areas**; or 2. sleeping rooms in a **childcare centre**; or 3. **patient care areas** in a **hospital** achieves the maximum internal acoustic level in reference table 3 (items 3.2-3.4).	No acceptable outcome is provided.	N/A
Above ground floor level requirements (childcare centre, educational establishment, hospital) adjacent to a state-controlled road or type 1 multi-modal corridor		
PO47 Development involving a **childcare centre** or **educational establishment** which have balconies, podiums or elevated **outdoor play areas** predicted to exceed the maximum free field acoustic level in reference table 2 (item 2.3) due to noise from a **state-controlled road** are provided with: 1. a continuous **solid gap-free structure** or balustrade (excluding gaps required for drainage purposes to comply with the Building Code of Australia);	No acceptable outcome is provided.	N/A

Performance outcomes	Acceptable outcomes	Response
2. highly acoustically absorbent material treatment for the total area of the soffit above balconies or elevated **outdoor play areas**.		
PO48 Development including: 1. **indoor education areas** and **indoor play areas** in a **childcare centre** or **educational establishment**; or 2. sleeping rooms in a **childcare centre**; or 3. **patient care areas** in a **hospital** located above ground level, is designed and constructed to achieve the maximum internal acoustic level in reference table 3 (items 3.2-3.4).	No acceptable outcome is provided.	N/A
Air, light and vibration		
PO49 Private open space, **outdoor education areas** and **outdoor play areas** are protected from air quality impacts from a **state-controlled road**.	**AO49.1** Each dwelling or unit has access to a **private open space** which is shielded from a **state-controlled road** by a building, **solid gap-free fence**, or other **solid gap-free structure**. OR **AO49.2** Each **outdoor education area** and **outdoor play area** is shielded from a **state-controlled road** by a building, **solid gap-free fence,** or other **solid gap-free structure**.	N/A

Performance outcomes	Acceptable outcomes	Response
PO50 Patient care areas within **hospitals** are protected from vibration impacts from a **state-controlled road** or **type 1 multi-modal corridor**.	**AO50.1 Hospitals** are designed and constructed to ensure vibration in the patient treatment area does not exceed a vibration dose value of $0.1m/s^{1.75}$. AND **AO50.2 Hospitals** are designed and constructed to ensure vibration in the ward of a **patient care area** does not exceed a vibration dose value of $0.4m/s^{1.75}$.	N/A
PO51 Development is designed and sited to ensure light from infrastructure within, and from users of, a **state-controlled road** or **type 1 multi-modal corridor**, does not: 1. intrude into buildings during night hours (10pm to 6am); 2. create unreasonable disturbance during evening hours (6pm to 10pm).	No acceptable outcomes are prescribed.	To be addressed by others

Table 1.6: Development in a future state-controlled road environment

Performance outcomes	Acceptable outcomes	Response
PO52 Development does not impede delivery of a **future state-controlled road**.	**AO52.1** Development is not located in a **future state-controlled road**. OR ALL OF THE FOLLOWING APPLY: **AO52.2** Development does not involve filling and excavation of, or material changes to, a **future state-controlled road**. AND	To be addressed by others To be addressed by others

Performance outcomes	Acceptable outcomes	Response
	AO52.3 The intensification of lots does not occur within a **future state-controlled road**. AND **AO52.4** Development does not result in the landlocking of parcels once a **future state-controlled road** is delivered.	To be addressed by others To be addressed by others
PO53 The location and design of **new or changed access** does not create a safety hazard for users of a **future state-controlled road**.	**AO53.1** Development does not include **new or changed access** to a **future state-controlled road**.	N/A
PO54 Filling, excavation, building foundations and **retaining structures** do not undermine, damage or cause subsidence of a **future state-controlled road**.	No acceptable outcome is prescribed.	N/A
PO55 Development does not result in a material worsening of stormwater, flooding, overland flow or drainage impacts in a **future state-controlled road** or **road transport infrastructure**.	No acceptable outcome is prescribed.	N/A
PO56 Development ensures that stormwater is lawfully discharged.	**AO56.1** Development does not create any new points of discharge to a **future state-controlled road**. AND **AO56.2** Development does not concentrate flows to a **future state-controlled road**. AND **AO56.3** Stormwater run-off is discharged to a **lawful point of discharge**. AND	N/A

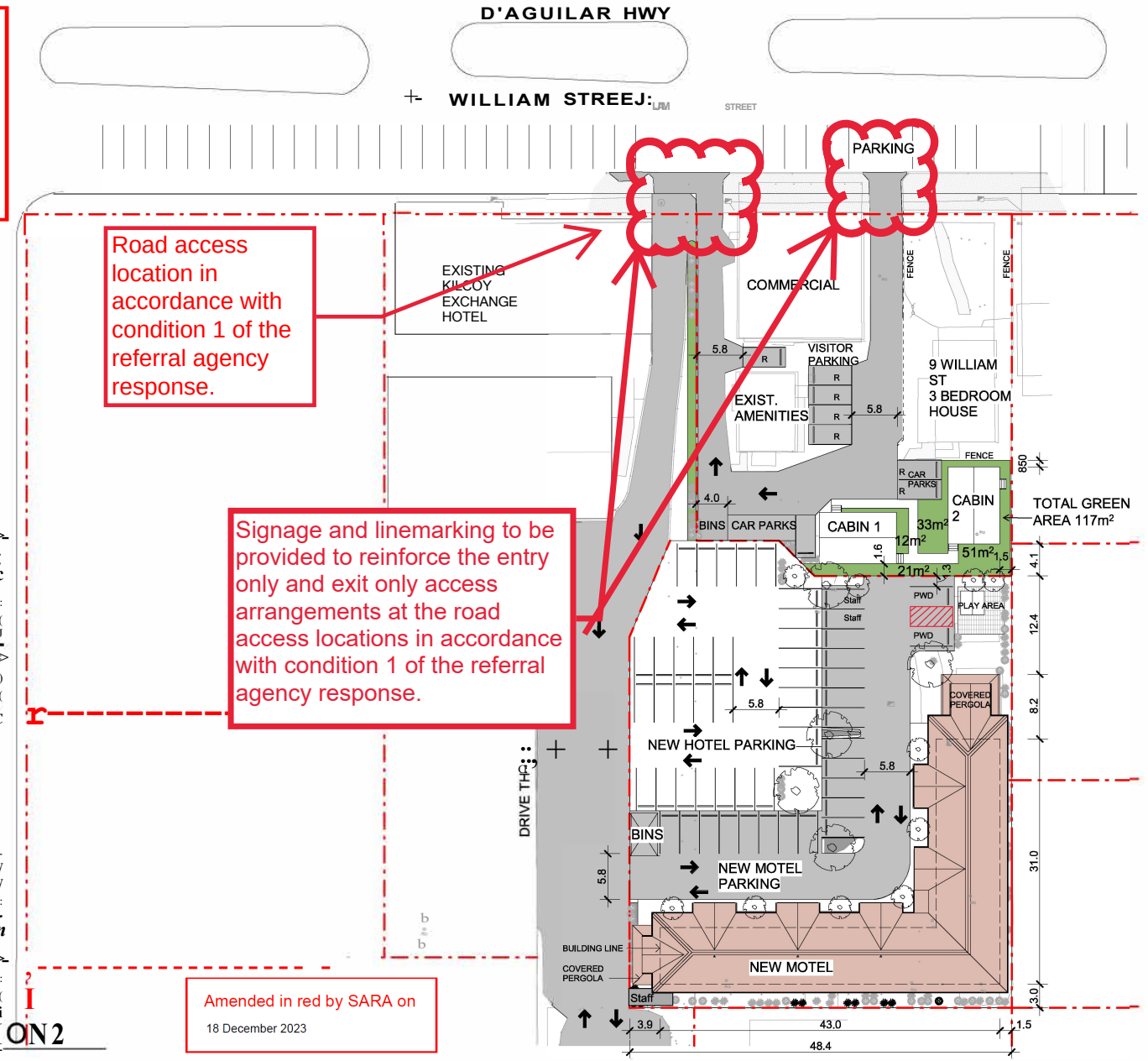
Performance outcomes	Acceptable outcomes	Response
	AO56.4 Development does not worsen the condition of an existing **lawful point of discharge** to the **future state-controlled road**.	

PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE

Queensland Government

SARA ref: 2306-35375 SRA

Date: 18 December 2023



SITE AREA = 4060m²

GFA OF EXISTING RETAINED CABINS= 106m²

GFA OF PROPOSED MOTEL =815m²

TOTAL GFA OF CABINS & MOTEL= 921m²

CABIN & MOTEL FLOOR SPACE RATIO= 0.22:1

COMMERCIAL LOT PARKING SPACES= 8

CABIN PARKING SPACES = 2

HOUSE PARKING SPACE = 1

ADDITIONAL HOTEL PARKING SPACES= 31

NEW MOTEL PARKING SPACES = 23

Amended in red by SARA on 18 December 2023

G) ?POSED - SITE PLAN OPTION 2

	DESCRIPTION	APPROVED	SIGNED	DATE
A	FOR REVIEW	CS		25APRIL2023
B	FOR REVIEW	CS		18SEP2023

ARCHITECT REGISTRATION5554 CNUABROWN

CLIENT/ PROJECT
DI & JIM DAVIES
9-11 WILLIAM STREET,
KILCOYQLD
1SP306918

DRAWING TITLE
PROPOSED SITE PLAN - OPTION 2

NOT FOR CONSTRUCTION

DATE	SCALE@A3	DRAWN
20/06/2022	1: 500	CB
PROJECT NUMBER	DRAWING NUMBER	ISSUE
2021004	DA-03	

Queensland Government

SARA reference: 2306-35375 SRA
Council reference: DA23624
Applicant reference: 402174

18 December 2023

Chief Executive Officer
Somerset Regional Council
PO Box 117
Esk QLD 4312
mail@somerset.qld.gov.au

Attention: Mark Westaway

Dear Mr Westaway

SARA referral agency response—9-11 and 13 William Street, Kilcoy

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 27 June 2023.

Response

Outcome:	Referral agency response – with conditions
Date of response:	18 December 2023
Conditions:	The conditions in **Attachment 1** must be attached to any development approval
Advice:	Advice to the applicant is in **Attachment 2**
Reasons:	The reasons for the referral agency response are in **Attachment 3**

Development details

Description:	Development permit	Material change of use – Short-Term Accommodation (motel - 20 rooms), Hotel (two cabins), Dwelling House/Short-Term Accommodation, Temporary Periodic Functions/Events
	Development permit	Reconfiguring a lot – Subdivision (two lots into three lots plus access easements)

South East Queensland (West) regional office
Level 4, 117 Brisbane Street, Ipswich
PO Box 2390, North Ipswich QLD 4305

SARA role:	Referral agency
SARA trigger:	Schedule 10, part 9, division 4, subdivision 2, table 1, item 1 (Planning Regulation 2017) – Reconfiguring a lot near a State transport corridor Schedule 10, part 9, division 4, subdivision 2, table 3, item 1 (Planning Regulation 2017) – Reconfiguring a lot near a State-controlled intersection Schedule 10, part 9, division 4, subdivision 2, table 4, item 1 (Planning Regulation 2017) – Material change of use of premises near a State transport corridor or that is a future State transport corridor
SARA reference:	2306-35375 SRA
Assessment manager:	Somerset Regional Council
Street address:	9-11 William Street, Kilcoy; 13 William Street, Kilcoy
Real property description:	Lot 1 on SP306918; Lot 8 on RP864209
Applicant name:	KEH Projects Pty Ltd c/ Veris Australia
Applicant contact details:	PO Box 1104 MILTON QLD 4064 m.benders@veris.com.au
State-controlled road access permit:	This referral included an application for a road access location, under section 62A(2) of *Transport Infrastructure Act 1994*. Below are the details of the decision: • Approved • Reference: TMR23-039632 • Date: 15 December 2023 If you are seeking further information on the road access permit, please contact the Department of Transport and Main Roads at North.Coast.IDAS@tmr.qld.gov.au.
Human Rights Act 2019 considerations:	A consideration of the 23 fundamental human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (section 30 of the Development Assessment Rules). Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Stephanie Brannock, Planning Officer, on (07) 3432 2414 or via email IpswichSARA@dsdilgp.qld.gov.au who will be pleased to assist.

Yours sincerely

Kieran Hanna
Manager (Planning)

enc Attachment 1 - Referral agency conditions
Attachment 2 - Advice to the applicant
Attachment 3 - Reasons for referral agency response
Attachment 4 - Representations about a referral agency response provisions
Attachment 5 - Documents referenced in conditions

cc KEH Projects Pty Ltd, m.benders@veris.com.au

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the documents referenced below are found at Attachment 5)

No.	Conditions	Condition timing
Development permit for a Material change of use for Short-Term Accommodation (motel - 20 rooms), two cabins, Dwelling House/Short-Term Accommodation, Temporary Periodic Functions/Events and Car Park Extension; and Reconfiguration of Lots (two into three lots with two access easements)		
Schedule 10, part 9, division 4, subdivision 2, table 1, item 1 – Reconfiguring a lot near a State transport corridor, Schedule 10, part 9, division 4, subdivision 2, table 3, item 1 – Reconfiguring a lot near a State-controlled intersection, Schedule 10, part 9, division 4, subdivision 2, table 4, item 1 – Material change of use of premises near a State transport corridor or that is a future State transport corridor (Planning Regulation 2017) —The chief executive administering the *Planning Act 2016* nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	(a) The road access locations are to be located generally in accordance with Proposed Site Plan – Option 2, prepared by Carla Brown, dated 15 September 2023 reference 2021004 DA-03 and revision B as amended in red by SARA on 18 December 2023. (b) Road access works at the road access locations must be provided generally in accordance with Proposed Site Plan – Option 2, prepared by Carla Brown, dated 15 September 2023 reference 2021004 DA-03 and revision B as amended in red by SARA on 18 December 23 and comprise: (i) A split entry only and exit only sealed commercial driveway on Future Lot 10. (ii) An entry only sealed commercial driveway on Future Lot 12 adjacent the Future Lot 10 exit only driveway. The road access works between the property boundary and the William Street (service road) pavement edge are to be shared with the exit only driveway for Future Lot 10. (iii) Signage and / or line marking to reinforce the entry and exit access arrangements. (c) The road access works must be designed and constructed in accordance with Department of Transport and Main Roads' *Road Planning and Design Manual 2nd Edition,* Somerset Regional Council standards and IPWEA Standard Drawing RS-051, Heavy duty driveway.	(a) At all times. (b) and (c) Prior to commencement of use or prior to the sealing of the survey plan, whichever occurs first and to be maintained at all times
2.	(a) The applicant must register access easements on the property title of current Lot 8 RP864209 and Lot 1 SP306918 for future Lot 10 & 11 for the shared access. (b) The applicant must provide to North Coast Region (North.Coast.IDAS@tmr.qld.gov.au) of the Department of Transport and Main Roads a copy of Registration Confirmation	(a) At the time of survey plan registration. (b) Within 20 business days of registration of

No.	Conditions	Condition timing
	Statement/s and easement registration dealing number/s as evidence of the registration of the easement/s referred to in part (a) of this condition.	the easements.
3.	(a) Stormwater management of the development must ensure no worsening or actionable nuisance to the state-controlled road. (b) Any works on the land must not: (i) create any new discharge points for stormwater runoff onto the state-controlled road; (ii) interfere with and/or cause damage to the existing stormwater drainage on the state-controlled road; (iii) surcharge any existing culvert or drain on the state-controlled road; (iv) reduce the quality of stormwater discharge onto the state-controlled road. (c) RPEQ certification with supporting documentation must be provided to North Coast Region (North.Coast.IDAS@tmr.qld.gov.au) of the Department of Transport and Main Roads, confirming that the development has been designed and constructed in accordance with parts (a) and (b) of this condition.	(a) and (b) At all times. (c) Prior to the commencement of use.

Attachment 2—Advice to the applicant

General advice	
1.	Terms and phrases used in this document are defined in the *Planning Act 2016*, its regulation or the State Development Assessment Provisions (SDAP) (version 3.0). If a word remains undefined it has its ordinary meaning.
2.	Mandatory Part (MP) 4.4 of the Queensland Development Code (QDC) commenced on 1 September 2010 and applies to building work for the construction or renovation of a residential building in a designated *transport noise corridor*. MP4.4 seeks to ensure that the habitable rooms of Class 1, 2, 3 and 4 buildings located in a *transport noise corridor* are designed and constructed to reduce transport noise. *Transport noise corridor* means land designated under Chapter 8B of the *Building Act 1975 as a transport noise corridor.* A free online search tool can be used to find out whether a property is located in a designated *transport noise corridor*. This tool is available online at: https://www.business.qld.gov.au/industries/building-property-development/building-construction/laws-codes-standards/queensland-development-code/transport-noise-corridors This tool allows searches on a registered lot number and/or property address to determine whether and how the QDC applies to the land.
3.	Advertising devices have the potential to cause unsafe distraction, glare or other nuisance to drivers, which affects safety on the sate-controlled road. Advertising devices visible from Nicklin Way are to be in accordance with the Department of Transport and Main Roads' *Roadside Advertising Manual 2017*. Any advertising device at this location: • Must not exceed a maximum luminance of 350cd/m2 • Must be placed within the subject site, clear of the state-controlled road corridor (without overhang). • Must not contain a variable message component. Further information on the Department of Transport and Main Roads' *Roadside Advertising Manual 2017* can be found at the following link: https://www.tmr.qld.gov.au/Business-industry/Technical-standards-publications/Roadside-advertising-guide.aspx
4.	Under section 33 of the *Transport Infrastructure Act 1994,* written approval is required from the Department of Transport and Main Roads (TMR's) to carry out road works on a state-controlled road prior to the works commencing. Please contact TMR on North.Coast.IDAS@tmr.qld.gov.au with the completed application form and supporting information to make an application for road works approval. As part of the application process detailed engineering designs the proposed works, certified by a Registered Professional Engineer of Queensland will be required. The detailed design must demonstrate how the proposed works will comply with TMR's Road Planning and Design Manual, 2nd Edition (RPDM), technical standards and policies. TMR advises that any design submitted through the development application process is conceptual in nature and has not been reviewed in detail to confirm that all aspects of the design, including (but not limited to) provision for vulnerable road users, signals, lighting, and pavement design, meets TMR requirements. To ensure that gaining approval does not delay construction please contact TMR as soon as possible. Further information on applying for road works approval is available here: www.tmr.qld.gov.au/Community-and-environment/Planning-and-development/Other-matters-requiring-approval#roadworks

5.	The applicant is advised that if any works and/or connections are required to public utility services within a state-controlled road reserve, approval must be given by the TMR under the relevant public utility legislation (electricity, water/sewer, telecommunication), and in accordance with TMR technical standards (TN163). Approvals must be obtained prior to commencing any utility works within the state-controlled road reserve. Please contact the public utility team via northcoast@tmr.qld.gov.au for further information on the application and approval process.

Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for the SARA's decision are:
The development complies with State code 1: Development in a state-controlled road environment of the SDAP, with conditions. Specifically, the development:

- does not increase the likelihood or frequency of accidents, fatalities, or serious injury for users of a state-controlled road
- does not adversely impact the structural integrity or physical condition of state-controlled roads, road transport infrastructure, public passenger transport infrastructure or active transport infrastructure
- does not adversely impact the function efficiency of state-controlled roads or future state-controlled roads
- does not adversely impact the state's ability to plan, construct, maintain, upgrade or operate state-controlled roads, future state-controlled roads or road transport infrastructure
- does not significantly increase the cost to plan, construct, upgrade or maintain state-controlled roads, future state-controlled roads or road transport infrastructure
- maintains access to public passenger transport infrastructure or active transport infrastructure
- does not adversely impact the state's ability to operate public passenger services on state-controlled roads
- protects community amenity from significant adverse impacts of environmental emissions generated by road transport infrastructure or vehicles using state-controlled roads.

Material used in the assessment of the application:

- the development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- the SDAP (version 3.0), as published by SARA
- the Development Assessment Rules
- SARA DA Mapping system
- section 58 of the *Human Rights Act 2019*

Attachment 4—Representations about a referral agency response provisions

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Attachment 5—Documents referenced in conditions

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Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules[1] regarding **representations about a referral agency response**

Part 6: Changes to the application and referral agency responses

28 Concurrence agency changes its response or gives a late response

28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.

28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—

(a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or

(b) the Minister has given the concurrence agency a direction under section 99 of the Act; or

(c) the applicant has given written agreement to the change to the referral agency response.[2]

28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.

28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—

(a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1; and

(b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

---

1 Pursuant to Section 68 of the *Planning Act 2016*

2 In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.

Part 7: Miscellaneous

30 Representations about a referral agency response

30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.[3]

[3] An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.

Our ref TMR23-039632
Your ref 402174
Enquiries Kirsty Simmonds

Queensland Government

15 December 2023

Department of
Transport and Main Roads

Decision Notice – Permitted Road Access Location
(s62(1) *Transport Infrastructure Act 1994*)

This is not an authorisation to commence work on a state-controlled road[1]

Development application reference number DA23624, lodged with Somerset Regional Council involves constructing or changing a vehicular access between Lot 1SP306918, 8RP864209, the land the subject of the application, and D'Aguilar Highway (a state-controlled road) locally known as William Street.

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

Applicant Details

Name and address	KEH Projects Pty Ltd C/- Veris Australia Pty Ltd PO Box 1104 Milton QLD 4064

Application Details

Address of Property	9-11 William Street, Kilcoy QLD 4515
Real Property Description	1SP306918, 8RP864209
Aspect/s of Development	Development Permit for Material Change of Use for Short-Term Accommodation (motel - 20 rooms), Hotel (two cabins), Dwelling House / Short-Term Accommodation and Temporary Periodic Functions/Events, Subdivision (two lots into three lots plus access easements)

Decision (given under section 67 of TIA)

It has been decided to approve the application, subject to the following conditions:

No.	Conditions of Approval	Condition Timing
1	The Permitted Road Access Locations between current Lots 1SP306918, 8RP864209 (Future Lots 10 and 12) and William Street are to be located in accordance with Proposed Site Plan – Option 2, prepared by Carla Brown, dated 15 September 2023 reference 2021004 DA-03 and revision B at:	At all times

[1] Please refer to the further approvals required under the heading 'Further approvals'

Program Delivery and Operations
North Coast Region / Maroochydore Office
Floor 1, 50 Wises Road Buderim QLD 4556
PO Box 1600 Maroochydore QLD 4558

Telephone +61 7 07 5451 7055
Website www.tmr.qld.gov.au
Email North.Coast.IDAS@tmr.qld.gov.au
ABN: 39 407 690 291

No.	Conditions of Approval	Condition Timing
	i. The entry only access on Future Lot 10 at approximate Latitude –26.943145, Longitude 152.566445. ii. The exit only access on Future Lot 10 at approximate Latitude -26.943166, Longitude 152.566223. iii. The entry only access on Future Lot 12 at approximate Latitude -26.943169, Longitude 152.566159.	
2	(a) Road access works at the permitted road access locations must be provided generally in accordance with Proposed Site Plan – Option 2, prepared by Carla Brown, dated 15 September 2023 reference 2021004 DA-03 and revision B as amended in red and comprise: i. A split entry only and exit only sealed commercial driveway on Future Lot 10. ii. An entry only sealed commercial driveway on Future Lot 12 adjacent the Future Lot 10 exit only driveway. The road access works between the property boundary and the William Street (service road) pavement edge are to be shared with the exit only driveway for Future Lot 10. iii. Signage and line marking to reinforce the entry and exit access arrangements. (b) The road access works must be designed and constructed in accordance with Department of Transport and Main Roads' *Road Planning and Design Manual 2nd Edition,* Somerset Regional Council standards and IPWEA Standard Drawing RS-051, Heavy duty driveway.	Prior to the commencement of the use of the Road Access Works and to be maintained at all times.
3	Direct access is prohibited between William Street and current Lots 1SP306918, 8RP864209 and future Lots 10 and 12 at any other location other than the Permitted Road Access Location described in Condition 1.	At all times

Reasons for the decision

The reasons for this decision are as follows:

a) Vehicular access must not compromise safety of the users of the state-controlled road network.
b) The safety of users of the state-controlled road network is the primary consideration for all works in a state-controlled road corridor.

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

Information about the Decision required to be given under section 67(2) of TIA

1. There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.

2. In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

Further information about the decision

1. In accordance with section 67(7) of TIA, this decision notice:
    a) starts to have effect when the development approval has effect; and
    b) stops having effect if the development approval lapses or is cancelled; and
    c) replaces any earlier decision made under section 62(1) in relation to the land.

2. In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.

3. In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment C** for information.

Further approvals

The Department of Transport and Main Roads also provides the following information in relation to this approval:

1. Road Access Works Approval Required – Written approval is required from the department to carry out road works that are road access works (including driveways) on a state-controlled road in accordance with section 33 of the TIA. This approval must be obtained prior to commencing any works on the state-controlled road. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact the department to make an application.

If further information about this approval or any other related query is required, Mrs Kirsty Simmonds, Town Planner should be contacted by email at North.Coast.IDAS@tmr.qld.gov.au or on 07 5451 7055.

Yours sincerely

Lena Hobson
Senior Town Planner

Attachments: Attachment A – Decision evidence and findings
Attachment B - Section 70 of TIA
Attachment C - Appeal Provisions
Attachment D - Permitted Road Access Location Plan
Attachment E - Reconfiguration Plan

Attachment A

Decision Evidence and Findings

Findings on material questions of fact:

- The objective of the *Transport Infrastructure Act 1994* (TIA) requires the establishment of a road regime that is safe and efficient.
- Section 62 of the TIA provides for the Chief Executive of the Department of Transport and Main Roads to make decisions about permitted road access locations between land and the state-controlled road.
- The development proposal is for a Development Permit for a Material Change of Use for Short-Term Accommodation (motel - 20 rooms), Hotel (two cabins), Dwelling House/Short-Term Accommodation, Temporary Periodic Functions/Events and a Development Permit for a Reconfiguration of a Lot for a Subdivision (two lots into four lots plus access easements).
- The subject site has existing access to a local road within the state-controlled road corridor.
- The development proposes to extend an access through the creation of additional lots and a series of access easements shared between the three proposed lots. The application is therefore considered to be an application under s62A of the *Transport Infrastructure Act 1994*.
- The three existing access locations to the state-controlled road corridor, a split entry and exit driveway on current Lot 1SP306918 (Future Lot 10) and an entry only driveway on Lot 8RP864209 (Future Lot 12) to William Street are proposed to be retained.
- To minimise driver confusion signage and line marking identify the entry and exit only driveway arrangements is needed.
- The proposed development can be effectively implemented without significant impacts to the safety and efficiency of the state-controlled road network with the conditioned access location and standard.

Evidence or other material on which findings were based:

Title of Evidence / Material	**Prepared by**	**Date**	**Reference no.**	**Version/Issue**
Transport Infrastructure Act 1994	Queensland Government	Reprint current from 1 March 2023	N/A	N/A
Planning Act 2016	Queensland Government	Reprint current from 10 June 2022	-	-
Guide to Traffic Impact Assessment	Department of Transport and Main Roads	December 2018	N/A	1.2
Road Planning and Design Manual	Department of Transport and Main Roads	Reprint current from 10 June 2022	N/A	2nd Edition

Vehicular access to state-controlled roads policy Management of access between adjacent land and state-controlled roads	Department of Transport and Main Roads	January 2023	N/A	N/A
Town Planning Report	Veris	24/03/2023	402174	Ver 1
Plan of Proposed Reconfiguration of Lot 1 on SP306918 & Lot 8 on RP864209	Veris	24/03/2023	402174-PP-02	Iss F
Proposed reconfiguration (two lots into three) & 2 access easements, motel, cabins (2), hotel car park expansion	L+R Engineers Managers Scientists	22/11/2023	B23277TL001	Rev A
Proposed Site Plan – Option2	Carla Brown	15/09/2023	2021004 DA-03	Rev B

Attachment B

Section 70 of TIA

Transport Infrastructure Act 1994
Chapter 6 Road transport infrastructure
Part 5 Management of State-controlled roads

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70 Offences about road access locations and road access works, relating to decisions under s 62(1)

(1) This section applies to a person who has been given notice under section 67 or 68 of a decision under section 62(1) about access between a State-controlled road and adjacent land.

(2) A person to whom this section applies must not—

(a) obtain access between the land and the State-controlled road other than at a location at which access is permitted under the decision; or

(b) obtain access using road access works to which the decision applies, if the works do not comply with the decision and the noncompliance was within the person's control; or

(c) obtain any other access between the land and the road contrary to the decision; or

(d) use a road access location or road access works contrary to the decision; or

(e) contravene a condition stated in the decision; or

(f) permit another person to do a thing mentioned in paragraphs (a) to (e); or

(g) fail to remove road access works in accordance with the decision.

Maximum penalty—200 penalty units.

(3) However, subsection (2)(g) does not apply to a person who is bound by the decision because of section 68.

Attachment C

Appeal Provisions

Transport Infrastructure Act 1994
Chapter 16 General provisions

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485 Internal review of decisions

(1) A person whose interests are affected by a decision described in schedule 3 (the ***original decision***) may ask the chief executive to review the decision.

(2) The person is entitled to receive a statement of reasons for the original decision whether or not the provision under which the decision is made requires that the person be given a statement of reasons for the decision.

(3) The *Transport Planning and Coordination Act 1994*, part 5, division 2—

(a) applies to the review; and

(b) provides—

(i) for the procedure for applying for the review and the way it is to be carried out; and

(ii) that the person may apply to QCAT to have the original decision stayed.

485B Appeals against decisions

(1) This section applies in relation to an original decision if a court (the appeal court) is stated in schedule 3 for the decision.

(2) If the reviewed decision is not the decision sought by the applicant for the review, the applicant may appeal against the reviewed decision to the appeal court.

(3) The Transport Planning and Coordination Act 1994, part 5, division 3—

(a) applies to the appeal; and

(b) provides—

(i) for the procedure for the appeal and the way it is to be disposed of; and

(ii) that the person may apply to the appeal court to have the original decision stayed.

(4) Subsection (5) applies if—

(a) a person appeals to the Planning and Environment Court against a decision under section 62(1) on a planning application that is taken, under section 62A(2), to also be an application for a decision under section 62(1); and

(b) a person appeals to the Planning and Environment Court against a decision under the Planning Act on the planning application.

(5) The court may order—

(a) the appeals to be heard together or 1 immediately after the other; or

(b) 1 appeal to be stayed until the other is decided.

(6) Subsection (5) applies even if all or any of the parties to the appeals are not the same.

(7) In this section—

original decision means a decision described in schedule 3.

reviewed decision means the chief executive's decision on a review under section 485.

31 Applying for review

(1) A person may apply for a review of an original decision only within 28 days after notice of the original decision was given to the person under the transport Act.

(2) However, if—

(a) the notice did not state the reasons for the original decision; and

(b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)

the person may apply within 28 days after the person is given the statement of the reasons.

(3) In addition, the chief executive may extend the period for applying.

(4) An application must be written and state in detail the grounds on which the person wants the original decision to be reviewed.

32 Stay of operation of original decision

(1) If a person applies for review of an original decision, the person may immediately apply for a stay of the decision to the relevant entity.

(2) The relevant entity may stay the original decision to secure the effectiveness of the review and any later appeal to or review by the relevant entity.

(3) In setting the time for hearing the application, the relevant entity must allow at least 3 business days between the day the application is filed with it and the hearing day.

(4) The chief executive is a party to the application.

(5) The person must serve a copy of the application showing the time and place of the hearing and any document filed in the relevant entity with it on the chief executive at least 2 business days before the hearing.

(6) The stay—

(a) may be given on conditions the relevant entity considers appropriate; and

(b) operates for the period specified by the relevant entity; and

(c) may be revoked or amended by the relevant entity.

(7) The period of a stay under this section must not extend past the time when the chief executive reviews the original decision and any later period the relevant entity allows the applicant to enable the applicant to appeal against the decision or apply for a review of the decision as provided under the QCAT Act.

(8) The making of an application does not affect the original decision, or the carrying out of the original decision, unless it is stayed.

(9) In this section—

relevant entity means—

(a) if the reviewed decision may be reviewed by QCAT—QCAT; or

(b) if the reviewed decision may be appealed to the appeal court—the appeal court.

35 Time for making appeals

(1) A person may appeal against a reviewed decision only within—

(a) if a decision notice is given to the person—28 days after the notice was given to the person; or

(b) if the chief executive is taken to have confirmed the decision under section 34(5)—56 days after the application was made.

(2) However, if—

(a) the decision notice did not state the reasons for the decision; and

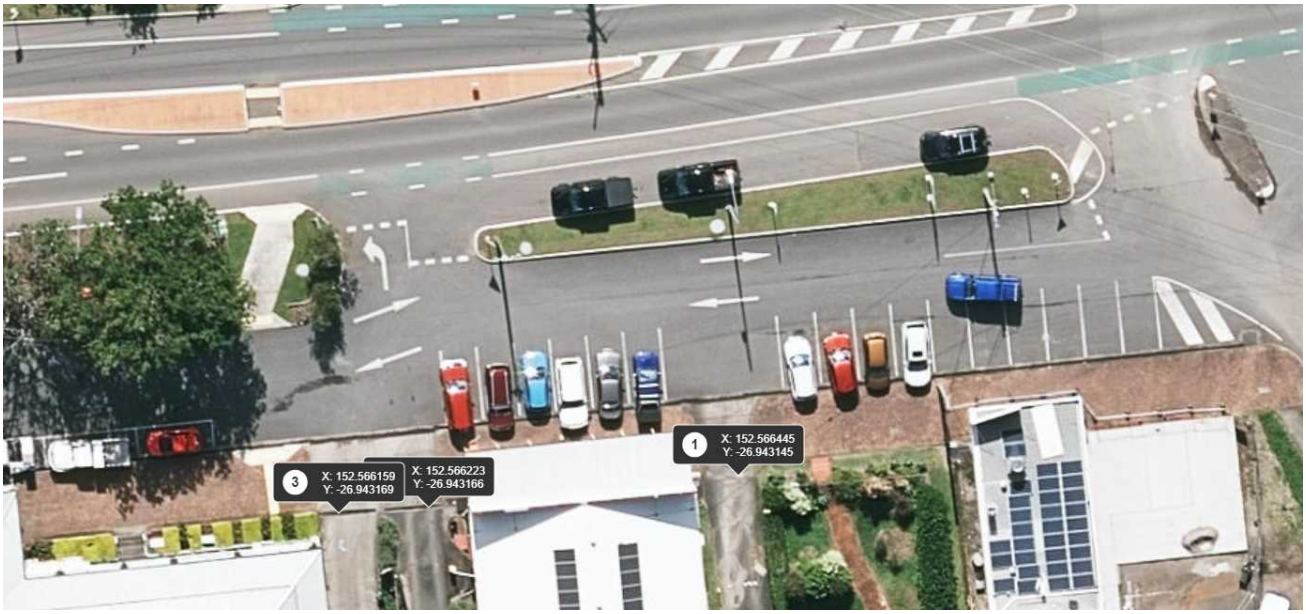
(b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)(a);

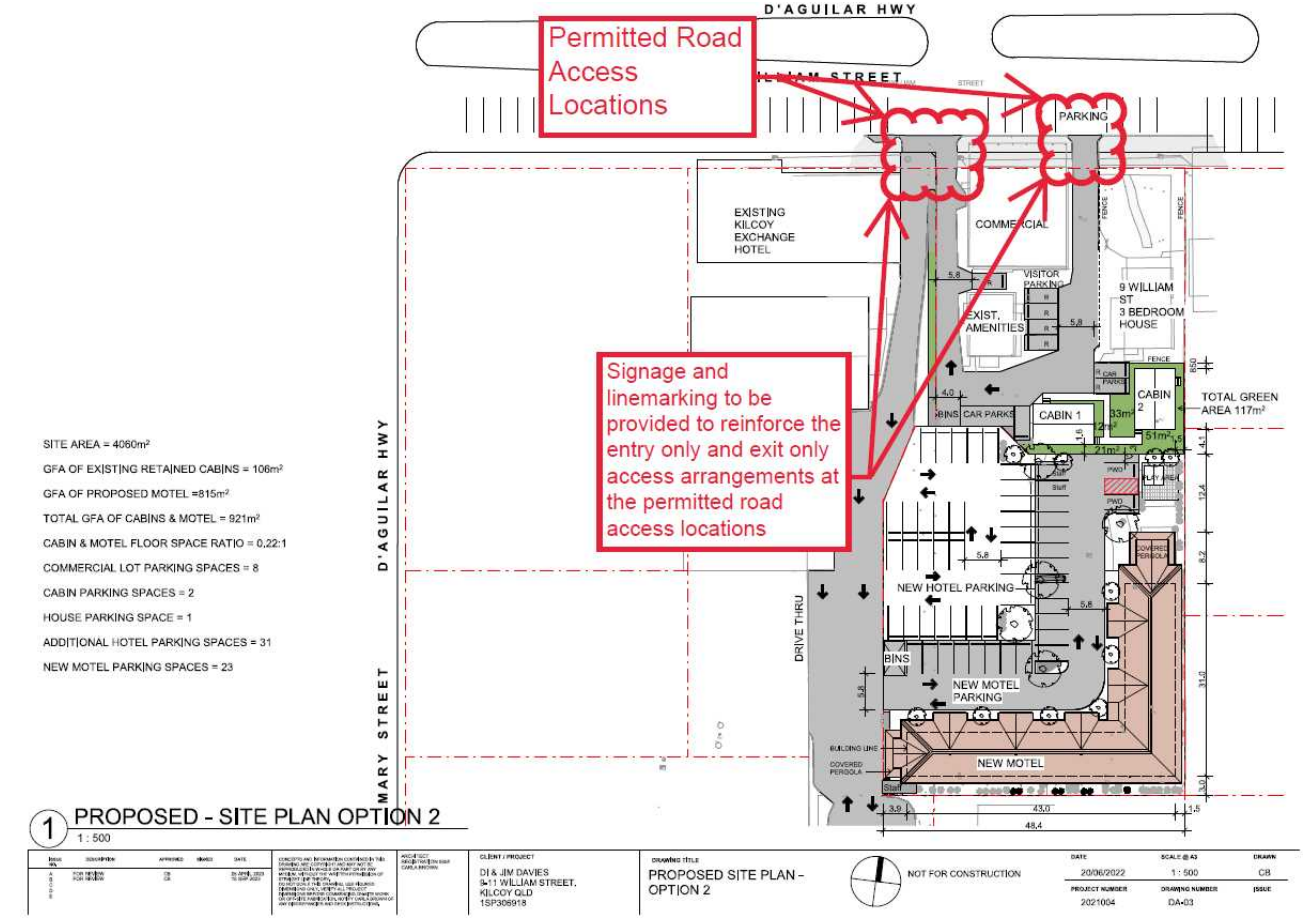
the person may apply within 28 days after the person is given a statement of the reasons.

(3) Also, the appeal court may extend the period for appealing.

Attachment D

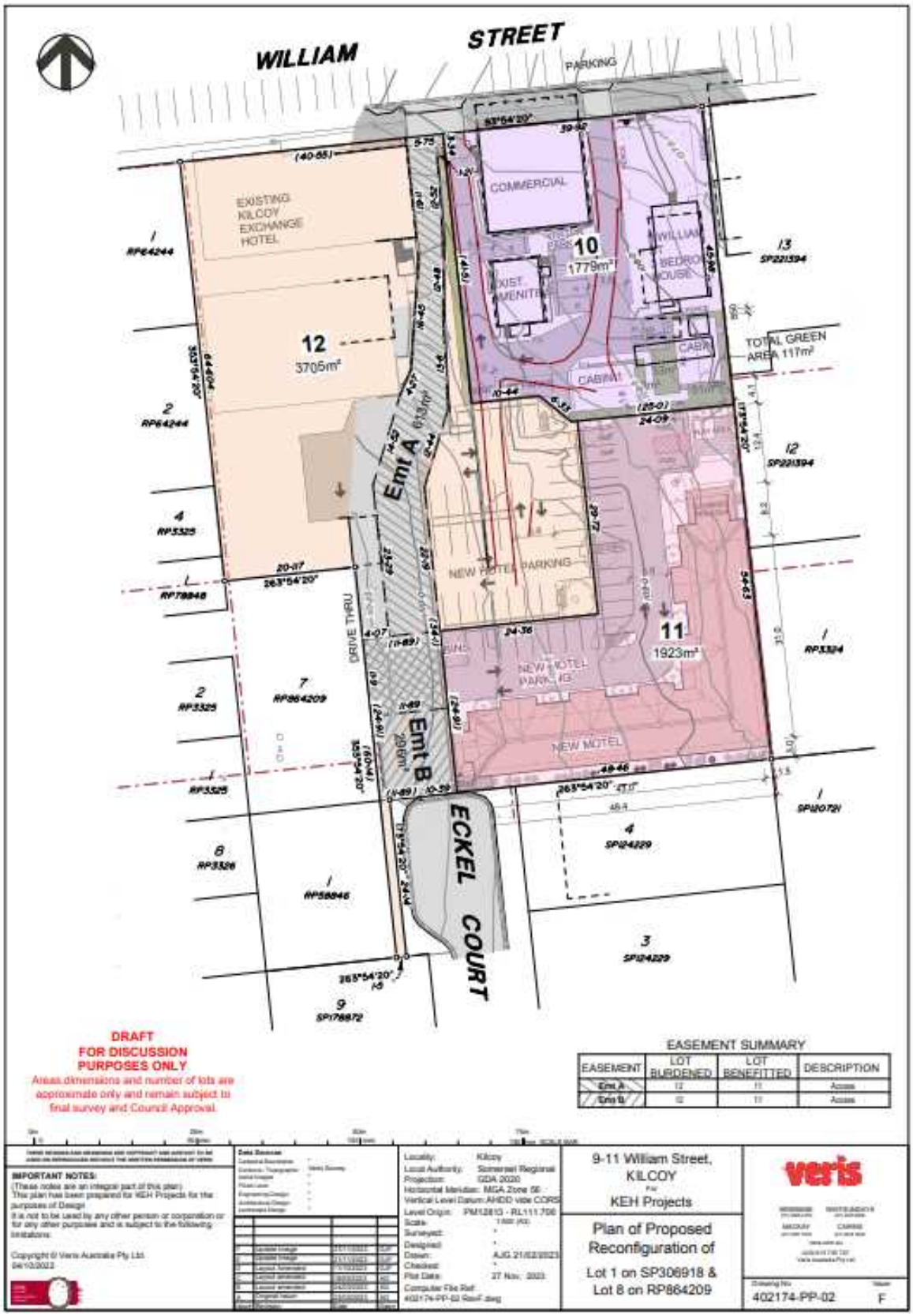
Permitted Road Access Location Plan





Attachment E

Reconfiguration Plan



Infrastructure Charges Notice

Section 119 of the *Planning Act 2016*

1 Infrastructure charge details

Notice details	
Date:	XXX
Notice number:	XXX

Development approval to which levied charge applies	
Approval reference:	DA23624
Applicant:	Veris Australia Pty Ltd PO Box 1104 MILTON QLD 4064 Attn: Greg Connors
Approval description:	Development Permit for: Reconfiguring a Lot for Subdivision (two lots into three lots plus access easements) and Material Change of Use for Short-Term Accommodation (motel - 20 rooms), Hotel (two cabins), Dwelling House/Short-Term Accommodation.

Premises to which the levied charge applies	
Site address:	9-11 and 13 William Street, Kilcoy
Real property description:	Lot 1 SP306918 and Lot 8 RP864209
Charge area:	Charge Area A

Details of the levied charge	
Charges resolution:	*Charges Resolution (No. 1) 2023*
Current amount of the total levied charge:	$0.00
Automatic increase of the levied charge:	The amount of the levied charge is subject to an automatic increase. Refer to the information notice attached to this notice for more information on how the increase is worked out.
When payable: Section 112 of the *Planning Act 2016*.	Reconfiguring a lot—when Council approves the plan of subdivision for the reconfiguration Material change of use—when the change happens
Offsets or refunds:	Not applicable
Other adjustments:	Not applicable

ABN 50 138 958 249
Council Chambers - 2 Redbank Street, Esk QLD 4312
Address all correspondence to - Chief Executive Officer, Somerset Regional Council, PO Box 117, Esk QLD 4312
(07) 5424 4000 mail@somerset.qld.gov.au somerset.qld.gov.au

2 How the levied charge is worked out

Stormwater network

Stage	Category	Development description	Demand (+) / discounts (-)	Units of measure	Adopted charge	Amount
	Accommodation (short-term)	Motel - proposed suites	20.00	suite (2-or-less bedroom)	$233.00	$4,660.00
	Accommodation (short-term)	Cabin 1 & Cabin 2 (existing cabins relocated)	2.00	suite (2-or-less bedroom)	$233.00	$466.00
	Residential uses	existing sites / cabins	-26.00	dwelling (2-or-less bedroom)	$2,069.00	-$53,794.00
There is no adopted charge for this network applicable to the proposed development						
					Total levied charge for network	$0.00

Public parks and community land network

Stage	Category	Development description	Demand (+) / discounts (-)	Units of measure	Adopted charge	Amount
	Accommodation (short-term)	Motel - proposed suites	20.00	suite (2-or-less bedroom)	$0.00	$0.00
	Accommodation (short-term)	Cabin 1 & Cabin 2 (existing cabins relocated)	2.00	suite (2-or-less bedroom)	$0.00	$0.00
	Residential uses	existing sites / cabins	-26.00	dwelling (2-or-less bedroom)	$3,125.00	-$81,250.00
There is no adopted charge for this network applicable to the proposed development						
					Total levied charge for network	$0.00

Transport network

Stage	Category	Development description	Demand (+) / discounts (-)	Units of measure	Adopted charge	Amount
	Accommodation (short-term)	Motel - proposed suites	20.00	suite (2-or-less bedroom)	$820.00	$16,400.00
	Accommodation (short-term)	Cabin 1 & Cabin 2 (existing cabins relocated)	2.00	suite (2-or-less bedroom)	$820.00	$1,640.00
	Residential uses	existing sites / cabins	-26.00	dwelling (2-or-less bedroom)	$0.00	$0.00

ABN 50 138 958 249
Council Chambers - 2 Redbank Street, Esk QLD 4312
Address all correspondence to - Chief Executive Officer, Somerset Regional Council, PO Box 117, Esk QLD 4312
(07) 5424 4000 mail@somerset.qld.gov.au somerset.qld.gov.au

	Residual discount	existing sites / cabins	-26.00	dwelling (2-or-less bedroom)	$3,125.00	-$81,250.00
There is no adopted charge for this network applicable to the proposed development						
					Total levied charge for network	$0.00

Summary of levied charges

Stormwater network	$0.00
Public parks and community land network	$0.00
Transport network	$0.00
Total levied charge	**$0.00**

[1] In accordance with section 3.3 of the Charges Resolution, a discount may not exceed the adopted charge for each network. Where there are any surplus discounts, these will not be refunded, except at Council's discretion through entering an infrastructure agreement, where the surplus discounts may be attached to the land.

3 Details of any charges reductions

A reduction in the adopted charges is not applicable for this development.

4 Details of any offset or refunds

No offsets or refunds are applicable.

5 Other details

Should you have any questions in relation to this infrastructure charges notice, please contact Council's planning section on (07) 5424 4000 or mail@somerset.qld.gov.au.

Yours sincerely,

Andrew Johnson
Chief Executive Officer

ABN 50 138 958 249
Council Chambers - 2 Redbank Street, Esk QLD 4312
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ICN Information Notice

About the notice

Decision and reasons for the charge
This infrastructure charges notice has been given in accordance with section 119 of the *Planning Act 2016* to support Council's long-term infrastructure planning and financial sustainability.

Representations about this notice
The person given this infrastructure charges notice may make representations to Council within the relevant appeal period in accordance with Chapter 4, part 2, subdivision 5 of the *Planning Act 2016*.

Appeals about this notice
The person given this infrastructure charges notice may appeal the decision to be given the notice. Enclosed is an extract from the *Planning Act 2016* that details your appeal rights.

Charges for the water and wastewater networks
This infrastructure charges notice does not include details about charges or infrastructure required for the water and wastewater networks controlled by the South East Queensland Distributor-Retailer Authority, trading as Urban Utilities.

About the charge

Automatic increase provision of levied charge
The levied charge is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the charge was levied, and the PPI Index applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI Index average.

If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase. However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Council could have levied for the development at the time the charge is paid.

3-yearly PPI index average is defined in section 115 of the *Planning Act 2016* and means the PPI index smoothed in accordance with the 3-year moving average quarterly percentage change between quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Goods and services tax (GST)
The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act 2016* are GST exempt.

To whom the charge must be paid
Payment of the levied charge must be made to Somerset Regional Council via Customer Service or Planning and Development Department, PO Box 117, Esk, Qld 4312.

ABN 50 138 958 249
Council Chambers - 2 Redbank Street, Esk QLD 4312
Address all correspondence to - Chief Executive Officer, Somerset Regional Council, PO Box 117, Esk QLD 4312
(07) 5424 4000 mail@somerset.qld.gov.au somerset.qld.gov.au

Payment
This notice is due and payable by the due time shown. Cheques, money orders or postal notes should be made payable to Somerset Regional Council and crossed "Not Negotiable". Change cannot be given on cheque payments. Property owners will be liable for any dishonour fees.

Overseas payees
Please forward your payment by way of bank draft for the required amount in Australian dollars.

How to pay
Contact Council's planning section to obtain a payment advice notice. The payment advice notice will detail the amount payable and the methods of payment available.

Enquiries about this notice or the charge

Enquiries regarding this infrastructure charges notice should be directed to Somerset Regional Council, Planning and Development Department, during office hours, on (07) 5424 4000 or mail@somerset.qld.gov.au.

DRAFT

ABN 50 138 958 249
Council Chambers - 2 Redbank Street, Esk QLD 4312
Address all correspondence to - Chief Executive Officer, Somerset Regional Council, PO Box 117, Esk QLD 4312
(07) 5424 4000 mail@somerset.qld.gov.au somerset.qld.gov.au

Extract of Appeal Provisions – Infrastructure Charges

Planning Act 2016

229 Appeals to tribunal or P&E Court

(1) Schedule 1 states:
   a. matters that may be appealed to:
      i. either a tribunal or the P&E Court; or
      ii. only a tribunal; or
      iii. only the P&E Court; and
   b. the person:
      i. who may appeal a matter (the ***appellant***); and
      ii. who is a respondent in an appeal of the matter; and
      iii. who is a co-respondent in an appeal of the matter; and
      iv. who may elect to be a co-respondent in an appeal of the matter.

(2) An appellant may start an appeal within the appeal period.

(3) The ***appeal period*** is:
   a. for an appeal by a building advisory agency—10 business days after a decision notice for the decision is given to the agency; or
   b. for an appeal against a deemed refusal—at any time after the deemed refusal happens; or
   c. for an appeal against a decision of the Minister, under chapter 7, part 4, to register premises or to renew the registration of premises—20 business days after a notice is published under section 269(3)(a) or (4); or
   d. for an appeal against an infrastructure charges notice—20 business days after the infrastructure charges notice is given to the person; or
   e. for an appeal about a deemed approval of a development application for which a decision notice has not been given—30 business days after the applicant gives the deemed approval notice to the assessment manager; or
   f. for an appeal relating to the *Plumbing and Drainage Act 2018*:
      i. for an appeal against an enforcement notice given because of a belief mentioned in the *Plumbing and Drainage Act 2018*, section 143(2)(a)(i), (b) or (c)—5 business days after the day the notice is given; or
      ii. for an appeal against a decision of a local government or an inspector to give an action notice under the *Plumbing and Drainage Act 2018*—5 business days after the notice is given; or
      iii. for an appeal against a failure to make a decision about an application or other matter under the *Plumbing and Drainage Act 2018*—at anytime after the period within which the application or matter was required to be decided ends; or
      iv. otherwise—20 business days after the day the notice is given; or
   g. for any other appeal—20 business days after a notice of the decision for the matter, including an enforcement notice, is given to the person.

Note:
See the P&E Court Act for the court's power to extend the appeal period.

(4) Each respondent and co-respondent for an appeal may be heard in the appeal.

(5) If an appeal is only about a referral agency's response, the assessment manager may apply to the tribunal or P&E Court to withdraw from the appeal.

(6) To remove any doubt, it is declared that an appeal against an infrastructure charges notice must not be about:
   a. the adopted charge itself; or
   b. for a decision about an offset or refund:
      i. the establishment cost of trunk infrastructure identified in a LGIP; or
      ii. the cost of infrastructure decided using the method included in the local government's charges resolution.

230 Notice of appeal

(1) An appellant starts an appeal by lodging, with the registrar of the tribunal or P&E Court, a notice of appeal that:
   a. is in the approved form; and
   b. succinctly states the grounds of the appeal.

(2) The notice of appeal must be accompanied by the required fee.

(3) The appellant or, for an appeal to a tribunal, the registrar, must, within the service period, give a copy of the notice of appeal to:
   a. the respondent for the appeal; and
   b. each co-respondent for the appeal; and
   c. for an appeal about a development application under schedule 1, section 1, table 1, item 1—each principal submitter for the application whose submission has not been withdrawn; and
   d. for an appeal about a change application under schedule 1, section 1, table 1, item 2—each principal submitter for the application whose submission has not been withdrawn; and
   e. each person who may elect to be a co-respondent for the appeal other than an eligible submitter for a development application or change application the subject of the appeal; and
   f. for an appeal to the P&E Court—the chief executive; and
   g. for an appeal to a tribunal under another Act—any other person who the registrar considers appropriate.

(4) The ***service period*** is:
   a. if a submitter or advice agency started the appeal in the P&E Court—2 business days after the appeal is started; or
   b. otherwise—10 business days after the appeal is started.

(5) A notice of appeal given to a person who may elect to be a co-respondent must state the effect of subsection (6).

(6) A person elects to be a co-respondent to an appeal by filing a notice of election in the approved form:
   a. if a copy of the notice of appeal is given to the person—within 10 business days after the copy is given to the person; or
   b. otherwise—within 15 business days after the notice of appeal is lodged with the registrar of the tribunal or the P&E Court.

(7) Despite any other Act or rules of court to the contrary, a copy of a notice of appeal may be given to the chief executive by emailing the copy to the chief executive at the email address stated on the department's website for this purpose.

231 Non-appealable decisions and matters

(1) Subject to this chapter, section 316(2), schedule 1 and the P&E Court Act, unless the Supreme Court decides a decision or other matter under this Act is affected by jurisdictional error, the decision or matter is non-appealable.

(2) The *Judicial Review Act 1991*, part 5 applies to the decision or matter to the extent it is affected by jurisdictional error.

(3) A person who, but for subsection (1) could have made an application under the *Judicial Review Act 1991* in relation to the decision or matter, may apply under part 4 of that Act for a statement of reasons in relation to the decision or matter.

(4) In this section:
decision includes:
   a. conduct engaged in for the purpose of making a decision; and
   b. other conduct that relates to the making of a decision; and
   c. the making of a decision or the failure to make a decision; and
   d. a purported decision; and
   e. a deemed refusal.

non-appealable, for a decision or matter, means the decision or matter:
   a. is final and conclusive; and
   b. may not be challenged, appealed against, reviewed, quashed, set aside or called into question in any other way under the *Judicial Review Act 1991* or otherwise, whether by the Supreme Court, another court, any tribunal or another entity; and
   c. is not subject to any declaratory, injunctive or other order of the Supreme Court, another court, any tribunal or another entity on any ground.

232 Rules of the P&E Court

(1) A person who is appealing to the P&E Court must comply with the rules of the court that apply to the appeal.

(2) However, the P&E Court may hear and decide an appeal even if the person has not complied with rules of the P&E Court.

Schedule 1 Appeals

1 Appeal rights and parties to appeals

(1) Table 1 states the matters that may be appealed to:
- a. the P&E court; or
- b. a tribunal.

(2) However, table 1 applies to a tribunal only if the matter involves:
- a. the refusal, or deemed refusal of a development application, for:
  - i. a material change of use for a classified building; or
  - ii. operational work associated with building work, a retaining wall, or a tennis court; or
- b. a provision of a development approval for:
  - i. a material change of use for a classified building; or
  - ii. operational work associated with building work, a retaining wall, or a tennis court; or
- c. if a development permit was applied for—the decision to give a preliminary approval for:
  - i. a material change of use for a classified building; or
  - ii. operational work associated with building work, a retaining wall, or a tennis court; or
- d. a development condition if:
  - i. the development approval is only for a material change of use that involves the use of a building classified under the Building Code as a class 2 building; and
  - ii. the building is, or is proposed to be, not more than 3 storeys; and
  - iii. the proposed development is for not more than 60 sole-occupancy units; or
- e. a decision for, or a deemed refusal of, an extension application for a development approval that is only for a material change of use of a classified building; or
- f. a decision for, or a deemed refusal of, a change application for a development approval that is only for a material change of use of a classified building; or
- g. a matter under this Act, to the extent the matter relates to the Building Act other than a matter under that Act that may or must be decided by the Queensland Building and Construction Commission; or
- h. a decision to give an enforcement notice:
  - i. in relation to a matter under paragraphs (a) to (g); or
  - ii. under the *Plumbing and Drainage Act 2018*; or
- i. an infrastructure charges notice; or
- j. the refusal, or deemed refusal, of a conversion application; or
- k. a matter prescribed by regulation.

(3) Also, table 1 does not apply to a tribunal if the matter involves:
- a. for a matter in subsection (2)(a) to (d):
  - i. a development approval for which the development application required impact assessment; and
  - ii. a development approval in relation to which the assessment manager received a properly made submission for the development application; or
- b. a provision of a development approval about the identification or inclusion, under a variation approval, of a matter for the development.

(4) Table 2 states the matters that may be appealed only to the P&E Court.

(5) Table 3 states the matters that may be appealed only to the tribunal.

(6) In each table:
- a. column 1 states the appellant in the appeal; and
- b. column 2 states the respondent in the appeal; and
- c. column 3 states the co-respondent (if any) in the appeal; and
- d. column 4 states the co-respondents by election (if any) in the appeal.

(7) If the chief executive receives a notice of appeal under section 230(3)(f), the chief executive may elect to be a co-respondent in the appeal.

(8) In this section:
storey see the Building Code, part A1.1.

Table 1 [Extract Only] Appeals to the P&E Court and, for certain matters, to a tribunal			
Column 1 Appellant	Column 2 Respondent	Column 3 Co-respondent (if any)	Column 4 Co-respondent by election (if any)
4 Infrastructure charges notices An appeal may be made against an infrastructure charges notice on 1 or more of the following grounds: a. the notice involved an error relating to: i. the application of the relevant adopted charge; or *Examples of errors in applying an adopted charge:* *a. the incorrect application of gross floor area for a non-residential development* *b. applying an incorrect 'use category', under a regulation, to the development* ii. the working out of extra demand, for section 120; or iii. an offset or refund; or b. there was no decision about an offset or refund; or c. if the infrastructure charges notice states a refund will be given—the timing for giving the refund; or d. for an appeal to the P&E Court—the amount of the charge is so unreasonable that no reasonable relevant local government could have imposed the amount.			
The person given the infrastructure charges notice	The local government that gave the infrastructure charges notice	—	—

Table 2 [Extract Only] Appeals to the P&E Court only			
Column 1 Appellant	Column 2 Respondent	Column 3 Co-respondent (if any)	Column 4 Co-respondent by election (if any)
[No relevant provisions]			

Table 3 [Extract Only] Appeals to a tribunal only			
Column 1 Appellant	Column 2 Respondent	Column 3 Co-respondent (if any)	Column 4 Co-respondent by election (if any)
[No relevant provisions]			

SOMERSET REGIONAL COUNCIL - Officer's Report

To:	Andrew Johnson, Chief Executive Officer
From:	Luke Hannan, Director Planning and Development
Director:	Luke Hannan, Director Planning and Development
Date:	14 February 2024
Subject:	Planning and Development Department Monthly Report – January 2024
File Ref:	Governance/Reporting/Officer Reports
Action Officer:	DPAD, ESM, SP, NRMO, BRO

Report

A summary of the Department's activities during the month of January 2024 is provided for Council's information.

Planning Development Applications

A total of eleven (11) development applications were received in January 2024.

Assessment Type	December 2022	January 2023	December 2023	January 2024
Building Works assessable against the Planning Scheme	6	5	3	8
Material Change of Use	5	4	4	1
Reconfiguring a Lot	2	1	2	1
Operational Works	2	-	1	1
Combined Applications	-	-	1	-
Total	**15**	**10**	**11**	**11**

The list of applications received is provided in Appendix 1.

A total of six (6) development applications were decided in January 2024.

Approved/Refused	December 2022	January 2023	December 2023	January 2024
Refused - Council	-	-	-	-
Refused - Delegated Authority	-	-	-	-
Approved - Council	1	5	5	1
Approved - Delegated Authority	21	15	17	5
Total	**22**	**20**	**22**	**6**

The list of applications decided is provided in Appendix 1A.

Planning and Environment Court Appeals

Rayland Development Pty Ltd v Somerset Regional Council
Planning and Environment Court Appeal No. BD1370 of 2023
DA22581 – Reconfiguring a Lot by Subdivision (two lots into 83 lots in five stages) at 60 Millar Road and 169 Fairneyview Fernvale Road, Fernvale
Refused by Council 12 April 2023

Main Constructions Pty Ltd v Somerset Regional Council
Planning and Environment Court Appeal No. BD1852 of 2023

DA21509 – Material Change of Use for Intensive Animal Industry (reuse and conversion of a Breeder Poultry Farm (5 sheds) to Free Range Broiler Poultry Farm, including 2 additional poultry sheds) – maximum capacity of 176,130 birds at 57 Zischkes Road, Coominya
Refused by Council 24 May 2023

FVLH Developments Pty Ltd v Somerset Regional Council
Planning and Environment Court Appeals No. BD1951-54 of 2023
DA9400 and DA14663 at Muckerts Lane, Fernvale
Deemed Refusals

Energex Limited v Somerset Regional Council
Planning and Environment Court Appeal No. BD2126 of 2023
DA21832 – Material Change of Use for a Low Impact Industry, Warehouse and Office and Operational Works for Vegetation Clearing at Highland Street, Esk
Refused by Council 21 June 2023

Planning Compliance Matters
Non-compliant planning / land use activities under investigation in this period include but are not limited to:

- Function Facilities
- Animal Keeping
- Workshops / Vehicle Sales
- Transport Depot
- Vegetation Clearing.

Activities located in Esk, Mount Tarampa, Toogoolawah, Wanora, Coal Creek, Winya, Glamorgan Vale, Clarendon, Fernvale, Royston, Sandy Creek, Villeneuve.

Building Development Approvals

A total of forty-six (46) building approvals were issued in the region for January 2024.

Assessment Type: Building Works

Status	December 2022	January 2023	December 2023	January 2024
Accepted Applications	46	46	41	48
Approved - Council	5	6	3	1
Approved - Private Certifier	42	47	34	45

The list of applications approved is provided in Appendix 2.

Building Compliance Matters
The following are non-compliant building activities in this period:

January 2024:
Unapproved or non-compliant building works in Fernvale.

Unlawful use of a building at Biarra, Fernvale, Kilcoy, Royston, Sandy Creek, Vernor.

Plumbing Compliance Permits and Inspections

A total of twenty-six (26) plumbing and drainage approvals were issued in the region for January 2024.

Assessment Type: Plumbing Approval

Status	December 2022	January 2023	December 2023	January 2024
Approved	20	24	26	33
Info Request	4	9	8	9
Total	**24**	**33**	**34**	**42**
Plumbing Inspections	86	51	89	72

The list of applications approved is provided in Appendix 3.

Mid-Brisbane (Black Snake Creek Catchment) Wastewater Risk Mitigation Program

Council's plumbing inspectors have continued working through the next phase of the Wastewater Risk Mitigation Program within Mid-Brisbane (Black Snake Creek Catchment). Twenty-one eligible properties in the Glamorgan Vale area were sent invitations to apply for an upgrade subsidy; eight of which have volunteered for an inspection, with six inspections resulting in the allocation of funding.

Three properties have had a plumbing application approved. Two properties have had a new system installed and finalised with the installation of HSTP.

Environmental Health Services

Food Safety Training

Council subscribes to the *I'm ALERT* food safety training package which offers food businesses, community groups, schools and the general public access to free online interactive food safety training. Just go to www.somerset.imalert.com.au

A total of 115 users completed the training during the month of January.

Swimming Pool Water Quality Monitoring

Water sampling was conducted at Council's swimming pools located at the Toogoolawah, Kilcoy and Lowood. Samples were submitted to Queensland Health for analysis to check compliance with the *Queensland Health Water Quality Guidelines for Public Aquatic Facilities, 2019.*

Mosquito Monitoring

Officers have commenced the 2023-2024 mosquito surveillance program in conjunction with Queensland Health. The main aim of the annual surveillance program is to establish the level of confidence in:

- the assumption that mosquitoes *Aedes aegypti* or *Aedes albopictus* are not present in the Somerset Region, and
- the likelihood of early detection – to facilitate eradication.

In addition to the Queensland Dengue Management Plan 2015 – 2020; Queensland Health is currently working with local governments in SEQ to establish an emergency response framework that will be triggered on confirmation of positive *Aedes aegypti* or *Aedes albopictus* identification in SEQ.

An overview of the section activities for the month is contained in Appendix 4.

Invasive Animal Control
The following is a summary of pest animal control activities for the months: December 2023 and January 2024

Wild dogs
1080 baits injected:

	December 2023	January 2024
Bryden	10	-
Harlin	-	126
Buaraba	-	27
Total	**10**	**153**

Dingo scalps presented:

	December 2023	January 2024
Buaraba	-	3
Eskdale	-	1
Redbank Creek	-	5
Kilcoy	9	-
Total	**9**	**9**

Feral pigs 1080 baits injected:

	December 2023	January 2024
SEQW- Wivenhoe Dam	40Kg grain	-
Total	**40Kg grain**	**-**

Feral pig scalps presented:

	December 2023	January 2024
Kilcoy	150	-
Biarra	30	-
Total	**180**	**-**

Rabbits:

- Officers have been working with landholders to control rabbit infestations in the following areas: Hazeldean.
- Officers are continuing to work closely with Seqwater in controlling rabbits around Somerset.

Fox:

- Pest Management Officers are continuing to monitor den sites that have been found and fumigated. Fox breeding season there has been an increase in reports of poultry being attacked and taken.

Invasive Plant Control
A summary of invasive plant and other vegetation treatment activities for the month is as follows:

December 2023:

- **Giant rats tail grass** – Harlin, Colinton, Moore, Toogoolawah, Mount Kilcoy, Esk, Coominya, Lowood, Fernvale, Prenzlau, Wivenhoe Pocket.
- **Fireweed**- Moore.
- **Leucaena-** Fernvale, Coominya.
- **Annual Ragweed-** Colinton, Crossdale, Brightview, Neurum, Winya, Villeneuve, Sandy Creek.
- **Groundsel-** Sandy Creek.
- **Prickly Pear-** Fernvale, Murrumba.
- **Lantana-** Jimna, Monsildale, Fernvale.
- **Council managed infrastructure-** Kilcoy fat cattle yards and rodeo arena, Brisbane Valley Rail Trail Lowood to Fernvale.
- **Element 5-** Esk Kilcoy Road, D'Aguilar Highway East and West, Brisbane Valley Highway.
- **Lantana mechanical control-** 30,000M^2 /3 Ha.
- **Lantana chemically treated** – 7,600m^2 / .76Ha.
- **Herbicide applied** – 15,300L.

January 2024:

- **Mother of Millions-** Jimna,
- **Annual Ragweed-** Toogoolawah, Eskdale, Neurum, Fernvale, Moore, Linville, Gregors Creek, Coominya, Marburg.
- **Fireweed-** Villeneuve, Tarampa.
- **Giant rats tail grass** –Sandy Creek, Mount Kilcoy, Esk, Fernvale, Neurum, Gregors Creek, Coominya, Diaper, Kingaham, Jimna, Monsildale, Yielo, Tarampa, Glamorgan Vale.
- **Groundsel-** Fernvale, Blackjack Creek.
- **Prickly Pear-** Gregors Creek.
- **Leucaena-** Neurum.
- **Lantana –** Fernvale, Mount Beppo, Marburg, Fulham, Mount Kilcoy, Bryden.
- **Council managed infrastructure-** Grass along edge of seal as requested on - Ivory Street, Colinton Street, Maronghi Street, Cemetery Road, McConnell Street, Pryce Street, Gardener Street North, Hopkins Street, Old Mt Beppo Road , Angeldale Drive, Huntley Road, Ostrofski Road, Beaumont Road, Sawmill Lane, Beaconsfield Road, Highland Street, Alpine Crescent, Crest Court, Burnside Court, Down Street, Barbour Street, Kelly Court, Dunlop Road, Cedar Avenue, Brough Court, Latter Lane, Rocky Gully Road, Hamond Road, Hine Road.
- **Element 5-** Kilcoy Murgon Road, D'Aguilar Highway East and West, Brisbane Valley Highway, Gatton Esk Road.
- **Element 15-** Kilcoy Murgon Road, Esk Kilcoy Road, Wivenhoe Somerset Road, Coominya Connection Road, Esk Gatton Road.
- **Lantana mechanical treatment-** 30,000M^2 / 3 Ha
- **Herbicide applied** – 11,380L.

Lantana Chemical Subsidy Program

The 2023/24 program commenced on the first of August 2023, with Council receiving 68 expressions of interest to participate in the program in the first month.

As a result of the strong response from regional landholders, the first round has closed. A further round of the program may be opened in early 2024 subject to remaining budget allocation.

Compliance under the *Biosecurity Act 2014:*

	December 2023	January 2023
Information notices	3	
Biosecurity Orders	-	-
Enter and Clear action	-	-

Regulatory Services
An overview of the section activities for the month are contained in Appendix 4.

Natural Resource Management

Land for Wildlife

- Welcomed a new Land for Wildlife property to the program in Sandy Creek.

Somerset Flora and Fauna

- Officer attendance at SEQ Koala threat management forum – Healthy Land and Water on behalf of Queensland Department of Environment and Science – Gatton 6 December 2023.
- Officer attendance at SEQ Council's Flying Fox threats and priorities workshop 30 Jan 2024.

Catchment Management

- Resilient Rivers Project Updates:
  - Planting has been completed at the next stage of the Black Snake Creek Project (2 properties at Glamorgan Vale) and is maintenance arrangements.
  - Submissions have been prepared for projects across the Council managed reserves of the Mid Brisbane River Catchment and submitted to the Resilient Rivers Taskforce for consideration.
  - Officer participation in SEQ Water Quality monitoring survey, designed to direct SEQ Council(s) investment into this sector.
  - Commencement of the Queensland Recovery Authority funded Recreation Rehabilitation works Twin Bridges Reserve, 11 Dec 2023. As at 31 Jan 2024, substantive civil works have been completed at Twin Bridges, Burtons Bridge, and Savages crossing. Sandy Creek (Esk) is scheduled for early February 2024 completion.

Offsets – Planting

Delivery of Councils Capital Works Offsets:

- Existing offsets are under contracted maintenance.

Collaborations

- Officer attendance at the Queensland Fire and Emergency Services technical briefing regarding the revision of the State Planning Policy for Bushfire Hazard, and supporting mapping product/s – 14 and 21 December 2023.
- Commencement of a Bushfire threat mitigation study (by external consultancy) for Council land and reserves, to inform prioritised and targeted mitigation into the future. Commencement meeting held 7 December 2023.

Business Recovery Officer

Below is a summary of the Business Recovery Officer's (BRO) activities during the month of January 2024.

General

- Grant Received: Locally Led Economic Recovery Grant
- Grant Received: Category C Queensland Flooding - Flexible Funding Grants – Round Two

Events

Workshops:

- Planning commenced for LLER grant funding events and programs.

Business Communications

Proactive engagement with State Government agencies/Peak industry bodies, including:

- Department of Employment, Small Business and Training
- Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts
- Healthy Land and Water
- Future Ag Queensland
- 14 interactions with small business owners, primary producers and/or tourism operators via town walks or workshops.
- Continued efforts to meet and build relationships with local businesses and primary producers.

Somerset Regional Council Grant Finder – January 2024

Total registrations

5 New registrations

229 Total

Registrations are people that have registered to your portal via the signup form and are still active. Total cumulative registrations are shown above.

Total alerts

1,793 Emails sent

136 People with active alerts

Email alerts sent to people requesting specific profile of grants

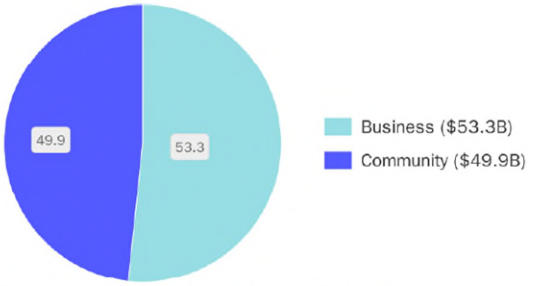
Number of grants on your portal

1,444 grants worth $63.3B Somerset Regional Council Staff

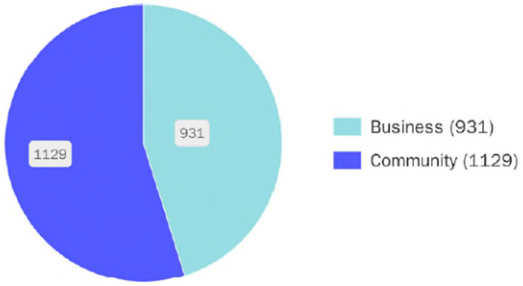
1,420 grants worth $57.7B External/Public Users (Essentials)

Total number of grants available within your portal. The total that one person can see will vary depending on their organisation type and location.

Value by category



Count by category



Many programs are for multiple categories. Programs with multiple categories have been counted in each category. The total of these segments will be more than the total available.

Recommendation

THAT the Department of Planning and Development Monthly Report for January 2024 be received and the contents noted.

Appendix 1

During January 2024 the following Development Applications were received:

Lodgement	Application No	Applicant	Property Address	Description
4 January 2024	DA24527	Altus Joubert and Ronel De Jager	118 Cooper Road, Haigslea	BWUPS – Domestic Outbuilding (siting variation)
9 January 2024	DA24529	AAA Building Consultants	42 Poinciana Avenue, Rifle Range	BWUPS – Outbuilding (on vacant land and siting variation)
15 January 2024	DA24548	C/- Shield Building Approvals	28 Pine Tree Drive, Winya	BWUPS – Domestic Outbuilding (siting variation)
15 January 2024	DA24549	C/- Tap Certification Group	44 Poinciana Avenue, Rifle Range	BWUPS – Domestic Outbuilding (siting variation)
16 January 2024	DA24555	C/- Vermeer Building Certification	12 Manz Court, Minden	BWUPS – Domestic Outbuilding (siting variation)
18 January 2024	DA24558	Clark Town Planning	47 Taree Road, Vernor	RAL – Subdivision (one lot into 11 lots)
19 January 2024	DA24572	DG Certifiers Pty Ltd	19 Sawmill Lane, Toogoolawah	BWUPS – Domestic Outbuilding (exceeding 70% GFA of dwelling and siting variation)
22 January 2024	DA24574	Nicole Field	32 Poinciana Avenue, Rifle Range	BWUPS – Domestic Outbuilding (siting variation)
29 January 2024	DA24593	Our Super Adventure SMSF Pty Ltd	19 Crest Court, Esk	OP Works – Earthworks and Drainage associated with Shed
31 January 2024	DA24600	Lockyer Drafting Designs	128 Minden Post Office Road, Minden	MCU – Dwelling House (secondary dwelling)
31 January 2024	DA24603	C/- Project BA	78 Harpeng Drive, Minden	BWUPS – Exceeding two Domestic Outbuildings (and siting variation)

Appendix 1A

During January 2024 the following Development Applications were decided:

Decision Date	Application No	Approved/ Refused:	Description	Primary Address
17 January 2024	DA24527	Approved – Delegated Authority	BWUPS - Domestic Outbuilding (siting variation)	118 Cooper Road, Haigslea
18 January 2024	DA24463	Approved – Delegated Authority	MCU – Dwelling House (affected by overlays)	Old Fernvale Road, Vernor
19 January 2024	DA24392	Approved – Delegated Authority	MCU – Dwelling House (secondary dwelling)	33 Serafini Drive, Sandy Creek
24 January 2024	DA24026	Approved - Council	MCU – Shop and Office (Five Commercial Business Units)	1512 Brisbane Valley Highway and Simpson Street, Fernvale
25 January 2024	DA24529	Approved – Delegated Authority	BWUPS – Outbuilding (on vacant land and siting variation)	42 Poinciana Avenue, Rifle Range
25 January 2024	DA24548	Approved – Delegated Authority	BWUPS - Domestic Outbuilding (siting variation)	28 Pine Tree Drive, Winya

Appendix 2
Details of the Approved Building Developments for January 2024:

Determined	Application No:	Approved/ Finalised:	Description	Primary Address
2 January 2024	DA24528	Approved - Private Certifier	Addition To Shed	63 Green Valley Road, Minden
8 January 2024	DA24530	Approved - Private Certifier	New Shed	Oakland Park Drive, Hazeldean
8 January 2024	DA24534	Approved - Private Certifier	New Dwelling	1 Rosella Place, Rifle Range
9 January 2024	DA24540	Approved - Private Certifier	New Dwelling	26 Pine Tree Drive, Winya
10 January 2024	DA23606	Approved - Council	New Dwelling	400 Louisavale Road, Monsildale
10 January 2024	DA24535	Approved - Private Certifier	New Dwelling and New Secondary Dwelling	9 Jacana Place, Winya
10 January 2024	DA24537	Approved - Private Certifier	New Dwelling	2 Cypress Circuit, Fernvale
10 January 2024	DA24542	Approved - Private Certifier	Removal Of Dwelling	28 Mary Smokes Creek Road, Royston
11 January 2024	DA24538	Approved - Private Certifier	New Dwelling	Keeley Place, Esk
11 January 2024	DA24539	Approved - Private Certifier	New Shed and Patio	5 Brentwood Court, Fernvale
11 January 2024	DA24541	Approved - Private Certifier	New Secondary Dwelling	24 Sienna Place, Woolmar
11 January 2024	DA24579	Approved - Private Certifier	Two New Patios	9 Golf Links Drive, Kilcoy
12 January 2024	DA24545	Approved - Private Certifier	New I/G Pool and Pool Fence	80 Beaconsfield Road, Sandy Creek
12 January 2024	DA24547	Approved - Private Certifier	New Dwelling	61 Poinciana Avenue, Rifle Range
15 January 2024	DA24550	Approved - Private Certifier	New Swimming Pool	41 Walnut Crescent, Lowood
16 January 2024	DA24551	Approved - Private Certifier	New Dwelling	3 Rosella Place, Rifle Range
16 January 2024	DA24554	Approved - Private Certifier	New Swimming Pool	87 Lloyds Road, Wanora
16 January 2024	DA24567	Approved - Private Certifier	Replacement Of Existing Roof Cladding on Dwelling	34 Bellambi Street, Toogoolawah
16 January 2024	DA24568	Approved - Private Certifier	New Shed	17 Honeyeater Place, Lowood
18 January 2024	DA24560	Approved - Private Certifier	Replace Roof Cladding on Dwelling	11 Willowood Place, Fernvale
18 January 2024	DA24563	Approved - Private Certifier	New Swimming Pool	20 Ezra Drive, Hazeldean
18 January 2024	DA24565	Approved - Private Certifier	New Dwelling	11 Jacana Place, Winya
19 January 2024	DA24569	Approved - Private Certifier	New Dwelling	62 Poinciana Avenue, Rifle Range
19 January 2024	DA24571	Approved - Private Certifier	New Ig Pool and Pool Fence	64 Condamine Drive, Fernvale
19 January 2024	DA24573	Approved - Private Certifier	New Shed	69 Honeywood Drive, Fernvale

21 January 2024	DA24578	Approved - Private Certifier	Security Gate Installation	Fernvale Village Shopping Cent, 4 Fairneyview Fernvale Road, Fernvale
22 January 2024	DA24576	Approved - Private Certifier	New Dwelling	1081 Gregors Creek Road, Gregors Creek
22 January 2024	DA24581	Approved - Private Certifier	Removal Dwelling	31 Constable Street, Moore
23 January 2024	DA24580	Approved - Private Certifier	New Farm Shed	40 Traves Road, Sandy Creek
23 January 2024	DA24583	Approved - Private Certifier	New Farm Shed	960 Brisbane Valley Highway, Fairney View
24 January 2024	DA24585	Approved - Private Certifier	New Swimming Pool	16 Poinciana Avenue, Rifle Range
24 January 2024	DA24586	Approved - Private Certifier	New Shed	15 Jacana Place, Winya
24 January 2024	DA24590	Approved - Private Certifier	New Dwelling (Secondary) And Attached Alfresco	41 Tatham Road, Haigslea
25 January 2024	DA24466	Approved - Private Certifier	New Dwelling	66 Cypress Circuit, Fernvale
25 January 2024	DA24591	Approved - Private Certifier	New Dwelling	69 Poinciana Avenue, Rifle Range
25 January 2024	DA24592	Approved - Private Certifier	New Shed	19 Crest Court, Esk
25 January 2024	DA24599	Finalised	Demolition Of Existing Dwelling and Carport	3828 Esk Kilcoy Road, Hazeldean
26 January 2024	DA24598	Approved - Private Certifier	New Dwelling with Attached Alfresco	40 Cypress Circuit, Fernvale
29 January 2024	DA24594	Approved - Private Certifier	New Dwelling	25 Pine Tree Drive, Winya
29 January 2024	DA24595	Approved - Private Certifier	New Dwelling and Shed	466e Sandy Creek Road, Sandy Creek
29 January 2024	DA24596	Approved - Private Certifier	I/G Pool and Fence	13 Grays Road, Royston
29 January 2024	DA24597	Approved - Private Certifier	New Dwelling	64 Poinciana Avenue, Rifle Range
29 January 2024	DA24602	Approved - Private Certifier	Replace Roof Cladding of Dwelling And Shed	743 Mahons Road, Patrick Estate
31 January 2024	DA24604	Approved - Private Certifier	New Shed	2 Pine Tree Drive, Kilcoy
31 January 2024	DA24608	Approved - Private Certifier	Replacement Of Existing Roof Cladding	173 Main Street, Lowood
31 January 2024	DA24610	Approved - Private Certifier	New Dwelling	27 Atthow Street, Kilcoy

Building Approvals – January 2024																								
Locality	New Houses				Removal Dwellings				Alterations/Additions				Commercial/Industrial				Sheds/Carports/Pools				Demolitions			
	P Cert		Council		P Cert		Council		P Cert		Council		P Cert		Council		P Cert		Council		P Cert		Council	
	(C)	(P)	(C)	(P)	(C)	(P)	(C)	(P)	(C)	(P)	(C)	(P)	(C)	(P)	(C)	(P)	(C)	(P)	(C)	(P)	(C)	(P)	(C)	(P)
Glamorgan Vale Village	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Minden Town/Village	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	5	-	-	-	-	-	-
Lowood Town	-	3	-	-	-	-	-	-	1	4	-	-	-	2	-	-	2	13	-	4	-	-	-	2
Fernvale Town	3	39	-	-	-	-	-	-	1	6	-	-	-	-	-	-	4	21	-	4	-	1	-	-
Esk Town	1	3	-	-	-	-	-	-	-	-	-	-	-	2	-	-	1	7	-	2	-	-	-	-
Toogoolawah Town	-	-	-	-	-	-	-	-	1	1	-	1	-	-	-	-	-	2	-	-	-	-	-	-
Coominya Village	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Somerset Village	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-
Kilcoy Town	1	9	-	-	-	-	-	-	-	2	-	-	-	-	-	-	2	16	-	2	-	-	-	-
Harlin Village	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-
Villeneuve Village	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Moore Village	-	-	-	-	1	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-
Linville Village	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Jimna Village	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Wanora / G'vale Area	1	1	-	-	-	-	-	-	-	1	-	-	-	1	-	-	1	7	-	1	-	-	-	-
Lwd - Minden Corridor	6	17	-	-	-	1	-	-	1	6	-	1	-	1	-	-	1	20	-	3	-	-	-	-
WHPkt / Split'dCk / F'vale	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	8	-	1	-	-	-	-
Rural Esk	-	3	-	-	-	2	-	1	-	-	-	-	-	-	-	-	-	18	-	2	-	-	-	-
Rural Cya /Atk Dam	-	1	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	4	-	-	-	-	-	-
Rural Tgh / Harlin / C'ton	-	2	-	-	-	-	-	1	-	6	-	-	-	-	-	-	-	5	-	3	-	-	-	-
Rural S'Dam / Bryden	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	1	-	-	-	-	-	-
Wool,r / Gregor Ck / H,dean	2	4	-	-	-	-	-	-	-	1	-	-	-	-	-	-	2	12	-	-	1	1	-	-
Rural Villen've / Mt Archer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	-	-	-	-	-	-
Mt Kilcoy / Sand Ck /R'ston	5	13	-	-	-	-	-	1	-	5	-	-	-	-	-	-	4	12	-	-	1	1	-	-
Rural Moore / Linville	-	1	-	-	-	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-
Rural Jimna	-	-	1	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	**19**	**99**	**1**	**1**	**1**	**5**	**-**	**3**	**4**	**34**	**-**	**2**	**-**	**6**	**-**	**-**	**19**	**157**	**-**	**22**	**2**	**3**	**-**	**2**

"C"=Current Month Total "P"=Progressive Total for Financial Yr G:Buildoc/Reports/BuildStat Jan2024		**Private Certifier**	**Council**	**Total**
	Number for Month	45	1	**46**
	Value for the Month	$9,687,579.00	$450,000.00	**$10,137,579.00**
	Progressive YTD No	304	30	**334**
	Progressive YTD Value	$51,216,846.00	$1,647,209.00	**$52,864,055.00**

Appendix 3 - Plumbing

Plumbing and Drainage Approvals January 2024

Application No.	Received Date	Approval Date	Days to Approve	Water	Sew	Sept	HSTP	Ext	P&D
DA24499	8 December 2023	3 January 2024	-	Y	Y	-	-	-	Y
DA24237 Amended	19 December 2023	4 January 2024	-	Y	-	-	Y	-	Y
DA24362 Amended	18 December 2023	4 January 2024	-	Y	-	-	Y	-	Y
DA24485	29 November 2023	4 January 2024	-	Y	-	-	Y	-	Y
DA24489	17 December 2023	4 January 2024	-	-	Y	-	Y	-	Y
DA24351 Amended	13 December 2023	4 January 2024	-	Y	-	-	Y	-	Y
DA24414 SEQ Water	21 November 2023	5 January 2023	-	-	-	-	Y	-	D
DA24515	20 December 2023	5 January 2024	-	-	-	-	Y	-	D
DA24502	19 December 2023	10 January 2024	-	Y	-	-	Y	-	Y
DA24508	19 December 2023	11 January 2024	-	Y	Y	-	-	-	Y
DA24503	19 December 2023	11 January 2024	-	Y	Y	-	-	-	Y
DA24531	9 January 2024	11 January 2024	-	Y	-	-	Y	-	Y
DA24008	15 January 2024	15 January 2024	-	Y	Y	-	-	-	Y
DA24055 Amended	21 December 2023	16 January 2024	-	Y	-	-	Y	-	Y
DA24536	10 January 2024	16 January 2024	-	Y	Y	-	-	-	Y
DA24533	10 January 2024	16 January 2024	-	Y	Y	-	-	-	Y
DA24532	17 December 2023	17 January 2024	-	Y	-	-	Y	-	Y
DA24546	12 January 2024	17 January 2024	-	Y	-	-	Y	-	Y
DA24478	12 December 2023	22 January 2024	-	Y	-	-	Existing HSTP	-	Y
DA24487	19 January 2024	22 January 2024	-	Y	-	-	Y	-	Y
DA24181 Amended	10 January 2024	22 January 2024	-	Y	Y	-	-	-	Y
DA24562	18 January 2024	22 January 2024	-	Y	Y	-	-	-	Y
DA24559	17 January 2024	23 January 2024	-	Y	Y	-	-	-	Y
DA24421	23 November 2024	23 January 2024	-	Y	-	-	-	-	Y

DA23772 Amended	23 January 2024	23 January 2024	-	Y	-	-	Y	-	Y
DA24543	12 January 2024	23 January 2024	-	Y	-	-	Y	-	Y
DA24513	14 December 2023	24 January 2024	-	Y	-	-	Y	-	Y
DA24564	18 January 2024	24 January 2024	-	-	-	-	Y	-	D
DA24356	2 November 2023	30 January 2024	-	Y	-	Y	-	-	Y
DA24570	19 January 2024	30 January 2024	-	Y	Y	-	-	-	Y
DA24520	2 January 2024	31 January 2024	-	Y	-	-	Y	-	Y
DA23837 Amended	25 January 2024	31 January 2024	-	Y	-	-	Y	-	Y
DA24582	23 January 2024	31 January 2024	-	-	-	-	Y	-	D
								Total Number of Approvals:	**33**
								Average Days to Approve:	**-**

Appendix 4 - Environmental Services

Regulatory Services	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	23-24
Dog Attack on a Person	1	1	1	3	0	0	1	-	-	-	-	-	7
Dog attack on Another Animal	3	2	0	0	0	0	2	-	-	-	-	-	7
Barking Dogs	13	6	9	5	8	1	6	-	-	-	-	-	48
Animal Issues - Miscellaneous	9	1	5	6	4	4	8	-	-	-	-	-	37
Dogs Wandering at Large	12	13	6	8	20	3	11	-	-	-	-	-	73
Livestock Wandering at Large	16	13	11	18	15	6	8	-	-	-	-	-	87
After Hours Emergency call out Dogs	0	2	0	2	1	2	2	-	-	-	-	-	9
After Hours Emergency call Out Stock	7	4	3	11	17	1	3	-	-	-	-	-	46
Request for Animal Traps	5	14	6	6	3	2	3	-	-	-	-	-	39
Request to Impound Animals	19	21	13	9	11	12	11	-	-	-	-	-	96
Abandoned Motor Vehicle	1	1	3	1	0	4	3	-	-	-	-	-	13
Illegal Camping	3	3	7	4	3	3	6	-	-	-	-	-	29
Visual Pollution	2	0	0	1	1	1	3	-	-	-	-	-	8
Local Law Investigations – other local law issues	5	7	3	5	4	2	2	-	-	-	-	-	28
Overgrown Allotments	6	10	15	13	5	7	33	-	-	-	-	-	89
Restricted activity – Selling Vehicles	0	0	0	0	0	0	0	-	-	-	-	-	0
Unlawful Materials on Footpath	0	0	0	0	2	0	1	-	-	-	-	-	3
Total Regulatory Services CSR's	**102**	**98**	**82**	**92**	**94**	**48**	**103**	-	-	-	-	-	**619**

Pest Management	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	23-24
Pest Plants - Council Land	2	3	0	0	1	2	3	-	-	-	-	-	**11**
Pest Plants - Private Land	7	12	5	1	5	4	9	-	-	-	-	-	**43**
Pest Plants - Road Reserves	0	1	2	0	0	0	8	-	-	-	-	-	**11**
Pest Animals - General Enquires	5	11	14	15	9	3	7	-	-	-	-	-	**64**
Total Pest Management CSR's	**14**	**27**	**21**	**16**	**15**	**9**	**27**	-	-	-	-	-	**129**

Environmental Health	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	23-24
General Environmental Complaints	2	1	4	0	2	0	4	-	-	-	-	-	13
Food Premises Complaints	1	1	1	0	2	1	0	-	-	-	-	-	6
Miscellaneous Health Issues	1	0	1	2	0	1	2	-	-	-	-	-	7
Mosquito Complaints	0	0	0	0	0	0	0	-	-	-	-	-	0
Environmental Issues - Dust Nuisance	0	0	1	1	0	0	0	-	-	-	-	-	2
Environmental Issues - Light Nuisance	0	0	0	0	0	0	0	-	-	-	-	-	0
Environmental Issues - Noise Nuisance	2	1	2	2	0	0	1	-	-	-	-	-	8
Environmental Issues - Odour Nuisance	0	0	3	1	1	0	1	-	-	-	-	-	6
Environmental Issues - Smoke Nuisance	0	0	3	2	1	0	0	-	-	-	-	-	6
Environmental Issues - Water Pollution	1	1	0	1	0	0	0	-	-	-	-	-	3
Local Laws - Illegal Vending	0	0	0	0	0	0	0	-	-	-	-	-	0
Local Laws - Obstruction of Footpath by a Business	0	0	0	0	0	0	0	-	-	-	-	-	0
Litter and Illegal Dumping of Rubbish less than 200 litres	1	0	0	3	2	4	1	-	-	-	-	-	11
Illegal Dumping - over 200L	7	5	3	2	3	2	2	-	-	-	-	-	24
Illegal Dumping - Asbestos	3	1	0	0	0	0	0	-	-	-	-	-	4
Illegal Dumping – one of items – non-investigation	6	5	7	3	4	0	3	-	-	-	-	-	28
Illegal Dumping - Tyres	3	3	1	1	2	0	0	-	-	-	-	-	10
Total Environmental Health CSR's	**27**	**18**	**26**	**18**	**17**	**8**	**14**	-	-	-	-	-	**128**

Total all Environmental Services CSR's	**143**	**139**	**114**	**126**	**126**	**65**	144	-	-	-	-	-	**876**

Dog Registration	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	23-24
Dogs Registered		3496	4214	4300	4386	4429	4457	-	-	-	-	-	**4457**
Unpaid Notices		2074	1325	1240	1142	1100	1098	-	-	-	-	-	**1098**
Infringement Notice Issued	3	1	9	1	6	2	5	-	-	-	-	-	**27**

Animal Pound Operations	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	23-24
Dogs	10	11	7	6	11	8	6	-	-	-	-	-	**59**
Cats	10	14	8	5	11	4	13	-	-	-	-	-	**65**
Stock	28	0	0	2	16	1	0	-	-	-	-	-	**47**

Inspections and Approvals	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	23-24
Food Business Inspections	6	8	8	5	6	5	3	-	-	-	-	-	**41**
Food Business Re-inspections	1	0	1	0	0	0	0	-	-	-	-	-	**2**
Kennel Inspections	0	0	0	0	0	0	0	-	-	-	-	-	**0**
Poultry Farm Inspections	0	0	0	0	0	6	0	-	-	-	-	-	**6**
Local Law - Prescribed Activity Approvals	6	1	5	3	8	4	4	-	-	-	-	-	**32**

FINANCE

SOMERSET REGIONAL COUNCIL - Officer's Report

To:	Andrew Johnson, Chief Executive Officer
From:	Geoffrey Smith, Director Finance
Director:	Geoffrey Smith, Director Finance
Date:	6 February 2024
Subject:	Information security policy
File Ref:	Internal audit
Action Officer:	DFIN

Background/Summary

Internal audit have completed a detailed review of Council's Information Security Control Environment which they will present to the Audit Committee.

Changes to the information security policy are proposed in response to internal audit recommendations including a moratorium on the acquisition of new software and systems pending the completion of actions recommended in internal audit report as well as additional cybersecurity and physical security measures.

Attachments

- Appendix A - Information Security Policy F/013
- Appendix B – Information Security Policy F/013 adopted 28 October 2020

Recommendation

THAT Council rescind Information Security Policy F/013 adopted 28 October 2020, and adopt Information Security Policy F/013 (Appendix A).

Somerset
REGIONAL COUNCIL

Policy Subject/Title: INFORMATION SECURITY POLICY

Policy Number: F/013

Responsible Officer:	Director Finance
Related Policies / Procedures:	F/005 Risk Management Policy C/012 Confidentiality Policy C/013 Information Privacy Policy C/015 Information Management Policy C/016 Email Policy C/033 CCTV Policy HR/001 Code of Conduct HR/008 Email, internet and computer network usage Policy
Authorised by:	Somerset Regional Council
Authorised on:	28 October 2020 [Doc Id 1239435]
Amendments:	9 February 2022 [Doc Id 1369082] 27 September 2023 [Doc Id 1546497]

1. OBJECTIVE

To ensure direction and cohesion on the importance of information security.

To establish a consistent approach to the implementation of information security to protect information assets and associated physical assets against unauthorised use or accidental modification, loss or release.

2. BACKGROUND

Somerset Regional Council recognises that a significant level of information risk exists due to a growing reliance on digital platforms and is committed to maintaining a focus on information security through a variety of policy and technical controls. Risks and the effectiveness of controls intended to manage those risks are periodically reviewed based on the traditional three objectives of confidentiality, integrity, and availability.

- Confidentiality – ensuring that information is only accessed by authorised users and for authorised purposes.
- Integrity - ensuring the authenticity, accuracy and consistency of information.
- Availability – ensuring that information is accessible by authorised users as required.

3. PURPOSE

To define the approach to maintaining and promoting a culture of information security where relevant stakeholders make effective risk-based decisions to protect critical and sensitive information used throughout Council from being compromised.

4. SCOPE

This policy applies to all users of Council's information systems including employees, contractors, third-party providers and Councillors.

5. POLICY

Definitions

- Authorised individual - a named individual who has been explicitly granted access to a system or resource.
- ICT - Information and communication technology.
- Information security – the protection of Council's data, applications, networks, computer systems and process control systems from unauthorised access, alteration, or destruction.
- Least privileged - cyber security concept promoting minimal user profile privileges on computers based on task necessities.
- Need-to-know – information access controls that deny access by default unless explicitly authorised by the information owner.
- Privileged account - an account that permits administrative-level changes.
- System - ICT equipment storing, transmitting or processing digital information.

Moratorium on new software

- No new software or systems that would be used for the capture and recording of personal information is to be acquired (including purchased, leased or

acquired as software as a service) until the completion of agreed actions in sections 3.1, 3.3 and 3.5 in the internal audit report “Information Security Control Environment” of February 2023 (document 1581771).

Approved Access and Account Management

- An appropriately authorised permission form is to be provided before any new or changed access or permissions are provided, and users are to be positively identified prior to being granted access.

- Access is based on the security principles of least privilege and need to know, with group membership used to define access where possible.

- Privileged accounts must be limited to authorised individuals responsible for administering the system and are not be used to perform non-privilege level tasks.

- Where feasible technical controls will generate alerts for new or changed user and computer accounts.

- Network user and computer accounts are to be removed when no longer required and reviewed at least every two months to identify any orphaned accounts based on recent usage.

- Physical access is to be removed if no longer required.

- Shared or anonymous access is not permitted to any system containing critical and sensitive information. Library circulation computers are the only exception due to workflow requirements, and these are to have access only to internal library emails and the library management system.

- Personal accounts are not to be used to access or control systems containing Council information.

- All users have a responsibility to manage access to their systems and credentials.

- Systems will be logged and monitored for potential inappropriate access.

- Remote access to Council systems is by exception and will require director and CEO approval. Access to corporate information will be provided only via Council supplied assets except in the following circumstances:

    o Approved vendor access to specific systems for support purposes.
    o Councillor devices which are only permitted to access corporate email.
    o At the discretion of the CEO in emergency circumstances such as a defined disaster. Remote access details and credentials are configured by ICT staff and not to be provided to end users.
    o Where Council policy specifically permits

Password Controls

- Digital assets are to be secured by a minimum of unique identifier and authenticator, and additional factors where possible.

- Passwords are to have sufficient factors, length and complexity to delay an attacker's attempt in systematically checking all possible passwords until the correct one is discovered (dictionary attack).

- To protect against credential re-use attacks passwords are not to be re-used on multiple systems other than where single sign-on (SSO) has been implemented.

- Passwords are to be changed every six months.

- Passwords assigned to specific users are not to be shared.

- Vendor supplied and/or default passwords are not to be used on any system.

- Password management standards will be implemented as a technical control where possible on all system and user accounts, and by policy control and awareness campaigns where technical controls are not feasible.

- Privilege passwords for systems must be stored in a secured location that provides adequate access controls, role-based delegation and auditing.

- If a shared password is required to be used to access specific information this password is to be changed immediately upon changes to membership of the group accessing the information.

- Effective 30 June 2024, unless authorised by the CEO in writing for any nominated system, multifactor authentication will be installed in all systems, passwords in all systems will be forced to be changed every six months with a standard of at least 14 characters and the previous five passwords of the user will be unable to be used.

Physical Security Controls

- Access to Council corporate facilities is restricted to authorised personnel, requiring a signed-out key or fob assigned specifically to a user. Fob access is monitored, and higher security areas restricted to specific users. Corporate facilities are also secured by monitored alarm systems when unattended.

- Visitors to corporate facilities including contractors are required to identify themselves before entry, noted in the entry log and where practical, accompanied by authorised personnel.

- Physical access to the corporate network is restricted by various physical and technical controls.

- A 10-minute screen password protected auto lock will be put in place on all Council computers, tablets and phones (by ICT where the device is issued/controlled by ICT) or by the user where the device is controlled by the user.

- All computer users will manually lock their screens when or if the screen is out of sight of the user

- All employees who keep or use personal identifiable and sensitive information that is in paper or other format that is readable by unauthorised persons will be required to remove that information from sight outside of normal working hours.

- Contractual arrangements with cleaners and other suppliers attending workplaces out of hours will contain relevant privacy/ probity requirements about Council information.

ICT Assets

- The current status of electronic assets that may contain data is recorded in an asset register that is audited periodically. Hardware and software discovery tools including mobile device management (MDM) software are also used to monitor assets and installed software.

- Assets assigned to a specific user such as laptops, mobile phones or software are the responsibility of that user and should be physically secured and always locked when not in direct use. The loss of any asset likely to contain data is to be reported to ICT immediately and will be dealt with in accordance with s307A of the Local Government Regulation 2012 (or successor legislation).

- Software installation is restricted through technical controls.

- ICT staff retain the right to remove, block or erase any hardware or software that is deemed unsuitable or unacceptable to the Council.

- Assets are to be securely disposed of when retired from service.

Security Awareness

- Information security training will be conducted via Council's electronic Learning Management System (eLMS) for all staff, contractors and Councillors with network access to critical and sensitive information. This training will reinforce that breaches of the infomation security policy or supporting policies including acceptable use policies may result in disciplinary action.

- This training will be delivered upon commencement and/or when users are first granted access, with follow-up annual mandatory training. Training and awareness campaigns may be tailored to specific stakeholders.

- Quarterly email phishing testing will be conducted for all staff, contractors and Councillors with access to corporate email. Staff, contractors and Councillors who fail phishing tests will be advised of the failures within 30 days and these staff, contractors and Councillors will be required to undertake and pass refresher information security training.

- Disciplinary action will be taken for all employees who fail phishing tests more than once in a three-year period.

- Every staff newsletter issued with fortnightly pay slips will contain an article about cyber security.

- Each quarterly Team Somerset Management Committee (TSMC) meeting will include ICT systems and cyber security as a standing agenda item.

Data Ownership

- Ownership, classification and responsibility for data and systems shall be set by the Chief Executive Officer in writing subject to default ownership, classification and responsibility as outlined in this policy.

- Council's data hierarchy shall be set by the Chief Executive Officer in writing subject to the identification through this policy that financial data and particularly payroll and accounts payable data is Council's most critical data.

Data Category	Responsible	Accountable	Classification
Financial *including payroll/ accounts payable/ financial/ rating system and ephemeral data* on data drive*	DFIN	DFIN	Most critical
Corporate records *including EDRMS and physical records*	DCORP	DCORP	
Spatial *including ephemeral data* on data drive but excluding Planning Scheme*	DOPER	DOPER	
Planning and Development *including ephemeral data* on data drive and Planning Scheme spatial data*	DPAD	DPAD	
Human Resources *including ephemeral data* on data drive*	DHRCS	DHRCS	
Executive *including ephemeral data* on data drive*	CEO	CEO	
Operations *including ephemeral data* on data drive, CAD, flood studies, LIDAR, Reflect*	DOPER	DOPER	
Tourism and marketing *including ephemeral data* on data drive*	DCORP	DCORP	

*When ephemeral data has been captured into the document management system it becomes a corporate record and the original should be deleted.

Review Process

- A review of Council's cyber security at a practical level will be requested as part of internal audit processes at least every three years.

6. DATE OF RESOLUTION

This policy was approved by the Chief Executive Officer and adopted by the Somerset Regional Council at the Ordinary Meeting of 21 February 2024.

Signed: ……..…….. Date: ……..

Somerset
REGIONAL COUNCIL

Policy Subject/Title: **INFORMATION SECURITY POLICY**

Policy Number: **F/013**

Responsible Officer:	Director Finance
Related Policies / Procedures:	F/005 Risk Management Policy C/012 Confidentiality Policy C/013 Information Privacy Policy C/015 Information Management Policy C/016 Email Policy C/033 CCTV Policy HR/001 Code of Conduct HR/008 Email, internet and computer network usage Policy
Authorised by:	Somerset Regional Council
Authorised on:	28 October 2020 [Doc Id 1239435]
Amendments:	9 February 2022 [Doc Id 1369082] 27 September 2023 [Doc Id 1546497]

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Tourism and marketing *including ephemeral data* on data drive*	CMM	CMM	

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6. DATE OF RESOLUTION

This policy was approved by the Chief Executive Office and adopted by the Somerset Regional Council at the Ordinary Meeting of 27 September 2023.

Signed: Date: 27 September 2023

SOMERSET REGIONAL COUNCIL - Officer's Report

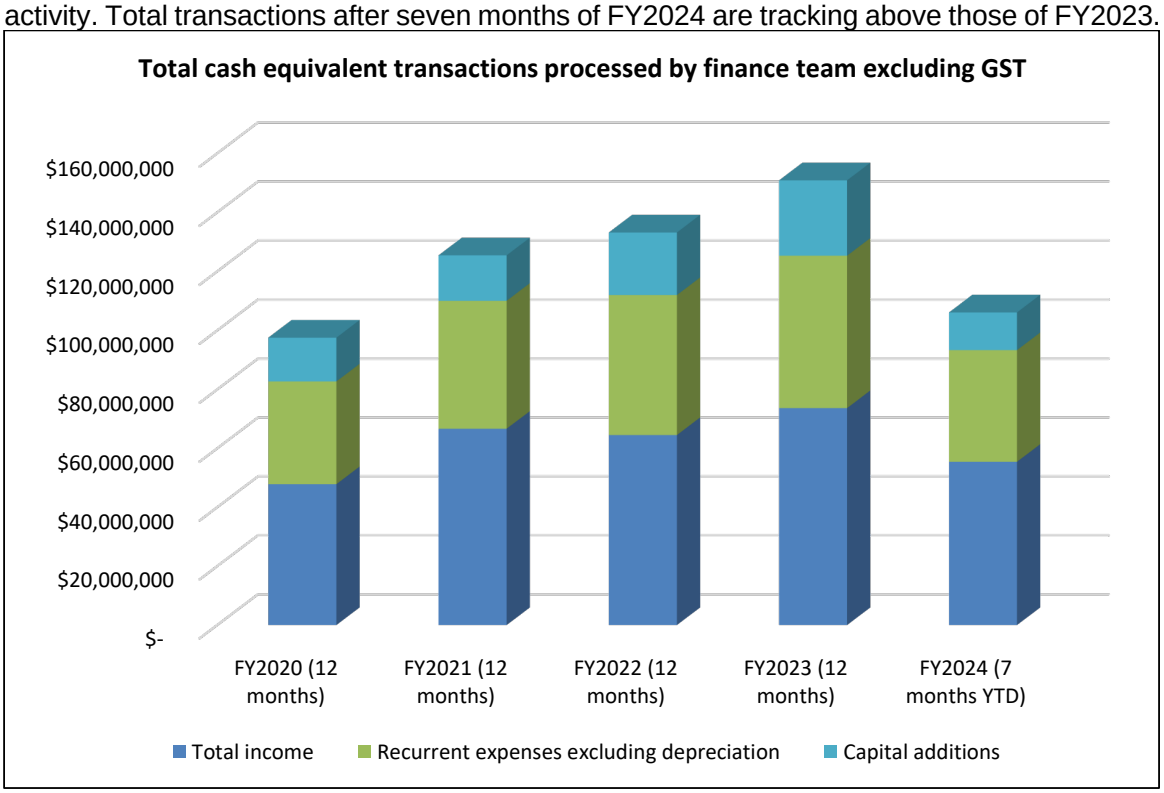
To:	Andrew Johnson, Chief Executive Officer
From:	Pauline Banditt, Senior Finance Officer
Director:	Geoffrey Smith, Director Finance
Date:	9 February 2024
Subject:	Finance report
File Ref:	Monthly reporting/ finance
Action Officer:	DFIN

Background/Summary

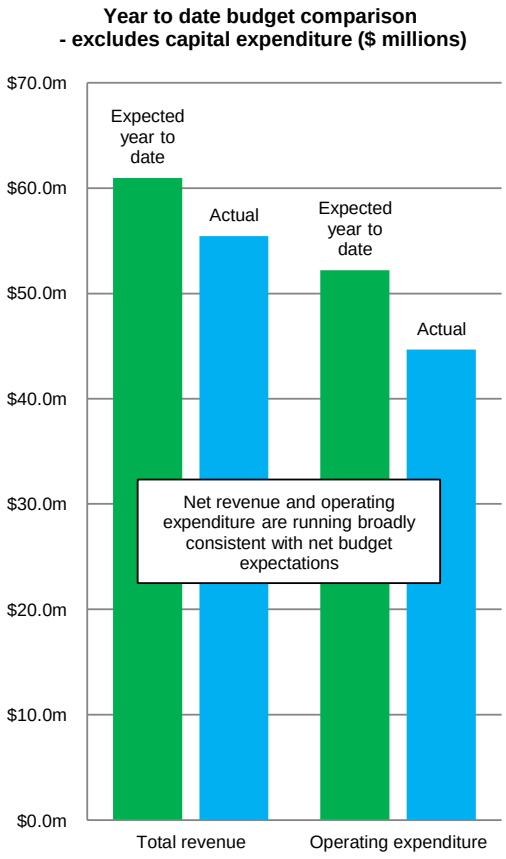
Financial reports

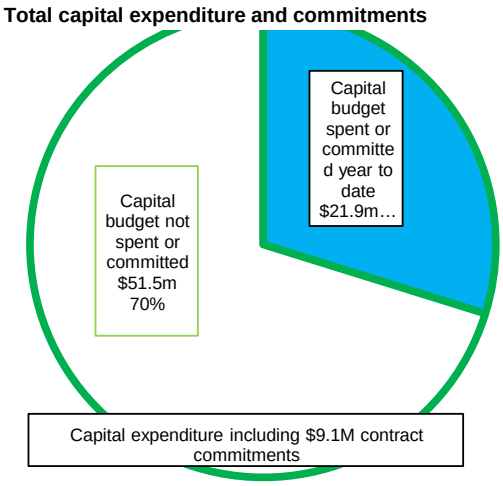
Reports for the period 1 July 2023 to 6 February 2024 are attached detailing the progress that has been made in relation to Council's FY2024 budget consistent with Local Government Regulation 2012 s204. The budget used is the revised budget adopted 24 January 2024 rather than the original budget. The revised budget includes significant new capital expenditure such as Muckerts Lane.

The finance team has processed cash equivalent transactions (excluding GST and depreciation) to date versus previous years as below. Total FY2023 transactions were 55% greater than FY2020 transactions. This represents a 16%+ year-on-year increase in overall activity. Total transactions after seven months of FY2024 are tracking above those of FY2023.



Provisional results for the financial year to date with 60% of the financial year completed are summarised as follows:

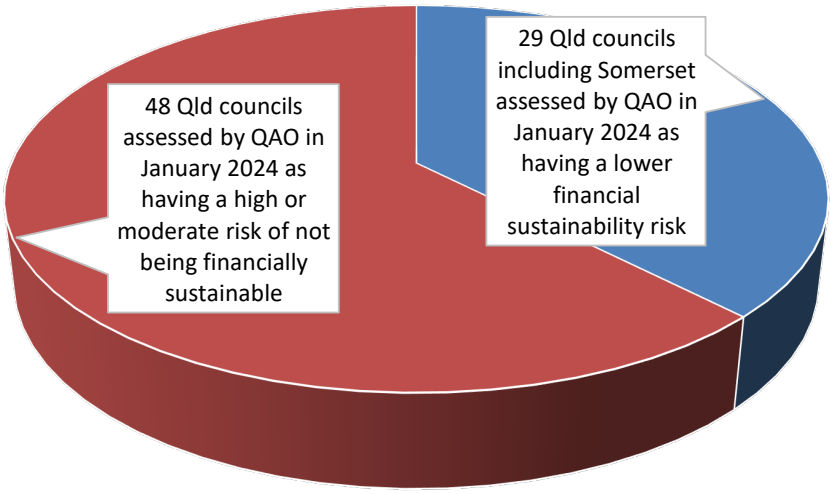




Financial sustainability

In a report to parliament from Queensland Audit Office (QAO) published on 29 January 2024. Somerset was assessed as a “lower” financial sustainability risk council along with 28 other Queensland councils. (last year there were 31 councils viewed as having low financial sustainability risk). The report states “At 30 June 2023, 48 councils are at either a moderate or a high risk of not being financially sustainable.”

Queensland Audit Office Local government 2023 - Report 8: 2023–24 - report to Parliament - "At 30 June 2023, 48 councils (2021–22: 46 councils) are still at either a moderate or a high risk of not being financially sustainable."



Grants

- Council is awaiting the outcome of funding applications lodged under the Queensland Resilience and Risk Reduction Fund (QRRRF) in October/November 2023:

	Project value	QRRRF funding sought
Moore 1A flood/overland flow risk mitigation project	$303,280	$151,640
Fernvale 2A flood/overland flow risk mitigation project	$461,726	$230,863

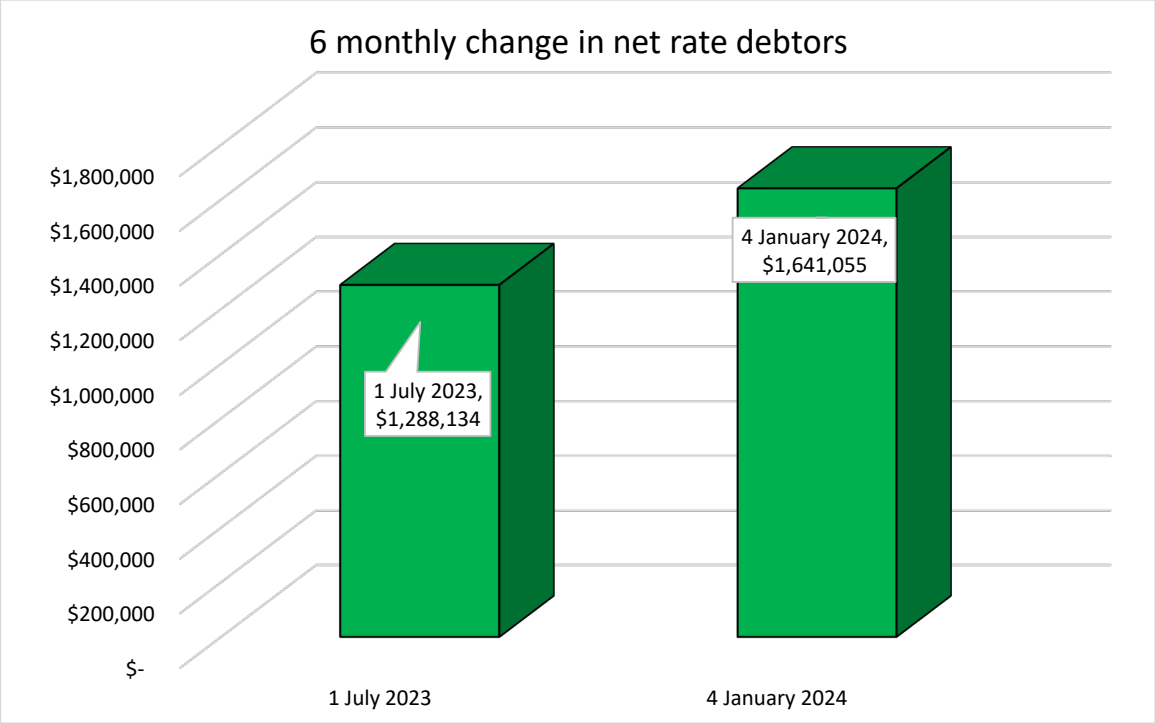
- Council is in the process of applying for funding under various competitive programs for projects including replacing streetlights with LED (Commonwealth Community Energy Upgrade Fund), Street tree planting (Commonwealth Disaster Ready Fund Round 2), Toogoolawah Gateway Centre, Toogoolawah Pool upgrade, Kilcoy Indoor Sports Centre upgrade, and Mt Glen Rock recreation facilities (both Commonwealth Thriving Suburbs Program and State SEQ Community Stimulus Program). An application will also be made for Mt Glen Rock under the State Growing Future Tourism Program.

- Council is seeking extensions of time on a number of grant funded projects, in particular because of flood restoration works from the 2022 floods. Council has received approval for the extension of time on the Lake Manchester roads upgrade under the Black Summer Bushfire Recovery grant program.

Rates

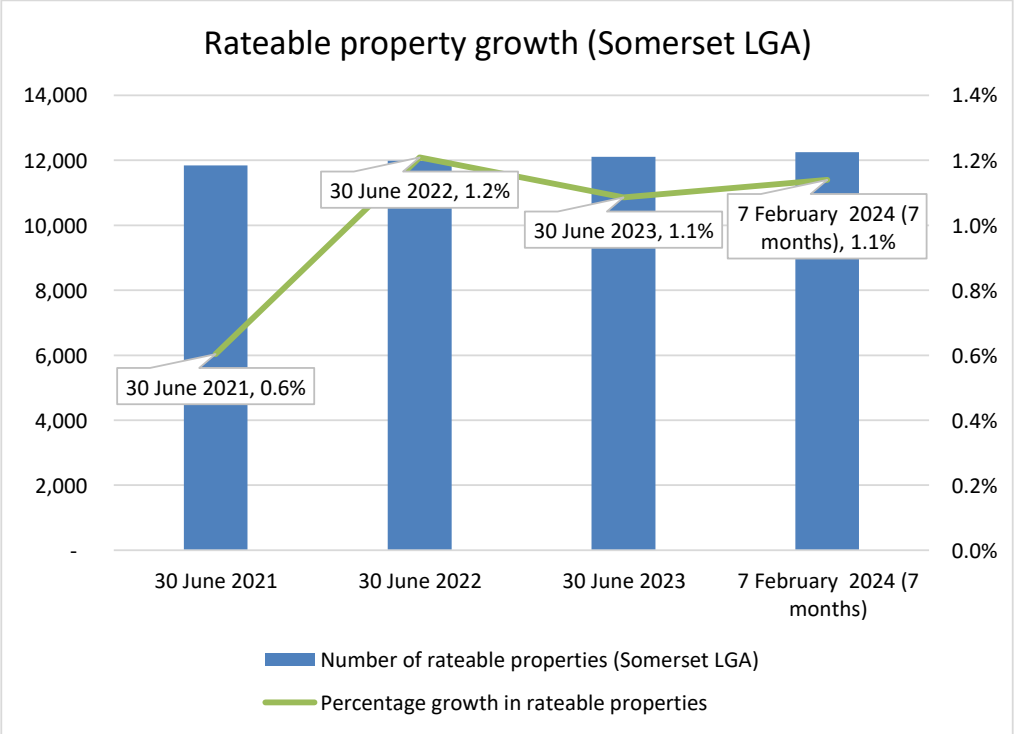
Council issued rates notices on 16 January 2024 with a due date of 2 April 2024.

Council issues rate notices each six months. Total rate debtors prior to the issue of current half year rates were contained as follows:



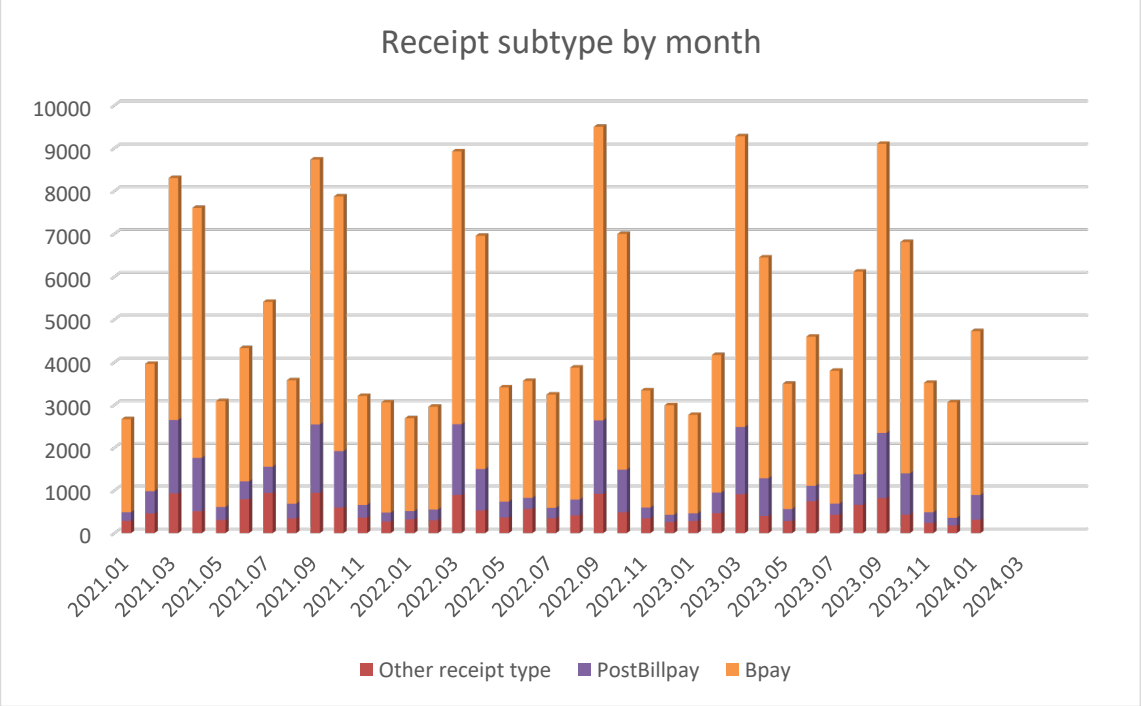
Growth

Rateable property data provides an indication of regional growth. The total number of rateable properties in Somerset has increased as follows. The percentage growth during the first seven months of FY2024 equals the percentage growth of the whole of FY2023.



Receipting
Council has been working to make electronic receipting more convenient for customers.

In August 2023 Council introduced a new direct debit payment option for rates. Council is processing large numbers of requests to be included in direct debit. In the meantime, the main receipting channels are BPAY and Australia PostBillPay as below.



Investments
Council relies on interest revenue to keep rates at the lowest possible level. The Reserve Bank of Australia rapidly increased its target interest rate from 0.10% on 3 May 2022 to 4.35% on 6 December 2023.

An investment summary is attached detailing interest earnings from Queensland Treasury Corporation (QTC) cash fund and other sources. Council's key long-term investment strategy has been to maintain interest-bearing credit facilities totalling $53.8 million to Urban Utilities (UU) which helps fund vital infrastructure like Lowood wastewater treatment plant as well as providing mutual benefit to both UU and Council.

These currently carry a combined weighted average interest rate of 3.27%. Interest rates on the UU facilities are reviewed annually by QTC based on the rate resetting formula.

Interest revenue for FY2024 is budgeted at $318 on average for every rateable property in Somerset. After seven months, actual interest revenue is $212 per rateable property compared to pro rata budget of $189 per rateable property.

Road maintenance and flood repairs
Council's 30 most costly road segments including both ordinary maintenance and flood repairs for the year to date were as below.

Costs per linear metre where relevant has been added for context:

Road segment	Cost ($000's)	Cost per linear metre ($)

Tooloorum Rd (flood repairs) 07752Ch3000-Ch6620	131	36
Glamorgan Vale Rd (flood repairs) 06311Ch7438-Ch7470	128	
Esk Crows Nest Rd (flood repairs) 08911Ch4420-Ch4440	127	
Mount Byron Rd (flood repairs) 07927Ch10960-Ch12850	119	63
Kangaroo Creek Rd (flood repairs) 03180Ch3220-Ch6820	112	31
Scrub Creek Rd (flood repairs) 01671Ch1670-Ch1850	100	
Western Branch Rd (flood repairs) 08642Ch22640-Ch25070	96	40
Monsildale Rd (flood repairs) 08545Ch1530-Ch3750	91	41
Reinbotts RdCulvCh0.4	86	
Stirlings Rd (flood repairs) 07785Ch550-Ch3000	82	33
Western Branch Rd (flood repairs) 08639Ch19880-Ch21920	81	40
Loughrans Rd (flood repairs) 05629Ch0-Ch2200	78	35
Hine Rd (flood repairs) 01802Ch554-Ch595	77	
Eastern Branch Rd (flood repairs) 08554Ch870-Ch2720	75	41
Banks Creek Rd (flood repairs) 05482Ch5040-Ch8210	74	23
Banffs Lane (flood repairs) 05618Ch20-Ch2070	71	35
Larsens Rd (flood repairs) 05607Ch3890-Ch5940	71	35
Sim Jue Creek Rd (flood repairs) 07758Ch1120-Ch3120	69	34
Glenhowden Rd (flood repairs) 08290Ch2430-Ch4480	68	33
Boyces Rd (flood repairs) 03548Ch20-Ch2460	66	27
Wanora Rd (bitumen) Mtc2762m	66	
Mount Byron Rd (flood repairs) 07884Ch6040-Ch7480	66	46
Kiernan Lane (flood repairs) 05615Ch20-Ch1560	65	42
Linville Rd (flood repairs) 04092Ch4822-Ch4823	64	
Grieves Rd (flood repairs) 08286Ch5060-Ch7720	63	24
Banks Creek England Rd (flood repairs) 05476Ch240-Ch2910	63	24
Beutel Rd (flood repairs) 05514Ch0-Ch1680	63	37
Harris Rd (flood repairs) 05053Ch1040-Ch3310	62	27
Turtle Creek Rd (flood repairs) 04057Ch1246-Ch1247	61	
Dunore Rd (flood repairs) 07776Ch30-Ch1870	60	33
Subtotal ($000's)	**2,435**	

Special road maintenance/ renewal

In addition to ordinary bitumen road maintenance and flood repairs, expenditure on resealing of bitumen roads is budgeted for FY2024 at $2.3M. Resealing is a necessary part of the ongoing cost of managing the sealed road network.

Attachments

Financial reports and payment listings

Recommendation

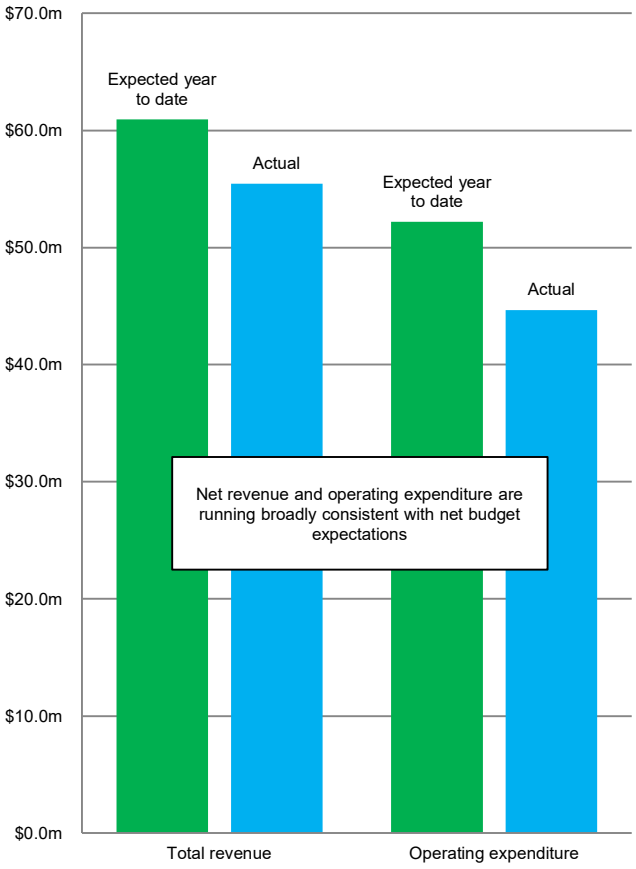
THAT Council receive the financial reports for 1 July 2023 to 6 February 2024 and the report on payments processed from 5 January 2024 to 8 February 2024 totalling $8,633,674.35 and that the contents be noted.

Somerset REGIONAL COUNCIL

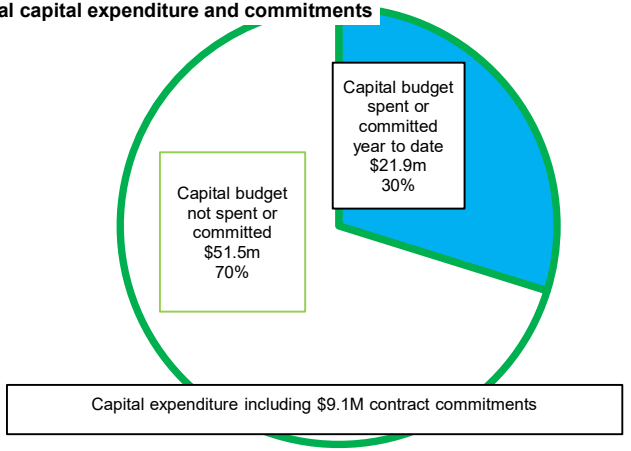
Operating and capital financial summary - provisional, unaudited
Period 1 July 2023 to 6 February 2024

Percentage of year completed = 60%

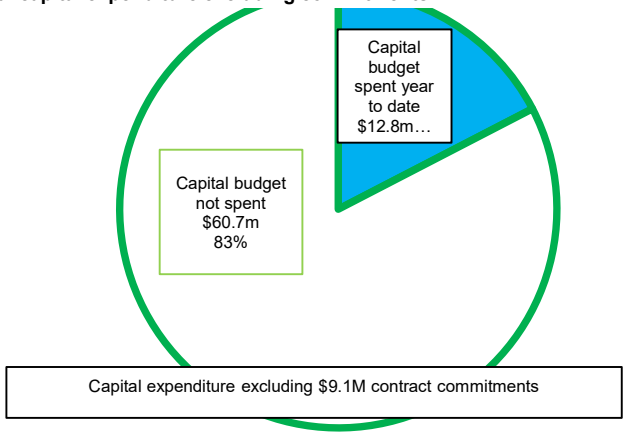
Year to date budget comparison
- excludes capital expenditure ($ millions)



Total capital expenditure and commitments



Total capital expenditure excluding commitments



Somerset Regional Council
Balance sheet
As at 6 February 2024

Unaudited - for internal purposes only - pending accrual adjustments

	30 June 2023 $000's	6 February 2024 $000's	Change
Assets			
Operating and trust cash to account	58,397	43,707	
Rate debtors	1,269	17,730	
Other receivables	57,470	56,064	
Investment in Urban Utilities	30,726	30,726	
Inventories	746	1,243	
Property, plant, equipment, work in progress, land	453,718	459,354	
Total assets	602,326	608,824	
Liabilities			
Trade creditors, accruals and other liabilities	38,264	33,985	
Total liabilities	38,264	33,985	
Net community assets	564,062	574,839	2%

Somerset Regional Council
Operating results
Period 1 July 2023 to 6 February 2024
Unaudited - for internal purposes only - pending accrual adjustments

	Budget ($000's)	Expected year to date ($000's)	Actual ($000's)	Variance ($000's) - favourable/ (unfavourable)	Comment
OPERATING PROGRAMS	**32,459**	**8,732**	**10,780**	**2,048**	
Total revenue	**92,097**	**60,944**	**55,449**	**(5,495)**	-6%
Capital grants and subsidies	37,220	15,057	15,086	29	$13.2M cash is held in unacquitted grants for projects not yet finalised
Operating revenues	**54,877**	**45,887**	**40,363**	**(5,524)**	-10%
Operating grants and subsidies	5,373	3,217	591	(2,626)	FY24 Financial Assistance Grant was 96% prepaid in June 2023
Other revenue	2,051	1,988	2,106	118	
Nett rates and charges	30,660	32,283	31,865	(418)	
Interest earned	3,892	2,320	2,599	279	
Contributions from developers and others	-	-	-	-	
Profit/ (loss) on disposal of non-current assets	-	-	-	-	
Dividend/ tax equivalent - UU	1,968	352	406	54	
Fees and charges	2,078	1,382	1,583	202	
Contract works revenue	8,855	4,346	1,213	(3,133)	Contract works commissioned by State are lower than expected including any component of SEQ City Deal Brisbane Valley Highway funding
Operating expenditure	**59,638**	**52,212**	**44,669**	**7,543**	13%
Labour, plant and materials - operating purposes	48,326	45,469	37,882	7,587	
Depreciation (interim)	11,312	6,743	6,787	(44)	

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Pay Period from - 01-Jul-23
Pay Period to - 06-Feb-24
Period elapsed - 60%

Ref	Description	Revised Budget ($000's)	Expected year to date ($000's)	Actual ($000's)	Variance ($000's)	Comment
		Revenue or (cost)	Revenue or (cost)	Revenue or (cost)	Favourable (Unfavourable)	
	Detailed cost centres					
4000-0001	**CORPORATE AND COMMUNITY**	**(7,366)**	**(4,547)**	**(4,361)**	**186**	Within expected limits
4000-0002	**CORPORATE SUPPORT**	(2,742)	(1,878)	(1,562)	316	Within expected limits
4056-1000	Sundry Income	3	2	41	39	
4058-1000	Qld Govt Agency Program revenue	77	77	113	36	New contract signed
4110-2000	Corporate labour costs	(1,251)	(746)	(611)	135	
4120-2000	Corporate costs other than labour	(615)	(367)	(269)	98	
4121-2000	Insurance - property/ public liability	(383)	(383)	(377)	6	
4124-2000	Subscriptions	(77)	(77)	(74)	3	
4130-2000	Corporate buildings repairs and maintenance	(34)	(20)	(20)		
4760-2000	Operating costs - information technology	(568)	(338)	(323)	15	
4710-2000	Hardware - information technology	(43)	(26)	(42)	(16)	
4999-2000	Internal cost allocations	149				
4508-0002	**SOMERSET CIVIC CENTRE**	(601)	(358)	(373)	(15)	Within expected limits
4508-1000	Esk Somerset Civic Centre revenue	40	24	67	43	Includes 2022-23 revenue which was forwarded by ticketing agent
4508-2000	Esk Somerset Civic Centre operations	(641)	(382)	(440)	(58)	
4300-0002	**LIBRARIES**	(1,094)	(652)	(523)	129	Within expected limits
4320-1000	Grant for library book purchases	126	75	63	(12)	
4320-2000	Purchase of new library books	(126)	(75)	(59)	16	
4355-2000	Other operating expenses - libraries	(169)	(101)	(62)	39	
4325-1000	Library operational grants	12	7	20	13	
4325-2000	Library operational grant expenditure	(9)	(5)	(9)	(4)	
4330-1000	Sundry Income - libraries	9	5	4	(1)	
4365-2000	Repairs and maintenance expenses - libraries	(59)	(35)	(41)	(6)	
4350-2000	Labour costs - libraries	(878)	(523)	(439)	84	
	COUNCIL PROPERTIES - Income	357	221	208	(13)	Within expected limits
4565-1000	Coominya refuse and recycling facility	4	2		(2)	
4515-1000	Esk (Farm Supplies Shed) Neilsen Place	43	26	31	5	
4541-1000	Esk Motorola Tower Lakeview Park		9	9		
4522-1000	Esk Racecourse Showgrounds	2	1	1		
4561-1000	Fernvale billboard/ Fernvale sports park	11	6	9	3	
4547-1000	Fernvale Campdraft Grounds	5	3	1	(2)	
4558-1000	Fernvale communications tower sites	73	44	27	(17)	Annual lease
4543-1000	Fernvale Community Hall	7	4	6	2	
4534-1000	Fernvale Futures Complex	18	11	3	(8)	
4566-1000	Fernvale UU lease - L99 CC3429 - Ferny Gully	1	1		(1)	
4514-1000	Grazing Rights - various rural properties	28	17	5	(12)	
4585-1000	Kay Avery Place					
4571-1000	Kilcoy aerodrome					
4578-1000	Kilcoy communications tower site	9	5		(5)	
4594-1000	Kilcoy Information Centre/ Healthy Land and Water lease	12	7	10	3	
4582-1000	Kilcoy Memorial Hall	11	6	6		
4586-1000	Kilcoy Motocross Club	2	1	2	1	
4575-1000	Kilcoy Showgrounds	46	27	57	30	
4579-1000	Kilcoy Yowie Park concessions (eg food vans)	2	1	1		
4532-1000	Lowood Enterprise Centre	28	16	17	1	
4533-1000	Railway Corridor Land - various locations	8	4		(4)	
4505-1000	Railway Street Lowood - various business premises	20	12		(12)	Annual lease
4530-1000	Somerset Dam Coronation Hall - hire charges	15	9	10	1	
4512-1000	Tennis Clubs	3	2		(2)	
4567-1000	Wivenhoe Pocket NBN lease	12	7	13	6	
4500-0002	**COUNCIL PROPERTIES - Expenditure**	(901)	(537)	(585)	(48)	Within expected limits
4520-2000	Buildings on railway land	(141)	(84)	(44)	40	
4530-2000	Coronation Hall Somerset Dam	(23)	(14)	(30)	(16)	Higher than expected cleaning contract rates
4504-2000	Esk racecourse showground	(72)	(43)	(53)	(10)	Unbudgeted economic consultancy ahead of grant application
4524-2000	Esk Heap Street former fire station	(3)	(2)		2	
4548-2000	Fernvale campdraft grounds	(66)	(39)	(21)	18	
4543-2000	Fernvale community hall	(18)	(11)	(26)	(15)	Higher than expected ground maintenance hours
4559-2000	Fernvale PCYC	(157)	(93)	(80)	13	
4585-2000	Kay Avery Place Kilcoy	(30)	(18)	(3)	15	
4572-2000	Kilcoy airfield					
4588-2000	Kilcoy Lions Building	(0)				

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		Revenue or (cost)	Revenue or (cost)	Revenue or (cost)	Favourable (Unfavourable)	
4583-2000	Kilcoy Memorial Hall	(27)	(16)	(35)	(19)	Unbudgeted catering equipment
4576-2000	Kilcoy racecourse showgrounds	(134)	(80)	(126)	(46)	Unbudgeted water upgrade (contributed to by Kilcoy Race Club)
4578-2000	Kilcoy sports centre operations - indoor	(94)	(56)	(55)	1	
4580-2000	Kilcoy sports centre operations - Hopetoun fields	(18)	(11)	(9)	2	
4595-2000	Lowood Community Centre_Peace St	(1)		(1)	(1)	
4523-2000	Lowood Recreation Complex	(32)	(19)	(94)	(75)	Unbudgeted upgrade to recreation complex
7347-2000	Lowood Telstra Site	(1)		(1)	(1)	
4511-2000	Lowood Walters Street building (former SES)	(1)	(1)		1	
4509-2000	Old Lowood library building (hub)	(1)	(1)		1	
4507-2000	Rental - Watts Bridge Airfield					
4560-2000	Repairs & maintenance - rental properties	(6)	(4)	(2)	2	
4587-2000	Sheepstation Hall site	(1)				
4528-2000	Storage building - 82 Ipswich St Esk costs	(0)				
4538-2000	Tennis assets	(41)	(24)		24	
4536-2000	Toogoolawah gym	(29)	(17)	(4)	13	
4506-2000	Toogoolawah old water treatment plant	(6)	(4)	(1)	3	
4591-2000	Yowie Park - Art Gallery	(0)				
4592-2000	Yowie Park - Craft Cottage	(0)				
4590-2000	Facilities maintenance coordinator					
4600-0002	**COMMUNITY/ CULTURE/ RECREATION**	(1,093)	(585)	(812)	(227)	Within expected limits
4605-1000	Grants - social services program - ongoing	254	152	155	3	
4662-1000	Grants - social services program - once off			10	10	
4680-2000	Youth development program - expenditure	(147)	(88)	(45)	43	
4660-2000	Operating expenses - social services program	(175)	(104)	(208)	(104)	Over expenditure was necessary to acquit grants from previous years (eg. Housing needs consultancy)
4615-1000	Community recovery officer - grant	300	179		(179)	
4615-2000	Community recovery officer - expenditure	(149)	(103)	(103)		Grant funded
4663-2000	Localised Mental Health Initiative Costs			(17)	(17)	Previous year grant funded
4596-1000	Community Wellness Hubs			2	2	
4610-1000	Grants - Regional Arts Devel Fund - grants received			27	27	
4610-2000	Grants - Regional Arts Devel Fund - payments	(40)	(24)	(35)	(11)	
4620-1000	Condensery grants - various revenue			54	54	
4657-2000	Condensery grants - various expenditure			(18)	(18)	
4659-1000	Arts Qld Play Local Program grants					
4659-2000	Arts Qld Play Local Program expenditure					
4650-2000	Grants to community groups (CAG)	(183)	(109)	(84)	25	
4568-1000	Mayoral Gala Ball 2023 revenue			37	37	FY2024 sponsorship revenue mainly received in FY2023
4568-2000	Mayoral Gala Ball 2023 expenditure			(52)	(52)	
4645-2000	Donations from Mayoral Charity Ball Fund			(9)	(9)	
4607-1000	Qld Remembers grants					
4607-2000	Qld Remembers expenditure			(11)	(11)	
4651-2000	Recreation reserves operating expenses	(3)	(1)		1	
4020-1000	Toogoolawah Gym capital funding					
4616-1000	Mountain to Mountain capital funding		94	94		
4673-1000	Sporting Recurrent Grants - Other			10	10	
7340-2000	Swimming pool operations	(471)	(281)	(355)	(74)	Unbudgeted Pool Tiling/Safety signage
4665-2000	Sport and recreation program	(377)	(225)	(154)	71	
4670-1000	BBRF4_HostingQldCrossCountryStateCh					
4667-1000	Somerset Rail Trail Classic - revenue	10	10	14	4	
4674-2000	Somerset Rail Trail Classic - expenditure	(41)	(41)	(82)	(41)	
4671-1000	Sport+Recn Participant Contributions					
4672-2000	Sport+Recn Participant Program costs	(73)	(44)	(42)	2	
	MARKETING AND PROMOTION	(1,292)	(758)	(714)	44	Within expected limits
4555-2000	Esk Visitor Information Centre	(216)	(129)	(78)	51	
4556-2000	Fernvale Visitor Information Centre	(159)	(95)	(128)	(33)	
4554-2000	Kilcoy Visitor Information Centre	(180)	(107)	(105)	2	
4557-2000	Toogoolawah Condensery/ gallery/ visitor information	(272)	(162)	(183)	(21)	
4570-1000	Promotions revenue			7	7	
4570-2000	Promotions - other expenses	(428)	(255)	(224)	31	
4655-1000	Australia Day Community Grant			8	8	

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Period elapsed - 60%

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		Revenue or (cost)	Revenue or (cost)	Revenue or (cost)	Favourable (Unfavourable)	
4653-2000	Australia Day costs	(20)		(11)	(11)	
4652-2000	Community events and celebrations	(16)	(10)		10	
5000-0002	**PROGRAM - HUMAN RESOURCES/ CUSTOMER SERVICE**	**(2,697)**	**(1,606)**	**(1,534)**	**72**	Within expected limits
5003-1000	Grants Traineeships	150	90	57	(33)	Fewer traineeships
5110-2000	Labour costs/ customer service	(908)	(541)	(500)	41	
5150-2000	Labour costs/ human resources	(1,079)	(643)	(569)	74	
5160-2000	Other expenses - human resources	(325)	(193)	(139)	54	
4140-2000	Fringe Benefits Tax	(116)	(69)	(67)	2	
5161-2000	Personal protective items	(169)	(101)	(105)	(4)	
5170-2000	Staff training	(250)	(149)	(211)	(62)	Over expenditure of $34k is for Team Building event
6000-0001	**PROGRAM - FINANCE**	**35,452**	**33,748**	**31,093**	**(2,655)**	Within expected limits
6105-1000	General rates	29,171	29,171	28,797	(374)	Unexpected valuation cancellations and reductions
6115-1000	Internal rates	(108)	(108)	(116)	(8)	
6125-1000	Interest on rates and charges	135	80	152	72	
6135-1000	Discount on general rates	(3,914)	(2,292)	(2,192)	100	
6107-1000	Change of ownership fees	85	85	76	(9)	
6108-1000	Ex - gratia Treasury payments (SEQWater rates)	1,429	1,555	1,555		
4051-1000	State Govt Emergency Management Levy retention	46	46	23	(23)	
6116-2000	State Govt Emergency Management Levy expense	(31)	(31)	(30)	1	
6145-1000	State pensioner rate subsidy			(231)	(231)	
6147-1000	Council pensioner rate subsidy	(2)	(1)	(2)	(1)	
4060-1000	Property search fee revenue	367	219	233	14	
6205-1000	Financial assistance grants	4,397	2,621	96	(2,525)	Grant was 94% prepaid to Council in June 2023
6279-1000	Interest income	3,757	2,240	2,447	207	
6280-1000	Share of profit - Urban Utilities	1,378				
6281-1000	Urban Utilities tax equivalent receipts	590	352	406	54	
6450-2000	Labour costs/ finance	(1,667)	(994)	(942)	52	
6520-2000	State valuations + other operating	(214)	(127)	(57)	70	
4455-2000	Stores operations	(15)	(9)	(13)	(4)	
6530-2000	Audit	(143)	(85)	(117)	(32)	
6601-2000	Merchant fees/ bank charges	(80)	(47)	(41)	6	
6625-2000	Bad & doubtful debts	(6)				
6805-2000	Annual leave	(1,499)				
6815-2000	Long service leave	(359)				
6820-2000	Public holidays	(725)	(435)	(398)	37	
6825-2000	Superannuation	(2,153)	(1,284)	(1,261)	23	
6810-2000	Sick leave	(637)	(380)	(254)	126	
6811-2000	Natural disaster leave					
6813-2000	Severance/ other			(12)	(12)	
6830-2000	Work Cover insurance and costs	(486)	(486)	(601)	(115)	Unexpectedly high insurance premium
6835-2000	Pay Adjustments - Backpay			(6)	(6)	
6855-2000	COVID19 Special Leave					
6840-2000	Wet weather	(117)	(70)	(29)	41	
6845-2000	Floating plant & loose tools	(61)	(36)	(74)	(38)	
6998-2000	Employee oncost recoveries	6,315	3,765	3,684	(81)	
7000-0001	**PROGRAM - OPERATIONS**	**12,804**	**(15,981)**	**(12,336)**	**3,645**	Within expected limits
7000-0002	**DISASTER MANAGEMENT**	(216)	266	252	(14)	Within expected limits
7005-1000	SES operating grants	22	22	22	0	
7010-1000	SES capital grants		57	57		
7033-1000	Get Ready Queensland funding	15	15	15	1	
7027-1000	Flood study grants					
7028-2000	Flood study expenditure/upgrade flood warning software			(51)	(51)	
7023-1000	QERMF_Risk Hazard Assessment (with LVRC)					
7023-2000	QERMF_Risk Hazard Assessment (with LVRC)					
7029-1000	DCDSS_Qld BushfiresCOMA (with LVRC)					
7029-2000	DCDSS_Qld BushfiresCOMA (with LVRC)					
7031-1000	DFRA_BushfireRecoveryProgram_2020		50	50		Previous year grant funded
7033-2000	Get Ready Queensland expenditure	(15)				
6136-1000	Council SES levy revenue	338	338	341	3	
4036-1000	Rural fire levy revenue	316	316	319	3	
4036-2000	Contributions to rural fire brigades	(316)	(158)	(159)	(1)	
7044-2000	Bushfire expenditure	(10)	(6)	(10)	(4)	
7034-2000	Other disaster management expenses	(425)	(253)	(240)	13	

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		Revenue or (cost)	Revenue or (cost)	Revenue or (cost)	Favourable (Unfavourable)	
7036-2000	SES plant and equipment internal hire	(76)	(76)	(69)	7	
7040-2000	Other operating expenses - SES	(64)	(38)	(23)	15	
7100-0001	**ENGINEERING OFFICE**	19,955	(2,146)	(1,793)	353	Within expected limits
7106-1000	Grant - Roads to Recovery	988				Funded job not completed
7110-1000	Grant - Preparing Australian Communities Program	3,546				Funded job not completed
7111-1000	Grant - Regional Roads/ TIDS	634		4	4	Funded job not completed
7104-1000	SEQ City Deal Liveability Fund	1,660				
7108-1000	BVRT Queensland Government DTMR Grant	100				
7116-1000	Competitive Bridges Renewal Program funding	5,000				Funded job not completed
7115-1000	Competitive Heavy Vehicle Safety & Productivity Program	7,000	4,058	4,058		Funded job not completed
7120-1000	TMR_Walking Local Govt Grants Program					
7114-1000	Competitive URCSP_ Lowood Minden /Green Valley					
7121-1000	Local Roads & Community Infrastructure grants #3		292	292		
7030-1000	Competitive Risk Resilience Grants - culverts	563	141	141		
7113-1000	Local Roads & Community Infrastructure grants #4	1,558				
7118-1000	Principal Cycle Network funding			25	25	
7024-1000	Local Economic Recovery program grants		254	254		
7123-1000	SEQ community Stimulus Program non competitive	3,890				Funded job not completed
7132-1000	Competitive SEQCSP_EskCrowsNest-Tmba Boundary	2,229				Funded job not completed
7133-1000	Competitive SEQCSP_Lwd-MindnRd_MindenVillage	688				Funded job not completed
7134-1000	Competitive SEQCSP_LwdPool-safe & fun for everyone	1,997				Funded job not completed
7139-1000	Disaster Ready Fund	1,021				Funded job not completed
7107-1000	Black Summer Bushfire Recovery Competitive Grants	1,550				Funded job not completed
4614-1000	LGGSP - Rooftop solar installations stage 2	62				Funded job not completed
7565-1000	RecoveryResilienceGrant_SRC0084.2122		700	700		
7127-1000	Cash Contributions Developers			(24)	(24)	
7150-2000	Labour costs - engineering office	(2,090)	(1,246)	(1,024)	222	
7160-2000	Other operating expenses - engineering	(776)	(463)	(272)	191	
7415-2000	Operating expenses - depots	(262)	(156)	(184)	(28)	
7299-2000	Maintenance internal transfers	202				
7170-2000	Depreciation - roads	(6,548)	(3,904)	(3,929)	(25)	
7171-2000	Depreciation - underground drains	(400)	(238)	(240)	(2)	
7172-2000	Depreciation - bridges	(972)	(579)	(583)	(4)	
7173-2000	Depreciation - paths	(459)	(274)	(275)	(1)	
7180-2000	Depreciation - other buildings	(1,227)	(731)	(736)	(5)	
7200-0002	**MAINTENANCE**	(6,147)	(13,666)	(11,004)	2,662	Within expected limits
7200-0003	**Road street and bridge maintenance**	(2,686)	(11,534)	(9,114)	2,420	Within expected limits
7220-2000	Street maintenance	(1,047)	(624)	(604)	20	
7270-2000	Rural road maintenance	(6,180)	(3,684)	(1,184)	2,500	2022/2023 road maintenance costs were reallocated to flood damage during 2023/2024
7561-1000	Flood restoration - grants	4,734	9,461	9,461		
7569-2000	Flood restoration - expenditure		(16,572)	(16,572)		
7230-2000	Footpaths and bikeways maintenance	(113)	(67)	(128)	(61)	Unbudgeted upgrade in Moore
7360-2000	Gravel operations (own roads) - nett (cost) or recovery			(5)	(5)	
7310-2000	Bridge maintenance	(80)	(48)	(82)	(34)	
7320-0003	**Town and village facilities**	(3,847)	(2,272)	(1,997)	275	Within expected limits
7330-2000	Town stewardship/ parks and gardens	(2,115)	(1,261)	(1,055)	206	
7333-2000	Maintenance - public conveniences	(977)	(582)	(483)	99	
7210-2000	Street lighting	(290)	(173)	(167)	6	
7346-1000	Maintenance rail corridor land - income	56	56	60	4	
7825-1000	Cemetery revenue	194	115	120	5	
7870-2000	Cemetery expenditure	(353)	(211)	(155)	56	
7321-2000	Water supplied to council	(183)	(109)	(149)	(40)	
7322-2000	Sewerage services to council	(104)	(62)	(118)	(56)	
7336-2000	Vandalism	(25)	(15)	(34)	(19)	
7337-2000	CCTV operations	(24)	(15)	(4)	11	
7345-2000	Maintenance of skate parks	(25)	(15)	(12)	3	
7400-0003	**Workshop and depots**	385	140	107	(33)	Within expected limits
7425-1000	Fuel rebates	88				
7416-2000	Two Way Radio Site Rental Costs	(4)	(3)	(3)		
7430-2000	Depreciation - plant	(1,463)	(872)	(878)	(6)	
7431-2000	Tyres and batteries	(120)	(72)	(76)	(4)	
7432-2000	Registration	(88)	(88)	(90)	(2)	
7433-2000	Workshop wages	(622)	(371)	(410)	(39)	
7435-2000	Vehicle leasing and plant hire	(436)	(260)	(264)	(4)	

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7434-2000	Fuel and oil	(1,110)	(662)	(674)	(12)	
7436-2000	Parts and outside labour	(451)	(269)	(302)	(33)	
7449-2000	Internal plant recoveries	4,592	2,737	2,804	67	
7500-0002	**RECOVERABLE WORKS**	1,948	(727)	(1,488)	(761)	Within expected limits
7510-1000	Main Roads maintenance - revenue	3,442	1,097	1,097		
7560-2000	Main Roads maintenance - expenditure	(2,776)	(2,587)	(2,587)		Contract limits may be met before June 2024
7556-1000	Main Roads capital works - revenue	5,350	3,189	41	(3,148)	Contract works commissioned by DTMR are lower than expected including any component of SEQ City Deal BVH funding
7556-2000	Main Roads capital works - expenditure	(4,066)	(2,424)	(14)	2,410	As above re DTMR
7530-1000	Recoverable works revenue - other	7	4	15	11	
7580-2000	Recoverable works costs - other	(10)	(6)	(40)	(34)	
7900-0002	**WASTE MANAGEMENT**	(2,735)	292	1,697	1,405	Within expected limits
7905-1000	Garbage charges	4,251	4,251	4,336	85	
7925-1000	Waste fees - domestic waste	30	18	19	1	
7926-1000	Waste fees - commercial waste	1	1		(1)	
7927-1000	Waste income - recycling	80	48	61	13	
7942-2000	State Waste Levy	(263)	(156)	(74)	82	
7940-2000	Operating expenses - waste management	(3,453)	(2,058)	(916)	1,142	Kilcoy landfill rehabilitation is below budget
7939-2000	Waste collection contract portion	(2,796)	(1,667)	(1,583)	84	
7943-2000	Depreciation - refuse management	(244)	(145)	(146)	(1)	
7950-2000	Waste Mgt Internal Transfers	(343)				
8000-0001	**PROGRAM - PLANNING/ DEVELOPMENT**	**(3,985)**	**(1,821)**	**(1,185)**	**636**	Within expected limits
7960-0002	**REGULATORY - ENVIRONMENT - HEALTH**	(2,223)	(993)	(693)	300	Within expected limits
	Regulatory services					
7965-1000	Animal fees		109	109		
7831-1000	Fines - infringement notices	15	9	15	6	
7980-1000	Kennels amenity special charge	18	18	18	(0)	
7970-2000	Local laws labour and plant costs	(692)	(413)	(287)	126	
7975-2000	Other local laws costs	(55)	(32)	(18)	14	
	Environment					
7840-1000	Environmental levy	501	501	505	4	
7844-1000	Other environmental revenue			2	2	
7815-1000	Quickspray hire	10	6	2	(4)	
7852-1000	SEQ COM Black Snake Ck Revegetation					
7852-2000	SEQ COM Black Snake Ck Revegetation					
7883-2000	Bushfire Recovery - Cat D expenditure					
8145-2000	Natural resource management	(266)	(158)	(90)	68	
8022-2000	QRA_QLDbushfires_GreenArmy					
7860-2000	Other operating expenses - health and environment	(11)	(7)	(4)	3	
7845-2000	Tree Planting			(18)	(18)	
7885-2000	Pest management costs	(1,242)	(741)	(649)	92	
8171-2000	Other environmental expenditure	(40)	(24)	(41)	(17)	
7881-2000	Wild animal bounties	(19)	(11)	(7)	4	
	Public health					
7809-1000	Domestic water carrier permits	2	1	1		
7810-1000	Food hygiene rates	35	35	31	(4)	
7818-1000	Other health fees	4	2	2		
7805-1000	Grants - health/ immunisation programs					
7855-2000	Labour costs - health and environment	(483)	(288)	(264)	24	
8000-0002	**ECONOMIC DEVELOPMENT**	(268)	(160)	(87)	73	Within expected limits
8051-2000	Lowood development properties	(1)	(1)		1	
8052-2000	Other economic development	(266)	(159)	(87)	72	
8021-2000	Business Recovery Officer					
8100-0002	**LAND USE PLANNING**	(1,582)	(720)	(500)	220	Within expected limits
8120-1000	Fees and charges - planning	661	394	571	177	
8142-2000	Planning scheme amendments	(350)	(7)	(7)		
7981-1000	Poultry industry inspection special charge	22	22	23	1	
7982-1000	Extractive industry inspection program special charge	32	32	36	4	
8146-2000	Subscriptions	(64)	(38)	(18)	20	
8155-2000	Labour costs - planning	(1,343)	(801)	(608)	193	

SOMERSET REGIONAL COUNCIL
Variance Reports
Actual versus budget workings income and expenditure by activity
Unaudited - for internal purposes only
Period 1 July 2023 to 6 February 2024

Pay Period from - 01-Jul-23
Pay Period to - 06-Feb-24
Period elapsed - 60%

Ref	Description	Revised Budget ($000's)	Expected year to date ($000's)	Actual ($000's)	Variance ($000's)	Comment
		Revenue or (cost)	Revenue or (cost)	Revenue or (cost)	Favourable (Unfavourable)	
4160-2000	Legal Expenses	(420)	(250)	(413)	(163)	
8156-2000	Planning consultants	(120)	(72)	(84)	(12)	
8200-0002	**BUILDING SERVICES**	88	52	95	43	Within expected limits
8220-1000	Fees and charges - building	720	429	437	8	
7854-1000	Seqwater-wastewater risk mitigation income					
7854-2000	Seqwater-wastewater risk mitigation expenditure			(17)	(17)	
8255-2000	Labour costs - building	(619)	(369)	(320)	49	
8265-2000	Other operating expenses - building	(14)	(8)	(5)	3	
9000-0002	**PROGRAM - EXECUTIVE**	(1,750)	(1,061)	(897)	164	Within expected limits
9027-2000	Professional education expenses - Cr Brieschke	(6)	(6)	(1)	5	
9036-2000	Professional education expenses - Cr Choat	(6)	(6)	(2)	4	
9035-2000	Professional education expenses - Cr Gaedtke	(6)	(6)	(4)	2	
9037-2000	Professional education expenses - Cr Isidro	(6)	(6)	(2)	4	
9038-2000	Professional education expenses - Cr Wendt	(6)	(6)	(3)	3	
9034-2000	Professional education expenses - Cr Whalley	(6)	(6)	(2)	4	
9040-2000	Professional education expenses - Mayor Lehmann	(8)	(8)	(2)	6	
9055-2000	Operating expenses - elected members	(807)	(481)	(473)	8	
9065-2000	Labour costs - executive	(695)	(414)	(389)	25	
9070-2000	Other operating costs - executive	(204)	(122)	(19)	103	

Somerset Regional Council

Capital works / actual versus budget

Period 1 July 2023 to 6 February 2024

Unaudited - for internal purposes only

Description	Revised Budget ($000's)	Actual since 1 July 2023 ($000's)	Committed costs ($000's)	Total actual and committed ($000's)	Budget Variance - Favourable/ (Unfav) ($000's)	Comments
TOTAL BUILDINGS AND STRUCTURES	**6,807**	**2,033**	**910**	**2,943**	**3,865**	**Within expectations**
Animal Pound Large - Relocate to Esk	-	1	1	2	(2)	
Consult Implement Contractor Mgmt Framework	25	6	17	23	2	
Regional - Cemetery Concrete Plinths Lawn Bm Sect	-	11	1	12	(12)	
Regional - Cemetery Concrete Plinths Lawn Bm Sect	-	2	-	2	(2)	
Regional - Update Asbestos Mgmt Plan Expr2023	-	6	-	6	(6)	
Solar_LGGSP_Lowood Depot/SES	2	0	1	1	1	
Solar_LGGSP_Esk Lndfl Animal Shelter	12	5	1	6	6	
Solar_LGGSP_Twh Pool/ Gym	8	0	3	4	4	
Solar_LGGSP_Esk Visitor Information Centre	12	5	1	6	6	
Solar_LGGSP_Esk SES	2	0	1	1	1	
Solar_LGGSP_Kay Avery Place Kilcoy	8	4	0	4	4	
Solar_LGGSP_Twah Library	8	4	0	4	4	
Solar_LGGSP_Esk Admin Additional coverage	60	37	15	52	8	
Cormorant Bay SEQ 50% building Invest	-	-	1	1	(1)	
Esk Depot Safety Security Legal Imprv	-	43	1	44	(44)	
Esk Landfill Upgrade EyeWash Station	15	-	-	-	15	
Esk Sim Lord Room Upgrade	-	5	-	5	(5)	
Kilcoy Aquatic Pool Elect Heating	51	51	-	51	-	
Kilcoy Indoor Sports Development Application	-	11	24	35	(35)	
Kilcoy Showground Constr Ferling Way	220	-	-	-	220	
Kilcoy - Regional Entry Strategy Implementation	200	117	-	117	83	
Fernvale Memorial Park Master Planning	-	-	11	11	(11)	
Merryl Dray Shelters Flexible Funding grant	142	86	-	86	56	
Lowood - Lowood Pool Renewal	806	776	34	810	(4)	
Esk - Animal Pound Small Car Port Wash Etc	20	-	-	-	20	}
Esk - Esk Admin New Airconditioning Syst	31	31	0	31	-	
Esk - Esk Admin Roof Repl Eastern End	330	315	12	327	3	
Esk Mountain To Mountain Trailhead QLER	-	-	13	13	(13)	
Esk Mountain to Mountain trails QLER	-	-	2	2	(2)	
Toogoolawah - Fiberglass Repairs Pool	50	50	-	50	-	
Moore - MooreToiletsWaterSupplyExFtpth	-	1	-	1	(1)	
Linville - Ditchman Park Toilets/Showers	-	-	3	3	(3)	
Jimna Landfill Rehabilitation	-	-	43	43	(43)	
Lowood - Greening Lowood Recycle Water Pipe_SEQCSP	1,400	139	-	139	1,261	Due June 2024 under funding agreement

Description	Revised Budget ($000's)	Actual since 1 July 2023 ($000's)	Committed costs ($000's)	Total actual and committed ($000's)	Budget Variance - Favourable/ (Unfav) ($000's)	Comments
Stormwater Insptn_Stage5	-	-	3	3	(3)	
Lockyer Water study/ contributions	-	40	58	98	(98)	
Esk Football Grnds Irrigation MIP	89	24	186	210	(122)	
Lowood Recreation Complex MIP upgrades	265	15	8	23	242	
Lwd Rec Complex Drain Bridge Stabilisation	40	8	-	8	32	
Parslow Pk Upgrade Playground	150	-	-	-	150	
Pipeliner Pk Refrb Esk Amenities	300	-	-	-	300	
Clock Park Lowood Refurb Amenities	170	-	-	-	170	
Daguilar Hwy Main St Moore CCTV Camera	25	-	19	19	6	
Kilcoy CBD Streetscape Design	50	3	-	3	47	
Lwd Futures Stg1 Design Cons SEQ City Deal	400	-	-	-	400	Council resolution proposes SEQ City Deal funding
Esk Pipeliner Pk Field Inlet Pits Footpath	70	8	0	8	62	
Rural Stormwater Replace Culverts	100	11	-	11	89	
Updated Local Flood Mgt Plan	50	-	-	-	50	
RailTrailKilctoWoodfordInvestg	50	-	-	-	50	
Kilcoy Depot Safety Security Improvements	250	6	8	14	236	
Kilcoy Mem Hall Imp Ext Ldg/Bay	400	12	105	117	283	
Esk Animal Shelter Carport Washbay Fencing	20	-	-	-	20	
Esk Animal Shelter Security Fencing	40	35	-	35	5	
Lwd Depot Safety Security Improvements	150	18	0	18	132	
Lakeview Pk Shelter Picnic Table	30	-	-	-	30	
Fvale Spts Pk Oval Irrig	300	-	268	268	32	
Minden Pk Shelters Picnic Tables	70	-	-	-	70	
Coominya Amenities Upgrade	200	-	-	-	200	
Sandy Creek Crossing	-	2	15	18	(18)	
Lowood Rec Grounds Car Park Solar Lght Veg	45	45	-	45	-	
Regional Parkland Strategy Update	50	-	-	-	50	
Toogoolawah McConnel Park Concrete Pitch Returf	15	-	8	8	7	
Toogoolawah Pool Rep Chlorine System to Salt	76	71	4	76	1	
Toogoolawah Pool Pool Depth Signage	-	14	-	14	(14)	
SEQ_CityDeal Brisbane Valley Highway safety contribution	-	4	-	4	(4)	
2324SRCU_ImprovFloodResilience	-	-	14	14	(14)	
2324SRCU_ImproveOpsArea	-	8	-	8	(8)	
2324SRCU_FacilityAccessUpgrade	-	-	12	12	(12)	
2324SRCU_UpgradeFacilities	-	-	16	16	(16)	

Somerset Regional Council

Capital works / actual versus budget

Period 1 July 2023 to 6 February 2024

Unaudited - for internal purposes only

Description	Revised Budget ($000's)	Actual since 1 July 2023 ($000's)	Committed costs ($000's)	Total actual and committed ($000's)	Budget Variance - Favourable/ (Unfav) ($000's)	Comments
TOTAL ROAD Resealing	**2,313**	**199**	**1,176**	**1,375**	**944**	**Within expectations**
Budget	2,313	-	-	-	2,313	}
Budget	-	0	37	38	(38)	}
Alpine Ct Resealing	-	1	7	8	(8)	}
Anderson La Resealing	-	-	12	12	(12)	}
AngledaleLaResealing	-	0	1	1	(1)	}
Ann St Esk Resealing	-	5	3	8	(8)	}
Argyle Ct Resealing	-	-	5	5	(5)	}
Aspen Dr Resealing	-	1	32	33	(33)	}
BarbourSt Resealing	-	0	48	48	(48)	}
BeaconsfieldRd Resealing	-	0	1	1	(1)	}
Beaumont Rd Resealing	-	0	19	19	(19)	}
Bischoffs Rd Resealing	-	-	1	1	(1)	}
Braemore La Resealing	-	9	34	43	(43)	}
BroughCtResealing	-	0	19	19	(19)	}
Buaraba CreekRd Resealing	-	17	191	208	(208)	}
Burnside Ct Resealing	-	1	16	17	(17)	}
Cedar Av Resealing	-	2	62	64	(64)	}
CemeteryRdResealing	-	0	33	33	(33)	}
Colinton St Resealing	-	8	23	30	(30)	}
CormackSt Resealing	-	1	14	14	(14)	}
Crest Ct Resealing	-	1	9	11	(11)	}
DownStResealing	-	0	34	34	(34)	}
Dunlop Rd Resealing	-	2	63	64	(64)	}
EastSt Resealing	-	4	31	35	(35)	}
Esk Works Depot Resealing	-	4	0	4	(4)	}
FrancisTceEskResealing	-	1	8	9	(9)	}
GardnerStNorthResealing	-	1	22	23	(23)	}
Gloucester Ct Resealing	-	-	10	10	(10)	}
Heap St Resealing	-	0	22	22	(22)	}
HighlandStResealing	-	4	44	48	(48)	}
HuntleyRdResealing	-	0	10	10	(10)	}
IvoryStResealing	-	0	36	36	(36)	}
KellyCtResealing	-	0	5	5	(5)	}
LattersLaResealing	-	19	17	36	(36)	}

Somerset Regional Council

Capital works / actual versus budget

Period 1 July 2023 to 6 February 2024

Unaudited - for internal purposes only

Description	Revised Budget ($000's)	Actual since 1 July 2023 ($000's)	Committed costs ($000's)	Total actual and committed ($000's)	Budget Variance - Favourable/ (Unfav) ($000's)	Comments
Lowood SES Depot Resealing	-	1	-	1	(1)	}
Lowood Works Depot Resealing	-	18	19	37	(37)	}
MaronghiStResealing	-	4	34	38	(38)	}
MaryStEskResealing	-	1	8	9	(9)	}
McConnelStResealing	-	2	30	31	(31)	}
NeilsenPlResealing	-	4	9	13	(13)	}
OstrofskisRdResealing	-	2	62	64	(64)	}
OutlookDr Resealing	-	1	-	1	(1)	}
Royal Dr Resealing	-	-	20	20	(20)	}
RussellStEskResealing	-	0	15	15	(15)	}
SawmillLaResealing	-	0	9	9	(9)	}
SelwynRdResealing	-	0	3	3	(3)	}
ShortStEsk Resealing	-	1	12	13	(13)	}
SouthSt Resealing	-	11	52	63	(63)	}
Williams St Lwd Resealing	-	1	-	1	(1)	}
HassallStResealing	-	5	2	7	(7)	}
HoweStResealing	-	0	2	2	(2)	}
OldMountBeppoRdResealing	-	-	3	3	(3)	}
PryceStResealing	-	-	3	3	(3)	}
WanoraRdResealing	-	64	23	87	(87)	}
TOTAL ROAD CAPITAL	**50,517**	**10,280**	**3,412**	**13,692**	**36,826**	**Within expectations**
Banks Creek Rd Pavement Rehab	-	165	12	177	(177)	
BVRT new Bike Rack	8	7	-	7	1	
Brown St Seal Ext + kc	150	-	-	-	150	
Bunney Rd Rehab Wide	100	-	-	-	100	
Burns St Widen and underground drain	450	-	-	-	450	
Clarendon Rd Rehab and Widen	1,665	94	989	1,083	583	Funded project - TIDS - due June 2024
Bernhagen Ln Lowood Seal Widen	-	3	26	29	(29)	
BVRT New Traffic Furniture	-	11	-	11	(11)	
BVRT New Footpath - Main To Gully	-	-	16	16	(16)	
BVRT Renewal project	-	-	3	3	(3)	
Cressbrook St Renew Path	120	121	-	121	(1)	
Dumke Rd New Underground Drain	-	4	-	4	(4)	
East St Esk New Footpath	209	196	6	203	6	
Ellen St Lowood Widen+ New Kerb	70	89	1	90	(20)	

Somerset Regional Council

Capital works / actual versus budget

Period 1 July 2023 to 6 February 2024

Unaudited - for internal purposes only

Description	Revised Budget ($000's)	Actual since 1 July 2023 ($000's)	Committed costs ($000's)	Total actual and committed ($000's)	Budget Variance - Favourable/ (Unfav) ($000's)	Comments
Esk Crows Nest Seal Extension	4,110	2,088	1,021	3,109	1,001	Funded project - competitive SEQCSP - due June 2024
GlamorganVale Road widening	250	99	76	175	75	
Gregors Creek Rd renew dip culvert chainage 9370	-	10	0	10	(10)	
Highland St New Path	150	150	-	150	-	
Ivory Creek Rd Seal Widen	2,775	12	-	12	2,763	Funded project - competitive PACP- due 2025
King St Somerset Dam Widening	50	39	7	46	4	
LindemansRdNewFootpath	-	1	-	1	1	
Lowood Minden Rd widening - Litzows-Lukritz	8,400	4,727	82	4,810	3,590	Project completed $8.4m spent over 2 years
Lowood Minden Road intersection widenings	-	17	33	49	(49)	
Lowood MindenWiden+ Pavement Rehab Zabels Rd North	2,100	68	40	108	1,992	Funded project - competitive SEQCSP- due June 2024
Mack St Widen+UDrain	-	-	3	3	(3)	
Main St Lowood Seal Widen+New Kerb	-	23	-	23	(23)	
Main Street Lowood Seal Widening	1,565	-	-	-	1,565	Funded project - competitive PACP - due 2025
Middle St Esk Seal Widen	325	0	2	2	323	
Muckerts La Seal Extension	10,003	-	-	-	10,003	Funded project - HVSPP - Due 2027
Muckerts Ln widening (Bushfire mitigation)	670	0	670	670	-	Funded project - competitive BSBRP - due March 2024
Murrumba Rd Renew Culvert	1,126	513	109	622	505	
Old Fernvale Rd Renew Culverts	40	31	-	31	9	
Prospect Street new path	-	1	-	1	(1)	
Cressbrook St Renew Culvert	150	-	-	-	150	
Dingyarra St underground drain	2,049	26	35	61	1,987	Funded project- competitive Disaster Ready Fund - due 2026
E Summervilles Rd Pavement Rehab	-	35	22	57	(57)	
Ellen St Lwd Widen Kc	250	116	-	116	134	
England Ck Rd Renew Culvert	80	-	-	-	80	
Glamorgan Vale Rd Renew Culvert	25	-	-	-	25	
Graham Rd LRCI Widen, kerb and underground drainage	800	-	-	-	800	Funded project - LRCIP - Due June 2025
Gunyah St Widen and kerb	325	409	18	427	(102)	
Highland St Renew PathX	165	-	-	-	165	
Ivory Ck Rd Seal Extension LRCI	800	0	-	0	800	Funded project - LRCIP - Due June 2025
Kilcoy Murgon Rd UG drain	140	0	22	23	117	
Kleinhans Ct Widen KC path	75	-	-	-	75	
Litzows Rd Seal Ext	250	-	-	-	250	
Lowood Minden HVSPP (Kisslings Rd intersection)	1,430	34	-	34	1,396	Funded project - competitive HVSPP - due 2025
Main St Cmya WideKcPath	55	-	-	-	55	
Main St Lwd RenewPath	15	13	-	13	2	

Somerset Regional Council

Capital works / actual versus budget

Period 1 July 2023 to 6 February 2024

Unaudited - for internal purposes only

Description	Revised Budget ($000's)	Actual since 1 July 2023 ($000's)	Committed costs ($000's)	Total actual and committed ($000's)	Budget Variance - Favourable/ (Unfav) ($000's)	Comments
McCulkins Lane Widen+Energex	250	1	-	1	249	
Peace St Lwd new Paths STIP	367	0	-	0	367	
Prenzlau Rd Wide Rehab	500	386	66	452	48	
Railway St Lwd UG drain	120	-	-	-	120	
Railway St Lwd NewPath	150	0	5	5	145	
Schroeder La SealExt	50	25	-	25	25	
Stanton St Kcy WideKcPath	200	91	2	94	106	
Wells St Rehab Path	103	75	19	95	8	
Wivenhoe Pocket Rd Pavement Rehab	-	50	-	50	(50)	
MaryStEskRenewFootpath	-	1	-	1	(1)	
Royston St Kcy Pavement Rehab	370	144	2	146	224	
Royston St Kcy Pavement Rehab	-	5	1	6	(6)	
Simpson St Fvl Seal Widen+New Kerb	-	1	2	3	(3)	
Toogoolawah Biarra Rd Seal Widen	5,610	11	5	17	5,593	Funded project - competitive PACP - due 2025
Waverley & Sheppards Rd Seal Extenti	1,587	350	108	458	1,129	Funded project - competitive BSBRP - due March 2024
William St New Underground Drain	190	27	2	28	162	
YowieParkRenewFootpath	75	11	5	16	59	
TOTAL BRIDGES	**12,316**	**18**	**373**	**390**	**11,926**	**Within expectations**
Buaraba Creek Road Bridge Capex	-	-	2	2	(2)	
Monsildale Road Bridge Capex	50	-	-	-	50	
Neurum Rd Bridge Capex	7,000	18	371	388	6,612	Funded project - competitive BRP - due 2026
ScrubCreekRdBridgeCapex	5,266	-	-	-	5,266	Funded project - betterment
TOTAL PLANT	**1,479**	**250**	**3,234**	**3,483**	**(2,005)**	**Within expectations**
Plant changeover	1,479	- 50		- 50		Proceeds of sale yet to be transacted
UD Quon Truck_2022.04p_8y_	-	3	-	3		
PerkinsGenerator33kva_gifted_v	-	1	-	1		
EskLakeVwShelter_2022.03p_40y_	-	-	1	1		
Toro Wide Area Mower_2022p	-	-	115	115		
MowerJD1585Series_2023.02p_3y_	-	75	-	75		
MowerJD1585Series_2023.02p_3y_	-	75	445	520		
MowerJD1585Series_2023.02p_3y_	-	75	-	75		
LoaderKomatsu_2023.10p_8y_ORDE	-	-	276	276		
BelcoPlantTrailer_2024.??p_5y_	-	-	14	14		
BelcoPlantTrailer_2024.??p_5y_	-	-	14	14		
IsuzuFRR110_2023.02p_8y_held	-	3	152	154		

Somerset Regional Council

Capital works / actual versus budget

Period 1 July 2023 to 6 February 2024

Unaudited - for internal purposes only

Description	Revised Budget ($000's)	Actual since 1 July 2023 ($000's)	Committed costs ($000's)	Total actual and committed ($000's)	Budget Variance - Favourable/ (Unfav) ($000's)	Comments
IsuzuFRR110_2023.02p_8y_held	-	3	152	154		
TandemAxleTrailer_2023.07p_8y_	-	15	-	15		
RapidSprayUnit_2023.08p_10y_he	-	15	-	15		
UTVkubtoa_2023.07p_10y_held	-	28	-	28		
Hino FD1124 Truck_2022.03p_8y	-	1	-	1		
2 Axle Dog TrailerSt_2022.05p_8y_	-	5	-	5		
UDTruckFelcoWaterTank2023.03p_	-	-	325	325		
UDTruckFelcoWaterTank2023.03p_	-	-	325	325		
UDTruckFelcoWaterTank2023.03p_	-	-	325	325		
UDQuonTruck_2024.0?p_8yr_???	-	-	292	292		
IsuzuFRR_CrewCab_2024.??_8yr_?	-	-	187	187		
IsuzuFRR_CrewCab_2024.??_8yr_?	-	-	187	187		
SESFordRangerDCab4x4_2023.05p	-	-	88	88		
SESFordRangerDCab4x4_2023.05p	-	-	88	88		
4AxleFloatTrailer_2024.??p_8y_	-	-	115	115		
4AxleFloatTrailer_2024.??p_8y_	-	-	115	115		
QuikSprayUnittwinRe_2024.01p_6	-	-	18	18		
TOTAL CAPITAL EXPENDITURE	**73,432**	**12,778**	**9,105**	**21,883**	**51,556**	**Within expectations**

Somerset Regional Council
Investment report
As at 6 February 2024

Term deposits - operating account

Bank	Maturity	Term (days)	Rate	Amount
BEN	11/11/2024	365	5.20%	$ 1,000,000

QTC cash fund - operating (nett rate January 2024)	4.92%	$ 41,795,595
Mayoral Charity Ball account		$ 59,741
Other cash balances		$ 851,946
Total operating and trust cash brought to account (unrestricted)		$ 43,707,283
Urban Utilities credit facility #1	4.21%	$ 13,804,033
Urban Utilities credit facilities #2/3	2.94%	$ 40,000,000
Weighted average Urban Utilities interest rate (reviewed each 30 June)*	3.27%	

	Budget	Pro-rata budget	Actual YTD
Rates interest	$ 134,500	$ 80,183	$ 151,855
Year to date interest earnings on investments	$ 3,757,148	$ 2,239,838	$ 2,447,096
Total interest revenue	$ 3,891,648	$ 2,320,021	$ 2,598,951
Interest earned per rateable property	**$ 318**	**$ 189**	**$ 212**

	State target (minimum)	Actual YTD
Unrestricted cash expense ratio	4	8

SOMERSET REGIONAL COUNCIL
REPORT ON LARGEST 70 PAYMENTS PROCESSED (EXCLUDING INVESTMENTS AND INTERNAL PAYMENTS)
PAYMENTS PROCESSED FROM 5 JANUARY 2024 TO 8 FEBRUARY 2024

Line	Creditor	Payment including GST	Comments
1	CASH	$ 504,399	Payroll Transaction - ref 1CASH15
2	CASH	$ 479,012	Payroll Transaction - ref 1CASH16
3	CPM GROUP PTY LTD	$ 377,442	Flood Restoration Contract Services - ref 59379
4	A & M CIVIL CONTRACTING P/L	$ 325,439	Contract Road, Bridge, Trail & Park Construction, Maintenance Services/ Materials - ref 59335
5	GHD PTY LTD	$ 322,419	Asset Design, Assessment, Project Management Services - ref 59442
6	NAB BUSINESS VISA	$ 297,750	Credit Card Purchases - ref VISA DEC
7	BROWN CONTRACTORS	$ 273,631	Contract Infrastructure/Road Works/ Plant Hire - ref 59378
8	IPSWICH WASTE SERVICES	$ 235,989	Kerbside Waste And Other Services - ref 59352
9	NAB BUSINESS VISA	$ 206,555	Credit Card Purchases - ref CC Drawi
10	AUSTRALIAN TAXATION OFFICE	$ 170,605	P A Y G Tax - Payroll Deductions - ref 1ATOPAY1
11	AUSTRALIAN TAXATION OFFICE	$ 155,930	P A Y G Tax - Payroll Deductions - ref 1ATOPAY1
12	KBR	$ 152,422	Engineering Consultancy Services - ref 59354
13	ACQUIRED AWARENESS TRAFFIC	$ 146,953	Traffic Control Equipment/ Services - ref 59428
14	KARREMAN GROUP	$ 146,617	Road Making Material/ Services - ref 59420
15	A & M CIVIL CONTRACTING P/L	$ 141,995	Contract Road, Bridge, Trail & Park Construction, Maintenance Services/ Materials - ref 59483
16	HOLCIM AUSTRALIA PTY LIMITED	$ 140,765	Concrete Products - ref 59494
17	DULLYS DESIGNER HOMES PTY LTD	$ 139,192	Plant Hire/ Building Services - ref 59552
18	BRICK N PAVE	$ 139,071	Supply/Install/Service Paving Surfaces - ref 59340
19	PRECAST CIVIL INDUSTRIES P/L	$ 130,554	Concrete Products/ Services - ref 59342
20	URBAN UTILITIES	$ 129,844	Water / Sewerage Services - ref 59546
21	KARREMAN GROUP	$ 129,558	Road Making Material/ Services - ref 59535
22	KARREMAN GROUP	$ 113,840	Road Making Material/ Services - ref 59447
23	TIMBER RESTORATION SYSTEMS P/L	$ 103,312	Timber-Concrete Bridge Materials/ Services - ref 59389
24	DEPARTMENT OF ENVIRONMENT &	$ 97,025	State Waste Levy - ref 59487
25	ALLSTATE LINEMARKING	$ 91,986	Line Marking Services - ref 59334
26	A & M CIVIL CONTRACTING P/L	$ 85,085	Contract Road, Bridge, Trail & Park Construction, Maintenance Services/ Materials - ref 59455
27	PAYCLEAR	$ 80,620	Superannuation Contributions - ref SGL PY1P
28	DEPARTMENT OF ENVIRONMENT &	$ 77,739	State Waste Levy - ref 59344
29	PAYCLEAR	$ 75,439	Superannuation Contributions - ref SGL PY1P
30	BELLWETHER CONSULTING	$ 72,997	Engineering Consultancy - ref 59395
31	KING & COMPANY SOLICITORS	$ 71,017	Legal Services - ref 59356
32	ACQUIRED AWARENESS TRAFFIC	$ 68,512	Traffic Control Equipment/ Services - ref 59393
33	QUEENSLAND AUDIT OFFICE	$ 68,497	External Audit Services - ref 59364
34	DULLYS DESIGNER HOMES PTY LTD	$ 65,421	Plant Hire/ Building Services - ref 59346
35	A & M CIVIL CONTRACTING P/L	$ 63,250	Contract Road, Bridge, Trail & Park Construction, Maintenance Services/ Materials - ref 59394
36	RPQ SPRAY SEAL PTY LTD	$ 62,276	Road Sealing Material/ Services - ref 59470
37	DANIEL BANDITT	$ 55,688	Building Services - ref 59380
38	ACQUIRED AWARENESS TRAFFIC	$ 53,390	Traffic Control Equipment/ Services - ref 59330
39	DIGITAL JUNGLE P/L	$ 51,038	Audio Visual Services And Equipment - ref 59417
40	KING & COMPANY SOLICITORS	$ 50,270	Legal Services - ref 59498
41	DANTHONIA DESIGNS	$ 45,409	Led Signage Services - ref 59510
42	LOCKYER VALLEY	$ 44,000	(Regional Council) Contribution To Rural Water Study - ref 59426
43	KARREMAN GROUP	$ 42,854	Road Making Material/ Services - ref 59496
44	ALLENS ASPHALT PTY LTD	$ 42,677	Asphalt Supply/ Services - ref 59419
45	TOTAL BUILDING MAINTENANCE	$ 38,278	Town Steward Services - ref 59482
46	BRISBANE VALLEY HIRE &	$ 34,193	Plant Hire & Consumables - ref 59431
47	MT MARROW BLUE METAL	$ 32,218	Road Making Materials - ref 59454
48	BP AUSTRALIA PTY LTD	$ 31,847	Fuel - ref 13003056
49	RILCORP PTY LTD	$ 31,103	Plant Hire - ref 59497
50	GENENG SOLUTIONS PTY LTD	$ 30,857	Engineering Consultancy - ref 59382
51	SHELL ENERGY RETAIL PTY LTD	$ 29,448	Electricity Supplies Including Streetlighting - ref 59531
52	SHELL ENERGY RETAIL PTY LTD	$ 29,214	Electricity Supplies Including Streetlighting - ref 59398
53	GJ & AL TEICHMANN	$ 29,012	Plant Hire - ref 59441
54	CPM GROUP PTY LTD	$ 27,895	Flood Restoration Contract Services - ref 59436
55	UNITED PETROLEUM PTY LIMITED	$ 25,885	Fuel - ref 59374
56	WORLEY SERVICES PTY LTD	$ 25,883	Flood Warning System Software Services - ref 59369
57	CASH	$ 24,167	D/Cr Pay 2 Period No 16 - ref 2CASH16
58	CASH	$ 24,167	D/Cr Pay 2 Period No 15 - ref 2CASH15
59	ADVANCED CLEANING	$ 24,102	Cleaning Services - ref 59331
60	PACIFIC PETROLEUM P/L	$ 23,956	Fuel - ref 59460
61	KING & COMPANY SOLICITORS	$ 23,936	Legal Services - ref 59538
62	CASH	$ 21,886	Payroll Transaction - ref 1CASH16
63	LINGO PR & DIGITAL PTY LTD	$ 21,780	Marketing Consultancy Services - ref 59405
64	SAM'S TREE SERVICES	$ 20,570	Vegetation Management Services - ref 59554
65	MOORE DIGGERS & TIPPERS P/L	$ 20,455	Plant Hire - ref 59501
66	ONF SURVEYORS	$ 20,155	Surveying/ Planning Services - ref 59459
67	TOYOTA FINANCE AUSTRALIA LTD	$ 19,677	Vehicle Leasing - ref 1454084
68	MOORE DIGGERS & TIPPERS P/L	$ 18,522	Plant Hire - ref 59408
69	JUST SPORTS N FITNESS	$ 18,514	Pool Management Services - ref 59353
70	AECOM AUSTRALIA PTY LTD	$ 16,473	Planning Consultancy - ref 59332
	Total largest 70 external payments	**$ 6,992,672**	
	Total payments	**$ 8,633,674**	

SOMERSET REGIONAL COUNCIL
REPORT ON PAYMENTS PROCESSED FROM 5 JANUARY 2024 TO 8 FEBRUARY 2024

TRNDATE	Method	REF	NAME	Detail	Amount
10-Jan-24	NonEFT	59330	ACQUIRED AWARENESS TRAFFIC	TRAFFIC CONTROL EQUIPMENT/ SERVICES	53,389.96
10-Jan-24	NonEFT	59331	ADVANCED CLEANING	CLEANING SERVICES	24,101.89
10-Jan-24	NonEFT	59332	AECOM AUSTRALIA PTY LTD	PLANNING CONSULTANCY	16,472.50
10-Jan-24	NonEFT	59333	ALLIANCE PLANNING	MASTERPLANNING CONSULTANCY	3,344.00
10-Jan-24	NonEFT	59334	ALLSTATE LINEMARKING	LINE MARKING SERVICES	91,986.16
10-Jan-24	NonEFT	59335	A & M CIVIL CONTRACTING P/L	CONTRACT ROAD, BRIDGE, TRAIL & PARK CONSTRUCTION, MAINTENANCE SERVICES/ MATERIALS	325,438.86
10-Jan-24	NonEFT	59336	ARCADIAN COMMUNICATIONS	COMMUNICATIONS SERVICES	4,000.00
10-Jan-24	NonEFT	59337	ATC WILLIAMS PTY LTD	ENGINEERING CONSULTANCY	9,638.75
10-Jan-24	NonEFT	59338		SPORTS BURSARY	500.00
10-Jan-24	NonEFT	59339		REIMBURSE CHEMICAL LICENCE FEE	490.00
10-Jan-24	NonEFT	59340	BRICK N PAVE	SUPPLY/INSTALL/SERVICE PAVING SURFACES	139,070.69
10-Jan-24	NonEFT	59341	BROWN CONTRACTORS	CONTRACT INFRASTRUCTURE/ROAD WORKS/ PLANT HIRE	15,400.00
10-Jan-24	NonEFT	59342	PRECAST CIVIL INDUSTRIES P/L	CONCRETE PRODUCTS/ SERVICES	130,553.50
10-Jan-24	NonEFT	59343	CONTOUR CONSULTING	PLANNING CONSULTANCY	15,445.06
10-Jan-24	NonEFT	59344	DEPARTMENT OF ENVIRONMENT &	STATE WASTE LEVY	77,738.85
10-Jan-24	NonEFT	59345	DEPARTMENT OF RESOURCES	VALUATION ROLL STATE LEVIES	447.79
10-Jan-24	NonEFT	59346	DULLYS DESIGNER HOMES PTY LTD	PLANT HIRE/ BUILDING SERVICES	65,421.25
10-Jan-24	NonEFT	59347	ENGENY	ENGINEERING CONSULTANCY	4,207.50
10-Jan-24	NonEFT	59348		COMMUNITY GROUP REIMBURSEMENT	1,581.82
10-Jan-24	NonEFT	59349	ESK PLUMBING & DRAINAGE	PLUMBING SERVICES	2,387.00
10-Jan-24	NonEFT	59350	ESK SES FINANCIAL SUPPORT	RURAL PROPERTY NUMBERING	90.00
10-Jan-24	NonEFT	59351	HYDRO VISION PTY LTD	PLUMBING SERVICES/ PRODUCTS	1,100.00
10-Jan-24	NonEFT	59352	IPSWICH WASTE SERVICES	KERBSIDE WASTE AND OTHER SERVICES	235,988.81
10-Jan-24	NonEFT	59353	JUST SPORTS N FITNESS	POOL MANAGEMENT SERVICES	18,514.00
10-Jan-24	NonEFT	59354	KBR	ENGINEERING CONSULTANCY SERVICES	152,421.50
10-Jan-24	NonEFT	59355	KILCOY RACE CLUB	CLEANING SERVICES	2,985.04
10-Jan-24	NonEFT	59356	KING & COMPANY SOLICITORS	LEGAL SERVICES	71,017.15
10-Jan-24	NonEFT	59357	LADDER WAREHOUSE	SAFETY EQUIPMENT/ SERVICES	5,238.20
10-Jan-24	NonEFT	59358	LET THERE BE LIGHT ELECTRICAL	ELECTRICAL SERVICES	2,964.06
10-Jan-24	NonEFT	59359	LOUIS LIM	ARTS EVENT SERVICES	550.00
10-Jan-24	NonEFT	59360	LOCKYER BINS	OPERATION OF REFUSE & RECYCLING CENTRES	11,156.34
10-Jan-24	NonEFT	59361	QUEENSLAND TRANSPORT	VEHICLE & MOBILE PLANT REGISTRATIONS	401.65
10-Jan-24	NonEFT	59362		Cancelled Cheque	Cancelled
10-Jan-24	NonEFT	59363	OUT THERE CYCLING	BUS HIRE	900.00
10-Jan-24	NonEFT	59364	QUEENSLAND AUDIT OFFICE	EXTERNAL AUDIT SERVICES	68,496.73
10-Jan-24	NonEFT	59365	SOMERSET LIQUID WASTE	SEPTIC SERVICES	2,890.07
10-Jan-24	NonEFT	59366	SOMERSET REGION SES UNIT	STATE EMERGENCY SERVICE CATERING	1,250.00
10-Jan-24	NonEFT	59367	SOURCE MEDIA	PHOTOGRAPHY/ VIDEO SERVICES	4,083.75
10-Jan-24	NonEFT	59368	TELSTRA LIMITED	TELECOMMUNICATIONS SERVICES	4,750.48
10-Jan-24	NonEFT	59369	WORLEY SERVICES PTY LTD	FLOOD WARNING SYSTEM SOFTWARE SERVICES	25,883.00
10-Jan-24	NonEFT	59370	QLD POLICE-CITIZENS YOUTH	FERNVALE PCYC OPERATIONS	10,416.67
10-Jan-24	NonEFT	59371		SPORTS BURSARY	1,000.00
10-Jan-24	NonEFT	59372		SPORTS BURSARY	250.00
10-Jan-24	NonEFT	59373	SOMERSET HEALTH AND FITNESS	SPORTS FACILITY MANAGEMENT SERVICES	13,995.78
10-Jan-24	NonEFT	59374	UNITED PETROLEUM PTY LIMITED	FUEL	25,884.87
10-Jan-24	NonEFT	59375	BV SECURITY SERVICES (QLD) P/L	SECURITY SERVICES	11,287.10
10-Jan-24	NonEFT	59376	AQUAMONIX PTY LIMITED	COMMUNICATION/ FLOOD EQUIPMENT/ SERVICES	6,732.00
10-Jan-24	NonEFT	59377	O'KEEFE ELECTRICS	ELECTRICAL SERVICES	2,975.75
15-Jan-24	NonEFT	59378	BROWN CONTRACTORS	CONTRACT INFRASTRUCTURE/ROAD WORKS/ PLANT HIRE	273,631.41
15-Jan-24	NonEFT	59379	CPM GROUP PTY LTD	FLOOD RESTORATION CONTRACT SERVICES	377,442.23
15-Jan-24	NonEFT	59380	DANIEL BANDITT	BUILDING SERVICES	55,688.24
15-Jan-24	NonEFT	59381		RATES CREDIT REFUND	1,333.06
15-Jan-24	NonEFT	59382	GENENG SOLUTIONS PTY LTD	ENGINEERING CONSULTANCY	30,856.65
15-Jan-24	NonEFT	59383	PEAK SERVICES PTY LTD	AFTER HOURS CUSTOMER SERVICE/ INDUSTRIAL SERVICES	8,838.88
15-Jan-24	NonEFT	59384	PICNIC SOCIETY	CATERING SERVICES	1,052.70
15-Jan-24	NonEFT	59385	PROJEX PARTNERS PTY LTD	ENGINEERING SERVICES	1,810.88
15-Jan-24	NonEFT	59386	QLEAVE	QLEAVE LEVY - CONSTRUCTION PROJECTS	6,785.00
15-Jan-24	NonEFT	59387	JAYNE ROYAL	LOCAL HISTORY ASSESSMENT/ LIBRARIES PROJECT	2,532.00
15-Jan-24	NonEFT	59388	SMART BAG	PROMOTIONAL PRODUCTS	7,738.50
15-Jan-24	NonEFT	59389	TIMBER RESTORATION SYSTEMS P/L	TIMBER-CONCRETE BRIDGE MATERIALS/ SERVICES	103,311.62

SOMERSET REGIONAL COUNCIL
REPORT ON PAYMENTS PROCESSED FROM 5 JANUARY 2024 TO 8 FEBRUARY 2024

TRNDATE	Method	REF	NAME	Detail	Amount
15-Jan-24	NonEFT	59390	ULVERSCROFT AUSTRALIA P/L	LIBRARY RESOURCES	2,907.15
15-Jan-24	NonEFT	59391	CHRISTINE ELLEN WENZEL	CLEANING SERVICES	1,650.00
15-Jan-24	NonEFT	59392	WOODFORDIA INC	COMMUNITY EVENTS	3,775.20
15-Jan-24	NonEFT	59393	ACQUIRED AWARENESS TRAFFIC	TRAFFIC CONTROL EQUIPMENT/ SERVICES	68,511.78
15-Jan-24	NonEFT	59394	A & M CIVIL CONTRACTING P/L	CONTRACT ROAD, BRIDGE, TRAIL & PARK CONSTRUCTION, MAINTENANCE SERVICES/ MATERIALS	63,249.66
15-Jan-24	NonEFT	59395	BELLWETHER CONSULTING	ENGINEERING CONSULTANCY	72,997.10
15-Jan-24	NonEFT	59396		BOND REFUND	441.00
15-Jan-24	NonEFT	59397	DEPARTMENT OF RESOURCES	VALUATION ROLL STATE LEVIES	2,883.20
15-Jan-24	NonEFT	59398	SHELL ENERGY RETAIL PTY LTD	ELECTRICITY SUPPLIES INCLUDING STREETLIGHTING	29,214.19
15-Jan-24	NonEFT	59399	GOLDI DESIGN PTY LTD	TOOGOOLAWAH CONDENSERY/ ART TRAIL / CIVIC CENTRE BRANDING / MARKETING SERVICES	2,519.55
15-Jan-24	NonEFT	59400		CANCELLED VALN 34618-00000-000 REFUND	2,225.62
15-Jan-24	NonEFT	59401	JR & SS HENDERSON	CLEANING SERVICES	3,684.26
15-Jan-24	NonEFT	59402	SANDRA JANE HOOK	ART EVENT SERVICES	1,502.00
15-Jan-24	NonEFT	59403	KILCOY DISTRICT HISTORICAL	ARTS GRANT	398.49
15-Jan-24	NonEFT	59404	KILCOY SWIMMING CLUB INC	EVENT ENTERTAINMENT SERVICES	500.00
15-Jan-24	NonEFT	59405	LINGO PR & DIGITAL PTY LTD	MARKETING CONSULTANCY SERVICES	21,780.00
15-Jan-24	NonEFT	59406	LINK LOGIC PTY LTD	STORAGE & LOGISTICS - SOMERSET TOURISM BROCHURE	102.51
15-Jan-24	NonEFT	59407	LOCKYER VALLEY TRAFFIC	TRAFFIC CONTROL EQUIPMENT/ SERVICES	2,110.20
15-Jan-24	NonEFT	59408	MOORE DIGGERS & TIPPERS P/L	PLANT HIRE	18,522.00
15-Jan-24	NonEFT	59409		BOND REFUND	441.00
15-Jan-24	NonEFT	59410	NPACK ELECTRICAL P/L	ELECTRICAL SERVICES	187.31
15-Jan-24	NonEFT	59411	O'KEEFE ELECTRICS	ELECTRICAL SERVICES	3,524.76
15-Jan-24	NonEFT	59412	ONF SURVEYORS	SURVEYING/ PLANNING SERVICES	3,245.00
15-Jan-24	NonEFT	59413	PLUMBING & GAS ON DEMAND	PLUMBING SERVICES	1,496.75
15-Jan-24	NonEFT	59414	QCWA BRANCH LOWOOD	VENUE HIRE	1,086.40
15-Jan-24	NonEFT	59415	ROBINSON FAMILY PASTORAL P/L	FENCING PRODUCTS/ SERVICES	1,881.00
15-Jan-24	NonEFT	59416	STAGE QUEENSLAND INCORPORATED	MEMBERSHIP	1,601.00
15-Jan-24	NonEFT	59417	DIGITAL JUNGLE P/L	AUDIO VISUAL SERVICES AND EQUIPMENT	51,037.76
15-Jan-24	NonEFT	59418	YOWIE COURIERS	FREIGHT SERVICES	187.50
16-Jan-24	NonEFT	59419	ALLENS ASPHALT PTY LTD	ASPHALT SUPPLY/ SERVICES	42,676.84
16-Jan-24	NonEFT	59420	KARREMAN GROUP	ROAD MAKING MATERIAL/ SERVICES	146,617.47
16-Jan-24	NonEFT	59421	NBN CO LIMITED	TELECOMMUNICATIONS SERVICES	2,343.80
16-Jan-24	NonEFT	59422	HARVEY BLACK GROUP PTY LTD	MECHANICAL PARTS/ REPAIRS	9,291.51
16-Jan-24	NonEFT	59423	COUNTRY-WIDE WATER	WATER / SEWER DESIGN SERVICES	14,066.80
16-Jan-24	NonEFT	59424	S.E.T. PAINTING & CONTRACTING	PAINTING / MISCELLANEOUS BUILDING SERVICES	770.00
16-Jan-24	NonEFT	59425	TOOGOOLAWAH & DISTRICT	VENUE HIRE/ CATERING/ OTHER SERVICES	630.00
16-Jan-24	NonEFT	59426	LOCKYER VALLEY	(REGIONAL COUNCIL) CONTRIBUTION TO RURAL WATER STUDY	44,000.00
18-Jan-24	NonEFT	59427	INSTRADA PTY LTD	BRIDGE CONSULTANCY/ INSPECTION SERVICES	1,815.00
23-Jan-24	NonEFT	59428	ACQUIRED AWARENESS TRAFFIC	TRAFFIC CONTROL EQUIPMENT/ SERVICES	146,952.74
23-Jan-24	NonEFT	59429	APPSYS SLASHING & MOWING	VEGETATION MANAGEMENT SERVICES	1,452.00
23-Jan-24	NonEFT	59430	BJM AIR-CONDITIONING &	AIRCONDITIONING/ ELECTRICAL SERVICES	3,294.50
23-Jan-24	NonEFT	59431	BRISBANE VALLEY HIRE &	PLANT HIRE & CONSUMABLES	34,192.60
23-Jan-24	NonEFT	59432	CIVSURV	SURVEYING SERVICES	1,950.00
23-Jan-24	NonEFT	59433	COATES HIRE OPERATIONS P/L	PLANT HIRE	1,905.45
23-Jan-24	NonEFT	59434	CONNOR JACKSON ELECTRICAL P/L	ELECTRICAL SERVICES	8,796.70
23-Jan-24	NonEFT	59435	CONPLANT PTY LTD	PLANT HIRE/ MECHANICAL PARTS/ REPAIRS	15,383.50
23-Jan-24	NonEFT	59436	CPM GROUP PTY LTD	FLOOD RESTORATION CONTRACT SERVICES	27,894.87
23-Jan-24	NonEFT	59437	DANIEL BANDITT	BUILDING SERVICES	9,154.70
23-Jan-24	NonEFT	59438	ESK PLUMBING & DRAINAGE	PLUMBING SERVICES	4,955.50
23-Jan-24	NonEFT	59439	EYE SPY SECURITY QLD PTY LTD	SECURITY/ ALARM/ CCTV SYSTEM SERVICES	1,991.00
23-Jan-24	NonEFT	59440	FILMERTOGRAPHY	PHOTOGRAPHY/ VIDEO SERVICES	8,426.00
23-Jan-24	NonEFT	59441	GJ & AL TEICHMANN	PLANT HIRE	29,011.95
23-Jan-24	NonEFT	59442	GHD PTY LTD	ASSET DESIGN, ASSESSMENT, PROJECT MANAGEMENT SERVICES	322,418.86
23-Jan-24	NonEFT	59443	GTC ENTERPRISES PTY LTD ATF	CONCRETE PRODUCTS/ SERVICES	7,805.89
23-Jan-24	NonEFT	59444	HOLDING REDLICH	LEGAL SERVICES	5,382.74

SOMERSET REGIONAL COUNCIL
REPORT ON PAYMENTS PROCESSED FROM 5 JANUARY 2024 TO 8 FEBRUARY 2024

TRNDATE	Method	REF	NAME	Detail	Amount
23-Jan-24	NonEFT	59445	INFINITY INTERNATIONAL PTY LTD	FUEL	1,765.80
23-Jan-24	NonEFT	59446		REFUND PROPERTY SEARCH	402.00
23-Jan-24	NonEFT	59447	KARREMAN GROUP	ROAD MAKING MATERIAL/ SERVICES	113,839.60
23-Jan-24	NonEFT	59448	MATTHEW KRANENBURG	PLANT HIRE	10,780.00
23-Jan-24	NonEFT	59449	KROHNE AUSTRALIA P/L	PLUMBING SUPPLIES/ SERVICES	436.70
23-Jan-24	NonEFT	59450	LET THERE BE LIGHT ELECTRICAL	ELECTRICAL SERVICES	2,168.87
23-Jan-24	NonEFT	59451	LINK LOGIC PTY LTD	STORAGE & LOGISTICS - SOMERSET TOURISM BROCHURE	186.61
23-Jan-24	NonEFT	59452	LOCKYER VALLEY TRAFFIC	TRAFFIC CONTROL EQUIPMENT/ SERVICES	1,465.26
23-Jan-24	NonEFT	59453	MAYK STUDIO	ART EVENT SERVICES	1,400.00
23-Jan-24	NonEFT	59454	MT MARROW BLUE METAL	ROAD MAKING MATERIALS	32,218.32
23-Jan-24	NonEFT	59455	A & M CIVIL CONTRACTING P/L	CONTRACT ROAD, BRIDGE, TRAIL & PARK CONSTRUCTION, MAINTENANCE SERVICES/ MATERIALS	85,085.02
23-Jan-24	NonEFT	59456	BRISBANE VALLEY COURIERS	FREIGHT SERVICES	3,245.00
23-Jan-24	NonEFT	59457	NEXTRA LOWOOD	NEWSPAPERS & STATIONERY	56.00
23-Jan-24	NonEFT	59458	O'KEEFE ELECTRICS	ELECTRICAL SERVICES	1,846.46
23-Jan-24	NonEFT	59459	ONF SURVEYORS	SURVEYING/ PLANNING SERVICES	20,155.14
23-Jan-24	NonEFT	59460	PACIFIC PETROLEUM P/L	FUEL	23,956.39
23-Jan-24	NonEFT	59461	PEAK SERVICES PTY LTD	AFTER HOURS CUSTOMER SERVICE/ INDUSTRIAL SERVICES	16,282.56
23-Jan-24	NonEFT	59462	RB & MD PEARCE	BUS HIRE	550.00
23-Jan-24	NonEFT	59463	PICNIC SOCIETY	CATERING SERVICES	764.50
23-Jan-24	NonEFT	59464	PLUMBING & GAS ON DEMAND	PLUMBING SERVICES	999.50
23-Jan-24	NonEFT	59465	PROJEX PARTNERS PTY LTD	ENGINEERING SERVICES	1,256.75
23-Jan-24	NonEFT	59466	QUEENSLAND AMBULANCE SERVICE	COMMUNITY ASSISTANCE GRANT	1,100.00
23-Jan-24	NonEFT	59467	REGEN AUSTRALIA	VEGETATION MANAGEMENT SERVICES	1,846.90
23-Jan-24	NonEFT	59468	GLEN RHODES	EVENT ENTERTAINMENT SERVICES	1,430.00
23-Jan-24	NonEFT	59469	ROADPRO CONSULTING	TRAFFIC MANAGEMENT CONSULTANCY	15,874.38
23-Jan-24	NonEFT	59470	RPQ SPRAY SEAL PTY LTD	ROAD SEALING MATERIAL/ SERVICES	62,275.91
23-Jan-24	NonEFT	59471	SALTY DOG MEDIA	ART EVENT SERVICES	2,050.00
23-Jan-24	NonEFT	59472	PAMELA SEE	ART EVENT SERVICES	200.00
23-Jan-24	NonEFT	59473	N & J SHEARMAN PLUMBING	PLUMBING SUPPLIES/ SERVICES	5,186.50
23-Jan-24	NonEFT	59474	SKYLINE LANDSCAPE	VEGETATION MANAGEMENT SERVICES	15,748.70
23-Jan-24	NonEFT	59475	SOMERSET BOBCAT & EXCAVATOR	PLANT HIRE	4,750.00
23-Jan-24	NonEFT	59476	SOMERSET LIQUID WASTE	SEPTIC SERVICES	544.63
23-Jan-24	NonEFT	59477	SOURCE MEDIA	PHOTOGRAPHY/ VIDEO SERVICES	7,458.00
23-Jan-24	NonEFT	59478	SPECIALISED PAVEMENT	STREET SWEEPING SERVICES	7,326.01
23-Jan-24	NonEFT	59479	STIHL SHOP ESK	MECHANICAL PARTS/ REPAIRS/ TOOLS	1,951.60
23-Jan-24	NonEFT	59480	SUPERIOR IRRIGATION SERVICES	PLUMBING SUPPLIES/ SERVICES	2,364.49
23-Jan-24	NonEFT	59481	TELSTRA LIMITED	TELECOMMUNICATIONS SERVICES	4,377.73
23-Jan-24	NonEFT	59482	TOTAL BUILDING MAINTENANCE	TOWN STEWARD SERVICES	38,278.35
31-Jan-24	NonEFT	59483	A & M CIVIL CONTRACTING P/L	CONTRACT ROAD, BRIDGE, TRAIL & PARK CONSTRUCTION, MAINTENANCE SERVICES/ MATERIALS	141,995.36
31-Jan-24	NonEFT	59484		RATES CREDIT REFUND	560.00
31-Jan-24	NonEFT	59485	DANIEL BANDITT	BUILDING SERVICES	14,646.41
31-Jan-24	NonEFT	59486	DE CHASTEL & ASSOCIATES	RECRUITMENT SERVICES	990.00
31-Jan-24	NonEFT	59487	DEPARTMENT OF ENVIRONMENT &	STATE WASTE LEVY	97,025.25
31-Jan-24	NonEFT	59488	DEPARTMENT OF TOURISM,	YOUTH EVENT SERVICES	5,918.24
31-Jan-24	NonEFT	59489	ESK PLUMBING & DRAINAGE	PLUMBING SERVICES	732.60
31-Jan-24	NonEFT	59490	EVOLUTION ORGANICS	ENVIRONMENTAL SERVICES	7,862.80
31-Jan-24	NonEFT	59491		EXPENSE REIMBURSEMENT	57.61
31-Jan-24	NonEFT	59492		RATES CREDIT REFUND	1,273.48
31-Jan-24	NonEFT	59493	GREENRIDGE PRESS PTY LTD	PRINTING SERVICES	8,372.00
31-Jan-24	NonEFT	59494	HOLCIM AUSTRALIA PTY LIMITED	CONCRETE PRODUCTS	140,765.16
31-Jan-24	NonEFT	59495	CHRISTOPHER JENNINGS	FAUNA MANAGEMENT SERVICES	320.00
31-Jan-24	NonEFT	59496	KARREMAN GROUP	ROAD MAKING MATERIAL/ SERVICES	42,854.15
31-Jan-24	NonEFT	59497	RILCORP PTY LTD	PLANT HIRE	31,102.50
31-Jan-24	NonEFT	59498	KING & COMPANY SOLICITORS	LEGAL SERVICES	50,270.00
31-Jan-24	NonEFT	59499	LOCKYER VALLEY TRAFFIC	TRAFFIC CONTROL EQUIPMENT/ SERVICES	6,178.00
31-Jan-24	NonEFT	59500	LOWOOD & DISTRICT SWIMMING	EVENT ENTERTAINMENT SERVICES	500.00
31-Jan-24	NonEFT	59501	MOORE DIGGERS & TIPPERS P/L	PLANT HIRE	20,454.50
31-Jan-24	NonEFT	59502	MT MARROW BLUE METAL	ROAD MAKING MATERIALS	10,575.20
31-Jan-24	NonEFT	59503	O'KEEFE ELECTRICS	ELECTRICAL SERVICES	1,837.43
31-Jan-24	NonEFT	59504	ONF SURVEYORS	SURVEYING/ PLANNING SERVICES	4,950.00
31-Jan-24	NonEFT	59505	PIE SOLUTIONS PTY LTD	PLANNING CONSULTANCY	3,808.20
31-Jan-24	NonEFT	59506	THE PLANNING PRACTICE PTY LTD	PLANNING CONSULTANCY	5,610.00
31-Jan-24	NonEFT	59507	PLUMBING & GAS ON DEMAND	PLUMBING SERVICES	2,670.00
31-Jan-24	NonEFT	59508		RATES CREDIT REFUND	2,816.80

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TRNDATE	Method	REF	NAME	Detail	Amount
31-Jan-24	NonEFT	59509	JAYNE ROYAL	LOCAL HISTORY ASSESSMENT/ LIBRARIES PROJECT	3,432.00
31-Jan-24	NonEFT	59510	DANTHONIA DESIGNS	LED SIGNAGE SERVICES	45,409.10
31-Jan-24	NonEFT	59511	GENENG SOLUTIONS PTY LTD	ENGINEERING CONSULTANCY	13,511.58
31-Jan-24	NonEFT	59512	LOCKYER HIRE PTY LTD	PLANT HIRE	1,980.00
31-Jan-24	NonEFT	59513	OUT THERE CYCLING	BUS HIRE	1,500.00
31-Jan-24	NonEFT	59514	PICNIC SOCIETY	CATERING SERVICES	2,832.50
31-Jan-24	NonEFT	59515	S.E.T. PAINTING & CONTRACTING	PAINTING / MISCELLANEOUS BUILDING SERVICES	462.00
31-Jan-24	NonEFT	59516	N & J SHEARMAN PLUMBING	PLUMBING SUPPLIES/ SERVICES	1,391.50
31-Jan-24	NonEFT	59517	SONGLINE SKATEBOARDING	EVENT ENTERTAINMENT SERVICES	1,150.00
31-Jan-24	NonEFT	59518	TOOGOOLAWAH DISTRICT	CATERING	350.00
31-Jan-24	NonEFT	59519	VERIFACT TRAFFIC PTY LTD	TRAFFIC CONTROL EQUIPMENT/ SERVICES	1,167.82
31-Jan-24	NonEFT	59520	DIGITAL JUNGLE P/L	AUDIO VISUAL SERVICES AND EQUIPMENT	6,146.84
31-Jan-24	NonEFT	59521	CHRISTINE ELLEN WENZEL	CLEANING SERVICES	495.00
31-Jan-24	NonEFT	59522	SOMERSET BOBCAT & EXCAVATOR	PLANT HIRE	7,600.00
31-Jan-24	NonEFT	59523	MOLLY GREEN	ART EVENT SERVICES	3,460.00
2-Feb-24	NonEFT	59524	GJ & AL TEICHMANN	PLANT HIRE	7,540.50
8-Feb-24	NonEFT	59525	ARCADIAN COMMUNICATIONS	COMMUNICATIONS SERVICES	1,625.00
8-Feb-24	NonEFT	59526	BJM AIR-CONDITIONING &	AIRCONDITIONING/ ELECTRICAL SERVICES	401.50
8-Feb-24	NonEFT	59527	BRISBANE VALLEY PROTEIN P/L	CATERING SERVICES/ EVENT SERVICES	5,000.00
8-Feb-24	NonEFT	59528	BUDGET CAR AND TRUCK RENTAL T/A	PLANT HIRE	3,285.71
8-Feb-24	NonEFT	59529	BV SECURITY SERVICES (QLD) P/L	SECURITY SERVICES	10,803.10
8-Feb-24	NonEFT	59530	CALOUNDRA COOKIE CO	EVENT ENTERTAINMENT SERVICES	510.00
8-Feb-24	NonEFT	59531	SHELL ENERGY RETAIL PTY LTD	ELECTRICITY SUPPLIES INCLUDING STREETLIGHTING	29,447.90
8-Feb-24	NonEFT	59532	ESK PLUMBING & DRAINAGE	PLUMBING SERVICES	2,524.50
8-Feb-24	NonEFT	59533	RG & SL HENDERSON	FODDER	132.00
8-Feb-24	NonEFT	59534	HUGHES PLUMBING CONTRACTORS	PLUMBING SERVICES	369.47
8-Feb-24	NonEFT	59535	KARREMAN GROUP	ROAD MAKING MATERIAL/ SERVICES	129,557.68
8-Feb-24	NonEFT	59536	KEY UNDERWRITING P/L	INSURANCE EXCESS	7,500.00
8-Feb-24	NonEFT	59537	KILCOY RACE CLUB	CLEANING SERVICES	2,985.04
8-Feb-24	NonEFT	59538	KING & COMPANY SOLICITORS	LEGAL SERVICES	23,936.00
8-Feb-24	NonEFT	59539	LET THERE BE LIGHT ELECTRICAL	ELECTRICAL SERVICES	8,863.07
8-Feb-24	NonEFT	59540	LOCKYER BINS	OPERATION OF REFUSE & RECYCLING CENTRES	11,373.34
8-Feb-24	NonEFT	59541	NPACK ELECTRICAL P/L	ELECTRICAL SERVICES	1,782.00
8-Feb-24	NonEFT	59542	O'CONNOR MARSDEN &	INTERNAL AUDIT SERVICES	1,980.00
8-Feb-24	NonEFT	59543	O'KEEFE ELECTRICS	ELECTRICAL SERVICES	2,552.09
8-Feb-24	NonEFT	59544	QLD POLICE-CITIZENS YOUTH	FERNVALE PCYC OPERATIONS	10,416.67
8-Feb-24	NonEFT	59545	QLEAVE	QLEAVE LEVY - CONSTRUCTION PROJECTS	4,275.00
8-Feb-24	NonEFT	59546	URBAN UTILITIES	WATER / SEWERAGE SERVICES	129,844.02
8-Feb-24	NonEFT	59547	REGEN AUSTRALIA	VEGETATION MANAGEMENT SERVICES	1,846.90
8-Feb-24	NonEFT	59548	S.E.T. PAINTING & CONTRACTING	PAINTING / MISCELLANEOUS BUILDING SERVICES	847.00
8-Feb-24	NonEFT	59549		EXPENSE REIMBURSEMENT	400.00
8-Feb-24	NonEFT	59550	TELSTRA LIMITED	TELECOMMUNICATIONS SERVICES	260.30
8-Feb-24	NonEFT	59551	TOOGOOLAWAH STATE SCHOOL P&C	CATERING SERVICES	1,000.00
8-Feb-24	NonEFT	59552	DULLYS DESIGNER HOMES PTY LTD	PLANT HIRE/ BUILDING SERVICES	139,191.50
8-Feb-24	NonEFT	59553	MRS SM DICK	EVENT ENTERTAINMENT SERVICES	286.00
8-Feb-24	NonEFT	59554	SAM'S TREE SERVICES	VEGETATION MANAGEMENT SERVICES	20,570.00
8-Feb-24	EFT	336692	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	127.16
24-Jan-24	EFT	336692	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	773.26
19-Jan-24	EFT	699293	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	1,085.00
1-Dec-23	EFT	717535	SUMMIT AUTO LEASE AUST PTY LTD	VEHICLE LEASING	15,388.68
1-Jan-24	EFT	718711	SUMMIT AUTO LEASE AUST PTY LTD	VEHICLE LEASING	15,388.66
1-Feb-24	EFT	719930	SUMMIT AUTO LEASE AUST PTY LTD	VEHICLE LEASING	14,781.89
19-Jan-24	EFT	1322152	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	1,420.00
3-Jan-24	EFT	1373292	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	393.00
16-Jan-24	EFT	1373292	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	503.33
29-Jan-24	EFT	1373292	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	538.33
18-Jan-24	EFT	1447190	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	742.00
8-Jan-24	EFT	1454084	TOYOTA FINANCE AUSTRALIA LTD	VEHICLE LEASING	19,677.14
16-Jan-24	EFT	1533836	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	1,069.48
9-Jan-24	EFT	1538564	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	458.50

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TRNDATE	Method	REF	NAME	Detail	Amount
5-Feb-24	EFT	1538567	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	4,049.98
5-Feb-24	EFT	1538572	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	4,359.96
12-Jan-24	EFT	1538606	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	790.00
9-Jan-24	EFT	1542583	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	2,440.45
25-Jan-24	EFT	1542604	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	2,125.00
16-Jan-24	EFT	1545778	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	2,975.00
28-Jan-24	EFT	1579964	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	100.00
31-Jan-24	EFT	13003056	BP AUSTRALIA PTY LTD	FUEL	31,847.19
28-Aug-23	EFT	23080113	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	2,795.38
28-Dec-23	EFT	31242461	AUSSIE BROADBAND LIMITED	TELECOMMUNICATIONS SERVICES	3,443.44
28-Jan-24	EFT	32079215	AUSSIE BROADBAND LIMITED	TELECOMMUNICATIONS SERVICES	3,377.50
1-Feb-24	EFT	52000046	LEASEPLAN	VEHICLE LEASING	5,101.58
1-Jan-24	EFT	54000050	LEASEPLAN	VEHICLE LEASING	5,945.24
15-Jan-24	EFT	1ATOPAY1	AUSTRALIAN TAXATION OFFICE	P A Y G TAX - PAYROLL DEDUCTIONS	170,605.00
22-Jan-24	EFT	1ATOPAY1	AUSTRALIAN TAXATION OFFICE	P A Y G TAX - PAYROLL DEDUCTIONS	7,596.00
29-Jan-24	EFT	1ATOPAY1	AUSTRALIAN TAXATION OFFICE	P A Y G TAX - PAYROLL DEDUCTIONS	155,930.00
15-Jan-24	EFT	1CASH15	CASH	PAYROLL TRANSACTION	504,398.52
22-Jan-24	EFT	1CASH16	CASH	PAYROLL TRANSACTION	21,886.13
29-Jan-24	EFT	1CASH16	CASH	PAYROLL TRANSACTION	479,011.65
15-Jan-24	EFT	1CFMEUN1	CFMEU CONSTRUCTION & GENERAL	PAYROLL DEDUCTIONS	284.80
29-Jan-24	EFT	1CFMEUN1	CFMEU CONSTRUCTION & GENERAL	PAYROLL DEDUCTIONS	284.80
15-Jan-24	EFT	1CHILSU1	Child Support Agency	PAYROLL DEDUCTIONS	518.43
29-Jan-24	EFT	1CHILSU1	Child Support Agency	PAYROLL DEDUCTIONS	518.43
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	898.60
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	979.09
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	428.46
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	1,010.00
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	1,666.51
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	30.00
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	8,816.10
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	13,787.41
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	342.18
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	60.00
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	513.11
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	209.76
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	167.29
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	413.53
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	200.00
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	190.16
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	154.66
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	185.06
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	186.44
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	158.56
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	160.02
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	306.88
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	155.16
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	153.79
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	173.23
15-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	263.93
22-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	200.00
22-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	88.45
22-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	92.42
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	898.60
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	1,979.09
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	428.46
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	1,010.00
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	1,466.51
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	30.00
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	7,239.51
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	13,008.51
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	323.33
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	60.00
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	499.55
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	197.61
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	167.29
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	160.93
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	200.00
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	219.72
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	144.06
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	171.69
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	176.17
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	152.59
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	151.15
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	298.20
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	146.55
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	150.89

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TRNDATE	Method	REF	NAME	Detail	Amount
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	186.79
29-Jan-24	EFT	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	228.42
15-Jan-24	EFT	1SUNSUP1	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	884.16
29-Jan-24	EFT	1SUNSUP1	SUNSUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	824.43
15-Jan-24	EFT	1TRANWU1	TRANSPORT WORKERS UNION	PAYROLL DEDUCTIONS	29.00
29-Jan-24	EFT	1TRANWU1	TRANSPORT WORKERS UNION	PAYROLL DEDUCTIONS	29.00
15-Jan-24	EFT	2CASH15	CASH	D/CR PAY 2 PERIOD NO 15	24,166.69
29-Jan-24	EFT	2CASH16	CASH	D/CR PAY 2 PERIOD NO 16	24,166.69
15-Jan-24	EFT	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	760.04
15-Jan-24	EFT	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	182.41
15-Jan-24	EFT	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	850.00
15-Jan-24	EFT	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	152.01
15-Jan-24	EFT	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	152.01
29-Jan-24	EFT	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	760.04
29-Jan-24	EFT	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	182.41
29-Jan-24	EFT	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	850.00
29-Jan-24	EFT	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	152.01
29-Jan-24	EFT	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	152.01
1-Dec-23	EFT	694444-1	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	3,857.20
16-Jan-24	EFT	ACC FEES	NATIONAL AUSTRALIA BANK	BANK CHARGES	82.60
25-Jan-24	EFT	BOUNCED	NATIONAL AUSTRALIA BANK	REVERSAL OF RECEIPT	572.83
29-Dec-23	EFT	BPAY 29.	NATIONAL AUSTRALIA BANK	BANK CHARGES	2,137.76
31-Jan-24	EFT	BPAY Jan	NATIONAL AUSTRALIA BANK	BANK CHARGES	3,066.40
6-Feb-24	EFT	Bpay Jan	NATIONAL AUSTRALIA BANK	BANK CHARGES	168.00
5-Feb-24	EFT	CC Drawi	NAB BUSINESS VISA	CREDIT CARD PURCHASES	206,555.03
9-Jan-24	EFT	DA22441	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	47,593.25
30-Dec-23	EFT	DECEMBER	FREEDOM FUELS FERNVALE	FUEL	3,348.99
29-Dec-23	EFT	DUPLICAT	AUSTRALIA POST	REVERSAL OF RECEIPT	945.37
23-Jan-24	EFT	E000149	CASTROL AUSTRALIA PTY LIMITED	LUBRICANTS/ MECHANICAL FLUIDS	10,897.10
24-Jan-24	EFT	E000150	LJ HOOKER ESK	ELECTION EXPENSES	4,160.00
8-Feb-24	EFT	E000151	CASTROL AUSTRALIA PTY LIMITED	LUBRICANTS/ MECHANICAL FLUIDS	1,646.09
8-Feb-24	EFT	E000152	AUSTRALIA POST	POSTBILLPAY PAYMENT PORTAL & POSTAGE	14,760.52
3-Jan-24	EFT	INVEST 3	QUEENSLAND TREASURY CORP	INVESTMENT MOVEMENT	650,000.00
29-Dec-23	EFT	MERCH 29	NATIONAL AUSTRALIA BANK	BANK CHARGES	231.79
31-Jan-24	EFT	Merch Ja	NATIONAL AUSTRALIA BANK	BANK CHARGES	380.47
29-Dec-23	EFT	NAB CON	NATIONAL AUSTRALIA BANK	BANK CHARGES	51.99
25-Jan-24	EFT	NAB CON	NATIONAL AUSTRALIA BANK	BANK CHARGES	77.69
8-Jan-24	EFT	PI564564	PRINT MANAGEMENT FACILITIES	PRINTER SERVICES	6,270.00
15-Jan-24	EFT	SGL PY1P	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	80,619.83
22-Jan-24	EFT	SGL PY1P	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	545.56
29-Jan-24	EFT	SGL PY1P	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	75,439.37
15-Jan-24	EFT	SGL PY2P	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	2,492.89
29-Jan-24	EFT	SGL PY2P	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	2,492.89
12-Jan-24	EFT	SPER 12/	STATE PENALTIES ENFORCEMENT	REFER FINES TO STATE DEBT COLLECTOR	234.60
17-Jan-24	EFT	SPER 17/	STATE PENALTIES ENFORCEMENT	REFER FINES TO STATE DEBT COLLECTOR	78.20
17-Jan-24	EFT	SUPER RE	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	839.26
8-Jan-24	EFT	VISA DEC	NAB BUSINESS VISA	CREDIT CARD PURCHASES	297,749.50
19-Jul-23	EFT	11	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	25.00
17-Jan-24	EFT	66	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	75.00
17-Jan-24	EFT	67	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	25.00
17-Jan-24	EFT	68	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	125.00
15-Jan-24	EFT	316	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	27.00
31-Jan-24	EFT	37257	FREEDOM FUELS FERNVALE	FUEL	2,955.09
3-Nov-23	EFT	45231	DRAKES	CONSUMABLES	112.10
18-Jan-24	EFT	45309	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	73,858.23
			TOTAL PAYMENTS		8,633,674.35
			TOTAL EFT		3,093,207.84
			TOTAL NonEFT		5,540,466.51

CORPORATE AND COMMUNITY SERVICES
SOMERSET REGIONAL COUNCIL - Officer's Report

To:	Andrew Johnson – Chief Executive Officer
From:	Jo Maxwell – Events Officer
Director:	Matthew McGoldrick – Director Corporate and Community Services
Date:	8 February 2024
Subject:	Post Event Report: Somerset Celebrates – Australia Day 2024
File Ref:	SRC
Action Officer:	Events Officer

Background/Summary

Somerset Regional Council held its Somerset Celebrates – Australia Day festivities on Friday 26 January 2024 at the Somerset Civic Centre.

The community celebrated the day by commencing with a Citizenship Ceremony for 31 conferees and followed these formalities with the 2024 Australia Day Community Awards. The awards featured five categories this year which included the following results:

Citizen of the Year: James Wager
Sports Award: Nicole Rowling
Event of the Year: Valley of the Lakes Garden Club – Esk Garden and Lifestyle Fair
Community Group of the Year: Esk Men's Shed
Arts and Culture: Jim Filmer

Australia Day MC:

Brady Schulz acted as Master of Ceremonies for the morning and shared his 'local boy' tales and interactions with the various community groups nominated for the category of Community Group of the Year.

Australia Day Ambassador:

Dr Robert McGregor, Paediatrician and Fundraiser was appointed as the Australia Day Ambassador. 'Dr Bob' provided a keynote speech that promoted inclusivity and was well-received. He assisted with the distribution of the Australia Day Awards and actively conversed with the community throughout the morning tea provided.

Family fun activities for the day:

Post formalities, the community enjoyed morning tea and family fun activities within the airconditioned venue. The animal interactions proved extremely popular with the young and young at heart.

Entertainment:

This year's celebration included an Australian Medley and live performance of the Australian Nation Anthem, both performed beautifully by the Esk Community Choir.

Entrance music and post event entertainment was performed by Will and Katie Toft and featured a host of ‘Australian classics.

Attachments

Nil

Recommendation

THAT Council receive the Somerset Celebrates – Australia Day 2024 report, and the contents noted.

SOMERSET REGIONAL COUNCIL - Officer's Report

To:	Andrew Johnson, Chief Executive Officer
From:	Daniel Rowe, Director Corporate and Community Services
Director:	Daniel Rowe, Director Corporate and Community Services
Date:	12 February 2024
Subject:	Tourism and Promotions Report – January 2024
File Ref:	Tourism – Promotions
Action Officer:	CTM

Background/Summary

The following is the January 2024 summary of activities for Somerset Visitor Information Centres (VIC) and the Tourism team members.

Visitor Statistics

	Somerset	Brisbane	Other SEQ	Rest of state	Interstate	International	Total
Esk VIC	52	48	60	7	20	11	198
Fernvale VIC	127	137	88	25	17	22	416
Kilcoy VIC	78	98	120	42	64	23	425
The Condensery	100	92	63	12	13	0	280

Motivators

	First	Second	Third
Esk	Maps and Directions	Glen Rock Gallery	Outdoor Activities
Fernvale	Maps and Directions	Tourist Drives	Brisbane Valley Rail Trail
Kilcoy	Maps and Directions	Caravanning and Camping	Outdoor Activities
The Condensery	The Condensery Exhibitions	The Condensery Workshops/events	Culture and Heritage

Active Volunteers	
Esk	9
Fernvale	22
Kilcoy	10
TOTAL	41

Digital Media

Facebook

Likes 3.6K (+47)
Followers 4,205 (+53)
Reach 91.5K (-31%)
Engagement 804
Link clicks 2052

Website

Page Views: 9456
Visitors: 3427 new, 76 returning
Peak Time: Tuesday, 16 January
Most Popular Pages: Experience Somerset, Summer landing page, Events and Markets, and Experiences on the water
Device Type: 73% Mobile, 20% Desktop, 7% Tablet

Instagram

1724 (+32)
Reach: 5608 (+100%)

Glen Rock Art Gallery (Esk Visitor Information Centre)
Glen Rock Art Gallery January exhibition presented the technical drawing works of Laidley artist Robbie Greer. Robbie's work is charcoal and ink based and represents the countryside in which he lives. From old buildings to ramshackle cottages and worn out bridges, Robbie captures the personality and history of each location.

Visitor Information Centre Volunteer Famil
Planning is currently underway to hold four volunteer famils in 2024, including one outside of the Somerset Region. Volunteer Famils are designed to enhance the volunteers knowledge on both local and nearby tourism offerings to better inform visitors on activities in the area.

Trade Shows
A stand has been secured for the Moreton Bay Expo in February 2024. Operators have been invited to attend via the tourism operator newsletter sent out at the end of November. Currently one operator has expressed interest in attending the Expo. Council will be running a competition to win a prize within the region for those attending the show.

Regional Tourism Organisation

Southern Queensland Country Tourism (SQCT) will be hosting in region sessions in early 2024 to discuss their destination management plan and RTO rebranding with Somerset operators. The first session on the RTO rebranding to Queensland Country Tourism was held on Monday, 29 January with six operators from the region attending.

SQCT will run a three-year Event Pathway Program to help community-based events to grow within the region. This program will be run by the Tilma Group with one community group per Council area. Council sought expressions of interest from Somerset community event groups to participate in the program in early January with two expressions of interest received. Council officers are awaiting more information from SQCT to start the program.

Tourism Operator Development
The advertising prospectus for the next edition of the Experience Somerset Visitor Guide 2024-2025 has been sent to tourism operators. The Guide is scheduled to be released in Autum 2024.

Regional Event Support and Development 2023-2024
Officers are actively working with event organisers to encourage and support the development of new and existing regional events in 2023-2024, including agritourism, sporting, adventure race events and more.

Council and Experience Somerset have agreed to sponsor and provide event support to the following upcoming regional events:

- Free Australia Day BVRT Bike Ride, hosted by Brisbane Valley Rail Trail Users Association, (BVRT, Fernvale to Esk, 26 January 2024)
- The Kilcoy Australia Day Gift, hosted by the Kilcoy Race Club, (Kilcoy Recreation Grounds / Kilcoy Racecourse, 26 January 2024)
- Legends of Beef 2024, hosted by Brisbane Valley Farm Direct (Toogoolawah Showgrounds, 24 February 2024)
- Queensland Athletics All Schools Cross Country Championships, hosted by the Toogoolawah Golf Club (Toogoolawah Golf Course, 11 May 2024)
- Rogue Escape, hosted by Rogue Adventures (Lake Wivenhoe / Logan's Inlet, 19 and 20 October 2023)

Marketing Implementation Plan
Officers are actioning the Experience Somerset Marketing Plan and associated documents and aim to complete 50 per cent of these items by 30 June 2024. Progress to date:

- Actioned: 46%
- In progress: 15%
- To be actioned: 39%

Marketing Campaigns

Campaign	*Results*
Summer – Let's Play in Somerset Dates active: 5 December 2023 – 15 January 2024 Objective: Landing Page Views -Mix of paid and organic digital content -EDM sent to 2,224 contacts on 8 December 2023	Landing page views: 6,346 Reach: 159,438 Impressions: 417,793
Summer – Let's Play in Somerset - SQCT Collaborative Marketing "Unearth" Campaign Dates active: 16 – 29 January 2024	Results available at campaign completion (post 26 February 2024)

-Mix of paid and organic digital content -EDM sent to SQCT database on TBA -Featured blog on SQCT campaign landing page	
Summer – Let's Play in Somerset – PR / Media Story: "A WIN ON THE CARDS FOR ESK CARAVAN PARK AT 2023 QUEENSLAND TOURISM INDUSTRY COUNCIL AWARDS" sent to several media outlets	Story was picked up by: --Sentinel News --Drive Queensland --The Lockyer and Somerset Independent

Tourism and Marketing Activities
Promotions Officer continues to:

- Prepare content for 2024 campaigns.
- Produce submissions (including video and narrative) for 2024 Queensland Tourism Industry Council Top Tourism Town Awards.
- Capture film and photographic content for 2024 regional visitor guide, website update, destination video update and more.

Attachments

Nil.

Recommendation

THAT Council receive the Tourism and Promotions Report for the month of January 2024 and that the contents be noted.

SOMERSET REGIONAL COUNCIL - Officer's Report

To:	Andrew Johnson – Chief Executive Officer
From:	Daniel Rowe – Director Corporate and Community Services
Director:	Daniel Rowe – Director Corporate and Community Services
Date:	12 February 2024
Subject:	Corporate and Community Services Monthly Report - January 2024
File Ref:	SRC/Governance/Reporting
Action Officer:	DCORP

Background/Summary

Details of the Corporate and Community Services report for the month of January 2024 are as follows:

Records

Documentation – At a Glance – January 2024

Inward/Actioned Documents – 2685	Outward Correspondence - 1302
Customer Service Requests - 37	Councillor Requests – Zero (0)
Emails Processed by the Records Team	
Corporate Mailbox - mail@ - 10,609	Internal Only Records Email – 9,993
Decision Notices/Workshop Outcomes – Decision Notices – Ninety One (91) Workshop Actions – Fifteen (15)	Tender/Quotation – Tenders – Tenders Zero (0) Numbered Quotations – Zero (0)

Total Documents Registered for the month of January 2024 - 6047

Email Traffic

Somerset Regional Council mail@somerset.qld.gov.au (Corporate Mailbox)

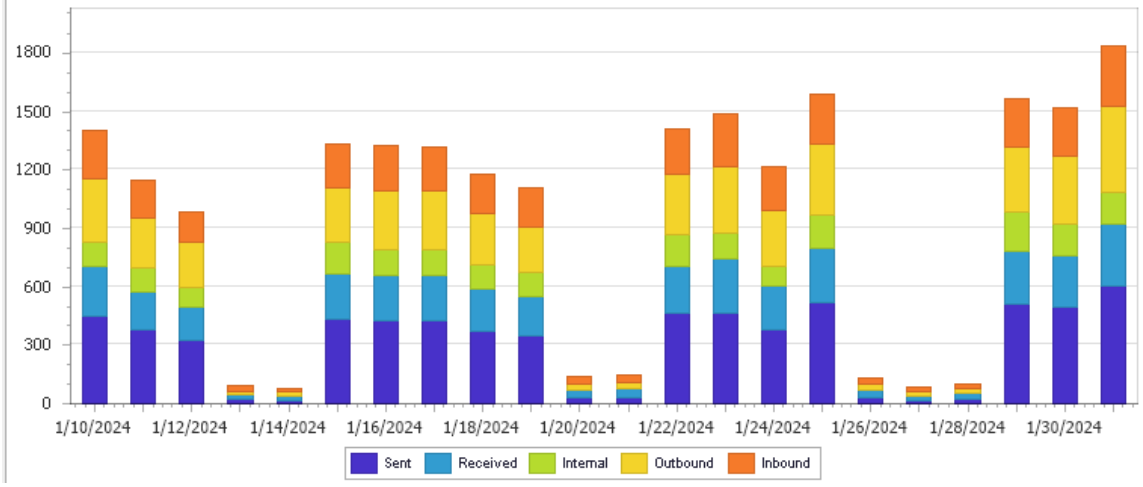
User Traffic Report For:

Somerset Regional Council

Emails between 1/1/2024 and 1/31/2024

Summary

Inbound	Outbound	Internal	Sent	Received
Total Emails: 3683	Total Emails: 4799	Total Emails: 2127	Total Emails: 3818	Total Emails: 6791



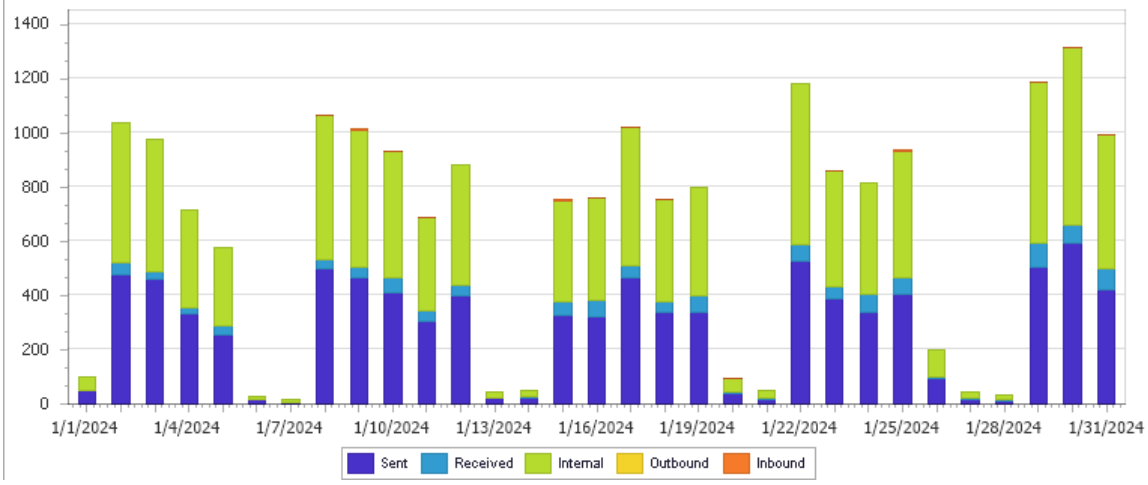
User Traffic Report For:

Records

Emails between 1/1/2024 and 1/31/2024

Summary

Inbound	Outbound	Internal	Sent	Received
Total Emails: 24	Total Emails: 0	Total Emails: 9969	Total Emails: 1107	Total Emails: 8886



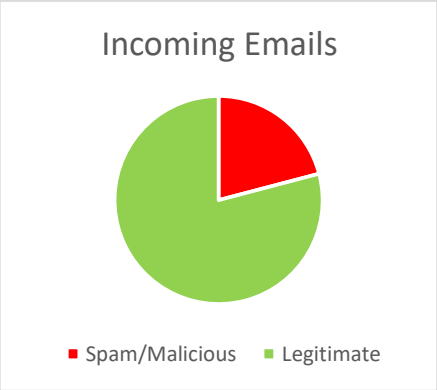
Information and Communication Technology (ICT)

With a fresh start to the year, ICT continues to stay within budgetary considerations and operational requirements for software and infrastructure.

ICT has been working closely with the finance department introducing equipment to improve staff day-to-day procedures for stores. These improvements are not limited to but include barcode scanning to minimise human error and ease of access for those staff involved in the process. These improvements supply users the support for maintaining accurate and efficient workflow practices when inputting data for stores.

Cyber Security

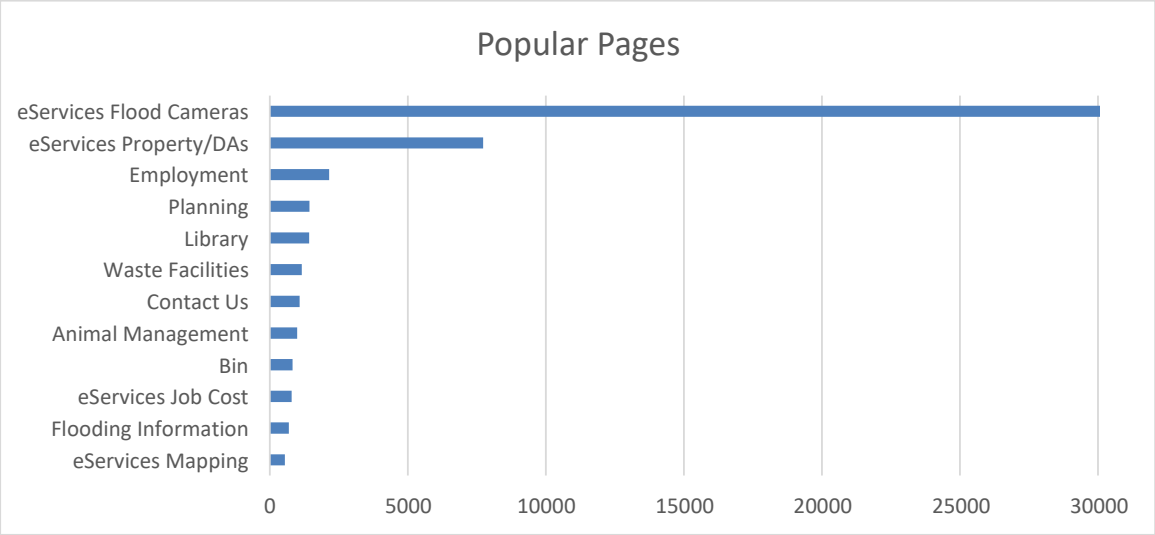
As the year begins the total volume of emails has increased by 6.6% over January, with an increase of 15% to legitimate emails. Phishing emails continue to target Office365, file sharing services and videoconferencing utilities, with several incoming malicious emails received from compromised email accounts at vendors and other government entities including Councils. Email phishing tests are periodically conducted by Council to raise awareness for end users, with a 4.5% failure rate in comparison to the previous 0.6% from last campaign, highlighting the necessity of perpetual awareness and training.



With a beginning to the year malicious activity continues to take place as one of the largest data breaches ever recorded. Security researchers along with Cybernews have discovered data leaks exceeding 26 billion records, dubbing this the “Mother of All Breaches” (MOAB). These leaks consist of credentials for multiple sites including X (formerly known as Twitter), LinkedIn, Dropbox, Canva and many more. If there is any concern for an account, Cybernews has compiled a checker that cross references the accounts that were compromised at https://cybernews.com/personal-data-leak-check.
Council’s ICT team advises strong and individualised passwords for each account a user may have, with the increasing use of passphrases becoming potentially a better alternative as they provide longer credentials while being more memorable all while proving difficult to crack.

Websites

The primary corporate website (somerset.qld.gov.au) received 44,975 page views for the month, and eServices (eservices.somerset.qld.gov.au) received 189,364, with a significant increase in views for flood cameras receiving 165,221 due to the heavy weather towards the end of the month. Please note that the graph below has been capped at 30,000 for readability.



Governance and Business Improvement

Delegations

LGAQ released an update to its delegations' registers on 3 November 2023. These have been reviewed, and a report was considered at Council's January Ordinary Meeting. The Council to Chief Executive Officer delegations' register has been updated accordingly.

Policy Review

The Information Services Team have made significant progress reviewing and revising all Council's policies that relate to Information Management. This draft is being revised to incorporate recommendations made following the recent internal audit of Council's Internal Security Control Environment.

A review of Council's record keeping strategies is also being progressed.

Arts and Culture

Attendance at Cultural Venues	Events	Partnerships
8225	54	10

Events

Somerset Celebrates – Australia Day 2024

Friday, 26 January 2024

The event consisted of a Citizenship Ceremony, Australia Day Awards, and catered morning tea with a live performance of the National Anthem and background music to accompany the event.

The event was well received with 350 people in attendance.

Following the awards and citizenship ceremonies guests had the opportunity to interact with Australian native animals provided by Geckoes Wildlife

The appointed Australia Day Ambassador, Dr Robert McGregor inspired the community with his experience, achievements, and fundraising efforts.

Kilcoy Multicultural Carnival

Friday, 17 May 2024

The inaugural Kilcoy Multicultural Carnival hosted in May 2023 proved to be very popular with feedback and attendance exceeding expectations. Post event funding was sought to host the event again in May 2024.

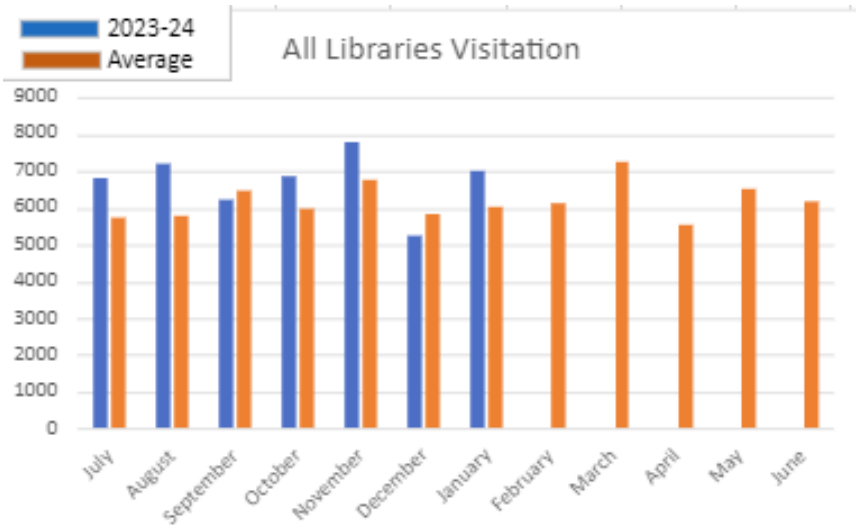
The Department of Environment and Science advised Council on Monday, November 27 2023, that Council had been successful in their funding application and were to receive a $7,000 contribution towards the event.

The previous sponsor, Kilcoy Global Foods, have expressed interest in once again being connected to the event in a sponsorship capacity and are keen for their culturally diverse employees to form a consulting committee to assist with planning the performances for the event.

Planning, preparation, and consultation has commenced and is progressing.

Somerset Libraries

Physical Items Circulated	Visitation	Events	New members
14,270	7,039	33	99



Use of Kilcoy (25%), Lowood (19%) and Toogoolawah (8%) libraries increased during January, and Saturday visits to Kilcoy and Lowood are starting to pick up again after the Christmas and New Year closure period.

Community feedback about Saturdays continues to be very positive:

The new external promotional flags installed on the footpaths at Kilcoy and Lowood are working well.

Libraries worked with the Community Development team to facilitate the delivery of the new program The Connect Collective weekly at Lowood Library. The program is also delivered in Esk and Kilcoy.

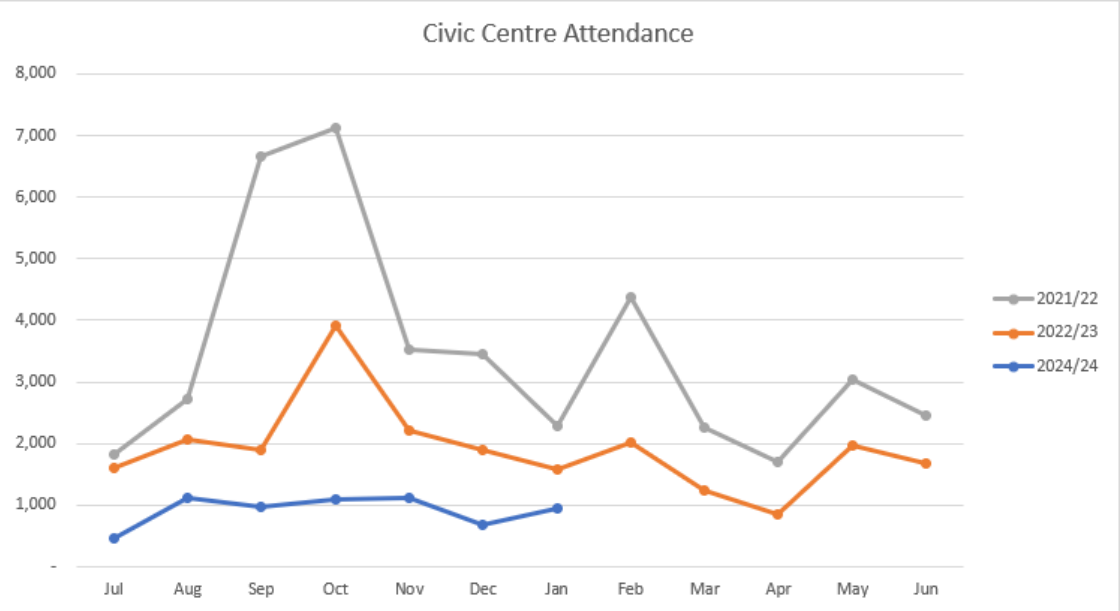
During January 218 children and families participated in the summer holiday program. In total, 322 adults, teens and children participated in library programs including adult creative activities, storytime, STEAM during January.

The Libraries computers were in use throughout January with 612 hours of use, 268 hours at Lowood alone. Tech assistance was also in high demand with 618 requests for technical assistance.

Somerset Civic Centre

Visitation	Private/ Council Events	Programmed Events	Revenue

942	18	0	$958.18



The Somerset Civic Centre held a large private hire event at the start of January and also played host to the regions Australia Day awards.

January also saw the start of our free children's ballet classes. These have been very well received with over 15 children in attendance in the first week.

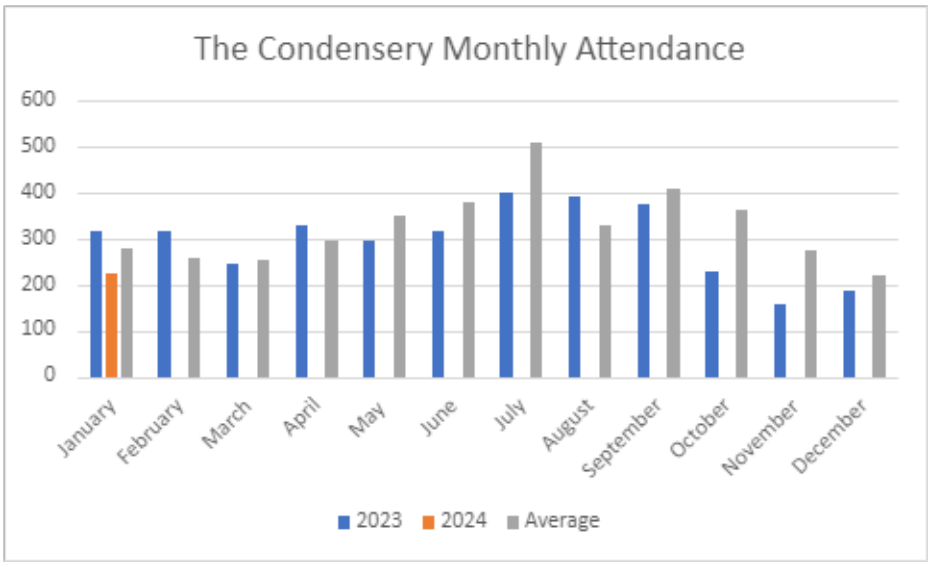
Officers are now in preparation mode for KidsQuest at the end of February.

Program events in development and upcoming advertised events include;

- Morning Melodies: April and August 2024
- Lost Arts Festival: June 2024
- Shake & Stir (book week/Shakespeare curriculum): 12 July 2024
- Oktoberfest: October 2024
- Speakeasy Cabaret: November 2024

The Condensery

Visitation	Public programs	Exhibitions in development
244	3	8



Exhibitions Healing Garden and Remnants | Impressions continued at The Condensery in January.

In total, over 670 locals have contributed to Healing Garden. Locals can continue to contribute to the exhibition now it is open. To date, there have been positive comments on YU KA, the large metal flower sculpture in front of The Condensery, installed as part of Healing Garden.

There were two drop-in style sessions run as part of Healing Garden – these received good attendance and had positive feedback from people who enjoyed learning how to make flowers.

The 2024 exhibition program was announced digitally at The Condensery. The printed program will be printed in February 2024.

Preparations are underway for the next two exhibitions: ām / ammā / mā maram and Pilgrimage: Remote Animism & Ornamental Displacements, which will open 24 February.

Upcoming programs include an artist talk with Louis Lim, Arts Biz workshop with Regional Arts Services Network, and sketchbook workshops with Deb Mostert.

The Condensery was closed for New Year's Day and Australia Day.

Youth Engagement and Community Development
January 2024 – Highlights
Youth Leaders Camp
Somerset youth leaders attended the Leadership Camp from 15 - 17 January at the Gold Coast Recreation Centre. 32 students attended. Youth leaders participated in a range of team and leadership building activities and also built rapport with council staff. Students discussed future project ideas with council and how they would like to improve their community. Camp survey received positive feedback from students who attended. The majority of students who returned their surveys said they would reach out to Council in future for support.

Youth Week

Queensland Youth Week is being held in the second week of the April school holidays. Activities are being held across the Region to celebrate the week. The Noosa Film Festival showcase will be held in Toogoolawah with the date yet to be finalised. The Youth Festival, which is funded by West Moreton Health and being organised in partnership with Ipswich Community Youth Service (ICYS) and PCYC will be held on Friday 12 April in Clock Park, Lowood. The event is designed to help build young peoples' pride in Lowood and will include an expo focusing on mental health and wellbeing, activities and challenges between youth and emergency services and a free concert. The concert will feature a headline act, with support from young Somerset performers.

School Holiday Program
Planning is underway for the school holiday program. Rollabae has been approached to hold another event in Esk due to the continued success of this activity. A rock-climbing challenge will also be held, with the location to be determined. It has been confirmed for 12 April. The Mad Hatter's Tea Party will be held in Clock Park, Lowood on 3 April. This is the fourth year this event has been held.

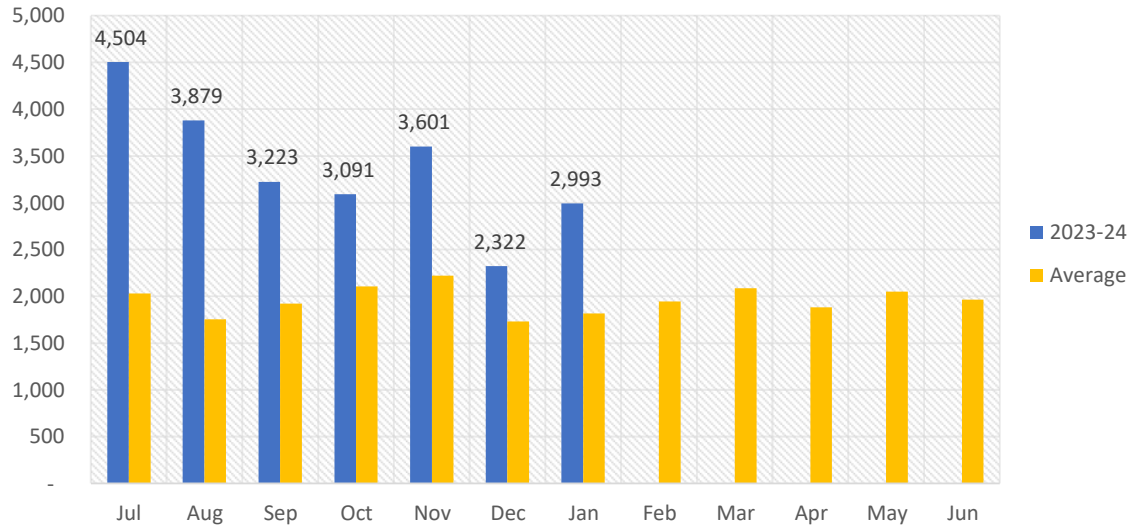
Somerset Region Support Service
Due to the changes in funding requirements, there will be a more visual presence in the community. The service will be available for drop in at the Wellness Hub in Esk on Mondays and Council's Youth and Community Development Officer will sit in the Lowood Library on Fridays and be available to offer assistance with resume writing, technical support or other services as required.

The 'Hub@theHub' is continuing in Kilcoy on the last Wednesday of the month and has a regular presence of six services in attendance. Services Australia is the service in most demand but unfortunately, they were unable to attend in January. January saw three people visit the hub, whereas 15 visited in November when Centrelink was there.

The Youth and Community Development Officer and Community Development Coordinator continue to attend many network meetings as these play an important role in advocating for more services to visit the region.

Sport and Recreation
The following contains an overview of Sport and Recreation facilities, programs and projects for the month of January 2023.

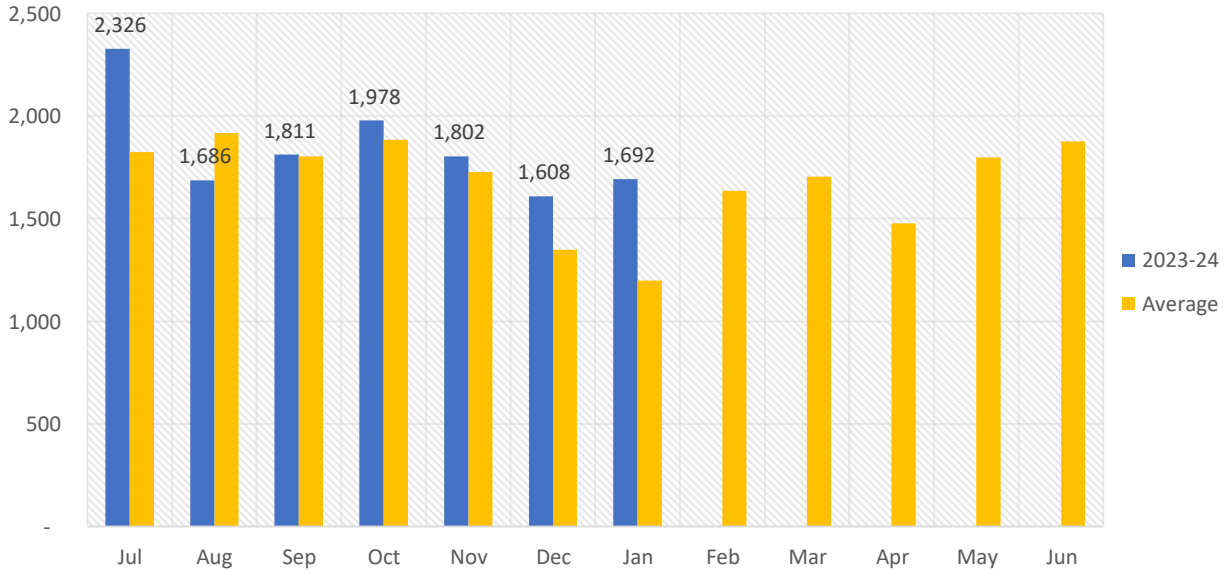
Fernvale Indoor Sports Centre (PCYC Fernvale)
- Monthly Attendance Record for January (2,993).
- Comparative to Monthly Historical Average – POSTIVE +1,176 (Average – 1,817).
- Gym Membership Change +599 (Current Membership – 1,425).
- 36 young people attended driving lessons as part of the Braking the Cycle program.
- One person received their provisional licence.
- Launch of Little n Active Playtime Mondays.
- Appointment of Andrew Treacy, Youth Community Programs Manager (Police)
- No incidents to report.



Graph: Monthly Attendance of the Fernvale Indoor Sports Centre - 2023-24 versus Average

Kilcoy Indoor Sports Centre

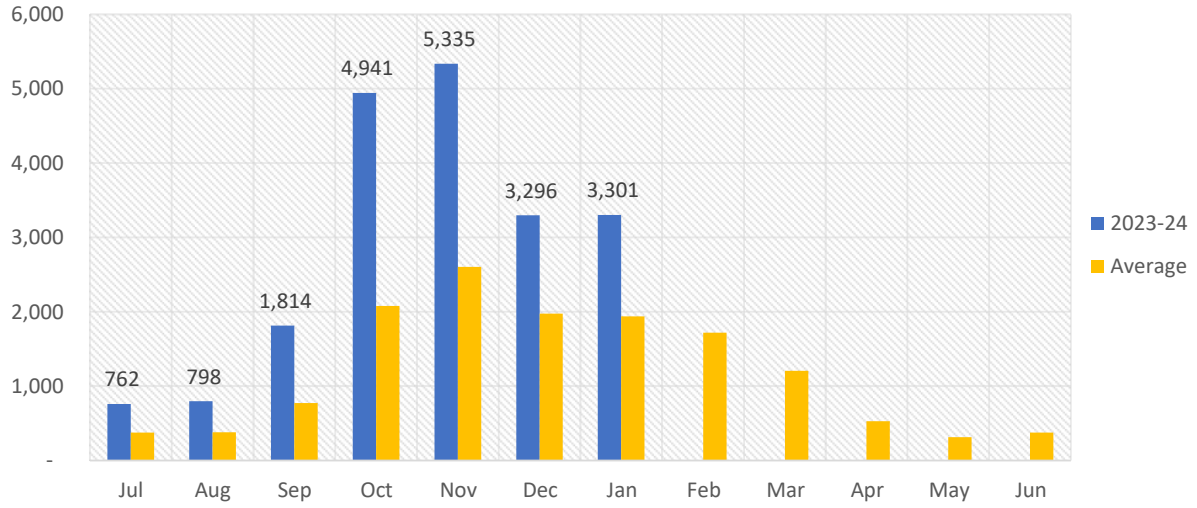
- Comparative to Monthly Historical Average - POSITIVE +493 (Average – 1,199).
- Gym Membership Change – POSITIVE + 5 (Current Membership - 115).
- Army Cadets and All Ability programs continue to grow.
- Expected launch of men's support group.
- No incidents to report.



Graph: Monthly Attendance of the Kilcoy Indoor Sports Centre - 2023-24 versus Average

Toogoolawah Swimming Pool and Community Gym

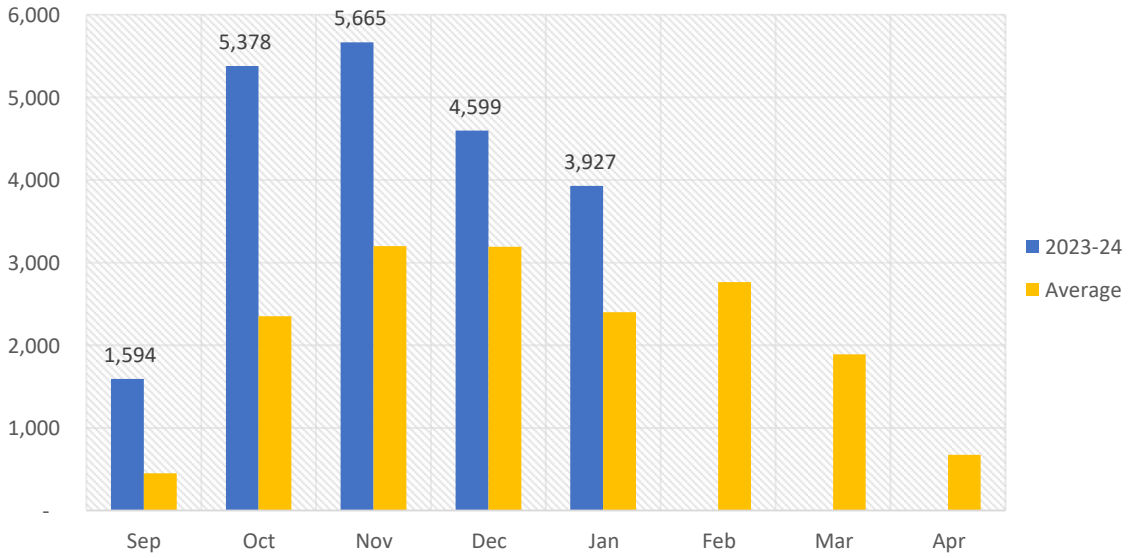
- Monthly Attendance Record for January (3,301).
- Comparative to Monthly Historical Average – POSITIVE +1,234 (Average – 1,767).
- Gym Membership Change – POSITIVE +10 (Current Membership - 57).
- All staff completed upgraded qualification training with AUSSWIM.
- One minor incident to report – No council action required.



Graph: Monthly Attendance of the Toogoolawah Swimming Pool and Community Gym - 2023-24 versus Average

Lowood Swimming Pool

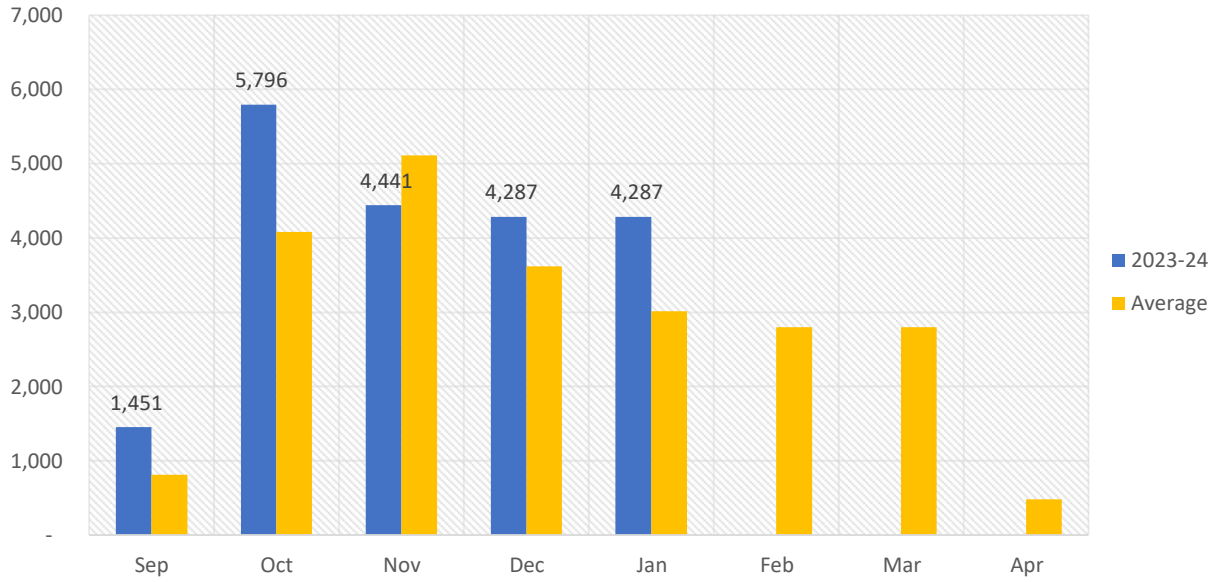
- Comparative to Monthly Historical Average – POSITIVE +1,014 (Average – 3,927)
- Lowood Swimming Club confirmed for Wednesday night meetings.
- Learn-to-Swim and aqua aerobics programs continued to grow.
- Introduction of a Mum and Bubs class.
- Three reportable incidents – all snake sightings in complex.
- One pool closure due to lightning.
- One pool closure due to staff availability during flooding event.



Graph: Monthly Attendance of the Lowood Swimming Pool - 2023-24 versus Average

Kilcoy Aquatic Centre

- Comparative to Monthly Historical Average – POSITIVE (Average – 3,620).
- Appointment of new Facility Manager - Elysha Steele.
- No incidents to report.



Graph: Monthly Attendance of the Kilcoy Aquatic Centre - 2023-24 versus Average

Sport and Recreation Highlights and Projects

- Planning is underway for the 21st annual Somerset Rail Trail Classic. Council Officers are collaborating with the event contractor, Atlas Events Pty Ltd, in preparation for the event. Council Officers have negotiated with the Lowood and Fernvale Lions Clubs to be the joint Event Beneficiaries for this year's event.

  Lowood and Fernvale Lions, in collaboration with Council Officers, have drafted a Memorandum of Understanding for the event. In summary, Council will donate $2 from every paid entry to Lowood and Fernvale Lions, incorporate the Lions logo in promotional content, and include check boxes to 'donate' as part of the participant registration process. Lowood and Fernvale Lions will provide promotional support and assist in the recruitment of volunteers for the event.

  This agreement provides Council with an opportunity to benefit from the extensive community reach fostered by the Lowood and Fernvale Lions clubs; promote the event wider within the local community; and to raise funds and awareness for a community focussed organisation operating in the Somerset region.
- Australia Day Pool Parties were held across the region as part of 2024 Australia Day Celebrations at the aquatic facilities in Kilcoy, Lowood and Toogoolawah. Council provided free entry, entertainment and a community BBQ at each venue. The Kilcoy Aquatic Centre and Toogoolawah Swimming Pool hosted over 200 patrons. The Lowood Swimming Pool saw about 300 people come through the gates to enjoy the events.
- The Songlines Skateboarding Empowerment Program commenced at the Lowood State High School (LSHS) in late January. The Program provides First Nation's students with an opportunity to engage in a nine-week program promoting physical education, safe relationships, self-esteem and resilience. Participants will build their own skateboards and ramps, Aboriginal Painting workshops to paint their skateboards, yarning circles, a series of learn-to-skate workshops and skateboarding demonstrations from professional skateboarders. The Program is being delivered by the Songline Skateboarding team, a group of proud First Nations people, in partnerships with Council and LSHS. The Program is being delivered with funding from the Queensland Government through the First Nations Sport and Recreation Program – Round 2.
- Council approved works to begin after a recent successful grant funding application through the Queensland Reconstruction Authority Emergency Response to repair and

upgrade the irrigation system at the Hopetoun Sports Fields. The works will be delivered in consultation with the Kilcoy District Football Club, also known as the 'Kilcoy Yowies'. Upgrade and repair works will include installation of a second pump to ensure sufficient water supply to the facility for irrigation purposes along with a fully automated system. Works are expected to be completed before the start of the rugby league season.

- Council Officers held a prestart meeting with contractors regarding the installation of an irrigation system and field refurbishments (including the installation of new goal posts) at the Esk Football Grounds. Work is expected to begin in mid-February and be completed in May.
- Works commenced on the Fernvale Sports Park Upgrade project. The scope of works for the project includes the installation of an irrigation tank and pump system, and the construction of a new driveway to the infrastructure. The irrigation system will be connected to a recycled water supply, ensuring a sustainable irrigation supply to support the future development of the complex.

Attachments

Nil

Recommendation

THAT Council receive the Corporate and Community Services monthly report for January 2024 and the contents be noted.

OPERATIONS
SOMERSET REGIONAL COUNCIL - Officer's Report

To:	Andrew Johnson, Chief Executive Officer
From:	Debbie Chandler, Customer Service Administrator
Director:	Craig Young, Director Operations
Date:	7 February 2024
Subject:	Temporary Closure of Carpark for Mad Hatter's Tea Party at Lowood Clock Park – Wednesday, 3 April 2024
File Ref:	Council properties – usage – 2023-2023 – Council Hire Agreements and Bookings – Parks and Reserves
Action Officer:	CSSA

Background/Summary

The Mad Hatter's Tea Party, a community event aimed at families with young children under eight years old, is being held in Clock Park on Wednesday, 3 April 2024 from 9am to 12pm, with setting up commencing at 6am and packing down to be finished by 2pm. There are around twenty service provider stalls providing information and activities, in addition to entertainment. A free community barbecue is also being provided, utilising Council's SCOT trailer. This event is being hosted by Somerset Regional Council.

In order to provide adequate and suitable space for all activities, part of the carpark adjacent to the park, between the former railway building and the public conveniences, needs to be utilised. This was successfully implemented at the last two event and caused no disruption to surrounding businesses.

Attachments

Attachment 1 – Indicative layout for Mad Hatter's Tea Party Community Event showing section of carpark to be closed.

Recommendation

THAT Council approve the temporary partial closure of the Walters Street carpark, Lowood on Wednesday, 3 April 2024 from 6am to 2pm to facilitate the holding of the Mad Hatter's Tea Party, community event hosted by Somerset Regional Council as shown on attachment 1 of this report.

Peace St
Peace St
Clock Park
PCYC
Kinder
Gym
Aero
18
20
8
15
9
10
11
17
24
22
16
14
13
12
19

SOMERSET REGIONAL COUNCIL - Officer's Report

To:	Andrew Johnson, Chief Executive Officer
From:	Karen Haer, Executive Assistant Operations
Director:	Craig Young, Director Operations
Date:	21 February 2024
Subject:	Operations Report for January 2024
File Ref:	Governance – Reporting – Officer Reports
Action Officer:	EAO

Background/Summary

Details of the Operations report for the month of January 2024 are as follows:

Engineering Services Team

The Engineering Services Design Team is finalising its design delivery for the 2023-2024 budget design program, with designs being readied for issue or finalised for the following Capital Works projects:

- Brown Street, Kilcoy; and
- Coominya Car Park and Main Street, Coominya.

The team have also started the design of works for future funding opportunities including:

- Graham Road, Fernvale.

The team also continued work with external consultants to progress designs for the projects below:

- Fulham St, Toogoolawah – Contour Consulting Engineers; design 80% completed and under review;
- Muckerts and McCulkins – Engeny; concept design 10% complete
- West Road / Patrick Estate Road, Patrick Estate – GHD;
- Clive St, Fernvale – NK Transportation; concept design 25% complete and
- Lowood to Tarampa Footpath, Tarampa – Projex Partners; concept design 25%.

These external design projects will be managed and delivered by Q2 2024.

The team continues to provide engineering support to the works department on several projects such as:

- Esk Crow Nest Road Stage 2; and
- Railway Street, Lowood.

The Engineering Services Team provided engineering development advice to the Planning Department and assessment and applicant response to Operational Work applications with two new operational works applications being properly received in January.

Development projects which are due to begin construction and have undergone Operational Works Prestart meetings in January include:

- Kerr Street, Kilcoy.

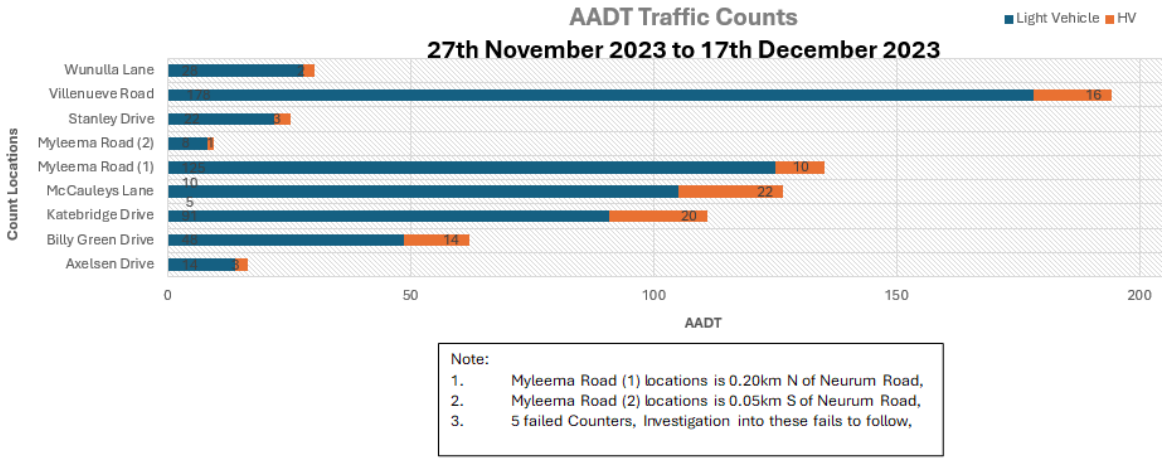
This team continue to note the current major developments currently under construction, within the "On Maintenance" period and those due to come "Off Maintenance" within the next 12 months include:

- Clarendon Road, Stage 1 of 88 lot subdivision – under construction;
- Windsor Drive, Mount Hallen Stage 5C; - under construction;
- Parklands at Clarendon Stages 2D & 2E; - On Maintenance;
- Pine Tree Hill, Kilcoy Stages 3 to 6; - On Maintenance;
- Hedley Park Stage 8 – On Maintenance;
- Overlander Avenue, Kilcoy – earthwork fill to the 0.2% AEP inundation line, "On Maintenance" inspection undertaken 12th January 2024, now On Maintenance.

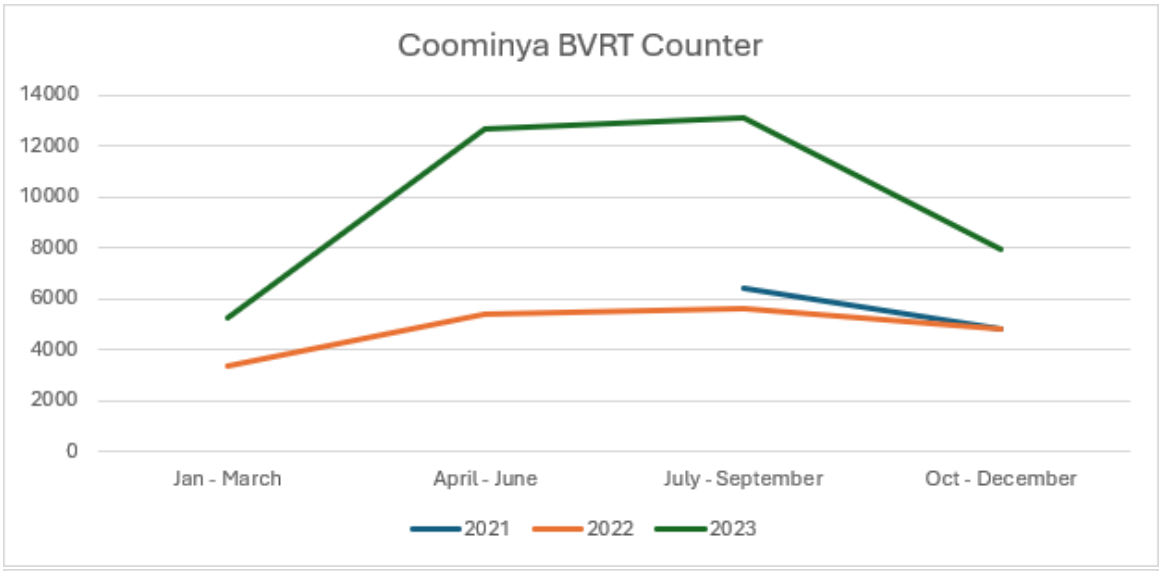
The Engineering Services Parks and Gardens Team continues to oversee operations in the area with the recent rainfall making the mowing crew extremely busy undertaking mowing in the region's towns, parks, and cemeteries. The team continue to focus on major parks and Town CBD's.

The Engineering Services Facilities Team continue to undertake maintenance on all Council Buildings and assist in the delivery of the 2024 / 2025 capital works budget.

The Engineering Services Team continue to set out traffic counters in the region. Traffic counts on local roads included:



Traffic counts along the Brisbane Valley Rail Trail are show below with comparisons over the past 3 years:


Coominya BVRT Counter
14000
12000
10000
8000
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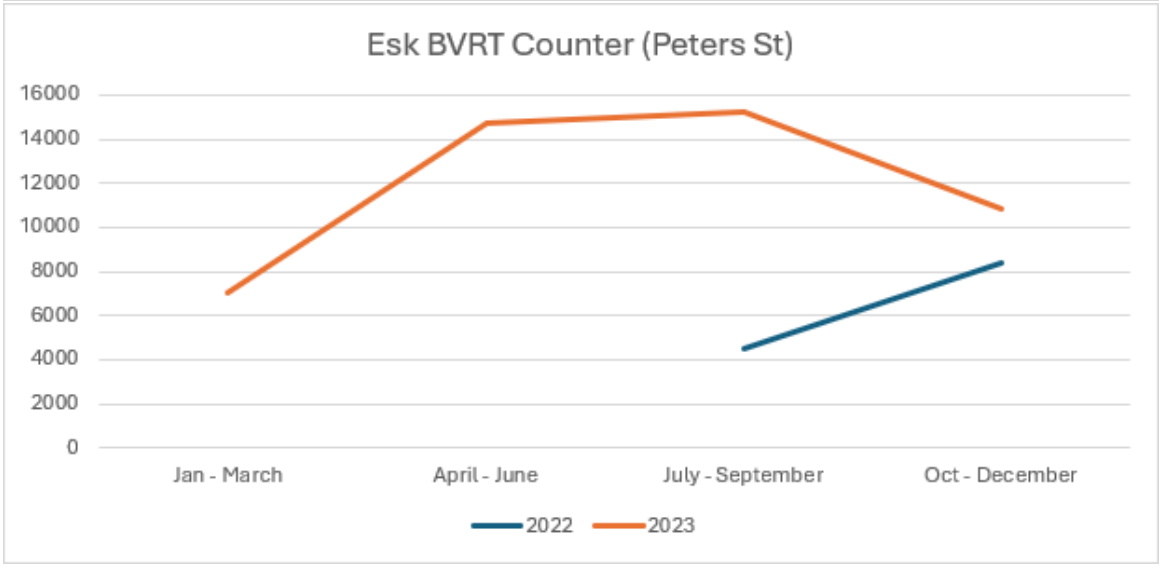
Jan - March
April - June
July - September
Oct - December
2021
2022
2023


Esk BVRT Counter (Peters St)
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14000
12000
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Jan - March
April - June
July - September
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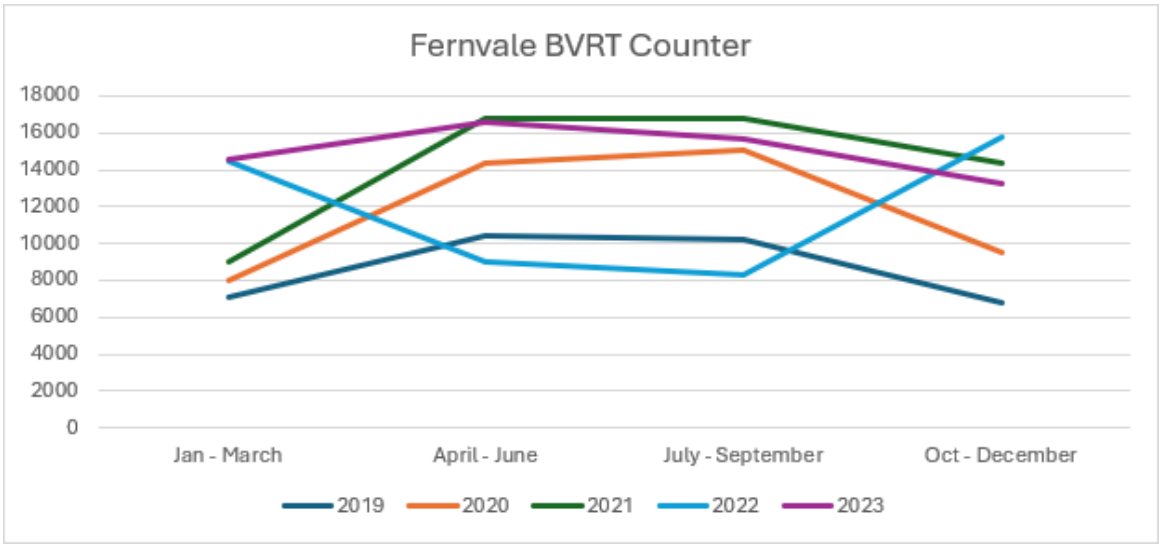
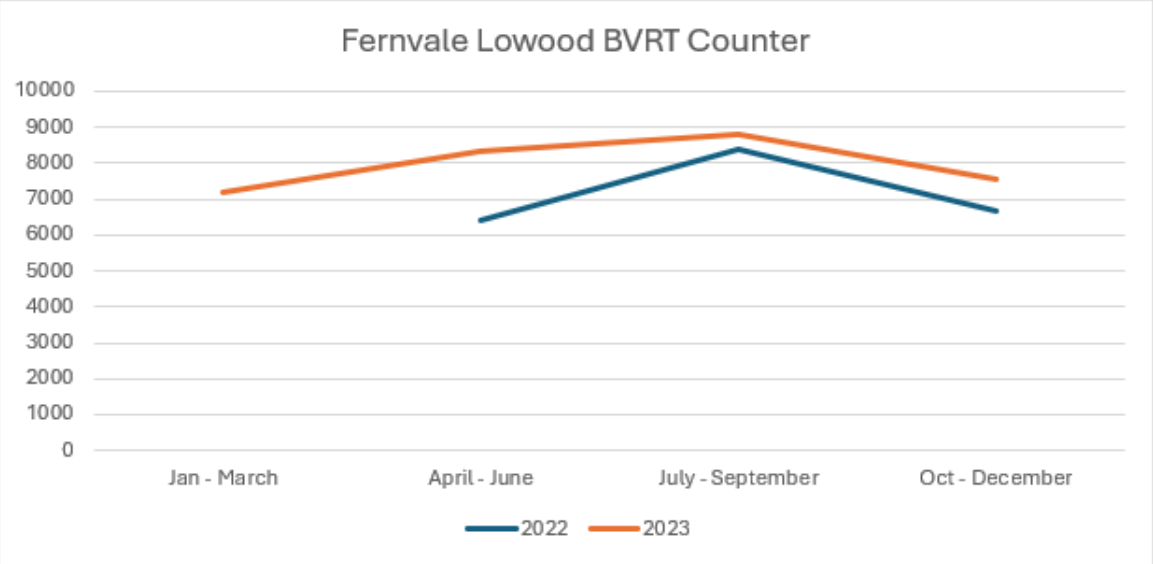
2022
2023


Fernvale BVRT Counter
18000
16000
14000
12000
10000
8000
6000
4000
2000
0
Jan - March
April - June
July - September
Oct - December
2019
2020
2021
2022
2023


Fernvale Lowood BVRT Counter
10000
9000
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7000
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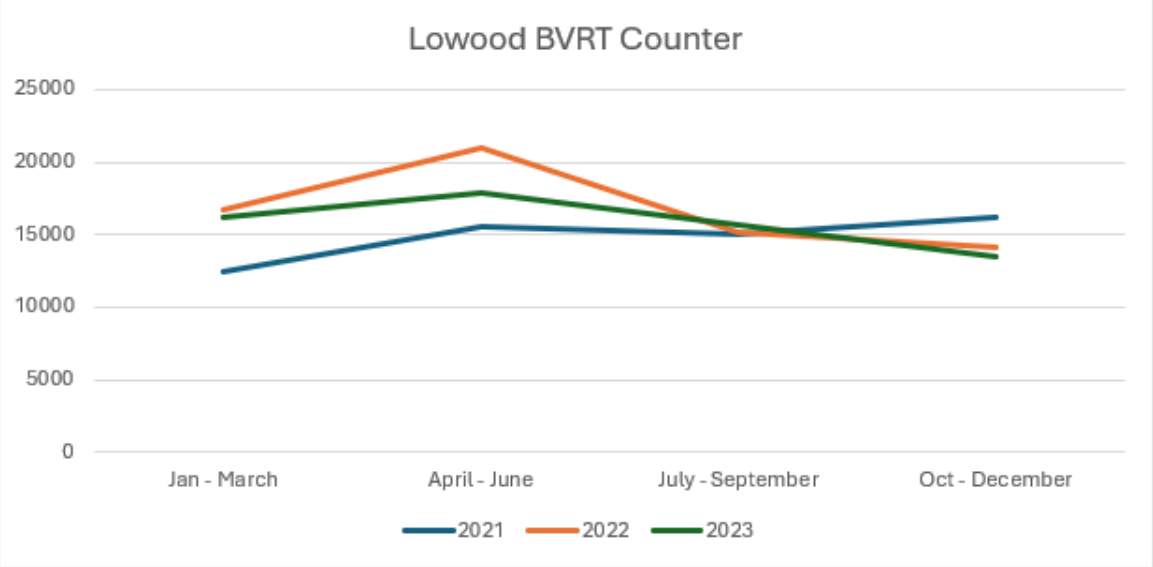
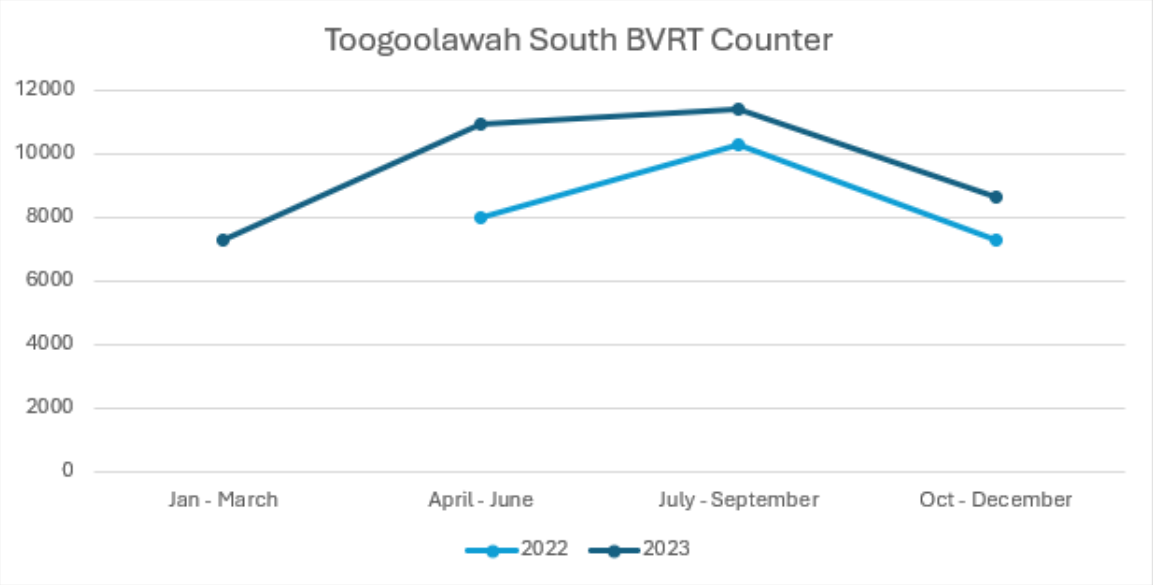
Jan - March
April - June
July - September
Oct - December
2022
2023


Lowood BVRT Counter
25000
20000
15000
10000
5000
0
Jan - March
April - June
July - September
Oct - December
2021
2022
2023


Toogoolawah South BVRT Counter
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Jan - March
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July - September
Oct - December
2022
2023

This team provide continual assessment of Council infrastructure to ensure our information remains current within our asset and GIS systems, with all signage requirements being reviewed within our main town areas as well as overseeing works within road reserve applications, property access applications and heavy vehicle permits.

	Jan-24	Jan-23
Land Access Permit	46	9
Property Access Applications	50	14
National Heavy Vehicle Regulator Permits Processed	9	7

The Engineering Services Team have continued inspections of Council Road assets with an inspection of all speed signage 100% complete and asset system updated to ensure council records are current.

Works Team

Completed Projects through 2023 - 24:

- Old Fernvale Road – headwall, grass swale;
- Waverley and Sheppards Road, Lake Manchester – Stage 1: Road widening and fire exclusion zone;
- Esk Crows Nest Road, Eskdale - Stage 1 – major road realignment. Seal from end of current sealed section to Maria Creek Road (4km);
- Glamorganvale Road, Wanora – Rehabilitate and widen road from Brisbane Valley Highway to Browns Bridge (1.65km);
- Prospect and William Street, Lowood - stormwater installation;
- Schroeder Lane, Fernvale - Seal Intersection with Fairney View Fernvale Road;
- Lowood Minden Road between Litzows Road and Lukritz Road – widening, pavement stabilisation, sealed shoulders, culverts and pipes;
- Pipeliner Park, Esk - Field inlet pits; bollard removal and re-installation;
- Main Street / Michel Street, Lowood – Streetscape, restore faux-brick footpath with new stencil;
- Cressbrook Street, Toogoolawah – Streetscape, restore faux-brick footpath with new stencil – contractor: Brick'n'Pave;
- Prenzlau Road, Prenzlau - pavement widening (awaiting line-marking and signage);
- Ellen Street, Lowood - Stages 1&2 - K&C North side from Park Street to Church Street (130m); K&C South side from Park Street to Church Street (130m); awaiting asphalt overlay 01 December (weather permitting);
- Gunyah Street, Toogoolawah - Cairnscroft Street to Drem Street, South Side, laying of pipes; K&C;
- East Street, Esk State School - New footpaths, K&C and infill;
- King Street, Somerset Dam - Bitumen Infill.

Projects underway:

- Royston Street, Kilcoy, between Mary and Rose Streets – replace footpaths, kerb & channel sections;
- Stanton Street, Kilcoy – intersection works with Royston Street, kerb & channel;

- Murrumba Road culverts – replace existing corrugated structures with RCBC and RCB's;
- Esk Crows Nest Road, Eskdale - Stage 2 – Esk Crows Nest Strategic Regional Connector - Toowoomba Boundary section;
- Wells Street, Linville (outside school) - works to footpath / parking / loading areas at Linville State School (200 metres);
- Hine Road bridge, Wivenhoe - Hine Road bridge - Substructure rehabilitation works undertaken by SRC and contractor Timber Restoration Services;
- Station St to Prospect St (350m), Lowood - path along residential area. Includes removal of Leopard trees and replace K&C sections;
- Sandy Creek Crossing, Esk - reconstruct low level stream crossing (BVRT Horse bypass), including approaches to crossing and crossing structure. Undertake reinstatement of trail surface to Hassall Street and adjacent connectivity. Targeted seeding / vegetative securing of crossing and associated riverbank/s.

Ongoing projects:

- Mowing and slashing works on Council roads;
- Crews continue to complete CSR's;
- General maintenance of Council's civil infrastructure.

REPA Works

A total of 69 submissions have been lodged with QRA for Reconstruction of Essential Public Assets. All submissions have been assessed and approved. The categories for the submissions are Unsealed Roads, Sealed Roads, Drainage, and Individual Sites (e.g., landslips). The assistance by the Queensland Reconstruction Authority (QRA) is acknowledged.

Drainage packages are progressively being documented to enable calling of quotations. This will be followed by Sealed Roads packages and Individual Sites.

All works are required to be completed by the end of June 2024.

Flood Repair Works underway - carried out by Contractors.

- A & M Civil – Fernvale Region; Esk region. Drainage Packages One and Two;
- CPM Contractors – East Wivenhoe Region; Jimna / Monsildale Region; Kilcoy Region.

Flood Repair Works underway - carried out by SRC.

- Northern Grader Crew – Toogoolawah region.

Flood Repair Works - carried out by Contractors – completed.

- Browns Contracting – Mount Stanley Region; Harlin & Moore region. Drainage Package Three;
- A and M Civil – Coominya region.

Other Works being carried out by Contractors.

- Kilcoy Transfer Station – capping of landfill – Harrison contractor;
- Waverley and Sheppards Road, Lake Manchester – Stage 2: road-widening and fire exclusion zone – Sam's Tree Services, A and M Civil;
- Clarendon Road, Lowood - Stage 2 - Rehabilitate and widen to 9m road from O'Reillys Weir Road to Wyatts Road (3.3km) – A and M Civil;
- Kilcoy Depot, Esk Depot, Lowood Depot – safety, security, and legislative improvements (various contractors);

- Savages Crossing, Fernvale - Reinstate carpark surfaces, replace bollards and signage. Install flood boom gates on approach roads – (all works completed except boom gate installation and re-vegetation) A and M Civil;
- Twin Bridges, Fernvale - Reinstate carpark surfaces, replace bollards and signage, re-align site access gate/arrangements. Install flood boom gates on approach roads – (all works completed except boom gate installation and re-vegetation) A and M Civil;
- Burtons Bridge, Borallon – reinstate carpark surfaces, replace bollards including re-alignment of exclusion measures to better manage launch access point/s to the river. Install flood boom gates on approach roads – (all works completed except boom gate installation and re-vegetation) A and M Civil.

Department of Transport and Main Roads (TMR) Works

Council is presently working on the following projects on behalf of TMR:

- Repairing potholes and sealing of patches and pavement repairs over the TMR network;
- Weed spraying throughout the TMR network;
- Ongoing signage and guidepost repairs continue throughout the TMR network;
- Slashing and mowing throughout the TMR network (weather permitting).

Workshop – Mechanical

- Completed repairs, services, and scheduled maintenance of Council fleet;
- Quarterly test and tag of Council field crews portable electrical items has been conducted;
- One new replacement lease vehicle arrived;
- Christmas shut down maintenance work has been complete with most plant items back in service;
- Lots of maintenance on all mowers and slasher with a very heavy mowing season;
- Annual scale calibration was conducted and completed by Position Partners on four loader, two backhoes, one skid steer loader, 8 trucks and three trailer;
- P.511 Fuso water truck had trunnion bushes replaced in the rear suspension;
- P.597 Fuso water truck had an underbody hydraulic ram replaced that was leaking oil and an oil repaired on the hydraulic motor that drives the water pump;
- P.619 Noremat Reach Mower cutting rotor has been bent after hitting a large rock, a replacement rotor has been ordered and should arrive before the end of January;
- P.114 Komatsu grader had a Adblue fault diagnosed by workshop and then was repaired by Komatsu under warranty;
- Six monthly service has been carried out on all six SES vehicle.

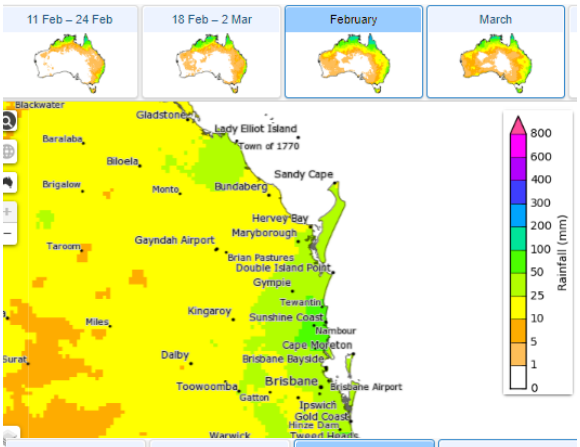
Workshop – Fabrication

- Welding bay has been carrying out various repairs to Council fleet as well as repairs to other various council assets around the region, such as handrail, park furniture, etc.;
- Welders have installed the second new hand rail on the walk way in Piper Liner Park;
- Welders have fabricated a new hand rail for Gunyah Toogoolawah, hand rail is now being powder coated and will be installed when it returns;
- P.245 Komatsu loader had repairs to bucket;
- P.247 JCB backhoe had repairs to loader bucket;
- P.975 Digga bucket broom which is used on the skid steer loader on the bitumen crew had all new wear strips replaced on the bottom of the bucket and few cracks repaired as well;
- P.692 Muller slasher, Welders have carried out major repairs to this slasher skids and top of the deck, cracks in this slasher are due to fatigue and the age of the slasher.

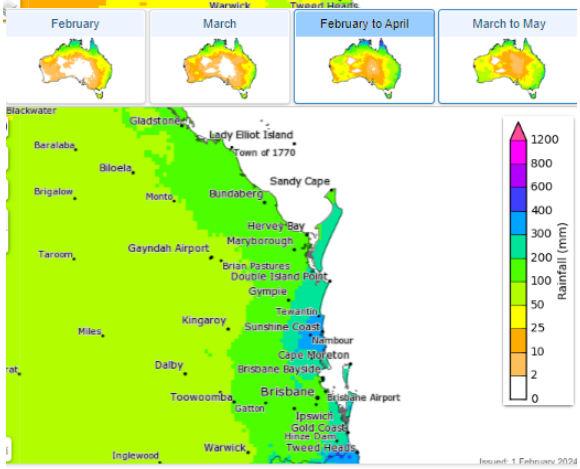
Weather Outlook
For February, rainfall is likely to very likely (60% to greater than 80% chance) to be below median for most of Australia – which includes the Somerset region.

For February to April there is no consistent wet or dry signal for much of south-eastern Australia.

Outlook for February (these are the most likely totals – i.e. 75% chance)



Outlook for February to April (these are the most likely totals – i.e. 75% chance)



Disaster Management
The following activities were conducted in January 2024:

- Case study provided to GenEng (IPWEA-QNT) for the George Bell bridge betterment project;
- Spoke to Telstra regarding concerns that infrastructure upgrades being performed during severe weather events could impact our ability to provide warnings to the public using the emergency alert system;
- VMS trailers moved to Coominya and Kilcoy for messaging regarding Telstra outages and severe weather events;
- Jimna hazard reduction near the hall and Finch Lane conducted by Council staff to reduce fire risk at the request of the residents;
- Application made to QRA for the Flood Warning Infrastructure Network funding that is being made available. Council have applied for $200,000 in funding to expand and upgrade the current network;
- Configuring of Council's GuardianIMS Flood Warning system continues;

- Engaged with Moreton Bay Regional Council regarding the coordination of consistent messaging at the Kilcoy and Woodford ends of the D'Aguilar highway during the response to TC Kirrily;
- Discussions held with Kilcoy Global Foods regarding possible isolation and support that may be required. Hire companies contacted to establish arrangements for the provision of equipment during events;
- Australian Warning System Messages were constructed, and templates created for TC Kirrily and future events;
- WaterRide LITE version deployed in BETA for testing purposes.

Activations - Operations:

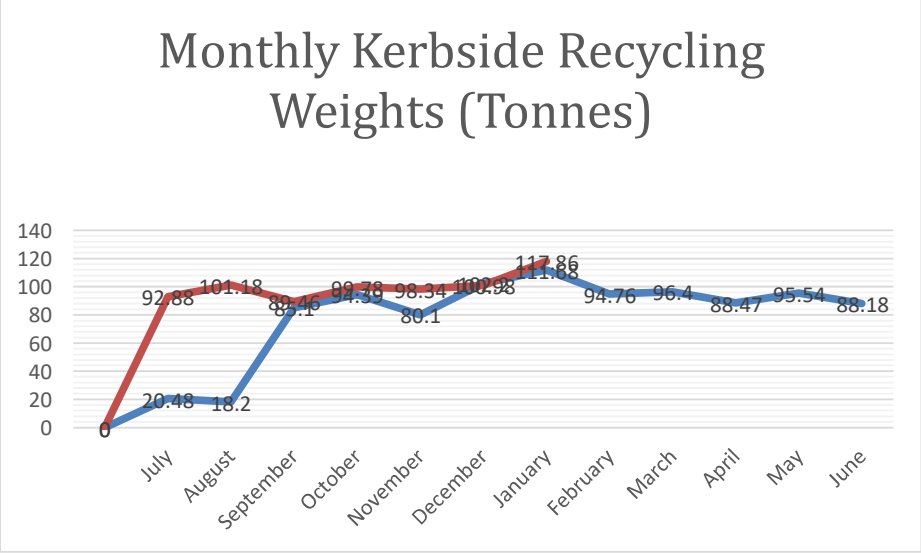
- Flood watch placed on the Somerset region 1 January 2024;
- Severe weather warning for Somerset and SEQ for 1 January 2024 with potential for 200mm over the next four days. LDCC was on alert and monitoring the event remotely. DMO was running models 1 January to clarify potential impacts;
- LDCC Staff were contacted for availability should TC Kirrily impact the region;
- Placed evacuation centre staff on standby through the Kirrily cyclone event and consulted with Lowood and Fernvale State Schools for potential use of their sites. Tzu Chi Foundation contacted to arrange beds should they be required at the evacuation centres;
- Models were run by Operations staff to look at potential impacts from TC Kirrily.

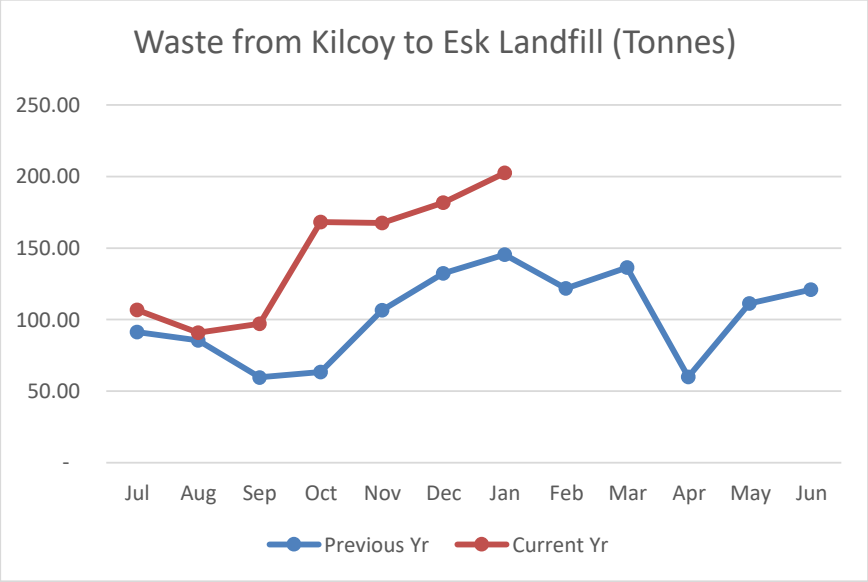
Waste Management

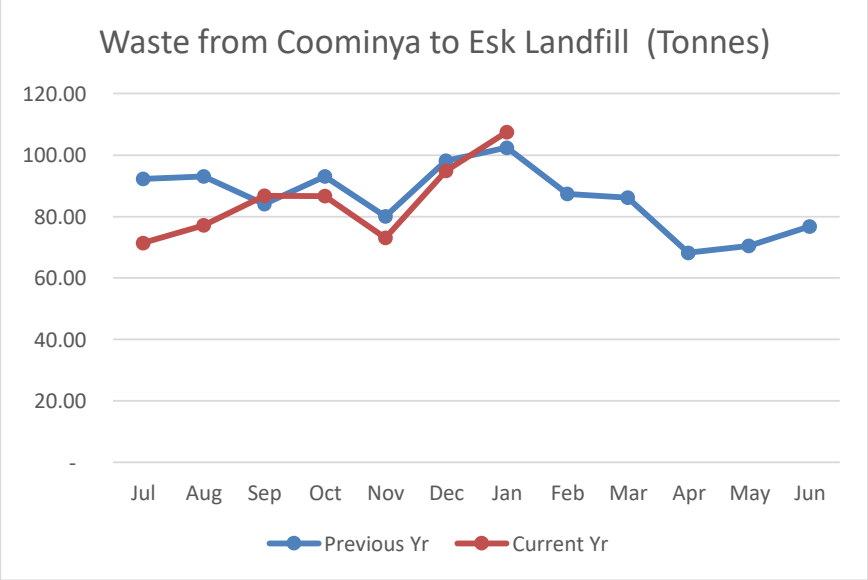
Kerbside Collection Contract – Ipswich Waste

During the month of January 2024, there were 64,343 kerbside services performed:

- General waste services – 47,627 with 88% presentation rate;
- Recycling services – 16,716 with 62% presentation rate.




Waste from Kilcoy to Esk Landfill (Tonnes)
250.00
200.00
150.00
100.00
50.00
-
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Previous Yr
Current Yr


Waste from Coominya to Esk Landfill (Tonnes)
120.00
100.00
80.00
60.00
40.00
20.00
-
Jul
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Sep
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Nov
Dec
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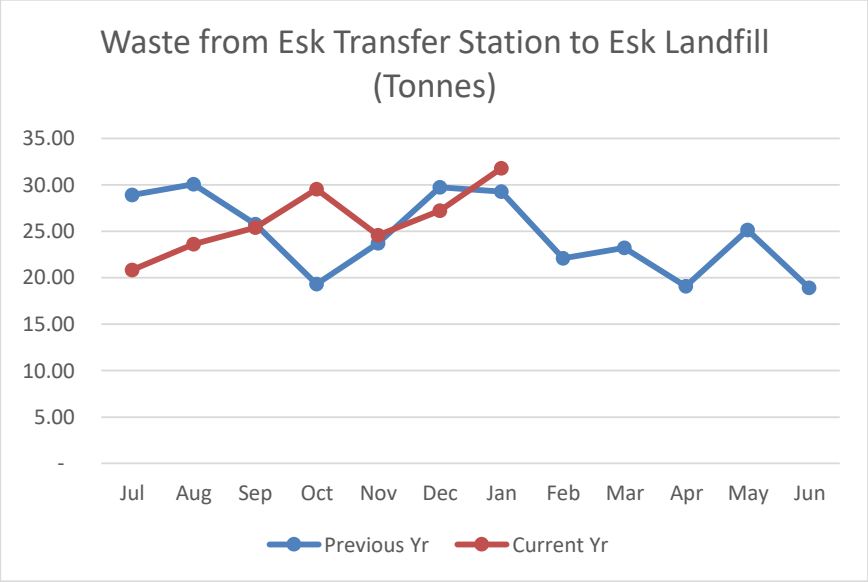
Jun
Previous Yr
Current Yr


Waste from Esk Transfer Station to Esk Landfill (Tonnes)
35.00
30.00
25.00
20.00
15.00
10.00
5.00
-
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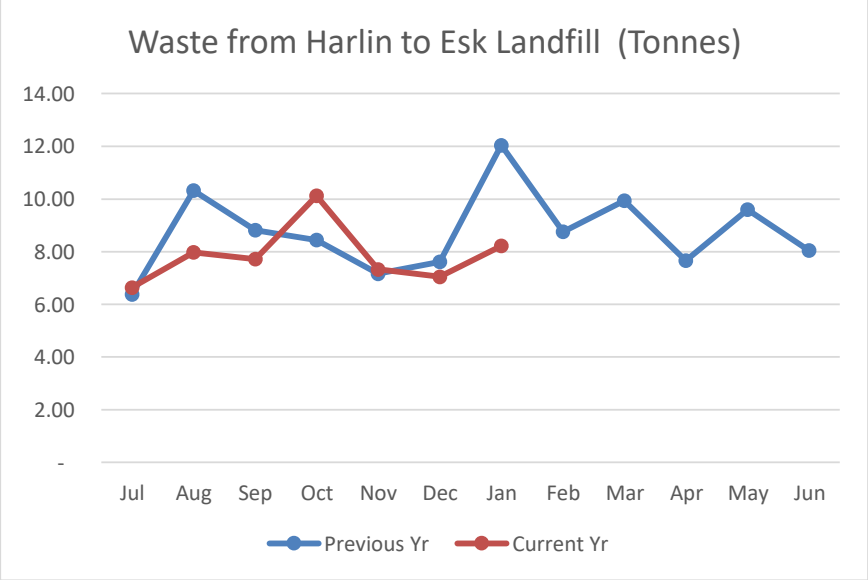
Waste from Harlin to Esk Landfill (Tonnes)
14.00
12.00
10.00
8.00
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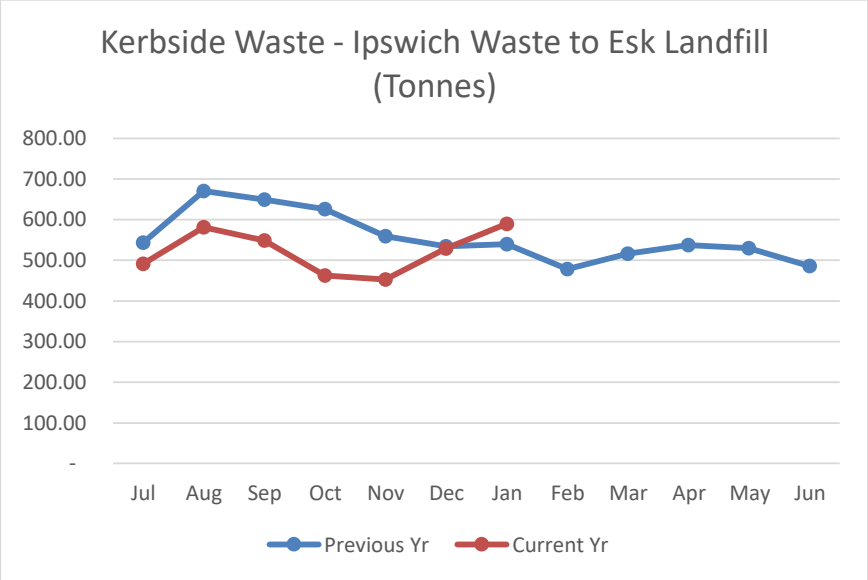
Current Yr


Kerbside Waste - Ipswich Waste to Esk Landfill (Tonnes)
800.00
700.00
600.00
500.00
400.00
300.00
200.00
100.00
-
Jul
Aug
Sep
Oct
Nov
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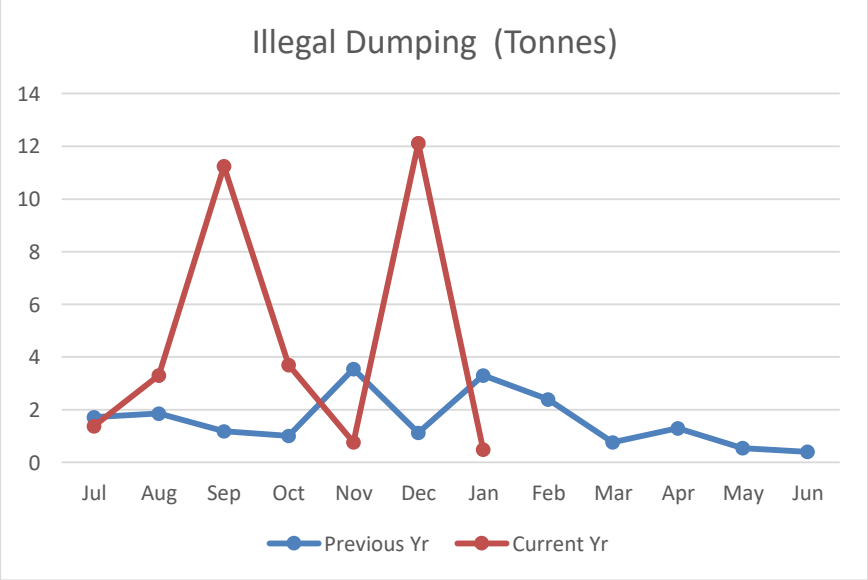
Jun
Previous Yr
Current Yr


Illegal Dumping (Tonnes)
14
12
10
8
6
4
2
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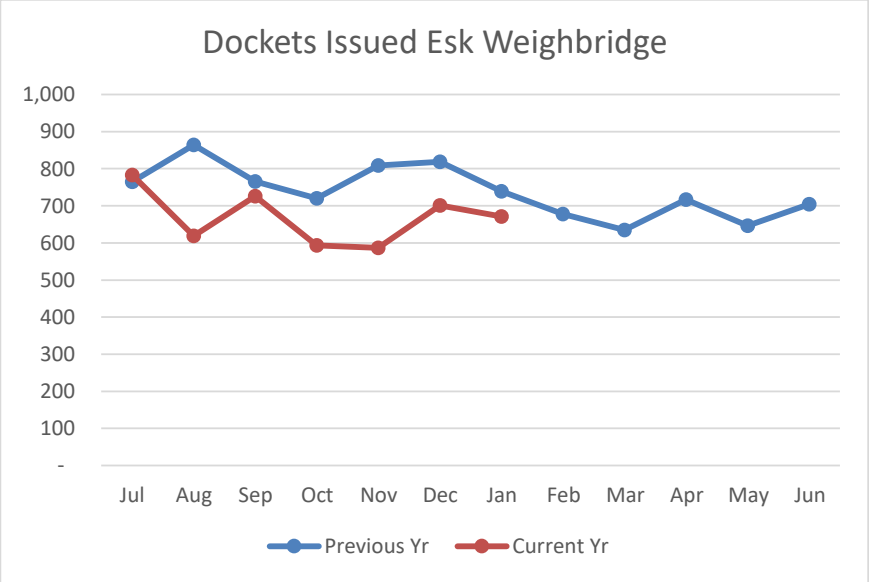
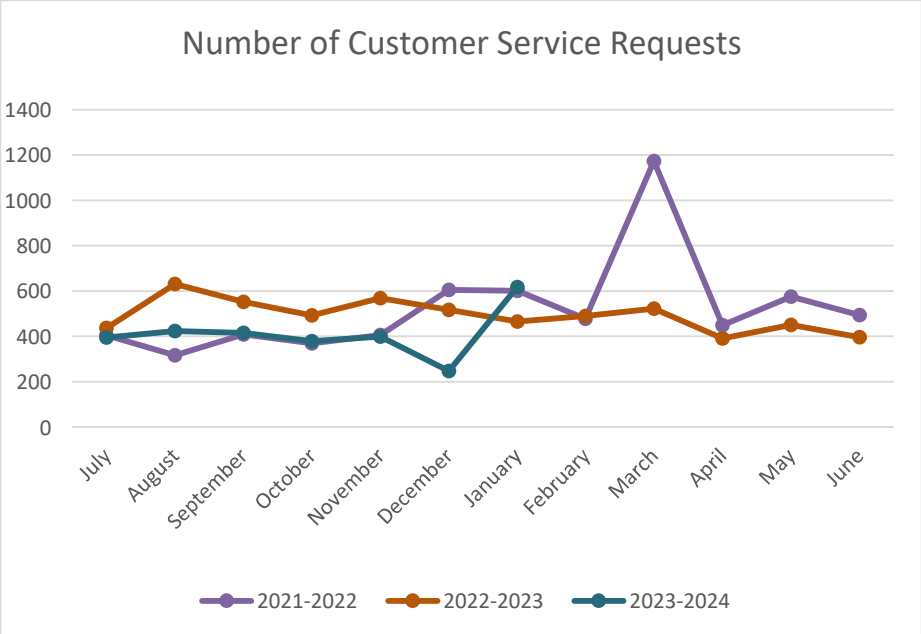
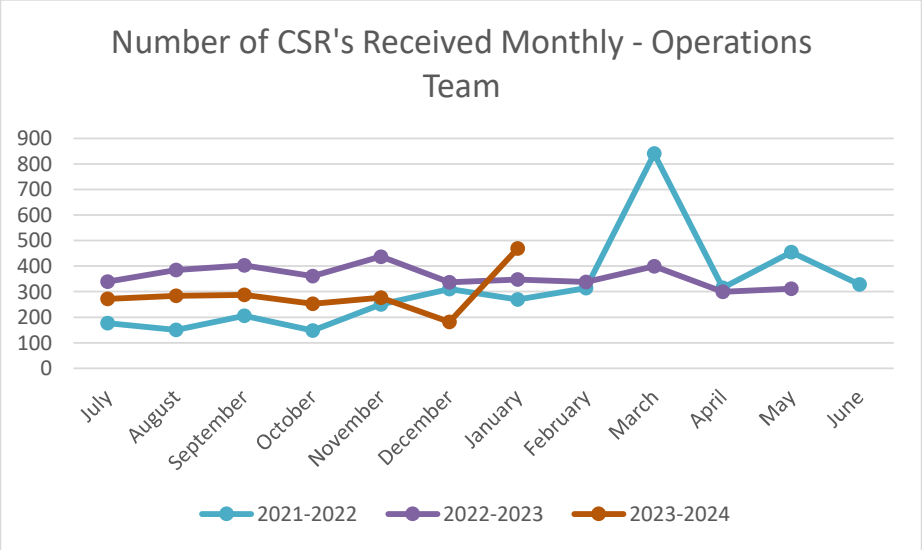
Previous Yr
Current Yr



Approved Park - Community Events
26 Jan 24 – Brisbane Valley Rail Trail Users Association– Australia Day Ride 2024.

Customer Service Requests
Council received 618 customer service requests for the month of January 2024 on Council's corporate customer service system. A copy of the report is attached for your information.





	Jul-23	**Aug-23**	**Sep-23**	Oct-23	Nov-23	Dec-23	Jan-24
Cemeteries	1	1	1	3	0	1	7
Disaster Management	0	0	1	1	0	0	0
Departmental reviews	0	0	2	0	0	0	2
Fences on roadways	0	1	0	0	0	0	0
Illegal dumping clean ups	20	14	11	8	11	7	6
Overgrown Council land	2	1	2	3	1	0	5
Parks including mowing, cleaning/maintenance park equipment including public toilets, tables and chairs, shade shelters etc.	3	9	7	11	7	3	11
Roads - bitumen	25	20	13	21	16	10	41
Roads - gravel	18	13	8	14	17	9	23
Roads - drainage	8	5	7	10	15	8	42
Roads - culverts	3	1	2	0	1	2	6
Roads - vegetation	19	14	25	15	38	21	83
Roads - footpaths	3	5	8	12	4	4	11
Roads - linemarking	1	1	2	0	0	0	0
Roads - bridgework	0	0	1	0	1	0	0
Roads - traffic furniture	16	17	15	25	20	7	23
Rural Property Number	1	4	2	5	5	3	3
Stormwater issues within private properties	1	0	0	1	0	3	3

Waste management		0	1	1	0	0	0
Wheelie bins	0	0	0	0	0	0	0
Cancellation of extra services	0	19	9	2	2	2	11
Damaged lids and wheels	11	15	9	15	11	8	14
Replacement Split Bins	29	24	32	18	32	18	55
New Services	21	28	24	24	21	28	14
Extra services	4	6	10	3	12	10	22
Stolen/Non-Delivery of New Bins	5	16	9	13	8	7	14
Missed services	8	3	6	1	1	0	11
Contractor requests/complaints	3	2	4	2	1	2	2
Facilities	0	0	0	0	0	0	0
Air conditioning	2	1	0	3	1	0	0
Carpentry, painting, tiling & flooring	11	12	10	5	2	2	9
Electrical	5	7	6	4	7	1	3
Equipment, furniture & fixtures	10	10	8	6	7	3	8
Grounds maintenance	1	5	4	4	2	1	4
Pest Control	2	1	1	0	2	0	0
Plumbing	23	19	29	13	24	11	25
Roofing and guttering	2	0	0	3	2	0	3
Security, locks & CCTV	2	2	6	0	3	4	2
Signage	0	4	6	5	1	0	1
Vandalism	7	2	2	0	1	3	2
Cleaning	5	2	4	1	0	3	3
	272	284	287	252	276	181	469

Attachments

Attachment 1 - Customer service report for January 2024

Recommendation

THAT Council receive the Operations monthly report for January 2024 and the contents be noted.

Service Request by Types

Date Created To: >= 1/01/2024, Date Created From: <= 31/01/2024

Categories	Total
\Customer Service Requests\Animal\Dog, Attack on a Person	1
\Customer Service Requests\Animal\Dog, Attack on an Animal	2
\Customer Service Requests\Animal\Dog, Barking Dogs at Private residences	6
\Customer Service Requests\Animal\Dog, Miscellaneous	3
\Customer Service Requests\Animal\Dog, Wandering at Large	11
\Customer Service Requests\Animal\Livestock, Miscellaneous	1
\Customer Service Requests\Animal\Livestock, Wandering at Large	8
\Customer Service Requests\Animal\Trap, Cat	2
\Customer Service Requests\Animal\Trap, Dog	1
\Customer Service Requests\Declared Plants, Animals\Declared Animals, General Enquiries	7
\Customer Service Requests\Declared Plants, Animals\Declared Plants, Council Land	3
\Customer Service Requests\Declared Plants, Animals\Declared Plants, Private Property	9
\Customer Service Requests\Declared Plants, Animals\Declared Plants, Road Reserves	8
\Customer Service Requests\Environment Issues\General Environmental Complaints	4
\Customer Service Requests\Environmental Health Issues\Miscellaneous Health Issues	2
\Customer Service Requests\Impounding\Request to Impound Dogs, Cats	11
\Customer Service Requests\Impounding\Request to Impound Motor Vehicles	3
\Customer Service Requests\Local Laws\Other Local Law issues	2
\Customer Service Requests\Environment Issues\Noise Nuisance	1
\Customer Service Requests\Environment Issues\Odour Nuisance	1
\Customer Service Requests\Local Laws\Visual Pollution	3
\Customer Service Requests\Overgrown Allotments\Council Owned Land	5
\Customer Service Requests\Parks\Mowing	8
\Customer Service Requests\Parks\Playground Equipment	2
\Customer Service Requests\Parks\Trees	1
\Customer Service Requests\Rural Property Numbering\Miscellaneous	1
\Customer Service Requests\Rural Property Numbering\New RPN	2
\Customer Service Requests\Signs - Information - Promotion\Illegal Signs	1
\Customer Service Requests\Wheelie Bins\Cancellation of Service	11
\Customer Service Requests\Wheelie Bins\Complaints of Wheelie Bin Contractor	2
\Customer Service Requests\Wheelie Bins\Damaged Wheelie bin, Broken hinges on lid - split lid - broken handle on lid - replacement lid required	13
\Customer Service Requests\Wheelie Bins\Damaged Wheelie bin, Broken Wheels - missing wheels - rusted axle	1
\Customer Service Requests\Wheelie Bins\Damaged-Replacement Bin - split - broken - broken handle on back of bin - broken clips for axle	55
\Customer Service Requests\Wheelie Bins\Extra Wheelie Bin Service	22
\Customer Service Requests\Wheelie Bins\Missed Wheelie Bin Service	11

Categories	Total
\Customer Service Requests\Wheelie Bins\New Wheelie Bin Service, Existing Premises by Owner	4
\Customer Service Requests\Wheelie Bins\New Wheelie Bin Service, New Premises by Owner	8
\Customer Service Requests\Wheelie Bins\New Wheelie Bin Service, New Premises by Plumbing Form	2
\Customer Service Requests\Wheelie Bins\Stolen Wheelie Bin - replacement wheelie bin required	14
\Customer Service Requests\Animal\Cat, Miscellaneous	2
\Customer Service Requests\Animal\Cat, Miscellaneous (Photos)	1
\Customer Service Requests\Drainage Issues within Properties\Overflowing Dams	1
\Customer Service Requests\Drainage Issues within Properties\Stormwater Issues - Other	2
\Customer Service Requests\Plumbing Issues - Private Property\Greywater complaints	1
\Customer Service Requests\Local Laws\Illegal Camping	6
\Customer Service Requests\Local Laws\Obstruction of Footpath, Unlawful materials on footpath, road reserve - Residential Area	1
\Customer Service Requests\Illegal Dumping\Mixed Domestic or Commercial Waste - Illegal Dumping - An amount over 200 Litres in size - larger than a wheelie bin	2
\Customer Service Requests\Illegal Dumping\One of items - non-investigative - green waste - mattress - camp chair - couch cushion - fridge etc	3
\Customer Service Requests\Illegal Dumping\Mixed Domestic or Commercial Waste - Littering - up to 200 L in size - amount up to wheelie bin size	1
\Customer Service Requests\Building Department Issues\Building Department Enquiries	5
\Customer Service Requests\Departmental Review - Level 1\Operations Department\Operations Department - Director Operations	2
\Customer Service Requests\Roads - Bridges - Drainage	4
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Arnolds Road North - 0572	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Baisdens Lane - 0599	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Blue Gum Drive - 0716	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Brisbane Valley Highway - RMPC - 0042	2
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Burns Street - 0826	2
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Clarendon Road - 0920	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Condamine Drive - 0947	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Coominya Connection Road - RMPC - 0411	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\DAguilar Highway - Woodford - Kilcoy - RMPC - 0401	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Denning Street - 1691	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Frohloffs Road - 1939	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\George Street Somerset Dam - 1964	1
\Customer Service Requests\Roads - Bridges -	2

Categories	Total
Drainage\Bitumen\Glamorgan Vale Road - 1979	
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Gunyah Street - 2272	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Ivory Creek Road - 2450	3
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Linkes Lane - 2723	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Manz Court - 2839	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\McConnel Street - 2893	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\OReillys Weir Road - 3146	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Prenzlau Road - 3281	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Row Street - 3411	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Schmidt Road - 3468	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Simpson Street - 3549	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Skew Gully Road - 3560	2
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Spring Creek Road - 3587	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Theuerkaufs Road - 3713	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\West Road - 3881	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Beduhn Road - 0656	2
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Brown Street - 0804	2
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Brumby Lane - 0807	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Buaraba Creek Road - 0810	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\England Creek Road - 1793	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Falls Road - 1858	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Goodla Road - 2218	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Graham Road - 2223	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Greinkes Lane - 2258	2
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Grieves Road - 2264	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Hecks Road - 2350	2
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Larsens Road - 2682	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Lever Road - 2701	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Monsildale Road - 2957	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Mount Mulgowie Road - 2987	1

Service Request by Types **Date Created To: >= 1/01/2024, Date Created From: <= 31/01/2024**

Categories	Total
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Nestle Lane - 3044	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Neuendorffs Road Minden - 3050	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Pohlmans Range Road - 3252	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Spring Creek Road - 3587	1
\Customer Service Requests\Roads - Bridges - Drainage\Gravel\Wernowskis Road - 3878	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Banks Creek Road - 0615	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Beeston Drive - 0659	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Burns Street - 0826	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Christella Court - 0910	3
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Clarendon Road - 0920	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Clive Street - 0929	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\David Street - 1664	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Eskdale Road Toogoolawah - 1826	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Forest Hill - Fernvale Road - RMPC - 0412	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\George Street Linville - 1969	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Gipps Street - 1977	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Glamorgan Vale Road - 1979	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Graham Road - 2223	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Gunyah Street - 2272	2
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Ipswich Street Esk - 2442	2
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Jackwitz Road - 2461	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Leschkes Road - 2699	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Litzows Road - 2741	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Mahons Road - 2804	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Main Street Coominya Drainage - 2806	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\McCarthy Road - 2882	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Mountain View Drive - 3001	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Peregrine Drive - 3233	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside	1

Categories	Total
Drainage\Regent Road - 3333	
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Rifle Range Road - 3371	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Row Street - 3411	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Sandpiper Drive - 3446	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Theuerkaufs Road - 3713	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Timm Creek Road - 3722	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Vista Road - 3806	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\West Road - 3881	1
\Customer Service Requests\Roads - Bridges - Drainage\Culvert Maintenance	1
\Customer Service Requests\Roads - Bridges - Drainage\Culvert Maintenance\Brightview District Road - 0780	1
\Customer Service Requests\Roads - Bridges - Drainage\Culvert Maintenance\England Creek Road - 1793	1
\Customer Service Requests\Roads - Bridges - Drainage\Culvert Maintenance\Glamorgan Vale Road - 1979	1
\Customer Service Requests\Roads - Bridges - Drainage\Culvert Maintenance\Graham Road - 2223	1
\Customer Service Requests\Roads - Bridges - Drainage\Culvert Maintenance\Monsildale Road - 2957	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation	2
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Alice Street - 0518	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Atthow Street - 0588	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Beduhn Road - 0656	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Blue Gum Drive - 0716	2
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Brisbane Valley Highway - RMPC - 0042	4
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Cecily Road - 0878	3
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Colin Street Moore - 0942	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Cottonwood Crescent - 0987	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Creek Street - 1601	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Cressbrook Caboonbah Road - 1604	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Emu Creek Road - 1790	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Esk - Hampton Road - RMPC - 0414	2
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Esk - Kilcoy Road - RMPC - 0405	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Fairfield Road - 1850	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Falls Road - 1858	1
\Customer Service Requests\Roads - Bridges -	1

Categories	Total
Drainage\Vegetation\Fawnwood Street - 1862	
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Forest Hill - Fernvale Road - RMPC - 0412	4
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Glamorgan Vale Road - 1979	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Glen Esk Road South - 1985	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Gloucester Court - 1998	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Gregors Creek Road - 2255	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Gunyah Street - 2272	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Hinze Road - 2396	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Ipswich Street Esk - 2442	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Jenkinsons Road - 2483	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Kavanagh Road Mount Tarampa - 2528	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\King Street - 2596	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Kipper Creek Road Dundas - 2606	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Langtons Lane - 2674	2
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Larsens Road - 2682	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Linkes Lane - 2723	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Lloyds Road - 2744	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Mahons Road - 2804	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Main Street Somerset Dam - 2812	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Malmborg Road - 2825	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Mary Smokes Creek Road - 2868	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\McConnel Street - 2893	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\McCulkins Lane - 2895	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\McLauchlan Street - 2910	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Miriam Court - 2939	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Mount Kilcoy Road - 2982	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Noblewood Crescent - 3071	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\OReillys Weir Road - 3146	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Pine Crescent - 3244	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Powells Road - 3271	2

Service Request by Types

Date Created To: >= 1/01/2024, Date Created From: <= 31/01/2024

Categories	Total
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Prospect Street - 3290	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Railway Street Lowood Drainage - 3307	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Rose Avenue Minden - 3401	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Sandy Creek Road Sandy Creek - 3452	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Seib Street - 3495	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Short Street Somerset Dam - 3530	2
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Skew Gully Road - 3560	2
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Station Street Moore - 3619	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Stirlings Road - 3646	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Taree Road - 3692	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Taylor Street - 3700	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Toogoolawah Biarra Road - 3735	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Villeneuve Road - 3797	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Walters Street - 3838	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Watsons Road - 3846	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Wendts Road - 3873	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Wills Road - 3919	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Zischkes Road - 3995	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture	3
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Aspera Street - 0581	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Atthow Street - 0588	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Brisbane Valley Highway - RMPC - 0042	3
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Coominya Connection Road - RMPC - 0411	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\E Summervilles Road - 1742	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Forbes Drive - 1907	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Gardner Street South - 1952	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Glamorgan Vale Road - 1979	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Larsens Road - 2682	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Mary Smokes Creek Road - 2868	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Old Fernvale Road - 3122	1

Service Request by Types

Date Created To: >= 1/01/2024, Date Created From: <= 31/01/2024

Categories	Total
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Reinbotts Road - 3344	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Sandy Creek Road Sandy Creek - 3452	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\South Street - 3573	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Westvale Road - 3894	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Wivenhoe Pocket Road - 3935	2
\Customer Service Requests\Roads - Bridges - Drainage\Footpaths	1
\Customer Service Requests\Roads - Bridges - Drainage\Footpaths\Forest Hill - Fernvale Road - RMPC - 0412	2
\Customer Service Requests\Roads - Bridges - Drainage\Footpaths\Kennedy Street Kilcoy - 2555	1
\Customer Service Requests\Roads - Bridges - Drainage\Footpaths\Lowood Minden Road - 2766	1
\Customer Service Requests\Roads - Bridges - Drainage\Footpaths\Michel Street Lowood - 2926	2
\Customer Service Requests\Roads - Bridges - Drainage\Footpaths\Middle Street - 2925	1
\Customer Service Requests\Roads - Bridges - Drainage\Footpaths\Railway Street Lowood Drainage - 3307	1
\Customer Service Requests\Roads - Bridges - Drainage\Footpaths\Rose Avenue Minden - 3401	1
\Customer Service Requests\Roads - Bridges - Drainage\Footpaths\Settlers Rise - 3506	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Mount Kilcoy Road - 2982	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Office Lane - 3109	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Dingyarra Street - 1699	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Dumke Street - 1728	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Esk - Hampton Road - RMPC - 0414	1
\Customer Service Requests\Roads - Bridges - Drainage\Traffic Furniture\Gatton Esk Road - 4144	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Gatton Esk Road - 4144	1
\Customer Service Requests\Roads - Bridges - Drainage\Bitumen\Sandy Creek Road Sandy Creek - 3452	1
\Customer Service Requests\Animal\Dog Registrations	3
\Customer Service Requests\Facilities Maintenance\Carpentry, painting, tiling, flooring\Esk Visitor Information Centre	1
\Customer Service Requests\Facilities Maintenance\Carpentry, painting, tiling, flooring\Esk works depot	3
\Customer Service Requests\Facilities Maintenance\Carpentry, painting, tiling, flooring\Kilcoy Information Centre	1
\Customer Service Requests\Facilities Maintenance\Carpentry, painting, tiling, flooring\Kilcoy Yowie Park - public toilet	2
\Customer Service Requests\Facilities Maintenance\Carpentry, painting, tiling, flooring\Lowood Clock Park - public toilet	1
\Customer Service Requests\Facilities Maintenance\Carpentry, painting, tiling, flooring\Lowood railway station	1
\Customer Service Requests\Facilities Maintenance\Cleaning\Esk library	1
\Customer Service Requests\Facilities Maintenance\Cleaning\Esk	2

Categories	Total
Pipeliner Park - public toilet	
\Customer Service Requests\Facilities Maintenance\Electrical\Kilcoy racecourse showgrounds	1
\Customer Service Requests\Facilities Maintenance\Electrical\Lowood Clock Park - public toilet	1
\Customer Service Requests\Facilities Maintenance\Equipment, furniture and fixtures\Esk library	1
\Customer Service Requests\Facilities Maintenance\Equipment, furniture and fixtures\Esk works depot	1
\Customer Service Requests\Facilities Maintenance\Equipment, furniture and fixtures\Kilcoy William St - public toilet	1
\Customer Service Requests\Facilities Maintenance\Equipment, furniture and fixtures\Kilcoy Yowie Park - public toilet	4
\Customer Service Requests\Facilities Maintenance\Equipment, furniture and fixtures\Moore Stanley Gates Park - public toilet	1
\Customer Service Requests\Facilities Maintenance\Grounds maintenance	1
\Customer Service Requests\Facilities Maintenance\Grounds maintenance\Kilcoy Information Centre	1
\Customer Service Requests\Facilities Maintenance\Grounds maintenance\Toogoolawah Condensery	1
\Customer Service Requests\Facilities Maintenance\Plumbing	1
\Customer Service Requests\Facilities Maintenance\Plumbing\Esk Pipeliner Park - public toilet	4
\Customer Service Requests\Facilities Maintenance\Plumbing\Esk works depot	2
\Customer Service Requests\Facilities Maintenance\Plumbing\Fernvale BVH Rest Area - public toilet	1
\Customer Service Requests\Facilities Maintenance\Plumbing\Fernvale Memorial Park - public toilet	1
\Customer Service Requests\Facilities Maintenance\Plumbing\Kilcoy Anzac Park - public toilet	4
\Customer Service Requests\Facilities Maintenance\Plumbing\Kilcoy library	1
\Customer Service Requests\Facilities Maintenance\Plumbing\Kilcoy Yowie Park - public toilet	1
\Customer Service Requests\Facilities Maintenance\Plumbing\Lowood Clock Park - public toilet	1
\Customer Service Requests\Facilities Maintenance\Plumbing\Lowood Enterprise Centre	1
\Customer Service Requests\Facilities Maintenance\Plumbing\Lowood Jensen Swamp Reserve	1
\Customer Service Requests\Facilities Maintenance\Plumbing\Lowood library	1
\Customer Service Requests\Facilities Maintenance\Plumbing\Lowood works depot	1
\Customer Service Requests\Facilities Maintenance\Plumbing\Moore Stanley Gates Park - public toilet	1
\Customer Service Requests\Facilities Maintenance\Plumbing\Toogoolawah CBD - public toilet	2
\Customer Service Requests\Facilities Maintenance\Roofing and guttering\Esk works depot	1
\Customer Service Requests\Facilities Maintenance\Roofing and guttering\Kilcoy Yowie Park - public toilet	1
\Customer Service Requests\Facilities Maintenance\Roofing and guttering\Toogoolawah Condensery	1
\Customer Service Requests\Facilities Maintenance\Security, locks and CCTV\Kilcoy racecourse showgrounds	1
\Customer Service Requests\Facilities Maintenance\Security, locks and	1

Service Request by Types

Date Created To: >= 1/01/2024, Date Created From: <= 31/01/2024

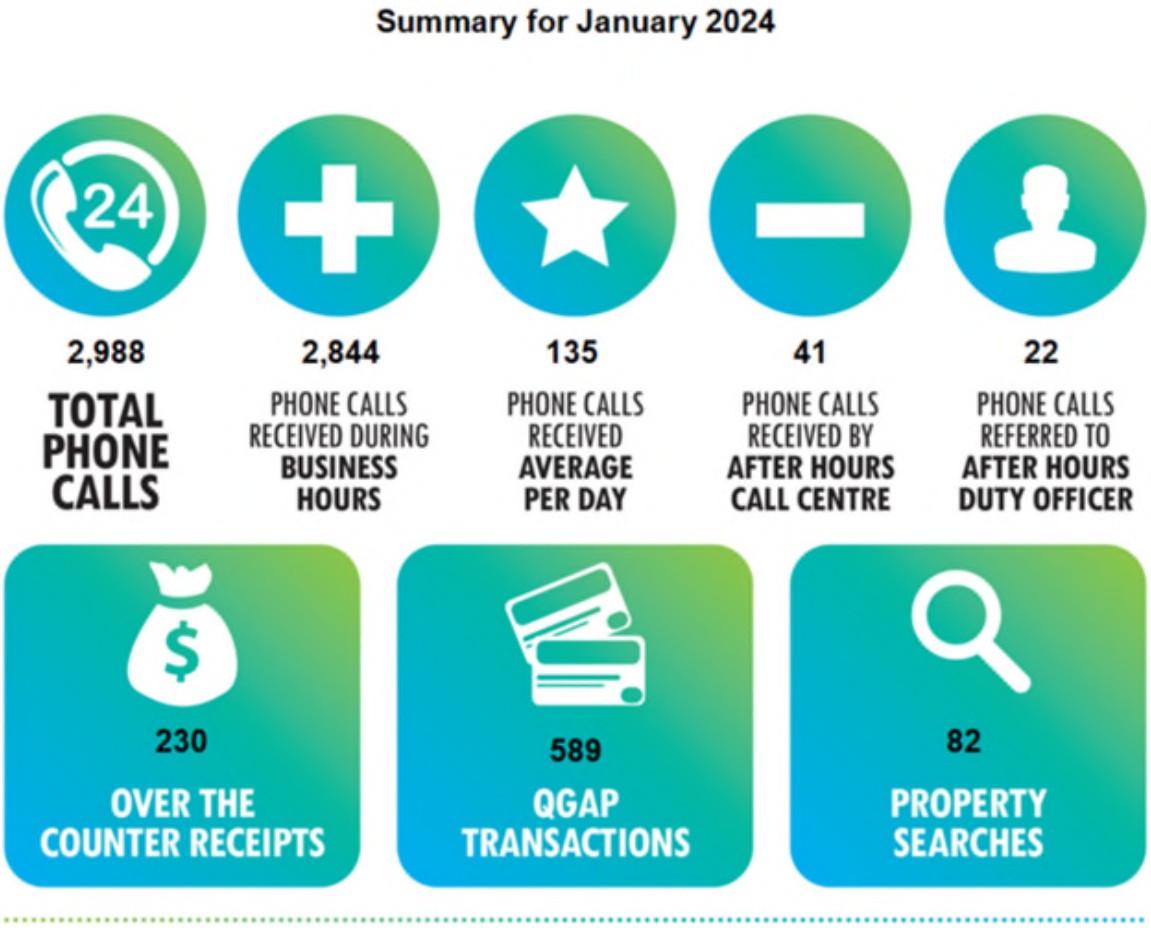
Categories	Total
CCTV\Toogoolawah library	
\Customer Service Requests\Facilities Maintenance\Signage	1
\Customer Service Requests\Facilities Maintenance\Vandalism\Fernvale BVH Rest Area - public toilet	1
\Customer Service Requests\Facilities Maintenance\Vandalism\Kilcoy Yowie Park - public toilet	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Esk Hampton Road	2
\Customer Service Requests\Cemeteries	7
\Customer Service Requests\Facilities Maintenance\Plumbing\Colinton truck stop - public toilet	1
\Customer Service Requests\Animal\Dog, Attacks - After Hour Callouts	2
\Customer Service Requests\Animal\Livestock, Wandering at Large - After Hour Callouts	3
\Customer Service Requests\Animal\Animals, Miscellaneous\Animals, Micellaneous - 1 July 2021 to	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Poinciana Avenue - 3253	1
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Grevillea Way - 2259	2
\Customer Service Requests\Roads - Bridges - Drainage\Roadside Drainage\Pine Tree Drive - 3247	1
\Customer Service Requests\Roads - Bridges - Drainage\Vegetation\Pine Tree Drive - 3247	1
\Customer Service Requests\Facilities Maintenance\Electrical\Lowood Clock Park	1
\Customer Service Requests\Facilities Maintenance\Grounds maintenance\Lowood Clock Park	1
\Customer Service Requests\Facilities Maintenance\Plumbing\Lowood Clock Park	1
\Customer Service Requests\Overgrown Allotments\2024 - Privately Owned Land Overgrown	33
Total Service Requests:	618

HR AND CUSTOMER SERVICE
SOMERSET REGIONAL COUNCIL - Officer's Report

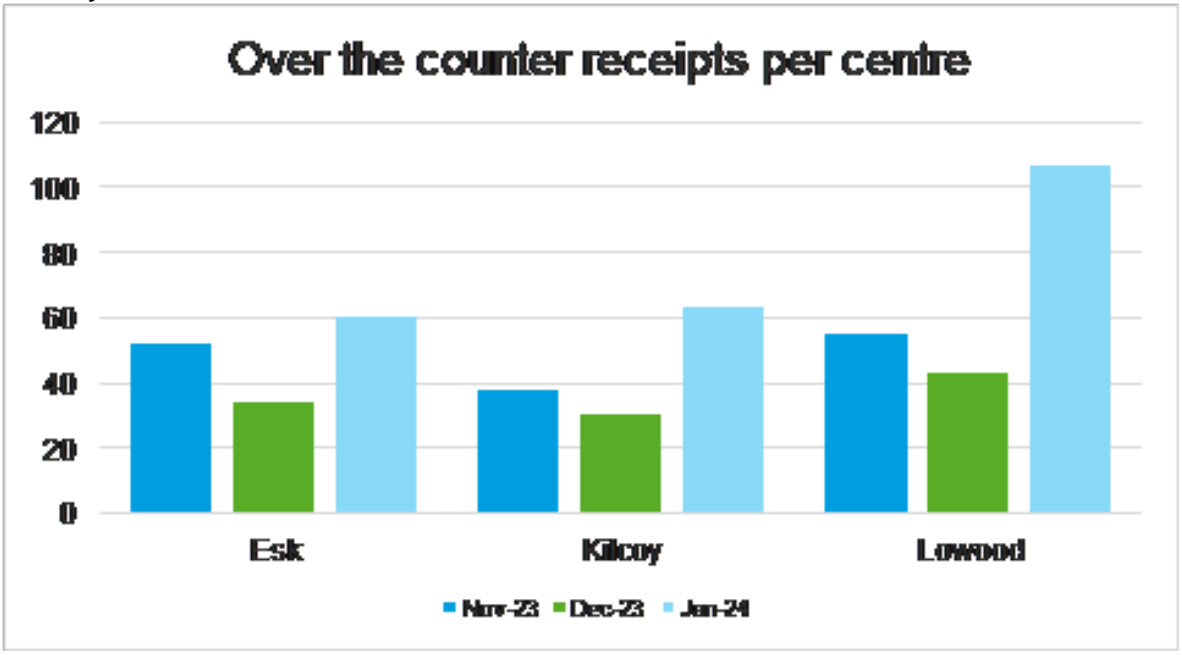
To:	Andrew Johnson, Chief Executive Officer
From:	Allison Brunton, Customer Service Coordinator
Director:	Kerri-Lee Jones, Director HR and Customer Service
Date:	12 February 2024
Subject:	Customer Service Report – January 2024
File Ref:	Officers Report
Action Officer:	(CSC) Customer Service Coordinator

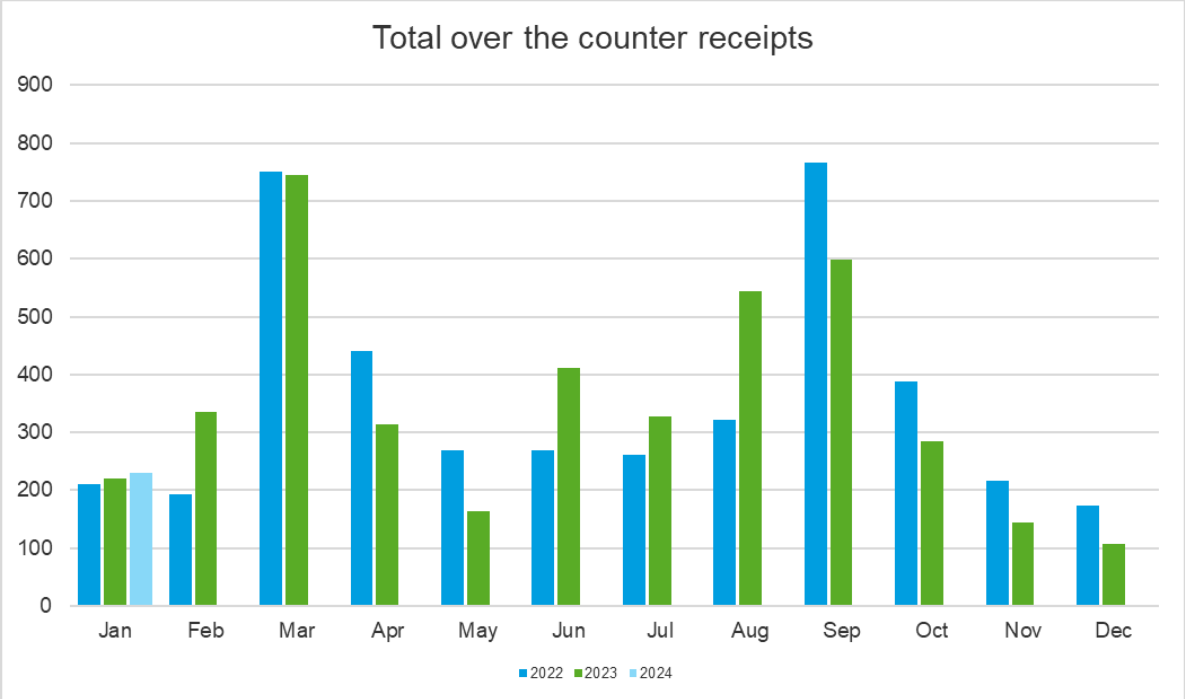
Background/Summary

In delivering on Council's Operational Plan and commitment to excellent customer service, a summary of the customer service section activities for the month of January 2024 is provided below for Council's information.

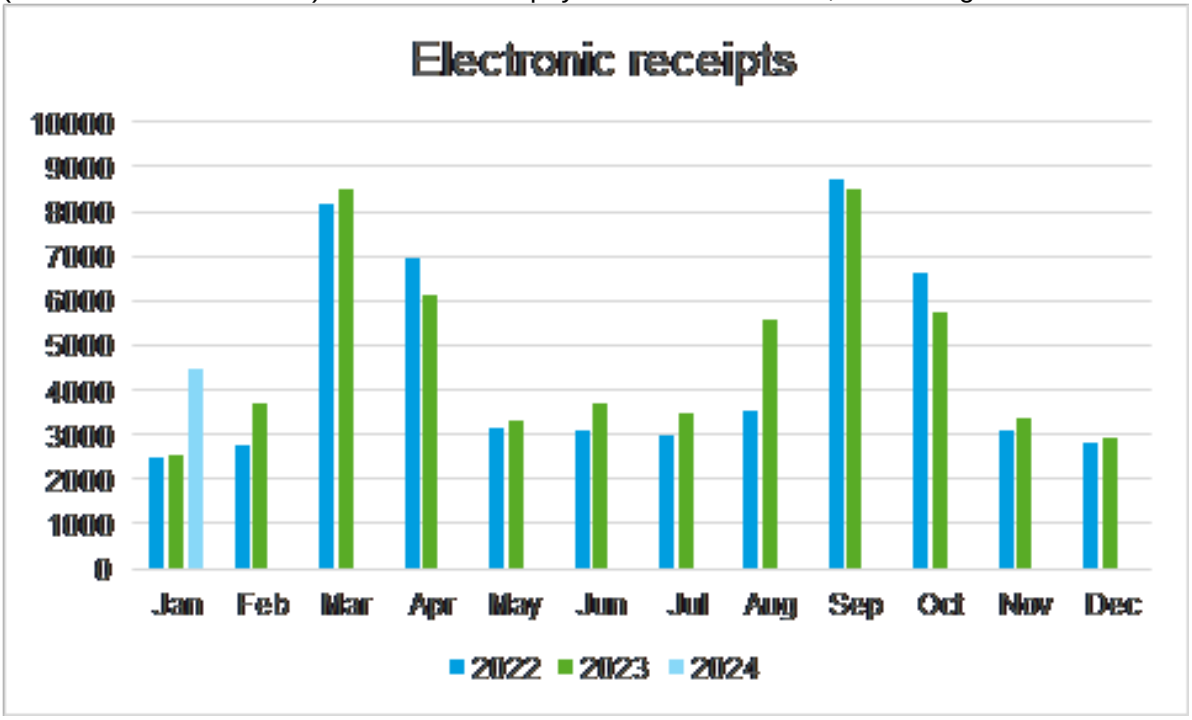


The below table shows the number of Council financial transactions that were taken over the counter at each of the customer service centres in the region for January 2024. These numbers include cheques that were posted into the Council. In total there was 230 financial transactions across the three customer service centres with 60 at Esk Administration Centre, 63 at Kilcoy Customer Service Centre and 107 at Lowood Customer Service Centre for January 2024.

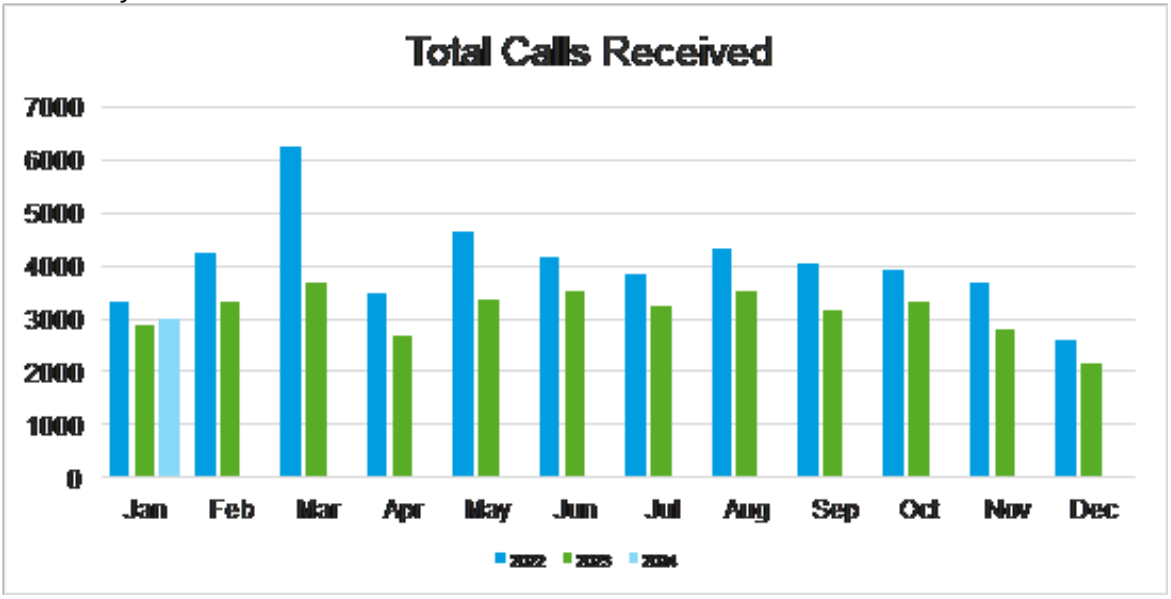




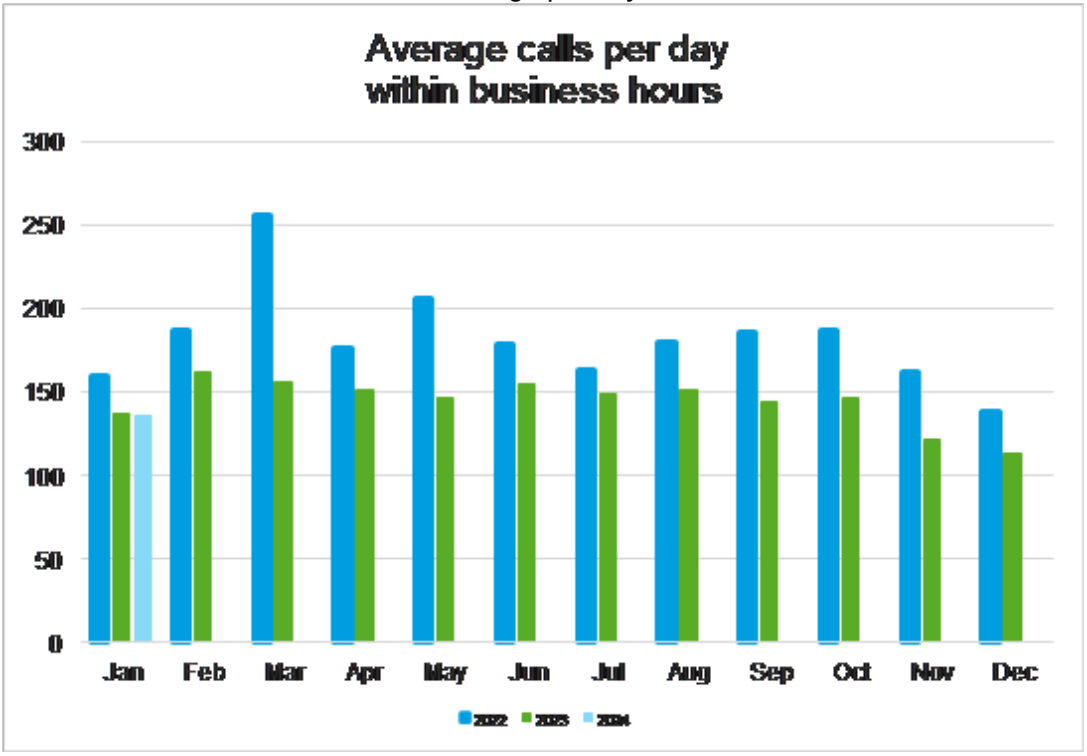
The below table illustrates all other financial transactions (excluding over the counter receipts) received at Council and processed by the finance department. These are BPay and EFT (electronic funds transfer) transactions for payments such as rates, animal registration etc.



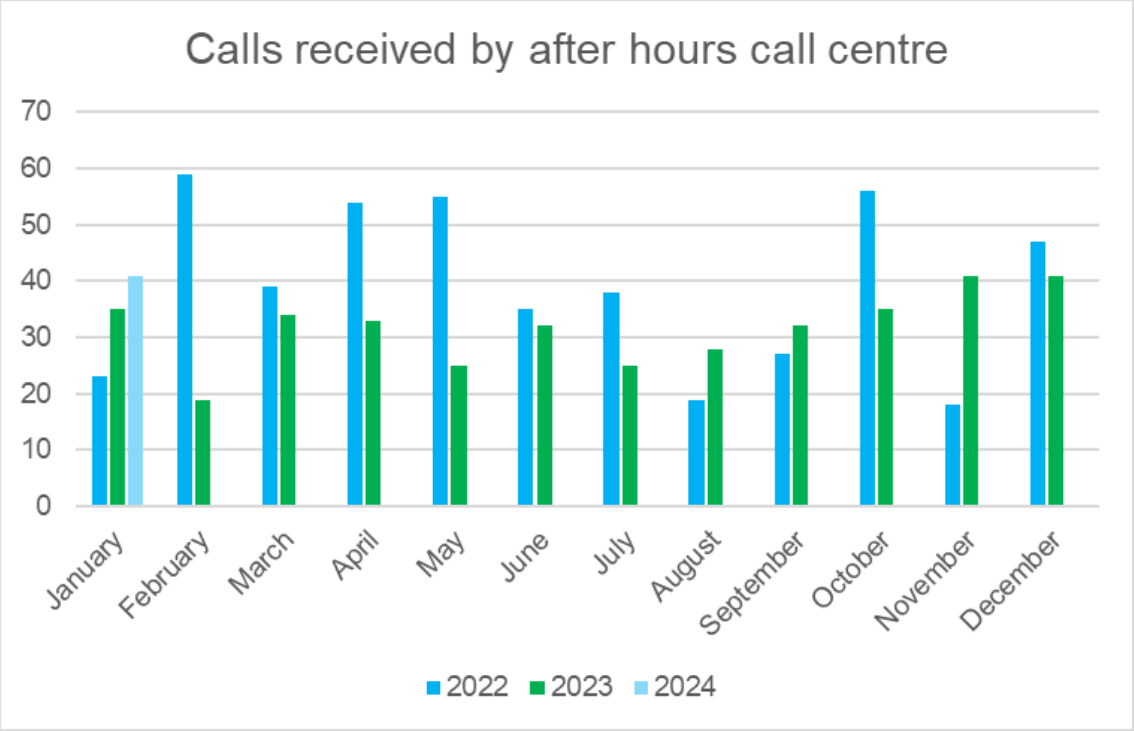
Below are the total number of calls received into the Council main phone line (07 5424 4000), including out of hours, compared to previous calendar years. Calls received does not include internal calls made within Council, or outbound calls. There were 2,988 calls received for the month January 2024. This is an increase of 818 calls compared to December 2023. Compared to January 2023 there was an increase of 95 calls for the month.



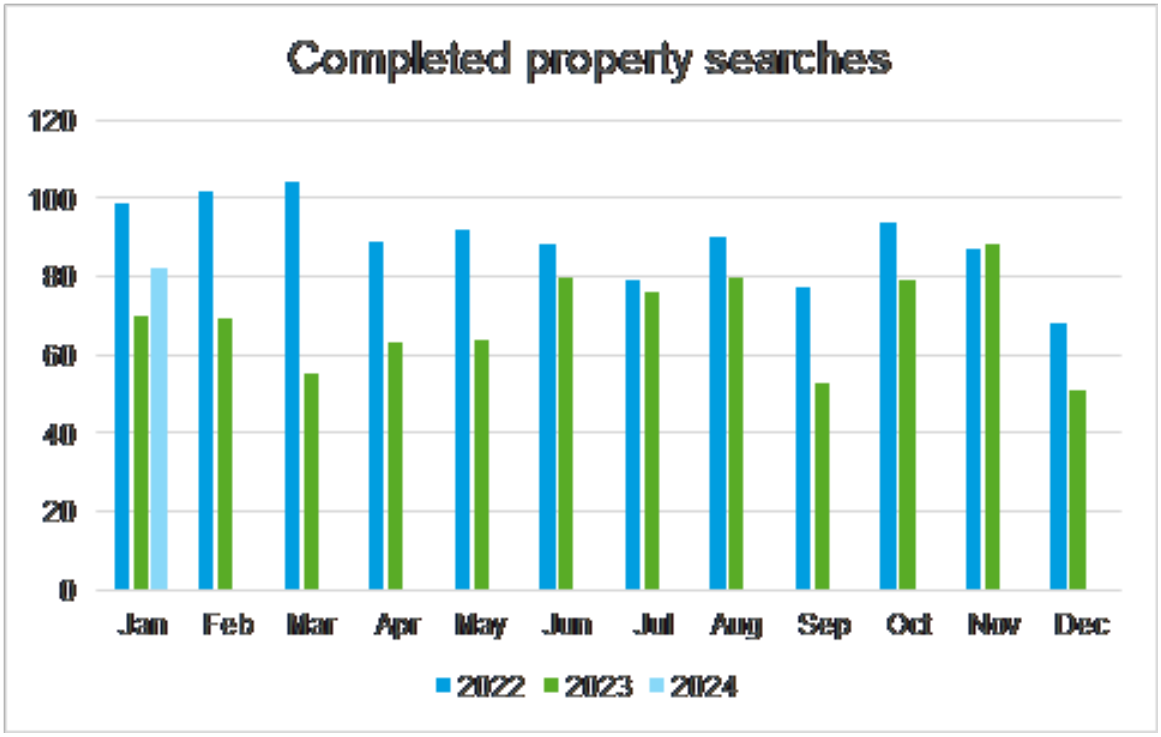
Listed below is a comparison of the average calls received per day within business hours. On average there were 135 calls received each business day for January 2024, which was an increase of 22 calls on average per day from December 2023. Compared to January 2023 there was a decrease of 2 calls on average per day.



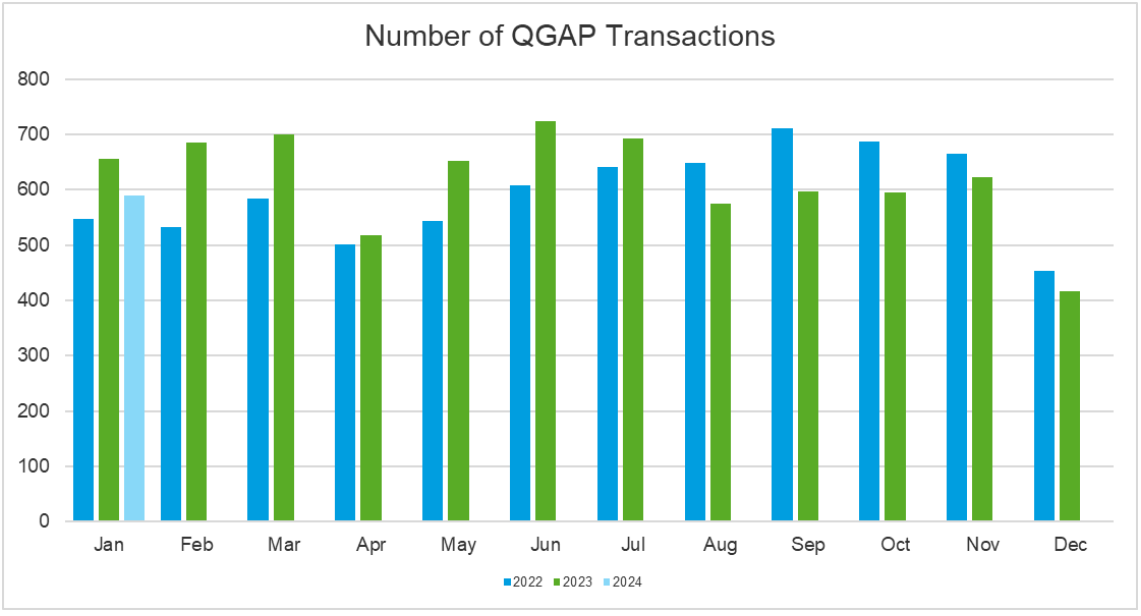
There were 2,844 calls received during business hours and 144 out of hours. Of the 144 calls received out of hours, 41 calls were transferred to the afterhours call centre. There was no change to calls to Council's afterhours provider compared to December 2023.



For the month of January 2024 there were 82 property searches completed for prospective purchasers. This increased by 31 completed searches for the month compared to December 2023.



There were 589 Queensland Government Agent Program (QGAP) transactions for the Lowood QGAP agency in January 2024. On average there were 28 transactions per business day in January which there was an increase of two transactions on average per day compared to December 2023.



Attachments

Nil

Recommendation

THAT Council receive the Customer Service Report for January 2024 and the contents be noted.

CHIEF EXECUTIVE OFFICER
SOMERSET REGIONAL COUNCIL - Officer's Report

To:	Andrew Johnson – Chief Executive Officer
From:	Daniel Rowe – Director Corporate and Community Services
Director:	Daniel Rowe – Director Corporate and Community Services
Date:	21 February 2024
Subject:	Operational Plan 2nd Quarter Review 2023-24
File Ref:	Corporate Management – Planning - Operational Plan
Action Officer:	DCORP

Background/Summary

The Operational Plan for Somerset Regional requires reviewing at each quarter to determine progress of the items within the Plan. The 2023/24 plan was developed at the same time as the Budget and has a close alignment with the 2023/24 Budget. The 2nd Quarter review contains feedback from all officers who are responsible for items within the plan. To help interpret the report outcomes Council officers have updated the traffic lights within the report.

Council's progress of the action items within the Operational Plan 2023/24 is measured by the number of items that are completed or achieved for the year. The percentage of items completed or achieved is low at this stage of the year. Officers tasked with responsibility for ongoing operational items are managing and progressing those items as expected.

There are no actions within the current operational plan that are reported as a red traffic light. This means that there are no external factors, budget or resourcing issues that will, at this stage of the year, hinder the achievement of any of the operational plan actions.

Attachments

Attachment 1 – Operational Plan 2023-24 Quarter 2 Review

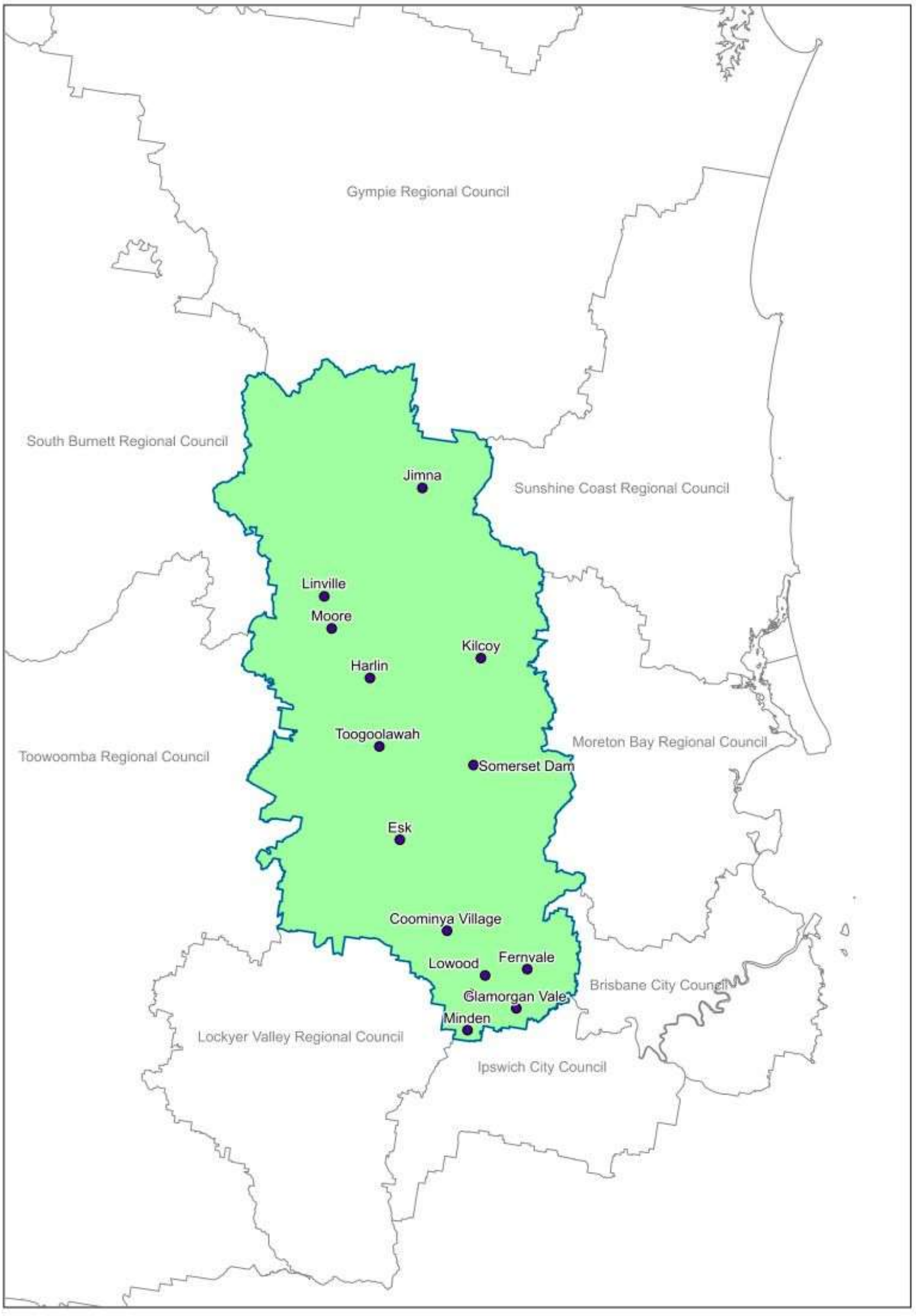
Recommendation

THAT Council receive the Operational Plan 2023-24 Quarter 2 review and note the progress of the action items within the plan.

Somerset
REGIONAL COUNCIL

OPERATIONAL PLAN
2023 – 2024

Somerset
REGIONAL COUNCIL



Introduction

The 2023/24 Operational Plan outlines the activities and services that as an organisation Council will deliver this year towards implementing the objectives of the Corporate Plan 2021 -2026.

Somerset Regional Council's Operational Plan is an integral cog in the wheel that drives our Corporate Planning and the organisations performance. The Operational Plan is funded through Council's annual budget and sets the years direction for each of Councilss Departments. The Operational Plan articulates Council's commitment to key projects, services, activities and measures the success and areas of responsibility for 2023/24. Council is required to report quarterly on the progress of all operational plan.
The Operational Plan is aligned with other key documents to detail the implementation of strategies which are used to assist Council and the community to plan for a sustainable future. This approach ensures that efficiencies are achieved through coordinated planning and budgeting and to ensure that management is undertaken in an integrated manner.

The alignment of the Corporate Plan 2021 - 2026 and the Operational Plan for 2023/24 is centred on the key themes of Natural Somerset, Vibrant Somerset, Prosperous Somerset, Well Planned Somerset and United Somerset. These five themes guide Council's focus over the next five years and have a number of outcomes and strategies. The Corporate Plan assists in the identification of priorities, and is used to balance the delivery of services and projects within available resources.

Our Vision

The Somerset region, with its unique identity and proud heritage, is vibrant, cohesive and connected, providing the foundations for a prosperous rural lifestyle.

Our Mission Statement

To provide leadership in making locally-responsive and informed decisions, focussing on our customer's needs to deliver the highest-quality efficient services and facilities to all communities of the Somerset region.

Our Five Core Values

Our values govern Council's actions and how we serve the communities of the Somerset region. Our five core values are:

1. Positive Interactions

We encourage positive interactions within the organisation and externally, and our relationships are based on integrity, honesty, openness, accountability and equity.

2. Community Champions

As community champions we will provide a foundation for long-term growth and prosperity while providing flexibility to respond to the changing needs of our community.

3. Empowered Workforce

As an organisation, we aim to provide a safe environment for our employees to further develop their productive capacity through the acquisition of skills, teamwork, empowerment and participation in the decision-making process.

4. Safety STAR (Stop, Think, Act, Review)

We recognise that to function efficiently and effectively our organisation and community must feel safe. In doing so, we will take the necessary time to stop and think, take appropriate action to protect our people, and review our processes in the spirit of continuous improvement.

5. Excellence

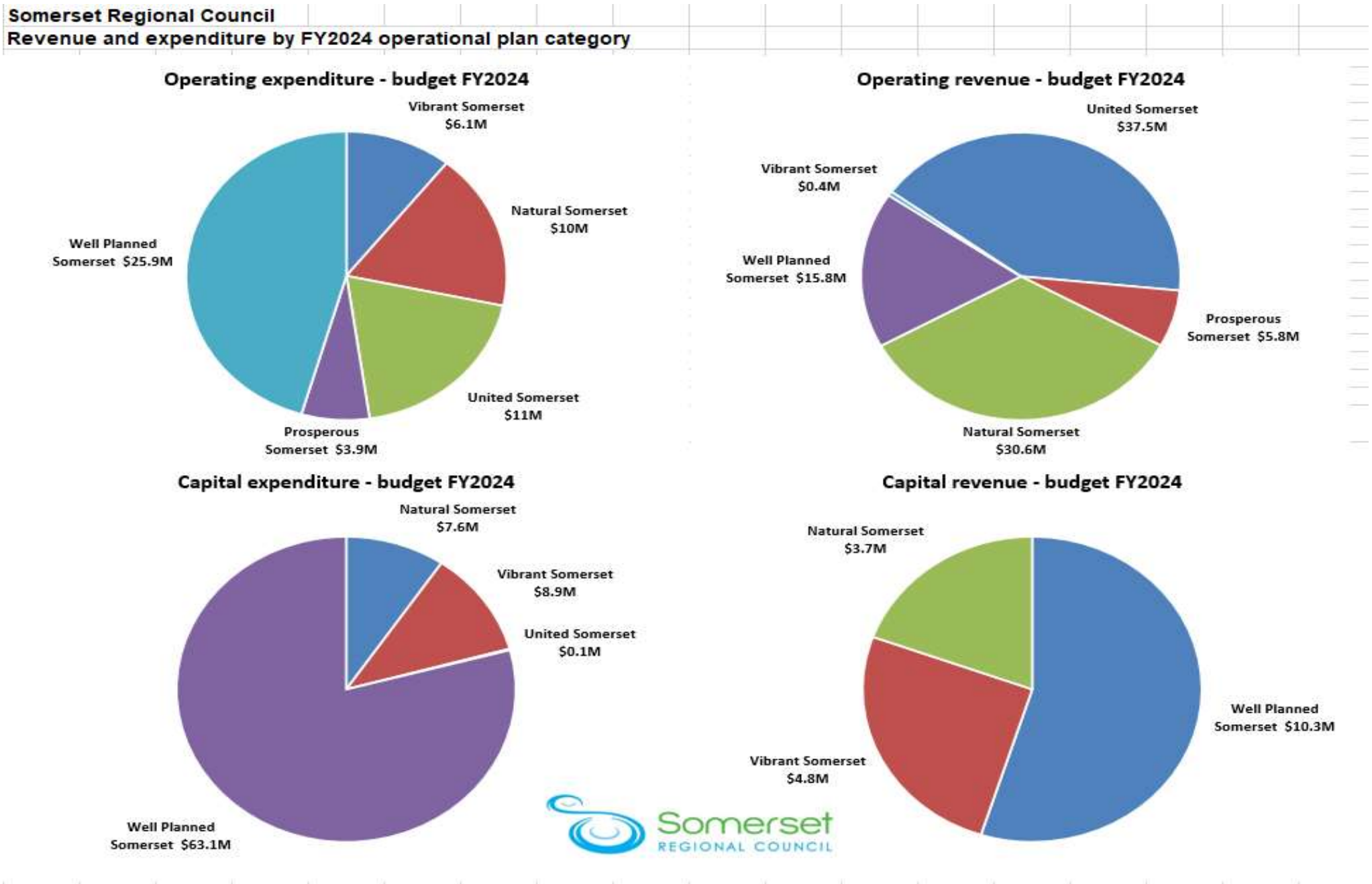
We encourage our elected representatives, employees, our community champions and our customers to be actively involved in our quest for excellence – meeting or exceeding our community's needs and expectations at the lowest cost possible.

Managing Risks

Somerset Regional Council recognises that risk management is an integral part of good governance and management practice. Accordingly, Council has an active system in place to manage and treat risks. This system is supported and managed by Council's CEO and Directors. Risk management principles and processes with the organisation's overall governance, strategy and planning, management, reporting processes, policies, values and culture are managed on a day to day basis.

Linking the Operational Plan to the budget

To achieve the strategies and activities contained within the key Corporate Themes, the Operational Plan is financed through the 2023/24 budget and commits Council to the allocation of resources to ensure service delivery is undertaken and completed within the year. Financial performance is monitored throughout the year with monthly reports to Council and periodic budget review undertaken to account for new information as it comes to hand.



2023/24 Operational Plan

The focus for the Operational Plan is on planning, delivery and monitoring the relevant services and projects that will translate the strategic themes into actions. Included within the following tables are specific activities, performance measures, targets and responsibilities for each of the Corporate Plan Themes.

	Corporate Plan Theme Corporate Plan Theme Description	NATURAL SOMERSET A place where the natural environment, scenic beauty and rural lifestyle are valued and protected								
ID	Corporate Plan Strategy	Activity Required	Output	Community Consultation	Measure	Department	Responsible Officer	Progress Traffic Light	Comments regarding Progress	Due for Completion
1	**Promote the lakes, valleys, mountains, rivers and natural heritage in the Somerset region's branding, marketing and development.**	**Engage with the SEQ Water to address water, landcare, rivercare and related issues**	Active advocacy through relevant SEQ Water representatives and the Board.	Inform	Progress options for Comorant Bay Café and mid-Brisbane public use areas, and other relevant matters with SEQ Water.	Office of the Mayor and CEO	CEO		Council has engaged further with SEQ water with a few matters including engagement about Cormorant Bay Café, Hine Road Bridge closure and impacts on Billies Bay, and planning for the replacement of Lester Kropp bridge over Stanley River	Ongoing
2	**Protect and utilise our economic assets including our agricultural land, forests and other natural resources.**	**Engage with agricultural and forestry sectors via Council Advisory Committees to protect and enhance economic opportunities.**	Participation via these sectors in Council Advisory committees, such as the EDTAC and LDMG.	Inform	Positive Interactions with sectors in protecting and utilising agricultural, forests and natural assets	Office of the Mayor and CEO	CEO		The final EDTAC for this term of Council was heled in November. Special visitors attended this meeting to discuss drought resilience to assist the agricultural sector	ongoing
		Work with Council of Mayors to address forestry, landcare, rivercare and related issues	Active advocacy through Council, regional organisations and Associations	Inform	Participation in South East Queensland (SEQ) Council of Mayors according to resources and priorities	Office of the Mayor and CEO	CEO		Council has participated in COMSEQ meetings and associated outcomes, including resilient rivers	ongoing
		Engage with the State Environment and Water Ministers to address forestry, landcare, rivercare and related issues	Where appropriate, advocacy through relevant State Government Departments and Ministers	Inform	Positive Interactions with State Departments and Ministers	Office of the Mayor and CEO	CEO		Council continues to engage with ministers as opportunities are presented. The Lockyer Somerset water collaborative reached a significant milestone this quarter with the announcement of the citydeal funds to assist with the review of the original business case and alternative opportunity.	ongoing
		Engage with Commonwealth Environment Minister to address forestry, landcare, rivercare and related issues	Where appropriate, advocacy through relevant Commonwealth Government Departments and Ministers	Inform	Positive Interactions with Commonwealth Departments Agencies and Ministers	Office of the Mayor and CEO	CEO		Council continues to engage with ministers as opportunities are presented. Council continues to have dialogue with the National Fire Ant Eradication Program Officials and the establishment of the Fire Ant Suppression Team	ongoing
3	**Implement contemporary and practical strategies to minimise the environmental impact of Council's operations and facilities.**	**Offset the environmental impacts of Council's Capital Works Program.**	Deliver proportionate offsets as per Council's Offset Policy OP019.	Inform	Offsets are delivered in alignment with Council's strategic environmental priorities.	Planning and Development	NRMO		Maintenance of offsets is ongoing on the Brisbane Valley Rail Trail. Procurement underway for revised delivery arrangements.	ongoing
4	**Encourage the State and Federal Governments to support a range of natural resource enhancement activities including re-forestation, land care, riparian restoration and carbon reduction initiatives.**	**Maintain an Environmental Levy in the Budget**	Adopt an Environmental levy during the 2023/24 Budget process	Inform	Adoption of an environmental levy by 31 July 2023	Finance	DFIN		Environmental levy was adopted with Council's FY2024 budget on 21 June 2023	31/07/2023
5	**Take an active role in the maintenance and enhancement of the region's natural resources through targeted expenditure of the environment levy and other resources**	**Facilitate collaborative investment with key internal and external partners**	Deliver projects under the Resilient Rivers initiative and disaster recovery funding arrangements.	Involve	Program delivery in alignment with Project Plan deliverables.	Planning and Development	NRMO		Existing Resilient Rivers projects (Black Snake Creek) under maintenance regime. New projects subject to institutional discussions with CoMSEQ, and State and Federal Governments (SEQ City Deal). QRA projects underway, with 3/4 civil works completed.	ongoing
		Promote and deliver community engagement activities.	Deliver: • Free Tree Program • National Tree Day • Land for Wildlife Program.	Inform	Delivery of Free Tree days; National Tree Day; Increase community participation in Land for Wildlife	Planning and Development	NRMO		Ongoing successful delivery.	ongoing
		Deliver direct investment opportunities for homeowners in partnership with Seqwater.	Deliver the On-site Wastewater Mitigation Program.	Inform	Program delivery in alignment with Project Plan deliverables.	Planning and Development	NRMO		Responsive engagement in respect of invitation letters sent to landholders.	ongoing
6	**Support educational programs which promote the importance of preserving the region's natural features and opportunities for carbon reduction initiatives.**	**Coordinate and support regionally significant initiatives, including:** **• Land for Wildlife** **• South East Queensland Fire and Biodiversity Consortium** **• Healthy Land and Water (regional NRM)** **• Council of Mayors (SEQ) – Resilient Rivers.**	Active participation in relevant forums.	Inform	Maintain membership and delivery of: • Land for Wildlife • SEQ Fire and Biodiversity Consortium • Healthy Land and Water (regional NRM) • Council of Mayors (SEQ) – Resilient Rivers.	Planning and Development	NRMO		Ongoing officer attendance and representation.	ongoing
7	**Support long-term financial planning, asset management, strategic planning, emergency management and other Council processes through a considered understanding of regional conditions, including bushfire risk, flooding, and climatic change.**	**Implement and report on the progress of the outcomes of the Local Floodplain Management Plans and Overland Flow Assessment Report.**	Progression of action items identified in the flood studies.	Inform	Annual progress report.	Operations	DOPER		An organisational cross department Steering Committee established for prioritising, actioning, monitoring and reporting on the actions from Council's flood studies. Next meeting planned for March 2024.	Ongoing
8	**Protect and maintain the natural assets and community amenity through the implementation of Local Laws and environment legislation.**	**Investigate and take necessary actions on environmental protection complaints.**	Environmental Health compliance services are provided.	Inform	All complaints investigated within specified time frames.	Planning and Development	ESM		Complaints investigated within timeframes.	Ongoing
9	**Reduce the impacts of invasive plants and animals through Council's Biosecurity Plan – Invasive Plants and Animals.**	**Implement Council's Biosecurity Plan for invasive plants and animals.**	Implementation of the strategic actions in Biosecurity Plan.	Inform	Successful delivery of the Biosecurity Plan strategic actions.	Planning and Development	ESM		Strategic actions progressing well.	Ongoing
10	**Take a long-term view of waste management issues to ensure the best outcomes for the Somerset Region.**	**Preapre designs and cost estimates to implement waste transfer stations master plans to improve recycling opportunties, diverting more waste streams from general landfill.**	Designs prepared and costed.	Inform	Designs complete	Operations	MES		Consultant engaged to undertake design and costing work.	Jun-24
		Continue to operate the existing waste cell at Esk Landfill with the procedures and site based management plan	Maximise the utilisation of cell space to extend the life of the cell	Inform	Operation in accordance with Environmental Protection Agency (EPA) Licence	Operations	DOPER		Review and update of Council's procedures and site based management plan underway. Kerbside waste and comingle recycling audit completed. Draft of Waste Reduction and Recycling Plan underway.	Ongoing

	Corporate Plan Theme	**NATURAL SOMERSET**								
	Corporate Plan Theme Description	A place where the natural environment, scenic beauty and rural lifestyle are valued and protected								
ID	**Corporate Plan Strategy**	**Activity Required**	**Output**	**Community Consultation**	**Measure**	**Department**	**Responsible Officer**	**Progress Traffic Light**	**Comments regarding Progress**	**Due for Completion**
		Communicate with neighbouring Councils on the progress of waste management issues	Continue to seek opportunities with neighbouring Councils to improve waste management practices	Inform	Participation with key agencies such as SEQ Council of Mayors Waste Working Group.	Operations	DOPER		Continue to explore options with neighbouring Councils. Continue to participate in CoMSEQ Waste Working Group.	Ongoing
		Review and update Council's Waste Reduction and Recycling Plan in accordance with contemprary practices.	Keep abreast of recent developments and investigate options	Consult	Preparation of Waste Reduction and Recycling Plan 2023-2027	Operations	DMO		Review of performance against the previous plan undertaken and will be reported to Council in Jan 2024. Preparation of the draft for community consultation will commence in the first quarter of 2024.	May-24
11	**Make parks and gardens an integral part of future growth management plans.**	**Develop a vision for regional, neighbourhood and local parks and gardens**	Parks provision and infrastructure guidelines	Consult	Guidelines progressed and presented to Council for adoption.	Operations	MES		Consultant engaged to finalise the infrastructure guidelines due to resource limitations of internal team.	Apr-24

ID	Corporate Plan Theme Corporate Plan Theme Description	VIBRANT SOMERSET An integrated and welcoming place with something for everyone								
	Corporate Plan Strategy	**Activity Required**	**Output**	**Community Consultation**	**Measure**	**Department**	**Responsible Officer**	**Progress Traffic Light**	**Comments regarding Progress**	**Due for Completion**
12	**Facilitate well-planned and aesthetically-pleasing town and village gateways that enhance the look, feel and appeal of our individual communities.**	**Oversight of the Somerset tourism strategy with direct themes to link to this Corporate Plan strategy.**	Referring to Tourism Strategy - Progress the preparation of a town centre enhancement and wayfinding strategy.	Inform	Prepare a strategy which identifies streetscaping and place-making initiatives to enhance the entrance to Somerset's towns and villages and support with consistent branded town entry statement signage and clear and simple directional signage at strategic junctures throughout the region.	Office of the Mayor and CEO	CEO		Action is progressing and ongoing with signage review completed.	Jun-24
13	**Implement the Arts, Culture and Heritage Plan 2023 - 2028 with a focus on short term priorities and support of local artists.**	**Implement adopted Arts, Culture and Heritage Plan including five year action plan.**	Progression and reporting of priorities and actions to Council	Inform	Quarterly report on progress of action plan to Council	Corporate and Community Services	MAC		Progress report submitted to Council. Implementation and planning across cultural venues initiated.	Completed [ongoing]
		Position libraries to perform the integral role of providing resources and programs to deliver lifelong learning and improve skills in digital, financial and health literacies, and living sustainably.	Develop and deliver programs for skills, technology and learning for the community	Engage	Increase in membership, program attendance and better outreach opportunities	Corporate and Community Services	MAC		Increase in attendance at events across the library service. Community skills programming in development with digital literacy and life skills workshops programmed in early 2024	ongoing
14	**A resilient and connected creative community**	**Produce high quality, engaging and stimulating programs that connect and strengthen the community, enabling them to engage on multiple levels as practitioner and/or consumer**	New audiences developed for local events, festivals, programs and activities.	Involve	Develop community knowledge, skills and experiences and improved usage of cultural facilties venues and spaces.	Corporate and Community Services	MAC		Action is progressing and ongoing. Programming for the Somerset Civic Centre and Condensery 2024, delivers multiple events and development opportunities for community groups and organisations.	Completed
		Raise the awareness of local, state and federal funding opportunities and support to our local creatives.	Awareness and access to grants, resources and support through the delivery of Federal, State and RADF grants program	Inform	Opportunites promoted in arts newsletter and RADF grant budget 100% allocated	Corporate and Community Services	MAC		Record number of applications received round one - Regional Arts Development Fund. Diversity, breadth and professionalism of applications is noted. Corporate social media campaign developed.	Ongoing
15	**A place distinguished by its environment and history**	**Bring practitioners to the region to support, connect and contextualise local arts practice and foster dialogue and collaboration**	More professional development opportunities for local artists and creative practitioners	Involve	Develop community knowledge, skills and experiences and improved usage of cultural facilties venues and spaces.	Corporate and Community Services	MAC		Annual ongoing program of free professional development workshops offered for regions artists and creatives.	Completed [ongoing]
		Celebrate Somerset's history through collaboration across cultural venues, to develop diverse exhibitions and programming	Increased number of heritage related projects within the region	Engage	Increased awareness of Somerset's diverse cutural heritage amongst residents and visitors	Corprpate and Community Services	MAC		Investigation of Recollect app - platform promoting local studies and heritage preservation.	ongoing
16	**A growing sustainable creative sector**	**Position region and venues for investment from state and federal government and grow private support**	Identify potential funding streams and sponsorship opportunties.	Engage	Grants applied for and sponsorship opportunties developed.	Corporate and Community Services	MAC		The Condensery successful with QASP and RAF applications for exhibitions and programming to be delivered in 2024. Wider Arts and Culture team successful with QLD Flooding grant to deliver community arts projects across the region and Councils cultural venues.	Completed [ongoing]
		Implement a communication and marketing plan that is employed across the arts and cultural portfolio to promote events and activities.	Increase the capacity of regions events, festivals and activities to attract new audiences and better engage with local communities	Inform	Deliver and implement a marketing and communication action list with a view to delivering a body of work reflective of arts and culture strategy.	Corporate and Community Services	MAC		Communication plans for The Condensery and Somerset Civic Centre implemented. Approval granted for stand alone Somerset Civic Centre website.	Completed [ongoing]
		Ensure that the development of Somerset's arts and cultural identity is well understood and supported across the organisation.	Increase staff resourcing within the Arts and Culture Department in order to provide ongoing support to the regions cultural venues and arts community.	Inform	Increase capacity of regions premier cultural venues to include three additional part-time staff positions at The Condensery and Somerset Civic Centre to service visitors and professionally deliver services.	Corporate and Community Services	MAC		Venue Support Officer role commenced and extended at the Somerset Civic Centre	ongoing
17	**Facilitate community access to the wide range of sport and recreational pursuits available in the Somerset region.**	**Provide the highest quality recreational sports and aquatic facilities based on the resources available**	Plant upgrade works undertaken at Aquatic Facilities to ensure compliance and water quality, and improve efficiency	Inform	Number of complaints about the swimming pools availability and service	Corporate and Community Services	CTM		- Salt-electrochlorination system installed at the Toogoolawah Swimming Pool, replacing the previous liquid chlorine system. Additionally, a new filtration pump and strainer were installed, as well as a new liquid chlorine system for the splash pad. The ongoing operation of the system provides certainty of operations, reduces chemical storage risks, reduces operating costs and provides a better user experience. - Electric heat pumps installed at the Kilcoy Aquatic Centre to service the learn-to-swim / therapy pool. The conversion of the heat pumps from gas to electric provides certainty of operations, eliminates gas storage risks and reduces operating costs.	Completed (September 2023)
		Provide for the sporting and recreational needs of the local communities through indoor sports centres, outdoor recreation facilities and swimming pools	Undertake an assessment of all Council owned Sports and Recreation Facilities owned by Council for the prioritised development of Council facilities	Consult	Report to Council	Corporate and Community Services	CTM / SRO		Ongoing updates to working document undertaken by SRO. Priorities TBC. Fernvale Sports Park Master Plan adopted by Council in December 2023.	30-Jun-24
		Provide for the sporting and recreational needs of the local communities through indoor sports centres, outdoor recreation facilities and swimming pools	Undertake feasibility research to extend the Toogoolawah Community Gym and construct additional carparks that compliments the overall precinct including the Swimming Pool, Community Gym, Brisbane Valley Rail Trail and the Condensery	Inform	Report to Council	Corporate and Community Services	SRO		Grant application submitted in November 2023 through the Queensland Government Minor Infrastructure and Inclusive Facilities Fund (Department of Tourism, Innovation and Sport). Successful applicants to be announced March 2024	Feasibility Completed. Progression dependent on grant funding.

ID	Corporate Plan Strategy	Activity Required	Output	Community Consultation	Measure	Department	Responsible Officer	Progress Traffic Light	Comments regarding Progress	Due for Completion
	Corporate Plan Theme **Corporate Plan Theme Description**	**VIBRANT SOMERSET** An integrated and welcoming place with something for everyone								
		Provide for the sporting and recreational needs of the local communities through indoor sports centres, outdoor recreation facilities and swimming pools	Undertake an analysis for the long-term development of the Toogoolawah Swimming Pool	Inform	Report to Council	Corporate and Community Services	CTM		Council received and endorsed an Options Analysis for the for the long-term development of the facility. The long-term development includes the Stage One works for a new 25m eight lane pool, with widened lanes and ramp access, and new plant equipment. Stage Two works will include a new program pool and amenities facilities. Per the Council decision, further works will be undertaken to compile a reference design with specifications to progress the project to 'shovel-ready' status, suitable for grant funding applications.	Analysis Completed. Reference Design and Specifications to be completed by February 2024.
		Provide for the sporting and recreational needs of the local communities through indoor sports centres, outdoor recreation facilities and swimming pools	Undertake Stage 2 works of the Lowood Swimming Pool Refurbishment project, including carpark refurbishments, new perimeter fencing, solar panel installation, grounds improvement and amenities improvements.	Inform	Works completed with minimal to no disruption to service	Corporate and Community Services	CTM		Carpark upgrade works completed in November 2024. 44 carparks formalised, with an additional 2 PWD and 2 drop off carparks installed. A new entry sign was also installed in November 2023. Due to unforeseen works (sewer and electrical mains relocation and upgrade), grounds and amenities improvements will not progress in 2023-24. New perimeter fencing installation will be confirmed pending quotation submission. The Lowood Swimming Pool in currently on track to deliver a record annual attendance for the 2023-2024 swimming season, following the completion of the majority of refurbishment works.	30-Jun-24
18	**Make efficient use of existing infrastructure by encouraging connections to services with ample capacity and carry out any works as are necessary to provide the required services to the community.**	**Review Somerset's Local Government Infrastructure Plan (LGIP) incorporating outcomes of infrastructure service standard reviews and strategic network planning.**	LGIP review in accordance with statutory guidelines.	Inform	Commence review of LGIP review in accordance with statutory guidelines.	Planning and Development	DPAD		Review complete with Council formally resolving to amend the LGIP in November 2023 as required by the Minister's Guidelines and Rules.	Complete.
19	**Increase the range of recreational opportunities by encouraging the construction and operation of regional facilities for regional visitors.**	**Implement externally funded infrastructure projects based on successful funding applications**	Implement externally funded infrastructure projects	Involve	Percentage of externally funded infrastructure projects completed	Corporate and Community Services	DCORP		Funding opportunities available to Council have diminished due to the Commonwealth Government including Somerset Region in the Greater Brisbane area thus denying access to any applications to Regional Council funding programs. Potential ideas/major projects for funding are still being developed.	30-Jun-24
		Provide multiple recreational opportunities on Mount Glen Rock for locals and visitors sustainably	Develop a Master Plan for the long term development of Mount Glen Rock	Consult	Master Plan for the development of Mount Glen Rock adopted by Council	Corporate and Community Services	CTM		A final ecological report was submitted to Council in December 2023.	1-Jun-24
		Enhance the recreation capacity of the Kilcoy Indoor Sports Centre to allow for increased capacity, increased gymnastics floorspace and other sporting opportunities	Prepare and submit a Development Application for the staged redevelopment of the Kilcoy Indoor Sports Centre	Engage	Development Application submitted and approved	Corporate and Community Services	SRO		Plans for the Kilcoy Indoor Sports Centre are being developed in line with the new Master Plan for the site. A Development Application with all compliant subsidiary plans will be lodged for Council's planning team to assess prior to June 30 2024. Drafting of the Development Application continued through July - September 2023.	1-Jun-24
		Create plan for the long-term development of the Fernvale Sports Park to cater for growing demand and new usage	Develop a master plan for the re-development of the Fernvale Sports Park	Engage	Master Plan for the Fernvale Sports Park adopted by Council	Corporate and Community Services	CTM		Fernvale Sports Park Master Plan adopted by Council in December 2023.	Completed (December 2023)
		Investigate and implement strategies to install sustainable irrigation systems at outdoor recreation facilities	Prepare a business case for the installation of sustainable irrigation system/s at Council recreation facilities and accordingly submit grant funding applications	Consult	Grant funding applications submitted to install sustainable irrigation systems at a minimum of one Council recreation facility	Corporate and Community Services	CTM / SRO		Council submitted a grant application for the installation of an irrigation system, with field refurbishments, for the Fernvale Sports Park (Queensland Department of Tourism, Innovation and Sport - Minor Infrastructure and Inclusive Facilities program). Successful applicants announced March 2024.	Completed (November 2023)
		Undertake an assessment of outdoor recreation trails within the Region	Undertake an assessment of the outdoor recreation trails available in the Somerset Region and prioritise Council development of trails to increase community use and visitation	Consult	Report to Council	Corporate and Community Services	TO / CTM		Progress of this activity is dependent on the recruitment of the Trails Officer position. The role is currently being recruited.	1-Jun-24
20	**Promote and maintain a high standard of public health in the community through monitoring of food handling, public health risks and the increased awareness of good hygiene practices.**	**Undertake annual food business inspection program.**	Yearly inspections conducted.	Involve	Inspections completed.	Planning and Development	ESM		Progressing as planned.	Jun-24
		Food business, community groups and the general public are better informed about food safety.	Conduct a community awareness programs to promote food safety and hygiene practices for: • Food businesses • Community Groups • Schools and the general public. Provide free online 'I'm ALERT' food safety training.	Inform	Number of users who complete the online 'I'm ALERT' food safety training.	Planning and Development	ESM		Training numbers reported monthly to Council.	Jun-24
		Progress Mosquito Monitoring Program	Conduct yearly surveys in line with Queensland Health Plans.	Consult	Survey completed. Reports submitted to Queensland Health.	Planning and Development	ESM		Planning underway for survey delivery in third quarter.	Jun-24
		Investigate and take necessary actions on public health complaints.	Environmental Health compliance services are provided.	Inform	All complaints investigated within specified time frames	Planning and Development	ESM		Complaints investigated within timeframes.	Jun-24
		Progress Greening Lowood Project	Progress Greening lowood project to increase sustainability of recreation facilities in Lowood.	Engage	Actions as agreed by Greening Lowood Advisory Committee	Corporate and Community Services	CEO		Project Design is complete and tenders called. Water price agreement with Urban Utilities in final stages.	Jun-24

	Corporate Plan Theme Corporate Plan Theme Description	PROSPEROUS SOMERSET A place that embraces economic opportunities								
ID	Corporate Plan Strategies	Activity Required	Output	Community Consultation	Measure	Department	Responsible Officer	Progress Traffic Light	Comments regarding Progress	Due for Completion
21	**Implement the Somerset Tourism Strategy 2021-2025 with a focus on short-term priorities for supporting visitor attraction and destination management.**	**Implement adopted Tourism Strategy inlcuding themes and twelve strategies.**	Progression and reporting of the twelve strategies contained within the Tourism Strategy.	Involve	Report on progress of strategies reported quarterly to the EDTAC and Council	Marketing and Tourism	CEO		The final EDTAC for this term of Council was heled in November. Progress of the tourism strategy was presented to this meeting.	ongoing
22	**Delivery of the Somerset Economic Development Strategy action plan that focus on three key strategies to grow the economy: Marketing and promotion; Planning for the future; and Facilitating change.**	**Undertake an annual scorecard review of the Economic Development Strategy actions (with a major review being undertaken after 5 years).**	Annual scorecard of actions in the Somerset Economic Development Strategy.	Consult	Delivery of annual scorecard in December 2023.	Planning and Development	DPAD		Annual scorecard review of the Economic Development Strategy presented and adopted by Council in December 2023.	Complete.
		Engage with local businesses regarding future growth plans.	1. Conduct an annual business visitation program, facilitating business initiatives and promoting regional development and investment opportunities. 2. Conduct annual Somerset business forums (based around agriculture, tourism and business development). 3. Deliver workshops to build local business capacity and capability.	Engage	52 businesses visited per year. 4 forums per year. 6 workshops per year.	Planning and Development	DPAD		82 interactions with small business owners via town walks across the region OR interactions with small business owners, tourism operators and primary producers at workshops attended. 4 x Workshops this quarter including: •Small Business Financial Resilience workshop •Farm Business Resilience Plans and Flood Management Plans •Developing a Resilient Business •Building Resilience through Digital Marketing	ongoing
		Conduct business development activities to attract investment.	1. Meet with potential investors and conduits. 2. Attend industry events in targeted sectors. 3. Undertake Council business investment initiatives to encourage business investment opportunities and ensure businesses are provided with an efficient, customer focused experience regarding necessary approvals.	Engage	20 meetings per year with potential investors. Attend 4 industry events. Complete 4 business improvement initiatives.	Planning and Development	DPAD / ESM / SPO		6 x Pre-lodgement meetings held this quarter. 2 industry events attended this quarter: •Drought Management and Farm Business Resilient Planning – Healthy Land and Water •Ruminati Primary Producer Program Initiatives underway include: planning website improvements; ED website improvements; LG toolbox transition to Somerset RC; fact sheets for business opportunities.	Jun-24
		Facilitate business investment into the region.	1. Provide information to prospective investors. 2. Provide a case manager to prospective investors. 3. Investigate delivery models of a planning concierge planning service. 4. Active participation in the Queensland Small Business Friendly Councils initiative.	Engage	Provide at least 20 information packs per year. Provide a case manager to at least 20 projects per year. Investigate options for the implementation of a planning concierge service. Maintain accreditation with the Queensland Small Business Friendly Councils initiative.	Planning and Development	DPAD		Business prospectus distributed at industry events. Meetings with prospective consultants and internal staff regarding process improvement opportunities and concierge delivery models. Further progress expected in early 2024. BRO attending SBF Members meeting every 2 months.	Jun-24
23	**Continue to operate Council's Visitor Information Centres (VICs) to the highest possible standards.**	**Maintain the highest standard of Visitor Information Centres based on resources available**	Undertake feasibility research to create an engaging and interactive experience at the Kilcoy Visitor Information Centre.	Consult	Report to Council	Corporate and Community Services	TDO		Consultation is ongoing with external consultants to develop a concept plan to create an engaging and interactive experiences for the Kilcoy VIC.	Mar-24
24	**Collaborate with regional and State tourism bodies on tourism promotion and destination management.**	**Support coordinated promotional activities**	Creation, development and distribution of an Experience Somerset Branding Toolkit for use by Somerset tourism operators	Inform	Progress of the Branding Toolkit development and delivery to operators reported quarterly to the EDTAC and Council	Corporate and Community Services	PO		Branding Guidelines and Operator Toolkit documents finalised. Documents presented to Council on 11 October 2023 and to Tourism Operators at ES networking event on 16 November 2023.	Ongoing
		Attract and / or encourage the event relocation to the Somerset Region	Proactively encourage existing event operators to relocate established events or the development of new events within the Somerset Region	Engage	Minimum of one new event attracting visitors held in Somerset	Corporate and Community Services	CTM / PO		Planning continues for new Council supported events; a) Legends of Beef at Toogoolawah Showgrounds on 24 February 2024, delivered by Brisbane Valley Farm Direct; b) Wivenhoe Triathlon at Logan's Inlet on 12-13 October 2024, delivered by Atlas Events ; c) Rogue Escape at Logan's Inlet on 19-20 October 2024, delivered by Rogue Adventure.	Ongoing
		Provide enhanced tourism research and information dissemination with Somerset Tourism Operators	Compile relevant Somerset tourism data (e.g. visitation - type, length etc. -, spend, occupancy rates) and disseminate information in engaging formats to Somerset tourism operators	Inform	Minimum of one graphically designed reports provided to Somerset tourism operators and EDTAC	Corporate and Community Services	TDO		Council has partnered with the Queensland Department of Transport and Main Roads and South Burnett Regional Council to engage the University of Queensland to undertake Brisbane Valley Rail Trail Visitor Research Program - Phase 2. Phase 2 will seek to gain further consumer insights and understand the impact of the BVRT on the local economy.	Ongoing
		Experience Somerset Visitor Guide	Develop a new edition of the Experience Somerset Visitor Guide for 2024-2025. Develop new and engaging content for the visitor guide. Engage with tourism operators to advertise in the guide and promote the region as a tourism destination.	Engage	Launch new edition in 2024. Sale of adverts within the new edition.	Corporate and Community Services	TDO / PO		Planning continues and is on track for delivery of a new visitor guide by April 2024	Apr-24
		Create and promote effective economic and tourism opportunities through the Economic Development and Toursim Committee	Promotion of the Somerset throughout greater SEQ in a co-ordinated and considered way	Involve	Effective Operation of the Economic Development and Tourism Advisory Committee	Marketing and Toursin	CEO and CMM		The final EDTAC for this term of Council was heled in November. Progress of the tourism strategy was presented to this meeting. There was great participation with our local tourist operators whom completed training with a network event held to acknowledge the operators.	ongoing

	Corporate Plan Theme Corporate Plan Theme Description	PROSPEROUS SOMERSET A place that embraces economic opportunities								
ID	Corporate Plan Strategies	Activity Required	Output	Community Consultation	Measure	Department	Responsible Officer	Progress Traffic Light	Comments regarding Progress	Due for Completion
25	**Continue to engage and collaborate with regional, State and national stakeholders on strategies to support the development of a diverse, strong and resilient regional economy.**	**Utilise opportunities arising from Council business to engage and collaborate with regional, State and national stakeholders**	Council take local opportunities up directly with stakeholders as appropriate. Council continues to advocate via key bodies such as the COMSEQ, LGAQ, ALGA and other forums as presented.	Inform	Liaising with in key bodies such as COMSEQ, LGAQ and ALGA about local matters to assist with advocating to government stakeholders. Direct engagement with relevant government stakeholders according to resources and priorities.	Office of the Mayor and CEO	CEO		Council has liaised directly with LGAQ in this last quarter to discuss progress of previous LGAQ motions. Council attended the Annual LGAQ Conference and showcased the Brisbane Valley Rail Trail and the positive impact it has provided to our community.	ongoing
26	**Continue to develop infrastructure plans, taking into consideration potential urban growth and opportunities for economic development.**	**Review, improve and amend the Somerset Region Planning Scheme, with a focus on economic development and business facilitation.**	Somerset Region Planning Scheme Version 5.	Engage	Commencement of State Interest Review and public consultation stages.	Planning and Development	SPO		Work loads and recruitment challenges has resulted in a delay in the progress of the Somerset Region Planning Scheme amendment. Issues paper was received by Council and formal resolution to amend the planning scheme was made at the Ordinary Council Meeting on 21 December 2023.	Jun-24
		Review of: - Urban footprint around major towns for expansion of residential and non-residential development - Current industrial land availability, demand and supply opportunities.	Updated planning studies to inform and influence both regional plan and planning scheme reviews.	Inform	Commenced review of: - Urban footprint around major towns for expansion of residential and non-residential development - Current industrial land availability, demand and supply opportunities.	Planning and Development	SPO		The scope of review for the ShapingSEQ (SEQ Regional Plan) update precluded a holistic review of the Somerset urban footprint. Notwithstanding, the review of strategic documents that will be utilised to inform the next Somerset Region Planning Scheme are anticipated to commence in early 2024.	Jun-24
		Develop centre improvement strategies for each of Somerset's major towns complementary to the unique character of the town.	1. Delivery of a Kilcoy Streetscape Revitalisation Project. 2. Commenced delivery of the Lowood Futures Strategy.	Involve	An adopted Kilcoy Streetscape Revitalisation Project that is developed collaboratively with the community and local business. Engagement with Lowood community on implementation of Lowood Futures Strategy and Stage 1 commencement.	Planning and Development	DPAD / SPO / ESM		Kilcoy Streetscape Revitalisation Project completed with the Master Plan Report adopted by Council at the Ordinary Council Meeting on 21 December 2023. Lowood Futures Strategy implementation to commence in early 2024 with commencement of Project Place Manager.	Complete & Ongoing
27	**Identify the region's catalyst enabling infrastructure needs and priorities and prepare business cases to support project funding applications to State and Federal Government funding bodies.**	**Identify and make application for external funding/subsidy**	External funding /subsidy for capital works are maximised.	Inform	Percentage of capital works funded externally	Finance	DFIN		39.3% of all FY2023 capital additions were funded by capital grants (audit confirmation expected 20 October 2023)	20/10/2023
28	**Pro-actively develop Council partnerships with local industry, community and government agency stakeholders to provide a unifying voice for the Somerset region when lobbying State and Federal Governments on key economic or infrastructure issues.**	**Create and promote effective economic and tourism opportunities through the Economic Development and Tourism Advisory Committee**	Promotion of the Somerset throughout greater SEQ in a co-ordinated and considered way	Involve	Effective Operation of the Economic Development and Tourism Advisory Committee	Office of the Mayor and CEO	CEO		The final EDTAC for this term of Council was heled in November. Council continues to be part of the COMSEQ Olympic Games Legacy work group.	Ongoing
29	**Implement the Somerset Tourism Strategy 2021-2025 with a focus on short-term priorities for supporting visitor attraction and destination management.**	**Build Local Tourism Partnerships**	Increase operator engagement with Council and the industry as a whole through mentoring and tourism development programs.	Engage	- Increase number of Somerset operators utilising ATDW - Increase operator involvement in the BoQE program - Increased number of operators participating in SEQ Food trails network - Implement Somerset tourism development programs tailored to our region	Corporate and Community Services	TDO		TDO is regularly engaging with Somerset tourism operators and developing relationships, particularly with new operators. The Best of Brisbane Region Experiences Support program and Transformational Experiences Mentoring Program (TEMP) concluded in November 2023, with TEMP follow ups over the next six months. Somerset has 33 current businesses listed on ATDW along with another 26 listings for free attractions and destinations. Awaiting new SEQ Food Trails platform to roll out by SQCT to occur over coming months. Somerset Tourism Networking Event occured in November 2023 at a local venue, with the aim to complete one per quarter in 2024 (the first to coincide with the visitor guide launch).	Ongoing
		Investigate Visitor Accommodation options for the region	Undertake a comprehensive visitor accommodation study of current accommodation offerings and opportunities available in the region.	Engage	Report to Council outlining current situation, market needs and opportunities for accommodation providers in the region	Corporate and Community Services	TDO		Procurement undertaken and consultant engaged to undertake project.	Jun-24
		Undertake an Annual Review of Tourism Strategy Implementation Priorities	Undertake an annual review of strategy implementation priorities to: renew commitment to on-going priority initiatives; and identify and commit to new opportunities - including those which capitalise on the 2032 Olympic Games - as circumstances and resources warrant	Consult	Report to EDTAC and Council	Corporate and Community Services	CTM		Nil to report for period.	Jun-24
		Implementation of the Experience Somerset Marketing Plan 2023-2025	Undertake implementation of the Experience Somerset Marketing Plan 2023-2025	Inform	- Action 50% of the strategic recommendations - Quarterly updates provided to the EDTAC	Corporate and Community Services	PO		Campaign implementation undertaken. Further works to be undertaken to allocate task responsibility.	Ongoing
		Develop Electronic Direct Mail (EDM) Marketing database	Instigate and grow Experience Somerset EDM database for tourism marketing purposes	Inform	- EDM database of 1200 unique contacts - Produce minimum of 3 EDM campaigns and report to Council on success	Corporate and Community Services	PO		Summer Campaign - Let's Play in Somerset - emailed to 2224 recipients in July 2023 with an open rate of 32 per cent. Leads campaign underway via Moreton Bay Expo with an aim to increase the ES database with a minimum of 1000 new leads.	Ongoing

Corporate Plan Theme	**PROSPEROUS SOMERSET**	
Corporate Plan Theme Description	A place that embraces economic opportunities	

ID	Corporate Plan Strategies	Activity Required	Output	Community Consultation	Measure	Department	Responsible Officer	Progress Traffic Light	Comments regarding Progress	Due for Completion
		Define the Experience Somerset Brand	Define the Experience Somerset brand through further developing key messaging, hero experiences, itineraries, imagery and video content; and by producing a combination of seasonal and evergreen promotional campaigns.	Inform	- Deliver 3 seasonal campaign and 1 evergreen campaign - Development of new travel itineraries featuring defined hero experiences and imagery	Corporate and Community Services	PO		The Spring and Summer campaigns delivered, through digital channels directing target audiences to the Experience Somerset website. The Spring campaign reached 94,640 people and delivered over 247,292 impressions, and 4,547 unique visits to the website. The Summer campaign reached 159,072 people and delivered over 417,793 impressions, and 6,346 unique visits to the website.	Ongoing
30	**Promote financial assitance grants to community organisations to support them in undertaking community service activties**	**Promote Community assistance grants to community organisations for projects events and services that benefit the community**	Small projects are completed which provide a benefit or service to the local community	Inform	Number of community groups supported	Human Resources and Customer Service	DHRCS		Various out of rounds community assistance grant applications and Somerset Excellence Bursaries were considered and approved during Q2 - 2023/2024.	Ongoing

ID	Corporate Plan Theme Corporate Plan Theme Description	WELL PLANNED SOMERSET A place where planning and design look to the future								
	Corporate Plan Strategies	**Activity Required**	**Output**	**Community Consultation**	**Measure**	**Department**	**Responsible Officer**	**Progress Traffic Light**	**Comments regarding Progress**	**Due for Completion**
31	**Apply a planned approach to roadworks and drainage to ensure all roads in the Somerset region receive appropriate maintenance in a structured, timely and efficient way.**	**Develop a five (5) year road reseal program for the sealed road network based on age, condition and demand.**	Multi year reseal program.	Inform	Percentage of network resealed per year •Program completed on time.	Operations	MES		5 year reseal program completd.	Completed
		Develop an asset condition inspection program for roads, stormwater and pathway assets based on asset hierarchy.	Asset inspection program.	Inform	Percentage of programmed inspections completed.	Operations	DOPER		Asset inspection program completed.	Completed
		Review unsealed roads maintenance prioritisation methodogoly and practices.	Updated practices and program of works.	Inform	Compliance with Intervention Levels	Operations	WM		Levels of service, intervention levels and response times documented.	Completed
		Review roadside vegetation management practices.	Updated practices and program of works.	Inform	Compliance with Intervention Levels	Operations	WM		Levels of service, intervention levels and response times documented.	Completed
32	**Match closely the pricing and provisions of Council services to the costs of providing those services, particularly the costs of maintaining and constructing infrastructure.**	**Define service standards for roads, vegetation management and pedestrian facilities within existing budget levels.**	Documented service standards.	Consult	Service Standard Presented to Council for adoption	Operations	DOPER		Levels of service, intervention levels and response times documented.	Completed
		Program various phases of the projects and achieve completion on time,	Undertake capital works program for roadworks and drainage projects	Inform	Completion of time and budget within resource and weather limitations.	Operations	WM		Capital works porgram is progressing well, given the ongoing market pressure on resources and material. Project budgets are being tested as the market is demanding more, when compared to when budget estimates were prepared, resulting in projects being redesigned, scope changed and/or delivered by internal teams.	Jun-24
		Deliver RMPC contract to achieve agreed outcomes as determined by the State, provide feedback to Department of Transport and Main Roads Programs and Plans.	Reports and recommendations are provided to Department Main Roads in accordance with Council's stewardship role	Inform	Successful negotiation and delivery of the RMPC. Feedback to DTMR strategic plans and programs as required.	Operations	WM		Council continues to advocate for rehabilitation works at locations in the state network where maintenance is unable to address the failed pavement. Reports submitted to DTMR.	Ongoing
		Develop and maintain a four year works program for the Northern South East Queensland Regional Road Transport Group (NSEQ RRTG) and implementation of the program as approved by the NSEQ RRTG	Active participation in the NSEQ RRTG	Collaborate	Delivery of Transport Infrastructure Development Scheme (TIDS) program	Operations	MES		Council staff continue to chair the Techincal Committee and lead by example, ensuring all required works, recognition signage and 4 year programs are submitted in a timely fashion.	Jun-24
33	**Maintain a regional approach to planning and deliver regionally significant infrastructure in a coordinated manner with other local government authorities and State Government agencies.**	**Assist community to participate in road and traffic management and community /road safety initiatives**	Facilitative process through Traffic and Safety Advisory Committee meetings	Inform	Level of participation of Traffic and Safety Advisory Committee(TSAC) and outcomes implemented	Operations	DOPER		Traffic and Safety Adviosry Committee met in November 2023. Next meeting will be after the March Local Governement election.	Ongoing
		Continued participation in the Somerset Lockyer Water Collaborative to progress and influence a water security project for farmers, enabling and sustaining food production.	Progress the detailed business case via the Somerset Lockyer Water collaborative, taking the next steps to influence governments to fund this vital project.	Inform	Participation in Lockyer Somerset Water Collaborative according to resources and priorities	Office of the CEO and the Mayor	CEO		Council continues to be actively involved in the Lockyer Somerset Water Collaborative with funds now released from the SEQ City Deal to enact the next phases.	Jun-24
		Inform Council and the community about elements of regional state and national land use and development plans and strategies which are relevant to the Somerset Region	Council and the Community are informed about regional, state and national land use and development plans and strategies which are relevant to the Somerset Region	Inform	Participation in Council of Mayors and LGAQ according to resources and priorities	Office of the CEO and the Mayor	CEO		Council has actively participated in COMSEQ and engaged with LGAQ. Information of key matters is presented via Council reports or media releases.	Jun-24
		Participation in local and regional forums and strategies	Participation in local and regional forums	Collaborate	Council is represented on appropriate groups including: Council of Mayors	Office of the CEO and the Mayor	CEO		Council has actively participated in COMSEQ meetings and associated outcomes.	Jun-24
		Attend local meetings of business community and government organisations	Input provided at meetings as requested	Inform	Attend meetings for key issues and updates; Streamline arrangements by using inter-agency groups and forums	Office of the CEO and the Mayor	CEO		Council attends various meetings associated with business and community groups as appropriate.	Jun-24
		Identify the region's catalyst enabling infrastructure priorities and prepare business cases to support project funding applications to State and Federal Government funding bodies.	External funding /subsidy for capital works are maximised.	Inform	Number of business cases per year. Percentage of capital works funded externally.	Office of the CEO and the Mayor	CEO / DFIN / DOPER / DPAD		39.3% of all FY2023 capital additions were funded by capital grants (audit confirmation expected 20 October 2023)	20/10/2023
34	**Utilise all available funding and revenue raising mechanisms as appropriate to maintain assets and deliver Council services.**	**Draft budget resolutions that meet legal and other requirements**	Sustainable budget to be adopted by Council by 31 July each year	Consult	Sustainable budget to be adopted by Council by 31 July 2023	Finance	DFIN		Sustainable FY2024 budget meeting all legal requirements and State financial sustainability targets was adopted on 21 June 2023	31/07/2023

ID	Corporate Plan Theme Corporate Plan Theme Description	WELL PLANNED SOMERSET A place where planning and design look to the future								
	Corporate Plan Strategies	**Activity Required**	**Output**	**Community Consultation**	**Measure**	**Department**	**Responsible Officer**	**Progress Traffic Light**	**Comments regarding Progress**	**Due for Completion**
		Draft budget resolutions that meet legal and other requirements for relevant rate or charge	A differential rating system favouring certain classes of land will be maintained	Inform	Sustainable budget to be adopted by Council by 31 July 2023	Finance	DFIN		A differential general rating system incorporating 50 rating categories was adopted with Council's FY2024 budget on 21 June 2023	31/07/2023
		Draft budget resolutions that meet legal and other requirements for relevant rate or charge	Special charges are included in the draft budget to recover relevant costs from specified land owners.	Inform	Sustainable budget to be adopted by Council by 31 July 2023	Finance	DFIN		A special charging system incorporating 8 special charges was adopted with Council's FY2024 budget on 21 June 2023	31/07/2023
35	**Develop a rolling ten-year financial plan incorporating forecast rates and charges requirements, debt levels, grants and subsidies, and current and proposed capital and operating costs.**	**Review and update asset management plans.**	Review and update the Footpath asset management plan.	Inform	Adoption by Council	Operations	MES		Not started due to ongoing rescource limitation. Anticipate Asset Engineer commencing in early 2024 subject to competing priorities.	Apr-24
		Ten year financial plan prepared by 31 July each year to enable approval of any new loans if required	Ten (10) year financial plan	Inform	Ten year financial plan prepared by 31 July 2023 to enable approval of any new loans if required	Finance	DFIN		Ten year financial plan/forecast was adopted with Council's FY2024 budget on 21 June 2023	31/07/2023
36	**Provide an active and responsive suite of development management services to ensure that Council's Planning Scheme remains contemporary and relevant to the communities it serves, and development applications are determined in a timely manner.**	**Continue to participate in the program for electronic development application tracking**	Development application tracking system available to users on line	Inform	Software system installed and maintained	Corporate and Community Services	MIS		Development application tracking system continues to be available, with 7800 views for the quarter.	Jun-24
		Maintain development services and applications are processed in a timely manner.	Development applications processed within statutory timeframes.	Inform	Application processing reported to Council on a monthly basis. Positive community feedback.	Planning and Development	SPO		Applications continue to be assessed in a timely manner.	ongoing
		Proactive development assessment compliance programs for poultry farms and extractive industry.	Inspection programs undertaken in accordance with agreed timeframes.	Engage	Improved regulatory compliance of all approved poultry farms and extractive industries.	Planning and Development	SPO		The extractive industry and poultry farm inspection programs are undertaken on a bi-annual basis and are anticipated to be completed by early 2024. The kennel inspection program is completed annually and expected to be finalised by June 2024.	ongoing
		Investigate and take action on complaints related to planning, building and plumbing matters.	Planning, building and plumbing services are provided.	Inform	All complaints investigated within specified timeframes.	Planning and Development	SPO / SBC		Complaints continue to be managed within appropriate timeframes in accordance with Council policy and within resource limitations.	ongoing
		Maintain building and plumbing services and application processing in a timely manner.	Building and plumbing applications processed within statutory timeframes.	Inform	Application processing reported to Council on a monthly basis.	Planning and Development	SBC		Applications continue to be assessed in a timely manner.	ongoing
37	**Provide all towns with open space areas and access to recreational facilities that are safe and meet the needs of residents and visitors to the region.**	**Identify gaps between Parks DSS and existing park infrastructure**	Inform long term capital works program.	Inform	Audit of all parks and recreational open space against DSS.	Operations	MES		Consultant engaged to finalise the infrastructure guidelines and undertake gap analysis.	Jun-24
38	**Develop flood mitigation plans to enable improved forecasting, immunity and development control.**	**Develop long term capital works program based on recommendations of various flood and overland flow studies.**	Integrated catchment plan released to public.	Inform	Adoption by Council	Operations	DMO		Works progressing well.	May-24
39	**Provide an efficient and effective response to disasters and major emergencies in the region, incorporating resilience, where possible, to mitigate ongoing effects.**	**Conduct disaster exercises to review and improve LDMG functions and communication with MESG**	Act as control authority for threat of flood, cyclone, storm and earthquake as per Disaster Management Plan.	Involve	A minimum of 1 mock exercise performed.	Operations	DMO		LDMG has been preparing for predicted bushfire season. Planning exercise carried out.	Ongoing
		Provide support to control authority for disaster events.	Matters discussed at Local Disaster Management Group (LDMG) meetings	Involve	Quarterly LDMG meetings are held	Operations	DMO		LDMG meeting held in November. Next meeting booked for Feb 2024. Outlook has changed with less risk from bushfire as season progresses.	Ongoing
		Ensure Incident Management Team numbers are maintained and suitably trained	Numbers of staff are reviewed and training provided as per the Qld Disaster Management Training Framework (QDMTF)	Inform	Numbers above 20 are maintained at all times, and no training gaps as per the QDMTF	Operations	DMO		Staff are continually being recruited and trained. Lunch and learn sessions held in November and December for newer members.	Ongoing
		Mapping all local resources available to be used in disaster response as well as vulnerable communities and local blackspots in greater detail than the current national map.	An online resource on the Council's Disaster dashboard with this data collated	Informal round table discussion	Improved efficiency with response and recover resulting in stronger resilience	Corporate and Community Services	CDC		Legacy project from Bushfire Recovery Officer's Role. Currently no resources to action this initiative.	Ongoing

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40	**Deliver efficient and effective customer services to all communities of the Somerset Region.**	**Records system is maintained in accordance with legislative requirements and Council's Records Strategic Plan**	Capture and maintain appropriate Corporate memory	Inform	Records are maintained reliably and securely.	Corporate and Community Services	RTL		Continuing to provide records oversight and engage with internal stakeholders to improve recordkeeping accuracy and consistency.	ongoing
		Maintain a reporting system to ensure Council maintains responses to community requests within applicable timeframes	Increase in percentage of response to correspondence within set timeframes	Inform	Management reports on correspondence activity are produced fortnightly	Corporate and Community Services	RTL		Correspondent reports continue to be provided to management to inform response times.	ongoing
		Continue to provide online eServices including property information and mapping	eServices property information and mapping available to users on line	Inform	eServices available and maintained	Corporate and Community Services	MIS		eServices maintained 99% uptime with 39156 visits for the quarter.	ongoing
		Promote customer service throughout the organisation based on council's commitment for continuous and sustainable improvement	Promote a customer focused team where postive interactions are recognised and valued while treating complaints fairly in an accountable manner to improve service delivery.	Consult	Monthly Customer Service report.	Human Resources and Customer Service	CSC		Monthly Reports provided to Council highlighting customer service activities for the second quarter of 2023/2024.	ongoing
		Promote the Queensland Government Agency services available at the Lowood Customer Service Centre	Provision of services provided at Lowood QGAP agency.	Inform	Continuation of funding to maintain QGAP services to the Somerset community.	Human Resources and Customer Service	CSC		Smart Service Queensland (SSQ) provided update on Queensland Government Agency Program (QGAP) Revitalisation and Sustainability Project. Outcome being a change to the funding model that has resulted in a significant increase in funding levels for Non-State Lead Agencies Deed of Variation provided to Council for current funding arrangements to maintain QGAP serivces for remainder of 2023/2024.	Jun-24
		Ensure efficiencies within customer service processes and systems.	Review systems and processes to ensure we are best meeting the needs of our customers	Inform	Continuous review of processes and systems	Human Resources and Customer Service	CSC		Continuing review of customer service related processes with particular focus on systems in place at the refurbished Esk Administration Centre.	ongoing
41	**Provide appropriate opportunities for community involvement, participation and input to Council planning and decision-making.**	**Develop youth consultation framework for projects, programs and new initiatives**	Utilise the consultation and collaboration program with Somerset secondary schools to increase opportunities for engagement to help inform Councils understanding of youth needs.	Engage	Increased positive youth interactions with Council	Corporate and Community Services	YCDO		Engagement with youth to develop new youth engagement strategy completed and consultants appointed to deliver Somerset Youth Engagement Strategy.	Jun-24
		Alongside specific consultation for projects etc (have your say) utilise existing advisory committees to engage with key community representation.	Council Advisory Committees to be utilised as an opportunity to engage and seek feedback from key stakeholders as Council business as appropriate to the committee	Engage	Opportunities to be provided in Council Advisory Committees to seek feedback from members	Office of the Mayore and CEO	CEO		Council has many active advisory committees successfully conducted. All Advisory meetings are reported back through Ordinary meeting to ensure requested actions are considered and decisions made consistent with Council's Operational Plan.	ongoing
		Continue to provide online community engagement via Have Your Say	Community engagement available online via Have Your Say	Inform	Have Your Say available and maintained	Corporate and Community Services	MIS		Have Your Say continues to be available with 204 visits for the quarter. The Linville master plan survey had the most engagement.	ongoing
42	**Raise awareness within the community of the range of Council services available, encouraging positive interactions for community members when accessing services.**	**Implement the Youth Engagement strategy including the development of a program of activities and a focus on advocacy and support**	Youth have increased opportunities and capacity to participate in the development and delivery of programs, activities and projects and have increased awareness of those currently available	Involve	Increased positive community engagement in programs, activities and projects	Corporate and Community Services	YCDO		Engagement with youth to develop new youth engagement strategy completed and consultants appointed to deliver Somerset Youth Engagement Strategy.	Jun-24
		Develop priorities for action from themes identified in the Somerset Social Plan	Priority actions are identified through consultation with Interagency partners	Consult	Short list of priority actions for this operational plan are agreed upon	Corporate and Community Services	CDC		Current focus of interagency has been on housing needs and financial support. To develop a list of other priorities by June 2024	Jun-24
		Maintain systems and prepare reports that meet the legal and accounting requirements in full	Achieve unqualified audit certificate for annual financial statements	Inform	Obtain unqualified audit certificate by 31 October each year.	Finance	DFIN		Audit certification was obtained on 20 October 2023. The QAO reported zero findings or deficiencies for Council in their FY2023 closing report.	31/10/2023
		Demonstrate to external auditors that a risk management framework and risk register is in place prior to audit certification.	A risk management framework and risk register are maintained.	Inform	No audit comment received in relation to non-maintenance of a risk management framework and risk register	Finance	DFIN		The QAO reported zero findings or deficiencies for Council in their FY2023 closing report of 19 October 2023 including any finding in relation to the non-maintenance of a risk management framework and risk register.	31/10/2023
		Create a multi-sectorial action group to progress actions identified in the Somerset Social Plan.	Form action group from expressions of interest with agreed terms of reference	Involve	Terms of Reference are robust and lead to a sustainable action group	Corporate and Community Services	CDC		Nil to report for period. Expressions of interest to be called early in 2024 with group to be selected by June 2024.	Mar-24
		Somerset Social Plan action group commences working on highest priority projects which match their skills, interests and capabilities	Selected action items are progressed	Collaborate	Improved community wellbeing through the development of specific actions	Corporate and Community Services	CDC		Nil to report for period.	Mar-24
		Enhance and build upon existing recovery services and initiatives according to feedback expressed.	Organise community activities to inform residents of recovery services and resources .	Inform	Somerset residents are better connected to their community and the services which are available to assist them.	Corporate and Community Services	CRRO		CRRO with partner recovery organisations has administered training days specifically for the community organisations and not-for-profit groups to look at their preparedness and operational plans to recover from a disaster. CRRO has engaged with the community through annual calendar events providing residents with resources and activities to enhance awareness of risk and preparedness in this region.	Jun-24

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		Enable emergency preparedness in community with a specific focus on those with unique needs such as those living with a disability or with disadvantage.	Somerset residents with diverse needs are more prepared for future disasters.	Engage	More Somerset residents have prepared their own disaster readiness plans and have better understanding of their own risks.	Corporate and Community Services	CRRO		From community consultation, CRRO and partners (e.g. Queensland Disability Network) have responded with four workshops for those people living with a disability to support the building of their own unique preparedness plans. CRRO has provided First Aid and Mental Health First Aid training to our remote community groups to enhance the response to disasters in isolated communities.	Jun-24
		Provide resources which are easily accessible to community and which foster an awareness of disaster recovery in the Somerset Region.	Assemble appropriate information and resources for the various groups in the Somerset region and have them readily available with multiple modes of access.	Inform	More residents have improved access to response and recovery information that will assist residents during and after a disaster.	Corporate and Community Services	CRRO		CRRO has led the production of a series of short videos describing the three stages of disaster planning from the perspective of a person living in Somerset with a Disability. The videos will take into account the specific requirements and considerations necessary for a person with a disability to stay safe during severe weather and environmental events. Video is in final stages of production and will be included within the Disaster Dashboard. CRRO has produced Somerset specific Emergency Document Wallets and an All Hazards Booklet which will include all needed information in one place. These resources have been distributed at all community engagement events. Kits which inlcude these resources were provided to Kilocy Real Estate Agencies for delivery to new residents in the area. and there are resources to provide kits to other agencies throughout the region.	Apr-24
		Raise awareness of Council services via website	Review and improve information provided via Council website	Inform	Council website updated and structure refined based on analytics	Corporate and Community Services	MIS		Continuing to engage with stakeholders based on analytics	Ongoing
		Conduct an ongoing compliance program for dogs and kennels across the region.	Delivery of a proactive compliance program for dog kennels is provided.	Inform	Inspection program is delivered in line with specified timeframes. Compliance with conditions of approval.	Planning and Development	ESM		Program to be delivered in third and fourth quarter.	Ongoing
		Investigate and take action on animal control complaints and regulatory compliance matters.	Animal monitoring and regulatory services are provided. Review of relevant animal management and keeping subordinate local laws.	Inform	All complaints investigated within specified timeframes. Delivery of the Animal Subordinate Local Law Project.	Planning and Development	ESM		Animal Subordinate Local Laws review and amendment completed. Complaints investigated in a timely manner and in accordance with Council policy.	Ongoing
		Encourage responsible pet ownership by providing: **• accurate and timey responses to all queries concerning animal ownership** **• relevant information on Council's website, social media and administration facilities.**	Effective animal monitoring and control services are provided.	Inform	Number of valid complaints about responses. Number of articles published. Website information is relevent and up to date. Community feedback.	Planning and Development	ESM		Information provided through Council's website, media releases and officer contact.	Ongoing
		Conduct public consultation meetings of important community issues and invite submissions	Better informed community and Council	Consult	Number of public meetings held and number of advertisements inviting submissions	All Directors	DCORP		Community consultation undertaken for Kilcoy Streescape. School site in Fernvale community consultation, latter part of 2023 early 2024. Equine Facility Review for the Region to be developed with input from each Showgrounds/Rodeo Grounds committee and a select Council refernce group.	30-Jun-24
		Produce contemporary development assessment and planning scheme information incorporating relevant legislation and policy.	Accessible and contemporary information on Council's website and other mediums as required.	Inform	Well informed customers. Community feedback. Numbers of counter and telephone enquiries.	Planning and Development	SPO		Development application tracking system continues to be available on Council's website.	Ongoing
43	**Manage Council's financial resources effectively and efficiently, in order to meet the service level obligations to the community.**	**Maintain and update Council's fleet in accordance with budgeting limits.**	Efficient and effective Fleet Management	Inform	Extent of plant usage. Cost of maintenance per plant item.	Operations	WM		Fleet maintence and replacement undertaken within acceptable timeframes. Replacement lead times and prices have increased over the year, however, this has been managed through procurement occuring earlier and better trade-in prices at auction.	Jun-24
		Investigate the use of technology to enhance Council processes	Technology solutions performing efficiently and effectively.	Inform	Installation completed of computer hardware and software as defined in the budget	Corporate and Community Services	MIS		Upgrades continue in line with budget, with increased focus on flexibility and resilience.	Jun-24
		Maintain systems and prepare reports that meet the legal and accounting requirements in full	Achieve unqualified audit certificate for annual financial statements	Inform	Obtain unqualified audit certificate by 31 October each year.	Finance	DFIN		Audit certification was obtained on 20 October 2023. The QAO reported zero findings or deficiencies for Council in their FY2023 closing report.	31/10/2023
		Demonstrate to external auditors that a risk management framework and risk register is in place prior to audit certification.	A risk management framework and risk register are maintained.	Inform	No audit comment received in relation to non-maintenance of a risk management framework and risk register	Finance	DFIN		The QAO reported zero findings or deficiencies for Council in their FY2023 closing report of 19 October 2023 including any finding in relation to the non-maintenance of a risk management framework and risk register.	31/10/2023
44	**Commit to education, continuous learning and skills development for Councillors and employees to keep pace with changes and current issues.**	**Provide considered, professional guidance and training to assist Councillors in in performing their duties**	Increased knowledge on relevant issues and legislative changes. Enable effective streamlined decision-making	Inform	Number of workshops, seminars and conferences attended.	Office of the CEO and Mayor	CEO		Councillors have attended LGAQ State Conference in Gladstone. It was fantastic for Somerset to be selected to showcase the Brisbane Valley Rail Trail at the conference.	ongoing
		Provide Councillors with sufficient resources to perform their role.	Councillors equipped to perform role effectively.	Involve	Councillors satisfaction with resource provisions	Office of the CEO and Mayor	CEO		Councillors have been provided necessary resources to perform their role.	ongoing
		Implement and maintain corporate communications with all employees and Councillors.	Communication with employees and Councillors on relevant issues delivered through various means with a view to add improvements through technological advances.	Inform	Number of formal communications issued.	Human Resources and Customer Service	DHRCS		Fortnightly staff newsletter continues to be distributed with paylslips with other key communications conducted via email and / or SMS where appropriate.	ongoing

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		Provide training for all new employees upon commencement to enhance Council's commitment to continuous learning and skills development opportunities.	Provide all new employees with formal induction training covering Council procedures, policies and legislative requirements.	Involve	Monthly on-boarding procedures conducted.	Human Resources and Customer Service	DHRCS		All new employees subject to formal induction procedures, including but not limited to Skytrust induction modules prior to commencement and monthly corporate induction programs as scheduled.	ongoing
		Promote study assistance policy and encourage staff to embrace continued learning and development opportunities through approved formal studies.	Enhanced staff professional development and career path opportunities within the organisaiton.	Involve	Number of study assistance applications approved.	Human Resources and Customer Service	DHRCS		Approved study assistance / cadetship arrangements continuing for two employees undertaking degree level qualifications; and one approved study assistance arrangement progressing for an employee undertaking diploma level studies. No new study assistance applications received in Q2 2023/2024.	ongoing
45	**Develop an empowered workforce to maximise workplace productivity and efficiency supported by sound human resource management practices.**	**Promote the core team values contained within the Corporate Plan to enable a unified productive organisation**	Employees embracing the team values	Involve	Active engagement and messaging with staff. Included in onboarding of new staff. Undertake staff survey.	Office of the CEO and Mayor	CEO		CEO attends and presents at all staff inductions. CEO continues to provide monthly reports within staff newsletter and other staff meeting. Council has successfully negotiated EBA with the EBA now certified.	ongoing
		Continued review, improvement and development of standardised Human Resources policies and procedures	Policies and procedures reviewed, developed and presented to Council for adoption.	Involve	Policies and procedures accepted by Council.	Human Resources and Customer Service	DHRCS		Review of all human resource policies and procedures continuing with the reviewed Recruitment and Selection Policy adopted by Council in November 2023.	ongoing
		Enhance recruitment practices with an aim to maximise organisational productivity and efficiency.	Continual review and improvement of recruitment, onboarding and retention practices.	Involve	Measured and improved recruitment and retention rates.	Human Resources and Customer Service	DHRCS		Council experiences ongoing high levels of recruitment in the second quarter of 2023/2024. Continued focus on the review and improvement of associated recruitment and onboarding processes and procedures in order to simplify the application and induction process for potential candidates.	ongoing
		Continued advocacy for external government funding for relevant labour market programs	Opportunties sources and applications submitted for traineeship, apprenticeship and other relevant labour market programs.	Inform	Number of successful applications	Human Resources and Customer Service	DHRCS		Council successful in bid for allocation of traineeships and apprenticeships placements via the Skilling Queenslanders for Work funding program via LGAQ with three traineeship placements allocated for 2023/2024. Recruitment for these positions commenced in December 2023, closing 25 January 2024.	ongoing
		Enhance and enable Council's performance development system.	Coordination of annual performance appraisal process for all employees.	Involve	Performance appraisals conducted annually.	Human Resources and Customer Service	DHRCS		Performance appraisals for various departments continuing with montlhy tracking / reporting available to mangement via Skytrust data records. Review of systems to manage the process under review with consideration of Magiq or Skytrust systems to further enhance the process.	ongoing
		Implementation of strategic initiatives and key projects to support safety performance improvements across the organisation.	Safety Management System that aligns with the requirements of Occupational Health and Safety Management Systems AS/NZS 4801 and ISO 45001, complies to legislation and Local Government Workcare	Involve	Satisfactory results of external WHS audits completed on Councils Safety Management System	Human Resources and Customer Service	WHS		A WHS Management System is implemented. The system was audited in July 2023 by LGW consultant and passed the benchmark. An action plan was developed for NCRs and OFIs and is being progressed. LGW are provided with quarterly updates.	Ongoing
		Continued improvement and development of WHS system through provision of efficient and effective access to all staff	WHS system that improves efficiency, simplicity, involvement and understanding.	Inform	Improved WHS Management system that is more efficient for the end user to find WHS information and forms.	Human Resources and Customer Service	WHS		All WHS documentation now published to Skytrust which is accessible by 100% of employees. Computers have been installed at Esk, Kilcoy and Lowood Depots for workers to use to access information. Elected HSRs are in place and the WHS Committee meets 2 monthly. Opportunities for improvement system is in place.	Ongoing
		Provision of staff access to relevant WHS policies, current reporting and other relevant WHS Documentation	Reviewed WHS Policy and documentation content, with approved and current versions available on the WHS Intranet.	Inform	WHS document review is scheduled, measured to AS/NZS 4801, ISO 45001 and legislation. Latest versions of WHS documents are available on the intranet	Human Resources and Customer Service	WHS		All WHS documentation now published to Skytrust which is accessible by 100% of employees. Computers have been installed at Esk, Kilcoy and Lowood Depots for workers to use to access information. Documents due for review are automated in Skytrust. A comprehensive monthly WHS Reports is prepared for the Team Somerset Management Committee. Detailed information on incidents and hazards reported, training compliance, procedural amendments and other information is provided to the WHS Committee.	Ongoing
		Staff are consulted and have opportunity to express views and contribute on WHS processes and tasks that affect their Health and Safety	Review the established consultation processes to ensure they are embedded, consistent and reasonable to capture a suitable cross-section of staff	Consult	Evidence of consultation available and stored within document management system	Human Resources and Customer Service	WHS		Worker elected Health and Safety Representatives are in place. WHS Committee met 2 monthly . Minutes from WHS Committee meetings are published to Skytrust and a hard copy placed on noticeboards. Newsletter articles and updates are provided in the fortnightly Team Somerset Newsletter. WHS is integrated with staff meetings.	Ongoing
		Commit to WHS education, continuous learning and skills development for staff	All staff provided with a determined WHS training and induction to meet WHS compliance requirements	Consult	Proactive planning of WHS specific training needs at every annual performance appraisal.	Human Resources and Customer Service	WHS		WHS inductions are mandatory for all new employees and must be recompleted at regular intervals. Face to face WHS presentation at new starter corporate induction day. WHS Contractor Induction on Skytrust. Monthly WHS Report tracks employee compliance with mandatory training. Various group training was arranged in the quarter.	Ongoing
46	**Advocate to all levels of government and relevant industry leaders for the provision and enhancement of appropriate services and infrastructure, in the best interests of the communities of the Somerset region.**	**Research alternative education options for the Region**	Research alternative education solutions for disengaged and at risk students, including options for alternative vocational training opportunities that may be supported and advocated for	Consult	- Report to Council - Increased stakeholder awareness of educational options available to Somerset Youth	Corporate and Community Services	CDC / YCDO		Regular meetings have been held with intereseted parties and feedback sought from local high schools around needs.	Ongoing
		Research social and community housing need for the Region	Undertake an analysis to determine the housing need of older persons, person living with a disability and the need for emergency accommodation.	Consult	Report to Council on the housing needs of target groups withing Somerset	Corporate and Community Services	CDC		Consultants have undertaken a desktop analysis of the region's needs and presented their findings. This will be augmented with a resident survey and focus groups to be conducted during the first half of 2024.	Jun-24

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		Develop partnerships with other community recovery services and improve communication between recovery support networks for the benefit of Somerset residents.	Collaborate with other agencies to provide resources and grant funding for community groups and individuals in the Somerset region to achieve identified goals.	Consult	Somerset Residents and community groups have improved access to opportunities and resources.	Corporate and Community Services	CRRO		Department of Health funding and plan for a Youth Resilience Event has been finalised in collaboration with youth services in the Lowood and will be followed up through the delivery of the initiative in April 2024.	Apr-24
		Develop an annual advocacy campaign that highlights priorities and region-building infrastructure.	Completed advocacy campaign disseminated to relevant State and Federal Governments stakeholders.	Engage	Media and stakeholder recognition.	Office of the CEO and Mayor	CMM / DPAD		Positive Communication and highlights of Council's region-building infrastructure regularly reported and updated on website and other media	ongoing
		Progress options for Cormorant Bay Café redevelopment, dam access for sporting activities and mid-Brisbane River public use areas, and other relevant matters with Seqwater.	Projects completed.	Engage	Positive interactions with Seqwater and the community.	Office of the CEO and Mayor	CEO / DPAD /CTM		Cormorant Bay Café redevelopment will not proceed due to the lack of a viable lessee and that the costs to improve the facility to current standards is prohibitive. Council have accepted two proposals for dam activation activities for October 2024, being Rogue Raid and a Triathlon event. SEQ water have not approved Triathlon event. This event will not happen in 2024.	ongoing
		Advance legacy opportunities for the Somerset region from the 2032 Olympic and Paralympic Games.	Proactive participation and engagement in the CoMSEQ and other legacy forums.	Engage	Opportunities for Somerset clearly articulated and defined.	Office of the CEO and Mayor	CEO / DPAD		Council has actively participated in COMSEQ meetings and associated outcomes.	ongoing
		Advocate for improved telecommunications, digital and NBN services to Somerset's townships and along major transport networks.	Collaborate with relevant agencies on funding and infrastructure delivery opportunities for the Somerset region.	Engage	Positive interactions with relevant agencies and projects delivered.	Office of the CEO and Mayor	CEO / DPAD / DCORP / MIS		Continuing to engage with telecommunications service providers for improvements	ongoing
		Continued advocacy for private education investment in Fernvale.	Private education investment in Fernvale.	Engage	Positive engagement with education providers and peak bodies.	Office of the CEO and Mayor	CEO / DPAD / DCORP		EOI for School site in Fernvale should lead to a Tender process and community consultation. Post 2024 Election Tender process to occur.	30-Jun-24
		Engage with various government and industry groups and leaders to enhance services and infrastructure representative of community needs	Active involvement is State and Local Government working groups such as the COMSEQ activated projects and LGAQ supported initiatives. Engage with heads of State Departments to enable local matters to be heard.	Inform	Participation in COMSEQ working groups and special projects. Meetings held with department heads about local matters	Office of the CEO and Mayor	CEO		Council has actively participated in COMSEQ meetings and associated outcomes.	ongoing
47	**Maintain collaborative partnerships with the Somerset region's business, non-government and community-based organisations to ensure a unified approach to national, state and regional advocacy.**	**Utilise Council Advisory Committees to work in partnership with the region's business, non-government and community based organisations**	Encourage participation of the region's business, non-government and community based organisations in Council Advisory committees	Involve	Matters raised, discussed and action as appropriate, via business and community representatives	Office of the CEO and Mayor	CEO		Council has many active advisory committees successfully conducted which include community representation. All Advisory meetings are reported back through Ordinary meeting to ensure requested actions are considered and decisions made consistent with Council's Operational Plan.	ongoing
		Work with consultants to develop a social plan and once accepted by Council commence implementing actions and recommendations	Encourage participation by the community so residents have an opprtunity to share their thoughts and aspirations on selected issues	Involve	Items raised discussed and incorporated into the social plan where practicable	Corporate and Community Services	CDC		Priorities from social plan in progress with an ongoing opportunity for residents to have their say on issues which are important to them.	Ongoing
			Engage with relevant agencies, government departments and services to progress recommendations and actions	Involve	Agencies, government departments and services are made aware of the recommendations and actions	Corporate and Community Services	CDC		Discussions have been held with local MP regarding access to services for older persons.	Ongoing