

PROPOSED LAND DEVELOPMENT

2983 FOREST HILL FERNVALE RD, LOWOOD QLD 4311

FOR LOWOOD ONE PTY LTD

ORIGINAL SIZE BEFORE REDUCTION PRELIMINARY CIVIL ENGINEERING DESIGN 08-12-23 DESCRIPTION DATE

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Coote Burchills Engineering Pty Ltd

ABN 76 166 942 365

PROJECT:

CONCEPT ENGINEERING **DRAWINGS**

DRAWING TITLE:

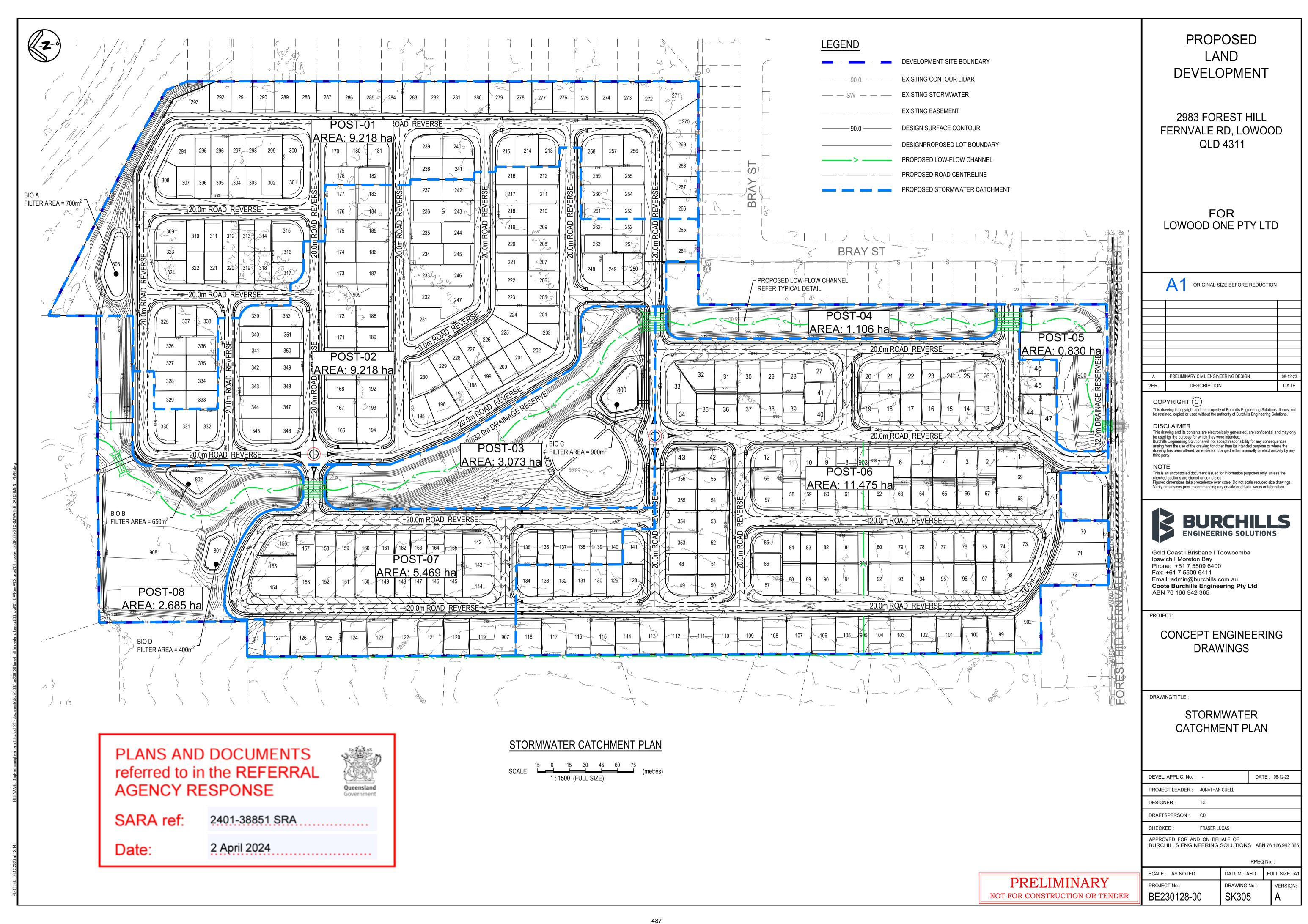
TYPICAL ROAD **CROSS SECTIONS**

DEVEL. APPLIC. No.: -DATE: 08-12-23 PROJECT LEADER: JONATHAN CUELL **DESIGNER**: DRAFTSPERSON: CD CHECKED: FRASER LUCAS

APPROVED FOR AND ON BEHALF OF BURCHILLS ENGINEERING SOLUTIONS ABN 76 166 942 365

SCALE: AS NOTED DATUM : AHD PROJECT No.: DRAWING No.: VERSION: SK301 BE230128-00

PRELIMINARY NOT FOR CONSTRUCTION OR TENDER



PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE

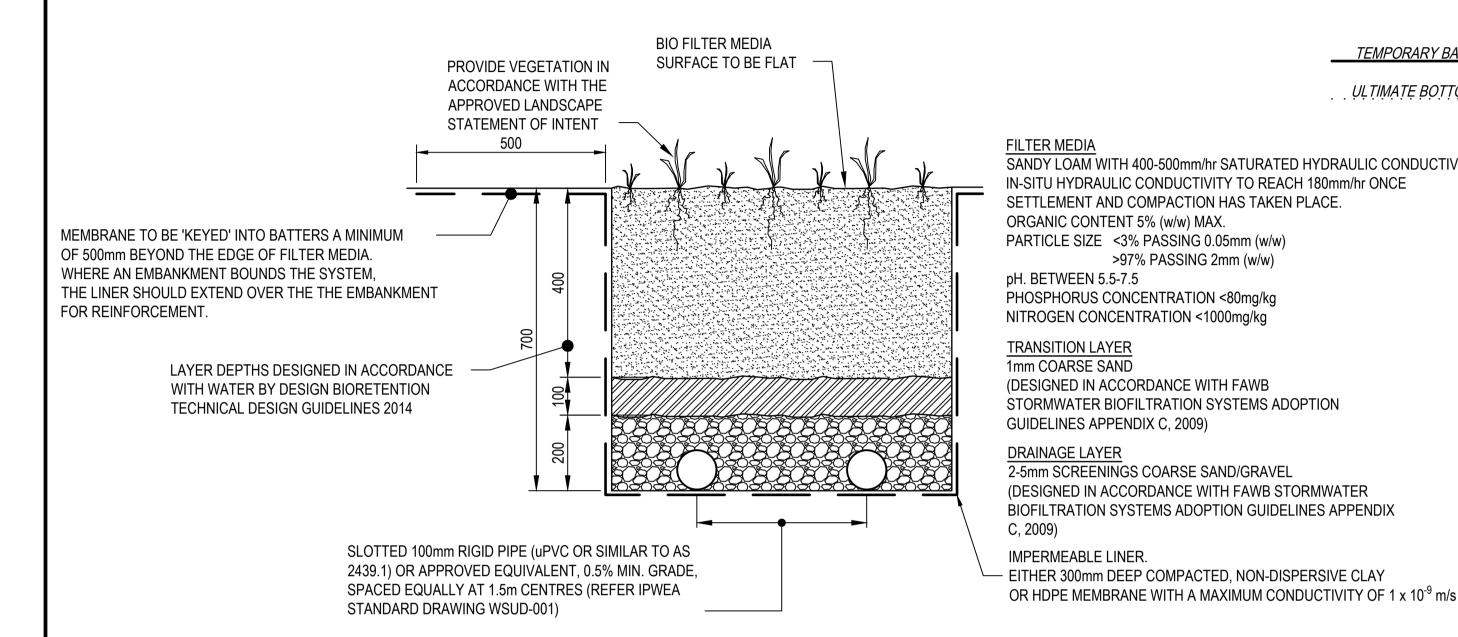
Queensland

SARA ref:

2401-38851 SRA

Date:

2 April 2024 ----



CIVIL CONTRACTOR IS TO EXCAVATE FUTURE BIO-AREA TO 0.5m DEPTH BELOW ULTIMATE TOP OF MEDIA SURFACE LEVEL. TOP OF BANK ULTIMATE TOP OF MEDIA TEMPORARY BASE OF SEDIMENT BASIN ULTIMATE BOTTOM OF MEDIA

SANDY LOAM WITH 400-500mm/hr SATURATED HYDRAULIC CONDUCTIVITY. CONSTRUCTION PHASE 1 - CIVIL CONSTRUCTION PHASE IN-SITU HYDRAULIC CONDUCTIVITY TO REACH 180mm/hr ONCE

1:20 (FULL SIZE)

CIVIL CONSTRUCTION PHASE

- EXCAVATE BASIN TO NOMINAL 500mm DEPTH BELOW ULTIMATE TOP OF
- SHAPE TEMPORARY SEDIMENT BASIN TO GENERAL EXTENTS OF
- CONTRACTOR TO MAINTAIN SEDIMENT BASIN AND PUMP-OUT AFTER RAINFALL EVENTS, INCLUDING MANUAL FLOCCULATION.

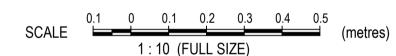
(TEMPORARY SEDIMENT CONTROL BASIN)

0.2 0 0.2 0.4 0.6 0.8 1.0 (metres)

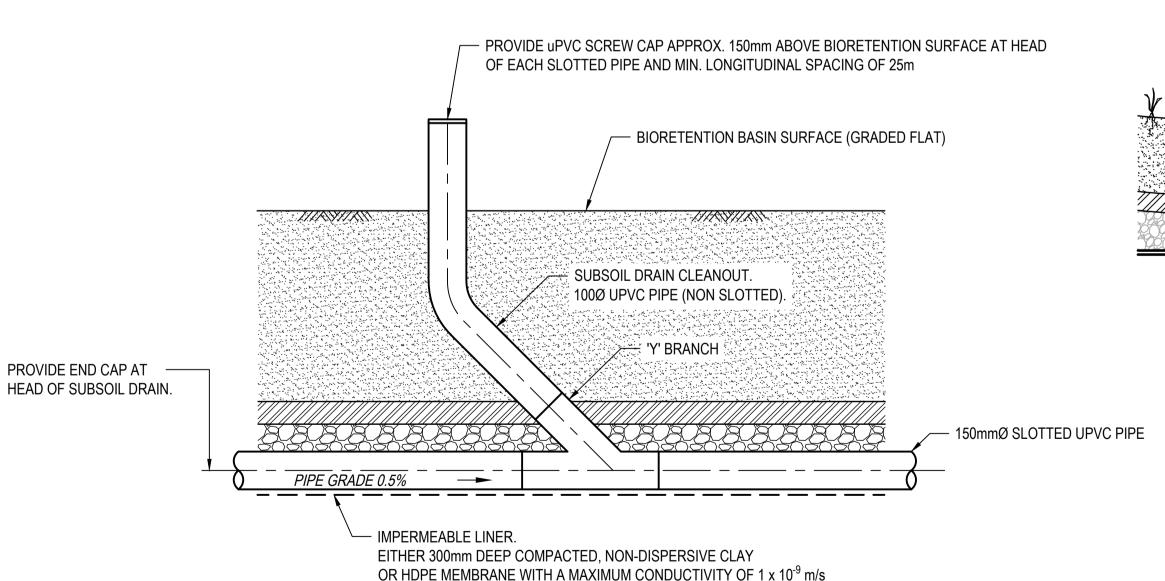
PHASE 1 NOTES -

- MEDIA LEVEL.
- ULTIMATE BASIN AND TO BASE LEVEL AS SHOWN ADJACENT AND ENSURE MINIMUM TOTAL SETTLING AND STORAGE VOLUME.

TYPICAL BIO-RETENTION MEDIA CROSS SECTION



>97% PASSING 2mm (w/w)



TYPICAL BIO-RETENTION BASIN SUBSOIL DRAIN CLEANOUT

EXTEND BIO FILTER MEDIA 3.0m EMBANKMENT PROVIDE VEGETATION IN TO FINISHED LEVEL. WIDTH MINIMUM SURFACE TO BE FLAT ACCORDANCE WITH THE APPROVED LANDSCAPE STATEMENT OF INTENT TOP OF BANK IMPERMEABLE LINER. FOR MEDIA DETAILS SLOTTED 100mm RIGID PIPE EITHER 300mm DEEP COMPACTED, NON-DISPERSIVE CLAY REFER DWG C442 OR HDPE MEMBRANE WITH A MAXIMUM CONDUCTIVITY OF 1 x 10⁻⁹ m/s

CONSTRUCTION PHASE 2 - OPERATIONAL PHASE

(ULTIMATE BIO-RETENTION BASIN)

0.2 0 0.2 0.4 0.6 0.8 1.0 1:20 (FULL SIZE)

PHASE 2 NOTES -OPERATIONAL PHASE

- UPON COMPLETION OF 80-90% OF BUILDING WORKS IN THE CONTRIBUTING CATCHMENT AREA, REMOVE THE PROTECTIVE LAYERS (TURFING, TOPSOIL AND GEOTEXTILE).
- EXTEND BIO FILTER MEDIA TO ULTIMATE SURFACE LEVEL.
- ESTABLISH VEGETATION IN THE BIO-RETENTION BASIN IN ACCORDANCE WITH LANDSCAPE ARCHITECTS SPECIFICATION.

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FOR LOWOOD ONE PTY LTD

	A1	ORIGINAL SIZE BEFORE REDUCTION	
Α	PRELIMINAL	RY CIVIL ENGINEERING DESIGN	10.11.23
VER.	ι	DESCRIPTION	DATE

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PROJECT:

CONCEPT ENGINEERING **DRAWINGS**

DRAWING TITLE

TYPICAL BIO BASIN **DETAILS**

DEVEL. APPLIC. No. :	-	DATE: 10.11.23
PROJECT LEADER :	JONATHAN CUELL	
DESIGNER :	TG	
DRAFTSPERSON:	CD	
CHECKED:	FRASER LUCAS	

APPROVED FOR AND ON BEHALF OF BURCHILLS ENGINEERING SOLUTIONS ABN 76 166 942 365

SK310

DATUM: AHD DRAWING No.: VERSION:

SCALE: AS NOTED **PRELIMINARY** PROJECT No.: BE230128-00 NOT FOR CONSTRUCTION OR TENDER

PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE

Queensland Government

SARA ref:

2401-38851 SRA

Date:

2 April 2024

Amended in red by SARA on

2 April 2024



Road access to be provided in accordance with condition 2 of the referral response









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2983 Forest Hill Fernvale Road, Lowood

Traffic Impact Assessment Report

Client: Lowood One Pty Ltd

Project No: BE230128

Document No: BE230128-RP-TIA-03

December 2023



Document Control Record

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Signed:	Awood.
Date:	11/12/2023

Version No.	Description	Date	Prepared	Approved
00	Draft for Client Review	9/11/2023	AP	AW
01	Draft for Client Review	1/12/2023	AP	AW
02	Issued for DA	8/12/2023	AP	AW
03	Issued for DA	11/12/2023	AP	AW

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Doc Title: Traffic Impact Assessment

Table of Contents

1.		Intro	oduction	1
	1.1	1	Project Overview	1
	1.2	2	References	1
	1.3	3	Report constraints	1
2.		Exis	sting Conditions	2
	2.1	1	Land Uses	2
	2.2	2	Local Road Network	3
	:	2.2.	1 Forest Hill Fernvale Road	3
	:	2.2.	2 Williams Street	3
	:	2.2.	3 Park Street	4
	2.3	3	Public Transport Facilities	4
	2.4	4	Active Transport Facilities	
3.	ı	Prop	posed Development	
	3.1		Development Yield	
	3.2	2	Vehicle Access	6
4.		Traf	ffic Assumptions and Characteristics	7
	4.′	1	Study Intersections	7
	4.2	2	Background Traffic Volumes	7
	4.3	3	Traffic Growth	8
	4.4	4	Traffic Generation	8
	4.5	5	Traffic Distribution	<u>e</u>
5.	•	Traf	ffic Assessment Criteria	. 10
	5.′	1	Assessment Scenarios	. 10
	5.2	2	Assessment Criteria	. 10
	;	5.2.	1 Intersection Delay	10
	;	5.2.	2 Intersection Degree of Saturation (DoS)	. 11
6.	;	SID	RA Assessment	12
	6.′	1	Peregrine Drive / Forest Hill Fernvale Road	12
	6.2	2	Park Street / Prospect Street	13
	6.3	3	Forest Hill Fernvale Road / Site Access	14
	6.4	4	Network Delay Impact	. 14
7.	(Car	Parking Assessment	. 17
	7.′	1	Car Parking Requirements	. 17
	7.2	2	Car Parking Provision	. 17
	ì —		www.burchills.con	n all

Client: Lowood One Pty Ltd
Doc No.: BE230128-RP-TIA-03
Doc Title: Traffic Impact Assessment

Page iv

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	7.3	Suitability of Car Parking	17
8.	Des	sign Review	18
	8.1	Overview	18
	8.2	Access Assessment	18
	8.2.	1 Turn Warrants Assessment	18
	8.2.	2 Sight Distance	20
	8.2.	3 Safety Assessment on Forest Hill Fernvale Road	20
	8.3	Internal Road Network	21
	8.3.	1 Road Widths and Hierarchy	21
	8.3.	2 Road Capacities	21
	8.3.	3 Intersection Spacing	21
	8.3.	4 Active Transport Provisions	22
	8.4	Servicing	22
	8.4.	1 Service Vehicle Requirements	22
	8.4.	2 Waste Collection	22
	8.4.	.3 Swept Path – 9.9m WCV	22
8.	Cor	nclusions	23
	ables	4. Adopted Dook Dovieds	0
		1 Adopted Peak Periods	
		Impact Assessment Scenarios	
		2 Adopted Intersection Performance Thresholds – Degree of Saturation	
		1 SIDRA Results – Peregrine Drive / Forest Hill Fernvale Road	
		2 SIDRA Results – Park Street / Prospect Street	
		3 SIDRA Results – Forest Hill Fernvale Road / Site Access	
Ta	able 6.	4 Intersection Delay Impact – Forest Hill Fernvale Road	15
Ta	able 8.	1 Site Access Trips Peak Hours	18
Ta	able 8.	2 SISD Assessment at Site Access Intersection	20
Ta	able 8.	3 Crash Data on Forest Hill Fernvale Road (2017-2022)	20
		4 Road Width Assessment	
		5 Road Capacity Assessment	
Ta	able 8.	6 Intersection Spacing Assessment	21
Fi	gures		
		2.1 Subject Site	. 2
		2.2 Forest Hill Fernvale Road Facing East (left) and West (right)	
_	>	www.burchills.com.	.
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Doc No.: BE230128-RP-TIA-03
Doc Title: Traffic Impact Assessment

Page v

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Figure 2.3 Williams Street Facing East (left) and West (right)	3
Figure 2.4 Park Street Facing North (left) and South (right)	4
Figure 2.5 Existing Public Transport Connections	5
Figure 3.1 Proposed Development Layout	6
Figure 4.1 Study Intersections	7
Figure 6.1 Aerial and SIDRA Layout – Peregrine Drive / Forest Hill Fernvale Road	12
Figure 6.2 Aerial and SIDRA Layout – Park Street / Prospect Street	13
Figure 6.3 Concept Layout and SIDRA Layout – Forest Hill Fernvale Road / Site Access	14
Figure 6.4 Network Delay Impact	15
Figure 8.1 Turn Warrants Qm Traffic Flow Calculation	18
Figure 8.2 Turn Warrant Assessment (10-Year Design Horizon)	19
Figure 8.3 Site Access Intersection Concept Layout	19
Figure 8.4 Sight Lines from Site Access Location Looking East (left) and West (right)	20

Appendices

Appendix A – Site Layout

Appendix B – Traffic Survey

Appendix C – Traffic Flow Diagrams

Appendix D - SIDRA Outputs

Appendix E – Swept Paths

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Client: Lowood One Pty Ltd
Doc No.: BE230128-RP-TIA-03
Doc Title: Traffic Impact Assessment

Page vi



1. Introduction

1.1 Project Overview

Lowood One Pty Ltd have engaged Burchills Engineering Solutions to prepare a Traffic Impact Assessment (TIA) to be submitted to Somerset Regional Council (the 'Council' or 'SRC'). The Application sought is a Preliminary Approval for a Variation Request pursuant to section 50 of the Planning Act 2016 to allow for future staged development of a 356 lot subdivision, including 16 duplex allotments.

The properties included in this Development Application include:

- Lot 56 Forest Hill Fernvale Road, Lowood (Lot 56 on SP 197415); and
- Lot 57 Forest Hill Fernvale Road, Lowood (Lot 57 on SP 197415).

The purpose of this report is to investigate the potential traffic impacts associated with the proposed development, with reference to the latest development approval for the overall development area.

1.2 References

In the course of preparing this report, reference has been made to the following:

- Somerset Regional Council Planning Scheme
- Department of Transport and Main Roads (TMR) Guide to Traffic Impact Assessments, December 2018
- Roads and Maritime Services (RMS) Technical Direction Guide to Traffic Generating Developments, August 2013;
- Queensland Streets, Design Guidelines for Subdivisional Street Works; and
- Other documents as specified.

1.3 Report constraints

Burchills Engineering Solutions has carried out this traffic report that complies with industry standard traffic engineering practices and standards applicable during the assessment in December 2023. The report was based on the available project information and conditions at the time of the assessment. However, Burchills Engineering Solutions cannot be held responsible for any changes to the project planning or road conditions that occur after the report's completion, which may affect the accuracy of the assessment's findings.

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Doc No.: BE230128-RP-TIA-03
Doc Title: Traffic Impact Assessment

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2. Existing Conditions

2.1 Land Uses

The proposed development is situated at 2983 Forest Hill Fernvale Road, Lowood, formally described as Lot 56 & 57 on SP197415. The surrounding land uses are predominantly residential and rural. The site is located within Somerset Regional Council (SRC) local government area and is currently zoned as 'Emerging Community'. The subject site and its surrounding environs is shown in Figure 2.1.

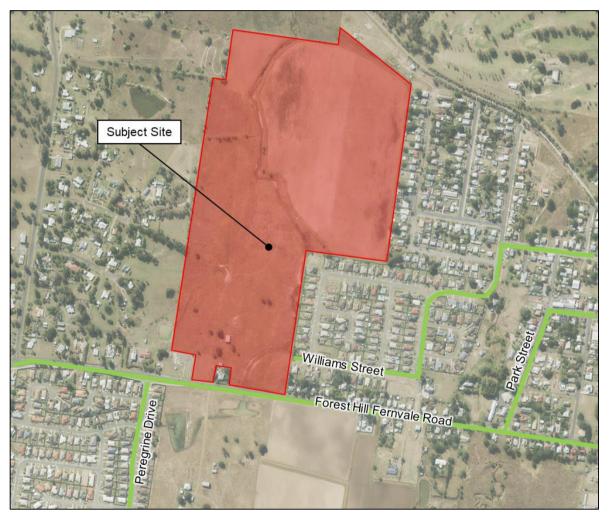


Figure 2.1 Subject Site

The site is currently vacant land.

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2.2 Local Road Network

A summary of key roads in the vicinity of the site is provided below.

2.2.1 Forest Hill Fernvale Road

Forest Hill Fernvale Road is an arterial road under the jurisdiction of the Department of Transport and Main Roads (DTMR). It is configured as a two-way, two-lane sealed 6.5m wide carriageway.

Forest Hill Fernvale Road is shown in Figure 2.2 below.





Figure 2.2 Forest Hill Fernvale Road Facing East (left) and West (right)

2.2.2 Williams Street

Williams Street is a local road under the jurisdiction of Somerset Regional Council. It is configured as a two-way, two-lane sealed 8m wide carriageway.

Williams Street is shown in Figure 2.3 below.





Figure 2.3 Williams Street Facing East (left) and West (right)

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2.2.3 Park Street

Park Street is a sub-arterial road under the jurisdiction of DTMR. It is configured as a two-way, two-lane sealed 13m wide carriageway.

Park Street is shown in Figure 2.3 below.





Figure 2.4 Park Street Facing North (left) and South (right)

2.3 Public Transport Facilities

There is a bus stop pair in Lowood town centre, approximately 1.5km walking distance from the subject site. The location of the bus stops is shown in Figure 2.5 below.

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Doc Title: Traffic Impact Assessment



Figure 2.5 Existing Public Transport Connections

The bus stops are serviced by Route 529 which provides connections between Toogoolawah and Ipswich three (3) times per day.

2.4 Active Transport Facilities

A shared path is available on the southern side of Forest Hill Fernvale Road that provides a connection between the residential dwellings to the west of the site and the Lowood town centre.

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3. Proposed Development

3.1 Development Yield

The proposed overall masterplan development comprises a low-density residential subdivision that includes 356 lots (including 16 duplex lots) for a total of 372 dwellings.

A layout of the proposed ultimate masterplan development plan is shown in Figure 3.1 below and can be found at Appendix A.



Figure 3.1 Proposed Development Layout

3.2 Vehicle Access

Vehicle access to the development is proposed via a new access intersection on Forest Hill Fernvale Road. A secondary access is proposed via a connection to Williams Street to the east of the site. A detailed review of the site accesses is included in Section 8.2.

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4. Traffic Assumptions and Characteristics

4.1 Study Intersections

The traffic impacts of the proposed development on the surrounding road network have been assessed in accordance with DTMR's Guide to Traffic Impact Assessments (GTIA). The location of the study intersection is shown in Figure 4.1.



Figure 4.1 Study Intersections

4.2 Background Traffic Volumes

To understand the existing traffic conditions, traffic surveys were undertaken by Austraffic during the AM and PM peak periods on 7th September 2023 for the Peregrine Drive / Forest Hill Fernvale Road intersection and the Park Street / Prospect Street intersection.

The surveyed and adopted peak periods have been summarised in Table 4.1 and a copy of the traffic survey data is enclosed in Appendix B.

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Table 4.1 Adopted Peak Periods

Intersection ID	Surveyed Peak Periods		
intersection ib	AM	PM	
Peregrine Drive / Forest Hill Fernvale Road	8:00AM – 9:00AM	3:00PM - 4:00PM	
Park Street / Prospect Street	8:00AM – 9:00AM	3:00PM - 4:00PM	
Adopted Hourly Peak Periods	8:00AM – 9:00AM	3:00PM - 4:00PM	

4.3 Traffic Growth

Burchills reviewed TMR's annual segment reports for the Forest Hill Fernvale Road State-controlled road to provide an indication of traffic growth along the study network within the last 10 years. The subject site is located within close proximity to a TMR count site (32101). The AADT data demonstrates minimal traffic growth over the previous 10 years; however 1.27% growth has been recorded in the previous year (2018-2019). This growth rate has been adopted for a conservative approach and applied to Park Street, Prospect Street and Forest Hill Fernvale Road.

No growth has been applied to the residential catchment on Peregrine Drive, as it is assumed to be a closed catchment and fully developed.

4.4 Traffic Generation

In order to determine the traffic likely to be generated by the development, reference has been made to the RTA Guide to Traffic Generating Developments (GTGD) October 2002.

Table 4.2 summarises the trip generation rates, and trip generation adopted for the traffic assessment.

Table 4.2 Development Traffic Generation

Land Use	Yield	Trip Generation Rates		Trip Generation		Source
Land Ose	rieia	AM Peak	PM Peak	AM Peak	PM Peak	Source
Low density residential	372 dwellings	0.85 trips per dwelling	0.85 trips per dwelling	316 vph	316 vph	GTGD
TOTAL		-	-	316 vph	316 vph	-

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4.5 Traffic Distribution

The surrounding road network and attractors have been analysed to determine the external distributions for the development traffic, as well as precedent from the traffic survey data obtained.

The distribution of development trips on the network has been determined from the distribution of trips from the Peregrine Drive residential catchment to the west of the subject site (i.e. based on the traffic survey data from 7th September, 2023). It is assumed that 25% of trips to / from the east will occur via the local road network i.e. via Williams Street.

Further details regarding the adopted traffic distributions are provided at Appendix D.

Client: Lowood One Pty Ltd
Doc No.: BE230128-RP-TIA-03

Doc Title: Traffic Impact Assessment Page 9

503

5. Traffic Assessment Criteria

5.1 Assessment Scenarios

In accordance with TMR's GTIA, the impact assessment year for the development impacts on the external road network should be the year of opening.

A year of opening of 2025 has been assumed. Table 5.1 summarises the impact assessment scenarios.

Table 5.1 Impact Assessment Scenarios

Impact Assessment Scenario	Study Intersections
2025 BG	 Peregrine Drive / Forest Hill Fernvale Road Park Street / Prospect Street Forest Hill Fernvale Road / site access
2025 BG + DEV	 Peregrine Drive / Forest Hill Fernvale Road Park Street / Prospect Street Forest Hill Fernvale Road / site access
2035 BG	Forest Hill Fernvale Road / site access
2035 BG + DEV	Forest Hill Fernvale Road / site access

5.2 Assessment Criteria

The performance of the intersections has been analysed by using SIDRA Intersection 9 software. SIDRA is an industry recognised analysis tool that estimates the capacity and performance of intersections based on input parameters, including geometry and traffic volumes, and provides estimates of an intersection's Degree of Saturation (DOS), queues and delays.

5.2.1 Intersection Delay

The TMR GTIA recognises the intersection delay as a greater indicator of intersection performance in comparison to the previous TMR GARID's focus on the degree of saturation (DOS) criteria. The TMR GTIA appreciates that in urban networks, the DOS of an intersection may not be the most accurate representation of the intersection's operation as it is expected that existing intersections are approaching capacity with the growth of our cities.

Furthermore, for priority-controlled intersections and roundabouts, where the average peak hour delay for any movement exceeds 42 seconds, as outlined in the GTIA, the intersection should be upgraded for safety purposes. At an individual intersection level, where this threshold has been exceeded, Burchills Engineer has made further comments.

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5.2.2 Intersection Degree of Saturation (DoS)

While the movement delay is considered to provide a better indication of intersection performance and safety for priority-controlled intersections and roundabouts, the DOS should still be considered when assessing the performance of the intersection.

Table 5.2 provides the DOS thresholds adopted for the assessment.

Table 5.2 Adopted Intersection Performance Thresholds - Degree of Saturation

Intersection Treatment	DOS Threshold
Signalised Intersections	Less than or equal to 0.90
Roundabouts	Less than or equal to 0.85
Priority Controlled Intersections	Less than or equal to 0.80

Source: TMR Guidelines for Road Impacts Development

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Page 11

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6. SIDRA Assessment

6.1 Peregrine Drive / Forest Hill Fernvale Road

The existing intersection is currently a priority-controlled T-intersection arrangement. The aerial and SIDRA-assessed layout is illustrated in Figure 6.1

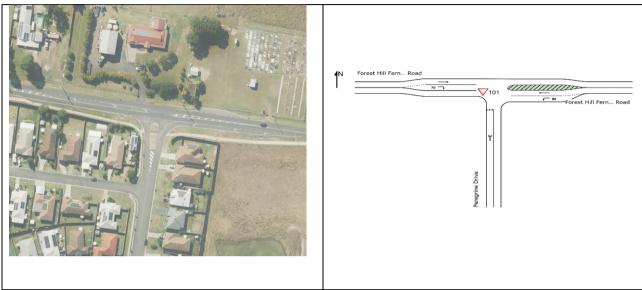


Figure 6.1 Aerial and SIDRA Layout - Peregrine Drive / Forest Hill Fernvale Road

The result of the SIDRA assessment is summarised in Table 6.1. The SIDRA layouts and detailed results are included in Appendix C.

Table 6.1 SIDRA Results – Peregrine Drive / Forest Hill Fernvale Road

	AM Peak Period			PM Peak Period		
Scenarios	DOS	Critical Mvmt Delay (s)	95 th %ile Queue (m)	DOS	Critical Mvmt Delay (s)	95 th %ile Queue (m)
2025 BG	0.19	12	4	0.19	12	3
2025 BG + DEV	0.20	13	5	0.20	13	3

As shown in Table 6.1, the T-intersection of Peregrine Drive / Forest Hill Fernvale Road performs within the acceptable thresholds (DOS <0.80 and delay <42 seconds) in all scenarios.

As such, the intersection is anticipated to operate satisfactorily following the year of opening for the development.

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6.2 Park Street / Prospect Street

The existing intersection is currently a priority-controlled T-intersection arrangement. The aerial and SIDRA-assessed layout is illustrated in Figure 6.2.

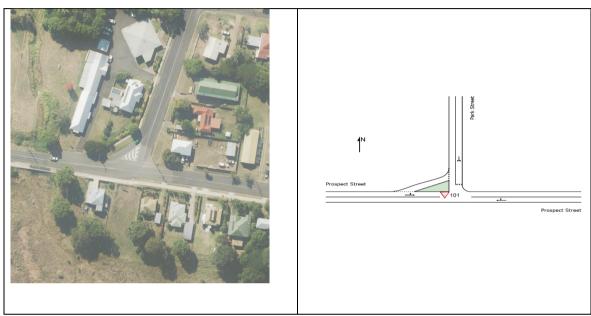


Figure 6.2 Aerial and SIDRA Layout - Park Street / Prospect Street

The result of the SIDRA assessment is summarised in Table 6.2. The SIDRA layouts and detailed results are included in Appendix D.

Table 6.2 SIDRA Results - Park Street / Prospect Street

	AN	l Peak Period	PM Peak Period			
Scenarios	DOS	Critical Mvmt Delay (s)	95 th %ile Queue (m)	DOS	Critical Mvmt Delay (s)	95 th %ile Queue (m)
2025 BG	0.26	8	9	0.26	8	7
2025 BG + DEV	0.35	9	13	0.39	10	14

As shown in Table 6.2, the T-intersection of Park Street / Prospect Street performs within the acceptable thresholds (DOS <0.80 and delay <42 seconds) in all scenarios.

As such, the intersection is anticipated to operate satisfactorily following the year of opening for the development.

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Doc No.: BE230128-RP-TIA-03
Doc Title: Traffic Assessment Report

6.3 Forest Hill Fernvale Road / Site Access

The proposed intersection is currently a priority-controlled T-intersection arrangement. The concept layout and SIDRA-assessed layout is illustrated in Figure 6.3.

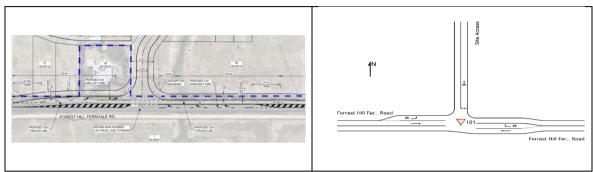


Figure 6.3 Concept Layout and SIDRA Layout - Forest Hill Fernvale Road / Site Access

The result of the SIDRA assessment is summarised in Table 6.3. The SIDRA layouts and detailed results are included in Appendix C.

	AM Peak Period			PM Peak Period		
Scenarios	DOS	Critical Mvmt Delay (s)	95 th %ile Queue (m)	DOS	Critical Mvmt Delay (s)	95 th %ile Queue (m)
2025 BG + DEV	0.34	10	11	0.23	10	6
2035 BG + DEV	0.37	11	13	0.26	11	6

Table 6.3 SIDRA Results - Forest Hill Fernvale Road / Site Access

As shown in Table 6.3, the T-intersection of Forest Hill Fernvale Road / Site Access performs within the acceptable thresholds (DOS <0.80 and delay <42 seconds) in all scenarios.

As such, the intersection is anticipated to operate satisfactorily following the year of opening and the 10-year design horizon for the development.

6.4 Network Delay Impact

In accordance with the GTIA requirements for no net worsening to baseline road network operations, this assessment has investigated the delay impact of the development traffic on the network. The assessment has reviewed whether the increase in average delay at the study intersections exceeds 5%. The average delay has been calculated as per the guidance in the GTIA illustrated in Figure 6.4, taking the aggregate average delay across the intersections for both the baseline scenario (2025 BG) and the with development scenario (2025 BG + DEV).

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Doc No.: BE230128-RP-TIA-03
Doc Title: Traffic Assessment Report

$$ID = \sum_{i=1}^{n} WD - \sum_{i=1}^{n} BC$$

where:

ID is aggregate intersection-delay impact vehicle-minutes.

WD is 'with development' intersection vehicle-minutes for design peak periods. This is calculated by multiplying the 'with development' average delay by movement to the base case volume on each movement, thus not counting the impact as delays to development traffic, only to pre-existing traffic that is affected by these additional delays.

BC is base case intersection vehicle-minutes for design peak periods is the number of intersections in the impact assessment area

n

is each intersection within the impact assessment area.

Source: TMR GTIA

Figure 6.4 Network Delay Impact

The results of the network impact assessment are summarized in Table 6.4.

Table 6.4 Intersection Delay Impact - Forest Hill Fernvale Road

Assessment Scenario	Aggregate Delay (veh-min)			
Assessment Scenario	AM Peak	PM Peak		
BG Volumes	1331	1390		
2025 BG	54.62	59.96		
2025 BG + DEV	59.48	67.17		
Difference (Development Impact)	4.86	7.21		
Development Delay Impact (%)	8.90%	12.0%		
Average Delay Impact (%)	10.5%			

As shown in Table 6.4, the network average delay impact is 10%, which exceeds the 5% threshold. However, mitigation measures are not warranted on the State-controlled road network on the basis of the following:

The overall Degree of Saturation (DOS) and delays for each of the analysed intersections fall well within acceptable limits (i.e. DOS <0.80 and delays <42s) for both pre- and postdevelopment scenarios, which indicates that neither of the intersections are approaching their capacities;

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- Whilst the increase in traffic resulting from the development does increase movement delays by about 2 seconds at most, delays at each intersection still remain under 10 seconds in the post development scenario; and
- It is anticipated that the provision of the additional intersection on Forest Hill Fernvale Road
 will reduce right turn volumes and delays (westbound) at the Park Street / Prospect Street
 intersection, as residents within the existing Williams Street catchment and surrounds will
 utilize the internal road network to travel to / from the west, rather than passing through the
 Park Street / Prospect Street intersection.

On the basis of the above the impacts generated by the development on the external road network are considered to be satisfactory from a traffic engineering perspective.

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Doc No.: BE230128-RP-TIA-03
Doc Title: Traffic Assessment Report



7. Car Parking Assessment

7.1 Car Parking Requirements

The SRC Transport, Access and Parking Code specifies a parking rate of 2 spaces per dwelling for dwelling houses. This is a total parking requirement of 744 car parking spaces across the site.

7.2 Car Parking Provision

It is anticipated that each dwelling will contain a double garage for a total of 744 car parking spaces across the site.

7.3 Suitability of Car Parking

The car parking provision satisfies the minimum requirements of the Transport, Access and Parking Code and is expected to meet the parking demands generated by the development.

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Doc No.: BE230128-RP-TIA-03
Doc Title: Traffic Assessment Report

8. Design Review

8.1 Overview

Burchills Engineering Solutions has undertaken a detailed review of the proposed site layout to ensure compliance with relevant standards and guidelines, including:

- Somerset Regional Council Planning Scheme;
- Austroads Guide to Road Design Part 4a (AGRD);
- Institute of Public Works Engineering Australasia (IPWEA) Street Design Manual (version 21 August 2020)
- Australian/New Zealand Standard AS2890.1:2004 Parking Facilities

8.2 Access Assessment

8.2.1 Turn Warrants Assessment

A turn warrant assessment has been undertaken in accordance with Department of Transport and Main Roads (DTMR) Road Planning and Design Manual Edition 2: Volume 3 Supplement to Austroads Guide to Road Design Part 4A: Unsignalised Intersections August 2014. A summary of the traffic movement parameters considered is shown in Figure 8.1 below.

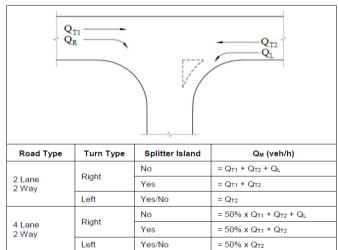


Figure 4A-2 - Calculation of the major road traffic volume parameter ' Q_{M} '

Figure 8.1 Turn Warrants Qm Traffic Flow Calculation

The adopted volumes for the 10-year design horizon scenario for the site access intersection turn warrant assessment are shown in Table 8.1 with the turn warrant diagram shown in Figure 8.2.

Table 8.1 Site Access Trips Peak Hours

Traffic Volume	AM peak hour	PM peak hour				
Q _{T1} (eastbound)	265	462				
QT2 (westbound)	452	291				

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Doc Title: Traffic Assessment Report

QL	33	32
QR	62	190
Q _M Left	452	291
Q _M Right	750	1,044

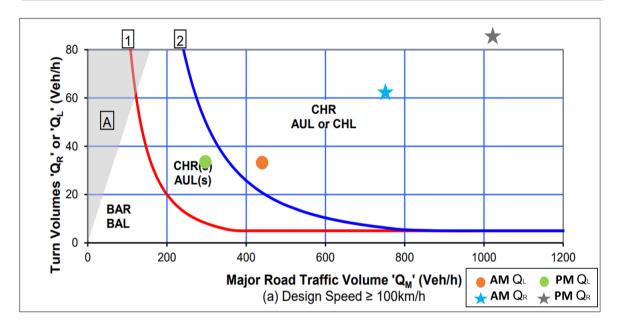


Figure 8.2 Turn Warrant Assessment (10-Year Design Horizon)

The assessment above indicates that the site access intersection will require the provision of a Channelised Right-turn (CHR) and an Auxiliary Left Turn (AUL) treatment in the 10-year design horizon scenario.

The site access intersection has been designed based on the above requirements and in accordance with Austroads Guide to Road Design Part 4a.

A concept layout of the intersection is shown in Figure 8.3 below.

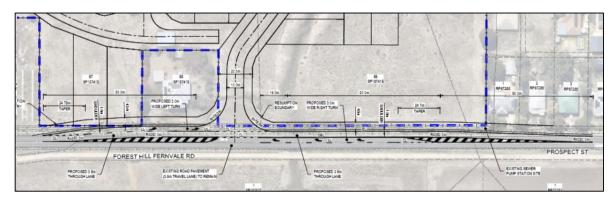


Figure 8.3 Site Access Intersection Concept Layout

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Doc No.: BE230128-RP-TIA-03
Doc Title: Traffic Assessment Report

8.2.2 Sight Distance

The safe intersection sight distance (SISD) at the proposed site access intersection on Forest Hill Fernvale Road has been assessed in accordance with Austroads Guide to Road Design, Part 4a, as shown in Table 8.2 and Figure 8.4 below.

Table 8.2 SISD Assessment at Site Access Intersection

Direction	Design Speed	SISD Requirement	Available	Compliance
Looking east	90km/h*	214m	>700m	Yes
Looking west	90km/h	214m	>450m	Yes

^{*}Note: the speed limit changes to 60km/h immediately to the east of the subject site; however the sight distance has been assessed at 90km/h for a conservative approach.





Figure 8.4 Sight Lines from Site Access Location Looking East (left) and West (right)

As shown above, the site benefits from ample sight lines in both directions. The SISD at the proposed site access intersection complies with the requirements of AGRD Part 4a.

8.2.3 Safety Assessment on Forest Hill Fernvale Road

The crash data on the road network surrounding the subject site (i.e. between the study intersections on Forest Hill Fernvale Road) has been investigated over the past 5-year period (2017 to 2022). The crash data is summarized in Table 8.3 below.

Table 8.3 Crash Data on Forest Hill Fernvale Road (2017-2022)

Crash ID	Date	Conditions	Severity	DCA Code	Description
151779	November 2019	Daylight, clear	Hospitalisation	705	Off path straight: out of control off carriageway

As shown above, only one incident has been recorded in the previous 5 year period. Additionally, it was a single vehicle incident.

The crash data on Forest Hill Fernvale Road does not identify any recurring trends.

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Doc Title: Traffic Assessment Report

8.3 Internal Road Network

8.3.1 Road Widths and Hierarchy

As the internal road network will be managed by SRC, the internal road widths have been assessed against the SRC Standard Drawings.

The road characteristics and design requirements are outlined in Table 8.4 below.

Table 8.4 Road Width Assessment

Road Hierarchy Classification	Road Reserve Requirement	Road Reserve Provision	Carriageway Width Requirement	Carriageway Provision	Compliance
Access Place (30km/h)	Min. 16m	Min 16m	Min. 8m	Min. 8m	Yes
Access Street (40km/h)	Min. 16m	Min. 20m	Min. 8m	Min. 8m	Yes
Collector (60km/h)	Min. 20m	Min. 50m	Min. 10m	Min. 10m	Yes

On the basis of the above, the proposed internal road hierarchy is considered to be satisfactory from a traffic engineering perspective.

8.3.2 Road Capacities

The road capacities of the internal road network have been assessed according the proposed road hierarchy and SRC's Planning Scheme Policy 6.5.8 – Roadwork Design Standards.

Table 8.5 Road Capacity Assessment

Road Hierarchy Classification	Capacity	Max. No. of Lots Served	Compliance
Access Place (30km/h)	10 dwellings	7 dwellings	Yes
Access Street (40km/h)	75 dwellings	60 dwellings	Yes
Collector Street (60km/h)	300 dwellings	279 dwellings*	Yes

^{*}Note: it has been assumed that 25% of dwellings will enter and exit the development via Williams Street, i.e. the local road network.

As shown above, the proposed road hierarchy has sufficient capacity to cater for the expected traffic demands within the development.

8.3.3 Intersection Spacing

The recommended internal intersection spacing has been assessed based on the IPWEA Street Design Manual requirements, as indicated in Table 8.6.

Table 8.6 Intersection Spacing Assessment

Road	Minimum Requirements	Minimum Identified	Compliance
Local access roads	40m	60m	Yes

The assessment indicates that intersection spacing proposed for the internal local access roads meet the minimum requirements for IPWEA Street Design Manual.

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Doc Title: Traffic Assessment Report Page 21



8.3.4 Active Transport Provisions

Pedestrian footpaths are proposed throughout the development. The footpaths are a minimum of 1.5m wide in accordance with Somerset Regional Council's Standard Drawing SRC-ROAD-019.

8.4 Servicing

8.4.1 Service Vehicle Requirements

The SRC Planning Scheme does not specify service vehicle requirements for dwelling houses. However, it is assumed that access will be required for side-lift Waste Collection Vehicles (WCV) as well as moving trucks (8.8m long medium rigid vehicle, MRV).

8.4.2 Waste Collection

Waste will be collected kerbside via Council's waste collection service. Wheelie bins are proposed to store the waste for each dwelling.

8.4.3 Swept Path - 9.9m WCV

A swept path assessment has been undertaken for the proposed WCV, as shown in the swept paths in Appendix E. The swept path assessment indicates that the WCV can enter and exit the site in a forward gear.

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Page 22

Doc No.: BE230128-RP-TIA-03 Doc Title: Traffic Assessment Report

9. Conclusions

Burchills Engineering Solutions has been engaged by Lowood One Pty Ltd to provide a Traffic Impact Assessment (TIA) for the proposed residential development at 2893 Forest Hill Fernvale Road, Lowood.

The following key points summarise the findings from the traffic impact assessment undertaken herein:

- The proposed development is comprised of 356 residential lots (including 16 duplex lots) for a total of 372 low density residential dwellings;
- Access to the development is proposed via a new access intersection on Forest Hill Fernvale Road, which includes an auxiliary left turn lane and channelised right turn lane in accordance with Austroads Guide to Road Design Part 4a;
- Pedestrian paths are provided throughout the development;
- Each dwelling will benefit from a double garage, satisfying the minimum requirements of the SRC Transport, Access and Parking Code;
- The internal road network complies with the road design requirements outlined within the Somerset Regional Council Planning Scheme and the IPWEA Street Design Manual;
- The site is anticipated to generate in the order of 316 vehicle movements during both the AM and PM peak periods;
- The operation of the Forest Hill Fernvale Road / site access intersection has been assessed using SIDRA intersection 9.1. The results indicate that the site access intersection will operate within acceptable performance thresholds in the post-development scenario for the year of opening (2025) and 10-year design horizon (2035);
- The adjacent State-controlled intersections (Peregrine Drive / Forest Hill Fernvale Road, Park Road / Prospect Street) operate within acceptable performance thresholds in the postdevelopment scenario for the year of opening (2025);
- A delay assessment was undertaken of the adjacent State-controlled intersections. Whilst
 the 5% threshold was exceeded, overall delay impacts to the State-controlled road network
 are expected to be low and do not warrant mitigation measures;
- Swept path analysis indicates that a side lift WCV can traverse the internal road network to collect waste, entering and exiting the site in a forward gear.

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Doc No.: BE230128-RP-TIA-03

Doc Title: Traffic Assessment Report

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Appendix A – Site Layout

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Doc Title: Traffic Assessment Report Page 24 518





Prepared for: LOWOOD ONE PTY LTD

MASTER PLAN
2983 FOREST HILL FERNVALE RD LOWOOD

SCALE 15 0 15 30 45 60 75 (metres)
1:1500 (FULL SIZE)

BE230128-SK001-A

Designer: QT
Checked: JC
Date: 19.10.2023



Gold Coast I Brisbane I Toowoomba Ipswich I Moreton Bay Phone: +61 7 5509 6400 Fax: +617 7 5509 6411 Email: admin@burchills.com.au Coote Burchills Engineering Pty Ltd ABN 76 166 942 365

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Appendix B - Traffic Survey

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Doc Title: Traffic Assessment Report Page 25

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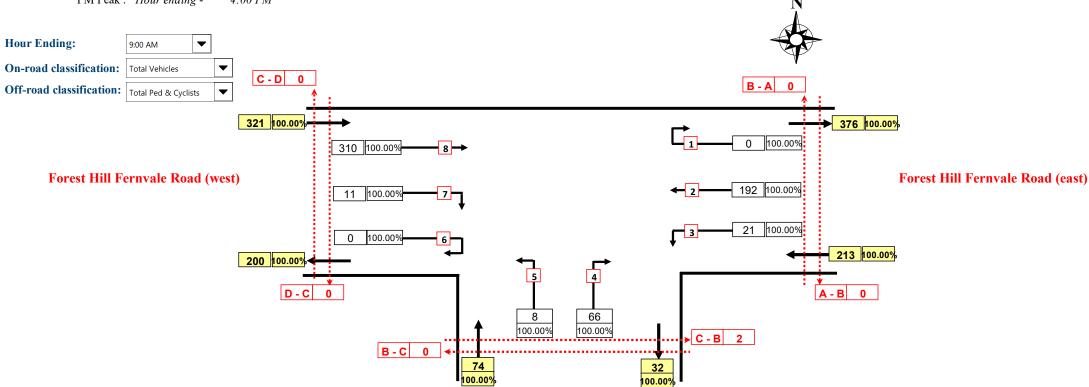
Site No.: 1 Weather: Fine

Location: Forest Hill Fernvale Road/Peregrine Drive, Lowood

Day/Date: Thursday, 7 September 2023

Summary: AM Peak: Hour ending - 9:00 AM

PM Peak: Hour ending - 4:00 PM



Note: 3.28% = proportion of selected vehicle classification as a percentage of total vehicles

Peregrine Drive (south)

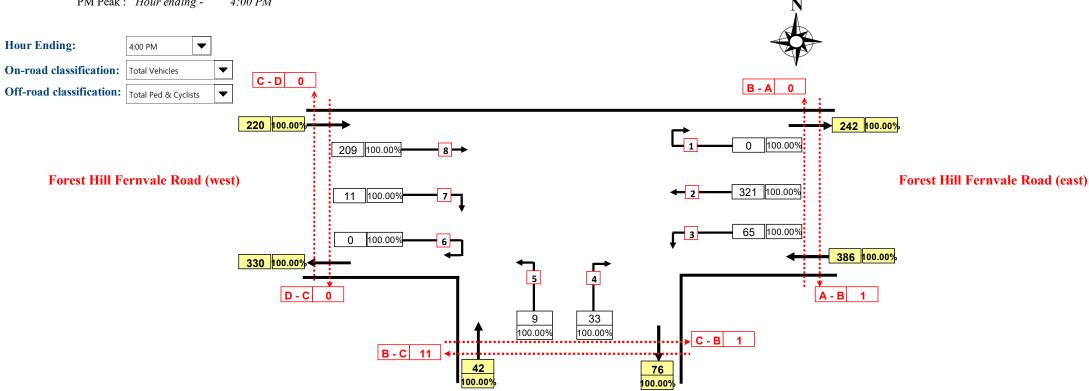
Site No.: Weather: Fine

Forest Hill Fernvale Road/Peregrine Drive, Lowood Location:

Thursday, 7 September 2023 Day/Date:

AM Peak: Hour ending -**Summary:** 9:00 AM

> PM Peak: Hour ending -4:00 PM



3.28% = proportion of selected vehicle classification as a percentage of total vehicles Note:

Peregrine Drive (south)

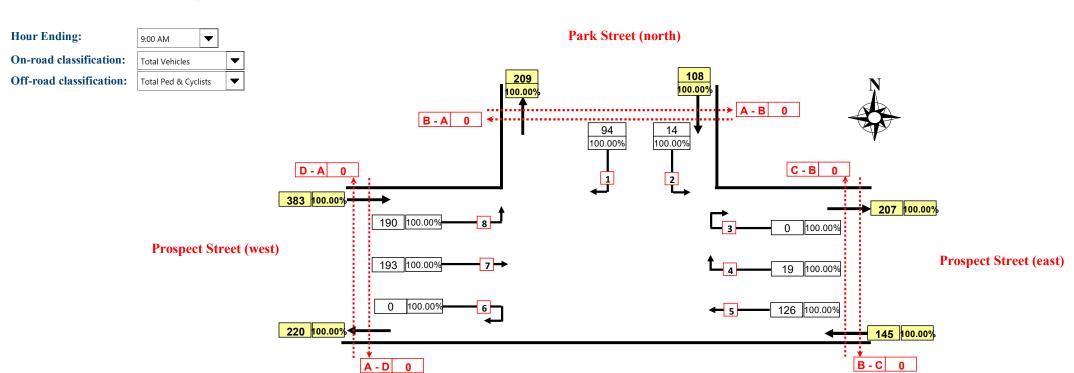
Site No.: 2 Weather: Fine

Location: Prospect Street/Park Street, Lowood

Day/Date: Thursday, 7 September 2023

Summary: AM Peak: Hour ending - 9:00 AM

PM Peak: Hour ending - 4:00 PM



Note: 3.28% = proportion of selected vehicle classification as a percentage of total vehicles

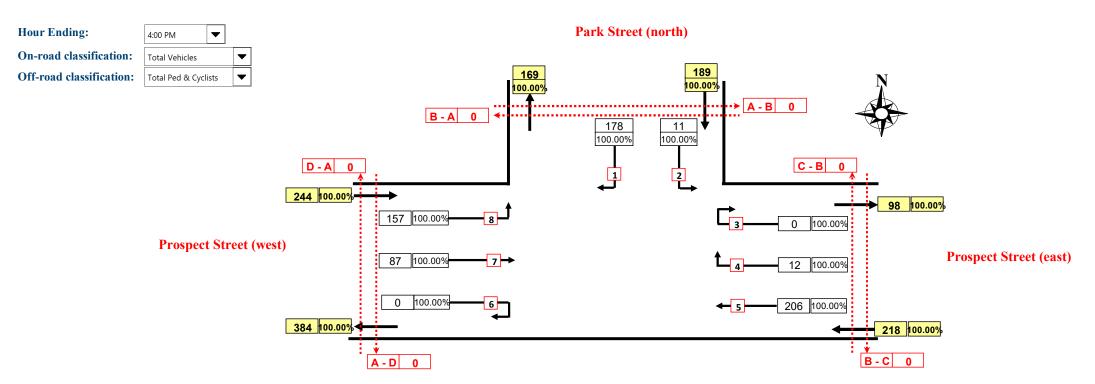
Site No.: 2 Weather: Fine

Location: Prospect Street/Park Street, Lowood

Day/Date: Thursday, 7 September 2023

Summary: AM Peak: Hour ending - 9:00 AM

PM Peak: Hour ending - 4:00 PM



Note: 3.28% = proportion of selected vehicle classification as a percentage of total vehicles

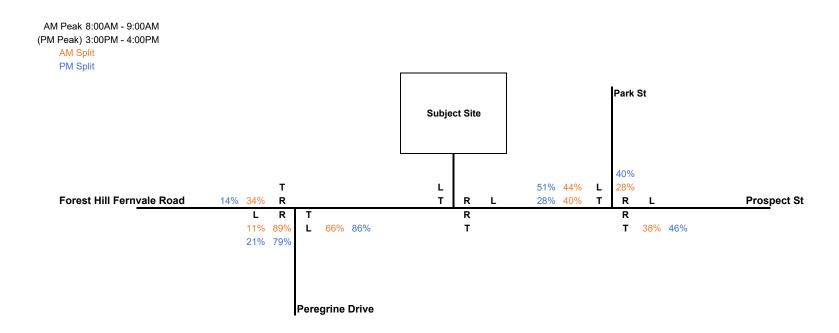
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Appendix C - Traffic Flow Diagrams

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Doc No.: BE230128-RP-TIA-03

Doc Title: Traffic Assessment Report Page 26

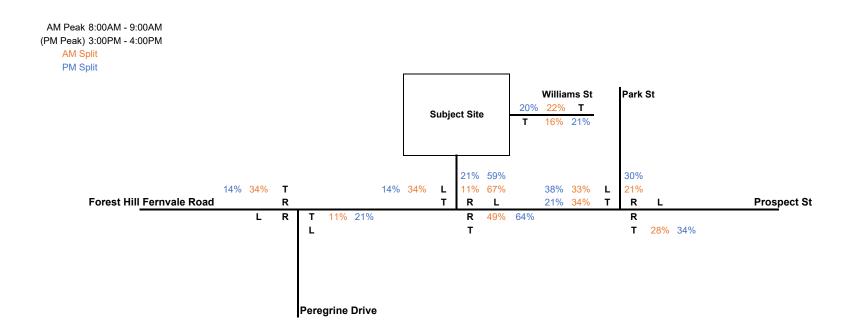
525



BE230128_2983 Forest Hill Fernvale Road

2023 Existing In / Out Splits

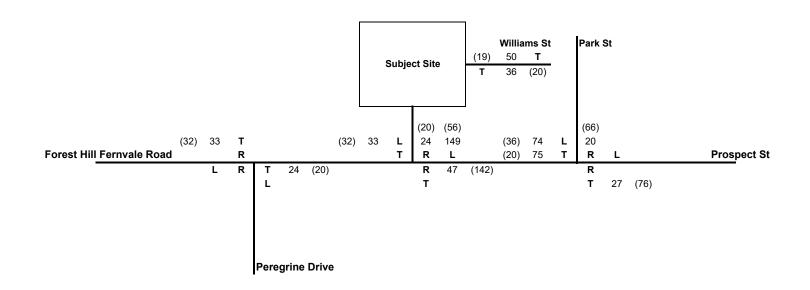




BE230128_2983 Forest Hill Fernvale Road

Development Traffic Distribution



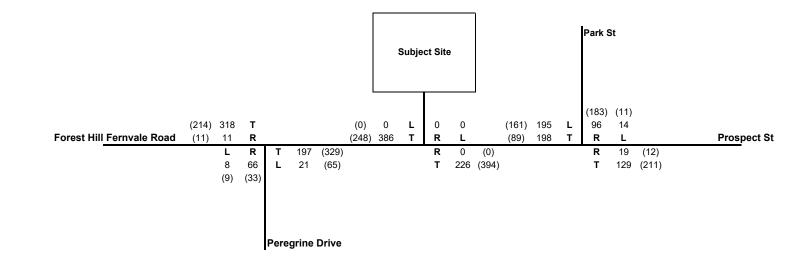


BE230128_2983 Forest Hill Fernvale Road

Development Trips



Growth factor (Forest Hill Fernvale Road): 1.03
Assessment year: 2025
AM Peak
(PM Peak)



BE230128_2983 Forest Hill Fernvale Road

2025 Background Traffic Volumes



Assessment year: 2025 AM Peak (PM Peak)

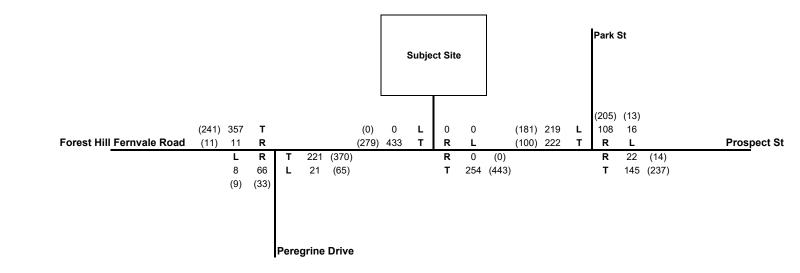


BE230128_2983 Forest Hill Fernvale Road

2025 Background + Development Traffic



Growth factor (Forest Hill Fernvale Road): 1.15
Assessment year: 2035
AM Peak
(PM Peak)

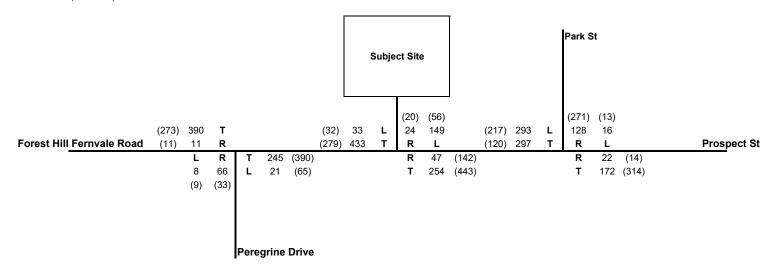


BE230128_2983 Forest Hill Fernvale Road

2035 Background Traffic Volumes



Assessment year: 2035 AM Peak (PM Peak)



BE230128_2983 Forest Hill Fernvale Road

2035 Background + Development Traffic



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Appendix D - SIDRA Outputs

Client: Lowood One Pty Ltd

Doc No.: BE230128-RP-TIA-03 Doc Title: Traffic Assessment Report

USER REPORT FOR SITE

Project: Forest Hill Fernvale Road_Intersection Models

Output produced by SIDRA INTERSECTION Version: 9.1.4.221 Template: Movement Summary

▽ Site: 101 [BG2025 Peregrine Drive / Forest Hill Fernvale Road - AM Peak (Site Folder: BG2025)]

Peregrine Drive / Forest Hill Fernvale Road BG2025 AM Peak Site Category: (None)

Give-Way (Two-Way)

Vehic	cle M	ovemen	t Perfo	rma	nce										
Mov ID	Turn	Mov Class		ows HV]		rival ows HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service	95% Ba Que [Veh. veh		Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
South	: Pere	grine Dri	ve												
1	L2	All MCs	8	5.0	8	5.0	0.164	6.6	LOSA	0.6	4.4	0.60	0.80	0.60	48.5
3	R2	All MCs	69	5.0	69	5.0	0.164	12.2	LOS B	0.6	4.4	0.60	0.80	0.60	48.5
Appro	ach		78	5.0	78	5.0	0.164	11.6	LOS B	0.6	4.4	0.60	0.80	0.60	48.5
East:	Fores	t Hill Ferr	vale Ro	oad											
4	L2	All MCs	22	5.0	22	5.0	0.012	5.6	LOSA	0.0	0.0	0.00	0.58	0.00	52.7
5	T1	All MCs	218	5.0	218	5.0	0.115	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
Appro	ach		240	5.0	240	5.0	0.115	0.5	NA	0.0	0.0	0.00	0.05	0.00	59.2
West:	Fores	st Hill Fer	nvale R	oad											
11	T1	All MCs	352	5.0	352	5.0	0.186	0.0	LOSA	0.0	0.0	0.00	0.00	0.00	59.9
12	R2	All MCs	12	5.0	12	5.0	0.011	6.5	LOS A	0.0	0.3	0.33	0.57	0.33	51.5
Appro	ach		363	5.0	363	5.0	0.186	0.3	NA	0.0	0.3	0.01	0.02	0.01	59.6
All Ve	hicles		681	5.0	681	5.0	0.186	1.7	NA	0.6	4.4	0.07	0.12	0.07	57.9

V Site: 101 [BG2025 Peregrine Drive / Forest Hill Fernvale Road - PM Peak (Site Folder: BG2025)]

Peregrine Drive / Forest Hill Fernvale Road BG2025 PM Peak Site Category: (None) Give-Way (Two-Way)

Vehic	le M	ovemen	t Perfo	rma	nce										
Mov ID	Turn	Mov Class		ows HV]		rival ows HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service		ack Of eue Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
South	: Pere	grine Dri	ve												
1	L2	All MCs	9	5.0	9	5.0	0.096	7.4	LOSA	0.3	2.5	0.59	0.80	0.59	48.5
3	R2	All MCs	35	5.0	35	5.0	0.096	12.8	LOS B	0.3	2.5	0.59	0.80	0.59	48.5
Appro	ach		44	5.0	44	5.0	0.096	11.7	LOS B	0.3	2.5	0.59	0.80	0.59	48.5
East:	Fores	t Hill Ferr	nvale Ro	oad											
4	L2	All MCs	68	5.0	68	5.0	0.038	5.6	LOS A	0.0	0.0	0.00	0.58	0.00	52.7
5	T1	All MCs	363	5.0	363	5.0	0.192	0.1	LOSA	0.0	0.0	0.00	0.00	0.00	59.9
Appro	ach		432	5.0	432	5.0	0.192	0.9	NA	0.0	0.0	0.00	0.09	0.00	58.6
West:	Fores	st Hill Fer	nvale R	oad											
11	T1	All MCs	237	5.0	237	5.0	0.125	0.0	LOSA	0.0	0.0	0.00	0.00	0.00	59.9
12	R2	All MCs	12	5.0	12	5.0	0.013	7.6	LOS A	0.0	0.4	0.46	0.63	0.46	50.9
Appro	ach		248	5.0	248	5.0	0.125	0.4	NA	0.0	0.4	0.02	0.03	0.02	59.4
All Ve	hicles		724	5.0	724	5.0	0.192	1.4	NA	0.3	2.5	0.04	0.11	0.04	58.2

V Site: 101 [BG2025_Park Street / Prospect Street - AM Peak (Site Folder: BG2025)]

Park Street / Prospect Street BG2025 AM Peak Site Category: (None) Give-Way (Two-Way)

Vehic	cle Mo	ovement	t Perfo	rma	nce										
Mov ID	Turn	Mov Class		ows HV]		rival ows HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service		Back Of eue Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
East:	Prosp	ect Stree	t												
5	T1	All MCs	143	5.0	143	5.0	0.091	0.2	LOSA	0.2	1.1	0.10	0.12	0.10	58.9
6	R2	All MCs	21	5.0	21	5.0	0.091	6.3	LOS A	0.2	1.1	0.10	0.12	0.10	55.9
Appro	ach		164	5.0	164	5.0	0.091	0.9	NA	0.2	1.1	0.10	0.12	0.10	58.5
North	: Park	Street													
7	L2	All MCs	16	5.0	16	5.0	0.151	6.4	LOSA	0.5	3.8	0.45	0.71	0.45	51.0
9	R2	All MCs	106	5.0	106	5.0	0.151	8.1	LOS A	0.5	3.8	0.45	0.71	0.45	50.7
Appro	ach		122	5.0	122	5.0	0.151	7.9	LOSA	0.5	3.8	0.45	0.71	0.45	50.7
West:	Prosp	ect Stree	et												
10	L2	All MCs	215	5.0	215	5.0	0.256	5.7	LOS A	1.2	8.7	0.08	0.27	0.08	54.9
11	T1	All MCs	219	5.0	219	5.0	0.256	0.0	LOS A	1.2	8.7	0.08	0.27	0.08	57.1
Appro	ach		434	5.0	434	5.0	0.256	2.9	NA	1.2	8.7	0.08	0.27	0.08	56.0
All Ve	hicles		720	5.0	720	5.0	0.256	3.3	NA	1.2	8.7	0.15	0.31	0.15	55.6

V Site: 101 [BG2025_Park Street / Prospect Street - PM Peak (Site Folder: BG2025)]

Park Street / Prospect Street BG2025 PM Peak Site Category: (None) Give-Way (Two-Way)

Vehic	cle M	ovemen	t Perfo	rma	nce										
Mov ID	Turn	Mov Class		ows HV]		rival ows HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service		Back Of eue Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
East:	Prosp	ect Stree	t												
5	T1	All MCs	234	5.0	234	5.0	0.133	0.0	LOSA	0.1	0.7	0.03	0.04	0.03	59.6
6	R2	All MCs	14	5.0	14	5.0	0.133	5.7	LOS A	0.1	0.7	0.03	0.04	0.03	56.5
Appro	ach		247	5.0	247	5.0	0.133	0.3	NA	0.1	0.7	0.03	0.04	0.03	59.4
North	: Park	Street													
7	L2	All MCs	13	5.0	13	5.0	0.256	6.0	LOSA	1.0	6.9	0.45	0.70	0.45	51.0
9	R2	All MCs	202	5.0	202	5.0	0.256	7.9	LOS A	1.0	6.9	0.45	0.70	0.45	50.7
Appro	ach		215	5.0	215	5.0	0.256	7.8	LOSA	1.0	6.9	0.45	0.70	0.45	50.8
West:	Prosp	pect Stree	et												
10	L2	All MCs	178	5.0	178	5.0	0.167	5.7	LOSA	0.8	5.6	0.07	0.35	0.07	54.3
11	T1	All MCs	99	5.0	99	5.0	0.167	0.0	LOSA	8.0	5.6	0.07	0.35	0.07	56.4
Appro	ach		277	5.0	277	5.0	0.167	3.7	NA	0.8	5.6	0.07	0.35	0.07	55.0
All Ve	hicles		739	5.0	739	5.0	0.256	3.8	NA	1.0	6.9	0.17	0.35	0.17	55.0

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Project: Forest Hill Fernvale Road_Intersection Models

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▽ Site: 101 [DEV2025 Peregrine Drive / Forest Hill Fernvale Road - AM Peak (Site Folder: DEV2025)]

Peregrine Drive / Forest Hill Fernvale Road DEV2025 AM Peak Site Category: (None)

Give-Way (Two-Way)

Vehic	cle M	ovemen	t Perfo	rma	nce										
Mov ID	Turn	Mov Class		ows HV]		rival ows HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service		ack Of eue Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
South	: Pere	grine Dri	ve												
1	L2	All MCs	8	5.0	8	5.0	0.181	6.8	LOSA	0.7	4.8	0.63	0.83	0.63	47.8
3	R2	All MCs	69	5.0	69	5.0	0.181	13.4	LOS B	0.7	4.8	0.63	0.83	0.63	47.8
Appro	ach		78	5.0	78	5.0	0.181	12.7	LOS B	0.7	4.8	0.63	0.83	0.63	47.8
East:	Fores	t Hill Ferr	vale Ro	oad											
4	L2	All MCs	22	5.0	22	5.0	0.012	5.6	LOSA	0.0	0.0	0.00	0.58	0.00	52.7
5	T1	All MCs	243	5.0	243	5.0	0.129	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
Appro	ach		265	5.0	265	5.0	0.129	0.5	NA	0.0	0.0	0.00	0.05	0.00	59.3
West:	Fores	t Hill Fer	nvale R	oad											
11	T1	All MCs	385	5.0	385	5.0	0.204	0.1	LOSA	0.0	0.0	0.00	0.00	0.00	59.9
12	R2	All MCs	12	5.0	12	5.0	0.011	6.6	LOS A	0.0	0.3	0.35	0.58	0.35	51.5
Appro	ach		397	5.0	397	5.0	0.204	0.2	NA	0.0	0.3	0.01	0.02	0.01	59.6
All Ve	hicles		740	5.0	740	5.0	0.204	1.6	NA	0.7	4.8	0.07	0.11	0.07	58.0

▽ Site: 101 [DEV2025 Peregrine Drive / Forest Hill Fernvale Road - PM Peak (Site Folder: DEV2025)]

Peregrine Drive / Forest Hill Fernvale Road DEV2025 PM Peak Site Category: (None) Give-Way (Two-Way)

Vehic	cle M	ovemen	t Perfo	rma	nce										
Mov ID	Turn	Mov Class	Dem Fl [Total l veh/h	ows HV]	FI	rival ows HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service		Back Of eue Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
South	: Pere	grine Dri	ve												
1	L2	All MCs	9	5.0	9	5.0	0.105	7.6	LOSA	0.4	2.7	0.62	0.83	0.62	47.9
3	R2	All MCs	35	5.0	35	5.0	0.105	13.9	LOS B	0.4	2.7	0.62	0.83	0.62	47.9
Appro	ach		44	5.0	44	5.0	0.105	12.6	LOS B	0.4	2.7	0.62	0.83	0.62	47.9
East:	Fores	t Hill Ferr	nvale Ro	oad											
4	L2	All MCs	68	5.0	68	5.0	0.038	5.6	LOSA	0.0	0.0	0.00	0.58	0.00	52.7
5	T1	All MCs	385	5.0	385	5.0	0.204	0.1	LOSA	0.0	0.0	0.00	0.00	0.00	59.9
Appro	ach		454	5.0	454	5.0	0.204	0.9	NA	0.0	0.0	0.00	0.09	0.00	58.7
West:	Fores	st Hill Fer	nvale R	oad											
11	T1	All MCs	271	5.0	271	5.0	0.143	0.0	LOSA	0.0	0.0	0.00	0.00	0.00	59.9
12	R2	All MCs	12	5.0	12	5.0	0.014	7.8	LOSA	0.1	0.4	0.47	0.64	0.47	50.8
Appro	ach		282	5.0	282	5.0	0.143	0.4	NA	0.1	0.4	0.02	0.03	0.02	59.5
All Ve	hicles		780	5.0	780	5.0	0.204	1.4	NA	0.4	2.7	0.04	0.11	0.04	58.2

▽ Site: 101 [DEV2025_Park Street / Prospect Street - AM Peak (Site Folder: DEV2025)]

Park Street / Prospect Street DEV2025 AM Peak Site Category: (None) Give-Way (Two-Way)

Vehic	cle M	ovemen	t Perfo	rma	nce										
Mov ID	Turn	Mov Class	Dem Fl [Total l veh/h	ows HV]	FI	rival ows HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service		Back Of ueue Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
East:	Prosp	ect Stree	t												
5	T1	All MCs	171	5.0	171	5.0	0.107	0.2	LOSA	0.2	1.3	0.11	0.13	0.11	59.0
6	R2	All MCs	21	5.0	21	5.0	0.107	6.7	LOS A	0.2	1.3	0.11	0.13	0.11	56.0
Appro	ach		192	5.0	192	5.0	0.107	0.9	NA	0.2	1.3	0.11	0.13	0.11	58.6
North	: Park	Street													
7	L2	All MCs	16	5.0	16	5.0	0.214	6.8	LOSA	0.7	5.4	0.54	0.79	0.54	50.1
9	R2	All MCs	127	5.0	127	5.0	0.214	9.5	LOS A	0.7	5.4	0.54	0.79	0.54	49.8
Appro	ach		143	5.0	143	5.0	0.214	9.2	LOSA	0.7	5.4	0.54	0.79	0.54	49.8
West	Pros	oect Stree	et												
10	L2	All MCs	293	5.0	293	5.0	0.349	5.7	LOSA	1.8	13.1	0.09	0.27	0.09	54.9
11	T1	All MCs	298	5.0	298	5.0	0.349	0.1	LOS A	1.8	13.1	0.09	0.27	0.09	57.0
Appro	ach		591	5.0	591	5.0	0.349	2.9	NA	1.8	13.1	0.09	0.27	0.09	55.9
All Ve	hicles		925	5.0	925	5.0	0.349	3.4	NA	1.8	13.1	0.16	0.32	0.16	55.4

V Site: 101 [DEV2025_Park Street / Prospect Street - PM Peak (Site Folder: DEV2025)]

Park Street / Prospect Street DEV2025 PM Peak Site Category: (None) Give-Way (Two-Way)

Vehic	cle M	ovement	Perfo	rma	nce										
Mov ID	Turn	Mov Class		ows HV]		rival lows HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service		lack Of eue Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
East:	Prosp	ect Stree	t												
5	T1	All MCs	314	5.0	314	5.0	0.175	0.0	LOSA	0.1	0.7	0.03	0.03	0.03	59.7
6	R2	All MCs	14	5.0	14	5.0	0.175	5.7	LOS A	0.1	0.7	0.03	0.03	0.03	56.6
Appro	ach		327	5.0	327	5.0	0.175	0.3	NA	0.1	0.7	0.03	0.03	0.03	59.5
North	: Park	Street													
7	L2	All MCs	13	5.0	13	5.0	0.391	6.7	LOSA	1.9	13.8	0.56	0.83	0.73	49.7
9	R2	All MCs	272	5.0	272	5.0	0.391	9.9	LOS A	1.9	13.8	0.56	0.83	0.73	49.4
Appro	ach		284	5.0	284	5.0	0.391	9.7	LOSA	1.9	13.8	0.56	0.83	0.73	49.4
West:	Prosp	ect Stree	ŧ												
10	L2	All MCs	216	5.0	216	5.0	0.202	5.7	LOS A	1.0	7.1	0.07	0.35	0.07	54.3
11	T1	All MCs	120	5.0	120	5.0	0.202	0.0	LOS A	1.0	7.1	0.07	0.35	0.07	56.4
Appro	ach		336	5.0	336	5.0	0.202	3.7	NA	1.0	7.1	0.07	0.35	0.07	55.0
All Ve	hicles		947	5.0	947	5.0	0.391	4.3	NA	1.9	13.8	0.20	0.38	0.25	54.6

V Site: 101 [Forrest Hill Fernvale Road and Site Access with Dev 2025 AM - Import (Site Folder: DEV2025)]

Forrest Hill Fernvale Road and Site Access 2025 Site Category: (None) Give-Way (Two-Way)

Vehi	cle M	ovemen	t Perfo	rma	nce										
Mov ID	Turn	Mov Class		ows HV]		rival ows HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service		ack Of eue Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
East:	Forres	st Hill Fer	rnvale R	load											
5	T1	All MCs	249	5.0	249	5.0	0.132	0.0	LOSA	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	49	5.0	49	5.0	0.060	8.0	LOS A	0.2	1.6	0.49	0.70	0.49	50.6
Appro	oach		299	5.0	299	5.0	0.132	1.3	NA	0.2	1.6	0.08	0.12	0.08	58.2
North	: Site	Access													
7	L2	All MCs	157	5.0	157	5.0	0.269	8.5	LOSA	1.1	8.0	0.56	0.78	0.60	49.8
9	R2	All MCs	25	5.0	25	5.0	0.269	16.7	LOS C	1.1	8.0	0.56	0.78	0.60	49.7
Appro	oach		182	5.0	182	5.0	0.269	9.6	LOS A	1.1	8.0	0.56	0.78	0.60	49.8
West	: Forre	st Hill Fe	rnvale F	Road											
10	L2	All MCs	35	5.0	35	5.0	0.019	5.6	LOSA	0.0	0.0	0.00	0.58	0.00	52.7
11	T1	All MCs	426	5.0	426	5.0	0.226	0.1	LOSA	0.0	0.0	0.00	0.00	0.00	59.9
Appro	oach		461	5.0	461	5.0	0.226	0.5	NA	0.0	0.0	0.00	0.04	0.00	59.3
All Ve	ehicles		942	5.0	942	5.0	0.269	2.5	NA	1.1	8.0	0.13	0.21	0.14	56.8

V Site: 101 [Forrest Hill Fernvale Road and Site Access with Dev 2025 PM - Import (Site

Folder: DEV2025)]

Forrest Hill Fernvale Road and Site Access 2025

Site Category: (None) Give-Way (Two-Way)

Vehic	cle M	ovemen	t Perfo	rma	nce										
Mov ID	Turn	Mov Class		ows HV]		rival ows HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service		Back Of eue Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
East:	Forres	st Hill Fer	nvale R	oad											
5	T1	All MCs	435	5.0	435	5.0	0.230	0.1	LOSA	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	149	5.0	149	5.0	0.148	7.1	LOS A	0.6	4.5	0.42	0.66	0.42	51.3
Appro	ach		584	5.0	584	5.0	0.230	1.9	NA	0.6	4.5	0.11	0.17	0.11	57.4
North	: Site	Access													
7	L2	All MCs	59	5.0	59	5.0	0.137	6.9	LOSA	0.5	3.6	0.53	0.69	0.53	49.5
9	R2	All MCs	21	5.0	21	5.0	0.137	18.8	LOS C	0.5	3.6	0.53	0.69	0.53	49.4
Appro	ach		80	5.0	80	5.0	0.137	10.1	LOS B	0.5	3.6	0.53	0.69	0.53	49.5
West:	Forre	st Hill Fe	rnvale F	Road											
10	L2	All MCs	34	5.0	34	5.0	0.019	5.6	LOSA	0.0	0.0	0.00	0.58	0.00	52.7
11	T1	All MCs	274	5.0	274	5.0	0.145	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
Appro	ach		307	5.0	307	5.0	0.145	0.6	NA	0.0	0.0	0.00	0.06	0.00	59.0
All Ve	hicles		972	5.0	972	5.0	0.230	2.2	NA	0.6	4.5	0.11	0.18	0.11	57.1

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Project: Forest Hill Fernvale Road_Intersection Models

Output produced by SIDRA INTERSECTION Version: 9.1.4.221 Template: Movement Summary

V Site: 101 [Forrest Hill Fernvale Road and Site Access with Dev 2035 AM - Import (Site Folder: DEV2035)]

Forrest Hill Fernvale Road and Site Access 2025

Site Category: (None) Give-Way (Two-Way)

Vehic	cle M	ovemen	t Perfo	rma	nce					_					
Mov ID	Turn	Mov Class		ows HV]		rival ows HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service		ack Of eue Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
East:	Forres	st Hill Fer	nvale R	oad											
5	T1	All MCs	279	5.0	279	5.0	0.148	0.0	LOSA	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	49	5.0	49	5.0	0.064	8.4	LOS A	0.2	1.7	0.51	0.72	0.51	50.3
Appro	ach		328	5.0	328	5.0	0.148	1.3	NA	0.2	1.7	0.08	0.11	0.08	58.3
North	: Site	Access													
7	L2	All MCs	157	5.0	157	5.0	0.296	9.2	LOSA	1.2	9.1	0.59	0.83	0.69	49.1
9	R2	All MCs	25	5.0	25	5.0	0.296	19.4	LOS C	1.2	9.1	0.59	0.83	0.69	49.0
Appro	ach		182	5.0	182	5.0	0.296	10.6	LOS B	1.2	9.1	0.59	0.83	0.69	49.1
West:	Forre	st Hill Fe	rnvale F	Road											
10	L2	All MCs	35	5.0	35	5.0	0.019	5.6	LOS A	0.0	0.0	0.00	0.58	0.00	52.7
11	T1	All MCs	476	5.0	476	5.0	0.252	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
Appro	ach		511	5.0	511	5.0	0.252	0.4	NA	0.0	0.0	0.00	0.04	0.00	59.3
All Ve	hicles		1021	5.0	1021	5.0	0.296	2.5	NA	1.2	9.1	0.13	0.20	0.15	56.9

▽ Site: 101 [Forrest Hill Fernvale Road and Site Access with Dev 2035 PM - Import (Site Folder: **DEV2035)**]

Forrest Hill Fernvale Road and Site Access 2025 Site Category: (None) Give-Way (Two-Way)

Vehic	cle M	ovemen	t Perfo	rma	nce										
Mov ID	Turn	Mov Class		ows HV]		rival ows HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service		ack Of eue Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
East:	Forres	st Hill Fer	nvale R	oad											
5	T1	All MCs	486	5.0	486	5.0	0.257	0.1	LOSA	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	149	5.0	149	5.0	0.154	7.3	LOS A	0.6	4.6	0.44	0.68	0.44	51.1
Appro	ach		636	5.0	636	5.0	0.257	1.8	NA	0.6	4.6	0.10	0.16	0.10	57.5
North	: Site	Access													
7	L2	All MCs	59	5.0	59	5.0	0.154	7.2	LOSA	0.5	3.9	0.57	0.72	0.57	48.9
9	R2	All MCs	21	5.0	21	5.0	0.154	21.9	LOS C	0.5	3.9	0.57	0.72	0.57	48.8
Appro	ach		80	5.0	80	5.0	0.154	11.0	LOS B	0.5	3.9	0.57	0.72	0.57	48.8
West:	Forre	st Hill Fe	rnvale F	Road											
10	L2	All MCs	34	5.0	34	5.0	0.019	5.6	LOSA	0.0	0.0	0.00	0.58	0.00	52.7
11	T1	All MCs	306	5.0	306	5.0	0.162	0.0	LOSA	0.0	0.0	0.00	0.00	0.00	59.9
Appro	ach		340	5.0	340	5.0	0.162	0.6	NA	0.0	0.0	0.00	0.06	0.00	59.1
All Ve	hicles		1056	5.0	1056	5.0	0.257	2.1	NA	0.6	4.6	0.11	0.17	0.11	57.3

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Appendix E - Swept Paths

Lowood One Pty Ltd Doc No.: BE230128-RP-TIA-03

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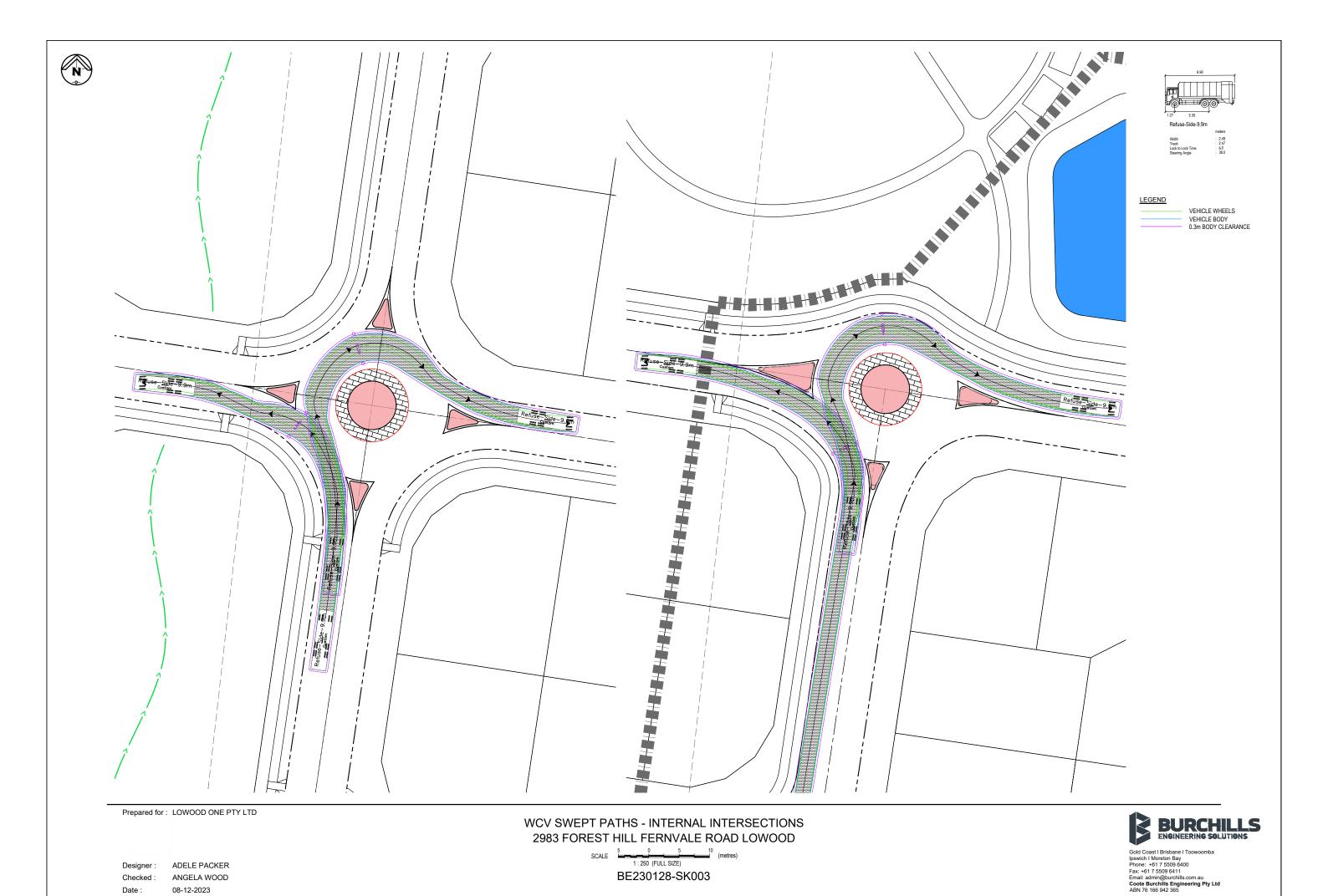
WCV SWEPT PATHS 2983 FOREST HILL FERNVALE RD LOWOOD

Designer: ADELE PACKER
Checked: ANGELA WOOD
Date: 08-12-2023

SCALE 15 0 15 30 45 60 75 (metres) 1:1500 (FULL SIZE) BE230128-SK002



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GOLD COAST OFFICE

P 07 5509 6400 Level 2, 26 Marine Parade, Southport Qld 4215 PO Box 3766, Australia Fair, Southport Qld 4215 **BRISBANE OFFICE**

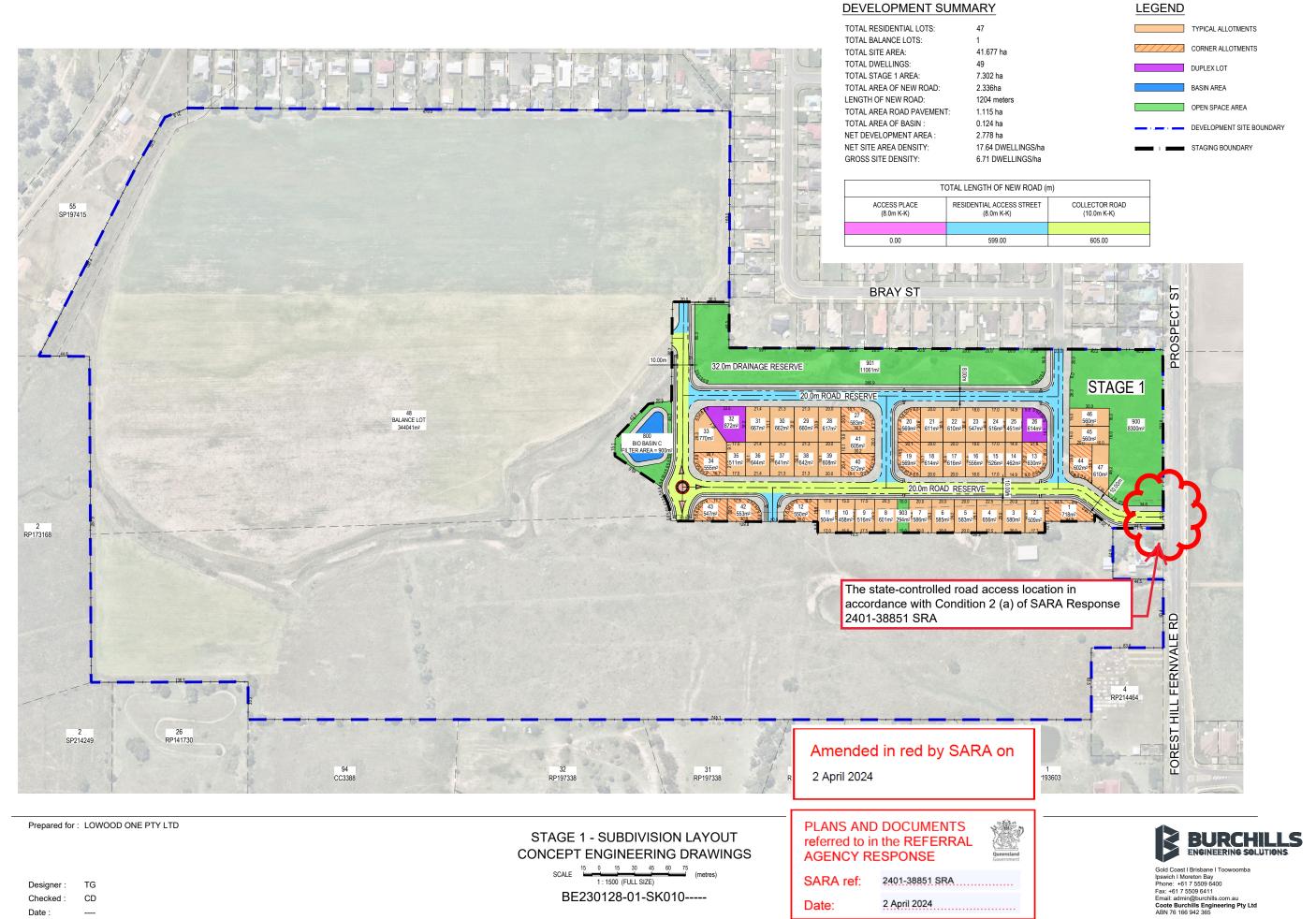
P 07 3607 6332 Level 14, 167 Eagle Street, Brisbane Qld 4000 PO Box 83, Brisbane Qld 4000

admin@burchills.com.au

www.burchills.com.au



Date:



Date:

2 April 2024



Our ref Your ref TMR24-041705

Enquiries

Clemm Davidson

28 March 2024

Department of Transport and Main Roads

Decision Notice – Permitted Road Access Location (s62(1) *Transport Infrastructure Act 1994*)

This is not an authorisation to commence work on a state-controlled road¹

Development application reference number DA24481, lodged with Somerset Regional Council involves constructing or changing a vehicular access between Lot 57SP197415, 56SP197415, the land the subject of the application, and Forest Hill – Fernvale Road (a state-controlled road) Road ID: 412.

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

Applicant Details

Name and address Lowood One Pty Ltd C/- Sargeant Planning

2563 Gold Coast Highway Mermaid Beach QLD 4218

Application Details

Address of Property Forest Hill Fernvale Road, Lowood QLD 4311

Real Property Description 57SP197415, 56SP197415

Aspect/s of Development Preliminary Approval (including a Variation Request) for

Material Change of Use of Premises for Dwelling Houses and Dual Occupancies (vary the Planning Scheme with the Lowood

Estate Development Code)

Development Permit for Reconfiguring a lot (2 into 47 lots plus

One Balance Lot, Road, Open Space and Drainage and

Development Permit for Operational Works for Earthworks and

Vegetation Clearing (Stage 1)

Decision (given under section 67 of TIA)

It has been decided to approve the application, subject to the following conditions:

No. Conditions of Approval Condition Timing

¹ Please refer to the further approvals required under the heading 'Further approvals'

Email North.Coast.IDAS@tmr.qld.gov.au

ABN: 39 407 690 291

No.	Conditions of Approval	Condition Timing				
Road Access Location						
A. General						
1	The Permitted Road Access Location is located generally in accordance with Stage 1 – Subdivision Layout, prepared by Burchills Engineering Solutions, reference BE230128-01-SK010.	At all times.				
2	Road access works must be provided generally in accordance with Figure 8.3 – Site Access Intersection Concept Layout or the Traffic Impact Assessment prepared by Burchills Engineering Solutions, dated December 2023, reference BE230128-RP-TIA-03 and revision 03 and comprise: i. A Channelised Right Turn Treatment (CHR) from Forest Hill Fernvale Road into the new local road in Stage 1; ii. An Auxiliary Left Turn Lane (AUL) from Forest Hill Fernvale Road into the new local road in Stage 1; iii. Associated road widening, line marking, signage and lighting to accommodate the CHR and AUL turn treatments. The road access works must be designed and constructed in accordance with: i. Department of Transport and Main Roads' Road Planning and Design Manual 2nd Edition; ii. Department of Transport and Main Roads' Cycling Infrastructure Policy; iii. Department of Transport and Main Roads' Road Safety Policy; and iv. Queensland Manual of Uniform Traffic Control Devices.	Prior to the commencement of the use of the Road Access Works and to be maintained at all times.				
3	The existing vehicular property accesses located between lots 56 SP197415 and 57 SP197415 and Forest Hill Fernvale Rd must be permanently closed and removed. The table drain and road verge between the pavement edge and the property boundary must be reinstated at no cost to the Department of Transport and Main Roads'.	Prior to completion of Road Access Works for new permitted road access location				
4	Direct access is prohibited between Forest Hill – Fernvale Road and lots 56 SP197415 and 57 SP197415 at any other location other than the Permitted Road Access Location described in Condition 1.					

Reasons for the decision

The reasons for this decision are as follows:

- a) Vehicular access must not compromise safety of the users of the state-controlled road network or any other transport infrastructure.
- b) Vehicular access must be consistent with the functional requirements of the state-controlled road.

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

Information about the Decision required to be given under section 67(2) of TIA

- 1. There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.
- 2. In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

Further information about the decision

- 1. In accordance with section 67(7) of TIA, this decision notice:
 - a) starts to have effect when the development approval has effect; and
 - b) stops having effect if the development approval lapses or is cancelled; and
 - c) replaces any earlier decision made under section 62(1) in relation to the land.
- 2. In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.
- 3. In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment C** for information.

Further approvals

The Department of Transport and Main Roads also provides the following information in relation to this approval:

1. Road Access Works Approval Required – Written approval is required from the department to carry out road works that are road access works (including driveways) on a state-controlled road in accordance with section 33 of the TIA. This approval must be obtained prior to commencing any works on the state-controlled road. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact the department to make an application.

If further information about this approval or any other related query is required, North Coast Region, Development Assessment Team should be contacted by email at North.Coast.IDAS@tmr.qld.gov.au or on (07) 5451 7055.

Yours sincerely

Chris Head

A/Manager (Technical Services)

Attachments: Attachment A – Decision evidence and findings

Attachment B - Section 70 of TIA Attachment C - Appeal Provisions

Attachment D - Permitted Road Access Location Plan

Attachment A

Decision Evidence and Findings

Findings on material questions of fact:

- The objective of the *Transport Infrastructure Act 1994* (TIA) requires the establishment of a road regime that is safe and efficient.
- Section 62 of the TIA provides for the Chief Executive of the Department of Transport and Main Roads to make decisions about permitted road access locations between particular land and a state-controlled road.
- The development application is for a Preliminary Approval (including a Variation Request) for Dwelling Houses and Dual Occupancies, a Development Permit for Reconfiguring a lot of 2 into 47 lots plus one balance lot, road, open space and drainage (Stage 1) and a Development Permit for Operational Works for Earthworks and Vegetation Clearing (Stage 1).
- The proposal includes a new access and is an application under s62A of TIA.
- The proposed development is adjacent to Forest Hill Fernvale Road, a state-controlled road.
- Forest Hill Fernvale Road is not a declared limited access road.
- A single access is proposed directly to Forest Hill Fernvale Road for the proposed development being a new entry road which will service the full development.
- A secondary local road connection is proposed for local road connections through Williams Street.
- Forest Hill Fernvale Road has a two-lane carriageway with one lane in each direction.
- The Traffic Engineering Report has assessed the operations of the access with the proposed standard of road access works and demonstrated the access can perform safely.
- The proposed road access is located on Forest Hill Fernvale Road and forms a new intersection with the new access road. Upgrades are proposed to Forest Hill – Fernvale Road for turn treatments to mitigate any potential impacts on the operating performance or safety on Forest Hill – Fernvale Road.
- The proposed development can be effectively implemented without significant impacts to the safety and operations of the state-controlled road network with the conditioned access works, location and standard.

Evidence or other material on which findings were based:

Title of Evidence / Material	Prepared by	Date	Reference no.	Version/Issue
Transport	Queensland		-	-
Infrastructure Act	Government			
1994				

Planning Act 2016	Queensland		-	-
Vehicular access to state-controlled roads policy	Department of Transport and Main Roads	2019	-	-
Guide to Traffic Impact Assessment	Department of Transport and Main Roads	2017	-	-
Road Planning and Design Manual	Department of Transport and Main Roads	-	-	2 nd Edition
Confirmation Notice	Somerset Regional Council	29 January 2024	DA24481	-
Planning Report	Sergeant Planning	December 2023	-	-
Preliminary Approval Document & Maps	Sergeant Planning	12 November 2023	003	-
Civil Hydraulic Stormwater Engineering	Burchills Engineering Solutions	8 December 2023	BE230128	01
Statement of Landscape Intent	Sergeant Planning	30 October 2023	003	-
Open Space Management Plan	Sergeant Planning	October 2023	-	-
Geotechnical Report	Core Consultants	9 November 2023	J002154-001	Rev1
Road Traffic Noise Assessment	ATP Consulting Engineers	November 2023	ATP230945-R- RTNA	01
Operational Works Plans	Burchills Engineering Solutions	10 November 2023	BE230128-00	A
Subdivision Plans	Burchills Engineering Solutions	19 October 2023	BE230128-01	A
Information Request F	Response		_	
Information Response – Cover Letter	Sergeant Planning	16 February 2024	Council Ref: DA24481	-
Traffic Impact Assessment	Burchills Engineering Solutions	December 2023	BE230128-RP- TIA	03
Amended Noise Assessment	ATP Consulting Engineers	March 2024	ATP230945-R- RTNA	02

Attachment B

Section 70 of TIA

Transport Infrastructure Act 1994
Chapter 6 Road transport infrastructure
Part 5 Management of State-controlled roads

70 Offences about road access locations and road access works, relating to decisions under s 62(1)

- (1) This section applies to a person who has been given notice under section 67 or 68 of a decision under section 62(1) about access between a State-controlled road and adjacent land.
- (2) A person to whom this section applies must not—
 - (a) obtain access between the land and the State-controlled road other than at a location at which access is permitted under the decision; or
 - (b) obtain access using road access works to which the decision applies, if the works do not comply with the decision and the noncompliance was within the person's control; or
 - (c) obtain any other access between the land and the road contrary to the decision; or
 - (d) use a road access location or road access works contrary to the decision; or
 - (e) contravene a condition stated in the decision; or
 - (f) permit another person to do a thing mentioned in paragraphs (a) to (e); or
 - (g) fail to remove road access works in accordance with the decision.

Maximum penalty—200 penalty units.

(3) However, subsection (2)(g) does not apply to a person who is bound by the decision because of section 68.

Attachment C

Appeal Provisions

Transport Infrastructure Act 1994
Chapter 16 General provisions

485 Internal review of decisions

- (1) A person whose interests are affected by a decision described in schedule 3 (the *original decision*) may ask the chief executive to review the decision.
- (2) The person is entitled to receive a statement of reasons for the original decision whether or not the provision under which the decision is made requires that the person be given a statement of reasons for the decision.
- (3) The Transport Planning and Coordination Act 1994, part 5, division 2—
 - (a) applies to the review; and
 - (b) provides—
 - (i) for the procedure for applying for the review and the way it is to be carried out; and
 - (ii) that the person may apply to QCAT to have the original decision stayed.

485B Appeals against decisions

- (1) This section applies in relation to an original decision if a court (the appeal court) is stated in schedule 3 for the decision.
- (2) If the reviewed decision is not the decision sought by the applicant for the review, the applicant may appeal against the reviewed decision to the appeal court.
- (3) The Transport Planning and Coordination Act 1994, part 5, division 3—
 - (a) applies to the appeal; and
 - (b) provides—
 - (i) for the procedure for the appeal and the way it is to be disposed of; and
 - (ii) that the person may apply to the appeal court to have the original decision stayed.
- (4) Subsection (5) applies if—
 - (a) a person appeals to the Planning and Environment Court against a decision under section 62(1) on a planning application that is taken, under section 62A(2), to also be an application for a decision under section 62(1); and
 - (b) a person appeals to the Planning and Environment Court against a decision under the Planning Act on the planning application.

- (5) The court may order—
 - (a) the appeals to be heard together or 1 immediately after the other; or
 - (b) 1 appeal to be stayed until the other is decided.
- (6) Subsection (5) applies even if all or any of the parties to the appeals are not the same.
- (7) In this section—

original decision means a decision described in schedule 3.

reviewed decision means the chief executive's decision on a review under section 485.

31 Applying for review

- (1) A person may apply for a review of an original decision only within 28 days after notice of the original decision was given to the person under the transport Act.
- (2) However, if-
 - (a) the notice did not state the reasons for the original decision; and
 - (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)

the person may apply within 28 days after the person is given the statement of the reasons.

- (3) In addition, the chief executive may extend the period for applying.
- (4) An application must be written and state in detail the grounds on which the person wants the original decision to be reviewed.

32 Stay of operation of original decision

- (1) If a person applies for review of an original decision, the person may immediately apply for a stay of the decision to the relevant entity.
- (2) The relevant entity may stay the original decision to secure the effectiveness of the review and any later appeal to or review by the relevant entity.
- (3) In setting the time for hearing the application, the relevant entity must allow at least 3 business days between the day the application is filed with it and the hearing day.
- (4) The chief executive is a party to the application.
- (5) The person must serve a copy of the application showing the time and place of the hearing and any document filed in the relevant entity with it on the chief executive at least 2 business days before the hearing.
- (6) The stay—
 - (a) may be given on conditions the relevant entity considers appropriate; and
 - (b) operates for the period specified by the relevant entity; and
 - (c) may be revoked or amended by the relevant entity.
- (7) The period of a stay under this section must not extend past the time when the chief executive reviews the original decision and any later period the relevant entity allows the applicant to enable the applicant to appeal against the decision or apply for a review of the decision as provided under the QCAT Act.
- (8) The making of an application does not affect the original decision, or the carrying out of the original decision, unless it is stayed.

(9) In this section—

relevant entity means—

- (a) if the reviewed decision may be reviewed by QCAT—QCAT; or
- (b) if the reviewed decision may be appealed to the appeal court—the appeal court.

35 Time for making appeals

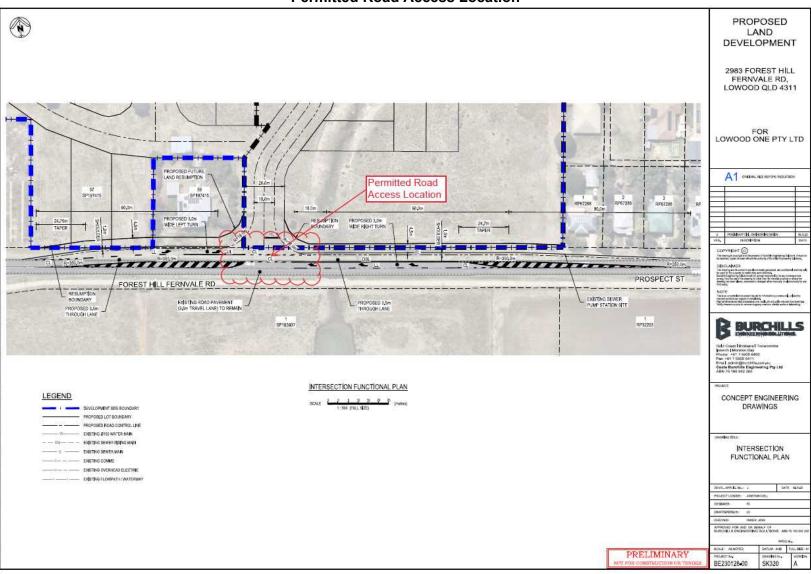
- (1) A person may appeal against a reviewed decision only within—
 - (a) if a decision notice is given to the person—28 days after the notice was given to the person; or
 - (b) if the chief executive is taken to have confirmed the decision under section 34(5)—56 days after the application was made.
- (2) However, if-
 - (a) the decision notice did not state the reasons for the decision; and
 - (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)(a);

the person may apply within 28 days after the person is given a statement of the reasons.

(3) Also, the appeal court may extend the period for appealing.

Attachment D

Permitted Road Access Location



Program Delivery and Operations North Coast Region / Maroochydore Office Floor 1, 50 Wises Road Buderim QLD 4556 PO Box 1600 Maroochydore QLD 4558 Telephone +61 7 (07) 5452 1888
Website www.tmr.qld.gov.au

Email North.Coast.IDAS@tmr.qld.gov.au

ABN: 39 407 690 291



Infrastructure Charges Notice

Section 119(2) of the Planning Act 2016

Infrastructure charge details

Notice details

Date: XXX Notice number: XXX

Development approval to which levied charge applies

Approval reference: DA24481

Applicant: Lowood One Pty Ltd

C/- Sargeant Planning 2563 Gold Coast Highway

MERMAID BEACH QLD 4218

Email: cameron@sargeantplanning.com.au

Attention: Cameron McKean

Approval description: Development Permit for Reconfiguring a Lot by Subdivision

(Two Lots into 47 Lots plus One Balance Lot, Road, Open

Space, and Drainage)

[As part of a Combined Approval – refer to DA24481 Decision

Notice for description]

Premises to which the levied charge applies

Site address: 2983 Forest Hill Fernvale Road, Lowood

Forest Hill Fernvale Road, Lowood

Real property description: Lot 56 SP197415 and Lot 57 SP197415

Charge area: Charge Area A

Details of the levied charge

Charges resolution: Charges Resolution (No. 1) 2024

Current amount of the total

levied charge:

\$791,480.00

Automatic increase of the levied

charge:

The amount of the levied charge is subject to an automatic increase. Refer to the information notice attached to this notice

for more information on how the increase is worked out.

When payable:

Section 112 of the Planning Act

2016.

Reconfiguring a lot-when Council approves the plan of

subdivision for the reconfiguration

Not applicable Offsets or refunds:

Other adjustments: Not applicable

Infrastructure Charges Notice No. XXX

Page 1 of 3



2 Type of infrastructure charges notice

This is an original infrastructure charges notice under section 119(2) of the Planning Act 2016.

3 How the levied charge is worked out

Stormwater network

Category	Description	Stage	Demand (+) / Discount (-)	Demand units	Charge rate	Amount
Residential uses	Proposed Residential Lots	1	48.00	lot (3-or-more bedroom dwelling)	\$4,721.00	\$226,608.00
Residential uses	Proposed Balance Lot	1	1.00	lot (3-or-more bedroom dwelling)	\$4,721.00	\$4,721.00
Residential uses	Existing Lots	1	-2.00	lot (3-or-more bedroom dwelling)	\$4,721.00	-\$9,442.00
				Initial charge	for network	\$221,887.00

Public parks and community land network

Category	Description	Stage	Demand (+) / Discount (-)	Demand units	Charge rate	Amount
Residential uses	Proposed Residential Lots	1	48.00	lot (3-or-more bedroom dwelling)	\$7,128.00	\$342,144.00
Residential uses	Proposed Balance Lot	1	1.00	lot (3-or-more bedroom dwelling)	\$7,128.00	\$7,128.00
Residential uses	Existing Lots	1	-2.00	lot (3-or-more bedroom dwelling)	\$7,128.00	-\$14,256.00
				Initial charge	for network	\$335,016,00

Transport network

•						
Category	Description	Stage	Demand (+) / Discount (-)	Demand units	Charge rate	Amount
Residential uses	Proposed Residential Lots	1	48.00	lot (3-or-more bedroom dwelling)	\$4,991.00	\$239,568.00
Residential uses	Proposed Balance Lot	1	1.00	lot (3-or-more bedroom dwelling)	\$4,991.00	\$4,991.00
Residential uses	Existing Lots	1	-2.00	lot (3-or-more bedroom dwelling)	\$4,991.00	-\$9,982.00
				Initial charge	for network	\$234,577.00

Infrastructure Charges Notice No. XXX

Page 2 of 3



Summary of initial charges

Stormwater network	\$221,887.00
Public parks and community land network	\$335,016.00
Transport network	\$234,577.00
Total initial levied charge	\$791,480.00

Notes

- [1] The charge rate is the current rate of the adopted charge identified in Table 2 of the Charges Resolution, capped at the Council proportion of the maximum adopted charge.
- [2] In accordance with Section 3.3 of the Charges Resolution, a discount may not exceed the adopted charge for each network. Where there are any surplus discounts, these will not be refunded, except at Council's discretion through entering an infrastructure agreement, where the surplus discounts may be attached to the land.

4 Details of any charges reductions

A reduction in the adopted charges is not applicable for this development.

5 Details of any offset or refunds

No offsets or refunds are applicable.

6 Other details

Should you have any questions in relation to this infrastructure charges notice, please contact Council's planning section on (07) 5424 4000 or mail@somerset.qld.gov.au.

Yours sincerely,

Andrew Johnson
Chief Executive Officer



ICN Information Notice

About the notice

Decision and reasons for the charge

This infrastructure charges notice has been given in accordance with section 119 of the *Planning Act 2016* to support Council's long-term infrastructure planning and financial sustainability.

Representations about this notice

The person given this infrastructure charges notice may make representations to Council within the relevant appeal period in accordance with Chapter 4, part 2, subdivision 5 of the *Planning Act 2016*.

Appeals about this notice

The person given this infrastructure charges notice may appeal the decision to be given the notice. Enclosed is an extract from the *Planning Act 2016* that details your appeal rights.

Charges for the water and wastewater networks

This infrastructure charges notice does not include details about charges or infrastructure required for the water and wastewater networks controlled by the South East Queensland Distributor-Retailer Authority, trading as Urban Utilities.

About the charge

Automatic increase provision of levied charge

The levied charge is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the charge was levied, and the PPI Index applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI Index average.

If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase. However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Council could have levied for the development at the time the charge is paid.

3-yearly PPI index average is defined in section 115 of the *Planning Act 2016* and means the PPI index smoothed in accordance with the 3-year moving average quarterly percentage change between quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Goods and services tax (GST)

The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act 2016* are GST exempt.

To whom the charge must be paid

Payment of the levied charge must be made to Somerset Regional Council via Customer Service or Planning and Development Department, PO Box 117, Esk, Qld 4312.

ICN Information Notice Page 1 of 2



Payment

This notice is due and payable by the due time shown. Cheques, money orders or postal notes should be made payable to Somerset Regional Council and crossed "Not Negotiable". Change cannot be given on cheque payments. Property owners will be liable for any dishonour fees.

Overseas payees

Please forward your payment by way of bank draft for the required amount in Australian dollars.

How to pay

Contact Council's planning section to obtain a payment advice notice. The payment advice notice will detail the amount payable and the methods of payment available.

Enquiries about this notice or the charge

Enquiries regarding this infrastructure charges notice should be directed to Somerset Regional Council, Planning and Development Department, during office hours, on (07) 5424 4000 or mail@somerset.qld.qov.au.



ICN Information Notice Page 2 of 2

Extract of Appeal Provisions – Infrastructure Charges

Planning Act 2016

229 Appeals to tribunal or P&E Court

- (1) Schedule 1 states:
 - a. matters that may be appealed to:
 - i. either a tribunal or the P&E Court; or
 - ii. only a tribunal; or
 - iii. only the P&E Court; and
 - b. the person:
 - i. who may appeal a matter (the appellant); and
 - ii. who is a respondent in an appeal of the matter; and
 - iii. who is a co-respondent in an appeal of the matter; and
 - iv. who may elect to be a co-respondent in an appeal of the matter.
- (2) An appellant may start an appeal within the appeal period.
- (3) The appeal period is:
 - a. for an appeal by a building advisory agency—10 business days after a decision notice for the decision is given to the agency; or
 - b. for an appeal against a deemed refusal—at any time after the deemed refusal happens; or
 - c. for an appeal against a decision of the Minister, under chapter 7, part 4, to register premises or to renew the registration of premises—20 business days after a notice is published under section 269(3)(a) or (4); or
 - d. for an appeal against an infrastructure charges notice—20 business days after the infrastructure charges notice is given to the person; or
 - e. for an appeal about a deemed approval of a development application for which a decision notice has not been given—30 business days after the applicant gives the deemed approval notice to the assessment manager; or
 - f. for an appeal relating to the Plumbing and Drainage Act 2018:
 - i. for an appeal against an enforcement notice given because of a belief mentioned in the *Plumbing and Drainage Act 2018*, section 143(2)(a)(i), (b) or (c)—5 business days after the day the notice is given; or
 - for an appeal against a decision of a local government or an inspector to give an action notice under the *Plumbing and Drainage Act 2018*—5 business days after the notice is given; or
 - iii. for an appeal against a failure to make a decision about an application or other matter under the *Plumbing and Drainage Act 2018*—at anytime after the period within which the application or matter was required to be decided ends; or
 - iv. otherwise—20 business days after the day the notice is given; or
 - g. for any other appeal—20 business days after a notice of the decision for the matter, including an enforcement notice, is given to the person.

Mote

See the P&E Court Act for the court's power to extend the appeal period.

- (4) Each respondent and co-respondent for an appeal may be heard in the appeal.
- (5) If an appeal is only about a referral agency's response, the assessment manager may apply to the tribunal or P&E Court to withdraw from the appeal.
- (6) To remove any doubt, it is declared that an appeal against an infrastructure charges notice must not be
 - a. the adopted charge itself; or
 - b. for a decision about an offset or refund:
 - i. the establishment cost of trunk infrastructure identified in a LGIP; or
 - ii. the cost of infrastructure decided using the method included in the local government's charges resolution.

230 Notice of appeal

- (1) An appellant starts an appeal by lodging, with the registrar of the tribunal or P&E Court, a notice of appeal that:
 - a. is in the approved form; and
 - b. succinctly states the grounds of the appeal.
- (2) The notice of appeal must be accompanied by the required fee.

- (3) The appellant or, for an appeal to a tribunal, the registrar, must, within the service period, give a copy of the notice of appeal to:
 - a. the respondent for the appeal; and
 - b. each co-respondent for the appeal; and
 - c. for an appeal about a development application under schedule 1, section 1, table 1, item 1—each principal submitter for the application whose submission has not been withdrawn; and
 - d. for an appeal about a change application under schedule 1, section 1, table 1, item 2—each principal submitter for the application whose submission has not been withdrawn; and
 - e. each person who may elect to be a co-respondent for the appeal other than an eligible submitter for a development application or change application the subject of the appeal; and
 - f. for an appeal to the P&E Court—the chief executive; and
 - g. for an appeal to a tribunal under another Act—any other person who the registrar considers appropriate.

(4) The service period is:

- a. if a submitter or advice agency started the appeal in the P&E Court—2 business days after the appeal is started; or
- otherwise—10 business days after the appeal is started.
- (5) A notice of appeal given to a person who may elect to be a co-respondent must state the effect of subsection (6).
- (6) A person elects to be a co-respondent to an appeal by filing a notice of election in the approved form:
 - a. if a copy of the notice of appeal is given to the person—within 10 business days after the copy is given to the person; or
 - b. otherwise—within 15 business days after the notice of appeal is lodged with the registrar of the tribunal or the P&E Court.
- (7) Despite any other Act or rules of court to the contrary, a copy of a notice of appeal may be given to the chief executive by emailing the copy to the chief executive at the email address stated on the department's website for this purpose.

231 Non-appealable decisions and matters

- (1) Subject to this chapter, section 316(2), schedule 1 and the P&E Court Act, unless the Supreme Court decides a decision or other matter under this Act is affected by jurisdictional error, the decision or matter is non-appealable.
- (2) The *Judicial Review Act 1991*, part 5 applies to the decision or matter to the extent it is affected by jurisdictional error.
- (3) A person who, but for subsection (1) could have made an application under the *Judicial Review Act* 1991 in relation to the decision or matter, may apply under part 4 of that Act for a statement of reasons in relation to the decision or matter.
- (4) In this section:

decision includes:

- a. conduct engaged in for the purpose of making a decision; and
- b. other conduct that relates to the making of a decision; and
- c. the making of a decision or the failure to make a decision; and
- d. a purported decision; and
- e. a deemed refusal.

non-appealable, for a decision or matter, means the decision or matter:

- a. is final and conclusive; and
- b. may not be challenged, appealed against, reviewed, quashed, set aside or called into question in any other way under the *Judicial Review Act 1991* or otherwise, whether by the Supreme Court, another court, any tribunal or another entity; and
- c. is not subject to any declaratory, injunctive or other order of the Supreme Court, another court, any tribunal or another entity on any ground.

232 Rules of the P&E Court

- (1) A person who is appealing to the P&E Court must comply with the rules of the court that apply to the appeal.
- (2) However, the P&E Court may hear and decide an appeal even if the person has not complied with rules of the P&E Court.

Schedule 1 Appeals

1 Appeal rights and parties to appeals

- (1) Table 1 states the matters that may be appealed to:
 - a. the P&E court; or
 - b. a tribunal.
- (2) However, table 1 applies to a tribunal only if the matter involves:
 - a. the refusal, or deemed refusal of a development application, for:
 - i. a material change of use for a classified building; or
 - ii. operational work associated with building work, a retaining wall, or a tennis court; or
 - b. a provision of a development approval for:
 - i. a material change of use for a classified building; or
 - ii. operational work associated with building work, a retaining wall, or a tennis court; or
 - c. if a development permit was applied for—the decision to give a preliminary approval for:
 - i. a material change of use for a classified building; or
 - ii. operational work associated with building work, a retaining wall, or a tennis court; or
 - d. a development condition if:
 - i. the development approval is only for a material change of use that involves the use of a building classified under the Building Code as a class 2 building; and
 - ii. the building is, or is proposed to be, not more than 3 storeys; and
 - iii. the proposed development is for not more than 60 sole-occupancy units; or
 - e. a decision for, or a deemed refusal of, an extension application for a development approval that is only for a material change of use of a classified building; or
 - f. a decision for, or a deemed refusal of, a change application for a development approval that is only for a material change of use of a classified building; or
 - g. a matter under this Act, to the extent the matter relates to the Building Act other than a matter under that Act that may or must be decided by the Queensland Building and Construction Commission; or
 - h. a decision to give an enforcement notice:
 - i. in relation to a matter under paragraphs (a) to (g); or
 - ii. under the Plumbing and Drainage Act 2018; or
 - i. an infrastructure charges notice; or
 - j. the refusal, or deemed refusal, of a conversion application; or
 - k. a matter prescribed by regulation.
- (3) Also, table 1 does not apply to a tribunal if the matter involves:
 - a. for a matter in subsection (2)(a) to (d):
 - a development approval for which the development application required impact assessment;
 and
 - ii. a development approval in relation to which the assessment manager received a properly made submission for the development application; or
 - b. a provision of a development approval about the identification or inclusion, under a variation approval, of a matter for the development.
- (4) Table 2 states the matters that may be appealed only to the P&E Court.
- (5) Table 3 states the matters that may be appealed only to the tribunal.
- (6) In each table:
 - a. column 1 states the appellant in the appeal; and
 - b. column 2 states the respondent in the appeal; and
 - c. column 3 states the co-respondent (if any) in the appeal; and
 - d. column 4 states the co-respondents by election (if any) in the appeal.
- (7) If the chief executive receives a notice of appeal under section 230(3)(f), the chief executive may elect to be a co-respondent in the appeal.
- (8) In this section:

storey see the Building Code, part A1.1.

Table 1 [Extract Only] Appeals to the P&E Court and, for certain matters, to a tribunal						
Column 1 Appellant	Column 2 Respondent	Column 3 Co-respondent (if any)	Column 4 Co-respondent by election (if any)			
a. the notice involved in the second in the	ade against an infrastructure chared an error relating to: the application of the relevant at a samples of errors in applying at a. the incorrect application b. applying an incorrect 'us the working out of extra demand offset or refund; or ecision about an offset or refunding the P&E Court—the amount of overnment could have imposed	dopted charge; or an adopted charge: of gross floor area for a non-ree category', under a regulation d, for section 120; or d; or und will be given—the timing for the charge is so unreasonable.	esidential development n, to the development for giving the refund; or			
The person given the infrastructure charges notice	The local government that gave the infrastructure charges notice	_	_			

Table 2 [Extract Only] Appeals to the P&E Court only				
Column 1 Appellant	Column 2 Respondent	Column 3 Co-respondent (if any)	Column 4 Co-respondent by election (if any)	
[No relevant provisions]				

Table 3 [Extract Only] Appeals to a tribunal only					
Column 1 Appellant	Column 2 Respondent	Column 3 Co-respondent (if any)	Column 4 Co-respondent by election (if any)		
[No relevant provisions]					

SOMERSET REGIONAL COUNCIL - OFFICER'S REPORT

To: Andrew Johnson, Chief Executive Officer

From: Michael O'Connor, Senior Planner

Director: Luke Hannan, Director of Planning and Development

Date: 9 January 2025

Subject: Development Application No. 25409 – Vorpagel Road, Lowood

Development Application for a Development Permit for Material Change of

Use for Utility Installation (new reservoir)

File No: DA25409 Action Officer: SP—MO

Assessment No: 02641-90000-000

1.0 APPLICATION SUMMARY

Property details

Location: Vorpagel Road, Lowood

Real property description: Lot 1 RP222243, Lot 2 RP222243 Site area: 4,778m² (not including road)

Current land use: Utility installation

Easements/encumbrances: Nil identified on the land

Easements on adjoining land provide for water pipeline

to Lockyer Valley

South East Queensland Regional Plan

Land use category: Regional landscape and rural production area

Planning scheme details

Planning scheme Somerset Region Planning Scheme (Version 4.2)

Zone: Rural zone Precinct: Not applicable

Overlays: OM4 Bushfire hazard overlay

OM8 High impact activities management area overlay

OM10 Landslide hazard overlay OM12 Scenic amenity overlay

Application details

Proposal: Utility installation (new reservoir)

Category of assessment: Impact assessment Applicant details: Urban Utilities

C/- Mott MacDonald

PO Box 1460

BRISBANE QLD 4001

Owner details: Central SEQ Distributor-Retailer Authority [Urban

Utilities]

Date application received: 12 September 2024
Date application properly made: 21 October 2024

Referrals None required

Public notification Required

Notification period 29 November to 19 December 2024

Submissions received Nil received

RECOMMENDED DECISION

Approve the development application subject to the development conditions and requirements contained in the schedules and attachments of this report.



Locality Plan of Lot 1 RP222243, Lot 2 RP222243 Situated at Vorpagel Road, Lowood

2.0 PROPOSAL

This development application seeks approval for a development permit for material change of use for utility installation (new reservoir), on land at Vorpagel Road, Lowood, formally described as Lot 1 RP222243, Lot 2 RP222243.

The site is improved by an existing 3 megalitre reservoir through which all water used within the Lockyer Valley water supply zone is conveyed. The reservoir is supplied by the Seqwater owned Lowood Water Treatment Plant and supplies downstream townships and reservoirs across the Lockyer Valley Region (particularly Plainland, UQ Gatton, Gatton, Grantham, Helidon and Withcott). In addition, the existing reservoir provides essential backwash supply to the Segwater Lowood Water Treatment Plant filters.

The application material identifies that under the current network configuration, it is not possible to shut down the existing reservoir to carryout critical maintenance and repairs (estimated at 3-6 months). As such, it is proposed to construct an additional reservoir to enable remedial work on the existing reservoir and ensure ongoing supply to the Lockyer Valley.

The new reservoir is proposed to have a capacity of 2.6 megalitres, a diameter of 18.75 metres, and a maximum height of 12 metres above finished ground level (slightly lower than natural ground level).

The reservoir will be operated automatically and remotely operated, with monitoring and controls from the Seqwater Lowood Water Treatment Plant. However, weekly inspections will be undertaken to perform maintenance tasks, review operations and monitor water quality.

The new reservoir, like the established reservoir, is to be constructed partially within road reserve. It is necessary as part of the project to permanently close the existing road within the development site. This process is carried out separately to the development application

The Rural zone generally permits buildings and structures up to 11.5 metres in height (from natural ground level). However, the Scenic amenity overlay code generally limits development to 8.5 metres in height.

The existing reservoir has a height of 6.6 metres, with a larger diameter. It is not possible to construct a circular tank of similar diameter in the space available at the site, and as such a taller tank is required to achieve the necessary capacity.

The proposal is considered to be generally in accordance with the planning scheme and is recommended to be approved subject to reasonable and relevant conditions.

3.0 SITE DETAILS

3.1 Description of the land

The site consists of two lots, as well as the road reserve separating the two allotments. The land is irregularly shaped, with frontage to Jacqueline Road and Vorpagel Road.

The land is improved by an existing reservoir, which is largely constructed on the road reserve. The area around the reservoir, and the proposed additional reservoir, is largely flat, however cut and fill will be required for the pad for the new reservoir.

3.2 Connection to electricity and telecommunications

The land is within the Rural zone, and as such there is no requirement to connect the development to the reticulated electricity and telecommunications networks.

4.0 PLANNING LEGISLATION

The application will be assessed against the matters set out in section 45 and decided in accordance with section 60 of the *Planning Act 2016*.

5.0 ASSESSMENT BENCHMARKS

The proposal requires assessment against the following assessment benchmarks.

5.1 State Planning Policy 2017

The State Planning Policy 2017 (SPP) came into effect on 3 July 2017 and is not identified as being reflected in the Somerset Region Planning Scheme. The application requires an assessment against the assessment benchmarks contained within Part E, and Council must have regard to each of the State Interests within the SPP, to the extent relevant to the application.

The application has been assessed against the assessment benchmarks and relevant state interests and the proposal is considered to comply (to the extent relevant).

5.2 South East Queensland Regional Plan

The site is located within the regional landscape and rural production area. The application has been assessed against the provisions of the regional plan and the associated regulatory requirements and was considered to comply.

The are no assessment benchmarks from the regional plan regulatory provisions relevant to the application, as the application is for

5.3 Schedule 10 of the *Planning Regulation 2017*

Schedule 10 of the *Planning Regulation 2017* establishes assessment triggers, requirements, and assessment benchmarks. No Council assessment of the development against an assessment benchmark from the Regulation was required. Where a referral agency undertakes an assessment against a matter as required by the Regulation, this is discussed in section 6.0 of this report.

The proposal:

- (g) does not impact on any regulated vegetation;
- (h) does not impact on any koala habitat areas;
- (i) is not located within a koala priority area;
- (j) is not located in proximity to a Queensland heritage place or local heritage place;
- (k) is not on land designated for infrastructure;
- (I) does not involve any environmentally relevant activities.

5.4 Temporary local planning instruments

There are currently no temporary local planning instruments in effect within the Somerset Region.

5.5 Variation approvals

The property is not benefitted by any variation approvals.

5.6 Somerset Region Planning Scheme (Version 4.2)

5.6.1 Relevant assessment benchmarks from the planning scheme

As an impact assessment, the assessment is to be carried out against the entire planning scheme, to the extent relevant. The following are the relevant sections of the planning scheme for the assessment of this application:

- (j) Part 3 Strategic framework;
- (k) 6.2.9 Rural zone code:
- (I) 7.2.10 Landslide hazard overlay code;
- (m) 7.2.12 Scenic amenity overlay code;
- (n) 8.2.22 Utility installation and substation code;
- (o) 8.3.5 Services works and infrastructure code; and
- (p) 8.3.6 Transport access and parking code.

The above relevant sections may be supported by additional information contained within the balance of the planning scheme.

The site is mapped within the OM008 High impact activities management area overlay. As the use is not a high impact activity, as defined in the planning scheme, the overlay code does not apply.

The land is partly mapped as being within a landslide hazard area on the OM010 Landslide hazard overlay map, however the development is located outside of the mapped area. Additionally, the proposal plans demonstrate the development footprint as not being subjected to slopes exceeding 15%.

5.6.2 Strategic framework assessment

The development application has been assessed against the strategic framework of the planning scheme and is considered to support Council's strategic intent for the region. The following represents an overview of how the proposal aligns with each of the seven themes that collectively represent the policy intent of the planning scheme.

The proposal is for necessary water infrastructure, which supports large parts of the Lockyer Valley. It appropriately advances the infrastructure and services theme of the strategic framework and does not impact on the rural identity sought by the Somerset Region Settlement pattern. Additionally, the proposal does not impact on the natural environment, natural resources or community identity values of the Somerset Region sought to be protected and enhanced by the planning scheme.

5.6.3 Code compliance summary

The assessment below identifies how the development proposal achieves the relevant assessment benchmarks from the planning scheme (other than the strategic framework) and the proposal seeks an alternative outcome:

- (a) to the identified acceptable outcomes satisfying or not satisfying the corresponding performance outcomes; or
- (b) where no acceptable outcome is stated in the code and the proposed outcome does not satisfy the performance outcome.

Relevant code	Compliance with overall outcomes	Performance outcomes
Rural zone code	Yes	PO1, PO2

Utility installations and substation code	Yes	No alternatives outcomes proposed
Services works and infrastructure code	Yes	No alternative outcomes proposed
Transport access and parking code	Yes	No alternatives outcomes proposed
	0 1! !(1-	
Relevant overlay code	Compliance with overall outcomes	Performance outcomes
Relevant overlay code Bushfire hazard overlay code		Performance outcomes No alternatives outcomes proposed

The assessment of the development proposal against the performance outcomes of the applicable code(s) is discussed below.

5.6.4 Performance outcome assessment

Rural zone code

Performance outcome	Acceptable outcome
Building height	
PO1 Building height: (a) maintains a low rise built form; and (b) is subordinate to the predominant character and environment and features values of the locality.	AO1 Building height does not exceed two storeys and 11.5 metres above ground level.

Alternative outcome assessment

The proposed reservoir has a wall height of 11.75m and an apex height of 11.995m above the finished ground level. This compares to the existing reservoir that has an approximate height of 6.6 metres.

The height is required as there is insufficient land area on the site for a wider but shorter tank that achieves the capacity required for the reservoir.

The proposal is for necessary water infrastructure to service large parts of the Lockyer Valley and is co-located with established water infrastructure. It is considered that the proposal maintains a reasonable built form for the purpose of the land, whilst still being subordinate to the predominant rural character of the locality.

It is recommended that the alternative outcome be accepted in this instance.

Building setbacks	
PO2 Building setbacks: (a) contribute to the maintenance of the rural character of the zone; and (b) manage potential amenity impacts on sensitive land uses on adjoining premises.	AO2 Buildings and structures are setback a minimum 15 metres from all boundaries of the site.

Alternative outcome assessment

The new tank is located approximately 1 metre to the Vorpagel Road boundary at its closest point, which is behind the tank when viewed from the entrance to the facility.

Performance outcome

Acceptable outcome

Despite the reduced setback, it is considered that the setback of the tank is consistent with the established water supply infrastructure and is suitably separated from adjoining premises and nearby sensitive land uses.

It is recommended that the alternative outcome be accepted in this instance.

Scenic amenity overlay code

Performance outcome

Acceptable outcome

High scenic amenity area

PO₂

Development within a high scenic amenity area identified on the Scenic amenity overlay maps OM012a-b:

- (a) maintains and enhances the landscape character and scenic amenity values of the locality and the Somerset region;
- (a) is not visible from the skyline or positioned on a ridgeline when viewed from a *Highway* or *Main road*;
- (b) is fully screened by an existing natural landform or vegetation, or will be fully screened by native vegetation within 5 years of construction when viewed from a Highway or Main road;
- (c) retains existing vegetation and incorporates landscaping to visually soften built form elements;
- (d) incorporates building materials and external finishes that are compatible with the visual amenity and the landscape character of the locality; and
- (e) minimises visual impacts on the high scenic amenity area in terms of:
 - (i) the scale, height and setback of buildings;
 - (ii) the extent of earthworks and impacts on the landform including the location and configuration of roads and driveways.

AO2.1

Buildings do not exceed 8.5 metres or 2 storeys in height.

AO2.2

Buildings, structures and operational works are located a minimum of 50 metres from ridges or peaks within high scenic amenity areas identified on Scenic amenity overlay maps OM-012a-b.

Alternative outcome assessment

The reservoir is located on the ridgeline within the High scenic amenity area.

The reservoir adjoins a long standing existing reservoir and is required to be located in an area of significant elevation to assist in the conveyance of water. It is considered that the proposal does not impact on the scenic values of the Somerset Region, as it is co-located with an existing facility and well separated from urban areas and tourism routes.

It is recommended that the alternative outcome be accepted in this instance.

5.6.5 Overall outcome assessment

The proposal is considered to comply with all the relevant performance outcomes. As such, a detailed assessment of the overall outcomes was not required.

5.7 Local government infrastructure plan

5.7.1 Priority infrastructure area

The development land is not located within the priority infrastructure area as shown in the Local government infrastructure plan mapping.

5.7.2 Infrastructure charges

The proposed development is for utility installation, which is identified as being a specialised use under *Somerset Regional Council Charges Resolution (No. 1) 2024*. The land is within Charge Area B for determining the relevant adopted charges. Of note, there are no adopted charges for stormwater or public parks as the land is not within the urban footprint or a relevant parks service catchment respectively.

Specialised uses do not have a specified adopted charge. Instead, Council is to determine the most appropriate charging category to apply to the development. In this case, it is proposed to apply the minor charges category, which does not attract charges, as the development is not considered to result in additional demand on local government infrastructure networks (noting that the development does not involve any gross floor area).

5.7.3 Trunk infrastructure requirements

5.7.3.1 Drinking water and wastewater networks

The site is not located within the connections area or future connections area for either the drinking water and wastewater networks.

Infrastructure charges for the drinking water and wastewater networks (where applicable) are managed by Urban Utilities separately from this development application.

5.7.3.2 Stormwater network

Stormwater as a result of the development is not anticipated to result in an adverse impact on Council's trunk stormwater network infrastructure, and no additional trunk infrastructure has been identified as being necessary to deliver the development.

Standard development conditions are recommended to ensure no actionable nuisances occur and discharge to a lawful point of discharge is achieved, as required by the Queensland Urban Drainage Manual (QUDM).

There is no applicable adopted charge for the stormwater network as the site is located outside of the Urban Footprint.

5.7.3.3 Public parks and community land network

The proposal is not considered to result in an unreasonable impact on Council's trunk public park and community land network infrastructure, and no trunk infrastructure has been identified as being required to support the development.

There is no adopted charge for the public parks and community land network applicable as the proposal is outside of the relevant service catchments.

5.7.3.4 Transport network

The proposal is not anticipated to result in an adverse impact on Council's trunk transport network infrastructure, and no additional trunk infrastructure has been identified as being required to deliver the development.

The development does not involve any gross floor area, and as such there is taken to be no additional demand for calculating infrastructure charges.

6.0 REFERRAL

6.1 Referral agencies

In accordance with the *Planning Regulation 2017*, there are no referral agencies applicable for this application.

6.2 Third party advice

Council did not seek any third-party advice for this application.

7.0 PUBLIC NOTIFICATION

7.1 Notification requirements

The application was subject to impact assessment, and public notification was required. The application was publicly notified in accordance with the requirements of the *Development Assessment Rules* as follows:

- (a) a notice was published in The Lockyer and Somerset Independent newspaper on 28 November 2024:
- (b) a notice in the prescribed form was placed on the premises on 28 November 2024 and maintained for the minimum period of 15 business days; and
- (c) a notification was served to all adjoining landowners on 27 November 2024.

The public notification period was from 29 November to 19 December 2024.

Council received the notice of compliance on 20 December 2024, confirming that public notification had been undertaken in accordance with the statutory requirements.

7.2 Matters raised in submissions

No comments or submissions were received.

8.0 OTHER RELEVANT MATTERS

No other relevant matters were considered in the assessment of this application.

9.0 CONCLUSION

The proposed development is for a new reservoir forming part of the water network supplying the Lockyer Valley. The proposal has demonstrated compliance with the relevant assessment benchmarks as outlined in this assessment.

Having undertaken the assessment, and considered the relevant matters identified within the report, the officer's recommendation is to approve the application.

10.0 ATTACHMENT

1. Proposal plans

RECOMMENDATION

THAT Council:

- 4. approve Development Application No. 25409 for a Development Permit for Material Change of Use for Utility Installation (new reservoir) on land situated at Vorpagel Road, Lowood, formally described as Lot 1 RP222243 and Lot 2 RP222243, subject to the recommended conditions and requirements contained in the schedules and attachments to this report.
- 5. publish the officer's report for this application to Council's website as the statement of reasons in accordance with section 63(5) of the *Planning Act 2016*.

SCHEDULE 1—GENERAL CONDITIONS		
Assessment Manager		
No.	Condition	Timing
GENERAL		
	Approved Plans and Documents	

1.1	Undertake the development generally in accordance	At all times.
'.'	with the material contained in the application,	At all tillies.
	supporting documentation, and the approved plans	
	and documents listed in the Table of Approved Plans	
	and Documents (including where amended by	
	Council), except as amended by these development	
	conditions.	
	Site Layout Plan, drawn by Urban Utilities, reference	
	DI-WR102-0022-GV-SKT-000001 rev P4, dated 20	
	November 2024.	
	Reservoir Elevations, drawn by Urban Utilities,	
	reference DI-WR102-0022-GV-SKT-000002 rev P2,	
	dated 20 November 2024.	
	Comply with planning scheme and local laws	
1.2	The development must comply with the relevant	At all times.
1.2	provisions of the Somerset Region Planning Scheme	At all times.
	(Version 4.2) and Local Laws, to the extent they have	
	not been varied by this Development Approval.	
	,	
4.0	Availability of Development Approval (Works)	Duning a site assemble 1 212
1.3	A legible copy of this Development Approval,	During site works, building
	including the approved plans and documents bearing	works or operational works
	Council's stamp, must be available on the subject land for inspection by site workers and Council	phases.
	officers.	
	officers.	
	No cost to Council	
1.4	All development conditions of this Development	At all times.
	Approval must be complied with at no cost to, and	
	free of compensation from, Council, unless stated	
	otherwise in any specific development condition.	
PERI	ODS FOR THE DEVELOPMENT APRPOVAL	
	No provision for staging	
1.5	The development is to occur in one stage.	As indicated.
LAN		
LANL	Road closure	
1.6	The area of road reserve shown on the proposal	Prior to the commencement
	plans as forming part of the development land is to	of the use.
	be Permanently Closed. This shall occur at no cost	
	to Council.	
	Amalgamation of land	5
1.7	Lot 1 RP222243, Lot 2 RP222243, and the	Prior to the commencement
	Permanently Closed Road are to be amalgamated by	of the use.
	Plan of Subdivision into one parcel. This shall occur	
-	at no cost to Council.	
i	1	1
SCHE	DULE 2—ENGINEERING	
	EDULE 2—ENGINEERING ssment Manager	
Asses		

2.1	All works are to be designed and constructed in accordance with the requirements of the Somerset Region Planning Scheme.	At all times.
	No cost of works	
2.2	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these development conditions, unless otherwise identified in the condition.	At all times.
EAD:	FUNODIC	
EAR	THWORKS Earthworks	
2.3	All earthworks to be constructed in accordance with AS3798. Fill material is to be placed, compacted, and tested by a suitably qualified inspection and testing organisation.	At all times.
	No contaminated materials	
2.4	Contaminated material must not be used as fill on the site. Any filling must be undertaken using inert materials only.	At all times.
	Stockpiles	
2.5	Any fill, cut and other stored material must be contained within properties comprising the development application. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).	At all times.
CTO		
3101	RMWATER Lawful point of discharge	
2.6	Ensure Stormwater drainage is delivered to a lawful point of discharge.	At all times.
	No increase in peak discharge	
2.7	Stormwater drainage and flows are to have no increase in peak discharge immediately downstream of this development for a selected range of storm durations, and a selected range of AEP's up to the defined flood event.	At all times.
	No actionable nuisance	
2.8	Stormwater drainage and flows are to have no actionable nuisance effect on adjoining, upstream, or downstream landholders.	At all times
	Stormwater design standards	
2.9	Design and construction of all stormwater drainage works must comply with the relevant section/s of the Queensland Urban Drainage Manual (QUDM) and the Somerset Region Planning Scheme.	As part of Operational Works.

	Conveyance of flow	
2.10	Convey stormwater flows through the development from the upstream catchment.	As part of Operational Works
	Adjoining landowner consent	
2.11	Submit permission for the discharge of stormwater drainage to a lawful point of discharge from the owners of properties affected by any stormwater discharge from the site.	During site works, building works or operational works phases.
	Note: Such consent may require supporting engineering plans and calculations.	
	No ponding or nuisance	
2.12	Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.	As part of Operational Works.
	Release of contaminants	
2.13	Containments or contaminated water must not be directly or indirectly released from the premises to surface water or groundwater at or outside the premises except for: (c) uncontaminated overland stormwater flow; or (d) uncontaminated stormwater to the	At all times.
	stormwater system.	
EROS	SION AND SEDIMENT CONTROL	
	Erosion and sediment controls (generally)	
2.14	Erosion and sedimentation controls shall be implemented in accordance with current IECA best practice, and shall be maintained to Council's satisfaction at all times during the course of the project.	, ,
	Should Council determine that proposed controls are ineffective or a downstream drainage system has become silted, the developer will: (c) be required to install additional measures. (d) be responsible for the restoration work.	
	Should the developer fail to complete the works determined by Council within the specified time, the Council will complete the work and recover all costs from the developer associated with the work.	
2.15	Measures shall be applied to prevent site vehicles tracking sediment and other pollutants onto adjoining streets during the course of the project, and to prevent dust nuisance.	During site works, building works or operational works phases.
	Erosion and sediment control plan	

2.16	Prepare an Erosion and Sediment Control Plan designed by a Registered Professional Engineer Queensland (RPEQ).	Prior to commencing site works, building works or operational works.
2.17	Implement all relevant sediment and erosion control measures and temporary fencing as identified on the approved engineering drawings as part of the operational works.	During site works, building works or operational works phases.
	All sediment control devices and sediment collection points shall be monitored monthly, sediment removed as necessary, and devices maintained responsibly during construction and maintenance period of the development works.	
WAST	TE	
	Waste	
2.18	All wastes are to be managed in accordance with the relevant legislation and regulations with regulated waste to be disposed of at a licensed facility and general solid waste to be disposed of at approved landfill sites with the contractor covering all costs incurred for the receipt and management of the waste.	At all times.
2.19	Where vegetation is cleared from the site, the	At all times.
	vegetation waste shall be:	
	(c) transported offsite for disposal at an approved waste disposal facility or reuse; or (d) processed onsite for use in landscaping or erosion and sedimentation control.	
	No incineration of vegetation or waste will be permitted at the site.	
2.20	Waste, other than vegetation waste, generated as a result of the development shall be disposed of at an approved waste disposal facility.	At all times.
DECL	ARED WEEDS	
	Removal of declared weeds	
2.21	All declared weeds and pests are to be removed from the subject land and kept clear of such nuisance varieties during the course of operations.	At all times
	DULE 3—ENVIRONMENTAL HEALTH sment Manager	
No.	Condition	Timing
HEAL	TH (GENERAL)	
0.1	No adverse impact	A CH C
3.1	The approved development shall not cause any adverse impact on the amenity of the neighbourhood by the emission of noise, vibration, odour, glare, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil or otherwise.	At all times.

	T	
	No nuisance or harm	
3.2	Notwithstanding any other development condition of this Development Approval, this Development Approval does not authorise any release of contaminants that cause, or is likely to cause, an Environmental Nuisance or Environmental Harm.	At all times.
	General cleanliness and repair	
3.3	All buildings, structures, fittings, fixtures, and grounds forming part of this development approval must be maintained: (a) in a serviceable condition; and (b) in a state of good repair and efficient action; and (a) in a clean, sanitary condition; and (b) free of accumulated disused materials; and (c) free of vermin and pest infestations.	At all times.
	Light sources – General	
3.4	Light sources — Seneral Light sources must be positioned and shielded, when necessary, to prevent light spillage causing a nuisance to any other premises outside the boundaries of the property to which this development approval relates.	At all times.
	Waste - Construction	
3.5	All construction, demolition or other waste is to be removed from site and deposited at an approved waste disposal facility in a manner acceptable to Somerset Regional Council unless otherwise authorised by Council.	During construction phase.
	Waste – General	
3.6	All solid, semi-solid and liquid waste generated from the occupation of this approved development must be collected and disposed of by Council's contractor, or another approved waste collector, unless otherwise approved by Council.	At all times.
	Water quality	
3.7	Water quality The holder of this development approval must not:	During construction phase.
	 (a) release stormwater runoff into a roadside gutter/swale, stormwater drain or water that results in a build-up of sand, silt or mud in the gutter, drain or water; or (b) deposit sand, silt or mud in a roadside gutter, stormwater drain or water, or in a place where it could reasonably be expected to move or be washed into a roadside gutter, swale, stormwater drain or water and result in a build-up of sand, silt or mud in the gutter, drain or water. 	
6℃⊓i		
SCHI	EDULE 4—ADVICE	

Δεερρ	esmant Manager		
	Assessment Manager No. Note		
ADVI			
	When approval takes effect (Advice)		
4.1	This approval takes effect in accordance with the provisions of section 71 of the <i>Planning Act 2016</i> , and development may commence in accordance with section 72.		
	Aboriginal Cultural Heritage Act (Advice)		
4.2	The Aboriginal Cultural Heritage Act 2003 establishes a Duty of Care for Indigenous Cultural Heritage. This applies on all land and water, including freehold land. The Cultural Heritage Duty of Care lies with the person or entity conducting an activity.		
	Penalty provisions apply for failing to fulfil the Cultural Heritage Duty of Care.		
	Persons proposing an activity that involves additional surface disturbance beyond that which has already occurred at the proposed site need to be mindful of the Cultural Heritage Duty of Care requirement.		
	Details on how to fulfil the Cultural Heritage Duty of Care are outlined in the Cultural Heritage Duty of Care Duty Guidelines gazetted with the Act.		
	Council strongly advises that you obtain a copy of the Cultural Heritage Duty of Care Guidelines and seek further information on the responsibilities of proponents under the terms of the current Aboriginal Cultural Heritage Act.		
	Information about the cultural heritage duty of care is available at qld.gov.au/firstnations/environment-land-use-native-title/cultural-heritage/cultural-heritage-duty-of-care		
4.0	Fire ants (Advice)		
4.3	Parts of the Somerset Region are within Fire Ant Biosecurity Zones.		
	If you are working with organic materials, you are legally obliged to check the fire ant biosecurity zones and use fire ant-safe practices before moving them to a new location (<i>Biosecurity Regulation 2016</i>).		
	If you are unable to do so, you must apply for a biosecurity instrument permit.		
	Penalties can also apply to individuals and businesses that do not use fire ant-safe practices before moving materials.		
	It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.		
	The Fire Ant Biosecurity Zones as well as general information can be viewed on the DAF website www.daf.qld.gov.au/fireants		
	Infractivistics aborded (Advise)		
4.4	Infrastructure charges (Advice) There are no Levied Charges related to this Development Approval.		
	From 1 July 2014, Infrastructure Charges related to the water supply and wastewater network are given by and paid to the Central SEQ Distributor-Retailer Authority, trading as Urban Utilities, and are separate from this Development Approval.		

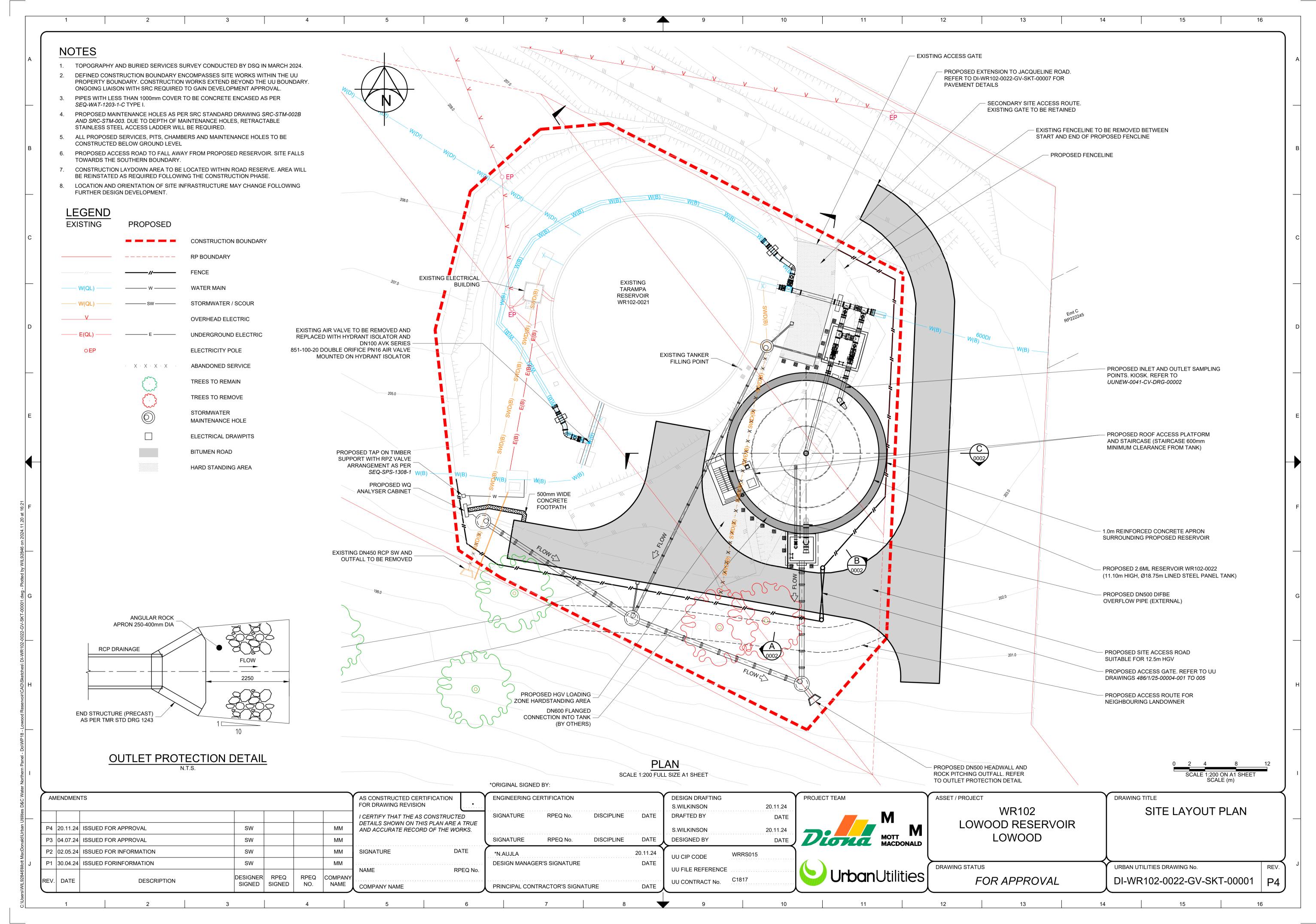
	Tree control of the c
4 =	Water supply and wastewater (Advice)
4.5	Authorisation to connect the approved development to the water supply and wastewater networks and for property service connections require a Water Approval from the Central SEQ Distributor-Retailer Authority, trading as Urban Utilities.
	For the approval of a Plan of Subdivision, written evidence from Urban Utilities must be provided to Council to verify that the conditions of any necessary Water Approval have been complied with.
4.6	Advertising devices (Advice) This Development Approval does not authorise the installation of advertising devices. Advertising devices (other than billboards or where particular overlays apply) are governed by Council's Local Law No. 1 (Administration) 2011 and Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2011.
	Advertising devices, other than 'permitted advertisements' (as that term is defined in the subordinate local law), require Local Law Approval prior to installation.
4 -	Building works (Advice)
4.7	This Development Approval for material change of use does not include an approval for the change of classification or for the commencement of building works under the <i>Building Act 1975</i> .
	A separate building development approval may be required for change of classification or commencement of building works under the <i>Building Act 1975</i> .
	Advice should be sought from a Building Certifier (either through a private certification company or through Council's building section) about further development approvals for building works.
	All building work is to comply with the provisions contained in the <i>Building Act 1975</i> , the <i>Building Regulation 2021</i> , the Building Code of Australia, the Queensland Development Code, and relevant Australian Standards.
	Discribing and desirance weather (Advise)
4.8	Plumbing and drainage works (Advice) This Development Approval for material change of use does not include an approval to carryout any plumbing and drainage works.
	Separate approvals may be required for carrying out any plumbing and drainage works required to facilitate this development approval.
4.9	Property access (Advice) Landowners are responsible for the construction and maintenance of any vehicular
4.3	access for the property, from the road carriageway to property boundary in accordance with Council's standards.
	The application form for a property access approval may be downloaded from Council's website at somerset.qld.gov.au/our-services/roads.
	The landowner must have the property access approval in place prior to commencing works on the crossover.

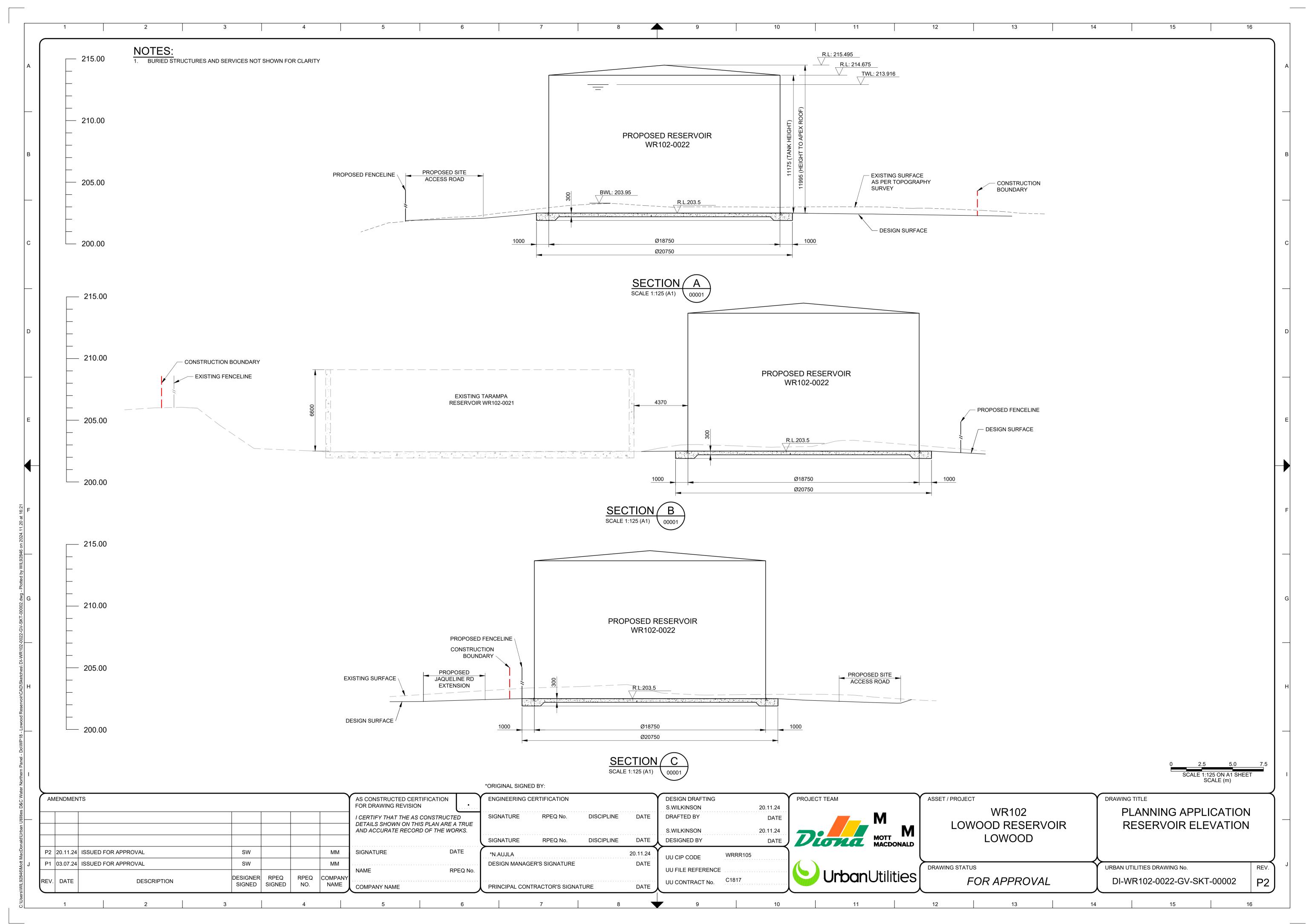
4.10	Vegetation clearing (Advice)
	Clearing native vegetation, including native vegetation that is a koala habitat, may
	require additional permits or notifications that are outside of this Development
	Approval. The landowner is responsible for ensuring that any clearing undertaken
	complies with requirements of any State or Federal agencies.

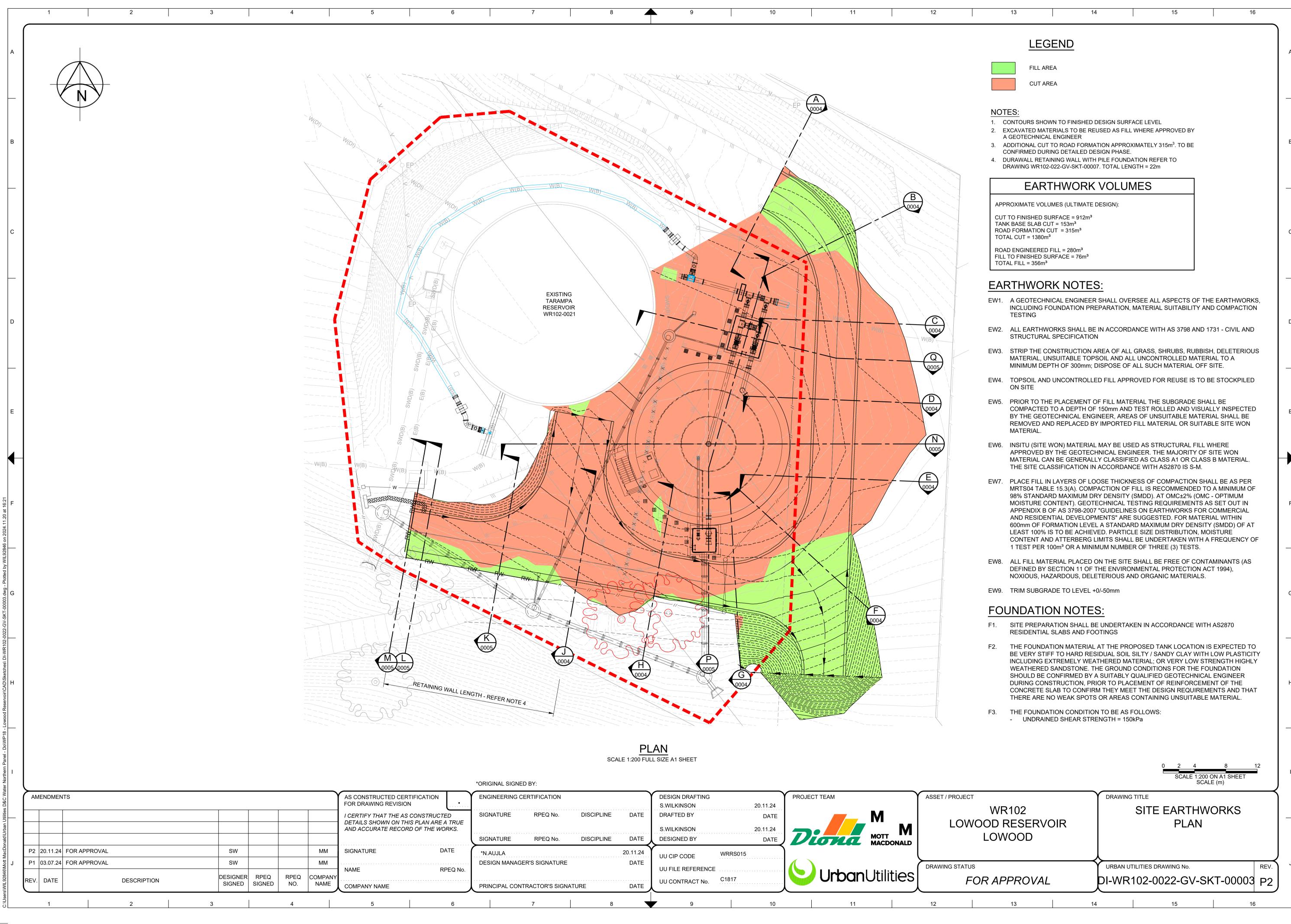
Attachments for the Decision Notice include:

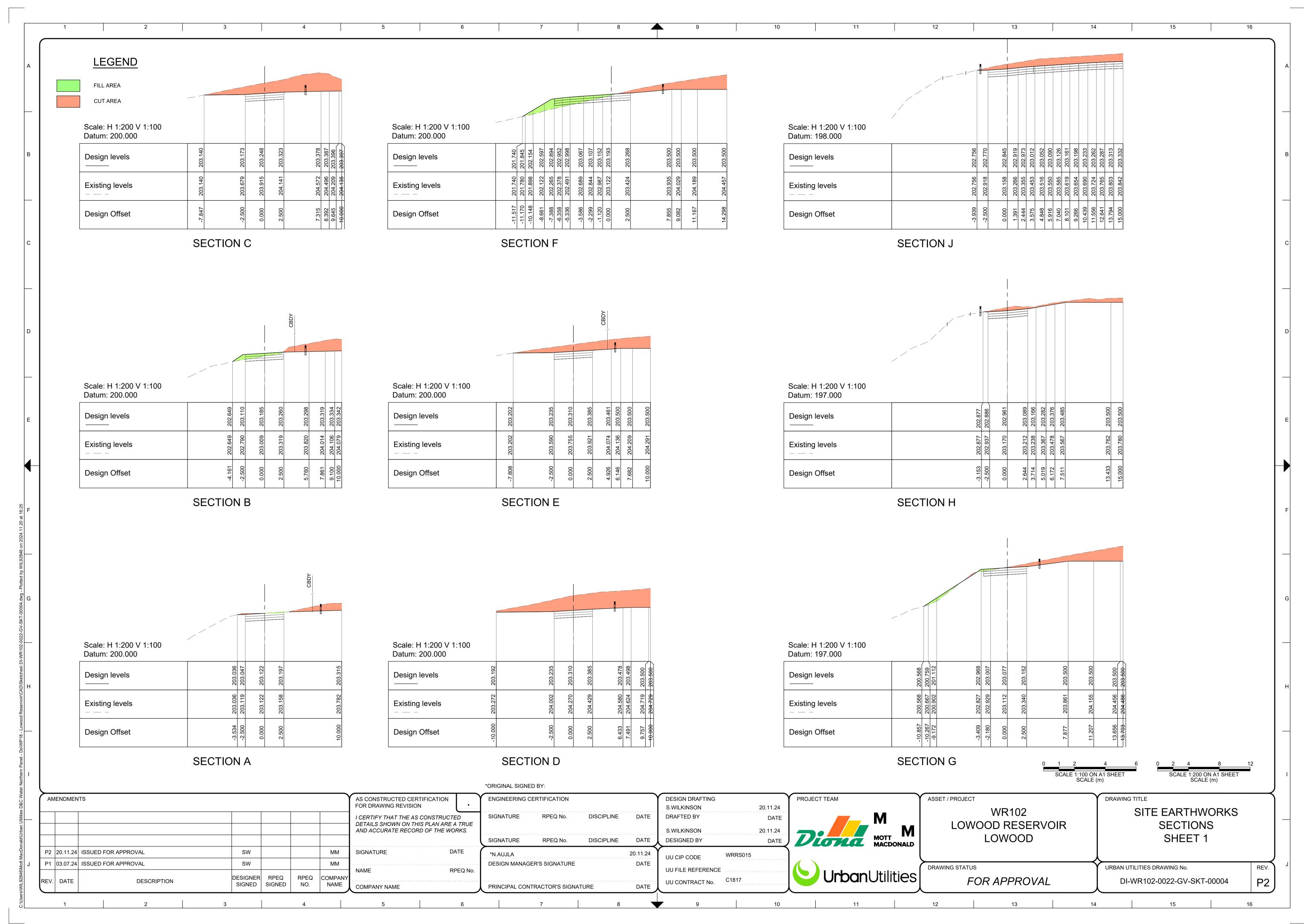
- Site Layout Plan, drawn by Urban Utilities, reference DI-WR102-0022-GV-SKT-000001 rev P4, dated 20 November 2024.
- Reservoir Elevations, drawn by Urban Utilities, reference DI-WR102-0022-GV-SKT-000002 rev P2, dated 20 November 2024.

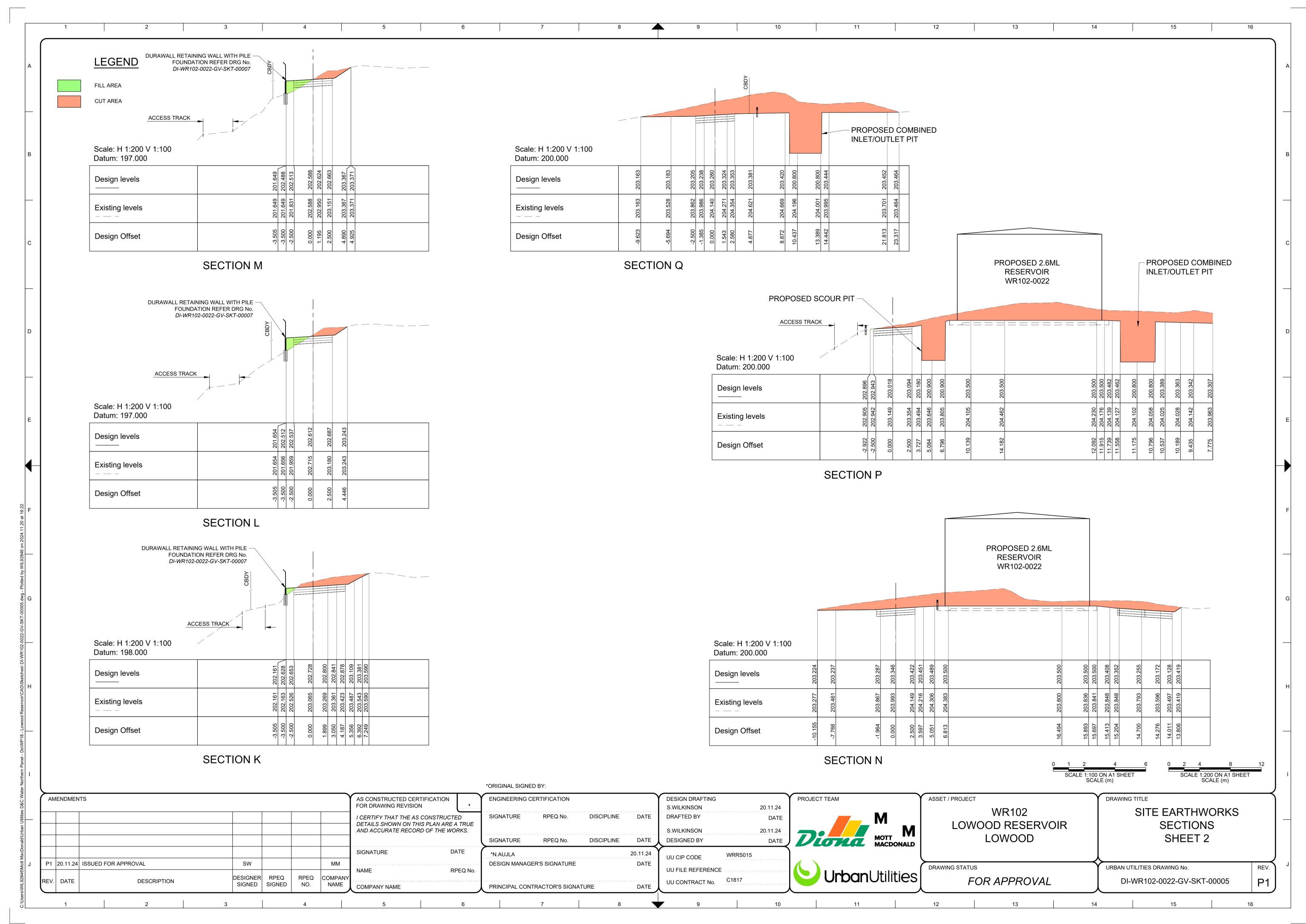
This completes the report for Development Application No 25409.

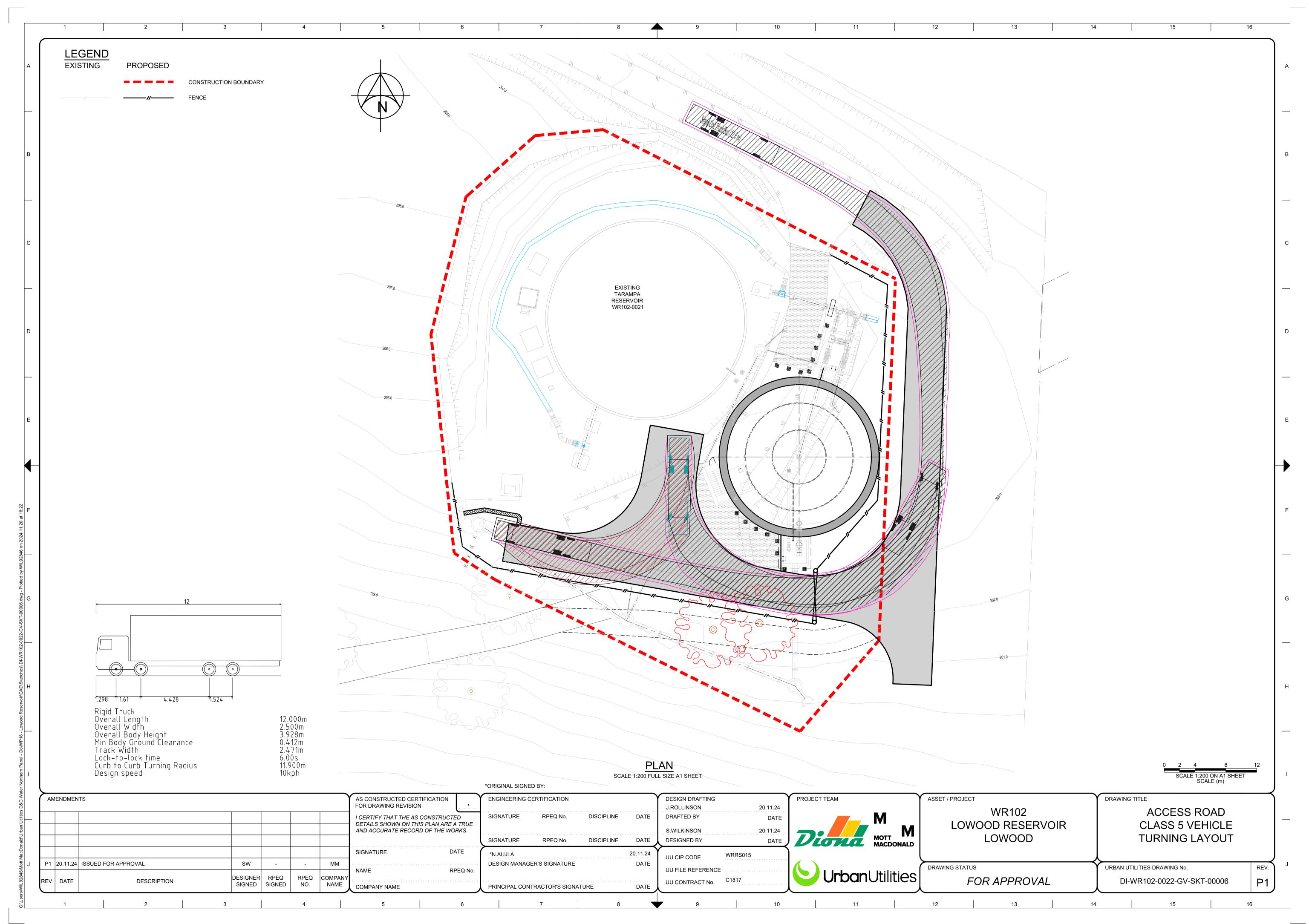


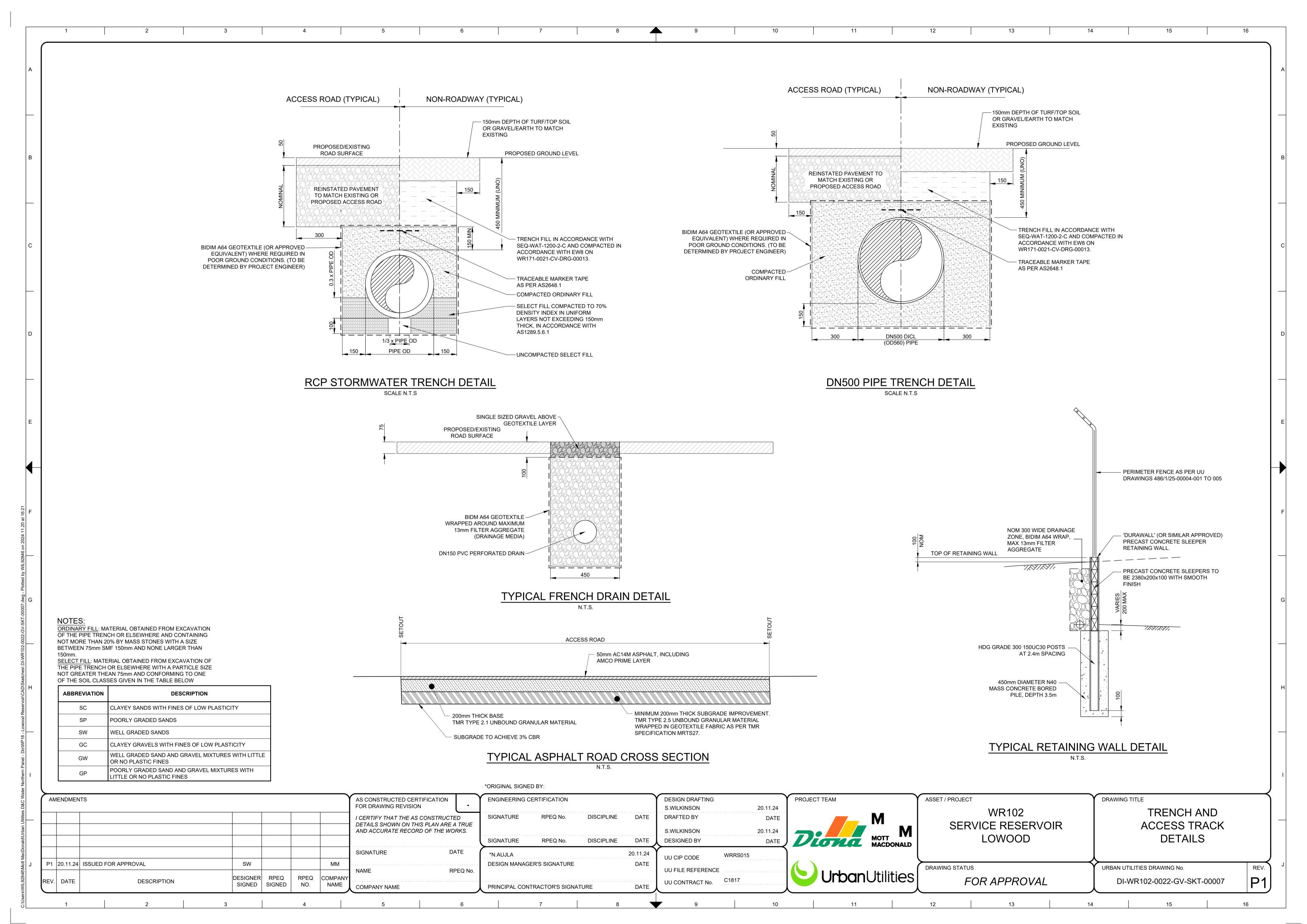












Somerset Regional Council - Officer's Report

To: Andrew Johnson, Chief Executive Officer

From: Brendan Wogandt, Environmental Health Officer

Director: Luke Hannan, Director of Planning and Development

Date: 13 January 2025

Subject: Application for Temporary Entertainment Event – Kilcoy Exchange Hotel –

Vintage Motorbikes 2025

File: Environmental Management – Reports - Environmental Health Reports

Action Officer: EHO - BW

Background/Summary

Council has received a temporary entertainment event application from Liquid Operations Pty Ltd (Ref:1690853) to conduct a temporary entertainment event in Kilcoy. The event is proposed to be located at the Kilcoy Exchange Hotel, 13 William Street, and on the service road in front of the hotel. The event is called "Vintage Motorbikes 2025".

The event is proposed to be operated on Saturday, 22 February 2025 from 8am until 3pm. Total attendance for the one - day event is predicted to be 200 - 300 persons.

Entertainment associated with the event will be limited to the parking of vintage motorbikes on the service road in front of the Exchange Hotel for viewing by members of the public and patrons of the hotel. To enable attendees to safely view the motorbikes, the service road in front of the hotel is proposed to be closed for the duration of the event.

The applicant has prepared an Event Management Plan (EMP) which outlines how the event will comply with Council's local law requirements for temporary entertainment events.

It is noted that Council has approved numerous events hosted by the applicant at this location, including a vintage motorbike display held in February 2024.

Council regulates this activity through *Local Law No.1 (Administration) 2011*, and *Subordinate Local Law 1.12 (Operation of Temporary Entertainment Events) 2011*.

Assessment of Application

Under section 9 of *Local Law No. 1 (Administration) 2011*, Council may grant an approval for a temporary entertainment event only if it is satisfied that:

Criteria – LL,	If the prescribed activity requires a separate approval under an Act, a law				
section 9(1)(a)	of the Commonwealth or the local government's planning scheme - the				
	separate approval has been granted; and				
Officer	The applicant is required to make an application to Council and the				
Comment	Queensland Police Department for a temporary closure to the William				
	Street service road in front of the Exchange Hotel. A condition of approval				
	will require the applicant to provide a copy of the Road Closure Permit				
	prior to the event.				
Criteria - LL,	The proposed operation and management of the prescribed activity is				
section 9(1)(b)	adequate to protect public health, safety and amenity and prevent				
	environmental harm; and				
Officer	The applicant has provided an Event Management Plan for the event				
Comment	detailing provisions for public safety and environmental harm.				

	Medical and Security
	Crowd controllers and staff trained in first aid will be present on the
	premises.
	Staff and security briefings will occur prior to the event. Crowd controllers
	are employed to ensure the safety of the event space.
	Post Event Report
	A condition of approval will require the approval holder to submit to
	Council, within 14 days of the event, a Post Event Report detailing:
	 Total number of attendees and staff;
	 Any incidents during the event relating to public health and safety and
	the outcomes of those incidents;
	• Any incidents during or associated with the event where the
	Queensland Police Service, Queensland Ambulance Service or
	Queensland Fire and Emergency Services assistance was required,
	and the outcomes of those incidents.
Criteria – LL,	If the prescribed activity is the commercial use of a local government
section 9(1)(c)	controlled area or road - the grant of the approval is consistent with the
	objective of the local government of restriction of the commercial use of
	local government controlled areas and roads, where such activities are
	permitted, in recognition of the fact that the activities may otherwise enjoy
	an unfair commercial advantage over competitive activities conducted
	from fixed premises in the local government area for which rates and other
	charges are paid, and to which planning and other regulatory legislation
Officer	applies;
Officer	It is considered that the granting of an approval would be consistent with
Critorio	the objective of the local law.
Criteria – LL,	The proposed operation and management of the prescribed activity would be consistent with any additional criteria prescribed for the activity under
section 9(1)(d)	a subordinate local law for this paragraph; and
Officer	Subordinate Local Law 1.12 (Operation of Temporary Entertainment
Comment	Events) 2011 prescribes criteria for the proposed activity. An assessment
Comment	against that criterion is provided below.
Criteria – LL,	The grant of the approval would be consistent with the purpose of any
section 9(1)(e)	relevant local law; and
Officer	The approval would be generally consistent with Council's Local Laws.
Comment	The application would be generally consistent with countries book baws.
Criteria – LL,	If the application relates to trust land - the grant of the approval would be
section 9(1)(f)	consistent with the terms and conditions of the trust; and
Officer	The event will be held on a Council controlled road and the proposed use
Comment	is generally consistent with the terms and conditions of the trust.
Criteria – LL,	If the application relates to a prescribed activity mentioned in section 5(b)
section 9(1)(g)	- the grant of the approval would be consistent with any requirements or
	criteria specified in the relevant Local Government Act in relation to the
	approval.
Officer	Not applicable.
Comment	
Criteria - SLL,	The design and construction of the place of the temporary entertainment
Section 4(1)	event must be safe and appropriate to the nature of the entertainment
	proposed and the number of people expected to attend the place.
Officer	The applicant has provided an Event Management Plan for the event
Comment	detailing provisions for safety and security. The design and construction
	of the event is considered appropriate for hosting an event of this nature
i	and scale.

Criteria – SLL, section 4(2)	Entertainment provided at the place must not unreasonably detract from the amenity of the area in which the entertainment is, or is proposed to be, situated.
Officer Comment	It is unlikely that the proposed event will unreasonably detract from the amenity of the surrounding area. Similar events have been held at the site in the past which have not resulted in complaints in relation to amenity.
Criteria – SLL, section 4(3)	Entertainment provided at the place must not generate significant noise, dust or light pollution or other significantly adverse effects on the surrounding neighbourhood.
Officer Comment	Noise sources associated with the event will include an amplified PA address and general MC duties, however these are not expected to be used often and are unlikely to cause a noise nuisance.
	Dust nuisance is not anticipated for this event.
	Lighting will not be required for the event.
	A condition of approval will require that no nuisance, as defined by the <i>Environmental Protection Act 1994</i> , is caused by the event.
Criteria - SLL,	There must be enough toilets and sanitary conveniences provided for the
section 4(4)	event.
Officer	Required numbers for toilets and sanitary conveniences will be
Comment	conditioned if the event is approved.
Criteria – SLL,	Adequate provision must exist for the disposal of waste generated by the
section 4(5) Officer	use of the place for the temporary entertainment event.
Comment	Waste will be managed by Exchange Hotel staff who will also be responsible for clearing any rubbish left on the footpath and roadway.
Criteria – SLL,	Adequate provision must exist for people and (if relevant) vehicles to enter
Section 4(6)	and leave the place of the temporary entertainment event.
Officer Comment	The applicant has submitted a Traffic Guidance Scheme (TGS) for the event which has been assessed by Council's Operations Department. The TGS is the same as has been used for previous events held at this location.
	Council's Operations Department have noted that the TGS has not been reviewed within the past 12 months and will need to be re-issued by a traffic management designer before it can be approved by Council.
	A condition of approval will require the applicant to provide an updated Traffic Guidance Scheme that has been reviewed and signed by a Traffic Management Designer. The TGS must be provided to council prior to the event and must be to the satisfaction of Council's Operations Department.

Attachments

- 1. Site Plan
- 2. Event Management Plan

Recommendation

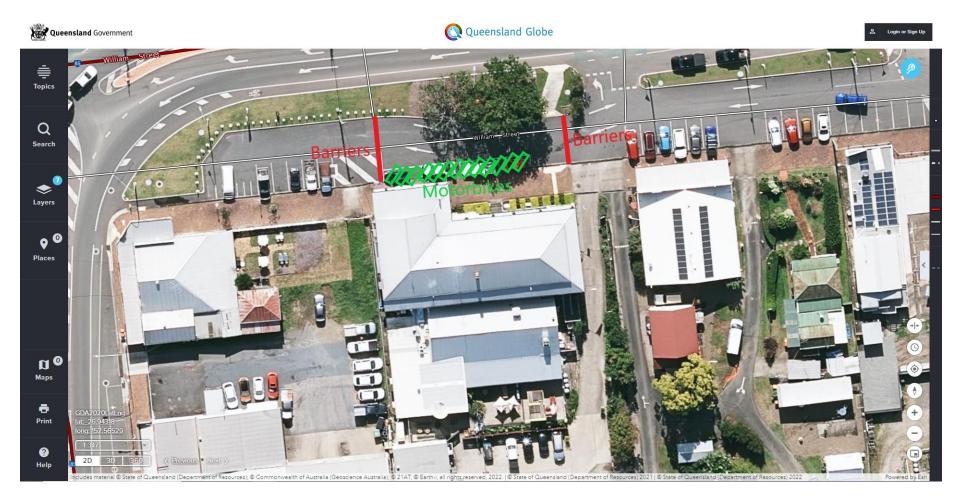
THAT Council approve the application subject to the conditions listed below:

No.	CONDITION
1.0	ENVIRONMENTAL/ LOCAL LAW
1.1	The approval holder must:

	 Display the approval in the manner, and at the locations, specified by the local government; and
	 Produce the approval for inspection by an authorised person on demand.
1.2	The operation of the temporary entertainment event must not unreasonably detract
	from the amenity of the area in which the event is located.
1.3	The temporary entertainment event is limited to the operation of the event "Vintage
	Motorbikes 2025" on Lot 8 RP864209, located at 13 William Street, Kilcoy, and the
	service road in front of the Kilcoy Exchange Hotel from 8am to 3pm on Saturday 22
4.4	February 2025.
1.4	The approval holder must provide the following number of toilets and sanitary
	conveniences for the event: Males: 1 toilet; 2 urinals; 2 hand basins.
	Females: 6 toilets; 2 hand basins; 1 sanitary convenience bin per female toilet.
	Unisex: at least 1 unisex toilet for patrons with a disability at each group of toilet
	facilities.
	The approval holder must also provide separate toilet and hand washing facilities for
	food handlers.
1.5	The approval holder must provide an appropriate number of waste bins that are to be
	serviced by an appropriately licensed waste contactor. The number of waste bins
	provided must be sufficient to accept all waste generated by the event, including waste from attendees, event staff, and food vendors.
1.6	All waste generated from the event must be disposed of at an appropriately licenced
1.0	waste disposal facility.
1.7	The approval holder must maintain insurance that is applicable to the activity
	including without limitation, a public liability insurance policy which provides indemnity
	for each individual occurrence in an amount not less than \$20 million dollars. The
	insurance certificate must cover the permit holder and the Somerset Regional Council
1.0	against any claims whatsoever arising from the operation of the event.
1.8	The approval holder must indemnify and keep indemnified, the Somerset Regional Council, their officers, employees and agents (the indemnified) against any or all
	losses suffered or incurred (except to the extent that any losses are caused through
	the negligent act or omission of the indemnified) in connection with the erection,
	existence or operation of the works or activities, the subject of this approval.
	"Legges" include liabilities legges demages expenses and costs (including legal
	"Losses" include liabilities, losses, damages, expenses and costs (including legal costs on a full indemnity basis and whether incurred or awarded) of any kind or
	nature, whether arising in contract or tort (including, but not limited to, negligence) or
	under a statute; and also include loss or profits, loss of revenue, loss of anticipated
	saving, loss of opportunity, pure economic loss and loss of data any other
	consequential special or indirect loss or damage.
1.9	The temporary entertainment event must not cause an environmental nuisance as
	defined by the Environmental Protection Act 1994.
1.10	Noise associated with the event must not exceed the following levels at a sensitive
	receptor:
	(a) before 7am, if the use causes audible noise; or
	(b) from 7am to 10pm, if the use causes noise of more than 70dB(A); or (c) from 10pm to midnight, if the use causes noise of more than the lesser of the
	following—
	(i) 50dB(A).
	(ii) 10dB(A) above the background level.
1.11	The operation of the temporary entertainment event must not create a traffic nuisance
	or increase an existing traffic nuisance or detrimentally affect the efficiency of the
4.40	road network in which the activity is undertaken.
1.12	The approval holder must provide appropriate lighting to all areas of the temporary
1.13	entertainment event to ensure the safety of the public. All buildings, structures, vehicles, facilities or equipment used in the operation of the
1.13	temporary entertainment event must be maintained at all times:
L	remperary entertainment event most so maintained at an amos.

	In good working order.
	In good working order: In good state of repair.
	In a clean and sanitary condition.
1.14	The approval holder must ensure that a food licence issued under the <i>Food Act 2006</i>
	is obtained (to the extent that it is required) by any entities selling food at the event.
1.15	The approval holder must ensure that the temporary entertainment event is run
	generally in accordance with the approved Event Management Plan.
1.16	The approval holder is to provide a contact number for any complaints received during
	the event.
1.17	The approval holder must ensure that all electrical installations or distributions to be
	utilised for the event are installed and signed off by a licenced electrician.
1.18	The approval holder must ensure that the construction of any structures onsite,
	including temporary stages and shade sails, are installed by appropriately qualified
	persons holding riggers licences with Workplace Health and Safety Queensland
1 10	where required.
1.19	The approval holder must submit to Council, within 14 days of the event, a Post Event Report detailing:
	Total number of attendees, performers and staff.
	···
	Any incidents during the event relating to public health and safety and the outcomes of those incidents.
	 Any incidents during or associated with the event where the Queensland Police
	Service, Queensland Ambulance Service or Queensland Fire Emergency
	Services assistance was required and the outcomes of those incidents.
2.0	OPERATIONS
2.1	A Road Closure Permit is to be obtained from the Queensland Police Service in
	consultation with Council prior to the event. The Road Closure Permit must be
	provided to Council by no later than 17 February 2025.
2.2	The approval holder must provide a Traffic Guidance Scheme for the event that has
	been reviewed and signed by a Traffic Management Designer. The Traffic Guidance
	Scheme must be provided to Council by no later than 17 February 2025 and must be
	to the satisfaction of Council's Operations Department.
2.3	The approval holder must comply with the Traffic Guidance Scheme for the event,
	once approved by Council.
2.4	The approval holder must maintain free access for the general public to use the
	footpath within the event footprint.
2.5	The approval holder must conduct an 'emu parade' and clean and sanitise the
	footpath and parking area around the event site to remove any accumulated litter.
2.6	The approval holder must not use tent pegs or stakes within the car park or footpath
	area for the purpose of setting up any temporary structures (e.g. temporary fences,
2.7	stages, etc.).
2.7	The approval holder is liable for any damages to Council infrastructure caused by the
Ì	operation of the entertainment event.

Site Plan – Vintage Motorbikes 2025



Event Management Plan

Event Overview				
Event Name	Vintage Motorbikes 2025			
Event Description	Motorcycle park up and viewing in front of the Kilcoy Exchange Hotel.			
Event Purpose Family friendly entertainment event				
Number of Event Attendees	200-300pax			
Age of Event Attendees	Predominantly 18-55, young children will also be in attendance			
Is the Event Ticketed	No tickets, free entry.			
Entertainment Attach certifications or permits if required	Amplified PA for announcement and MC duties. No entertainment conducted, motorbikes will be parked for viewing.			
Sponsorship	N/A			
Evei	nt Venue			
Event Dates	22 Febraury 2025			
Event Times	8:00am to 03:00pm			
Event Bump In Times	8:00am on 22 February 2025			
Event Bump Out Times	03:00pm on 25 February 2025			
Event Venue	William St Service Road located immediately to the front the Exchange Hotel.			
Event Address	13 William Street, Kilcoy, 4515			
Is the Event on Council Land, Venue or Road If yes, attach Council approval	Council roadway			
Site Map Attach a site map	Attached			
Public Liability Insurance Attach certificate of currency	Attached			

Event Organiser's Details				
Event Organiser	Rick Kay			
An individual's name				
Event Organiser's Mobile Phone Number				
Event Organiser's Email				
Event Organisation	Liquid Operations Pty Ltd			
Event Organisation's Address	13 William Street, Kilcoy, 4515			
Key Event Management Plans / Licences				
Risk Management Plan Attach Risk Management Plan	N/A			
Emergency Management Plan	N/A			
Attach Emergency Management Plan				
Traffic Management Plan	Attached.			
Attach Traffic Control Permit if required				
Food Business Licences	N/A			
Attach copies of food business licences if	·			
required				
Liquor Licence	N/A			
Attach copy of liquor licence if required				
Enviro	nmental Issues			
Noise Management	N/A no noise in the road closure area.			
Waste Management	N/A no waste in the road closure area.			
Amenities	Toilet facilities available in the Exchange Hotel			
List number and type of facilities	Kilcoy for all event attendees.			
Animal Management	N/A			
Safety and Security				
Workplace Health and Safety	Staff and security briefings will occur prior to the conduct of the event.			
Power and Lighting	N/A no additional lighting required.			
Temporary Structures Attach structural certification if required	N/A, no temporary structures.			
Security	Crowd Controllers are employed to ensure the safety of the event space.			

First Aid	Crowd Controllers and staff trained in first aid			
	will be present on the premises.			
Signage (inside the event)	N/A			
E.g. exits, toilets, first aid, lost and found				
Inclusivity and Accessibility	N/A			
Event Information Tent	N/A			
Communication and Consultation				
Communicati Communication Plan	Complaints regarding the event will be directed			
	Complaints regarding the event will be directed to Rick Kay.			
	Complaints regarding the event will be directed to Rick Kay. Complaints will be dealt with on a case by case			
Communication Plan	Complaints regarding the event will be directed to Rick Kay. Complaints will be dealt with on a case by case basis.			
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Communication Plan Key Event Contacts	Complaints regarding the event will be directed to Rick Kay. Complaints will be dealt with on a case by case basis.			
Communication Plan Key Event Contacts Attach key contacts list with phone numbers	Complaints regarding the event will be directed to Rick Kay. Complaints will be dealt with on a case by case basis. Rick Kay			
Communication Plan Key Event Contacts Attach key contacts list with phone numbers Community Event Notice	Complaints regarding the event will be directed to Rick Kay. Complaints will be dealt with on a case by case basis. Rick Kay			
Communication Plan Key Event Contacts Attach key contacts list with phone numbers Community Event Notice Attach Community Event Notice	Complaints regarding the event will be directed to Rick Kay. Complaints will be dealt with on a case by case basis. Rick Kay			

SOMERSET REGIONAL COUNCIL - Officer's Report

To: Andrew Johnson, Chief Executive Officer

From: Luke Hannan, Director Planning and Development
Director: Luke Hannan, Director Planning and Development

Date: 14 January 2025

Subject: Planning and Development Department Monthly Report – December 2024

File Ref: Governance/Reporting/Officer Reports

Action Officer: DPAD, ESM, SP, NRMO, BRO

Report

A summary of the Department's activities during the month of December 2024 is provided for Council's information.

Planning

	December 2023	December 2024	FYTD
Received			
Building Works assessable	3	7	59
against the Planning Scheme			
Material Change of Use	4	2	29
Reconfiguring a Lot	2	-	12
Operational Works	1	3	13
Combined Applications	1	1	3
Referral Applications	-	3	15
Total	11	16	131
Refused - Council	-	1	1
Refused - Delegated Authority	-	-	1
Approved - Council	5	1	6
Approved - Delegated Authority	17	17	100
Total	22	19	108

For a full list of applications received in the past 30 days, please refer to eServices.

Planning and Environment Court Appeals

Rayland Development Pty Ltd v Somerset Regional Council Planning and Environment Court Appeal No. BD1370 of 2023

DA22581 – Reconfiguring a Lot by Subdivision (two lots into 83 lots in five stages) at 60 Millar Road and 169 Fairneyview Fernvale Road, Fernvale.

Refused by Council on 12 April 2023.

FVLH Developments Pty Ltd v Somerset Regional Council Planning and Environment Court Appeals No. BD1952 and BD1954 of 2023

DA9400 at Muckerts Lane, Fernvale.

Deemed Refusal.

Energex Limited v Somerset Regional Council

Planning and Environment Court Appeal No. BD2126 of 2023

DA21832 – Material Change of Use for a Low Impact Industry, Warehouse and Office and Operational Works for Vegetation Clearing at Highland Street, Esk.

Refused by Council on 21 June 2023.

Building

	December 2023	December 2024	FYTD
Status			
Accepted Applications	41	55	428
Approved - Council	3	0	23
Approved - Private Certifier	35	43	372
Referral Applications	0	1	16

An overview of the building approvals across the region will be provided next month.

Plumbing

	December 2023	December 2024	FYTD
Status			
Approved	26	21	184
Info Request	8	2	21
Total	34	23	205
Plumbing Inspections	89	75	570

Mid-Brisbane (Black Snake Creek Catchment) Wastewater Risk Mitigation Program

Council's plumbing inspectors have continued working through the next phase of the Wastewater Risk Mitigation Program within Mid-Brisbane (Black Snake Creek Catchment). Twenty-one eligible properties in the Glamorgan Vale area were sent invitations to apply for an upgrade subsidy; eight of which have volunteered for an inspection, with six inspections resulting in the allocation of funding.

Mid-Brisbane (Fernvale Catchment) Wastewater Risk Mitigation Program

Councils plumbing inspectors have started the next phase of the Wastewater Risk Mitigation Program within the Mid-Brisbane (Fernvale Catchment). Forty-six properties in the Fernvale area were sent invitations to apply for an upgrade subsidy. Seven properties have volunteered for an inspection, with six inspections resulting in allocation of funding.

Development Compliance

Planning Compliance Matters

Non-compliant planning / land use activities under investigation in this period include but are not limited to:

- Function Facilities
- o Animal Keeping
- o Workshops / Vehicle Sales
- Transport Depot
- Vegetation Clearing
- Large scale operational works (earthmoving).
- Unlawful Use of Premises
- Breach of Conditions of Approval

Activities located in Esk, Toogoolawah, Wanora, Coal Creek, Winya, Glamorgan Vale, Clarendon, Fernvale, Hazeldean, Kilcoy.

Building Compliance Matters

The following are non-compliant building activities in December:

- Several stormwater discharge complaints.
- Unlawful Use of Premises
- Unlawful Plumbing Work

Show Cause Notices O Enforcement Notices 0

Environmental Health and Regulatory Services

Food Safety Training

Council subscribes to the I'm ALERT food safety training package which offers food businesses, community groups, schools and the general public access to free online interactive food safety training. Just go to www.somerset.imalert.com.au

A total of 4 users completed the training during the month of December.

Swimming Pool Water Quality Monitoring

Water sampling was conducted at Council's swimming pools located at the Toogoolawah, Kilcoy and Lowood. Samples were submitted to Queensland Health for analysis to check compliance with the Queensland Health Water Quality Guidelines for Public Aquatic Facilities, 2019.

Mosquito Monitoring

Officers completed the annual mosquito surveillance program in March, for the 2023-2024 financial year. Officers have commenced planning for next year's program in conjunction with Queensland Health. The main aim of the annual surveillance program is to establish the level of confidence in:

- the assumption that mosquitoes Aedes aegypti or Aedes albopictus are not present in the Somerset Region; and
- the likelihood of early detection to facilitate eradication.

An overview of the section activities for the month can be seen in Appendix 1.

Pest Management Invasive Animal Control



Area's baiting: England Creek, Sheep Station Creek.

Feral Pigs - December 2024

1080 Grain

0Kg



0 Scalps presented

Area's baiting: -

Rabbits

Officers have been working with landholders to control rabbit infestations in the following areas:

Sandy Creek There has been reports of rabbits being effected by Calicivirus and Myxomatosis across the region.



Officers are continuing to work closely with Segwater in controlling rabbits around Somerset Dam and on ground baiting at Kirkleagh campgrounds. Four rabbits were trapped at Toogoolawah

Fox

Pest Management Officers are continuing to monitor den sites that have been found and fumigated.

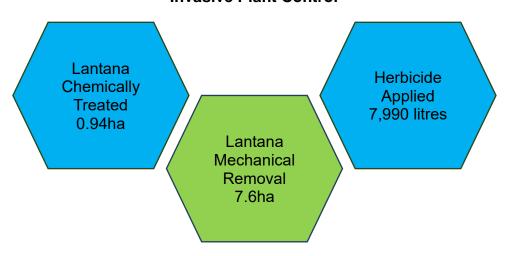


Fox breeding season - there has been an increase in reports of poultry being attacked and taken.

Fire Ant Suppression - Council Land

There have been no active fire ant nests found on Council land during the month of December.

Pest Management Invasive Plant Control



Other Pest Weed Treatments									
Mother of Millions	Coominya								
Annual Ragweed	Fernvale, Toogoolawah, Scrub Creek,								
	Braemore, Esk, Dundas, Mount Byron,								
	Crossdale, Harlin, Colinton,								
Giant Rats Tail Grass	Linville, Moore, Harlin, Mount Kilcoy, Wivenhoe								
	Pocket, Mount Kilcoy, Toogoolawah, Fernvale,								
	Gregors Creek								
Fireweed	Prenzlau								
Leucaena	Dundas, Toogoolawah								
Groundsel	Gregors Creek								

Prickly Pear	Linville
Yellow Bells	Toogoolawah
Lantana	Linville, Esk
Element 15 (DTMR infrastructure)	-
Element 5 (DTMR invasive plants)	Wivenhoe Somerset Road
Council infrastructure	All local bridges, roadside furniture on high use
	local roads.

Education and Awareness

Council's Supervising Pest Management Officer facilitated a pest management workshop at the Esk Library during the month.



Lantana Chemical Subsidy Program

The 2024 - 25 lantana subsidy program first round has been closed at 60 applicants.

Compliance under the Biosecurity Act 2014:

	November 2024	December 2024
Information notices	-	7
Biosecurity Orders	-	-
Enter and Clear action	-	-

Natural Resource Management

Update to be provided next month.

Economic Development

Major Projects

- Worked with Pheonix Resilience to finalise the Business Recover and Resilience Project report. Final version due by end of January 2025.
- The "Support Our Somerset" campaign kicked off successfully with incredible results:

Dec posts: 10 (5 Facebook, 5 Instagram)

Total Reach: 12,101 (across Facebook and Instagram)

Reactions: 275 Shares: 39



- Many positive comments have been received on the posts supporting Council's initiative.
- Funding application submitted for Lowood Green Botanic Core \$3mill to the Green Urban Infrastructure Initiative – SEQ City Deal. Decision to be made by Department Feb '25.
- Lowood Heritage Report received from Architect Andrew Ladlay.
- Newsletters delivered to Council Receptions and Libraries in Lowood and Kilcoy. Newsletters also delivered to each business within the project areas.

Events



- The "Disaster Management for Business Owners" workshop was cancelled due to low registration numbers. This content is now being developed into a video which will be distributed via email and uploaded to the SRC Website for local business owners to access.
- Planning continued for delivery of 'Small Business Boost' events using the LLER grant funding.

Stakeholder Engagement

- Proactive engagement with State Government agencies, including:
 - Small Business Friendly Commissioners Office
 - Department of Employment, Small Business and Training
 - Queensland Rural Industry and Development Authority
- Plus, other peak industry organisations including Healthy Land and Water.
- 15 interactions with small business owners, primary producers and/or tourism operators via town walks or workshops.
- Continued efforts to meet and build relationships with local businesses and primary producers.

Somerset Regional Council Grant Finder - December 2024



Registrations

- •2 new registrations
- •282 total registrations
- Registrations are people that have registered to our portal via the signup form and are still active.



Alerts

1,534 emails sent199 people with

active alerts

• Email alerts sent to people requesting specific profile of



irants

- •6,356 grants available worth \$99.5B
- Total number of grants available within our portal.

Recommendation

THAT the Department of Planning and Development Monthly Report for December 2024 be received and the contents noted.



Appendix 1 - Environmental Services

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	24-25
Regulatory Services													
Dog Attack on a Person	1	0	0	1	3	2	-	-	-	-	-	-	7
Dog attack on Another Animal	2	3	1	3	1	0	-	-	-	-	-	-	10
Barking Dogs	10	8	5	4	6	3	-	-	-	-	-	-	36
Animal Issues - Miscellaneous	4	10	16	12	7	4	-	-	-	-	-	-	53
Dogs Wandering at Large	9	8	12	11	6	10	-	-	-	-	-	-	56
Livestock Wandering at Large	18	11	10	10	10	8	-	-	-	-	-	-	67
After Hours Emergency call out Dogs	0	0	1	0	0	1	-	-	-	-	-	-	2
After Hours Emergency call Out Stock	5	7	4	4	5	4	-	-	-	-	-	-	29
Request for Animal Traps	13	7	9	5	3	0	-	-	-	-	-	-	37
Request to Impound Animals	16	22	7	12	14	10	-	-	-	-	-	-	81
Abandoned Motor Vehicle	2	3	4	3	2	3	-	-	-	-	-	-	17
Illegal Camping	4	4	3	3	5	3	-	-	-	-	-	-	22
Visual Pollution	0	3	2	1	2	3	-	-	-	-	-	-	11
Local Law Investigations – other local law issues	3	6	4	11	3	2	-	-	-	-	-	-	29
Overgrown Allotments	4	2	5	12	10	28	-	-	-	-	-	-	61
Restricted activity – Selling Vehicles	0	0	0	0	0	0	-	-	-	-	-	-	0
Unlawful Materials on Footpath	0	0	2	0	2	0	-	-	-	-	-	-	4
Total Regulatory Services CSR's	91	94	85	92	79	81	-	-	-	-	-	-	522
Pest Management													
Pest Plants - Council Land	2	2	2	6	1	2	-	-	-	-	-	-	15
Pest Plants - Private Land	11	9	6	6	7	10	-	-	-	-	-	-	49
Pest Plants - Road Reserves	1	1	4	2	1	4	-	-	-	-	-	-	13
Pest Animals - General Enquires	2	8	7	13	7	6	-	-	-	-	-	-	43
Fire Ant Notifications - Council Land	0	0	0	1	0	0							1

Total Pest Management CSR's	16	20	19	28	16	22	-	-	-	-	-	-	121
Environmental Health1													
General Environ1mental Complaints	2	1	0	3	1	1	-	-	-	-	-	-	8
Food Premis2es Complaints	0	2	1	3	2	2	-	-	-	-	-	-	10
Miscellaneous Health Issues	0	0	2	3	1	2	-	-	-	-	-	-	8
Mosquito Complaints	0	0	1	0	0	0	-	-	-	-	-	-	1
Environmental Issues - Dust Nuisance	0	0	0	0	0	1	-	-	-	-	-	-	1
Environmental Issues - Light Nuisance	0	0	1	1	1	0	-	-	-	-	-	-	3
Environmental Issues - Noise Nuisance	0	3	1	2	2	1	-	-	-	-	-	-	9
Environmental Issues - Odour Nuisance	0	2	1	0	2	1	-	_	-	_	-	_	6
Environmental Issues - Smoke Nuisance	0	2	2	2	2	0	-	_	-	_	-	_	8
Environmental Issues - Water Pollution	0	1	0	0	0	0	-	-	_	-	-	-	1
Local Laws - Illegal Vending	0	0	0	0	0	0	-	-	_	-	-	-	0
Local Laws - Obstruction of Footpath by a Business	0	1	1	0	0	0	-	-	-	-	-	-	2
Litter and Illegal Dumping of Rubbish less than 200 litres	0	1	5	0	3	1	-	-	-	-	-	-	10
Illegal Dumping - over 200L	2	1	5	1	2	2	-	-	-	-	-	-	13
Illegal Dumping - Asbestos	0	0	0	0	0	0	-	-	-	-	-	-	0
Illegal Dumping – one of items – non-investigation	2	0	4	1	2	3	-	-	-	-	-	-	12
Illegal Dumping - Tyres	2	3	1	3	3	1	-	-	-	-	-	-	13
Total Environmental Health CSR's	8	17	22	19	21	15	-	-	-	-	-	-	105
Total all Environmental Services CSR's	115	131	129	139	116	118	-	-	-	-	-	-	748
Dog Registration													
Dogs Registered	4765	4804	4855	4876	4927	4971	-	-	-	-	-	-	4971
Unpaid Notices	915	903	860	840	784	762	-	-	-	-	-	-	762

Infringement Notice Issued	3	10	4	14	6	2	-	-	-	-	-	-	39
Animal Pound Operations													
Dogs	12	11	4	10	15	13	-	-	-	-	-	-	65
Cats	18	10	7	12	10	2	-	-	-	-	-	-	59
Stock	0	1	2	0	0	3	-	-	-	-	-	-	6
Inspections and Approvals													
Food Business Inspections	3	2	12	6	9	3	-	-	-	-	-	-	35
Food Business Re-inspections	0	0	0	1	1	1	-	-	-	-	-	-	3
Food Business Licence Applications	71	20	2	2	9	1	-	-	-	-	-	-	105
Kennel Inspections	0	0	0	0	0	0	-	-	-	-	-	-	0
Poultry Farm Inspections	0	0	0	0	2	1	-	-	-	-	-	-	3
Local Law - Prescribed Activity Approvals	0	1	6	2	5	10	-	-	-	-	-	-	24

FINANCE

SOMERSET REGIONAL COUNCIL - Officer's Report

To: Andrew Johnson, Chief Executive Officer

From: Geoffrey Smith, Director Finance
Director: Geoffrey Smith, Director Finance

Date: 7 January 2025

Subject: Procurement policy proposed amendment
File Ref: Financial management – procurement

Action Officer: DFIN

Background/Summary

An amendment is proposed for the procurement policy around controls for the authorising of new credit cards - purchasing cards.

Attachments

Procurement policy FY2025

Recommendation

THAT the Procurement Policy be amended by the replacement of the following text:

"The Chief Executive Officer and Director Finance must conjointly authorise applications for new purchasing cards."

with

"The Chief Executive Officer and a finance officer who is not authorised by the CEO to have a purchasing card must conjointly authorise applications for new purchasing cards."



Policy Subject/Title: FY2025 Procurement Policy

Policy Number: F/008

Responsible Officer: Director Finance

Legislative or Regulatory Reference: Local Government Act 2009

Local Government Regulation 2012

Related Policies / Procedures: N/A

Authorised by: Somerset Regional Council

Authorised on: Special Meeting 10 July 2024

Amendment dates: 21 September 2022 [Doc ld 1438154]

26 October 2022 [Doc ld 1450221] 10 May 2023 [Doc ld 1506964] 15 November 2023 [Doc ld 1560923]

8 May 2024 [Doc ld 1618159] 10 July 2024 [Doc ld 1641399]

1. OBJECTIVE

Council's purchasing activities aim to achieve advantageous procurement outcomes by promoting:

- (a) value for money Council must harness its purchasing power to achieve the best value for money. The concept of value for money is not restricted to price alone. The value for money assessment must include consideration of:
 - (i) contribution to the advancement of Council's priorities; and
 - (ii) fitness for purpose, quality, services and support; and
 - (iii) whole-of-life costs including costs of acquiring, using, maintaining and disposal; and
 - (iv) internal administration costs; and
 - (v) technical compliance issues; and
 - (vi) risk exposure; and,
 - (vii) the value of any associated environmental benefits.
- (b) open and effective competition Purchasing should be open and result in effective competition in the provision of goods and services. Council must give fair and equitable consideration to all prospective suppliers.
- (c) the development of competitive local business and industry and economic development - Council wishes to pursue the principle and objectives of encouraging the development of competitive local business and industry and economic development as part of the process of making its purchasing decisions. Council will endeavour to support local business by inviting local businesses to supply quotations and bid for tenders.
- (d) environmental protection Council promotes environmental protection through its purchasing procedures. In undertaking any purchasing activities Council will:
 - (i) promote the purchase of environmentally friendly goods and services that satisfy value for money criteria; and
 - (ii) foster the development of products and processes of low environmental and climatic impact; and
 - (iii) provide an example to business, industry and the community by promoting the use of climatically and environmentally friendly goods and services; and
 - (iv) encourage environmentally responsible activities.
 - (v) ethical behaviour and fair dealing Council officers involved in purchasing are to behave with impartiality, fairness, independence, openness, integrity, and professionalism in their discussions and negotiations with suppliers and their representatives.

This policy incorporates relevant requirements under the Local Government Act 2009 (the "Act") and the Local Government Regulation 2012 (the "Regulation") and aims to meet the requirements of section 198 of the Regulation.

2. BACKGROUND

Council is required to review its procurement policy each financial year under the Regulation.

3. PURPOSE

This document sets out the Council's policy for the acquisition of goods and services and carrying out of the sound contracting principles. This policy applies to the procurement of all goods, equipment and related services, construction contracts and service contracts (including maintenance).

All Council purchases must be carried out in compliance with the Act and the Regulation.

4. SCOPE

This policy applies to all Council employees and Councillors.

Council officers responsible for purchasing goods and services must comply with this policy and purchasing procedures. It is the responsibility of Council officers involved in the procurement process to understand the meaning and intent of this policy and related procedures.

ALL dollar amounts stated in this policy include GST (unless otherwise stated).

This policy replaces all previous procurement policies.

5. POLICY

A. PURCHASES UNDER \$15,000 (EXCLUDING GST)

Except as provided in this policy:

- For purchases up to and including \$1,000, one verbal quotation may be sufficient for purchases from all suppliers.
- For purchases up to and including \$2,000 one verbal quotation may be sufficient for purchases made from non-local suppliers except where Council has not used the supplier previously and the supply is for services.
- For purchases up to and including \$4,000 one verbal quotation may be sufficient for purchases made from local suppliers except where Council has not used the supplier previously and the supply is for services.
- For purchases of more than \$2,000 up to \$15,000 (excluding GST) from non-local suppliers, at least two written quotations shall be sought.
- For purchases of more than \$4,000 up to \$15,000 (excluding GST) from local suppliers, at least two written quotations shall be sought.
- For purchases of services where Council has not used the supplier previously and the supply is expected to cost in excess of \$1,000, at least two written quotations shall be sought.

The Chief Executive Officer may authorise the purchase of goods or services to the value of \$5,000 without obtaining quotations.

Sole Supplier Arrangements - Where goods or services up to a value of \$15,000 (excluding GST) are required and it is believed that only one supplier is legally or reasonably available to Council, the Chief Executive Officer may authorise the purchase after being satisfied of the authenticity of the case, reasonableness of the proposed cost and the availability of a budget for the expenditure.

Petty cash procedures and other purchasing procedural issues will be outlined in administrative manuals or procedures. The limit for petty cash or low value in store purchases is to be set by the Chief Executive Officer from time to time having regard for cost factors such as city parking.

The Chief Executive Officer may set a different limit for different purchases, such as food and beverage purchases.

Purchasing cards may be issued to officers (including the Chief Executive Officer) at the discretion of the Chief Executive Officer on the basis of need with the following provisos:

That cards be issued on the conditions that they are not used:

- 1. for private purposes
- 2. for purchases greater than the transaction limit
- 3. for items readily available from a Council store while the store is reasonably accessible
- 4. for cash withdrawals or advances all cards will have the cash advance facility disabled
- 5. by persons other than the named cardholder to ensure that the cardholder has full responsibility for the use of the card
- 6. for other purposes as detailed in the purchasing card procedure.

The Chief Executive Officer and Director Finance must conjointly authorise applications for new purchasing cards.

No purchasing card shall be issued to the Director Finance.

Failure to comply with Council policy and procedures in the use of purchasing cards will result in the immediate cancellation of cards and disciplinary action.

Prior to the issue of purchasing cards, each cardholder must sign an acknowledgement statement which summarises the requirements of this policy and relevant procedures in relation to the use and holding of purchasing cards to ensure cardholders understand their obligations and to evidence this understanding. Further, each cardholder must sign a fresh acknowledgement statement annually before the end of March.

Cardholders are required to instigate all purchases that are possible to be made using credit card under this policy by credit card except where the Chief Executive Officer authorises generally (eg by type) or specifically in writing otherwise.

The Chief Executive Officer and selected delegates are empowered to authorise the purchase of goods or services which are the subject of natural disaster relief funding arrangements to the value of \$15,000 (excluding GST) without obtaining quotations in order to expedite recovery.

Council delegates to the Mayor the power to enter into a contract of up to \$3,000 via a Council-issued credit card under s257 of the Local Government Act 2009. It is confirmed that a credit card may be issued to the Mayor to facilitate entering into a contract under delegation as permitted under s238 of the Local Government Regulation 2012. The requirements of the Procurement Policy apply to expenditure by the Mayor when using the credit card.

B. PURCHASES BETWEEN \$15,000 (EXCLUDING GST) AND \$200,000 (EXCLUDING GST)

Except as provided in this policy, Council will invite written quotations before making a contract for the carrying out of work or the supply of goods or services involving a cost (excluding GST) of between \$15,000 and \$199,999.99 inclusive. The invitation must be given to at least three persons who Council considers can meet its requirements at competitive prices.

Records of offers received must be kept on file.

C. PURCHASES ABOVE \$200,000 (EXCLUDING GST)

Except as provided in this policy, Council will invite tenders before making a contract for the carrying out of work, or the supply of goods or services involving a cost (excluding GST) of \$200,000 or more.

The invitation must be by notice on Council's website and in addition:

- an advertisement on a web portal such as VendorPanel;
- an advertisement in one or more newspapers circulating generally in the Somerset Regional Council area;
- notice on all of Council's LED signs; or
- other means of notification as determined by the Chief Executive Officer

and allow at least 21 days from the day of the advertisement for the submission of tenders.

Records of tenders received must be kept on file.

D. EXCEPTIONS FROM THE REQUIREMENT TO SEEK TENDERS OR QUOTATIONS

The Regulation specifies when Council is exempt from the requirement to seek tenders or quotations.

Council confirms via this policy that it may apply all or any of these exemptions where appropriate or necessary.

Council confirms it is satisfied that there is only 1 supplier who is reasonably available for the maintenance of relevant computer software programs such as financial, mapping and records systems, being the suppliers of those systems, and endorses all such agreements entered into since the commencement of legislation requiring this resolution.

Council confirms it is satisfied that there is only 1 supplier who is reasonably available where Council is a member of a not-for-profit organisation to represent its interests and endorses all subscriptions or similar payments required for these memberships since the commencement of legislation requiring this resolution.

E. DELEGATIONS AND TYPES OF EXPENDITURE

An authorised officer for the purpose of this policy is an officer of the Council authorised by the Chief Executive Officer to expend budgeted funds up to the limit specified in the register of delegations.

In addition, there are many types of expenditure to which limits are specified including:

- Type 1 Recurrent expenditure and capital constructions.
- Type 2 Plant or other capital purchases costing at least \$1,000.
- Type 3 Purchases into store.
- Type 4 Purchases of goods and services required by the local State Emergency Service for emergency events outside of normal Council operating hours.
- Type 5 Swimming pool fence inspection certificate numbers.
- Type 6 Purchases of goods and services required during declared emergency events that represent eligible expenditure for Council under either the counter-disaster operations or the emergent works categories of the Queensland Disaster Relief and Recovery Arrangements Guidelines.

By signing a requisition/purchase order all officers are confirming that they have taken full notice of this policy and will comply with all of the requirements of this policy.

No contract shall be entered into that involves the payment of a deposit or other prepayment for goods not yet delivered or services not yet performed without the written approval of the Chief Executive Officer. This requirement refers to ad hoc supplies of goods or services rather than annual subscriptions or licences, annual software maintenance or leases and payments made by credit card where alternate means may be available for recovering payments for unsupplied goods or services.

F. STANDING ARRANGEMENTS

Council shall advertise calling for expressions of interest for the purpose of compiling registers of standing arrangements for plant contractors and other goods and services that are considered appropriate. Suppliers may only join the registers following advertisement in accordance with the conditions specified in the advertisement and other specifications made available and set before advertising.

Quotations shall be accepted on a "Commercial in Confidence" basis.

Immediately following the closure of expressions of interest, appropriate Council officers shall determine for each type of supply (eg 10 tonne truck hire for Toogoolawah area) an order of priority of use for this supplier. Appropriate criteria shall be taken into account in this process including price, term for which prices will be fixed, GST registration for the ability to claim input tax credits, past performance (for example, as an indicator of the ratio of work performed to hours worked), insurance, Quality Assurance if appropriate, Workplace Health and Safety matters, ability to accurately complete contractor timesheets or other records and sound contracting principles matters.

A predetermined scoring and weighting system shall be devised and approved by the Chief

Executive Officer (CEO) for ranking suppliers within relevant categories. The CEO or delegate shall participate in the scoring process and shall approve all rankings assigned. The scoring system will include a 10% additional weighting for local suppliers.

Suppliers shall be advised as to their rank with further details not disclosed. This policy shall be communicated to all interested suppliers before they submit expressions of interest.

When selecting suppliers within the relevant categories, Council officers shall contact the first ranked supplier who shall be requested to supply within the required timeframe. If the supplier is not available, the second ranked supplier and so on shall be asked. The person seeking the supply shall document evidence that these processes have occurred.

Suppliers within the relevant categories shall not be used unless and until all ranked suppliers have been contacted and have communicated that they are not available to supply within the required timeframe. Normal quotation procedures under this policy shall then apply.

G. GOODS AND SERVICES TAX (GST)

Council will not enter into arrangements with any potential supplier that might lead to the remittance of withholding tax due to the non-reporting of an Australian Business Number.

To remove any doubt, the availability of a GST input credit shall be taken into account when assessing the comparative offers of suppliers where some offerors are registered for GST and some are not.

H. DISPOSAL OF LAND AND NON-CURRENT ASSETS AND VALUABLE NON-CURRENT ASSET

The Regulation obliges Council to define "valuable non-current assets" for the purposes of contracting by reference to their apparent value.

Council confirms that the limits set are as follows for the indicated asset classes:

- for land—\$1
- for plant or equipment—\$5000
- for another type of non-current asset—\$10000

The defined limits for a valuable non-current asset are to be reduced to the following levels where the item is proposed to be sold to a Council employee, a Councillor or any associate of an employee or Councillor as that term is defined in the *Fringe Benefits Tax Assessment Act* 1986:

- for land \$0
- for plant and equipment \$100
- for another type of non-current asset \$100

I. LOCAL SUPPLIER REGISTER

Council will maintain a structured local supplier register providing email addresses of potential local suppliers who wish to be given the opportunity to quote for the supply of specified goods and services.

A local supplier is a registered business with an Australian Business Number that has a physical place of business on rateable land within the local government area that is owned or leased by the business.

J. ORDER SPLITTING

Order splitting is the division of procurement so as to pass under a threshold defined by the policy or by legislation. Order splitting is not permitted.

K. TENDER RECOMMENDATIONS AND CONFLICTS OF INTEREST

Officers who make or contribute to recommendations in respect of the selection of

- (i) tenders; or
- (ii) suppliers from a Local Buy pre-approved list for contracts valued in excess of \$200,000 (excluding GST).

and who do not otherwise have a requirement to complete and keep updated a register of interests under the *Local Government Regulation 2012* will be required to complete a conflict of interest declaration in the form Council specifies.

The declaration form will include either a signed statement that the officer has no conflicts of interest in relation to the procurement exercise or a signed declaration that the officer has a conflict of interest in relation to the procurement exercise and details as to what the conflict is. An officer's conflict of interest will be dealt with by Council's Chief Executive Officer in accordance with Council's Code of Conduct.

In this policy, "conflict of interest" means a private or personal interest which could prejudicially influence an officer in the performance of their public or professional duties.

L. ALL DECISIONS REGARDING TENDERS WILL BE MADE BY COUNCIL RESOLUTION

All decisions regarding tenders are to be made by Council resolution.

M. RAISING OF PURCHASE ORDERS TO SUPPORT LEGAL DISCLOSURE REQUIREMENTS

Council will record all contract purchase commitments of greater than \$200,000 (excluding GST) as purchase orders within Council's financial system including relevant references to Council's electronic document records management system (EDRMS) where details are not able to be recorded within the financial system. The officer responsible for the contract will also be responsible for ensuring that a purchase order is raised to reflect and record the contract in Council's financial system within five days of the contract being entered into.

N. DUAL CURRENCY QUOTATIONS/TENDERS FOR HIGH VALUE IMPORTS

Council will obtain pricing for imported goods costing in excess of \$250,000 on a dual currency basis – that is prices in both Australian dollars and in the supplier's preferred currency to allow for Council officers and/or Queensland Treasury Corporation to assess offers received and to determine if alternative procurement options involving other currencies may be appropriate.

O. CONTRACT MANAGEMENT

The authorising officer for every medium-sized or large-sized contractual arrangement contract, being the person delegated by the Chief Executive Officer to enter into a contract, has – while not limiting any Council employee's workplace health and safety and other responsibility - the general responsibility of ensuring that:

- appropriate foreseeable health and safety risk associated with potential procurements are identified
- contracts contain appropriate provisions for managing workplace health and safety risk
- contractors and/or suppliers provide where appropriate documentary evidence that they
 or the product they supply complies with relevant legislation, codes of practice and
 standards
- Council's operational obligations with regards to workplace health and safety contract
 performance monitoring and management are appropriately actioned under the contract
 including site inductions. Inductions are important for the management of contracts and
 ensure a reduction in security and safety risks, competence and compliance for
 contractors/vendors, appropriate documentation is acquired from contractors/vendors
 including but not limited: to licences, certificates, insurances, competences, relevant
 contact details; and Contractors/vendors receive site safety and other specific details of
 the workplace
- contracts have appropriate key performance indicators and performance measures
- · contract performance measures are reviewed
- contracts are effectively managed
- underperformance on contracts is effectively managed
- contract records are kept in compliance with legal and policy requirements including warranties
- disputes about the contract are managed
- contracts contain appropriate provisions about extensions, renewal and variations and that these matters are managed in accordance with legal and policy requirements
- conflict of interest matters are managed in accordance with legal and policy requirements
- where contracts are made with Local Buy suppliers, that the terms of the relevant Local Buy contracts are understood and followed.

P. STORES MANAGEMENT

Council operates stores to meet logistical and safety needs. Where items are not potentially required for urgent safety reasons and/or are readily available in the required quantities from local suppliers, these items should be obtained directly from those suppliers to provide local economic support rather than be held in store.

6. EFFECTIVE FROM

10 July 2024.

7. CONTROLS

As indicated in this policy.

8. DATE OF RESOLUTION

This policy was approved by the Chief Executive Officer and adopted by the Somerset Regional Council at the Special Meeting of 10 July 2024.

Signed: Dated: 10 July 2024

SOMERSET REGIONAL COUNCIL - Officer's Report

To: Andrew Johnson, Chief Executive Officer

From: Geoffrey Smith, Director Finance
Director: Geoffrey Smith, Director Finance

Date: 2 January 2025

Subject: Revenue policy FY2026

File Ref: Financial management – budgeting – budget

Action Officer: DFIN

Background/Summary

S193 of Local Government Regulation 2012 requires Council to review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year (FY2026).

The FY2025 revenue policy (attached) was adopted on 24 January 2024.

A proposed revenue policy is recommended for adoption consistent with this requirement and broadly consistent with revenue policy FY2025.

The main proposed change from Revenue policy FY2025 is replacing the requirement for recommendations to be made to Council "twice each financial year" for sale of land for overdue rate actions to "once each financial year".

This proposed relaxation, which would take effect as at the date of policy adoption, would allow Council rating officers to focus on other revenue areas including the introduction of emailed rate notices during 2025 while still retaining Council's successful and cost-effective rate recovery strategy based on its sale of land powers.

The proposed change also recognises that:

- Sale of land for overdue rate actions may only be commenced once there are more than three years of overdue rates on a property
- Following extensive flooding in 2022, Council resolved to extend the rate due date from 5 April 2022 to 31 May 2022
- As a result, there would not be any properties with more than three years of overdue rates where action has not already been commenced until June 2025.

Attachments

Appendix A - F001 - Revenue policy FY2025 Appendix B - F001 - Revenue policy FY2026

Recommendation

THAT Council adopt policy F001 - Revenue Policy FY2026 as per Appendix B.

Appendix A



Policy Subject/Title: Revenue Policy FY2025

Policy Number: F/001

Policy Subject/Title: Revenue Policy FY2025

Responsible Officer: Director Finance

Legislative or Regulatory Reference: Local Government Act 2009 and Regulation

Related Policies / Procedures: Revenue statement

Authorised by: Somerset Regional Council

Authorised on: 24 January 2024 [Doc ld 1579842]

Review/Amendment dates: This policy is reviewed annually

1. OBJECTIVE

Council aims to fulfil a statutory requirement through adoption of this revenue policy under section 193 of the Local Government Regulation 2012.

2. BACKGROUND

Council is required to review its revenue policy each financial year under section 193 of the Local Government Regulation 2012.

3. PURPOSE

The revenue policy sets guidelines for the development of Council's budget, revenue measures and other financial matters as outlined.

4. SCOPE

The policy applies to Somerset Regional Council and all persons and entities that contribute or might contribute revenue to the Council.

5. POLICY

Section numbers referred to below relate to the Local Government Regulation 2012.

• s193(1)(a)(i) The principles that the local government intends to apply in the financial year for levying rates and charges

Rates and charges are levied to enable Council to meet its recurrent and capital costs.

Differential general rates will be levied on all rateable land in the Region. In Council's opinion, differential general rating enables there to be a more equitable relationship between revenue raised from particular land and the circumstances relevant to that land than would be the case under a standard rating system where rates are levied at a single rate in the dollar on all rateable land.

In determining its differential rating system, Council's objective is to ensure the fair and consistent application of lawful rating and charging principles, without bias, taking account of all relevant considerations, and disregarding all irrelevant considerations.

For the 2024/2025 financial year, the Council will levy general rates on land on the basis of differential rating categories determined having regard to a variety of matters including but not limited to: -

- land use;
- land location;
- availability of services;
- · consumption of services;
- land area;
- valuation; and
- such other relevant qualities of the land or its use.

For utility charges, and other rates or charges for particular services or functions (regulatory

or otherwise) the guiding principle is that of user pays, with the overall level of revenue raised by each charge being based so far as practicable upon the full cost price of providing the service or facility concerned.

Council will meet legal requirements for the cost effective levying of rates including providing all required information on rate documents.

• s193(1)(a)(ii) The principles that the local government intends to apply in the financial year for granting concessions for rates and charges

Council may grant rate remissions or deferrals on the grounds of financial hardship on a caseby case but consistent basis.

Financial hardship does not necessarily mean simple inability to pay.

Council will administer the State Government Pensioner Rate Subsidy Scheme under the scheme rules for the maximum benefit of landowners.

Council may allow concessions to certain classes of pensioner landowners for rating equity reasons. The conditions of any concessions will be outlined in the local government's revenue statement and budget resolutions.

• s193(1)(a)(iii) The principles that the local government intends to apply in the financial year for recovering overdue rates and charges

Council will inform ratepayers with arrears of rates of the powers it may use in collecting outstanding rates including legal action, application of interest penalties, loss of discounts, release of information to mortgagees and other parties with interests in properties, sale of lands and any other potential action.

Council may offer assistance to people to access their own superannuation if applicable.

Council's recovery action will be cost effective.

Council will not enter into arrangements that limit its legal power to recover rates.

Following each rating period, Council will forward reminder letters to owners with overdue rates where appropriate or courtesy advices to ratepayers who have missed discounts.

Legal rate recovery actions or referrals to debt collectors may be authorised by the Chief Executive Officer.

Council is to receive twice each financial year recommendations for sale of lands for overdue rates actions covering all properties for which actions may legally be commenced except where the overdue rates or charges exceed the rateable valuation of the land. Where this situation applies, a recommendation to acquire the land for overdue rates may be made.

Where Council invokes section 130 (7) of the Local Government Regulation 2012 to set a later discount date than indicated on a rate notice and this has clearly resulted in a credit balance for a local ratepayer equal to the discount available, Council will write to the local ratepayer advising that the account is in credit.

Council is to receive a recommendation to commence sale of land for overdue rates and charges action whenever an infrastructure charge becomes overdue for a period of more than three years.

• s193(1)(a)(iv) The principles that the local government intends to apply in the financial

year for cost-recovery methods

Council may seek to recover costs of the matters permitted under section 97 of the Local Government Act 2009.

Costs to be recovered with cost-recovery fees may include all direct and indirect costs of the providing the relevant facility, service or activity including cash and non-cash costs and including but not limited to the cost of capital, corporate overheads and depreciation.

Council will not seek to impose a taxation component for any cost-recovery fee.

Council may charge less than the full cost of providing the relevant facility, service or activity when setting any cost-recovery fee.

• s193(1)(b) The purpose of concessions granted for rates and charges

Various concessions may be granted for rates and charges including retaining the concessions of a predecessor council or for any of the matters permitted by law as it is assumed that the types of concessions allowable by law are permitted for a valid purpose.

The conditions of any concessions will be outlined in the local government's revenue statement and budget resolutions.

• s193(1)(c) The extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development

Developers may be required to pay the full costs of any increased capacity in the physical infrastructure due to any new developments, and where appropriate, a contribution towards social infrastructure changes required to cater for the increase or changes in population caused by new developments.

6. EFFECTIVE FROM

This policy is effective from 24 January 2024 in respect of the 2024/2025 financial year.

7. CONTROLS

This policy is subject to controls outlined in the financial management risk register.

8. DATE OF RESOLUTION

This policy was approved by the Chief Executive Officer and adopted by the Somerset Regional Council at the Ordinary Meeting of 24 January 2024.

Signed: Dated: 24 January 2024



Policy Subject/Title: Revenue Policy FY2026

Policy Number: F/001

Policy Subject/Title: Revenue Policy FY2026

Responsible Officer: Director Finance

Legislative or Regulatory Reference: Local Government Act 2009 and Regulation

Related Policies / Procedures: Revenue statement

Authorised by: Somerset Regional Council

Authorised on: 22 January 2025

Review/Amendment dates: This policy is reviewed annually

1. OBJECTIVE

Council aims to fulfil a statutory requirement through adoption of this revenue policy under section 193 of the Local Government Regulation 2012.

2. BACKGROUND

Council is required to review its revenue policy each financial year under section 193 of the Local Government Regulation 2012.

3. PURPOSE

The revenue policy sets guidelines for the development of Council's budget, revenue measures and other financial matters as outlined.

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differential general rating enables there to be a more equitable relationship between revenue raised from particular land and the circumstances relevant to that land than would be the case under a standard rating system where rates are levied at a single rate in the dollar on all rateable land.

In determining its differential rating system, Council's objective is to ensure the fair and consistent application of lawful rating and charging principles, without bias, taking account of all relevant considerations, and disregarding all irrelevant considerations.

For the 2025/2026 financial year, the Council will levy general rates on land on the basis of differential rating categories determined having regard to a variety of matters including but not limited to: -

- land use;
- land location;
- availability of services;
- consumption of services;
- land area;
- valuation: and
- such other relevant qualities of the land or its use.

For utility charges, and other rates or charges for particular services or functions (regulatory or otherwise) the guiding principle is that of user pays, with the overall level of revenue raised by each charge being based so far as practicable upon the full cost price of providing the service or facility concerned.

Council will meet legal requirements for the cost effective levying of rates including providing all required information on rate documents.

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Council may allow concessions to certain classes of pensioner landowners for rating equity reasons. The conditions of any concessions will be outlined in the local government's revenue statement and budget resolutions.

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Council will inform ratepayers with arrears of rates of the powers it may use in collecting outstanding rates including legal action, application of interest penalties, loss of discounts, release of information to mortgagees and other parties with interests in properties, sale of lands and any other potential action.

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where appropriate or courtesy advices to ratepayers who have missed discounts.

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Effective 22 January 2025, Council is to receive once each financial year recommendations for sale of lands for overdue rates actions covering all properties for which actions may legally be commenced except where the overdue rates or charges exceed the rateable valuation of the land. Where this situation applies, a recommendation to acquire the land for overdue rates may be made.

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Costs to be recovered with cost-recovery fees may include all direct and indirect costs of providing the relevant facility, service or activity including cash and non-cash costs and including but not limited to the cost of capital, corporate overheads and depreciation.

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Various concessions may be granted for rates and charges including retaining the concessions of a predecessor council or for any of the matters permitted by law as it is assumed that the types of concessions allowable by law are permitted for a valid purpose.

The conditions of any concessions will be outlined in the local government's revenue statement and budget resolutions.

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Developers may be required to pay the full costs of any increased capacity in the physical infrastructure due to any new developments, and where appropriate, a contribution towards social infrastructure changes required to cater for the increase or changes in population caused by new developments.

6. EFFECTIVE FROM

This policy is effective from 22 January 2025.

7. CONTROLS

This policy is subject to controls outlined in the financial management risk register.

8. DATE OF RESOLUTION

	ved by the Chief Executive Officer and adopted by the Somerset e Ordinary Meeting of 22 January 2025.
Signed:	Dated:

SOMERSET REGIONAL COUNCIL - Officer's Report

To: Andrew Johnson, Chief Executive Officer

From: Jessie Gault, Cadet Finance Officer

Director: Geoffrey Smith, Director Finance

Date: 9 January 2025 Subject: Finance report

File Ref: Monthly reporting - finance

Action Officer: DFIN

Background/Summary

Successful grant applications

On 14 December 2024, the Australian Government confirmed that both of Council's funding applications lodged under the competitive Thriving Suburbs Program round 1 (TSP) in August 2024 had been successful.

The \$5,061,293 in confirmed total competitive funding represents:

- 70% of the \$7,230,419 total estimated cost of the projects
- 43% of the entire funding made available under this program for Queensland
- The greatest total funding awarded to any Queensland applicant

	Project value	TSP funding confirmed	Council funding required
Toogoolawah Gateway Centre	\$5,253,100	\$3,677,170	\$1,575,930
Mount Glen Rock Hiking Trails	\$1,977,319	\$1,384,123	\$593,196
Total	\$7,230,419	\$5,061,293	\$2,169,126

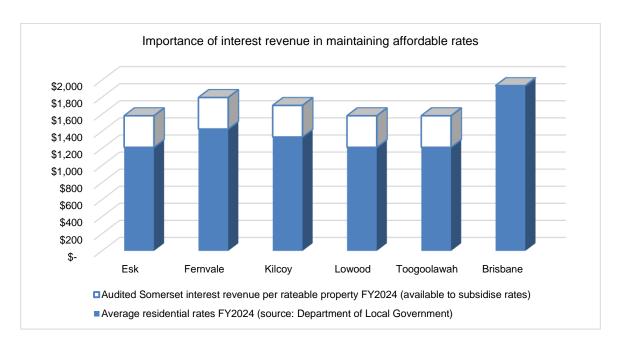
Investments

Council relies heavily on interest revenue to keep rates at the lowest possible level. The Reserve Bank of Australia rapidly increased its target interest rate from 0.10% on 3 May 2022 to 4.35% on 6 December 2023. The cash rate remained at 4.35% as at 11 December 2024.

An investment summary is attached detailing interest earnings from Queensland Treasury Corporation (QTC) cash fund and other sources. Council's key long-term investment strategy has been to maintain interest-bearing credit facilities totalling \$53.8 million to Urban Utilities (UU) which helps fund vital infrastructure like Lowood wastewater treatment plant as well as providing mutual benefit to both UU and Council.

These currently carry a combined weighted average interest rate of 3.65%. Interest rates on the UU facilities are reviewed annually by QTC based on a rate resetting formula.

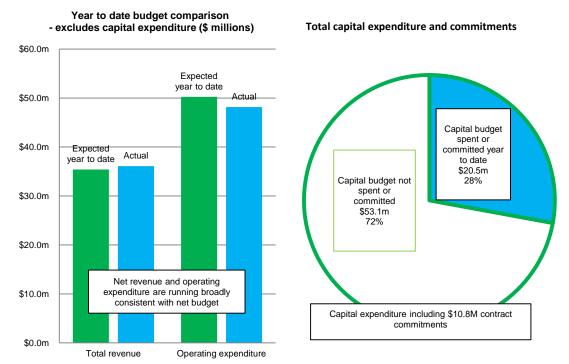
Interest revenue for FY2025 is budgeted at \$340 on average for every rateable property in Somerset, assisting Council to provide the lowest possible rates and charges to residents.



Financial reports

Reports for the period 1 July 2024 to 3 January 2025 are attached detailing the progress that has been made in relation to Council's FY2025 budget consistent with Local Government Regulation 2012 s204 and the attached basis of accounting statement.

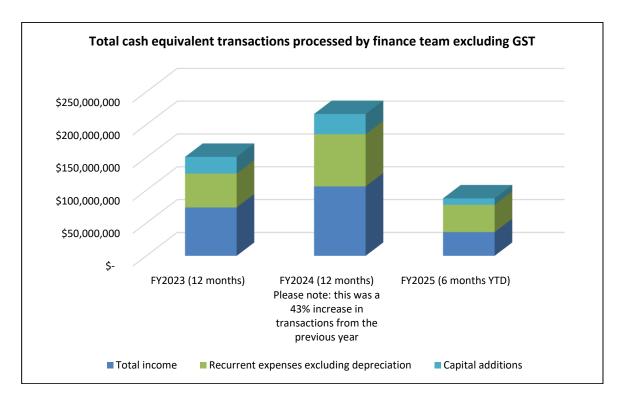
Provisional results with 51% of the financial year completed are summarised as follows:



Current budget performance information is also available using this QR code. Please note - all information is subject to the attached basis of accounting statement:

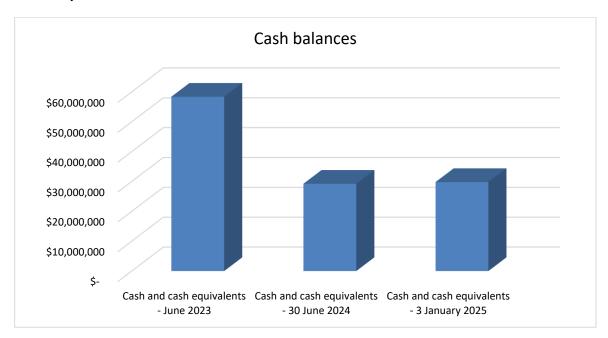


Overall transactions for FY2024 not including depreciation expenses were 43% higher than FY2023, mainly due to significant flood restoration and capital works programs. To put this increase into context, CPI over the same period only increased by around 4%.



Cash flows

Council payments during December 2024 are attached. Cash balances at 30 June 2024 and 3 January 2025 were as below:



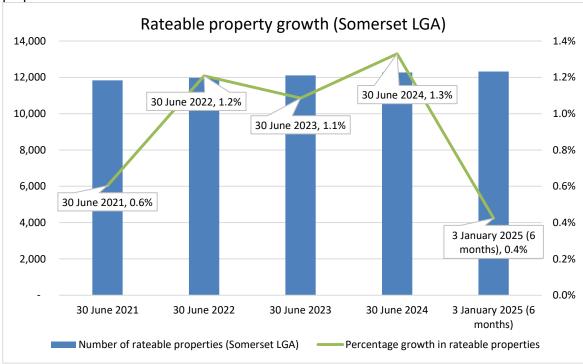
Officer action to repair cash balances include:

- Advances from South East Queensland Community Stimulus Program (SEQCSP) competitive grant applications were achieved of \$2.7 million during November 2024. This cash was possible due to the success of these applications.
- Council officers expect that Council should receive advance payments in respect of part of its \$5 million of successful grant applications under the Australian Government's Thriving Suburbs Program once funding agreements are finalised.
- Since the beginning of the financial year, cash inflows from Disaster Recovery Funding Arrangements (DRFA) cash reimbursements of \$22 million have been achieved against FY2025 DRFA expenditure of \$18.7 million. Council's FY2024 financial statements showed that \$17.6 million of the \$22 million DRFA receipts was owing to Council as at 30 June 2024.

- Council wrote to the Queensland Reconstruction Authority (QRA) on 20 December 2024 requesting for the second time an improvement in payment processing times for reimbursement of eligible flood restoration costs. Council advised that processing times in FY2024 averaged longer than four months per submission in FY2024, following liaison from Council, payment timeframes had improved to a 4-to-6-week turnaround but have since worsened to a 9-to-12-week turnaround during November and December 2024. Council has sought a return to a 4-to-6-week turnaround in payment processing times by QRA.
- Council successfully applied for a second extension of time to complete the Greening Lowood Recycled Pipeline. The June 2021 funding agreement which originally required this project to be delivered by 30 June 2024 was first extended to 18 December 2024 and has now been extended again to 30 January 2025. The extension of time obtained attempts to protect Council's \$1.4M State funding while allowing for the potential deferral of expenditure.
- Council successfully applied to vary a funding agreement to de-couple funding that was
 previously tied to the Main Street Lowood upgrade under the May 2022 Preparing
 Australian Communities Program (PACP) agreement with no loss of overall funding.
 This means that there is now no longer any contractual funding requirement to
 complete the Main Street Lowood upgrade (budgeted at \$2.6M) by February 2025.
- Council is actively working to collect overdue rates including through use of sale of land for overdue rates powers.

Growth

Rateable property data provides an indication of regional growth. The total number of rateable properties in Somerset has increased as below.



Grant application awaiting advice

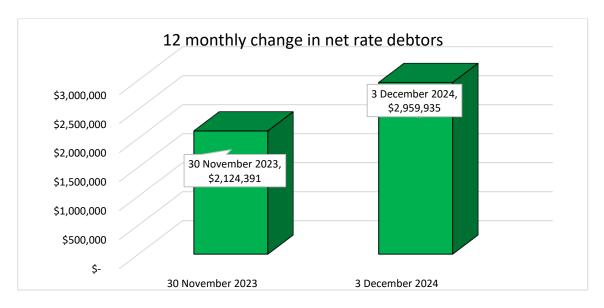
 Council is awaiting the outcome of a funding application lodged under the Australian Government's Community Energy Upgrades Fund Round 1 (CEUF) in April 2024:

	· · · · · · · · · · · · · · · · · · ·	
	Project value	CEUF funding
		sought
LED streetlighting conversion model	\$1,555,792	\$777,896

Rates

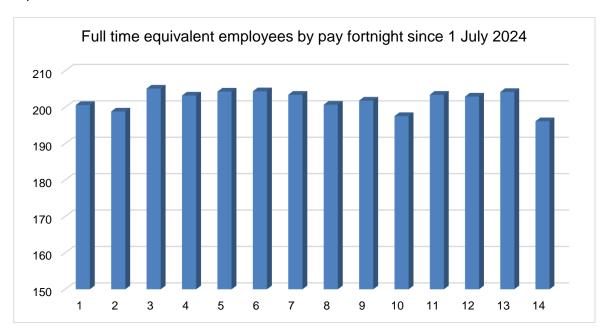
Council issues rate notices each six months. The chart below shows the change in total rate debtors over the previous year. To put the increase in rate debtors into context, just two (2) commercial ratepayers currently owe a combined \$1.358M in overdue rates and charges.

During October 2024, Council issued 11 notices of intention to sell land for overdue rates or charges. Council is working with the nine remaining property owners and their mortgagees to resolve the actions.



Full time equivalent employees (FTE)

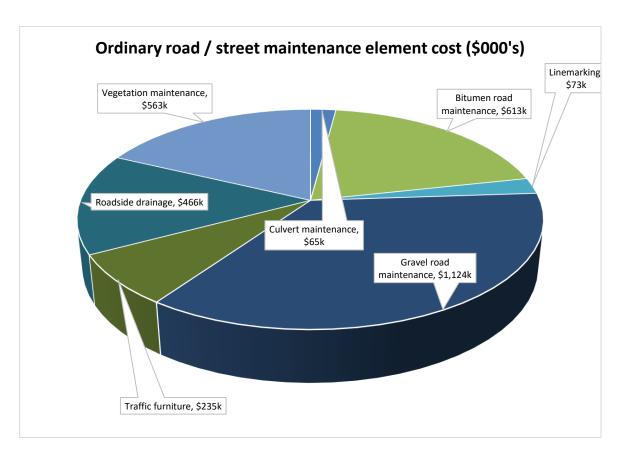
The number of full-time equivalent employees (FTE) for each pay fortnight during the current financial year was as below. FTE values may be 1 or a lesser value for each employee depending on hours worked as a proportion of the standard full time 76-hour work fortnight. Over the Christmas/New Year period, reduced hours were worked by casual staff which is represented here as a lower FTE value:



Ordinary road and street maintenance dissection

Road and street ordinary maintenance costs incurred to 3 January 2025 are dissected as follows:

Maintenance type	Total (\$000's)
Bitumen road maintenance	613
Gravel road maintenance	1,124
Roadside drainage	466
Culvert maintenance	65
Vegetation maintenance	563
Traffic furniture	235



Road maintenance and road flood repairs

Council's 30 most costly road segments including both ordinary maintenance and flood repairs for the financial year to date were as below. Costs per linear metre where relevant has been added for context:

Road segment	Cost (\$000's)	Cost per linear metre (\$)
Scrub Creek Rd (flood repairs) DM01671 Ch1670-Ch1850	2,218	
Mountain View Drive (flood repairs) DM01766 CH2260-2380	1,411	
Braeburn Rd (flood repairs) DM01374 Ch170-Ch190	563	
Patrick Estate Rd (flood repairs) DM01222 Ch4410-Ch4530	476	
Gregors Creek Road (flood repairs) DM01502 Ch2120-Ch2170	454	
Patrick Estate Rd (flood repairs) DM06830 Ch1925-Ch2570	429	665
Glamorgan Vale (flood repairs) DM00964 Ch260-Ch274	417	
Esk Crows (flood repairs) DM01609 Ch33270-Ch34090	339	413
Mary Smokes Creek (flood repairs) DM 05735Ch20-Ch90	233	
Gregors Creek (flood repairs) DM07287 Ch20400-Ch20540	224	1,596
Mt Byron Road (gravel) Mtc14466m	213	
Lowood Minden Road (flood repairs) DM06335 Ch9520-Ch9630	194	1,762
Kammholz Road (flood repairs) DM00618Ch150-Ch150	168	
Mount Kilcoy Rd (flood repairs) DM02518 Ch17465-Ch17490	157	
Sandy Creek Rd (flood repairs) DM05857 Ch8860-Ch8940	136	1,704
Mahons Road (flood repairs) DM07877 Ch5910-Ch5950	115	
Neurum Road (flood repairs) DM02131 Ch13420-Ch13510	114	1,270
Mclean Road (flood repairs) DM03031 Ch485-Ch495	108	
Mahons Road (flood repairs) DM07878 Ch6030-Ch6100	106	1,512

Esk Crows Nest Road (bitumen) Mtc25994m	104	
Sandy Creek Rd (flood repairs) DM05801 Ch3800-Ch3806	96	
Lowood Minden Rd (flood repairs) DM08510 Ch9900-Ch9970	95	1,358
Pakleppa La (flood repairs) DM09208 Ch220-Ch410	94	497
Banks Creek Road (gravel) Mtc9088m	93	
Glamorgan Vale Rd (flood repairs) DM00956 Ch3620-Ch3620	92	
McCauleys Lane (flood repairs) DM05829Ch600-Ch685	92	1,086
Rohlmanns Road (flood repairs) DM04101 Ch2650-Ch2650	88	
Mt Beppo Road (flood repairs) DM05455 Ch11718-Ch11719	86	
Mary Smokes Creek (flood repairs) DM05737 Ch140-Ch170	85	
Prospect Street (flood repairs) DM06719 Ch35-Ch95	83	1,382
Subtotal (\$000's)	9,083	

Special road maintenance/ renewal

In addition to ordinary bitumen road maintenance and flood repairs, expenditure on resealing of bitumen roads is budgeted for FY2025 at \$2.4M. Resealing is a necessary part of the ongoing cost of managing the sealed road network.

Attachments

Financial reports and payment listings

Recommendation

THAT Council receive the financial reports for 1 July 2024 to 3 January 2025 including the attached basis of accounting statement and the report on payments processed between 2 December 2024 and 8 January 2025 totalling \$12,355,288.26 and that the contents be noted.

Somerset Regional Council Monthly financial report - Basis of accounting

The accompanying financial report is prepared pursuant to section 204 of the *Local Government Regulation 2012*.

Section 204 does not require the adoption of Australian Accounting Standards.

Council aims to meet legal requirements in the preparation of monthly financial reports to enable an assessment of the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month.

In doing so, because Council carries out annual assessments of certain accounts, the monthly balances of these accounts are based on known information only that is cost-effective to collect, assess and/or calculate at the time of preparation of the monthly financial report.

These annual assessments are reflected in Council's trial balance and other financial records only at the time of their calculation

Council does not consider that the benefits of calculating the balances of these accounts on a monthly basis would exceed the costs of obtaining relevant data and making these calculations.

Council further does not consider that estimating the balances of these accounts on a monthly basis would necessarily provide useful information to readers.

Audited annual financial statements are available on Council's website at https://www.somerset.qld.gov.au/your-council/annual-reports.

The accounts where these annual assessments are made, include, but are not limited to:

Accruals

Contract balances

Depreciation and amortisation

Equity accounted investments

Leases

Long service leave provision

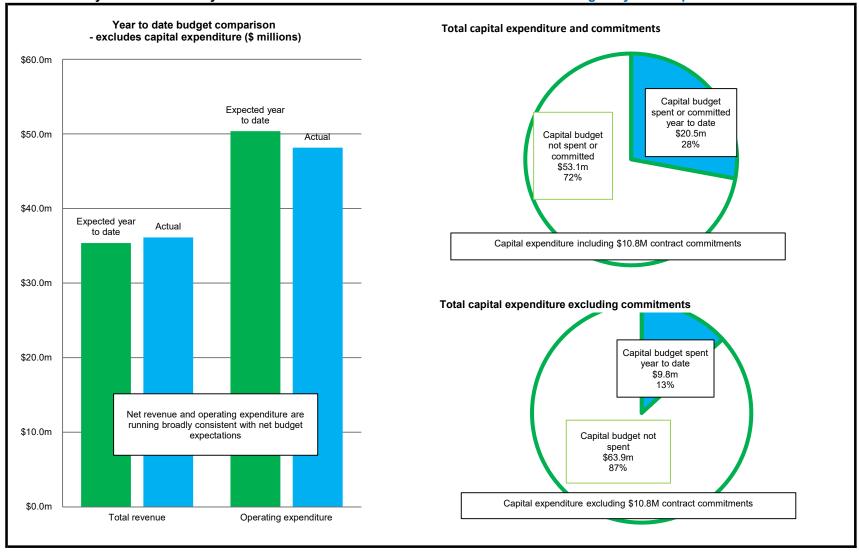
Prepayments

Property, plant and equipment capitalisation and valuations

Provisions for land restoration



Operating and capital financial summary - please read in conjunction with Basis of Accounting Period 1 July 2024 to 3 January 2025 Percentage of year completed = 51%



Somerset Regional Council Operating results Period 1 July 2024 to 3 January 2025

	Budget (\$000's)	Expected year to date (\$000's)	Actual (\$000's)	Variance (\$000's) - favourable/ (unfavourable)	Comment
OPERATING PROGRAMS	37,805	(15,003)	(12,031)	2,972	-
Total revenue	123,329	35,368	36,129	761	1%
Capital grants and subsidies	67,442	7,080	7,238	158	\$11.6M cash is held in unacquitted grants for projects not yet finalised
Operating revenues	55,888	28,288	28,891	603	1%
Operating grants and subsidies Other revenue	7,557 2,433	5,117 1,220	5,015 1,228	(102) 8	Lower than expected population growth affected financial assistance grant Higher than expected State land
Nett rates and charges	34,059	17,029	17,564	535	valuations Late reimbursement of flood restoration expenditure has resulted in reduced
Interest earned	4,191	2,175	2,062	(113)	amounts available to invest
Contributions from developers and others	-	-	-	-	
Profit/ (loss) on disposal of non-current assets	-	-	-	-	
Dividend/ tax equivalent - UU	2,179	312	381	69	
Fees and charges	1,984	1,045	1,247	202	
Contract works revenue	3,486	1,390	1,394	4	
Operating expenditure	85,524	50,371	48,160	2,211	3%
Labour, plant and materials - operating purposes	72,354	43,533	41,740	1,793	
Depreciation (interim)	13,170	6,838	6,420	418	

Actual versus budget workings income and expenditure by activity
Unaudited - for internal purposes only - please read in conjunction with Basis of Accounting
Period 1 July 2024 to 3 January 2025

4000-0001 CO 4000-0002 CO 4055-1000 Sur 4056-1000 Sur	etailed cost centres DRPORATE AND COMMUNITY	Revenue or	Revenue or	D		
4000-0001 CO 4000-0002 CO 4055-1000 Sur 4056-1000 Sur		(cost)	(cost)	Revenue or (cost)	Favourable (Unfavourable)	
4055-1000 Sur 4056-1000 Sur	on onate and commont i	(7,832)	(4,576)	(4,074)	502	Within expected limits
4056-1000 Sur	DRPORATE SUPPORT	(3,032)	(1,881)	(1,738)	143	Within expected limits
	ndry Income	1	1	1		·
4058-1000 Qld	indry Income - no GST	1		13	13	
1510 1000 TI	d Govt Agency Program revenue	113	56	66	10	
	inxtra rental laries - Records	(399)	(207)	(177)	1 30	
	laries - Necords	(644)	(334)	(177)	141	
	laries - Corporate administration	(450)	(234)	(307)	(73)	
	ol Vehicle Plant Hours	()	(-)	(8)	(8)	
4120-2000 Cor	orporate general admin costs	(542)	(281)	(222)	59	
	her Operating Expenses - Records	(5)	(3)		3	
	surance - property/ public liability	(395)	(395)	(372)	23	
	bscriptions	(77)	(77)	(78)	(1)	
	orporate buildings repairs and maintenance perating costs - information technology	(36) (647)	(19)	(9) (426)	(90)	
	ardware - information technology	(102)	(53)	(27)	26	
	ernal cost allocations	149	(00)	(=- /		
5002-1000 Cor	ontributions to staff functions					
4508-0002 SO	DMERSET CIVIC CENTRE	(730)	(379)	(341)	38	Within expected limits
	k Somerset Civic Centre revenue	40	21	36	15	•
4508-2000 Esk	k Somerset Civic Centre operations	(770)	(400)	(377)	23	
4300-0002 LIB	BRARIES	(1,140)	(592)	(548)	44	Within expected limits
4320-1000 Gra	ant for library book purchases	126	65	63	(2)	
	rchase of new library books	(126)	(65)	(52)	13	
	her operating expenses - libraries	(173)	(90)	(63)	27	
	prary operational grants	12	6	21	15	
	prary operational grant expenditure Indry Income-Libraries	(9)	(5)	(7)	(2)	
	ecovery - lost/ damaged library books					
	pairs and maintenance expenses - libraries	(64)	(33)	(24)	9	
4350-2000 Lab	bour costs - libraries	(906)	(470)	(488)	(18)	Library staff reclassified to higher levels
СО	DUNCIL PROPERTIES - Income	380	198	175	(23)	Within expected limits
	ominya refuse and recycling facility	4	2	2		
	k (Farm Supplies Shed) Neilsen Place	43	22	24	2	
	k Motorola Tower Lakeview Park		4	4		
	k Racecourse Showgrounds rnvale Sports Park - Hire Fees	2 6	1 3	1	(3)	
	rnvale billboard/ Fernvale sports park users	5	3	3	(3)	
	rnvale Campdraft Grounds	5	2	1	(1)	
	dara - Fernvale - L1RP199101	62	32		(32)	
4562-1000 Tel:	Istra Amplitel Fernvale - L1RP199101	12	6	12	6	
	rnvale Community Hall	7	4	4		
	rnvale Futures Complex	2	1	17	16	
	rnvale UU lease - L99 CC3429 - Ferny Gully	1	1	10	(1)	
	azing Rights - various rural properties coy communications tower site		15 4	10	(5)	
	coy Information Centre/ Healthy Land and Water lease	12	6	7	1	
	coy Memorial Hall	11	6	4	(2)	
4586-1000 Kilo	coy Motocross Club	2	1		(1)	
	coy racecourse showgrounds	84	44	52	8	
	coy Yowie Park concessions (eg food vans)	2	1	1		
	wood Enterprise Centre	28	14	15	1	
	illway Corridor Land - various locations illway Street Lowood - various business premises	8 20	10		(4)	
	merset Dam Coronation Hall - hire charges	15	8	7	(10)	
	nnis Clubs	3	2		(2)	
	ogoolawah Gym McConnell Park			1	1	
4567-1000 Wiv	ivenhoe Pocket NBN lease	12	6	14	8	
4500-0002 CO	DUNCIL PROPERTIES - Expenditure	(661)	(344)	(354)	(10)	Within expected limits
	ildings on railway land	(1)	(1)	(1)	. ,	
	pronation Hall Somerset Dam	(47)	(24)	(26)	(2)	
	k racecourse showground	(90)	(47)	(20)	27	
4524-2000 Esk	k Heap Street former fire station	(3)	(1)	(1)		Includes \$20k
4548-2000 Fer	rnvale campdraft grounds	(26)	(13)	(46)	(33)	masterplanning costs

Ref	Description	Revised budget (\$000's)	Expected year to date (\$000's)	Actual (\$000's)	Variance (\$000's)	Comment
		Revenue or (cost)	Revenue or (cost)	Revenue or (cost)	Favourable (Unfavourable)	
4543-2000	Fernvale community hall	(47)	(24)	(10)	14	
4559-2000	Fernvale PCYC	(161)		(60)	24	
4585-2000	Kay Avery Place Kilcoy	(10)	(5)	(4)	1	
4583-2000	Kilcoy Memorial Hall	(27)	(14)	(14)		Unbudgeted gate
4576-2000	Kilcoy racecourse showgrounds	(111)	(58)	(89)	(31)	installations & higher than expected electricity
4578-2000	Kilcoy sports centre operations - indoor	(94)	(49)	(46)	3	
4580-2000	Kilcoy sports centre operations - Hopetoun fields	(14)	(7)	(17)	(10)	
4595-2000	Lowood Community Centre Peace St	(1)		(7)	1	
4523-2000 7347-2000	Lowood Recreation Complex Lowood Telstra Site	(7)	(4)	(7)	(3)	
4511-2000	Lowood Velstra Street building (former SES)	(1) (1)		(2)	(2)	
4509-2000	Old Lowood library building (hub)	(1)			1	
4560-2000	Repairs & maintenance - rental properties	(3)			1	
4587-2000	Sheepstation Hall site	(1)		· · · · · · · · · · · · · · · · · · ·		
4528-2000	Storage building - 82 Ipswich St Esk costs	(0)				
4538-2000	Tennis assets	(6)	(3)	(3)		
4536-2000	Toogoolawah gym	(4)	(2)	(4)	(2)	
4539-2000	Toogoolawah Guides Hut McConnell Park	(2)	(=)	(=)		
4506-2000	Toogoolawah old water treatment plant	(6)	(3)	(2)	1	
4000 0000	COMMUNITY/ CUI TURE/ RECREATION	(4.706)	(4.000)	(004)	200	Mithin avacated limits
4600-0002 4605-1000	Grants - Somerset Region neighbourhood centre	(1,726) 274	. ,	(801)	298	
4606-1000	Community Grants - social services program - ongoing	214	142	21	12 21	
4662-1000	Grants - social services program - once off			5	5	
4680-2000	Youth development program - expenditure	(149)	(77)	(55)	22	
4660-2000	Operating expenses - social services program	(175)	(91)	(127)	(36)	
4662-2000	Grant Expenses_Dept of Communities	, ,		(5)	(5)	
4615-1000	Community recovery officer - grant	300				
4615-2000	Community recovery officer - expenditure	(149)	(77)	(2)	75	
4596-1000	Community Wellness Hubs			1	1	
4610-1000	Grants - Regional Arts Devel Fund - grants received	(40)	(0.4)	30	30	
4610-2000 4611-2000	Grants - Regional Arts Devel Fund - payments RADF expenditure other than grants	(40)	(21)	(15)	6	
4620-1000	Condensery grants - various revenue			(2)	(2)	
4657-2000	Condensery grants - Various revenue Condensery grants - Somerset Senior Connect Expend			(1)	(1)	
4620-2000	Condensery - Grant Expenditure			(25)	(25)	
4557-2000	Toogoolawah Condensery/ gallery	(334)	(173)	(158)	15	
4650-2000	Grants to community groups (CAG)	(183)	(95)	(110)	(15)	
4645-2000	Donations from Mayoral Charity Ball Fund			(8)	(8)	
4651-2000	Recreation reserves operating expenses	(3)	(1)		1	
4673-1000	Sporting Recurrent Grants - Other			9	9	
7340-2000	Swimming pool operations	(715)	(371)	(287)	84	
4665-2000 4667-1000	Sport and recreation program	(441) 14	(229)	(125)	104	
4674-2000	Somerset Rail Trail Classic - revenue Somerset Rail Trail Classic - expenditure	(83)	(83)	(92)	(10)	
4672-2000	Sport+Recn Participant Program costs	(45)			17	
4675-2000	Roque Raid 2023	(10)	(20)	(3)	(3)	
				(5)	(-)	
	MARKETING AND PROMOTION	(924)	(479)	(467)	12	Within expected limits
4555-2000	Esk Visitor Information Centre	(40)	(21)	(16)	5	
4556-2000	Fernvale Visitor Information Centre	(66)	(34)	(31)	3	
4554-2000	Kilcoy Visitor Information Centre	(73)	(38)	(33)	5	
4553-2000	Kilcoy Information Centre - Salaries	(170)		(70)	18	
4552-2000	Fernvale promotions - Salaries	(167)	(87)	(86)	1	
4551-2000 4570-1000	Esk promotions - Salaries Promotions revenue	(54)	(28)	(39)	(11)	
4570-1000	Promotions - other expenses	(318)	(165)	(204)	(39)	
4655-1000	Australia Day Community Grant	(310)	(103)	8	8	
4653-2000	Australia Day costs	(20)	(10)	(3)	7	
4652-2000	Community events and celebrations	(16)	. ,	(0)	. 8	
5000-0002	PROGRAM - HUMAN RESOURCES/ CUSTOMER	(3,194)		(1,126)	475	
	SERVICE					
5003-1000	Grants Traineeships	120	120		(110)	
5007-1000	Grants - First Start Program	(077)	(507)	105	105	
5110-2000 5150-2000	Labour costs/ customer service Labour costs/ human resources	(977) (1,115)	(507) (579)	(429) (418)		
5160-2000	Other expenses - human resources	(343)		(108)	70	
4140-2000	Fringe Benefits Tax	(343)		(37)	23	
5161-2000	Personal protective items	(146)	(76)	(77)	(1)	
5165-2000	Staff Uniforms - Council Subsidy	(23)		(12)	(.)	
	•	/	. ,	. , ,		

Ref	Description	Revised budget (\$000's)	Expected year to date (\$000's)	Actual (\$000's)	Variance (\$000's)	Comment
		Revenue or (cost)	Revenue or (cost)	Revenue or (cost)	Favourable (Unfavourable)	
5170-2000	Staff training (Non-Labour)	(270)	(140)	(92)	48	-
5171-2000	Staff training (Labour)	(325)	(169)	(68)	101	_
6000-0001	PROGRAM - FINANCE	38,869	20,802	21,022	220	Within avposted limits
		•	· · · · · · · · · · · · · · · · · · ·	,		Within expected limits Higher than expected State
6105-1000	General rates	31,771	15,886	16,281	395	land valuations
6115-1000	Internal rates	(125)	(63)	(63)	(0)	_
6125-1000	Interest on rates and charges	186		175	79	_
7910-1000 6135-1000		24		23	11	_
6107-1000	Dioceant on general rates	(4,124) 89	(2,062)	(2,065)	(3) 10	
6108-1000		1,757	878	878	(0)	
4051-1000	State Govt Emergency Management Levy retention	47	23	23	(0)	_
	State Govt Emergency Management Levy expense	(32)	(16)	(15)	1	
6145-1000	Government Pensioner Subsidy - Rates	(462)	(231)	(236)	(5)	
	Government Pensioner Subsidy - Receipt	462 (2)		234	3	
4060-1000	Council pensioner rate subsidy Property search fee revenue	391	(1) 203	(1) 208	(0) 5	
6205-1000	Financial assistance grants	4,914	4,554	4,345	-	Lower than expected population growth affected
6279-1000	Interest income	3,981	2,067	1,864	(203)	financial assistance grant Late reimbursement of flood restoration expenditure has resulted in reduced amounts available to invest
6280-1000	Share of profit - Urban Utilities	1,579				
6281-1000	Urban Utilities tax equivalent receipts	600		381	69	-
	Labour costs/ finance	(1,796)	(933)	(866)	67	_
6520-2000 6274-1000	State valuations + other operating Clearing Accounts - Sale of land rate arrears	(405)	(54)	(54)		_
4455-2000		(5)	(3)	(1)	2	-
4460-2000	Stores Repairs & Maintenance	(20)	(10)	(8)	2	
6530-2000	External Audit Services	(110)	(110)	(119)	(9)	_
6531-2000	Internal audit services	(45)	(23)	(12)	11	_
6600-2000 6601-2000	Bank Charges Merchant fees	(8)	(4)	(31)	9	_
6625-2000	Bad & doubtful debts	(72)	(37)	(31)	U	-
6650-2000	Cents Rounding	(0)				-
6805-2000	Annual leave	(1,656)	(860)	(828)	32	_
6815-2000	Long service leave	(396)	(206)	(198)	8	
6820-2000	Public holidays	(801)	(320)	(297)	23	
6825-2000 6809-2000	Superannuation Jury duty expense	(2,379)	(1,235)	(1,202)	33 (1)	
6810-2000	Sick leave	(704)	(366)	(371)	(5)	
6812-2000	Bereavement Leave Expense	(101)	(000)	(6)	(6)	
6813-2000	Severance/ other				,	_
6814-2000	Suspension of employment pending			(1)	(1)	Previous LGAQ-aligned insurer (LGW) indicated insurance premiums on
6830-2000	Work Cover insurance and costs	(410)	(410)	(503)	(93)	which budget was based. Council changed insurers to obtain cheaper coverage however there were regulatory delays in changing insurers away from LGW.
6835-2000	Pay Adjustments - Backpay					-
6840-2000	Wet weather	(116)	(60)	(60)		-
6845-2000	Floating plant & loose tools	(61)		(40)	(8)	
6998-2000	Employee oncost recoveries	6,803	3,532	3,528	(4)	-
7000-0001	PROGRAM - OPERATIONS	15,678	(26,725)	(25,080)	1,645	Within expected limits
	DISASTER MANAGEMENT	857		8		Within expected limits
7005-1000	SES operating grants	22		22	0	
7010-1000 7033-1000	SES capital grants Get Ready Queensland funding	1,000 15		23 21	13	
7033-1000	Flood study grants	15	8	21	13	-
7028-2000	Flood study expenditure/upgrade flood warning software			(26)	(26)	=
7033-2000	Get Ready Queensland expenditure	(15)		(23)	(15)	
6136-1000	Council SES levy revenue	442	221	222	1	-

Ref	Description	Revised budget (\$000's)	Expected year to date (\$000's)	Actual (\$000's)	Variance (\$000's)	Comment
		Revenue or (cost)	Revenue or (cost)	Revenue or (cost)	Favourable (Unfavourable)	
4036-1000	Rural fire levy revenue	310	155	177	22	
4036-2000	Contributions to rural fire brigades	(310)	(155)	(177)	(22)	
7044-2000 7034-1000	Bushfire expenditure DRFA BushfireSep-Dec2019 CDO	(10)	(5)		5	
7034-1000	Other disaster management expenses	(145)	(75)	(135)	(60)	
7035-2000	SES - Salaries	(309)	(160)	(73)	87	
7036-2000	SES plant and equipment internal hire	(80)	,	, ,		
7040-2000	Other operating expenses - SES	(63)	(33)	(23)	10	
=	ENGINEERING OFFICE	00.570	(4.000)	(4.000)	55.4	AACO : C. LE S
7100-0001 7106-1000	ENGINEERING OFFICE Allocated Roads to Recovery funding	23,579 988	(4,836) 988	(4,282) 1,284	554 296	Within expected limits
7110-1000	Competitive Preparing Australian Communities Program Fun-	3,546	900	1,204	290	Project not yet complete
7111-1000	Allocated Regional Roads/ TIDS funding	650	274	274		Project not yet complete
7104-1000	Allocated SEQ City Deal Liveability Fund	1,660				Project not yet complete
7101-1000	DTMR School Transport Infrastructure Program	745				Project not yet complete
7103-1000	Disaster Ready Fund R2 KcoyLwdTreePlan	2,085				Project not yet complete
7116-1000	Competitive Bridges Renewal Program funding	5,000				Project not yet complete
7115-1000	Competitive Heavy Vehicle Safety & Productivity Program	6,147	44	4.4		Project not yet complete
7030-1000 7107-1000	Competitive Risk Resilience Grants - culverts Competitive Black Summer Bushfire - Lake Manchester		14 50	14 50		
7113-1000	Allocated Local Roads & Community Infra grants #4	1,558	30	30		Project not yet complete
7118-1000	Competitive Principal Cycle Network funding	1,200				Project not yet complete
7123-1000	SEQ community Stimulus Program non competitive	1,400				Project not yet complete
7132-1000	Competitive SEQCSP EskCrowsNest-Tmba Boundary	688	688	206	(482)	
7133-1000	Competitive SEQCSP Lwd-MindnRd MindenVillage			344	344	
7135-1000	Competitive SEQCSP Kilcoy Recreation Facility	2,858				Project not yet complete
7136-1000 4020-1000	Competitive SEQCSP Toogoolawah Pool Upgrade Esk football grounds/ Lowood soccer clubhouse grants	2,640	260	260		Project not yet complete
7137-1000	SEQCSP Allocated Operating Grant	1,190	368	368		Project not yet complete
7138-1000	SEQCSP Allocated CapitalGrant	3,500				Project not yet complete
7109-1000	MIIF grant Fvale Sports Park Irrigation	500				Project not yet complete
7139-1000		994				Project not yet complete
4614-1000	LGGSP - Rooftop solar installations stage 2		37	37		
7127-1000	Cash Contributions Developers	(0.000)	(4.070)	(4.404)	(0.1)	
7150-2000	Labour costs - engineering office	(2,066)	(1,073)	(1,104)	(31)	
7160-2000 7415-2000	Other operating expenses - engineering Operating expenses - depots	(620) (177)	(322)	(102)	220 (4)	
7299-2000	Maintenance internal transfers	202	(32)	(90)	(+)	
7170-2000	Depreciation - roads	(7,545)	(3,917)	(3,773)	144	
7171-2000	Depreciation - underground drains	(466)	(242)	(233)	9	
7172-2000	Depreciation - bridges	(1,157)	(601)	(579)	22	
7173-2000	Depreciation - paths	(578)	(300)	(289)	11	
7180-2000	Depreciation - other buildings	(1,365)	(708)	(683)	25	
7200-0002	MAINTENANCE	(7,264)	(19,724)	(18,825)	899	Within expected limits
7200-0003	Road street and bridge maintenance	(4,042)	(17,984)	(17,323)	661	Within expected limits
7220-2000	Street maintenance	(1,100)	(571)	(475)	96	ттини охроской шино
7270-2000	Rural road maintenance	(6,288)	(3,265)	(2,664)	601	
7563-1000	Flood restoration - grants - REPA	22,000	4,391	4,391		Council expects to be fully reimbursed for flood restoration expenditure
7564-1000	Flood restoration grant - February 2022		90	90		. Secondarion expenditure
7566-1000	FloodRecovery&ResiliencePackage		114	114		
7028-1000	QRA_DRFA_CATD - Flood Risk Management Program		43	43		
7572-2000	Flood restoration - February 2022 Event - REPA	(4,734)	(18,576)	(18,576)		
7569-2000	Flood restoration - DRFA CDO - February 2022 event	(22,000)	(6)	(6)		As above
4617-2000 7562-1000	Flood restoration - QFFFGR2_CATC	0.000	(98)	(98)		As above
7568-2000	Scrub Ck Rd/ Patrick Estate Rd Betterment Revenue Scrub Creek Road Bridge expenditure budget	8,283				As above As above
7230-2000	Footpaths and bikeways maintenance	(119)	(62)	(93)	(31)	A3 above
7360-2000	Gravel operations (own roads) - nett (cost) or recovery	(1.0)	(02)	(11)	(11)	
7310-2000	Bridge maintenance	(84)	(44)	(38)	6	
7320-0003	Town and village facilities	(3,693)	(1,889)	(1,610)	279	Within expected limits
7330-2000	Town stewardship/ parks and gardens	(2,065)	(1,072)	(1,000)	72	
7346-2000	QLDTransport - Maintenance Rail Corridor	(98)	(51)	(30)	21	
7333-2000	Maintenance - public conveniences	(462)	(240)	(260)	(20)	
7210-2000 7346-1000	Street lighting Maintenance rail corridor land - income	(299)	(155) 60	(166) 62	(11)	
7825-1000	Cemetery revenue - GST applicable	194	100	82	(18)	
7826-1000	Cemetery - interment - burial right - other GST-free fees	134	100	12	12	
7870-2000	Cemetery expenditure	(362)	(188)	(172)	16	
				• , ,		

Ref	Description	Revised budget (\$000's)	Expected year to date (\$000's)	Actual (\$000's)	Variance (\$000's)	Comment
		Revenue or (cost)	Revenue or (cost)	Revenue or (cost)	Favourable (Unfavourable)	
7321-2000	Water supplied to council	(264)	(137)	(64)	73	
7322-2000 7336-2000	Sewerage services to council Vandalism	(157)	(82)	(47)	35 16	
7337-2000	CCTV operations	(50) (164)	(85)	(10)	78	
7345-2000	Maintenance of skate parks	(25)	(13)	(10)	3	
7400-0003 7425-1000	Workshop and depots	471	149	108	(41)	Within expected limits
7416-2000	Fuel rebates Two Way Radio Site Rental Costs	105	(2)	(3)	(1)	
7430-2000	Depreciation - plant	(1,483)	(770)	(741)	29	
7429-2000	Depreciation - Lease Right Of Use Assets	(335)	(174)	, ,		} Vehicle lease costs
7437-2000	Lease Interest	(163)	(84)			} should be assessed in
7435-2000	Vehicle leasing and plant hire	(400)	(00)	(265)		} total for these accounts
7431-2000 7432-2000	Tyres and batteries Registration	(120) (88)	(62) (88)	(67)	(5)	
7432-2000	Workshop wages	(653)	(339)	(370)	(15) (31)	
7426-1000	Plant - Refund Registration Fees	(000)	(000)	10	10	
7434-2000	Fuel and oil	(1,110)	(576)	(484)	92	
7436-2000	Parts and outside labour	(453)	(235)	(311)	(76)	
7449-2000	Internal plant recoveries	4,775	2,479	2,442	(37)	
7500-0002	RECOVERABLE WORKS	534	(411)	(491)	(80)	
7510-1000	Main Roads maintenance - revenue	3,419	1,326	1,326	(00)	
7560-2000	Main Roads maintenance - expenditure	(2,882)	(1,735)	(1,735)		
7556-1000	Main Roads capital works - revenue	,	, ,	,		
7556-2000	Main Roads capital works - expenditure			(38)	(38)	
7530-1000	Recoverable works revenue - other	7	4		(4)	
7536-1000 7580-2000	Private Works Income - clearing account Private Works Costs - Works	(5)	(3)	6	3	
7585-2000	Private Works Costs - Works Private Works Costs - Insurance Claims	(0)	(3)	(8)	(8)	
7586-2000	Private Works Costs - Clearing Account			(6)	(6)	
7587-2000	Private Works Costs - Other			(4)	(4)	
7588-2000	Private Works Expense-UrbanUtilities	(5)	(3)	(32)	(29)	
7900-0002	WASTE MANAGEMENT	(2,028)	(1,746)	(1,490)	256	Within expected limits
7905-1000	Garbage charges	4,663	2,332	2,354	22	
7925-1000 7926-1000	Waste fees - domestic waste Waste fees - commercial waste	30	16 1	39	23 (1)	
7927-1000	Waste income - recycling	80	42	26	(16)	
7942-2000	State Waste Levy	(288)	(149)	(124)	25	
7940-2000	Operating expenses - waste management	(2,924)	(2,302)	(2,232)	70	Includes \$1.68M budget during FY2025 for Kilcoy landfill rehabilitation/ upgrade
7939-2000	Waste collection contract portion	(3,005)	(1,560)	(1,431)	129	
	Depreciation - refuse management	(244)	(126)	(122)	4	
7950-2000	Waste Mgt Internal Transfers	(343)				
8000-0001	PROGRAM - PLANNING/ DEVELOPMENT	(3,566)	(1,766)	(1,827)	(61)	Within expected limits
7960-0002	REGULATORY - ENVIRONMENT - HEALTH	(700)	(573)	(513)	60	Within expected limits
	Regulatory services	(700)	, ,	` ,	60	Within expected limits
7965-1000	Regulatory services Animal fees		14	14		Within expected limits
7965-1000 7831-1000	Regulatory services Animal fees Fines - infringement notices	15	14	14 15	7	Within expected limits
7965-1000	Regulatory services Animal fees Fines - infringement notices Kennels amenity special charge	15 19	14 8 10	14 15 10	7 0	Within expected limits
7965-1000 7831-1000 7980-1000	Regulatory services Animal fees Fines - infringement notices	15	14	14 15	7	Within expected limits
7965-1000 7831-1000 7980-1000 7970-2000 7975-2000	Regulatory services Animal fees Fines - infringement notices Kennels amenity special charge Local laws labour and plant costs Other local laws costs Environment	15 19 (589)	14 8 10 (306)	14 15 10 (276) (23)	7 0 30 5	Within expected limits
7965-1000 7831-1000 7980-1000 7970-2000 7975-2000 7807-1000	Regulatory services Animal fees Fines - infringement notices Kennels amenity special charge Local laws labour and plant costs Other local laws costs Environment Environment Funding Grants	15 19 (589) (55)	14 8 10 (306) (28)	14 15 10 (276) (23)	7 0 30 5	Within expected limits
7965-1000 7831-1000 7980-1000 7970-2000 7975-2000 7807-1000 7840-1000	Regulatory services Animal fees Fines - infringement notices Kennels amenity special charge Local laws labour and plant costs Other local laws costs Environment Environment Funding Grants Environmental levy	15 19 (589)	14 8 10 (306)	14 15 10 (276) (23)	7 0 30 5	Within expected limits
7965-1000 7831-1000 7980-1000 7970-2000 7975-2000 7807-1000 7840-1000 7844-1000	Regulatory services Animal fees Fines - infringement notices Kennels amenity special charge Local laws labour and plant costs Other local laws costs Environment Environment Funding Grants Environmental levy Other environmental revenue	15 19 (589) (55)	14 8 10 (306) (28)	14 15 10 (276) (23)	7 0 30 5	Within expected limits
7965-1000 7831-1000 7980-1000 7970-2000 7975-2000 7807-1000 7840-1000 7844-1000 7853-1000	Regulatory services Animal fees Fines - infringement notices Kennels amenity special charge Local laws labour and plant costs Other local laws costs Environment Environment Funding Grants Environmental levy	15 19 (589) (55)	14 8 10 (306) (28)	14 15 10 (276) (23) 92 506	7 0 30 5	Within expected limits
7965-1000 7831-1000 7980-1000 7970-2000 7975-2000 7840-1000 7844-1000 7853-1000 7815-1000 8145-2000	Regulatory services Animal fees Fines - infringement notices Kennels amenity special charge Local laws labour and plant costs Other local laws costs Environment Environment Funding Grants Environmental levy Other environmental revenue SEQCOM Resilient Rivers tree planting grant Quickspray hire Natural resource management	15 19 (589) (55) 1,008	14 8 10 (306) (28)	14 15 10 (276) (23) 92 506	77 0 30 5 92 2	Within expected limits
7965-1000 7980-1000 7980-1000 7970-2000 7975-2000 7847-1000 7844-1000 7853-1000 7815-1000 8145-2000 7860-2000	Regulatory services Animal fees Fines - infringement notices Kennels amenity special charge Local laws labour and plant costs Other local laws costs Environment Environment Funding Grants Environmental levy Other environmental revenue SEQCOM Resilient Rivers tree planting grant Quickspray hire Natural resource management Other operating expenses - health and environment	15 19 (589) (55) 1,008 777 3	14 8 10 (306) (28) 504	14 15 10 (276) (23) 92 506 200	7 0 30 5 92 2	Within expected limits
7965-1000 7831-1000 7970-2000 7975-2000 7807-1000 7840-1000 7844-1000 7845-2000 8145-2000 7860-2000 7845-2000	Regulatory services Animal fees Fines - infringement notices Kennels amenity special charge Local laws labour and plant costs Other local laws costs Environment Environment Funding Grants Environmental levy Other environmental revenue SEQCOM Resilient Rivers tree planting grant Quickspray hire Natural resource management Other operating expenses - health and environment Offset Planting for Capital Works	15 19 (589) (55) 1,008 777 3 (214)	14 8 10 (306) (28) 504 200 1 (111)	14 15 10 (276) (23) 92 506 200 1 (115) (4)	7 0 30 5 92 2	Within expected limits
7965-1000 7831-1000 7980-1000 7970-2000 7975-2000 7807-1000 7844-1000 7845-1000 78145-2000 7860-2000 7845-2000	Regulatory services Animal fees Fines - infringement notices Kennels amenity special charge Local laws labour and plant costs Other local laws costs Environment Environment Funding Grants Environmental levy Other environmental revenue SEQCOM Resilient Rivers tree planting grant Quickspray hire Natural resource management Other operating expenses - health and environment Offset Planting for Capital Works SEQ Black Snake Creek - Phase4	15 19 (589) (55) 1,008 777 3 (214)	14 8 10 (306) (28) 504 200 1 (111)	14 15 10 (276) (23) 92 506 200 1 (115) (4)	77 00 300 55 92 2 (4) 2	Within expected limits
7965-1000 7831-1000 7890-1000 7970-2000 7975-2000 7807-1000 7844-1000 7853-1000 7815-2000 7860-2000 7860-2000 7865-2000 7865-2000	Regulatory services Animal fees Fines - infringement notices Kennels amenity special charge Local laws labour and plant costs Other local laws costs Environment Environment Funding Grants Environmental levy Other environmental revenue SEQCOM Resilient Rivers tree planting grant Quickspray hire Natural resource management Other operating expenses - health and environment Offset Planting for Capital Works SEQ Black Snake Creek - Phase4 SEQCOM Resilient River - MIDBrisRes	15 19 (589) (55) 1,008 777 3 (214) (11)	14 8 10 (306) (28) 504 200 1 (111) (6)	14 15 10 (276) (23) 92 506 200 1 (115) (4)	77 00 300 55 92 2 (4) 2 (33) (13)	Within expected limits
7965-1000 7831-1000 7980-1000 7975-2000 7875-2000 7840-1000 7845-1000 7815-3000 7860-2000 7860-2000 7865-2000 7865-2000	Regulatory services Animal fees Fines - infringement notices Kennels amenity special charge Local laws labour and plant costs Other local laws costs Environment Environment Funding Grants Environmental levy Other environmental revenue SEQCOM Resilient Rivers tree planting grant Quickspray hire Natural resource management Other operating expenses - health and environment Offset Planting for Capital Works SEQ Black Snake Creek - Phase4	15 19 (589) (55) 1,008 777 3 (214)	14 8 10 (306) (28) 504 200 1 (111)	14 15 10 (276) (23) 92 506 200 1 (115) (4)	77 00 300 55 92 2 (4) 2	Within expected limits
7965-1000 7831-1000 7980-1000 7970-2000 7975-2000 7807-1000 7840-1000 7844-1000 7853-1000 7860-2000 7865-2000 7853-2000 7853-2000 7853-2000	Regulatory services Animal fees Fines - infringement notices Kennels amenity special charge Local laws labour and plant costs Other local laws costs Environment Environment Funding Grants Environmental levy Other environmental revenue SEQCOM Resilient Rivers tree planting grant Quickspray hire Natural resource management Other operating expenses - health and environment Offset Planting for Capital Works SEQ Black Snake Creek - Phase4 SEQCOM Resilient River - MIDBrisRes Sundry Environmental Matters	15 19 (589) (55) 1,008 777 3 (214) (11)	14 8 10 (306) (28) 504 200 1 (111) (6)	14 15 10 (276) (23) 92 506 200 1 (115) (4) (33) (13) (30)	7 0 30 5 92 2 (4) 2 (33) (13) (8)	Within expected limits

Ref	Description	Revised budget (\$000's)	Expected year to date (\$000's)	Actual (\$000's)	Variance (\$000's)	Comment
		Revenue or	Revenue or	Revenue or	Favourable	
	Public health	(cost)	(cost)	(cost)	(Unfavourable)	
7900 1000		2	1	2	1	
7809-1000 7810-1000	Domestic water carrier permits Food hygiene rates	33	17	18	2	
7812-1000	Sundry health fees	33	17	10		
7816-1000	Private water sampling fee			3	3	
7818-1000	Other health fees	1	1	<u>J</u>	(1)	
7805-1000	Grants - health/ immunisation programs	<u> </u>	<u>I</u>		(1)	
7855-2000	Labour costs - health and environment	(508)	(264)	(245)	19	
7 000 2000	Labour costs - ricalari and crivironment	(000)	(204)	(240)	10	
8000-0002	ECONOMIC DEVELOPMENT	(585)	(226)	(128)	98	Within expected limits
8051-2000	Lowood development properties	(1)	(1)	(120)	1	типп одробов пипо
	Other economic development	(432)	(225)	(28)	197	
7029-1000	·	(300)	(220)	(20)		
7029-2000		149				
8023-1000	- :					
8023-2000	DESBT LLER SmallBusinessBoostProgram			(100)	(100)	
				(100)	(:)	
8100-0002	LAND USE PLANNING	(2,300)	(977)	(1,328)	(351)	Land use planning appeal costs exceed budget expectations
8120-1000	Fees and charges - planning / control	660	343	405	62	•
7141-1000	Engineering fees - no GST	1	1	10	9	
8142-2000	Planning scheme amendments	(550)	(68)	(68)		
7981-1000	Poultry industry inspection special charge	26	13	13		
7982-1000	Extractive industry inspection program special charge	38	19	19	0	
8146-2000	Subscriptions	(64)	(33)	(68)	(35)	
8155-2000	Labour costs - planning	(1,581)	(821)	(762)	59	
4160-2000	Legal expenses	(700)	(363)	(823)	(460)	Land use planning appeal costs exceed budget expectations
8156-2000	Planning consultants	(130)	(68)	(54)	14	
8200-0002	BUILDING SERVICES	19	10	142		Within expected limits
8220-1000	Fees and charges - building	600	312	405	93	
7854-2000	Seqwater - wastewater risk mitigation expenditure			(17)	(17)	
8255-2000	Labour costs - building	(568)	(295)	(240)	55	
8265-2000	Other operating expenses - building	(13)	(7)	(6)	1	
9000-0002	PROGRAM - EXECUTIVE	(2,150)	(1,137)	(946)	191	Within expected limits
9027-2000	Professional education expenses - Cr Brieschke	(6)	(6)	(2)	4	
9037-2000	Professional education expenses - Cr Isidro	(6)	(6)	(3)	3	
9038-2000	Professional education expenses - Mayor Wendt	(8)	(8)	(6)	2	
9043-2000	Professional education expenses - Cr Hurley	(6)	(6)	(2)	4	
9044-2000	Professional education expenses - Cr Jess	(6)	(6)	(3)	3	
9045-2000	Professional education expenses - Cr Freese	(6)	(6)	(3)	3	
9046-2000	Professional education expenses - Cr Bishop	(6)	(6)	(2)	4	
9055-2000	Operating expenses - elected members	(828)	(430)	(445)	(15)	
9065-2000	Labour costs - executive	(1,206)	(626)	(440)	186	
9070-2000	Other operating costs - executive	(72)	(37)	(40)	(3)	

Capital works / actual versus budget

Period 1 July 2024 to 3 January 2025

Description	Revised budget (\$000's)	Actual since 1 July 2024 (\$000's)	Committed costs (\$000's)	Total actual and committed (\$000's)	Budget Variance - Favourable/ (Unfav) (\$000's)	Comments
TOTAL BUILDINGS AND STRUCTURES	25,176	1,564	1,538	3,102	22,074	Within expectations
Kilcoy Indoor Sport Upgrade SEQCSP	5,716	-	16	16	5,700	
Twah Pool Upgrade SEQCSP	5,280	5	-	5	5,275	
Mitigate Heatwave Mature Tree Planting Kilcoy/ Lowood/ Fernvale DRF2	4,170	-	-	-	4,170	
Lowood - Greening Lowood Recycle Water Pipe_SEQCSP	1,600	949	597	1,546	54	This project is due for completion in January 2025 under funding agreement (second extension of time)
SEQ City Deal Resilient Rivers	777	-	-	-	777	
Regional - SES Upgrades 2324SRCU_SES_Extend Buildings 1	1,000	28	24	52	948	}
Regional - SES Upgrades 2324SRCU_SES_Extend Buildings 2	-	-	15	15	(15)	} \$1M grant funding for four projects
Regional - SES Upgrades 2324SRCU_SES_Extend Buildings 3	-	-	64	64	(64)	}
Regional - SES Upgrades 2324SRCU_SES_Extend Buildings 5	-	11	25	36	(36)	}
Coominya Amenities Upgrade	591	1	164	165	426	
Toogoolawah - Gym Extension MIIFF	498	31	332	363	135	
Esk - Pipeliner Park Refurb Amenities	300	95	81	176	124	
Kcoy CBD Streetscape Design	-	19	-	19	(19)	}
Kilcoy - CBD Streetscape Design & Construct	830	-	-	-	830	}
Lowood Recreation Complex MIP upgrades	117	245	-	245	(128)	
Parslow Pk Upgrade Playground	150	-	-	-	150	
Kilcoy Mem Hall Imp Ext Loading Bay	270	-	87	87	183	
Fernvale Sports Park Oval Irrigation	690	23	20	43	647	
Lowood Futures - Streetscape Stage2	830	-	-	-	830	}
Lowood Futures - Streetscpe Stage2 design	567	8	-	8	559	}
Lowood Futures - Streetscpe Stage2 construction	-	60	1	61	(61)	}
Rural Stormwater Replacement FY25	100	6	-	6	94	
Off Lead Dog Parks UpgradesX3	125	0	-	0	125	
Kilcoy Show Internal Roads+Other FY25	425	4	-	4	421	
Lwd Main St Telstra Site Upgrade	150	-	-	-	150	
Fernvale Arena Resurfacing SEQCSP	150	-	-	-	150	
Council Depot Facility Upgrades	400	25	2	27	373	
New Toilets Harlin	100	-	-	-	100	
Esk - Mt Glen Rock Cultural Heritage Survey	80	-	80	80	-	
Esk Animal Compound Road/Drain/Carport	50	-	-	-	50	
Esk Lions Car Park	40	-	-	-	40	
Solar_LGGSP_Esk Admin Additional coverage	-	-	2	2	(2)	

Capital works / actual versus budget

Period 1 July 2024 to 3 January 2025

Description	Revised budget (\$000's)	Actual since 1 July 2024 (\$000's)	Committed costs (\$000's)	Total actual and committed (\$000's)	Budget Variance - Favourable/ (Unfav) (\$000's)	Comments
Regional - Anchor Points For Roofs on Buildings	-	5	-	5	(5)	
Kilcoy Aquatic Pool Elect Heating	-	-	2	2	(2)	
Kilcoy Indoor Sports Development Application	-	3	-	3	(3)	
Lowood - Lowood Pool Renewal	-	-	3	3	(3)	
Esk - Esk Admin Roof Repl Eastern End	-	1	2	3	(3)	
Esk Mountain To Mountain Trailhead QLER	-	2	-	2	(2)	
Esk Mountain to Mountain trails QLER	-	(1)	-	(1)	1	
Toogoolawah - Condensery - Stage1 Development Plans	40	9	-	9	31	
Esk Football Grounds Irrigation MIP	-	4	1	5	(5)	
Lowood Rec Complex Drain Bridge Stabilisation	-	22	-	22	(22)	
Rural Stormwater Replace Culverts	-	11	-	11	(11)	
Esk Depot Safety Security Legal Imprv	-	15	1	16	(16)	
Lowood Depot Safety Security Improvements	-	2	16	18	(18)	
Lakeview Pk Shelter Picnic Table	30	-	-	-	30	
Minden Pk Shelters Picnic Tables	70	-	-	-	70	
Esk, Sandy Creek Crossing	-	1	3	4	(4)	
Lowood Rec Grounds Car Park Solar Lght Veg	-	(20)	-	(20)	20	
Rapid Logix Spray Data Collect System	30	-	-	-	30	
TOTAL ROAD Resealing	2,400	145	867	1,012	1,389	Within expectations
Budget	2,400	-	-	-	2,400	}
Adelaide St Resealing	-	0	11	11	(11)	}
Alpine Ct Resealing	-	-	1	1	(1)	}
ArababyCreekRd Resealing	-	(13)	53	40	(40)	}
Arnolds Rd North Resealing	-	6	5	11	(11)	}
Aspen Dr Resealing	-	-	6	6	(6)	}
Barbour St Resealing	-	-	4	4	(4)	}
Beaconsfield Rd Resealing	-	0	10	10	(10)	}
Beaumont Rd Resealing	-	-	1	1	(1)	}
Braemore La Resealing	-	-	2	2	(2)	}
BrownSt Resealing	-	3	1	4	(4)	}
Buaraba CreekRd Resealing	-	-	51	51	(51)	}
Cedar Av Resealing	-	- 0	18	18	(18)	}
Cemetery Rd Resealing	-	-	2	2	(2)	}
Chaille Rd Resealing	-	-	3	3	(3)	}

Capital works / actual versus budget

Period 1 July 2024 to 3 January 2025

Description	Revised budget (\$000's)	Actual since 1 July 2024 (\$000's)	Committed costs (\$000's)	Total actual and committed (\$000's)	Budget Variance - Favourable/ (Unfav) (\$000's)	Comments
CormackSt Resealing	-	-	5	5	(5)	}
Crest Ct Resealing	-	-	1	1	(1)	}
DownSt Resealing	-	-	3	3	(3)	}
Dunlop Rd Resealing	-	0	15	15	(15)	}
EastSt Resealing	-	- 0	1	1	(1)	}
FrancisTce Esk Resealing	-	- 0	3	3	(3)	}
FreewoodDr Resealing	-	-	7	7	(7)	}
Heap St Resealing	-	-	9	9	(9)	}
Highland St Resealing	-	0	5	5	(5)	}
Ivory St Resealing	-	-	9	9	(9)	}
KatherineDrResealing	-	3	-	3	(3)	}
Laurel St Resealing	-	-	2	2	(2)	}
Maronghi St Resealing	-	-	13	13	(13)	}
McCauleysLaMtKilcoy Resealing	-	31	15	46	(46)	}
McConnel St Resealing	-	-	19	19	(19)	}
MtKilcoyRd Reseal	-	109	499	608	(608)	}
Neilsen Pl Resealing	-	-	2	2	(2)	}
Ostrofskis Rd Resealing	-	-	12	12	(12)	}
Outlook Dr Resealing	-	-	13	13	(13)	}
Pine Cr Resealing	-	-	5	5	(5)	}
Russell St Esk Resealing	-	-	5	5	(5)	}
Sandy Creek Rd Mt Reseal	-	3	-	3	(3)	}
Sawmill La Resealing	-	-	3	3	(3)	}
Selwyn Rd Resealing	-	-	1	1	(1)	}
Serafini Dr Resealing	-	0	7	7	(7)	}
Sinclair Rd Resealing	-	1	-	1	(1)	}
South St Resealing	-	-	10	10	(10)	}
TravesRdResealing	-	1	5	6	(6)	}
Wallaby PI Resealing	-	-	1	1	(1)	}
WunullaLa Resealing	-	-	2	2	(2)	}
Old Mount Beppo Rd Resealing	-	-	3	3	(3)	}
Pryce St Resealing	-	-	1	1	(1)	}
Wanora Rd Resealing	-	-	23	23	(23)	}
TOTAL ROAD CAPITAL	33,809	7,247	8,351	15,598	18,215	Within expectations

Capital works / actual versus budget

Period 1 July 2024 to 3 January 2025

Description	Revised budget (\$000's)	Actual since 1 July 2024 (\$000's)	Committed costs (\$000's)	Total actual and committed (\$000's)	Budget Variance - Favourable/ (Unfav) (\$000's)	Comments
Muckerts La/ McCulkins La Seal Extension	10,003	81	668	749	9,254	Jointly grant funded - competitive HVSPP - due 2026
Toogoolawah Biarra Rd Seal Widen	5,566	1,119	3,721	4,840	726	Jointly grant funded - competitive PACP- due February 2025
Ivory Creek Rd Seal Widen	2,722	1,444	1,409	2,853	(131)	Jointly grant funded - competitive PACP- due February 2025
Ivory Ck Rd Seal Extension LRCI	1,250	941	77	1,018	232	Funded project - allocated LRCIP - Due June 2025
Main St Lowood Seal Widen+New Kerb	2,646	(124)	-	- 124	2,771	} Project likely to be deferred following change in funding arrangements
Main St Lowood Seal Widen New Kerb	-	302	-	302	(302)	-
Lowood Minden HVSPP (Kisslings Rd intersection)	2,130	1,258	535	1,793	338	Jointly grant funded - competitive HVSPP - due 2025
Dingyarra St underground drain	1,987	68	12	80	1,907	Jointly grant funded - competitive Disaster Ready Fund
Foresthill Fernvale Rd Path CNLGCh27650-Ch28650	1,455	-	-	-	1,455	} Jointly grant funded - CNLGG - due June 2025
LowoodMindenRenewPathCh0-Ch650	945	8	1,414	1,422	(477)	}
Clarendon Rd Rehab and Widen	-	1	-	1	(1)	
Clarendon Rd Rehab and Widen Reinbotts to Wyatts	1,300	456	17	473	827	Jointly grant funded - TIDS - due June 2025
Graham Rd LRCI Widen, kerb and underground drainage	800	649	116	765	35	
Burns St Widen and underground drain	449	1	-	1	448	
Esk Crows Nest Seal Extension	-	425	-	425	(425)	Prior year project - budget is expended
Lowood Minden Rd - Minden School works Ch10280-Ch10620	433	-	-	-	433	
Sawmill Lane Rehab Widen Ch0-Ch270	400	-	-	-	400	
Middle St Esk Seal Widen	323	-	-	-	323	
CressbrookSt-Twah bus bay - STIP program funded	313	-	-	-	313	
Litzows Rd Seal Extension	250	8	3	11	239	
Cressbrook St Renew Culvert	150	105	24	129	21	
Brown St Seal Ext + kerb/channel	148	165	2	167	(19)	
Kilcoy Murgon Rd UG drain	140	122	7	129	11	
Railway St Lowood UG drain	120	46	2	48	72	
Railway St Lowood NewPath	150	58	9	67	83	
Banks Creek Rd (Savages crossing upgrade)	-	5	5	10	(10)	
East St Esk New Footpath	-	-	5	5	(5)	
Ellen St Lowood Widen+ New Kerb	-	-	1	1	(1)	
GlamorganVale Road widening	-	0	14	14	(14)	
Gunyah St Renew Ugrd Drain	-	(22)	-	(22)	22	
King St Somerset Dam Widening	-	-	4	4	(4)	
LindemansRdNewFootpath	-	-	1	1	(1)	
Lowood Minden Rd widening - Litzows-Lukritz	_	49	_	49	(49)	

Capital works / actual versus budget

Period 1 July 2024 to 3 January 2025

Description	Revised budget (\$000's)	Actual since 1 July 2024 (\$000's)	Committed costs (\$000's)	Total actual and committed (\$000's)	Budget Variance - Favourable/ (Unfav) (\$000's)	Comments
Lowood MindenWiden+ Pavement Rehab Zabels Rd North	-	25	-	25	(25)	
Murrumba Rd Renew Culvert	-	2	31	33	(33)	
New culverts BVRT Lwd-FvI	-	5	-	5	(5)	
PatrickStRenewFootpath	30	2	-	2	27	
E Summervilles Rd (Burtons bridge recreation area)	-	4	-	4	(4)	
England Ck Rd Renew Culvert	-	5	-	5	(5)	
Glamorgan Vale Rd Renew Culvert	25	21	104	125	(100)	
Gunyah St Widen and kerb	-	-	9	9	(9)	
Highland St Renew PathX	-	3	-	3	(3)	
Kleinhans Ct Widen KC path	75	-	-	-	75	
Peace St Lowood new Paths STIP	-	-	27	27	(27)	
Prenzlau Rd Wide Rehab	-	-	14	14	(14)	
Schroeder La SealExt	-	-	1	1	(1)	
Stanton St Kcy WideKcPath	-	-	2	2	(2)	
Wells St Rehab Path	-	-	3	3	(3)	
Wivenhoe Pocket Rd (Twin bridges recreation area)	-	5	-	5	(5)	
UnnamedRd1207GravelMtc	-	2	-	2	(2)	
DRFAunnamedRoadREPAheaderJob	-	- 0	1	1	(1)	
Royston St Kcy Pavement Rehab	-	-	16	16	(16)	
Royston St Kcy Pavement Rehab	-	-	4	4	(4)	
Waverley & Sheppards Rd Seal Extenti	-	6	93	99	(99)	
TOTAL BRIDGES	10,741	235	7	242	10,499	Within expectations
Patrick Est Rd Bridge	3,741	-	-	-	3,741	Works underway but being charged to Flood restoration until DRFA grants are fully acquitted
Neurum Rd Bridge Capex (Lester Kropp Bridge)	7,000	235	7	242	6,758	Funded project - competitive BRP - due 2026
TOTAL PLANT	1,483	562	15	577	905	Within expectations
Plant changeover	1,483	(882)		(882)		
Grader Komatsu G655-7_2024.04p_8	-	445	-	445		
Hydraulic Press_2024.10p_5y_hel	-	6	-	6		
Howard EHD Slasher_2024.09p_10y_held	-	15	-	15		
Walker Mod T Tractor_2024.09p_10y_held	-	43	-	43		
Topcon Ppe Laser Level_2024.07p_5	-	7	-	7		
Plasma Cutter_2024.09p_5y_held	-	1	-	1		
TIGWelder_2024.09p_5y_held	-	4	-	4		
LoaderKomatsu_2023.10p_8y_ORDE	-	14	-	14		

Capital works / actual versus budget

Period 1 July 2024 to 3 January 2025

Description	Revised budget (\$000's)	Actual since 1 July 2024 (\$000's)	Committed costs (\$000's)	Total actual and committed (\$000's)	Budget Variance - Favourable/ (Unfav) (\$000's)	Comments
Belco2-AxleTrailer_2024.0?p_5y	-	-	15	15		
UDQuonTruck_2024.0?p_8yr_???	-	292	-	292		
IsuzuFRR_CrewCab_2024.??_8yr_?	-	194	-	194		
IsuzuFRR_CrewCab_2024.??_8yr_?	-	194	-	194		
SESFordRangerDCab4x4_2023.05p	-	1	-	1		
SESFordRangerDCab4x4_2023.05p	-	1	-	1		
4AxleFloatTrailer_2024.??p_8y_	-	115	-	115		
4AxleFloatTrailer_2024.??p_8y_	-	115	-	115		
TOTAL CAPITAL EXPENDITURE	73,609	9,753	10,778	20,531	53,082 Within expect	ations

Somerset Regional Council Balance sheet As at 3 January 2025

	30 June 2024 \$000's	3 January 2025 \$000's	Change
Operating and trust cash to account	29,283	29,806	
Rate debtors	1,894	2,513	
Equity accounted investments	31,930	31,930	
Non-current receivables	53,804	53,804	
Other net assets	508,974	495,801	
Net community assets	625,885	613,854	-2%

Somerset Regional Council Investment report - please read in conjunction with Basis of Accounting As at 3 January 2025

Term deposits - operating account Bank Maturity Term (da BEN 11/11/2025	ays) 365			Rate 5.00%	Am \$	ount 1,000,000
QTC cash fund - operating (nett rate December 20) Mayoral Charity Ball account Other cash balances	25)			5.00%	\$ \$ -\$	29,675,595 59,741 929,571
Total operating and trust cash brought to account (unrestricte	ed)			\$	29,805,766
Urban Utilities credit facility #1 Urban Utilities credit facility #2 Weighted average Urban Utilities interest rate (revi	ewed eac	h 30 June)*		4.54% 3.34% 3.65%	\$	13,804,033 40,000,000
Rates interest	\$	Budget 185,600	Pro- \$	rata budget 96,369	\$	Actual YTD 175,030
Year to date interest earnings on investments	\$	3,981,148	\$	2,067,135	\$	1,863,611
Total interest revenue	\$	4,166,748	\$	2,163,504	\$	2,038,641
Interest earned per rateable property	\$	338	\$	176	\$	165
Unrestricted cash expense ratio	State ta	erget (minim 4	num)		4	Actual YTD 4



ne Creditor	Payment i GS		Comments
1 A & M CIVIL CONTRACTING P/L			Contract Road, Bridge, Trail & Park Construction, Maintenance Services/ Materials - ref E001927
2 A & M CIVIL CONTRACTING P/L	\$ 1,	014,957	Contract Road, Bridge, Trail & Park Construction, Maintenance Services/ Materials - ref E001926
3 BROWN CONTRACTORS	\$	941,656	Contract Infrastructure/Road Works/ Plant Hire - ref E001928
4 CPM GROUP PTY LTD	\$	725,399	Flood Restoration Contract Services - ref E001988
5 SILVERSTRAND DEVELOPMENTS PTY LTD	\$	632,864	Civil Construction Services - ref E001929
6 CASH	\$	531,890	Payroll Transaction - ref 1CASH14
7 CASH			Payroll Transaction - ref 1CASH13
8 HARVEY BLACK GROUP PTY LTD		425,785	Purchase Of Two Isuzu Trucks - ref E001987
9 CPM GROUP PTY LTD		323,722	Flood Restoration Contract Services - ref E001867
10 SILVERSTRAND DEVELOPMENTS PTY LTD			Civil Construction Services - ref E001989
11 QUEENSLAND LOCAL GOVERNMENT			(Workcover) Part Year Workcover Insurance (Prior To Changing Insurers To Workcover Queensland) - ref E002
12 IPSWICH WASTE SERVICES			Kerbside Waste And Other Services - ref E001882
13 NAB BUSINESS VISA			Credit Card Purchases - ref VISA NOV
14 KING & COMPANY SOLICITORS			Legal Services - ref E001963 Contract Road, Bridge, Trail & Park Construction, Maintenance Services/ Materials - ref E002016
15 A & M CIVIL CONTRACTING P/L 16 ATO DIRECT CREDIT ACCOUNT			Payroll Transactions - ref 1ATOPAY1
17 ACQUIRED AWARENESS TRAFFIC			Traffic Control Equipment/ Services - ref E001930
18 ATO DIRECT CREDIT ACCOUNT			Payroll Transactions - ref 1ATOPAY1
19 HATCH PTY LTD			Consulting Engineer Services - ref E002028
20 DANIEL BANDITT			Building Services - ref E001832
21 QUEENSLAND AUDIT OFFICE			External Audit Services - ref E002012
22 DEPARTMENT OF ENVIRONMENT &	\$		State Waste Levy - ref E001870
23 MT MARROW BLUE METAL	\$		Road Making Materials - ref E001894
24 DULLYS DESIGNER HOMES PTY LTD	\$		Plant Hire/ Building Services - ref E001950
25	\$	85,202	Bond Refund - ref E001860
26 PAYCLEAR	\$	84,278	Superannuation Contributions - ref SGL PY1P
27 KING & COMPANY SOLICITORS	\$	83,982	Legal Services - ref E002032
28 PAYCLEAR	\$	83,631	Superannuation Contributions - ref SGL PY1P
29 BELLWETHER CONSULTING	\$	72,808	Engineering Consultancy - ref E001864
30	\$	72,092	Bond Refund - ref E001859
31 KERB NATION PTY LTD	\$	60,253	Concrete Products/ Services - ref E001883
32 GHD PTY LTD	\$		Asset Design, Assessment, Project Management Services - ref E002013
33 GHD PTY LTD	\$		Asset Design, Assessment, Project Management Services - ref E001839
84 KARREMAN GROUP	\$		Road Making Material/ Services - ref E001961
85 PACIFIC PETROLEUM P/L	\$		Fuel - ref E001897
86 KING & COMPANY SOLICITORS	\$		Legal Services - ref E001885
37 A & M CIVIL CONTRACTING P/L	\$		Contract Road, Bridge, Trail & Park Construction, Maintenance Services/ Materials - ref E001931
38 GENENG SOLUTIONS PTY LTD 39 SHELL ENERGY RETAIL PTY LTD	\$ \$		Engineering Consultancy - ref E001955 Electricity Supplies Including Streetlighting - ref E001974
40 MAGIQ SOFTWARE LTD	\$		Electricity Supplies Including Streetlighting - ref E001874
41 GRI ROAD SERVICES PTY LTD	\$		Document Management System Services - ref E001971 Traffic Furniture/ Services - ref E001986
42 TOTAL BUILDING MAINTENANCE	\$,	Town Steward Services - ref E001918
43 BRISBANE VALLEY HIRE &	\$,-	Plant Hire & Consumables - ref E001943
44 DELNORTH PTY LTD	\$		Signage Products - ref E001869
45 BP AUSTRALIA PTY LTD	\$		Fuel - ref 13526384
46 DURACK CIVIL PTY LTD	\$	30.694	Contract Infrastructure/Road Works/ Plant Hire - ref E001871
47 CASH	\$		Payroll Transaction - ref 2CASH14
48 CASH	\$		Payroll Transaction - ref 2CASH13
49 PHOENIX RESILIENCE P/L	\$		Counter Disaster Support Services - ref E001899
50 ADVANCED CLEANING	\$		Cleaning Services - ref E001991
51 ORIGIN ENERGY	\$		Electricity Supply - ref E001896
52 MATTHEW KRANENBURG	\$		Plant Hire - ref E001964
53 TOYOTA FINANCE AUSTRALIA LTD	\$	23,332	Vehicle Leasing - ref 1563492
54 BP AUSTRALIA PTY LTD	\$	22,707	Fuel - ref 13572229
55 SEEK LIMITED	\$	22,000	Recruitment Advertising - ref E002011
56 MOORE DIGGERS & TIPPERS P/L	\$	21,056	Plant Hire - ref E001970
57 GD TRENT LANDSCAPES	\$	19,470	Vegetation Management Services - ref E001925
58 SUMMIT AUTO LEASE AUST PTY LTD	\$		Vehicle Leasing - ref 733001
59 MOORE DIGGERS & TIPPERS P/L	\$		Plant Hire - ref E002000
60 	\$		Rates Refund - ref E001875
61 DANIEL BANDITT	\$		Building Services - ref E001868
22 AQUAMONIX PTY LIMITED	\$		Communication/ Flood Equipment/ Services - ref E001933
33 JUST SPORTS N FITNESS	\$		Pool Management Services - ref E001923
64 SAM'S TREE SERVICES	\$		Vegetation Management Services - ref E001980
65 SEVEN NETWORK (OPERATIONS) LTD	\$		Sunrise Breakfast Show - ref E001908
66 RPQ SPRAY SEAL PTY LTD	\$		Road Sealing Material/ Services - ref E001979
77 MCGEOCH'S BIRKDALE NURSERY P/L	\$		Nursery Products - ref E001834
68 KILCOY RACE CLUB	\$		Cleaning Services - ref E001884
69 SOMERSET HEALTH AND FITNESS 70 RIVER CITY TREES	\$ \$		Sports Facility Management Services - ref E001910 Vegetation Management Services - ref E001978
, o	Ψ	17,130	Togotation management delivious - for E001010
Total largest 70 external payments	\$ 10,	310,409	-
Total payments		355,288	•

12,355,288

Total payments



TONDATE	DEE	NAME	I Datail	A
TRNDATE	REF E001823	NAME ACADEMY PRINTING	Detail PRINTING SERVICES	Amount 1,320.00
	E001824	ANCHOR SAFE SYSTEMS PTY LTD	WORKING AT HEIGHTS SAFETY SERVICE	6,834.24
3-Dec-24		BEBE'S COUNTRY WEDDINGS	CATERING SERVICES	2,694.00
3-Dec-24		BJM AIR-CONDITIONING &	AIRCONDITIONING/ ELECTRICAL SERVICES	1,001.00
3-Dec-24		BN LAW LIMITED	LEGAL SERVICES	773.66
3-Dec-24		BRISBANE VALLEY COURIERS	FREIGHT SERVICES	4,131.05
O-DCC-Z-T	L001020	BRIODANE VALLET GOORIERG	ANIMAL WELFARE & EUTHANASIA PRODUCTS &	7,101.00
3-Dec-24	E001829	SOUTH EAST COUNTRY VETS	SERVICES	1,551.30
	E001830	BV SECURITY SERVICES (QLD) P/L	SECURITY SERVICES	11,038.50
3-Dec-24		CONNOR JACKSON ELECTRICAL P/L	ELECTRICAL SERVICES	275.00
3-Dec-24		DANIEL BANDITT	BUILDING SERVICES	141,432.01
3-Dec-24		THE DRUG DETECTION AGENCY	DRUG AND ALCOHOL POLICY MATTERS	7,472.20
3-Dec-24		MCGEOCH'S BIRKDALE NURSERY P/L	NURSERY PRODUCTS	15,609.00
3-Dec-24		ESK PLUMBING & DRAINAGE	PLUMBING SERVICES	1,100.00
3-Dec-24		EYE SPY SECURITY QLD PTY LTD	SECURITY/ ALARM/ CCTV SYSTEM SERVICES	463.21
	E001837	LIONEL GEORGE FOGARTY	ARTS EVENT SERVICES	4,000.00
	E001838	KARGUN FOGARTY	EVENT ENTERTAINMENT SERVICES	2,000.00
U DOU E I		100000000000000000000000000000000000000	ASSET DESIGN, ASSESSMENT, PROJECT MANAGEMENT	2,000.00
3-Dec-24	E001839	GHD PTY LTD	SERVICES	52,691.75
3-Dec-24		INFINITY WORKWEAR & SAFETY	UNIFORMS	10,666.90
3-Dec-24		IPSWICH GARAGE DOORS	DOOR SUPPLY/ MAINTENANCE	2,171.00
3-Dec-24		LET THERE BE LIGHT ELECTRICAL	ELECTRICAL SERVICES	12,188.00
3-Dec-24		LOWOOD OPEN DOOR GALLERY	COMMUNITY ASSISTANCE GRANT	1,082.00
	E001844	THE LITTLE GREEN PICTURE	ARTS EVENT SERVICES	980.00
	E001845	LJ HOOKER TOOWOOMBA	PROPERTY SERVICES	1,320.00
	E001846	LOCKYER LOCKS	LOCKSMITH SERVICES	744.00
3-Dec-24		SIGNATURE SECURITY GROUP	SECURITY SERVICES KILCOY	183.63
3-Dec-24		O'KEEFE ELECTRICS	ELECTRICAL SERVICES	1,442.32
3-Dec-24		ORIGIN ENERGY	ELECTRICITY SUPPLY	1,426.83
3-Dec-24		OUT THERE CYCLING	BUS HIRE	1,320.00
3-Dec-24		ELYSHA REI	ARTS EVENT SERVICES	550.00
	E001852	SOUTHERN QUEENSLAND	REGIONAL PROMOTION SERVICES	660.00
3-Dec-24		TALBOT AUTO DOORS	MAINTENANCE AUTOMATIC DOORS	323.40
	E001854	TELSTRA LIMITED	TELECOMMUNICATIONS SERVICES	5,169.75
3-Dec-24		VAM PADDOCK PRODUCTIONS PTY LTD	FILM PRODUCTION/ FILE	2,200.00
3-Dec-24		WERCS HIRE PTY LTD	PLANT AND EQUIPMENT HIRE	4,806.45
3-Dec-24		YOUR CREATIVE PTY LTD	PROMOTIONAL PRODUCTS	954.80
3-Dec-24		YOWIE COURIERS	FREIGHT SERVICES	102.85
3-Dec-24			BOND REFUND	72,092.46
3-Dec-24			BOND REFUND	85,202.38
				00,202.00
10-Dec-24	E001861	AARC ENVIRONMENTAL SOLUTIONS PTY LTD	ACOUSTIC CONSULTANCY SERVICES	1,337.88
10-Dec-24			APPLICATION REFUND	694.50
10-Dec-24		AUSTRALIA POST	POSTBILLPAY PAYMENT PORTAL & POSTAGE	1,549.95
10-Dec-24		BELLWETHER CONSULTING	ENGINEERING CONSULTANCY	72,808.45
10-Dec-24		BRISBANE CITY COUNCIL	ASPHALT	7,567.56
10-Dec-24		COMTECH BUSINESS	PHOTOCOPIER/ PRINTER SERVICES	245.03
10-Dec-24		CPM GROUP PTY LTD	FLOOD RESTORATION CONTRACT SERVICES	323,722.41
10-Dec-24		DANIEL BANDITT	BUILDING SERVICES	19,033.23
10-Dec-24		DELNORTH PTY LTD	SIGNAGE PRODUCTS	35,436.50
10-Dec-24		DEPARTMENT OF ENVIRONMENT &	STATE WASTE LEVY	96,589.65
			CONTRACT INFRASTRUCTURE/ROAD WORKS/ PLANT	, ,
10-Dec-24	E001871	DURACK CIVIL PTY LTD	HIRE	30,693.67
			PLANNING CONSULTANCY/ VEGETATION	- 3,000.01
10-Dec-24	E001872	ECOSURE PTY LTD	MAINTENANCE	3,857.70
10-Dec-24		ENGENY	ENGINEERING CONSULTANCY	13,766.50
				,
10-Dec-24	E001874	SHELL ENERGY RETAIL PTY LTD	ELECTRICITY SUPPLIES INCLUDING STREETLIGHTING	42,124.26
10-Dec-24			RATES REFUND	19,075.46
10-Dec-24		FULTON HOGAN INDUSTRIES P/L	ASPHALT	8,021.87
10-Dec-24		GLAMORGAN VALE COMMUNITY	COMMUNITY ASSISTANCE GRANT	1,500.00
10-Dec-24		GREENRIDGE PRESS PTY LTD	PRINTING SERVICES	8.190.00
10-Dec-24		JOHN W & SHIRLEY D GREGOR	ARTS EVENT SERVICES	1,200.00
10-Dec-24		JR & SS HENDERSON	CLEANING SERVICES	3,326.31
10-Dec-24		INFINITY WORKWEAR & SAFETY	UNIFORMS	2,434.97
10-Dec-24		IPSWICH WASTE SERVICES	KERBSIDE WASTE AND OTHER SERVICES	245,633.51
10-Dec-24		KERB NATION PTY LTD	CONCRETE PRODUCTS/ SERVICES	60,252.50
10-Dec-24		KILCOY RACE CLUB	CLEANING SERVICES	14,997.00
10-Dec-24		KING & COMPANY SOLICITORS	LEGAL SERVICES	45,387.82
10-Dec-24		LEADING ROLES	RECRUITMENT SERVICES	6,806.82
			STORAGE & LOGISTICS - SOMERSET TOURISM	5,500.0Z
10-Dec-24	E001887	LINK LOGIC PTY LTD	BROCHURE	831.11
10-Dec-24			REIMBURSEMENT	489.82
10-Dec-24		LIONS CLUB OF KILCOY INC.	CATERING SERVICES	2,500.00
10-Dec-24		KAINE DIVERSE GROUP PTY LTD	WASTE MANAGEMENT SERVICES	12,336.80
10-Dec-24		LOGAN PLANT NURSERY PTY LTD	NURSERY PRODUCTS	4,928.00
10-Dec-24		MASTER HIRE PTY LTD	PLANT & EQUIPMENT HIRE	3,616.70
10-Dec-24		MERIDIAN URBAN PTY LTD	PLANNING CONSULTANCY	4,182.75
			. =	1,102.7



			REGIONAL COUNT	_
TRNDATE		NAME	Detail	Amount
10-Dec-24		MT MARROW BLUE METAL	ROAD MAKING MATERIALS	87,634.90
10-Dec-24 10-Dec-24		O'CONNOR MARSDEN & ORIGIN ENERGY	INTERNAL AUDIT SERVICES ELECTRICITY SUPPLY	6,010.40 24,376.03
10-Dec-24		PACIFIC PETROLEUM P/L	FUEL	46,261.23
10-Dec-24	L001097	FACILIO FETROLLOM F/L	AFTER HOURS CUSTOMER SERVICE/ INDUSTRIAL	40,201.23
10-Dec-24	F001898	PEAK SERVICES PTY LTD	SERVICES	1,282.96
10-Dec-24		PHOENIX RESILIENCE P/L	COUNTER DISASTER SUPPORT SERVICES	25,355.00
10-Dec-24		PIE SOLUTIONS PTY LTD	PLANNING CONSULTANCY	5,379.00
10-Dec-24		PM MACHINERY MAINTENANCE P/L	MACHINERY SERVICES/ REPAIRS	1,969.00
10-Dec-24		PROJEX PARTNERS PTY LTD	ENGINEERING SERVICES	1,133.00
10-Dec-24		QLD POLICE-CITIZENS YOUTH	FERNVALE PCYC OPERATIONS	11,250.00
10-Dec-24		QUEENSLAND WRITERS CENTRE	LIBRARY EVENT SERVICES	782.10
10-Dec-24	E001905	QLEAVE	QLEAVE LEVY - CONSTRUCTION PROJECTS	1,907.00
10-Dec-24	E001906	URBAN UTILITIES	WATER / SEWERAGE SERVICES	2,653.56
10-Dec-24	E001907		SPORTS BURSARY	1,000.00
10-Dec-24	E001908	SEVEN NETWORK (OPERATIONS) LTD	SUNRISE BREAKFAST SHOW	16,500.00
10-Dec-24	E001909	SKYTRUST	HUMAN RESOURCES/SAFETY SOFTWARE	933.90
10-Dec-24		SOMERSET HEALTH AND FITNESS	SPORTS FACILITY MANAGEMENT SERVICES	14,549.19
10-Dec-24		SOMERSET LIQUID WASTE	SEPTIC SERVICES	1,260.00
10-Dec-24		SPECIALISED PAVEMENT	STREET SWEEPING SERVICES	11,752.13
10-Dec-24		STAGE QUEENSLAND INCORPORATED	MEMBERSHIP	1,630.00
10-Dec-24		STEVENSON CONSULTING PTY LTD	MANAGEMENT CONSULTING SERVICES	315.12
10-Dec-24		TAFE QUEENSLAND	TRAINING SERVICES	6,182.40
10-Dec-24		TALBOT AUTO DOORS	MAINTENANCE AUTOMATIC DOORS	1,377.20
10-Dec-24		TOOGOOLAWAH & DISTRICT	VENUE HIRE/ CATERING/ OTHER SERVICES	780.00
10-Dec-24		TOTAL BUILDING MAINTENANCE	TOWN STEWARD SERVICES	39,573.05
10-Dec-24		WALLUM NURSERIES PTY LTD CRESSBROOK NEWS	NURSERY PRODUCTS	6,721.66
10-Dec-24			NEWSPAPERS/ STATIONERY CONCRETE PRODUCTS	147.02
10-Dec-24 10-Dec-24		HY-TEC INDUSTRIES (QLD) PTY LTD N & J SHEARMAN PLUMBING	PLUMBING SUPPLIES/ SERVICES	3,854.40 5,412.00
10-Dec-24		JUST SPORTS N FITNESS	POOL MANAGEMENT SERVICES	18,138.46
10-Dec-24		LINVILLE PROGRESS	COMMUNITY ASSISTANCE GRANT	1,164.50
10-Dec-24		GD TRENT LANDSCAPES	VEGETATION MANAGEMENT SERVICES	19,470.00
10-Dec-24	L001323	OD INCINI LANDOCAI LO	VEGETATION MANAGEMENT GERVIGES	13,470.00
			CONTRACT ROAD, BRIDGE, TRAIL & PARK	
10-Dec-24	F001926	A & M CIVIL CONTRACTING P/L	CONSTRUCTION, MAINTENANCE SERVICES/ MATERIALS	1,014,957.12
10 200 21	LOUIGE	// CM GIVIE GOITH GTING 1 // E	CONCINCOTION, NV MITTERWATOR CENTROLOGY NV TERM LEG	1,011,007.12
			CONTRACT ROAD, BRIDGE, TRAIL & PARK	
13-Dec-24	E001927	A & M CIVIL CONTRACTING P/L	CONSTRUCTION, MAINTENANCE SERVICES/ MATERIALS	1,033,314.97
			CONTRACT INFRASTRUCTURE/ROAD WORKS/ PLANT	1,000,011.01
13-Dec-24	E001928	BROWN CONTRACTORS	HIRE	941,655.94
13-Dec-24	E001929	SILVERSTRAND DEVELOPMENTS PTY LTD	CIVIL CONSTRUCTION SERVICES	632,864.23
17-Dec-24	E001930	ACQUIRED AWARENESS TRAFFIC	TRAFFIC CONTROL EQUIPMENT/ SERVICES	159,506.33
			CONTRACT ROAD, BRIDGE, TRAIL & PARK	
17-Dec-24	E001931	A & M CIVIL CONTRACTING P/L	CONSTRUCTION, MAINTENANCE SERVICES/ MATERIALS	43,911.21
			MAYORAL GALA CHARITY BALL FUND - PROJECT	
17-Dec-24	E001932	ANGLICAN PARISH OF KILCOY	FUNDING	8,800.00
17-Dec-24		AQUAMONIX PTY LIMITED	COMMUNICATION/ FLOOD EQUIPMENT/ SERVICES	18,562.50
17-Dec-24	E001934	AUSCOAST FIRE SERVICES P/L	FIRE PREVENTION SERVICES	1,987.80
17-Dec-24		AUSTSPRAY ENVIRONMENTAL	VEGETATION MANAGEMENT SERVICES	5,467.07
17-Dec-24		BJM AIR-CONDITIONING &	AIRCONDITIONING/ ELECTRICAL SERVICES	984.50
17-Dec-24		BLACK CANVAS PTY LTD	PROMOTIONAL ADVERTISING	2,288.00
17-Dec-24	೬ 001938		BOND REFUND	882.00
47.5	E004000	COLUMN TO COLUMN TO CALL TO CA	ANIMAL WELFARE & EUTHANASIA PRODUCTS &	007.00
17-Dec-24		SOUTH EAST COUNTRY VETS	SERVICES	207.00
17-Dec-24		BROOKS HIRE SERVICE PTY LTD	PLANT HIRE	5,515.88
17-Dec-24 17-Dec-24		DONITA BUNDY BRISBANE VALLEY FARM SUPPLIES	ARTS EVENT SERVICES	725.00
17-Dec-24 17-Dec-24		BRISBANE VALLEY FARM SUPPLIES BRISBANE VALLEY HIRE &	HARDWARE, CHEMICALS, CONCRETE PRODUCTS PLANT HIRE & CONSUMABLES	268.40 35,896.60
17-Dec-24 17-Dec-24		CAHILL ELECTRICAL CONTRACTING	ELECTRICAL SERVICES	2,057.00
17-Dec-24	LUU 1944	CALILL ELECTRICAL CONTRACTING	OFFICE DESIGN SERVICES/ MATERIALS/ FURNITURE/	∠,∪51.00
17-Dec-24	E001945	CEOFFICE (AUST) P/L	FIXTURES	431.54
17-Dec-24		CERGE PTY LTD	PROMOTIONAL SUBSCRIPTION	2,200.00
17-Dec-24		COMTECH BUSINESS	PHOTOCOPIER/ PRINTER SERVICES	2,200.00 820.96
17-Dec-24		CONPLANT PTY LTD	PLANT HIRE/ MECHANICAL PARTS/ REPAIRS	13,986.50
17-Dec-24		CONSTRUCTION INFORMATION	ENGINEERING TECHNICAL RESOURCES	3,509.00
17-Dec-24		DULLYS DESIGNER HOMES PTY LTD	PLANT HIRE/ BUILDING SERVICES	87,205.25
17-Dec-24		ESK PLUMBING & DRAINAGE	PLUMBING SERVICES	1,870.00
17-Dec-24		EYE SPY SECURITY QLD PTY LTD	SECURITY/ ALARM/ CCTV SYSTEM SERVICES	868.35
17-Dec-24		GAT HAULAGE PTY LTD	PLANT HIRE	1,214.40
17-Dec-24		GD TRENT LANDSCAPES	VEGETATION MANAGEMENT SERVICES	5,830.00
17-Dec-24		GENENG SOLUTIONS PTY LTD	ENGINEERING CONSULTANCY	42,326.52
17-Dec-24		GOOD LIFESTYLES TODAY P/L	LIBRARY EVENT SERVICES	720.00
	E001957	GWEN HARDEN PUBLISHING	PROMOTIONAL PRODUCTS/ SERVICES	240.00
2002.				
17-Dec-24	E001958		SPORTS BURSARY	500.00



TRNDATE	REF	NAME	Detail	Amoun
17-Dec-24			BOND REFUND	537.0
17-Dec-24		KARREMAN GROUP	ROAD MAKING MATERIAL/ SERVICES	46,630.09
17-Dec-24		KILCOY RESIDENTS ASSOCIATION	COMMUNITY ASSISTANCE GRANT	3,000.00
17-Dec-24		KING & COMPANY SOLICITORS	LEGAL SERVICES	166,925.00
17-Dec-24		MATTHEW KRANENBURG	PLANT HIRE	23,888.0
17-Dec-24		ANDREW LADLAY ARCHITECT	CONSULTANCY SERVICES	5,500.00
17-Dec-24		LET THERE BE LIGHT ELECTRICAL	ELECTRICAL SERVICES	850.4
17-Dec-24		MALENY BLACK ANGUS BEEF P/L	FENCING PRODUCTS/ SERVICES	12,804.0
17-Dec-24		NAOMI MCKENZIE	EVENT ENTERTAINMENT SERVICES	300.0
17-Dec-24		MCNAMARA LAW	LEGAL SERVICES	1,584.9
17-Dec-24		MOORE DIGGERS & TIPPERS P/L	PLANT HIRE	21,056.2
17-Dec-24		MAGIQ SOFTWARE LTD	DOCUMENT MANAGEMENT SYSTEM SERVICES	41,090.9
17-Dec-24		ELIZABETH JANE NICHOLSON	ARTS EVENT SERVICES	210.0
17-Dec-24		JOHANNA PARK	EVENT ENTERTAINMENT SERVICES	950.0
17-Dec-24		THE PLANNING PRACTICE PTY LTD	PLANNING CONSULTANCY	9,688.2
17-Dec-24		QUEENSLAND WRITERS CENTRE	LIBRARY EVENT SERVICES	1,633.3
17-Dec-24		QLEAVE	QLEAVE LEVY - CONSTRUCTION PROJECTS	1,515.0
17-Dec-24		RIGIT SYSTEMS	AUDIO VISUAL SERVICES AND EQUIPMENT	235.6
17-Dec-24		RIVER CITY TREES	VEGETATION MANAGEMENT SERVICES	14,190.0
17-Dec-24		RPQ SPRAY SEAL PTY LTD	ROAD SEALING MATERIAL/ SERVICES VEGETATION MANAGEMENT SERVICES	16,038.0
17-Dec-24		SAM'S TREE SERVICES		16,995.0
17-Dec-24		AVANTIX THE SOCIAL STRATEGIES CO P/L	BULK DOCUMENT SCANNING SERVICES	2,175.1
17-Dec-24			SOCIAL SERVICES CONSULTANCY	2,200.0
17-Dec-24		STEVENSON CONSULTING PTY LTD TALBOT AUTO DOORS	MANAGEMENT CONSULTING SERVICES	8,800.0
17-Dec-24			MAINTENANCE AUTOMATIC DOORS	6,217.6
17-Dec-24		TRAFFIC CONTROL SUPPLIES P/L	SIGNAGE PRODUCTS	734.9
17-Dec-24		GRI ROAD SERVICES PTY LTD	TRAFFIC FURNITURE/ SERVICES	39,599.6
17-Dec-24 17-Dec-24		HARVEY BLACK GROUP PTY LTD	PURCHASE OF TWO ISUZU TRUCKS FLOOD RESTORATION CONTRACT SERVICES	425,785.0
17-Dec-24	E001988	CPM GROUP PTY LTD	FLOOD RESTORATION CONTRACT SERVICES	725,398.6
17-Dec-24	E004000	CH VERSTRAND DEVELOPMENTS DTV LTD	CIVIL CONCERNICATION CERVICES	000 404 0
		SILVERSTRAND DEVELOPMENTS PTY LTD	CIVIL CONSTRUCTION SERVICES	292,424.6
20-Dec-24		ADVANCED CLEANING	BOND REFUND	441.0
20-Dec-24	E00 199 I	ADVANCED CLEANING	CLEANING SERVICES	24,871.6
20 Dec 24	E004002	ALITOMATIC CATES & DOODS D/I	COODS/ SERVICES FOR ALITOMATIC DOORS/ CATES	1 524 5
20-Dec-24		AUTOMATIC GATES & DOORS P/L	GOODS/ SERVICES FOR AUTOMATIC DOORS/ GATES	1,534.5
20-Dec-24		ESK PLUMBING & DRAINAGE	PLUMBING SERVICES	825.0
20-Dec-24		OTO ENTERDRICEO DIVITRATE	RATE REFUND	5,110.1
20-Dec-24		GTC ENTERPRISES PTY LTD ATF	CONCRETE PRODUCTS/ SERVICES	3,289.8
20-Dec-24		INFINITY EARTHMOVING PTY LTD	PLANT HIRE	1,173.8
20-Dec-24		LET THERE BE LIGHT ELECTRICAL	ELECTRICAL SERVICES	497.7
20-Dec-24		LOCKYER HIRE PTY LTD	PLANT HIRE	4,697.0
20-Dec-24		MCNAMARA LAW MOORE DIGGERS & TIPPERS P/L	LEGAL SERVICES PLANT HIRE	4,457.4
20-Dec-24 20-Dec-24		ELIZABETH JANE NICHOLSON	ARTS EVENT SERVICES	19,282.8
20-Dec-24 20-Dec-24		PICNIC SOCIETY	CATERING SERVICES	450.0 1,072.5
20-Dec-24 20-Dec-24		RODNEY STEVENS ACOUSTICS P/L	ACOUSTIC CONSULTANCY SERVICES	2,200.0
20-Dec-24 20-Dec-24		SOUTH QLD PARCEL SERVICE P/L	FREIGHT SERVICES	2,200.0 567.6
20-Dec-24 20-Dec-24		TELSTRA LIMITED	TELECOMMUNICATIONS SERVICES	4,468.8
20-Dec-24		YOWIE COURIERS	FREIGHT SERVICES	54.4
20-Dec-24	L002000	TOWIE COUNTING	(WORKCOVER) PART YEAR WORKCOVER INSURANCE	34.4
			(PRIOR TO CHANGING INSURERS TO WORKCOVER	
20-Dec-24	E002007	OLIEENSLAND LOCAL COVERNMENT	QUEENSLAND)	260,214.7
20-Dec-24 20-Dec-24		QUEENSLAND LOCAL GOVERNMENT PROMOTION PRODUCTS PTY LTD	PROMOTIONAL PRODUCTS/ SERVICES	
20-Dec-24 20-Dec-24		KILCOY CHAMBER OF COMMERCE	EVENT SERVICES	3,176.9 220.0
20-Dec-24 20-Dec-24		KING & COMPANY SOLICITORS	LEGAL SERVICES	220.0 5,597.9
20-Dec-24 20-Dec-24		SEEK LIMITED	RECRUITMENT ADVERTISING	22,000.0
20-Dec-24 20-Dec-24		QUEENSLAND AUDIT OFFICE	EXTERNAL AUDIT SERVICES	105.525.9
20-Dec-24	L002012	QUENSEAND AUDIT OF THE	ASSET DESIGN, ASSESSMENT, PROJECT MANAGEMENT	100,020.9
20-Dec-24	E002013	GHD PTY LTD	SERVICES	58,065.4
20-Dec-24 20-Dec-24		JULIE EADDY	COMMUNITY ASSISTANCE GRANT	1,000.0
6-Jan-25		ALLSTATE LINEMARKING	LINE MARKING SERVICES	3,618.8
U-Jail-20	L002013	ALLOTATE LINEWARKING	LINE WANTINING SERVICES	3,010.8
			CONTRACT ROAD, BRIDGE, TRAIL & PARK	
6-Jan-25	F002016	A & M CIVIL CONTRACTING P/L	CONSTRUCTION, MAINTENANCE SERVICES/ MATERIALS	166,238.7
6-Jan-25		AQUATIC ONE PTY LTD	POOL PRODUCTS	1,254.0
		, worth one in the	BOND REFUND	310.0
6lan-25		ASSIST FIRST AID PTY LTD	EVENT SERVICES	2,036.5
6-Jan-25 6-Jan-25		BV SECURITY SERVICES (QLD) P/L	SECURITY SERVICES	12,095.6
6-Jan-25	F002020	2. SECONITI SERVICEO (QED)TTE	RATES REFUND	829.5
6-Jan-25 6-Jan-25				1,000.0
6-Jan-25 6-Jan-25 6-Jan-25	E002021	NICHOLAS DOREY	ART SERVICES	
6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25	E002021 E002022	NICHOLAS DOREY ESK PLUMBING & DRAINAGE	ART SERVICES	
6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25	E002021 E002022 E002023	ESK PLUMBING & DRAINAGE	PLUMBING SERVICES	627.0
6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25	E002021 E002022 E002023 E002024	ESK PLUMBING & DRAINAGE EXECUTIVE DISTRIBUTORS P/L	PLUMBING SERVICES FURNITURE & FITTINGS	627.0 3,995.7
6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25	E002021 E002022 E002023 E002024 E002025	ESK PLUMBING & DRAINAGE EXECUTIVE DISTRIBUTORS P/L FORMS EXPRESS PTY LTD	PLUMBING SERVICES FURNITURE & FITTINGS VARIABLE PRINTING SERVICES	627.0 3,995.7 3,835.7
6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25	E002021 E002022 E002023 E002024 E002025 E002026	ESK PLUMBING & DRAINAGE EXECUTIVE DISTRIBUTORS P/L FORMS EXPRESS PTY LTD GRAHAM RICHARDSON	PLUMBING SERVICES FURNITURE & FITTINGS VARIABLE PRINTING SERVICES ARCHITECTURAL SERVICES	627.0 3,995.7 3,835.7 4,406.6
6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25	E002021 E002022 E002023 E002024 E002025 E002026 E002027	ESK PLUMBING & DRAINAGE EXECUTIVE DISTRIBUTORS P/L FORMS EXPRESS PTY LTD GRAHAM RICHARDSON GRIFFITH UNIVERSITY	PLUMBING SERVICES FURNITURE & FITTINGS VARIABLE PRINTING SERVICES ARCHITECTURAL SERVICES ENVIRONMENTAL CONSULTANCY SERVICES	627.0 3,995.7 3,835.7 4,406.6 4,400.0
6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25 6-Jan-25	E002021 E002022 E002023 E002024 E002025 E002026 E002027 E002028	ESK PLUMBING & DRAINAGE EXECUTIVE DISTRIBUTORS P/L FORMS EXPRESS PTY LTD GRAHAM RICHARDSON	PLUMBING SERVICES FURNITURE & FITTINGS VARIABLE PRINTING SERVICES ARCHITECTURAL SERVICES	627.0 3,995.7 3,835.7 4,406.6 4,400.0 142,642.5 7,304.0



TRNDATE		NAME	Detail	Amour
6-Jan-25		IZINIC & COMPANY COLICITORS	RATES REFUND	9,485.0
6-Jan-25 6-Jan-25		KING & COMPANY SOLICITORS LET THERE BE LIGHT ELECTRICAL	LEGAL SERVICES ELECTRICAL SERVICES	83,981.9 2,062.6
6-Jan-25		LOCAL GOVERNMENT ASSOCIATION	TRAINING SERVICES	9,108.0
0-Jan-25	L002034	LOCAL GOVERNMENT AGGOGIATION	STORAGE & LOGISTICS - SOMERSET TOURISM	3,100.0
6-Jan-25	E002035	LINK LOGIC PTY LTD	BROCHURE	357.3
6-Jan-25	E002036	LIONS CLUB OF FERNVALE INC	CATERING SERVICES	275.0
6-Jan-25	E002037	LOCKYER TROPHIES	TROPHIES/ MEDALLIONS	816.0
6-Jan-25		LYNCH AUDIT PTY LTD	INDEPENDENT CHAIR AUDIT COMMITTEE	1,353.0
6-Jan-25		O'CONNOR MARSDEN &	INTERNAL AUDIT SERVICES	2,740.7
6-Jan-25		ORIGIN ENERGY	ELECTRICITY SUPPLY	223.5
6-Jan-25		PATENT PRODUCTS AUSTRALIA P/L	BUILDING SERVICES	4,444.0
6-Jan-25		PERMA-PATCH AUSTRALIA PTY LTD	ROAD MATERIAL	1,967.6
6-Jan-25		SOMERSET LIQUID WASTE	SEPTIC SERVICES	5,365.8
6-Jan-25		TALBOT AUTO DOORS	MAINTENANCE AUTOMATIC DOORS	323.4
6-Jan-25 6-Jan-25		TOOGOOLAWAH STATE SCHOOL P&C TWISTED TOPPINGS PIZZA	CATERING SERVICES CATERING SERVICES	500.0
6-Jan-25		ALEX JOHNSTON	WILDLIFE RELOCATION SERVICES	5,200.0 150.0
	INVEST 3	QUEENSLAND TREASURY CORP	INVESTMENT MOVEMENT	300,000.0
	INVEST 5	QUEENSLAND TREASURY CORP	INVESTMENT MOVEMENT	1,100,000.0
	MERCH 29	NATIONAL AUSTRALIA BANK	BANK CHARGES	292.2
	MERCH 31	NATIONAL AUSTRALIA BANK	BANK CHARGES	202.0
23-Dec-24		NATIONAL AUSTRALIA BANK	BANK CHARGES	69.1
	NAB CON	NATIONAL AUSTRALIA BANK	BANK CHARGES	102.9
30-Nov-24		DRAKES	CONSUMABLES	102.9
				
30-Nov-24	NOVEMBER	FREEDOM FUELS FERNVALE	FUEL	8,244.6
9-Dec-24	PI618564	PRINT MANAGEMENT FACILITIES	PRINTER SERVICES	7,195.6
	SGL PY1P	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	83,630.6
	SGL PY1P	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	84,277.6
	SGL PY2P	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	2,822.0
	SGL PY2P	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	2,822.0
13-Dec-24		STATE PENALTIES ENFORCEMENT	REFER FINES TO STATE DEBT COLLECTOR	312.8
18-Dec-24		STATE PENALTIES ENFORCEMENT	REFER FINES TO STATE DEBT COLLECTOR	78.2
	VISA NOV	NAB BUSINESS VISA	CREDIT CARD PURCHASES	220,695.1
	1ATOPAY1	ATO DIRECT CREDIT ACCOUNT	PAYROLL TRANSACTIONS	159,159.0
24-Dec-24 16-Dec-24	1ATOPAY1	ATO DIRECT CREDIT ACCOUNT CASH	PAYROLL TRANSACTIONS PAYROLL TRANSACTION	163,534.0 525,191.8
24-Dec-24		CASH	PAYROLL TRANSACTION PAYROLL TRANSACTION	531,890.0
	1CASH14 1CFMEUN1	CFMEU CONSTRUCTION & GENERAL	PAYROLL TRANSACTION PAYROLL DEDUCTIONS	222.0
	1CFMEUN1	CFMEU CONSTRUCTION & GENERAL	PAYROLL DEDUCTIONS	222.0
	1CHILSU1	Child Support Agency	PAYROLL DEDUCTIONS	19.8
24-Dec-24		Child Support Agency	PAYROLL DEDUCTIONS	19.8
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	746.2
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	985.8
16-Dec-24	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	611.8
16-Dec-24	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	110.0
16-Dec-24	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	4,084.5
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	530.0
16-Dec-24	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	50.8
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	7,398.5
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	11,875.0
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	110.0
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	544.6
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	664.7
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	35.7
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	1,985.0
	1PAYCLE1 1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	355.0 150.0
	1PAYCLE1	PAYCLEAR PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	524.3
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	524.3 187.8
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	163.9
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	541.3
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	153.0
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	159.
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	181.8
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	600.0
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	267.6
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	200.0
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	130.0
16-Dec-24	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	216.3
16-Dec-24	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	158.8
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	200.0
16-Dec-24	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	70.5
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	100.0
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	226.7
16-Dec-24	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	158.3
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	746.2



30-Dec-24		DRAKES	CONSUMABLES	188.5
	BPAY 29/ BPAY 31/	NATIONAL AUSTRALIA BANK NATIONAL AUSTRALIA BANK	BANK CHARGES BANK CHARGES	2,399.4 2,195.5
	ACC FEES	NATIONAL AUSTRALIA BANK	BANK CHARGES	40.0
18-Dec-24	86	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	75.0
11-Dec-24 18-Dec-24		SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS RECEIPTING & COST REALLOCATIONS	320.0
1-Dec-24 11-Dec-24	4	SUMMIT AUTO LEASE AUST PTY LTD SOMERSET REGIONAL COUNCIL	VEHICLE LEASING RECEIPTING & COST REALLOCATIONS	19,454.8 200.0
16-Dec-24	4	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	18.0
9-Dec-24	6	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	33.0
13-Dec-24		ESK MEN'S SHED INC.	CATERING SERVICES	2,500.0
	45217403 59000052	AUSSIE BROADBAND LIMITED LEASEPLAN	TELECOMMUNICATIONS SERVICES VEHICLE LEASING	3,812.6 7,639.1
23-Dec-24	4	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	5,597.6
13-Dec-24		SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	185.0
9-Dec-24	1691674	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	1,174.8
23-Dec-24 29-Nov-24		SOMERSET REGIONAL COUNCIL SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS RECEIPTING & COST REALLOCATIONS	1,215.0 488.3
23-Dec-24		SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS RECEIPTING & COST REALLOCATIONS	581.2
23-Dec-24		SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	330.0
	1661482	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	277.5
	1661479	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS RECEIPTING & COST REALLOCATIONS	555.0
10-Dec-24 19-Dec-24		SOMERSET REGIONAL COUNCIL SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS RECEIPTING & COST REALLOCATIONS	555.0 1,053.5
	1600382	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALL OCATIONS	370.0
18-Dec-24		SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	531.6
25-Nov-24	1584692	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	1,110.0
	1563492	TOYOTA FINANCE AUSTRALIA LTD	VEHICLE LEASING	23,331.5
	13572229 1535927/	BP AUSTRALIA PTY LTD SOMERSET REGIONAL COUNCIL	FUEL RECEIPTING & COST REALLOCATIONS	22,707.0 531.0
	13526384	BP AUSTRALIA PTY LTD	FUEL	31,640.6
8-Jan-25	1046948	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	1,959.
18-Dec-24	4	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	9.
24-Dec-24 18-Dec-24	4	SOMERSET REGIONAL COUNCIL	RECEIPTING & COST REALLOCATIONS	336.
	2PAYCLE1 2PAYCLE1	PAYCLEAR PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	178. 336.
	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	210.
	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	336.
	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	178.
	2PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	20,003.
	2CASH13	CASH	PAYROLL TRANSACTION PAYROLL TRANSACTION	28,605.
	1PAYCLE1 2CASH13	PAYCLEAR CASH	SUPERANNUATION CONTRIBUTIONS PAYROLL TRANSACTION	164. 28,605.
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	227
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	100
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	71
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	200
	1PAYCLE1	PAYCLEAR PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	216. 168.
	1PAYCLE1 1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	130.
24-Dec-24	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	200.
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	272.
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	192. 600.
	1PAYCLE1 1PAYCLE1	PAYCLEAR PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	159. 192.
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	155.
24-Dec-24	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	564.
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	173.
	1PAYCLE1 1PAYCLE1	PAYCLEAR PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	547. 187.
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	158.
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	357.
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	2,027
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	35
	1PAYCLE1 1PAYCLE1	PAYCLEAR PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	568 580
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	110 568
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	12,114
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	7,759
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	52
	1PAYCLE1 1PAYCLE1	PAYCLEAR PAYCLEAR	SUPERANNUATION CONTRIBUTIONS SUPERANNUATION CONTRIBUTIONS	4,084 530
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	110
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	611
	1PAYCLE1	PAYCLEAR	SUPERANNUATION CONTRIBUTIONS	985

CORPORATE AND COMMUNITY SERVICES

SOMERSET REGIONAL COUNCIL - Officer's Report

To: Andrew Johnson, Chief Executive Officer

From: Andrew Jaremenko, Sport and Recreation Officer

Director: Daniel Rowe, Director Corporate and Community Services

Date: 4 December 2024

Subject: Donation of Motorised Turf Wicket Roller to Community Organisation -

Thunder Cricket Club (TCC)

File Ref: Recreation and Cultural Services – Service Provision – Recreation

Facilities

Action Officer: SRO

Background/Summary

Council equipped the Fernvale Sports Park (FSP) with cricket specific equipment in 2020 to assist preparation of the four strip wicket block also installed in 2020. This equipment was purchased second-hand by Council in good condition for the purpose of supporting the maintenance of a safe playing wicket for a future cricket stakeholder of FSP.

The Marburg Mt Crosby Thunder Cricket Club Inc., trading as the Thunder Cricket Club (TCC) is a stakeholder of the FSP and the only user of the facility for cricket. TCC has been using the roller since it's purchase. A suitable turf wicket roller is essential for playing surface preparation.

TCC wish for the turf wicket roller that is on site to remain, provided that the roller is maintained to safe and commercial standards. The roller is used two to three times a week during season to prepare the surface. The roller was purchased for \$4,500 in 2020.

Maintenance of the roller would include regular servicing of engine and hydraulic components, hoses batteries and other general maintenance requirements.

It is proposed to donate the equipment to TCC. TCC have confirmed that they are agreeable to take ownership of the equipment with full responsibility for all maintenance and repairs.

Attachments

Attachment (image 1 and 2) - Fernvale Sports Park motorised turf wicket roller

Recommendation

THAT Council, in accordance with S236 1 (b) (ii) of the *Local Government Regulation 2012*, approve the donation of the turf wicket roller to the Marburg Mt Crosby Thunder Cricket Club Inc., trading as the Thunder Cricket Club, under the stipulation that Thunder Cricket Club ensure regular maintenance and repairs to the roller.



Attachment – Turf Cricket Roller (image 2)



To: Andrew Johnson, Chief Executive Officer

From: Erin Moore, Corporate Administration Officer

Director: Daniel Rowe, Director Corporate and Community Services

Date: 14 January 2025

Subject: Somerset Regional Council Lease to Kilcoy District Tennis Association

Incorporated - 23 Taylor Street, Kilcoy Lease Area A in Lot 289 on

CG3882

File Ref: Council Properties - Leasing-Out - 2024 - 2025 - Council Land and

Buildings

Action Officer: CAO

Background/Summary

The Kilcoy District Tennis Association Incorporated (KDTA Inc.) currently have a ten-year Lease Agreement with Council for part of Lot 289 on CG3882 being Lease A, located at 23 Taylor Street, Kilcoy which expires on 28 February 2025.

The KDTA Inc. have requested to enter into a new Lease Agreement commencing 1 March 2025 for a further term of 10 years to 28 February 2035 per the attached draft agreement.

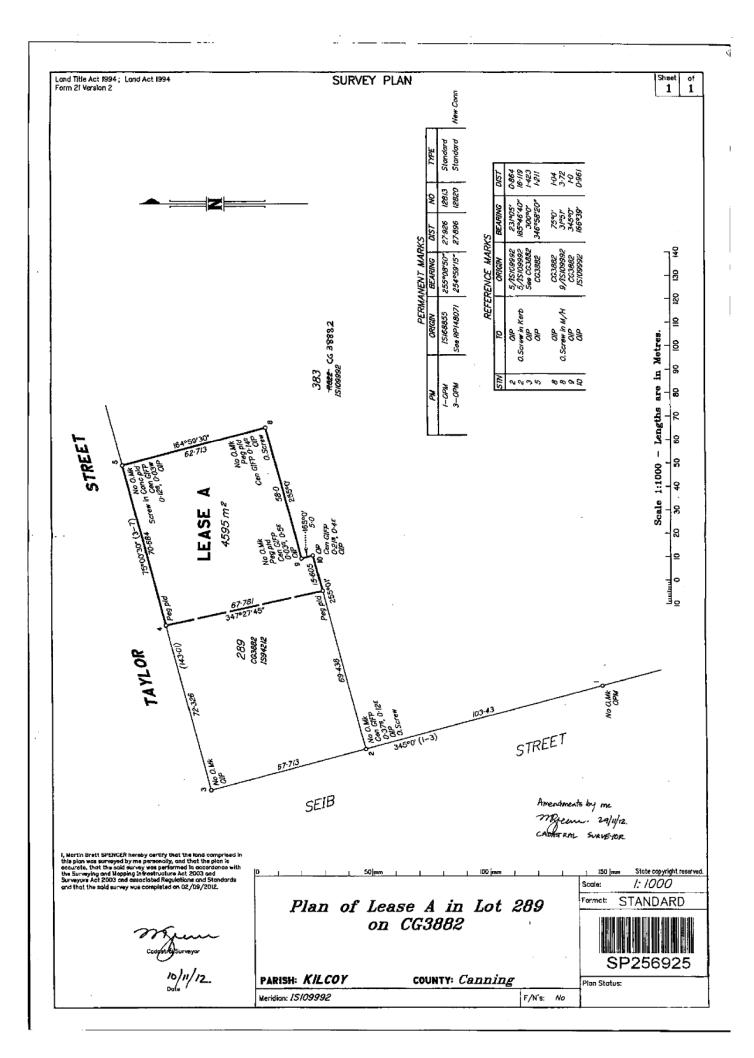
The KDTA Inc. is a longstanding not-for-profit organisation that provides a sport and recreation service to the community.

Attachments

- COMMERCIAL IN CONFIDENCE Lease Somerset Regional Council to Kilcoy District Tennis Association Incorporated 1 March 2025 to 28 February 2035 for part of Lot 289 on CG3882.
- 2. Survey Plan SP256925 showing Lease A in Lot 289 on CG3882.

Recommendation

THAT Council, in accordance with Local Government Regulation 2012 Section 236 (b) (ii), authorise the Chief Executive Offer to enter into a new Lease Agreement with the Kilcoy District Tennis Association Incorporated for Lease Area A in Lot 289 on CG3882 located at 23 Taylor Street, Kilcoy, for a period of ten (10) years, commencing 1 March 2025 and concluding 28 February 2035.



To: Andrew Johnson, Chief Executive Officer

From: Jye Cruff, Tourism Officer

Director: Daniel Rowe, Director Corporate and Community Services

Date: 13 January 2025

Subject: Col Powell Park and Fernvale Community Hall – Updated Fees Structure
File Ref: Council Hire Agreements and Bookings - 2024 – 2025 – Recreation

Grounds - Buildings - Land e.g. Esk or Kilcoy Showgrounds

Action Officer: TO

Background/Summary

At the 19 December 2024 Ordinary meeting, Council resolved to update the fee structure for Col Powell Park (Fernvale Showgrounds) and the Fernvale Community Hall. This update was designed to streamline the existing fees, ensuring consistency and alignment with community needs and facility usage.

The Lowood Fernvale Pony Club has recently reformed and is now seeking to make regular bookings at Col Powell Park. Upon review, it was noted that the updated fee structure omitted the \$68 fee for the Col Powell Park Area 5 Training Day - Pony Club (maximum four hours).

Attachments

Nil

Recommendation

THAT Council approves the establishment of the Col Powell Park Area 5 'Training Day for Pony Club' fee (maximum four hours).

To: Andrew Johnson, Chief Executive Officer

From: Jo Maxwell, Events Officer

Director: Daniel Rowe, Director Corporate and Community Services

Date: 10 January 2025

Subject: Mayoral Gala Charity Ball 2025

File Ref: Recreation and Cultural Services - Event Management - 2025 – Mayoral

Gala Charity Ball

Action Officer: EO

Background/Summary

Established in 2017, the Mayoral Gala Charity Ball is a black tie gala event held biennially at the Somerset Civic Centre. Since its inception, profits raised from the event have financially assisted those Somerset residents challenged with homelessness, abuse, mental illness, food insecurity and disability with profits raised by previous events held in trust by Council.

The evening offers three course dining, beverages, dancing, live entertainment and more.

Councils preferred date for the 2025 Mayoral Gala Charity Ball is Saturday, 13 September 2025.

Theming

The theme proposed for 2025's Ball is 'Masquerade'.

A masquerade ball is traditionally a lavish social gathering where attendees don elegant attire complemented by ornate masks, creating an air of mystery and sophistication. This enchanting event typically features themed décor and performances encouraging guests to immerse themselves in an atmosphere of glamour and intrigue.

Proposal 1: Proceed with the 'Masquerade' them for the 2025 Ball.

Ticketing

It is recommended that the ticket price be raised from \$150 to \$180 with a discount applied to a full table purchase. The rise in ticket price accounts for general increases to operational items such as freight and equipment hire.

Proposal 2: A ticket price of \$180 per person be charged or bookings of eight purchased in one transaction are charged at \$175 per person or \$1,400 per table.

Sponsorship

The previous sponsorship model used has been in place since the inception of the Mayoral Gala Charity Ball. It is recommended that the following structure be adopted which considers increased operating costs and inflation. These considerations are reflected in the proposed pricing structure.

2025 Mayoral Gala Charity Ball						
Platinum Sponsor (three available)	\$10,000 each	1 x table 10 pax				
Gold Sponsor (five available)	\$7,500 each	1 x table 10 pax				
Silver Sponsor (eight available)	\$3,500 each	1 x table 8 pax				

It is recommended that platinum sponsors (formerly 'event' sponsors') be afforded the opportunity to attend a cocktail party prior to the official commencement of the ball. This opportunity will retain value for top tier sponsors without adding to official proceedings on the night. Additional limited tickets to the cocktail party will be made available to all sponsors.

Proposal 3: Proceed with implementing the revised sponsorship model as proposed in the above table.

Proposal 4: Replace the opportunity for sponsors to present during the Ball with a pre-event cocktail party for VIP's and platinum sponsors.

Draft Proposed Schedule of Event (subject to change depending on suppliers chosen)

17.00	Mayor, Councillors, VIPs arrive				
17.15	Platinum sponsors and silent auction winners arrive for the 'Platinum'				
	cocktail party				
17.15-18.00	'Platinum' cocktail party				
18.00-18.30	General admission and official photos				
18.30	All seated, welcome and entrée served.				
19.00	Mayor's speech and showcase of fund recipients, Dinner service				
	commences				
20.00	Dinner show				
20.30-21.00	Silent auction winners announced, Live auction is conducted				
21.30-00.00	Entertainment				
00.00	Event closure				

Attachments

Nil

Recommendation

THAT Council endorse proposals 1 to 4, to be applied in planning for the Mayoral Charity Gala Ball 2025.

To: Andrew Johnson, Chief Executive Officer

From: Sandy McFeeters, Community and Tourism Manager

Director: Daniel Rowe, Director Corporate and Community Services

Date: 13 January 2025

Subject: Tourism and Promotions Report – December 2024

File Ref: Tourism – Promotions

Action Officer: CTM

Background/Summary

The following is the December 2024 summary of activities for Somerset Visitor Information Centres (VIC) and the Tourism team members.

Visitor Statistics

		Somerset	Brisbane	Other SEQ	Rest of State	Interstate	International	Total
i	Esk VIC	116	25	35	11	4	3	194
1	Fernvale VIC	108	87	70	10	22	3	280
1	Kilcoy VIC	69	76	151	56	34	17	404
i	The Condensery	260	36	17	1	5	1	320

Motivators

	First	Second	Third
Esk		CL ³	<u>ئ</u>
	Glen Rock Gallery	Maps and Directions	Brisbane Valley Rail Trail
Fernvale	M	**	*
	Maps and Directions	Tourist Drives	Fishing/Boating/Lakes
Kilcoy	CŮ	A .	
,	Maps and Directions	Caravan and Camping	Outdoor Activities
The			
Condensery	Exhibitions	Workshops/events	Culture and Heritage

Active Volunteers	
Esk	10
Fernvale	18
Kilcoy	8
TOTAL	36

Digital Media

Facebook



Likes 4,140 Followers 4,809 (+62) Reach 95.2K (+390%) Engagement 889 Link clicks 401

Website



Page Views: 10,161

Visitors: 4,881 new, 387 returning **Peak Time:** Saturday, 7 December

Most Popular Pages: The Great Kilcoy Yowie Hunt landing Page,

Experience Somerset, What's On, Markets

Device type: Desktop 21%, Mobile 67%, Tablet 13%

Instagram



Followers 1,849 (+13) Reach: 2.4K (+63%)

Glen Rock Art Gallery (Esk Visitor Information Centre)

The annual Glen Rock Stitchers Christmas sale was held in December at Glen Rock Gallery. A range of handmade Christmas themed gifts and other items were available. The annual sale proves popular with locals and visitors alike for last minute Christmas gifts, secret Santa presents and stocking fillers.

The proceeds from the sales go directly back to the Glen Rock Stitchers and helps them purchase the materials for the next year's projects.

Visitor Information Centre Volunteer Famil

The last Volunteer Famil for 2024 was held on Tuesday, 3 December 2024 in Esk. Volunteers participated in experiences on offer in the Somerset region, including Llama walks and a Healing Garden and Origami creative workshops previously held at The Condensery. Service recognition awards and volunteer gifts were also presented by Mayor Jason Wendt and the Councillors.

Coinciding with International Volunteers Day and the 21st anniversary of the Esk Visitor Information Centre opening, the day represents a celebration of all the volunteers and the time they invest in providing a great visitor experience at the Visitor Information Centres across the Somerset Region.

Regional Tourism Organisation

New Queensland Country Tourism (QCT) collateral will be launching in coming months including a website, destination video and visitor guide.

QCT are developing an accessible visitor guide which will include selected Somerset tourism operators. Consultants have visited operators including The Condensery | Somerset Regional Art Gallery and photographers have been in the region to capture images for this project. Photos were provided for Council and operator use.

QCT is hosting online and in person, *Queensland Country Welcomes You* Workshop in collaboration with TEQ. The in-person workshop will be held in Toowoomba in January. Operators were encouraged to join the online program via the Somerset Operators newsletter.

Tourism Operator Development

A Somerset tourism operator networking event was held in Kilcoy on Thursday, 28 November 2024 with five attendees from three Somerset tourism businesses. The next operator event is scheduled for 20 February in Toogoolawah.

Council was successful in obtaining funding from the Queensland Tourism Industry Council (QTIC's) Digital Adaptation Program for the Kilcoy Visitor Information Centre to utilise the services of the Cerge Content Management Platform to showcase accessibility features at the centre. The Cerge team attended the Kilcoy VIC in December to gather photos and video for use on the website, which will be integrated into the Experience Somerset website in the new year.

The tourism team will be attending the Moreton Bay Expo at the Redcliffe Showgrounds from 14-16 February 2025 with Lockyer Valley Regional Council to showcase both regions camping and caravaning offerings. Tourism operators have been invited to attend the expo.

Regional Event Support and Development 2024-2025

Officers are actively working with event organisers to encourage and support the development of new and existing regional events in 2024 and beyond, including agritourism, sporting, adventure race events and more.

Council and Experience Somerset have agreed to sponsor and provide event support to the following upcoming regional events:

- Summer Festival of Sprinting and Racing, hosted by Kilcoy Race Club (November February 2025)
- BVRT Australia Day Bike Ride, hosted by Brisbane Valley Rail Trail Users Association (26 January 2025)
- Legends of Beef 2025, hosted by Brisbane Valley Farm Direct (Toogoolawah Showgrounds, 29 March 2025)
- Esk Garden Fair (Esk, June 2025).

Marketing Implementation Plan

Officers are actioning the Experience Somerset Marketing Plan and associated documents. Progress to date:

Complete	On track	Yet to be progressed	Behind/Beyond 2025
68%	15%	16%	2%

Marketing Campaigns

Experience Somerset's summer campaign, 'The Great Kilcoy Yowie Hunt' went live on Saturday, 7 December 2024 and will run through the school holidays until 7 February 2025. The campaign consists of a social media adverting campaign, landing page on the Experience Somerset website, children's activity book available at the VICs and The Condensery. Visitors are encouraged to enter the competition and win a stay at NRMA Lake Somerset Holiday Park.

Attachments

Nil

Recommendation

THAT Council receive the Tourism and Promotions Report for the month of December 2024 and that the contents be noted.

To: Andrew Johnson – Chief Executive Officer

From: Daniel Rowe – Director Corporate and Community Services

Director: Daniel Rowe – Director Corporate and Community Services

Date: 13 January 2025

Subject: Corporate and Community Services Monthly Report - December 2024

File Ref: Governance - Reporting

Action Officer: DCORP

Background/Summary

Details of the Corporate and Community Services report for the month of December 2024 are as follows:

Records

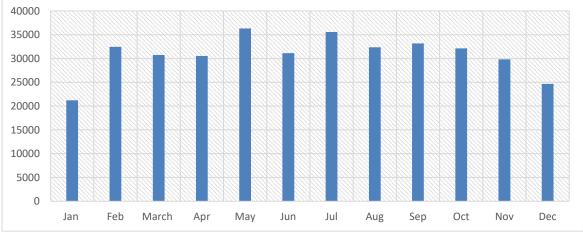
Documentation - At a Glance - December 2024

Inward/Actioned Documents – 2,350	Outward Correspondence – 1,246		
Customer Service Requests – 396	Councillor Requests – Twelve (12)		
Emails Processed by the Records Team			
Corporate Mailbox - mail@ - 6,943	Internal Only Records Email – 9,000		
Decision Notices/Workshop Outcomes –	Tender/Quotation –		
Decision Notices – 39	Tenders – Tenders Zero (0)		
Workshop Actions – 13	Numbered Quotations – Zero (0)		

Total Documents Registered for the month of December 2024 – 6,997

Email Traffic

Somerset Regional Council mail@somerset.gld.gov.au (Corporate Mailbox)



Graph: Monthly total records for 2024

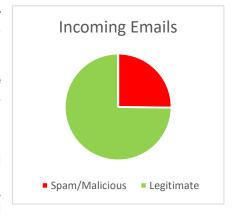
Information and Communication Technology (ICT)

ICT's software and infrastructure upgrades continue in line with budgetary considerations and operational requirements. Work continues with implementing audit recommendations in line with target dates. ICT is performing an ongoing review of processes and procedures ensuring organisational tasks are consistent and complete. ICT has continued work with finance reporting functionality to analyse key performance indicators.

Cyber Security

Total incoming emails have decreased by 24 percent over December, with a decrease of 25 percent to legitimate emails and a decrease of 20 percent for Spam/Malicious. During December, there had been one failed malicious sign-in attempt to staff Office365 accounts, showing the importance of Multi-factor Authentication (MFA) as a defence.

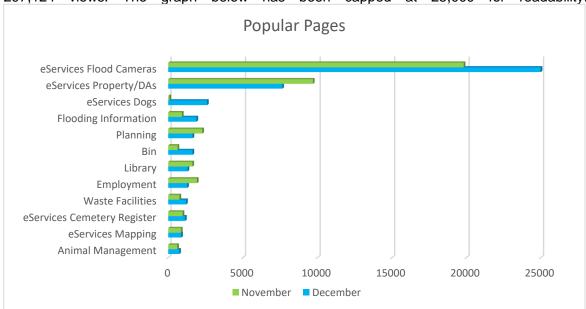
Phishing emails continue to target Office365, file sharing services and videoconferencing utilities, with several incoming malicious emails received from compromised email accounts at vendors and other government entities including Councils. Council continues to conduct internal



quarterly phishing tests, which any staff member who fails the test will require additional training for compliance.

Websites

The primary corporate website (somerset.qld.gov.au) received 45,656 page views for November a 5 percent increase, eServices (eservices.somerset.qld.gov.au) received 322,963, with an increase of 769 percent in views. Please note that the increase in flood cameras is most likely due to the extensive weather in December, with the 'Flood Cameras' page receiving 297,124 views. The graph below has been capped at 25,000 for readability.



Governance and Business Improvement

Delegations

LGAQ released an update to its delegations registers. These will be reviewed, and a report prepared for Council's consideration. The annual review of Council's delegations from Council to the Chief Executive Officer will be undertaken simultaneously.

Policy Review

Draft C015 Information Management and Security Policy updated to reflect the *Public Records Act 2023* provisions. Adopted by Council at Ordinary Meeting held 27 November 2024. Final revision of accompanying procedures being undertaken for submission to Chief Executive Officer for consideration, training modules updated and an assessment undertaken to determine relevance and ongoing necessity of existing documents in Council's QA register related to this topic.

Preparations are also being made to accommodate changes required as a result of the IPOLA provisions applicable from 1 July 2025.

Arts and Culture

	11	
Attendance at Cultural Venues	Events	Partnerships
6,762	75	6

Events

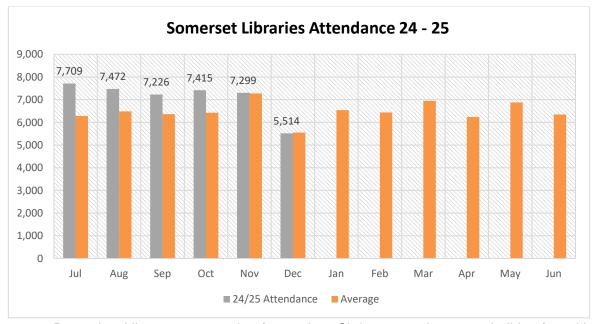
2025 Australia Day Awards

Preparations for the 2025 Australia Day Awards continue with 19 nominations received to date. The events team is preparing for a number of corporate celebrations and events alongside the regions first Citizenship Ceremony which is to be held 24 January 2025 in conjunction with the region's Australia Day Awards.

Para-powerlifter Mr William (Bill) Nancarrow has been named as the Australia Day Ambassador for the 2025 event.

Somerset Libraries

Odinici Set Elbi di 165			
	!!		
Physical Items Circulated	Visitation	Events	New members
10,126	5,514	50	82

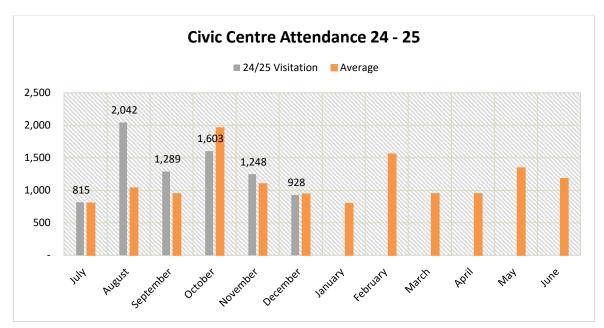


- December Library programming focused on Christmas and summer holiday fun with Bath Bomb & Salts, Macrame Christmas Trees, Upcycled Christmas Crackers, Embroidered Christmas Cards and Christmas Lantern activities for children and adults. In total 465 people attended activities between 2 and 20 December.
- Big Rain Came library programming finished on the 20 December with a total of 684 children and adults participating in grant funded activities between July and December 2024.
- In December 69 members downloaded *Somerset On The Go* library app and 1,590 app pages were viewed.
- Facebook continues to engage library members with 612 interactions in December and 22 new followers.

 Libraries' summer holiday program continues in January 2025 with fabric painting, keyrings, kaleidoscopes, teen jewellery and tech & robotics workshops across all libraries.

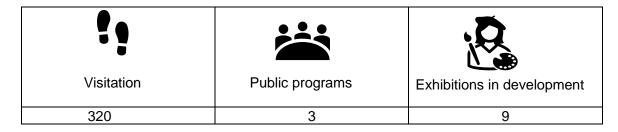
Somerset Civic Centre



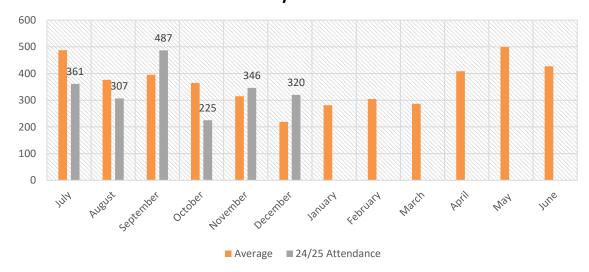


- The Civic Centre hosted a number of Corporate events throughout December alongside Christmas events for regular community users, Tai Chi, Ballet and Tap for Adults, Esk Community Choir, Ballet for Kids and Drama for Children.
- Somerset Regional Council's programmed event for December was; *An Afternoon With*; The Sunshine Club Musical Director Steven Newcomb. Steven spoke about the music and composing for The Sunshine Club as well as performing pieces of the show.

The Condensery



The Condensery Attendance 24 - 25



Exhibitions and Events

- Exhibitions; Lionel Fogarty and Elysha Rei's exhibitions *Moiyum wungumbil mugerra bullonga* and 余白の美: Yohaku no bi (the beauty of empty space) opened 23 November 2024 and continued throughout December.
- The Condensery welcomed approximately 230 students from Toogoolawah State School for creative workshops with Naomi McKenzie and Jane Nicholson as part of the school's end-of-year 'good behaviour' rewards program.
- Preparations are underway for The Condensery's 2025 exhibition program, including the inaugural Harvest Biennial, launching February 2025 and featuring the work of five Somerset artists: Cassandra Hodgins, Jim Filmer, Naomi McKenzie, Sandi Hook and Shirley Gregor.

Youth Engagement and Community Development

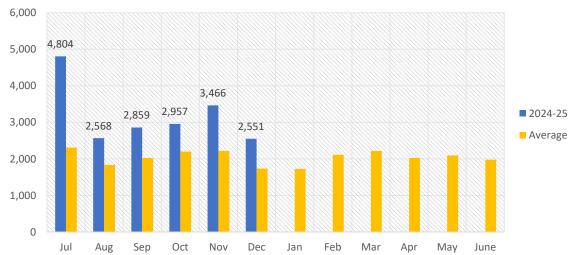
- Youth and Community Development focused finalising documents for the Somerset Youth Leadership Camp, ensuring all materials were ready for distribution.
- Contributed to the community garden project at Lowood Library, assisting with planting and maintenance.
- The Youth and Community Development Officer attended the committee meeting for the Talkin' It Up event, collaborating on event planning and logistics.
- Community Development supported the outreach of Goodness Enterprises (GE), a
 charity offering affordable food hampers at Esk on Mondays, alongside the Good
 Shepherd Financial Counsellor who also offers outreach on this day. GE also attends
 Fernvale on Fridays and plans to extend outreach to Coominya on Wednesdays.
- New funding aimed at reducing social isolation and loneliness in seniors has been received, which will enable more activities and information sessions throughout the region. One of the first initiatives, Midday Movies at Kilcoy, will showcase classic films from 50's, 60's and 70's and offer morning tea on the first Sunday of each month.

Sport and Recreation

The following contains an overview of Sport and Recreation facilities, programs and projects for the month of December 2024.

Fernvale Indoor Sports Centre (PCYC Fernvale)

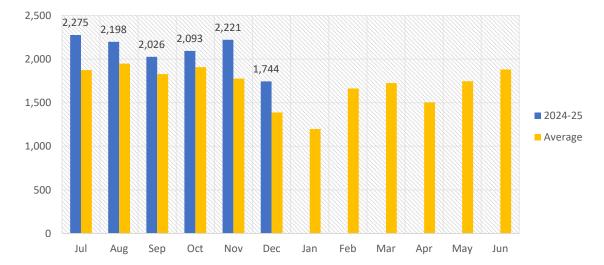
- Comparative to Monthly Historical Average POSITIVE +818 (Average 1,733).
- Gym Membership Change NEGATIVE -87 (Current Membership 984).
- 375 participants attended Gymnastics Programs.
- 60 new members registered as a result of Pay Nothing offer across December.
- Four new young people employed as Fundamentals in Coaching Gymnastics staff.
- Centre closed 20 December to 29 December for Christmas.
- One minor incident reported no further action required by Council.



Graph: Monthly Attendance of the Fernvale Indoor Sports Centre - 2024-25 versus Average

Kilcoy Indoor Sports Centre

- Comparative to Monthly Historical Average POSITIVE +356 (Average 1,388).
- Gym Membership Change NEGATIVE -6 (Current Membership 119).
- 76 participants in Army Cadets.
- 180 participants in Gymnastics.
- 215 participants in Indoor Court Sports.
- No incidents to report.

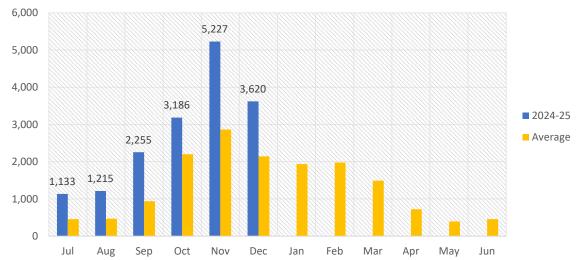


Graph: Monthly Attendance of the Kilcoy Indoor Sports Centre - 2024-25 versus Average

Toogoolawah Swimming Pool and Community Gym

- Record Monthly Attendance for December.
- Comparative to Monthly Historical Average POSITIVE +1,479 (Average 2,141).

- Gym Membership Change NEGATIVE -3 (Current Membership 104).
- 190 participants in Aqua Aerobics.
- 224 participants in Toogoolawah Swimming Carnival.
- 145 participants for squad break up day.
- No incidents to report.



Graph: Monthly Attendance of the Toogoolawah Swimming Pool and Community Gym - 2024-25 versus Average

Lowood Swimming Pool

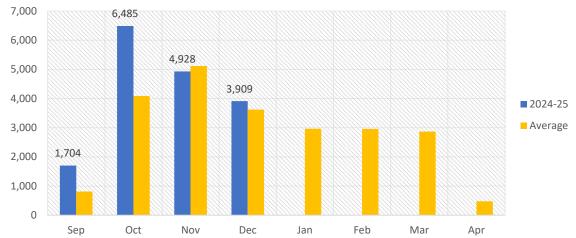
- Record Monthly Attendance for December.
- Comparative to Monthly Historical Average POSITIVE +1,733 (Average 3,367).
- Hosted two end of year primary school swimming carnivals.
- 471 children participated in Learn-to-Swim programs.
- Over 200 participants in swim club programs.
- No incidents to report.



Graph: Monthly Attendance of the Lowood Swimming Pool - 2024-25 versus Average

Kilcoy Aquatic Centre

- Comparative to Monthly Historical Average POSITIVE +289 (Average 3,620).
- 204 participants took part in Aqua Aerobics.
- 604 children participated in Learn-to-Swim program.
- 89 members attended Swimming Club.
- 490 participants in end of season carnivals.
- Pool closed briefly once due to storm activity.
- Three minor incidents. No action required by Council.



Graph: Monthly Attendance of the Kilcoy Aquatic Centre - 2024-25 versus Average

Sport & Recreation Highlights and Projects

- Planning continued for the Toogoolawah Community Gym extension works, anticipated
 to begin in February. The extension will include approximately 100 square meters of
 additional floor space, a mirrored activity wall and a storage bay. The project is cofunded by the Queensland Government through the Minor Infrastructure and Inclusive
 Facilities Fund.
- Pool Movie Nights were held across the region as part of the Christmas School Holiday Program at the aquatic facilities in Kilcoy, Lowood and Toogoolawah. Council provided free entry, a free big screen movie and a free community BBQ at each venue. Storms forced the rescheduling of the Lowood event to the following week where close to 250 patrons enjoyed the events. The Kilcoy and Toogoolawah events went ahead as planned, with approximately 100 and 200 attendees respectively. Men's Shed volunteers from Toogoolawah and Lowood were on hand to ensure Santa was present to gift lollies to the younger attendees to the respective events.
- Planning continued for Australia Day Pool Parties and the upcoming Sport and Community Club Workshop on 29 January 2025 at the Lowood Bowls Club and detailed planning for the Somerset Youth Leaders Camp.

Attachments

Nil

Recommendation

THAT Council receive the Corporate and Community Services monthly report for December 2024 and the contents be noted.

HR AND CUSTOMER SERVICE SOMERSET REGIONAL COUNCIL - Officer's Report

To: Andrew Johnson, Chief Executive Officer

From: Allison Brunton, Customer Service Coordinator

Director: Kerri-Lee Jones, Director HR and Customer Service

Date: 13 January 2025

Subject: Customer Service Report – December 2024

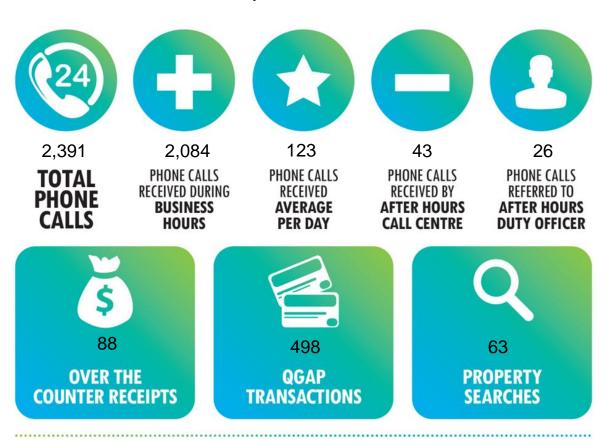
File Ref: Officers Report

Action Officer: CSC

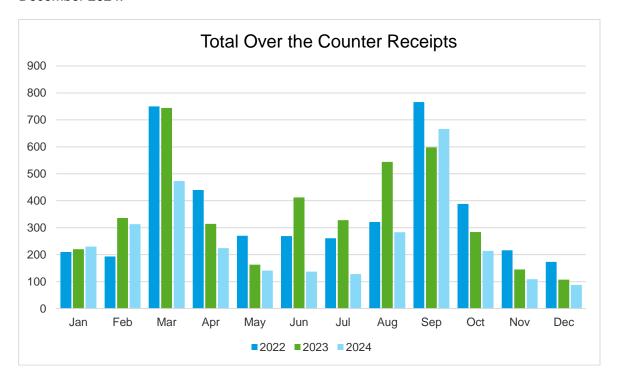
Background/Summary

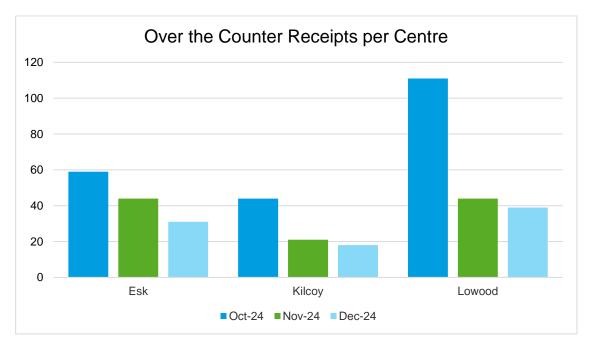
In delivering on Council's Operational Plan and commitment to excellent customer service, a summary of the customer service section activities for the month of December 2024 is provided below for Council's information.

Summary for December 2024

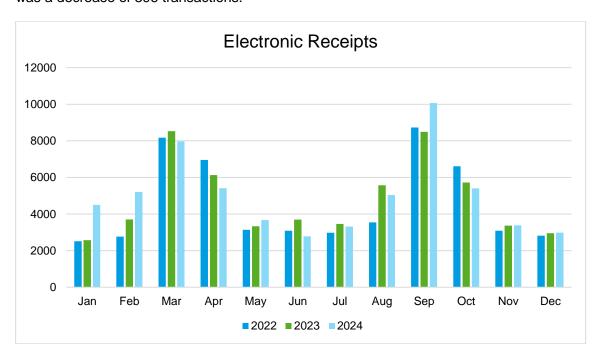


The below table shows the number of Council financial transactions that were taken over the counter at each of the customer service centres in the region for December 2024. These numbers include cheques that were posted into the Council. In total there was 88 financial transactions across the three customer service centres with 31 at Esk Administration Centre, 18 at Kilcoy Customer Service Centre and 39 at Lowood Customer Service Centre for December 2024.

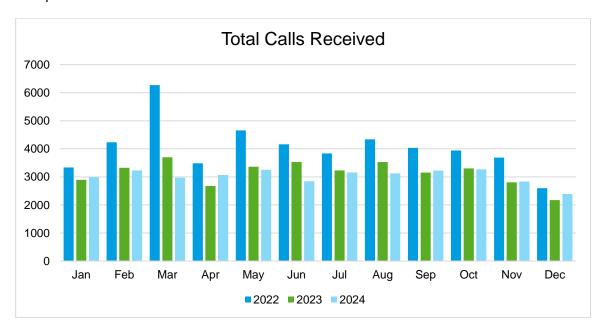




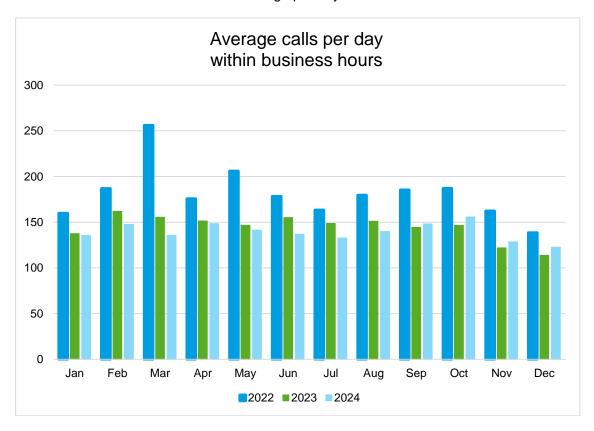
The below table illustrates all other financial transactions (excluding over the counter receipts) received at Council and processed by the finance department. These are BPay and EFT (electronic funds transfer) transactions for payments such as rates, animal registration etc. For the month of December there were 2,986 transactions. Compared to November 2024 there was a decrease of 396 transactions.



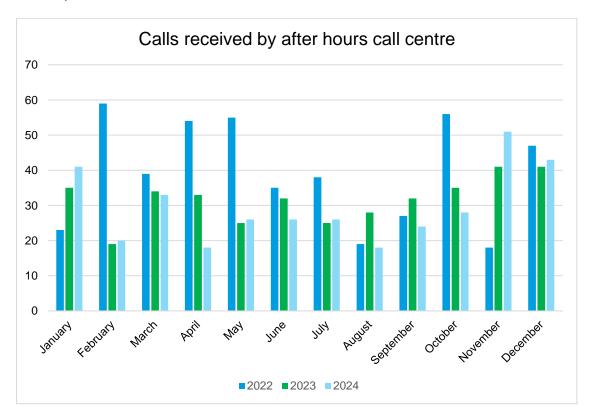
Below are the total number of calls received into the Council main phone line (07 5424 4000), including out of hours, compared to previous calendar years. Calls received does not include internal calls made within Council, or outbound calls. There were 2,835 calls received for the month December 2024. This is a decrease of 444 calls compared to November 2024. Compared to December 2023 there was an increase of 221 calls for the month.



Listed below is a comparison of the average calls received per day within business hours. On average there were 123 calls received each business day for December 2024, which was a decrease of 6 calls on average per day from November 2024. Compared to December 2023 there was an increase of 9 calls on average per day.



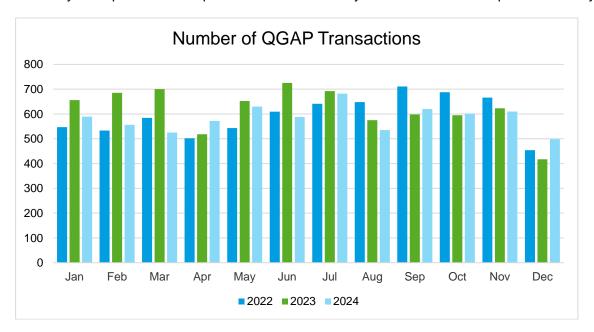
There were 2,084 calls received during business hours and 307 out of hours with 142 calls received between the Christmas - New Year closedown period. Of the 307 calls received out of hours, 43 calls were transferred to the afterhours call centre.



For the month of December 2024 there were 63 property searches completed for prospective purchasers. This decreased by 15 completed searches for the month compared to November 2024.



There were 498 Queensland Government Agent Program (QGAP) transactions for the Lowood QGAP agency in December 2024. On average there were 29 transactions per business day in December. QGAP conducted a satisfaction survey of customers during December. A summary of responses will be provided with the monthly Customer Service Report for January.



Attachments

Nil

Recommendation

THAT Council receive the *Customer Service Report for December 2024* and the contents be noted.

CHIEF EXECUTIVE OFFICER

SOMERSET REGIONAL COUNCIL - Officer's Report

From: Andrew Johnson – Chief Executive Officer

Date: 6 January 2025

Subject: Appointment of Acting Chief Executive Officer

File Ref: Personnel – Authorisations – Delegations – Authorised Persons

Action Officer: CEO

Background/Summary

The resignation of the Council's Director Finance, effective 30 January 2025, necessitates a review of the process for appointing an Acting Chief Executive Officer (CEO) during planned or unplanned absences of the CEO. By Council resolution, the Director Finance has historically served as Acting CEO in the absence of the CEO. With the Director Finance finishing in his role shortly, the Council should identify an alternative arrangement for appointing an Acting CEO.

Section 195 of the Local Government Act states.

A local government may appoint a qualified person to act as the chief executive officer during—(a) any vacancy, or all vacancies, in the position; or

(b) any period, or all periods, when the chief executive officer is absent from duty or can not, for another reason, perform the chief executive officer's responsibilities.

While the Act does not mandate the appointment of an Acting CEO, it is recognised as a best practice to ensure uninterrupted operations and instil confidence in leadership during such absences.

The CEO has approved long service leave from late May to mid-July 2025. In preparation for this, the CEO has notified the Executive team. The Director Planning and Development has expressed interest in serving as Acting CEO during this time. Further, Council should consider an approach for appointing an Acting CEO for both planned and unplanned absences of the CEO. It is suggested that, for periods of planned absences, a flexible process for seeking expressions of interest from the executive team be established, and the appointment of a specific director as Acting CEO during unplanned absences be formalised to ensure immediate leadership continuity.

Good governance practices advocate for clear delegation of authority to ensure smooth operations and maintain confidence in leadership. Appointing an Acting CEO provides stability during absences and supports operational continuity and decision-making processes. The CEO's consultation with the Executive team regarding planned leave aligns with collaborative decision-making principles and supports equitable opportunities while maintaining flexibility. Appointing a consistent Acting CEO for unplanned absences mitigates risks and reduces ambiguity, enabling immediate responses to unforeseen circumstances.

The proposed approach aligns with legislative requirements and governance best practices, ensuring continuity of leadership during the CEO's planned and unplanned absences. By taking these proactive measures, the Council will reinforce operational stability and confidence in its leadership team.

Attachments

Nil

Recommendation

THAT Council:

- (1) appoints the Director Planning and Development, Mr Luke Hannan as Acting Chief Executive Officer during the Chief Executive Officer's approved long service leave from late May to mid-July 2025.
- (2) appoints the Director Planning and Development, Mr Luke Hannan as Acting Chief Executive Officer during unplanned leave of the Chief Executive Officer.
- (3) authorises the Chief Executive Officer to seek expressions of interest from the Executive team for Acting Chief Executive Officer appointments during planned absences and appoint the designated Director as Acting Chief Executive Officer.

To: Andrew Johnson, Chief Executive Officer

From: Kristy Gloag, Executive Officer

Date: 16 January 2025

Subject: Community Assistance Grants – Somerset Excellence Bursaries approved

by CEO – December 2024

File Ref: Community Relations – Sponsorships – Somerset Excellence Bursaries

Action Officer: ESO - KG

Background/Summary

Somerset excellence bursaries are not community grants as defined by the Local Government Regulation notwithstanding that they are to be funded from the same budget allocation as community assistance grants. As per policy, Excellence Bursaries are considered and approved at Officer level as delegated and reported to Council's Ordinary meeting monthly.

Somerset Excellence Bursary applications are considered as part of the Community Assistance Grant Policy which Council provides:

Regional Level selection \$250
 State Level selection \$500
 National Level selection \$750
 Selection for an event hosted internationally \$1,000

• Team application (Regional, State or National) Up to \$2,000 per team/group of 4

or more individuals.

Nomination (not selection) of a team to attend an event or training program

Up to \$1,000 per team/group for nomination fees of four (4) or more individuals.(Whichever is lesser)

Council received one (1) excellence bursary application in December 2024. Somerset Excellence Bursary application is detailed below:

Applicant	Bursary Recipient	Doc Id	Field	Level	Event
Robert Wood	Damon Wood	1691382	Cricket	Regional \$250	Damon Wood has been selected as part of the Under 12 Darling Downs and South West Queensland team to attend the Ian Healy Cup in Brisbane on 6 – 10 January 2025.

Attachments

Nil

Recommendation

THAT Council receives the Summary of Awarded Somerset Excellence Bursaries for the months of December 2024 and the contents be noted.