



**Minutes of Ordinary Meeting
Held Wednesday 23 August 2017**

*Held in the Simeon Lord Room
Library / Museum Building
Redbank Street, Esk*

Present

Cr G D Lehmann	(Mayor)
Cr D Hall	(Deputy Mayor)
Cr H Brieschke	(Councillor)
Cr S Choat	(Councillor)
Cr C Gaedtke	(Councillor)
Cr M Ogg	(Councillor)
Cr B Whalley	(Councillor)
Mr R Bain	(Chief Executive Officer)
Mr T Jacobs	(Director Operations)
Mr B Sully	(Director Planning and Development)
Mr G Smith	(Director Finance)
Mrs K Jones	(Director HR and Customer Service)
Mrs S Pitkin	(Minute Secretary)

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Opening of Meeting

The Mayor, Cr Graeme Lehmann, opened the meeting at 9am.

Leave of Absence

Nil

Confirmation of Minutes

Decision	Moved – Cr Hall	Seconded – Cr Choat
	<p>“THAT the Minutes of the Ordinary Meeting held on 9 August 2017 as circulated to all Members of Council be confirmed”.</p> <p style="text-align: right;"><u>Carried</u></p>	

Business arising out of minutes of previous meeting

Nil

Matters of Public Interest**Cr Gaedtke – Matters of public interest**

26-27 August	Apex Auction – Esk
26	Lowood Truck Show
29	Kilcoy Show Society AGM
31	Kilcoy Chamber of Commerce and Community Inc AGM
01 September	St Mary’s Kilcoy – Wine and Cheese Evening
02	Anglican Fete – St Mary’s Church Kilcoy
02	Kilcoy Indoor Sports Centre Fun Run
05	Kilcoy RSL Women’s Auxiliary Fundraising Event – Fashion Parade
09	Teddy Bears’ Picnic – Toogoolawah
09	Mayoral Gala Charity Ball – Somerset Civic Centre
09	Glamorgan Vale QCWA Fashion Parade
11	Art Therapy Group - Toogoolawah

Cr Choat – Matters of public interest

This past month we have seen fire ants discovered in Lowood and fireweed is still prevalent in the southern parts of the region. I commend the Mayor on his public stance this week for residents to be vigilant.

An issue of great importance is dogs. Again this month I have become aware of serious wild

dog attacks on livestock. There are 38 dog related incidents in today's regulatory services report, and fortunately no attacks on people this time.

As a council we need to continue work on wild dog control but residents must take responsibility for the control of household dogs. I know most people do ensure their dogs are controlled and contained, particularly the dog fraternity. There are sadly many residents who do not register their dogs or control them. We must bring those people to account and reward those who do the right thing.

I am concerned that we will see serious injury or fatality as a result of an attack on a person and we must double our efforts to ensure that does not happen.

Cr Brieschke – Matters of public interest

24 August BV Meals On Wheels AGM, Toogoolawah Golf Club, 11.00 am
25 Somerset Seniors Celebration at Somerset Civic Centre
26 Lowood Truck Show and Parade
28 BV Kilcoy Landcare meeting
9 Teddy Bears Picnic
 Mayor's Charity Ball

A new exhibition featuring local artists, Susan McConnell and Bodo Muche is now on show at The Condensery Art Gallery. Over 70 works in paint and sculpture are on display depicting Australian life, people and animals.

Mayor Lehmann – Matters of public interest

Rural Fire Brigades

The Mayor noted that it was discussed at a meeting last night that the Minden and Prenzlau Rural Fire Brigades might merge. The general feeling is that they would like to keep their own identities. The Mayor encouraged people to join a local rural fire brigade.

Subject:	Regulatory Services Monthly Report - July 2017
File No:	Governance - Reporting - Officers Report 2016
Action Officer Ref:	LLO

Background/Summary

In delivering on the Themes identified in Council's current Operational Plan, it is with pleasure that I submit a synopsis of the Section's activities during the month of July 2017.

VIBRANT SOMERSET

- *Conduct an ongoing compliance program for dogs/cats, breaches of local laws and kennels across the region.*

Regulatory Services Officers have conducted random park patrols throughout the region and conducted foot patrols through the weekend markets.

Five (5) infringement notices was issued for failing to register and animal and wandering at large.

Kennel Inspections have been completed for the financial year.

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Animal Owners	3120											
Outstanding registration renewals	516											
53 Kennel Inspections	53											

- Encourage responsible pet ownership:**

Responsible Pet Ownership Brochures are located at various organisations including vets and boarding kennels.

Brochures are included in new resident kits – mailed out when residents move in to a new premise.

Information flyer with registration renewals provided in the mail.

Media Releases on topical issues are placed in local newspapers, information signage and our website.

- Investigate and take action on animal/local law complaints.**

A total of one hundred and eighty four (184) complaints and compliance tasks were received and actioned for the month of July. Twenty five (25) reported complaints regarding wandering stock and eighteen (18) wandering dogs' complaints were actioned during the period. The majority of these complaints were actioned and the appropriate compliance notices issued and processed.

Small Animal Control Statistics

Month	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Dogs Impounded	9											
Cats Impounded	16											

Dog Registration

Number of dogs currently recorded - 4164

Large Animal Control

Large Stock Impounded - 5

Large Stock Auctioned - 0

Customer Service Requests Actioned

Dogs Wandering at Large -	18
Barking Dogs -	11
Dog attack on Another Animal -	4
Dog Attack on a Person -	0
After Hours Emergency call out Dogs -	1
Miscellaneous Dog Issues –	4
Miscellaneous Animal Issues -	33
Livestock Wandering at Large -	25

After Hours Emergency call Out Stock -	5
Request to Impound Animals -	24
Hire of Council Animal Traps-	7
Request to Impound Abandoned Motor Vehicle-	4
Engage in prohibited / restricted activity - Selling Vehicles	2
Overgrown Allotments -	6
Litter and Illegal Dumping of Rubbish less than 200 litres	3
Illegal Camping	0
Unlawful Materials on Footpath	1
Nuisance Complaints -	1
Puppy Breeders licence complaints	3
Dog Permit inspections	4
Visual Pollution	2
Local Law Investigations - miscellaneous	9
Infringement Notice Issued	5
Registration Compliance activities	12
TOTAL	184

Training

Davis Wiseman, Shae Macdonald and Steven Burgess attended First Aid Training.

Attachments

Nil

Recommendation

THAT the report be received and the contents noted.

Decision:	Moved - Cr Choat	Seconded - Cr Ogg
	"THAT the report be received and the contents noted."	
		<u>Carried</u>

Subject:	Environmental Health Monthly Report July 2017
File:	Environmental Management/Reports/Environmental Health Reports
Action Officer:	SEHO

Background/Summary

In delivering on the themes identified in Council's current Operational Plan, it is with pleasure that we submit a synopsis of the section's activities during the month of July 2017.

NATURAL SOMERSET

The pest management program is implemented.

Continue public awareness programme to educate the community on invasive plant and animal impacts, identification and control.

Implement actions listed in the Biosecurity Plan.

Invasive Animal Control

The following is a summary of pest animal control activities for the month:

Wild dogs

- **1080 Baits injected:** 1190 wild dog baits, 90 feral pig baits. The next advertised 1080 baiting program day will be held on the September 11th 2017.
- **Dingo scalps presented:** 28.

Rabbits

- Officers have been working with landholders to control rabbit infestations in the following areas; Hazeldean, Toogoolawah and Lowood.
- Pest Management is continuing to work closely with Seqwater controlling rabbits around Somerset Dam.

Feral Cats

- Feral cats have been reported in the Kilcoy area. Five feral cats were trapped during the month.

Fox

- Foxes have been reported to be impacting on a landholder in Clarendon. Pest Management Officers have deployed a fox trap in the area.

Feral Pigs

- Feral pigs sighting and impacts have been reported in the Kilcoy, Moore, Linville, Glamorganvale and Jimna areas. Pest Management Officers have deployed Council's large pig trap at Jimna, trapping three mobs equaling 40 pigs in total. Trail cameras are being utilised in all other locations to ascertain numbers and frequency of movements.

Invasive Plant Control

The table below illustrates the times of the year inspection and treatment programs are critical for the control of specific restricted invasive plants. The table also differentiates when regular and minimal control is required.

Restricted Invasive Plant – Biosecurity Act 2015	Summer (Dec—Feb)	Autumn (Mar—May)	Winter (Jun—Aug)	Spring (Sep—Nov)
Honey Locust				
Annual Ragweed				
Fireweed				
Parramatta Grass spp				
Giant Rat's Tail Grass				
Groundsel Bush				
Mother of Millions				
African Boxthorn				

Parthenium				
Water hyacinth				
Water Lettuce				
Hymenachne				

LEGEND:

Critical control/Intensive Inspection Period (Pre-flowing/Severe Growth period)



Regular Control/Routine Inspection Conducted (Regular plant growth)



Minimal Control/No inspection conducted (Minimal at no plant growth)



A summary of pest plant treatment activities for the month is as follows:

- **Fireweed** - Neurum, Villeneuve, Sandy Creek, Jimna, Neurum, Fernvale, Lowood, Fernvale, Coominya, Glamorganvale, Clarendon, Mt Tarampa, Minden, Prenzlau, Coolana and Marburg.
- **Groundsel** - Marburg.
- **Giant rat's tail grass** – Mt Kilcoy.
- **Honey locust** - Toogoolawah.
- **Mother of millions** - Neurum, Coominya, Tarampa, Glamorganvale, Jimna, Lowood, Toogoolawah, Esk, Linville, Clarendon, Esk, Kilcoy, Wanora, Fernvale, Lowood, Moore, Wivenhoe Pocket, Prenzlau and Marburg.
- **Element 5 - Department of Transport and Main Road work was conducted on** - Brisbane Valley Highway and Kilcoy Murgon Road.
- **Council managed land** - Vegetation control was carried out at the Kilcoy show grounds fat cattle yards.
- **Herbicide applied** – 8,375L.

Compliance under the *Biosecurity Act 2015*

- A total of **five** information letters were issued to landholders during the month.

VIBRANT SOMERSET**Swimming pool water quality meets health standards**

Swimming pool water sampling was not conducted during the month as pools in the region are not currently open. Sampling will recommence in conjunction with the swimming season which is expected to commence in the middle of September.

Immunisation clinics are conducted in line with the service provider agreement with Queensland Health

Council delivers a school based vaccination program at the Lowood and Toogoolawah High Schools under a service provider agreement with the State of Queensland. Planning has commenced for the third round of clinics to be conducted in September which will include programmed vaccinations for year 7 students and the introduction of the Year 10 Meningococcal ACWY Vaccination Program.

The annual inspection and licensing program is implemented

- *Ensure that food businesses prepare and sell food that is safe and suitable.*
- *Inspections are conducted of premises required to hold licences.*

- *Ensure that businesses are compliant with licensing requirements.*

In delivering the annual inspection program, a total of **six** food business inspections were conducted, resulting in the issue of one improvement notice under the *Food Act 2006*. A total of two poultry farm inspections were conducted during the month.

A summary of licences and approvals issued during the month includes:

- **Four** public place activity approvals.
- **Two** food business licences.

Food businesses, community groups and the general public are better informed about food safety

Council subscribes to the I'm ALERT food safety training package which offers food businesses, community groups, schools and the general public access to free online interactive food safety training. Just go to www.somerset.imalert.com.au

A total of **five** users completed the training during the month of July.

Community is better informed about mosquito management. Mosquito management program is implemented

Council continues to provide information regarding mosquito management methods to the community through officer advice, Council's website and the Local Government Toolbox.

Officers are currently planning a mosquito survey program in conjunction with Queensland Health in various towns and villages in the region to be conducted from November 2017 to March 2018.

The main aim of the annual surveillance program is to establish the level of confidence in –

- the assumption that mosquitoes *Aedes aegypti* or *Aedes albopictus* are **not** present in the Somerset Region, and
- the likelihood of early detection – to facilitate eradication.

In addition to the Queensland Dengue Management Plan 2015 – 2020; Queensland Health is currently working with local governments in SEQ to establish an emergency response framework that will be triggered on confirmation of positive *Aedes aegypti* or *Aedes albopictus* identification in SEQ.

Compliance and other activities

Staff received and investigated a total of **59** customer service requests during the month relating to issues such as smoke and noise nuisance, public health risk, illegal dumping, and invasive plants and animal investigations. During the month the following compliance actions were taken:

- **Six** advisory letters in relation to environmental nuisance.
- **One** show cause notice was issued in the *Waste Reduction and Recycling Act 2011*.

Officers processed **74** property searches during the month.

Attachment

Nil

Recommendation

THAT the report be received and the contents noted.

Decision: Moved - Cr Brieschke Seconded - Cr Ogg

"THAT the report be received and the contents noted."

Carried

Subject: Keeping of horses - 28 Nardoo Street Fernvale
File Ref: Local laws - Keeping of Animals 2011
Action Officer: David Wiseman

Background/Summary

On 14 July 2017 Council received an anonymous complaint regarding horses being ridden on the Fernvale Sports Complex (CSR 968242).

Regulatory Service Officer Shae McDonald and myself attended and patrolled the area without success in locating persons riding horses on the Fernvale Sport Complex.

On the weekend of 15 and 16 July 2017 while carrying out patrols, eight horses were sighted on property 28 Nardoo Street Fernvale. Lot Plan 9RP216573 Assessment No 9 RP216573 property size 8427m2 and zoned Park Residential. This property is known to Local Laws due to previous requests being carried out to remove horses. Please refer to CSR 867872.

On 17 July 2017 I created a new request CSR 968571 to action removal of horses. I contacted property and horse owner via phone 0484 596 894. He stated he had seen the Council vehicle and knew that the call was regarding his horses. He also blamed Council for the loss of a horse then made accusations regarding the Mayor before he terminated the call.

Excess Compliance Notice was subsequently sent requesting removal of the horses on the 17 July 2017.

A follow up inspection carried out on the 25 July 2017 resulted in horses still being kept on the property.

An Intention to enter Notice was sent on the 27 July 2017.

On 4 August 2017 both front gates were padlocked preventing entry and horses were still being kept on the property.

On 8 August 2017 horses are still being kept on the property.

The landowner is known to the Queensland Police Service due to complaints regarding horses at the Fernvale Woolworths Supermarket, Fernvale Sport Complex and the Fernvale Markets.

Recommendation

THAT Council officers be authorised to initiate appropriate action to have the horses removed from 28 Nardoo Street, Fernvale.

Decision:	Moved - Cr Hall	Seconded - Cr Gaedtke
	"THAT Council officers be authorised to initiate appropriate action to have the horses removed from 28 Nardoo Street, Fernvale."	
	<u>Carried</u>	

Subject:	Temporary Entertainment Event – Kilcoy BBQ and Beer Festival
File:	Environmental Management - Reports - Environmental Health Reports
Action Officer:	SEHO
Ref:	942594

Background/Summary

Council has received a temporary entertainment event application to hold a bbq and beer festival from the licensee of the Kilcoy Exchange Hotel; Liquid Operations Pty Ltd. The Kilcoy BBQ and Beer Festival is proposed for Saturday 16 September 2017 on the service lane on the southern side of William Street, the northern end of Seib Street and the northern end of Ashton Park, Kilcoy (Please refer to the site plan contained in 3.2 of Attachment 1 – Kilcoy BBQ and Beer Festival Event Management Plan).

The festival was operated for the first time in 2016 with an estimated 5,000 people in attendance.

Council regulates this activity through *Local Law No.1 (Administration) 2011*, and *Subordinate Local Law 1.12 (Operation of Temporary Entertainment Events) 2011*.

Assessment of Application

Under section 9 of *Local Law No 1 (Administration) 2011*, Council may grant an approval for an application for a temporary entertainment event only if it is satisfied that:

- (a) if the prescribed activity requires a separate approval under an Act, a law of the Commonwealth or the local government's planning scheme—the separate approval has been granted; and**

Officer comment:

Council's planning and development section has advised that no development approval is required for the proposed one-off event.

A liquor licence will be required for the event from the Office of Liquor and Gaming Regulation.

- (b) the proposed operation and management of the prescribed activity is adequate to protect public health, safety and amenity and prevent environmental harm; and**

Officer comment:

The applicant has provided an Event Management Plan (Attachment 1) for the event that adequately addresses public safety and environmental harm.

- (c) if the prescribed activity is the commercial use of a local government**

controlled area or road—the grant of the approval is consistent with the objective of the local government of restriction of the commercial use of local government controlled areas and roads, where such activities are permitted, in recognition of the fact that the activities may otherwise enjoy an unfair commercial advantage over competitive activities conducted from fixed premises in the local government area for which rates and other charges are paid, and to which planning and other regulatory legislation applies;

Officer comment:

The event proposes free entry and businesses in Kilcoy, including businesses in the festival footprint are able to benefit from the increased number of people who may attend Kilcoy for the event.

The applicant has conducted community engagement activities in relation to the event; including a public meeting held on held on 1 August 2017.

- (d) *the proposed operation and management of the prescribed activity would be consistent with any additional criteria prescribed for the activity under a subordinate local law for this paragraph; and***

Officer comment:

Subordinate Local Law No.1.12 (Operation of Temporary Entertainment Events) 2011 prescribes criteria for the proposed activity. An assessment against that criterion is provided below (following (f)).

- (e) *the grant of the approval would be consistent with the purpose of any relevant local law; and***

Officer comment:

The approval would be consistent with the purpose of *Local Law No. 1 (Administration) 2011*.

- (f) *if the application relates to trust land—the grant of the approval would be consistent with the terms and conditions of the trust; and***

Officer comment:

The proposed use is consistent.

Additional criteria for the granting of an approval contained in *Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011* is listed below:

- 1. *The design and construction of the place of the temporary entertainment event must be safe and appropriate to the nature of the entertainment proposed and the number of people expected to attend the place.***

Officer comment:

The applicant has provided an Event Management Plan (Attachment 1) for the event that adequately addresses public safety for the number of people expected to attend the event. The applicant has set a maximum capacity of 10,000 people for the event. It is noted however, that no additional accommodation or public transport is proposed as part of the event management plan.

- 2. *Entertainment provided at the place must not unreasonably detract from the***

amenity of the area in which the entertainment is, or is proposed to be, situated.

Officer comment:

It is unlikely that the proposed entertainment event will unreasonably detract for the amenity of the area.

- 3. *Entertainment provided at the place must not generate significant noise, dust or light pollution or other significantly adverse effects on the surrounding neighbourhood.***

Officer comment:

The applicant has provided an Event Management Plan (Attachment 1) for the event that adequately addresses environmental harm or nuisance.

- 4. *There must be enough toilets and sanitary conveniences provide for the event.***

Officer comment:

Although it may be difficult to predict the number of people who may attend a free event with no pre-ticketing or registration; the applicant has indicated that they expect between 4,000 to 5,000 people will attend the event up to a total capacity of 10,000 people. Event attendance numbers are expected to fluctuate during the day.

It is therefore considered appropriate to base the number of toilets and sanitary conveniences on 3,000 people. The following number of toilets and sanitary conveniences will be required under an approval for this event:

- Male: 10 WC's, 20 urinals and 14 hand basins.
- Females: 22 WC's and 14 hand basins.
- Disabled: at least one unisex toilet is required.

- 5. *Adequate provision must exist for the disposal of waste generated by the use of the place for the temporary entertainment event.***

Officer comment:

An adequate number of waste bins are proposed for the event and must be serviced by an appropriately licensed waste transporter.

- 6. *Adequate provision must exist for people and (if relevant) vehicles to enter and leave the place of the temporary entertainment event.***

Officer comment:

The applicant submitted a traffic management plan as part of the event management plan (Attachment 1).

Council's Development Design Manager has review the traffic management plan and has offered the following comments.

- The applicant shows only one (1) traffic controller to allow access to the caravan park. It is unclear how pedestrian traffic will be controlled with this movement and there may be concern for how traffic will be directed into the caravan park and not into the festival areas.

- It is noted that the applicant is not providing a designated parking area and is using street parking with the town.
- It is recommended that the operator seek letters of support from all residents and businesses affected by the road closures.

Discussion

It should be noted that following discussions with Council officers and the event organisers after the 2016 event, the proposed event footprint has been altered so that:

- The highway does not need to be closed resulting in less disruption to traffic.
- The event footprint is contained on the southern side of William Street (the main road), which will affect less businesses.

Attachments

Attachment 1 - Kilcoy BBQ and Beer Festival 2017, Event Management Plan will be provided before the meeting.

Recommendation

It is recommended THAT –

No	Condition
1.0	ENVIRONMENTAL/ LOCAL LAW
1.1	The approval holder must provide Somerset Regional Council with a copy of a liquor licence that covers the event by no later than 11 September 2017.
1.3	The approval holder must operate the temporary entertainment event in accordance a traffic management plan to be approved by the Chief Executive Officer no later than 30 August 2017.
1.4	The approval holder must operate the temporary entertainment event in accordance with an event management plan approved by the Chief Executive Officer no later than 30 August 2017.
1.5	The approval holder must: <ul style="list-style-type: none"> • Display the approval in the manner, and at the locations, specified by the local government; and • Produce the approval for inspection by an authorised person on demand.
1.6	The operation of the temporary entertainment event must not unreasonably detract from the amenity of the area in which the place is located.
1.7	The approval holder must provide the following number of toilets and sanitary conveniences: <p>Male: 10 WC's, 20 urinals and 14 hand basins.</p> <p>Females: 22 WC's and 14 hand basins.</p> <p>Disabled: at least one unisex toilet is required.</p>
1.8	The approval holder must provide an appropriate number of 240L waste bins to be

	determined by Council that must be serviced by an appropriately licensed waste contractor.
1.9	The approval holder must maintain insurance that is applicable to the activity including without limitation, a public liability insurance policy which provides indemnity for each individual occurrence in an amount not less than \$10,000,000. The insurance certificate must mention Somerset Regional Council as an interested party and cover the permit holder and Somerset Regional Council against any claims whatsoever arising from the operation of the temporary entertainment event.
1.10	<p>The permit holder must indemnify and keep indemnified, the Somerset Regional Council, their officers, employees and agents (the indemnified) against any or all losses suffered or incurred (except to the extent that any losses are caused through the negligent act or omission of the indemnified) in connection with the erection, existence or operation of the works or activities, the subject of this approval.</p> <p>“Losses” include liabilities, losses, damages, expenses and costs (including legal costs on a full indemnity basis and whether incurred or awarded) of any kind or nature, whether arising in contract or tort (including, but not limited to, negligence) or under a statute; and also include loss or profits, loss of revenue, loss of anticipated saving, loss of opportunity, pure economic loss and loss of data any other consequential special or indirect loss or damage.</p>
1.11	The temporary entertainment event must not cause a nuisance as defined by the <i>Environmental Protection Act 1994</i> .
1.12	The approval holder must implement appropriate dust mitigation measures to ensure the temporary entertainment does not cause a dust nuisance to surrounding sensitive receptors.
1.13	The activity must not create a traffic nuisance or increase an existing traffic nuisance or detrimentally affect the efficiency of the road network in which the activity is undertaken.
1.14	The approval holder must provide appropriate lighting in all areas of the temporary entertainment event including the proposed parking areas to ensure the safety of the public.
1.15	<p>All buildings, structures, vehicles, facilities or equipment used in the operation of the temporary entertainment event must be maintained at all times:</p> <ul style="list-style-type: none"> • In good working order. • In good state of repair. • In a clean and sanitary condition.
1.16	Ensure that a food licence issued under the <i>Food Act 2006</i> is obtained (to the extent that it is required) by any entities selling food at the event.
1.17	The temporary entertainment event is limited to operation on Saturday 16 September 2016 between the hours of 4am to 11.59pm and in accordance the bump-in and bump-out schedule contained in an event management plan approved by Council for the event.



	"Losses" include liabilities, losses, damages, expenses and costs (including legal costs on a full indemnity basis and whether incurred or awarded) of any kind or nature, whether arising in contract or tort (including, but not limited to, negligence) or under a statute; and also include loss or profits, loss of revenue, loss of anticipated saving, loss of opportunity, pure economic loss and loss of data any other consequential special or indirect loss or damage.
1.11	The temporary entertainment event must not cause a nuisance as defined by the <i>Environmental Protection Act 1994</i> .
1.12	The approval holder must implement appropriate dust mitigation measures to ensure the temporary entertainment does not cause a dust nuisance to surrounding sensitive receptors.
1.13	The activity must not create a traffic nuisance or increase an existing traffic nuisance or detrimentally affect the efficiency of the road network in which the activity is undertaken.
1.14	The approval holder must provide appropriate lighting in all areas of the temporary entertainment event including the proposed parking areas to ensure the safety of the public.
1.15	All buildings, structures, vehicles, facilities or equipment used in the operation of the temporary entertainment event must be maintained at all times: <ul style="list-style-type: none"> • In good working order. • In good state of repair. • In a clean and sanitary condition.
1.16	Ensure that a food licence issued under the <i>Food Act 2006</i> is obtained (to the extent that it is required) by any entities selling food at the event.
1.17	The temporary entertainment event is limited to operation on Saturday 16 September 2016 between the hours of 4am to 11.59pm and in accordance the bump-in and bump-out schedule contained in an event management plan approved by Council for the event." <p style="text-align: right;"><u>Carried</u></p>

Subject: Adoption of Local Government Infrastructure Plan (LGIP) File Ref: Officers' Reports Action Officer: DPAD
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Background/Summary

At its Ordinary Meeting of 9 August 2017 Council progressed the adoption of its draft LGIP by considering the one submission received, decided to make no change to the document as a result of the submission and engaged an appointed reviewer to conduct a second compliance check of the draft LGIP.

The second compliance check has now been completed by the appointed reviewer who has concluded:

Overall the draft Somerset LGIP complies with:

- the LGIP template and Statutory Guideline 03/14 – in relation to the structure and content of the LGIP document including the planning and demand assumptions, priority infrastructure area, desired standards of service, plans for trunk infrastructure and schedules of work;
- Statutory Guideline 04/14 – in relation to the process for preparing the LGIP including initial consultation with DTMR and QUU, and public consultation, and

Recommends:

- to the Somerset Regional Council that the LGIP should proceed unchanged and
- no conditions be imposed.

Council may now decide to proceed with the LGIP with no change and write to the Minister seeking approval to adopt the proposed LGIP.

Attachments

Draft LGIP available at the meeting

Recommendation

THAT Council now decide to proceed with the LGIP with no change and write to the Minister seeking approval to adopt the proposed LGIP.

Decision:	Moved - Cr Whalley	Seconded - Cr Hall
	<p>“THAT Council now decide to proceed with the LGIP with no change and write to the Minister seeking approval to adopt the proposed LGIP.”</p> <p style="text-align: right;"><u>Carried</u></p>	

Subject:	Revised Schedule of Fees and Charges 1 July 2017 to 30 June 2018 and Revised Somerset Regional Council Charges Resolution (No 1) 2017 to reflect new Planning Regulation
File Ref:	Financial Management/Fees and Charges/Setting of Cost Recovery Fees
Action Officer:	PO-RC

Background/Summary

As Council would be aware, on 3 July 2017 the *Queensland Planning Provision* was replaced by a new Planning Regulation, *Planning Regulation 2017*. In order for the Somerset Region Planning Scheme Version Two to be aligned with the new regulation, twelve new use terms were included in the Planning Scheme.

As a result, Council's adopted Schedule of Fees and Charges effective 1 July 2017 to 30 June 2018 requires a revision to reflect the introduction of these new use terms. The revised Schedule of Fees and Charges is provided at Attachment 1. It is noted, Column 1 has identified the new use terms, Column 2 has identified their respective use definitions, Column 3 has identified existing similar use terms and finally, Columns 4 and 5 has listed

their recommended charges for Code and Impact assessable applications respectively.

Table 1(C) of the Somerset Regional Council Infrastructure Charges Resolution (No.1) 2017 also requires revision to reflect the introduction of these new use terms. The revised Table 1(C) of the Somerset Region Council Charges Resolution (No.1) is provided at Attachment 2. It is noted, Column 1 identifies the Planning scheme use types and Column 2 identifies their recommended Classes of development.

Attachments

Attachment 1 – Revised Schedule of Fees and Charges effective from 1 July 2017 to 30 June 2018

Attachment 2 – Revised Somerset Regional Council Charges Resolution (No 1)

Recommendation

THAT Council's Register of Cost-Recovery Fees/Schedule of Fees and Charges 1 July 2017 to 30 June 2018 be revised to include the new use terms identified in Column 1 and the recommended charges for Code and Impact assessable application.

THAT Table 1(C) of the Somerset Region Council Charges Infrastructure Resolution (No.1) 2017 be revised to include the new planning scheme use types identified in Column 1 and their recommended Classes of development identified in Column 2.

Decision:	Moved - Cr Gaedtke	Seconded - Cr Whalley
	<p>"THAT Council's Register of Cost-Recovery Fees/Schedule of Fees and Charges 1 July 2017 to 30 June 2018 be revised to include the new use terms identified in Column 1 and the recommended charges for Code and Impact assessable application.</p> <p>THAT Table 1(C) of the Somerset Region Council Charges Infrastructure Resolution (No.1) 2017 be revised to include the new planning scheme use types identified in Column 1 and their recommended Classes of development identified in Column 2."</p> <p style="text-align: right;"><u>Carried</u></p>	

Subject:	Development Application No 2353 - Request to Change Development Approval – Permissible Change under Section 369 of the <i>Sustainable Planning Act 2009</i>
File No:	DA2353
Assessment No:	01088-00000-000
Action Officer:	SP

Previous approval

DA2353 – 19 November 2003
Town Planning Consent 12 – 8 September 1982

Subject Land

Location 32 Main street, Lowood QLD
Real Property Description Lot 318 on SP163530
Area 6.3 Hectares

Former Esk Shire Planning Scheme 2005 (as amended)

Zone Park and Recreation

Somerset Region Planning Scheme Version One

Zone General Residential

South East Queensland (SEQ) Regional Plan 2009-2031

Designation Urban Footprint

State Agency Referrals

Concurrence Not applicable

Advice Not applicable

Application

Level of Initial Assessment

Impact assessable

Who is making the request?

Village Gardens Pty Ltd

c/- Diane Kerr and Associates

19 Frobisher Street

Springwood Qld 4127

dianekerr@optusnet.com.au

Land Owner

Diana Speed and Jaqueline and Russel Stephen

ATTACHMENTS

1. Drawing of approved Site Plan of Existing Lowood Caravan Park and Proposed Relocatable Home Park dated 28/04/2003 prepared by Dig Tree Drafting.
2. Town Planning Consent 12 – revised Site Plan – Drawing No. 1031C-01 Issue A, dated 22 June 2017, prepared by Lockyer Drafting Designs.
3. Revised Overall Site Plan of the Relocatable Home Park and Caravan Park Drawing 1031-01 Issue C, dated 10 August 2017, prepared by Lockyer Drafting Designs.

RECOMMENDATION:

Approve the request to change the development approval for Development Application 2353 and Town Planning Consent 12, subject to the amended conditions and requirements contained in the Schedules and Attachments.

1. DEVELOPMENT APPROVAL DETAILS AND BACKGROUND

This request is in response to a letter from Council, dated 1 December 2016, advising of non-compliance with the existing planning approvals. Of concern to Council are the changes to the original caravan park that have evolved during recent years, in which the original 36 caravan sites are being replaced with self-contained units/cabins or relocatable homes.

The applicant and owners of Village Gardens met with Council officers on 8 May 2017 to discuss the situation and propose a permissible change to rectify the non-compliance matter.

The proposed changes affect two existing approvals which are summarised below:

1. Original Approval – Town Planning Consent 12
 - a. 16 December 1977 – Council granted approval for a Caravan Park, indoor entertainment (4 squash courts, sports and recreation, 3 tennis courts and children's playground) and associated buildings including caretakers dwelling, kiosk and office, garage, amenities building and dressing shed. This approval was granted under Council's By-law No. 44 "Town Planning", current at the time.

- b. 22 April 1982 – Council granted a one year extension of time for the approval.
- c. 16 September 1982 – Council approved a request to stage the development:
 - i. Stage 1 – caretakers dwelling, one amenity block and 40 caravan sites (currently established);
 - ii. Stages 2-3 – remaining 80 sites and 2 amenity blocks to be developed in 2 lots of 40 caravan sites with 1 amenity block each; and
 - iii. Stage 4 – Sporting complex, office and kiosk.
- d. 6 September 1983 – An extension of time was granted for 1 year provided Stage 1 was substantially completed within 6 months.
- e. Part of Lot 3 on RP138391.
- 2. Negotiated decision Notice – DA2353:
 - a. Negotiated Decision Notice dated 19 November 2003
 - b. Development Permit for a material change of use for a Caravan Park (Class B).
 - c. 32 and 34 Main Street, Lowood.
 - d. Lots 8 and 318 on RP866879.
- 3. It is noted that Condition 23 of the Negotiated Decision Notice (DA2353) required Lots 8 and 318 on RP866879 to be amalgamated. The site is now described as Lot 318 SP163530. A copy of the approved Site Plan is provided at Attachment 1.

Whilst the above development approvals were applied for and granted under a superseded By-laws and repealed *Integrated Planning Act 1997*, the current request to change conditions of approval is assessed under section 369 of the *Sustainable Planning Act 2009* based on section 801 'Continuing effect of development approvals'.

2. REPRESENTATIONS - PROPOSED CHANGES

A request for a permissible change to each of the two approvals detailed above is submitted concurrently due to their interrelatedness.

The placement of the relocatable homes on some of the caravan sites has been a result of the progressive 'roll out' of the relocatable home component without realising the compliance issues associated with two development approvals; and in particular approved layout plans for both caravan sites and relocatable homes.

It is therefore proposed to revise the approved layout plans for the Lowood Home Park. The amended layout will essentially retain the same number of approved caravan park sites and relocatable home sites. This is a total of 36 caravan sites and 130 relocatable cabin / home sites.

It should be noted that in November 2002 Council granted approval for the relocation of four demountable cabins onto four of the caravan sites, thus reducing the overall approved number of caravan sites for Stage One from 40 to 36.

The revised drawings show only 35 caravan sites, which is a reduction of one site. This is at

the Landowners request as the one extra site triggers additional requirements for facilities (i.e. amenities and laundry facilities). The proposed 35 sites make it easier to calculate the required number of facilities in accordance with Council's current Local Laws.

The revised Site Plan – Drawing No. 1031C-01 Issue A, dated 22 June 2017, prepared by Lockyer Drafting Designs is provided at Attachment 2.

The key changes to the site include:

- Relocating the approved “existing caravan park” (Stage 1) further east and replacing this section with approved reallocated home sites.
- Reducing the number of caravan sites from 36 to 35.
- Relocation and erection of a new amenities block to service the 35 caravan sites. The existing approved amenities block will be demolished.
- Increasing the minimum frontage of relocatable home sites from 10mx15m (150m²) to 12mx12.5m (150m²).
- Increasing the pavement width for new roads from 4.8m / 5.0m to 5.5m.
- Changes to the internal road layout to improve on the on-site traffic management. The amended layout removes the ‘cul-de-sacs’ and provides better circulatory traffic flows. The current approval requires a grassed/no obstacle alternative emergency access route along the southern boundary. This has been replaced with an internal circulatory access route for improved safety (emergency access).
- The communal space has still been retained in a central location within the Home Park and in close proximity to the caravan sites.
- Adding the Development and Design Parameters from the original plan onto the revised Drawing with modifications. This clarifies the minimum design requirements for caravan sites, relocatable home sites, communal open space areas, and road / pavement widths.
- Adding the minimum site area / dimensions of the relocatable home sites.
- Adding dimensions for the relocated communal open space.
- Adding amended road width and pavement width dimensions on the plans.
- Widening the internal footpath linkages between roadways.

2.1 Proposed Changes to Town Planning Consent 12

The only change proposed to the caravan park component granted under By Law No. 44 “Town Planning” is to relocate the approved Stage One to a more central position within the site, with some minor modifications (improvements) to the internal road layout.

It is therefore proposed that the existing Town Planning Consent 12 approval be subject to the revised Site Plan – Drawing No. 1031C-01 Issue A, dated 22 June 2017, prepared by Lockyer Drafting Designs, provided at Attachment 2.

2.2 Proposed Changes to DA2353

Based on the proposed changes detailed in this report, it is requested that some of the conditions of approval for DA2353 be amended. It is noted that amendments to the conditions of approval should only relate to the proposed changes (i.e. a permissible change request does not enable all conditions of approval to be reviewed) in accordance with section 375 of the *Sustainable Planning Act 2009*.

However, during the meeting held on 8 May 2017 Council Officers requested that the development approval conditions for DA2353 be revisited and consideration of some changes be made, even if they are outside of the scope of the permissible change criteria. The general intent is to bring the existing conditions of approval in line with current laws and legislative requirements. This approach was agreed to by Village Gardens’ attendees.

As part of the revisions to the site layout to accommodate the changed location for the Stage 1 caravan park sites, the requirements of condition 1.5 (Schedule 1) were included in the redesign. The amended plan has eliminated all cul-de-sacs and includes only loop roads, including a continued access road along the southern boundary. As such, this condition is no longer applicable as the requirements have been incorporated into the amended design. Therefore, condition 1.5 can be deleted.

Schedule 2 – Condition 1 – Officers raised the issue of temporary cul-de-sacs for loop roads that are still to be completed as the relocatable home sites are ‘rolled out’ over time. It was agreed that the condition has been reworded.

Schedule 2 – Condition 3.1 – Officers raised the concern that the condition does not provide certainty on the requirement for a sealed internal access surface. It was agreed that the condition reflect all weather sealed surface.

Schedule 2 – Condition 3.4 – This condition states that “unrestricted road access for fire fighting appliances must be provided within 30m of all sites and buildings”. Officers requested that the condition be updated to be in accordance with current requirements. It was agreed that the condition be reworded.

Schedule 2 – Condition 3.5 – This condition refers to pedestrian/cycle ways and pedestrian pathways. It is submitted that this condition could be interpreted to require pedestrian/cycle pathways along all internal access roads and that this is considered unnecessary in such a low speed environment. It is proposed that the key requirement is for a formal pathway to be provided down the centre of the site to the amenities block. Officers supported the rewording of the condition.

Schedule 2 – Condition 5.2 – This condition requires that each caravan / relocatable home be positioned to achieve a 2.4m setback from any adjoining building (including a relocatable home). Officers requested that the condition be updated to require a minimum 3m setback in accordance with current requirements. It was agreed that the condition be amended.

Schedule 2 - Conditions 6.2 to 6.5 and 7.0 address the requirements for toilet and ablution facilities for non self-contained caravan sites and laundry / drying facilities. To reflect the current local law and legislative requirements, these conditions can be deleted and replaced by a single condition.

Schedule 2 – Condition 9.2 – This condition addresses the requirements for fire hose reels. Officers requested that the condition be amended to reflect current requirements. It was agreed that the condition be amended.

Schedule 2 – condition 9.3 – This condition addresses the requirements for automatic warning devices for smoke detection. Officers requested that the condition be amended to reflect current requirements. It was agreed that the condition be amended.

Schedule 2 – condition 10.2 – This condition addresses the requirements for securing all caravans and relocatable homes. Officers requested that the condition be amended to reflect current requirements. It was agreed that the condition be amended.

3. PLANNING COMMENTS

An assessment against the criteria of what constitutes a ‘substantially different development’ is detailed below. Based on these comments it is considered that the proposed changes will not result in a substantially different development.

What constitutes a substantially different development (*Statutory Guideline 06/09*):

A change may result in a substantially different development if the proposed change:

- Involves a new use with different or additional impacts:

Comment:

Not applicable. There is no change to the approved uses. The site will still be approved for a 'caravan park' in accordance with the Town Planning Consent 12; and a 'relocatable home park' in accordance with DA2353.

- Results in the application applying to a new parcel of land.

Comment:

Not applicable. The application applies to the same parcel of land.

- Dramatically changes the built form in terms of scale, bulk and appearance.

Comment:

There is no change to the approved developments. The proposal will relocate the approved "existing caravan park" (Stage 1) further east and replace this section of the site with approved relocatable home sites. The number of caravan sites has been reduced from 36 to 35 sites. The existing approved amenities block will be demolished and a new amenities block to service the 35 caravan sites will be erected on the site. In addition, the changes will provide an improved internal road layout. As such, the built form in terms of scale, bulk and appearance does not change.

- Changes the ability of the proposal to operate as intended.

Comment:

The requested changes will not change the ability for the approved caravan park and relocatable home park to operate as intended. The changes merely relocate the caravan sites to a more central area within the site and provide an improved internal road layout. The proposed reduction of the number of approved caravan sites from 36 to 35 is considered to be a minor amendment and does not reduce the ability of the caravan park component to function as intended.

- Removes a component that is integral to the operation of the development.

Comment:

Not applicable. No component of the approved caravan park / relocatable home park is to be removed.

- Significantly impacts on traffic flow and the transport network, such as increasing traffic to the site.

Comment:

Not applicable. No component of the approved caravan park / relocatable home park is to be removed.

- Significantly impacts on traffic flow and the transport network, such as increasing traffic to the site.

Comment:

As there are no changes to the approved number of caravan sites and relocatable home sites (taking into account the reduction of approved caravan sites from 36 to 35), there will be no change to the impacts on the traffic flows and transport networks.

- Introduces new impacts or increases the severity of known impacts.

Comment:

As there is no changes to the approved developments (i.e. merely a relocation of the caravan sites to a more central area within the site and an improved internal road layout), there will be no new impacts or increased severity of known impacts.

- Removes an incentive or offset component that would have balanced a negative impact of the development.

Comment:

Not applicable. There were no incentives or offset components associated with either of the two approvals.

- Impacts on infrastructure provision, location or demand.

Comment:

The proposed amendments do not impact on the overall provision, location or demand of infrastructure. The amended layout will retain the same number of approved caravan sites and relocatable home sites.

- If the application for the approval were remade including the change –
 - (i) require referral to additional concurrence agencies

Comment:

The original Town Planning Consent 12 was issued under By-law No. 44 "Town Planning" in 1977 and a referral process to State Government was not in existence at the time. The DA2353 development application had no concurrence agencies or advice agencies. If the application were currently remade, including the proposed changes, there would be no additional referral agencies.

- (ii) for an approval for assessable development that previously did not require impact assessment – require impact assessment; or

Comment:

The original Town Planning Consent 12 was issued under By-law No. 44 "Town Planning" in 1977 and was not subject to the current IDAS assessment levels. However the DA2353 development application (which incorporated the Stage 1 approved caravan sites) was subject to impact assessment. This is not altered by the proposed changes.

- (iii) for an approval for assessable development that previously required impact assessment – be likely, in the responsible entity's opinion, to cause a person to make a properly made submission objecting to the proposed change, if the circumstances allowed; or

Comment:

There were no properly made submissions in relation to the DA2353 approval. Furthermore, the proposed changes merely relocate the caravan sites to a more central area within the site and provide an improved internal road layout. The approved uses and the built form (i.e.

scale; or

- (iv) Cause development to which the approval relates to include any prohibited development.

Comment:

The proposed changes do not trigger a prohibited development.

In accordance with the *Sustainable Planning Act 2009 (SPA)* the proposed changes are deemed to be permissible changes under s 367 as they would not:

- Result in a substantially different application; or
- If the application for the approval were remade including the change
 - Require referral to additional concurrence agencies; or
 - Be likely to cause a person to make a properly made submission objecting to the proposed change, if the circumstances allowed; or
- Cause development to which the approval relates to include any prohibited development.

In this instance, the requested change will not alter the approved development in any way which would result in non-compliance with the former Esk Shire Planning Scheme 2005 (as amended) or the South East Queensland Regional Plan 2009-2031.

It is noted that the layout of the revised Schedules of Conditions has been amended to reflect the current layout expressed in Report Templates, which includes timing.

4. REFERRAL AGENCIES

The original Town Planning Consent 12 was issued under By-law No. 44 "Town Planning" in 1977 and was not subject to the current IDAS assessment levels. DA2353 development application had no concurrence agencies or advice agencies.

5. RECOMMENDED DECISION

THAT Council approve the Request to Change a Development Approval under section 369 of the *Sustainable Planning Act 2009* for Town Planning Consent No 12 and DA2353 over land described as Lot 318 on SP163530, situated at 34 Main Street, Lowood subject to the amended conditions contained in the Schedules and Attachments:

SCHEDULES

SCHEDULE 1 - GENERAL

No.	Condition	Timing
1.	<p>The approved development must generally comply with the facts and circumstances set out in the development application numbered DA2353 and be undertaken generally in accordance with:</p> <p>Proposal Plan "Indicative Layout Only" — Lowood Home Park B & D Speed and J & R Stephen — Main Street, Lowood Lots 8 & 318 on RP866879, Parish of Tarampa, County of Churchill, Original portion 318, dated 28/4/03, design BS, drawn JMD, plan prepared by Dig Tree Drafting.</p> <p>Engineering Assessment Report — prepared by DRW Consulting Pty Ltd, Civil Engineering design Services — dated 17 April 2003</p>	

	<p>and Hydraulic Services Plan (Drawing No. 6503/1/H1-A), dated 18 January 2003 prepared by Mike Morris & Partners.</p> <p>Assessment Report and Response to Information Request in support of Development Application For Development Permit for Material Change of Use for Caravan Park (Class B) (Extension to Lowood Caravan Park for Caravans and Relocatable Homes) 32 & 34 Main Street, Lowood, prepared for B. & D.M. Speed and J. & R. Stephen, dated April 2003.</p>	
1.1	<p>The approved development must generally comply with the facts and circumstances set out in Town Planning Consent 12 and Development Application No. 2353 and be undertaken generally in accordance with:</p> <p>Town Planning Consent 12 - Revised Site Plan – Drawing No. 1031C-01 Issue A, dated 22 June 2017, prepared by Lockyer Drafting Designs;</p> <p>DA2353 - Revised Overall Site Plan Village Gardens Pty Ltd Relocatable Home and Caravan Park at Lowood, Drawing No. 1030-01 Issue C, dated 10 August 2017, prepared by Lockyer Drafting Designs;</p> <p>Engineering Assessment Report – prepared by DRW Consulting Pty Ltd, Civil Engineering design Services – dated 17 April 2003 and Hydraulic Services Plan (Drawing No. 6503/1/H1-A), dated 18 January 2003 prepared by Mike Morris & Partners.</p> <p>Assessment Report and Response to Information Request in support of Development Application For Development Permit for Material Change of Use for Caravan Park (Class B) (Extension to Lowood Caravan Park for Caravans and Relocatable Homes) 32 & 34 Main Street, Lowood, prepared for B. & D.M. Speed and J. & R. Stephen, dated April 2003.</p>	At all times
2. 1.2	Approval of plumbing and drainage design is required from Council prior to commencement of works.	Prior to commencement of use
3. 1.3	<p>In accordance with Council's Policy for Contributions Towards Water Supply and Sewerage Headworks and Works External, the current sewerage headworks contribution must be paid to Council towards the cost of augmenting the Sewerage Scheme.</p> <p>Council's current sewerage headworks contribution applicable to the Site is \$2,880 per Equivalent Tenement (ET). In this particular case, 34.5 equivalent tenements (totalling \$99,360) must be paid towards the cost of augmenting the Sewerage Scheme. Should the amount not be paid prior to the end of the 2003/2004 financial year, due to the staging of the development, the amount payable will be in accordance with Council's Fees and Charges current at the time of payment.</p>	Prior to commencement of use
4.	In accordance with Council's Policy for Contributions Towards	Prior to

1.4	<p>Water Supply and Sewerage Headworks and Works External, the current water supply headworks contribution must be paid to Council towards the cost of augmenting the Water Supply Scheme.</p> <p>Council's current water supply headworks contribution applicable to the Site is \$2,730 per Equivalent Tenement (ET). In this particular case, 34.5 equivalent tenements (totalling \$94,185) must be paid towards the cost of augmenting the Water Supply Scheme. Should the amount not be paid prior to the end of the 2003/2004 financial year, due to the staging of the development, the amount payable will be in accordance with Council's Fees and Charges current at the time of payment.</p>	commencement of use
5.	<p>Emergency vehicle access must be provided by:</p> <p>Constructing an accessway along the southern boundary to a width of 4 metres and paved to allow all weather access, as illustrated on the approved Site Plan; or</p> <p>The four (4) internal cul-de-sac roads that terminate along the southern boundary of the site, as illustrated on the approved Site Plan, must be amended to provide a loop road along this southern boundary, connecting all cul-de-sac heads. This loop road may be located adjacent to the southern boundary or setback sufficient distance from the boundary to accommodate a caravan / relocatable home site.</p>	
6. 1.5	Provide a reinforced concrete industrial crossing at the access location(s) on the approved plan of development, from the road pavement and/or kerb and channelling to the property alignment for vehicles towing caravans, to a width of crossing 9.6 metres and a gate minimum width of 7.2 metres at the property line.	Prior to commencement of Operational Work
7. 1.6	The Developer is to submit to Council an agreement for consent by Council for a lawful point of discharge to use the current open drain on council's Public Open Space land, currently used for sporting purposes, for stormwater discharge purposes from the subject site.	At all times
8. 1.7	A monetary contribution of \$1,725 must be paid to Council as a contribution towards recreational purposes.	Prior to commencement of use
Schedule 2		
(Ongoing Conditions)		
No.	Condition	Timing
1.	Vehicles must be able to turn at the end of each cul-de-sac to avoid reversing onto internal roads. This condition will not apply if the alternative outlined in condition no. 1.5 of Schedule 1 is chosen.	
2.1	Provide an all weather gravel vehicle turn around area with a minimum 9m radius at the end of any terminating roads that are	At all times

	to be constructed as part of a future stage of development. The turnaround area is to allow vehicles a sufficient turning circle without encroaching onto any established caravan or relocatable home site.	
2- 2.2	Fireplaces must be constructed of non-combustible and heat resistant materials. A dry storage area for wood must be provided for wood burning fireplaces. Should barbecues be provided, they are to be maintained in a clean and safe condition.	At all times
3-	Internal Access	
3.4 2.3	All internal roads in a residential park used for long-term occupancy and relocatable homes must have a drained, all weather surface sealed surface.	At all times
3.2 2.4	An impervious pedestrian pathway must provide access between laundry buildings and adjacent clothes line areas.	At all times
3.3 2.5	All park roads and areas of pedestrian activity must provide effective and practical lighting. Lighting design must minimise glare to individual sites and outside the park.	At all times
3.4	Unrestricted road access for fire fighting appliances must be provided within 30m of all sites and buildings.	
2.6	Unrestricted road access for fire fighting appliances must be provided in accordance with the Queensland Fire and Emergency Services and current legislation.	At all times
3.5	Pedestrian/cycle ways and pedestrian pathways 1.2m and 1m wide respectively must provide a continuous path of travel according to Australian Standard, AS1428.1 – Design for access and mobility.	
2.7	A pedestrian/cycle way 1.2m wide is to be provided from the front of the site, to the office and amenities block. This must provide a continuous path of travel according to Australian Standard, AS1428.1 – Design for access and mobility.	At all times
4.0	Parking (Tenants and Visitors)	
4.4 2.8	Visitor parking, in the ratio of one per 10 caravan sites, must be provided near the office/reception area for caravan park visitors.	At all times
4.2 2.9	Car washing facilities must be provided in accordance with technical advice submitted as part of this development application on the proviso that no washing water is to be discharged into any off-site stormwater collection or transportation system.	At all times
5.0	Caravan Park Requirements	
5.4 2.10	Every caravan / relocatable home site must have a hard-standing and well-drained surface.	At all times
5.2	The sixteen (16) caravan sites as illustrated on the 'Hydraulic	At all times

2.11	Services Plan' Drawing No. 6503/1/H1-A, dated 18 January 2003, prepared by Mike Morris & Partners must be designed to reflect this plan and each caravan / relocatable home positioned within each site must meet the following minimum requirements: (i) 1.5m setback from any other caravan / relocatable home site boundary; (ii) 2.4m setback 3m setback from any adjoining building (including a relocatable home); (iii) 2m setback from an internal road.	
5.3	Every caravan site must have a minimum frontage of 10m.	
2.12	Every caravan site must have a minimum frontage of 10m and every relocatable cabin site must have a minimum frontage of 12m.	At all times
5.4 2.13	At least one unit that is designed for people with disabilities must be provided in the caravan park.	At all times
6.0	<i>Toilet and Ablution Facilities for non self-contained caravan sites</i>	
6.1 2.14	Those sites with long-term or permanent accommodation in a caravan or relocatable home must provide individual toilet, ablution, bathroom and laundry units on each site in accordance with technical advice submitted as part of this development application.	At all times
6.2	The acceptable criteria for the number of separate sanitary conveniences to be provided for each gender and to accommodate 40 caravan sites are: (i) six pedestals for female occupants and four pedestals for male occupants and 1.2m of urinal for male occupants. (ii) For every 15 additional sites (or part thereof) exceeding 40 sites, an additional pedestal in each separate male and female facility must be provided for the occupants. A 0.6m urinal must also be provided in the male facilities for every 20 additional sites.	
6.3	Each communal female toilet block must have at least one sanitary disposal unit.	
6.4	Hot and cold reticulated water must be provided to all shower cubicles and associated hand basins.	
6.5	One 240 volt power point must be installed for every 5 washbasins within each communal female toilet block. Such points must be located as close as practicable to these washbasins	
7.0	Laundry and Drying Facilities	

7.1	All mechanical equipment within laundry buildings must be maintained in a clean, serviceable and safe condition and in a state of good repair and efficient action.	
7.2	Three laundry tubs, three washing machines, three clothes hoists and one mechanical clothes dryer must be provided within the communal facilities.	
7.3	Hot and cold reticulated water must be provided to washing facilities for effective clothes washing.	
7.4	At least two ironing boards and two power outlet must be provided in the communal laundry facilities.	
Amenities and Laundry Facilities for Non Self-Contained Caravan Sites		
2.15	The amenities and laundry facilities for the 35 caravan sites are to comply with the applicable Local Law requirements and the national Construction Code.	
8.0	Waste (Refuse) Disposal Facilities	
8.1 2.16	Bulk waste collection and storage facilities must be provided in such locations so as to allow a contractor's servicing vehicle to enter and manoeuvre, so as to minimise the risk of injury to persons or damage to property, and leave the property in a forward gear.	At all times
8.2 2.24	The waste stored in all bulk waste storage containers must be removed off-site at least once in each week and more frequently if considered, by Council, to be necessary.	At all times
8.3 2.25	The owner of a caravan and relocatable home park must provide – a) an imperviously paved area, suitably connected and drained to a sewerage system, upon which to stand all bulk waste containers to be serviced by a contractor; and b) a suitable hose cock and hose in the vicinity of such paved area; and c) a suitable form of enclosure to the waste container area.	At all times
8.4 2.26	Such an area must be located at least 10m from a children's play area, cooking facility or caravan/relocatable home site.	At all times
8.5 2.27	Waste (refuse) collection and disposal areas (including the waste containers) must be maintained in a clean and nuisance-free condition and, if considered necessary by Council, be disinfected at least weekly.	At all times
9.0	Fire Protection	
9.1 2.28	Fire hydrants must be provided within 90m of all sites and buildings and be:	At all times

	(i) In-ground hydrants or two outlet standpipes; (ii) Located not more than 20m unobstructed distance from hard-standing access for a fire pump appliance; (iii) Clearly shown; and (iv) Capable of a 750 litres per minute flow and a running pressure of 450KPA to 650KPA.	
9.2	Fire hose reels complying with the Australian Standard, AS1221 — Fire Hose Reels and installed to comply with the Australian Standard, AS2441 — Installation of Fire Hose Reels must be provided with access to all caravan sites.	At all times
2.29	Fire hose reels must be provided with access to all caravan sites in accordance with the Australian Standards as required by the National Construction Code.	At all times
9.3	Buildings (including relocatable homes and rigid annexes) must have automatic warning devices activated on the detection of smoke in accordance with the Building Code of Australia.	
2.30	Buildings (including relocatable homes and rigid annexes) must have automatic warning devices activated on the detection of smoke in accordance with the National Construction Code.	At all times
10.0	Emergency Provisions	
10.4 2.31	Every residential park must have an emergency evacuation plan and procedure(s). Such plans must be carried out by the park managers and capable of providing shelter to all occupants of a residential park in emergency situations such as fires, cyclones, and fierce storms or flooding.	At all times
10.2	All caravan and relocatable homes must be secured by using an appropriate method of tie down complying with the wind loading requirements in either AS1170 — Part 2, Wind Loads or AS4055 — Wind loads for housing.	
2.32	All caravan and relocatable homes must be secured by using an appropriate method of tie down complying with the wind loading requirements in accordance with the Australian Standards as required by the National Construction Code.	At all times
11.0	Stormwater Drainage	
11.4 2.33	Overland flows must not exceed in depth and velocity those volumes recommended by the <i>Queensland Urban Drainage Manual</i> or any document amending or in substitution for this document.	At all times
11.2 2.34	Efficient and effective pollution traps and litter screens must be provided in stormwater drainage outlets.	At all times
11.3 2.35	The capacity of the internal underground drainage network must be designed for an annual flood recurrence interval of 10 years (subject to the performance criterion relating to overland flows at a frequency of 1 in 100 years being met).	At all times
11.4	The Lawful Point of Discharge Agreement as referred to in	At all times

2.36	Condition 7 1.6 of Schedule 1 must refer to the detailed survey levels that the land generally falls towards the north east corner of the subject site. From this point the water runs parallel to the northern boundary of the site, in a western direction, in an existing drain on Council's Public Open Space land, currently used for sporting purposes.	
12.0	Water Supply	
12.4 2.37	Any water supply point that provides water which is not suitable for drinking must be labelled "unsuitable for drinking" and provided with child-proof taps.	At all times
12.2 2.38	The water supply must be capable of coping with fire-fighting demands.	At all times
13.0	Sewage and Sullage	
13.4 2.39	Any caravan or relocatable home that contains a toilet, shower or laundry must be placed on a site with sewerage and water supply connections and be connected to these services.	At all times
14.0	Management and Maintenance	
14.4 2.40	The residential park owner must ensure that the manager or other responsible person: <ul style="list-style-type: none"> (i) Resides in or close to the park; (ii) Is responsible for the supervision and orderly conduct of the park; (iii) Is present at the office at regular reasonable hours; and (iv) Is always accessible in cases of emergency. 	
14.2 2.41	Residential park management and owner must ensure that: <ul style="list-style-type: none"> (i) All habitable dwellings, vehicles and their fittings are weatherproof, in good repair and fit for human occupation; (ii) All residents maintain their dwellings in a state consistent with the health, safety and visual amenity of the residential park; (iii) All common facilities and accommodation, including any supplied household linen and fittings are kept in a clean, sanitary and safe condition; and (iv) All facilities and equipment are maintained in a clean, sanitary and safe working condition and in a state of good repair and efficient action. 	At all times
14.3 2.42	A residential park must have an office for registration of occupants, general enquiries, telephone and postal services. The residential park operator must maintain a register containing general information on occupants to minimise the response time in case of an emergency.	At all times
14.4 2.43	The owner, lessee or manager of this approved development must ensure that any structure, built or transported into a park, must not be occupied by more people than can comfortably be	At all times

	accommodated.	
14.5 2.44	The owner, lessee or manager of this approved development must ensure all landscaping is maintained, including any necessary re-planting.	At all times
14.6 2.45	<p>The owner of a caravan park must openly display:</p> <ul style="list-style-type: none"> (i) The residential park registration; (ii) A plan of the residential park; (iii) Details of the evacuation plan and procedures; (iv) A copy of the residential park rules; and (v) Details of contacts in cases of emergency. (vi) A copy of this development approval <p>This information must be displayed in the office or other readily accessible place on the premises at all times.</p>	At all times
14.7 2.46	The residential park owner must make available, to site occupiers, legislation relevant to the residents' rights to reside in the residential park and residential park lease agreements.	At all times
14.8 2.47	The residential park owner shall ensure that persons wanting to stay at the park are informed of any special requirements regarding pets, site details, site facilities and residential park rules.	At all times
14.9 2.48	The owner, lessee or manager of this approved development must ensure that directional signs are provided in a clearly legible style. When considered necessary, the owner, lessee or manager must display such signage as the Council may direct from time to time.	At all times
14.10 2.49	<p>The owner, lessee or manager of this approved development must ensure that information in the register shall include:</p> <ul style="list-style-type: none"> (i) The name of all occupants; (ii) The occupant's residential address; (iii) The registration number of any private vehicle on the premises; (iv) The date of occupation; and (v) The site number occupied. 	At all times
14.14 2.50	The owner, lessee or manager of this approved development must conduct a weekly inspection of the park to ensure there is no vermin harbourage and mosquito breeding or potential mosquito breeding sites as part of a pest management program to control vermin and mosquito breeding.	At all times
15.0 2.51	<p>Landscaping</p> <p>Landscaping of the site in stages, must be conducted in accordance with the Assessment Report in support of Development Application No. DA2353, prepared by Diane Kerr and Associates, dated April 2003.</p>	At all times

	Schedule 3 (Advice)	
	Furthermore, the developer is advised that –	
1.	The <i>Integrated Planning Act 1997</i> provides that any changes to the use, or the scale or intensity of the use, will require a new development application.	
2.	The Integrated Planning Act provides that, if this approval is not acted upon within a period of four (4) years from 12 November 2003, the approval will lapse.	
3.	The development, the subject of this approval, must comply with the Esk Shire Planning Scheme 2005, Planning Scheme Policies, Local Laws and Subordinate Local Laws.	
4.	An RPZ valve is required to be provided for backflow prevention purposes.	
5.	The site is in the declared water and sewer areas and any new buildings will be required to connect to those services.	
6.	All plumbing and drainage work is to comply with the latest editions of the <i>Queensland Sewerage and Water Supply Act</i> , Standard Sewerage Law and the Standard Water Supply Law, the relevant Australian Standards including AS/NZS 3500-1998- National Plumbing and Drainage Code, the Onsite Sewerage Code and council policies and requirements.	
7.	Approval of plumbing and drainage design is required from Council prior to commencement of works.	
8.	All work is to comply with the latest editions of the Queensland Building Act, the Standard Building Regulation, the Building Code of Australia and the relevant Australian Standards.	
9.	Roof/Stormwater systems must be designed and constructed in accordance with AS/NZS 3500.3.2 and taken to the Council's storm water system ultimately discharging without effecting buildings or causing nuisance. Hydraulic engineer design of the hard standing surface runoff from the development must be provided to Council.	
10.	Approval of any proposed building works will be required under the Integrated Planning Act, prior to commencement of works or usage of the buildings.	
11.	Design requirements for fire fighting purposes must be provided to Council.	
12.	The designer, applicant or builder should avail themselves of any information about underground services in the vicinity for inclusion in the submission and before works commence.	
13.	Any relevant Building Works, Plumbing/Drainage Works and Operational Works associated with this development approval, including work required by any of the conditions, is to be approved and completed prior to the commencement of the use.	
	The above works may constitute 'assessable development'. This advice does not	

	authorise assessable development to occur and a development permit may be necessary. Please note that improvements to the lots may require an operational works application to Council.
14.	Vehicle access for the new allotments subject land should be designed to Council requirements to provide convenient and safe access and egress from the sites. The construction of the driveways and associated table drains should ensure that surface water flow and associated sediments do not discharge or deposit onto the roadway.
15.	Design of site needs to illustrate compliance with disability access provisions which comply with the BCA and will ensure that the designer and the certifier cannot be held liable of any act or omission resulting in the substantiation of a compensation or rectification claim for discrimination under the Disability Discrimination Act.
16.	Construction and operation of the development should not result in the passage of contaminants or sediments off the site. Any excavation should occur in accordance with an approved sediment and erosion management plan compiled in accordance with the <i>Soil Erosion and Sediment Control, Engineering Guidelines for Queensland Construction Sites, Institute of Engineers, Australia (Queensland Division) 1996</i> . Vegetation cover should be maintained at all stormwater discharge points and along all drainage lines on the site to assist in minimising erosion and sediment movement.
17.	All solid, semi-solid, liquid, construction, demolition or other waste is to be removed from site and deposited at an approved waste disposal facility in a manner acceptable to Esk Shire Council Somerset Regional Council unless otherwise authorised by Council.
18.	All buildings, structures and grounds to which this approval relates must be maintained at all times in a clean, sanitary condition, and free of accumulated waste, vermin and pest infestations.
19.	All building materials and waste must be stored on-site in such a manner that it is prevented from leaving the site either by the action of wind or water. All waste is to be removed leaving the site clean and level.
20.	Council policy requires the perimeter of sub-floor spaces of stumped dwellings is to be enclosed or fully battened (maximum void 75mm).
21.	All cuts / fills must comply with Council's Retaining Wall Policy.
22.	The floor height of any proposed habitable area must be a minimum of 300mm above any previous flood level.
23.	Amalgamation of the titles must be completed prior to the approval of the proposed building works that will cross this boundary.
24.	Swimming pool fencing must comply with Part 11 of the <i>Standard Building Law</i> and the Australian Standard, AS1926 – <i>Fences and gates for private swimming pools</i> .
25.	Access for people with disabilities must meet the requirements of the <i>Building Code of Australia, Section D3 – Access for People with Disabilities</i>
26.	Disabled parking must comply with the Australian Standard AS2890.1 – <i>Off Street</i>

	<i>Parking.</i>
27.	A unit designed for the disabled must meet the requirements set out in the Australian Standard AS1428 – <i>Design Rules for Access by the Disabled</i> .
28.	Relocatable homes must comply with the relevant provisions and siting requirements of Part 9 in the <i>Standard Building Law</i> .
29.	Sanitary and other facilities must comply with the requirements outlined in Part F2 – <i>Sanitary and Other Facilities</i> and Part F4 – <i>Light and Ventilation</i> , of the <i>Building Code of Australia</i> (Volume 1).
30.	All materials, fittings, fixtures, pipes and apparatus for the disposal of sewage and liquid waste must comply with the <i>Standard Sewerage Law</i> and AS3500.2.
31.	Adequate power outlets must be provided for each site (except for campsites). Each relocatable home site, and caravan site and building housing common facilities must be provided with internal reticulated power.
32.	Gas fittings must comply with AG601 (<i>Gas Installation Code</i>), Australian Standard, AS1596 – <i>Liquefied Petroleum Gas – Storage and Handling</i> , and be approved by the Australian Gas Association.
33.	With regard to condition no. 8 of Schedule 1, the applicant, developer and land owners are advised that the monetary contribution of \$1,725 required to be paid to Council as a contribution towards recreational purposes is a result of the 1% difference of the required 10% of the total site area.
34.	With regard to conditions 3 and 4 of Schedule 1, the headwork contributions may be paid on a pro-rata basis according to the number of sites established in each stage of development. Council's Utilities Engineer initially assessed the development application based on the staging and the equivalent loads for usage involving a maximum of 126 additional sites.

Decision:

Moved - Cr Ogg

Seconded - Cr Hall

"THAT Council approve the Request to Change a Development Approval under section 369 of the *Sustainable Planning Act 2009* for Town Planning Consent No. 12 and DA2353 over land described as Lot 318 on SP163530, situated at 34 Main Street, Lowood subject to the amended conditions contained in the Schedules and Attachments:

SCHEDULES**SCHEDULE 1 - GENERAL**

No.	Condition	Timing
1.1	<p>The approved development must generally comply with the facts and circumstances set out in Town Planning Consent 12 and Development Application No. 2353 and be undertaken generally in accordance with:</p> <p>Town Planning Consent 12 - Revised Site Plan – Drawing No. 1031C-01 Issue A, dated 22 June 2017, prepared by Lockyer Drafting Designs;</p>	At all times

	<p>DA2353 - Revised Overall Site Plan Village Gardens Pty Ltd Relocatable Home and Caravan Park at Lowood, Drawing No. 1030-01 Issue C, dated 10 August 2017, prepared by Lockyer Drafting Designs;</p> <p>Engineering Assessment Report – prepared by DRW Consulting Pty Ltd, Civil Engineering design Services – dated 17 April 2003 and Hydraulic Services Plan (Drawing No. 6503/1/H1-A), dated 18 January 2003 prepared by Mike Morris & Partners.</p> <p>Assessment Report and Response to Information Request in support of Development Application For Development Permit for Material Change of Use for Caravan Park (Class B) (Extension to Lowood Caravan Park for Caravans and Relocatable Homes) 32 and 34 Main Street, Lowood, prepared for B. and D.M. Speed and J. and R. Stephen, dated April 2003.</p>	
1.2	Approval of plumbing and drainage design is required from Council prior to commencement of works.	Prior to commencement of use
1.3	<p>In accordance with Council's Policy for Contributions Towards Water Supply and Sewerage Headworks and Works External, the current sewerage headworks contribution must be paid to Council towards the cost of augmenting the Sewerage Scheme.</p> <p>Council's current sewerage headworks contribution applicable to the Site is \$2,880 per Equivalent Tenement (ET). In this particular case, 34.5 equivalent tenements (totalling \$99,360) must be paid towards the cost of augmenting the Sewerage Scheme. Should the amount not be paid prior to the end of the 2003/2004 financial year, due to the staging of the development, the amount payable will be in accordance with Council's Fees and Charges current at the time of payment.</p>	Prior to commencement of use
4. 1.4	<p>In accordance with Council's Policy for Contributions Towards Water Supply and Sewerage Headworks and Works External, the current water supply headworks contribution must be paid to Council towards the cost of augmenting the Water Supply Scheme.</p> <p>Council's current water supply headworks contribution applicable to the Site is \$2,730 per Equivalent Tenement (ET). In this particular case, 34.5 equivalent tenements (totalling \$94,185) must be paid towards the cost of augmenting the Water Supply Scheme. Should the amount not be paid prior to the end of the 2003/2004 financial year, due to the staging of the development, the amount payable will be in accordance with Council's Fees and Charges current at the time of payment.</p>	Prior to commencement of use
1.5	Provide a reinforced concrete industrial crossing at the access location(s) on the approved plan of development, from the road pavement and/or kerb and channelling to the property alignment for vehicles towing caravans, to a width of crossing 9.6 metres	Prior to commencement of Operational Work

	and a gate minimum width of 7.2 metres at the property line.	
1.6	The Developer is to submit to Council an agreement for consent by Council for a lawful point of discharge to use the current open drain on council's Public Open Space land, currently used for sporting purposes, for stormwater discharge purposes from the subject site.	At all times
1.7	A monetary contribution of \$1,725 must be paid to Council as a contribution towards recreational purposes.	Prior to commencement of use
Schedule 2 (Ongoing Conditions)		
No.	Condition	Timing
2.1	Provide an all weather gravel vehicle turn around area with a minimum 9m radius at the end of any terminating roads that are to be constructed as part of a future stage of development. The turnaround area is to allow vehicles a sufficient turning circle without encroaching onto any established caravan or relocatable home site.	At all times
2.2	Fireplaces must be constructed of non-combustible and heat resistant materials. A dry storage area for wood must be provided for wood burning fireplaces. Should barbecues be provided, they are to be maintained in a clean and safe condition.	At all times
	Internal Access	
2.3	All internal roads in a residential park used for long-term occupancy and relocatable homes must have a drained, sealed surface.	At all times
2.4	An impervious pedestrian pathway must provide access between laundry buildings and adjacent clothes line areas.	At all times
2.5	All park roads and areas of pedestrian activity must provide effective and practical lighting. Lighting design must minimise glare to individual sites and outside the park.	At all times
2.6	Unrestricted road access for fire fighting appliances must be provided in accordance with the Queensland Fire and Emergency Services and current legislation.	At all times
2.7	A pedestrian/cycle way 1.2m wide is to be provided from the front of the site, to the office and amenities block. This must provide a continuous path of travel according to Australian Standard, AS1428.1 – <i>Design for access and mobility</i> .	At all times
	Parking (Tenants and Visitors)	
2.8	Visitor parking, in the ratio of one per 10 caravan sites, must be provided near the office/reception area for caravan park visitors.	At all times
2.9	Car washing facilities must be provided in accordance with	At all times

	technical advice submitted as part of this development application on the proviso that no washing water is to be discharged into any off-site stormwater collection or transportation system.	
	<i>Caravan Park Requirements</i>	
2.10	Every caravan / relocatable home site must have a hard-standing and well-drained surface.	At all times
2.11	The sixteen (16) caravan sites as illustrated on the 'Hydraulic Services Plan' Drawing No. 6503/1/H1-A, dated 18 January 2003, prepared by Mike Morris & Partners must be designed to reflect this plan and each caravan / relocatable home positioned within each site must meet the following minimum requirements: (i) 1.5m setback from any other caravan / relocatable home site boundary; (ii) 3m setback from any adjoining building (including a relocatable home); (iii) 2m setback from an internal road.	At all times
2.12	Every caravan site must have a minimum frontage of 10m and every relocatable cabin site must have a minimum frontage of 12m.	At all times
2.13	At least one unit that is designed for people with disabilities must be provided in the caravan park.	At all times
	<i>Toilet and Ablution Facilities for non self-contained caravan sites</i>	
2.14	Those sites with long-term or permanent accommodation in a caravan or relocatable home must provide individual toilet, ablution, bathroom and laundry units on each site in accordance with technical advice submitted as part of this development application.	At all times
	<i>Amenities and Laundry Facilities for Non Self-Contained Caravan Sites</i>	
2.15	The amenities and laundry facilities for the 35 caravan sites are to comply with the applicable Local Law requirements and the national Construction Code.	
	<i>Waste (Refuse) Disposal Facilities</i>	
2.16	Bulk waste collection and storage facilities must be provided in such locations so as to allow a contractor's servicing vehicle to enter and manoeuvre, so as to minimise the risk of injury to persons or damage to property, and leave the property in a forward gear.	At all times
2.24	The waste stored in all bulk waste storage containers must be removed off-site at least once in each week and more frequently if considered, by Council, to be necessary.	At all times
2.25	The owner of a caravan and relocatable home park must provide –	At all times

	<ul style="list-style-type: none"> a) an imperviously paved area, suitably connected and drained to a sewerage system, upon which to stand all bulk waste containers to be serviced by a contractor; and b) a suitable hose cock and hose in the vicinity of such paved area; and c) a suitable form of enclosure to the waste container area. 	
2.26	Such an area must be located at least 10m from a children's play area, cooking facility or caravan/relocatable home site.	At all times
2.27	Waste (refuse) collection and disposal areas (including the waste containers) must be maintained in a clean and nuisance-free condition and, if considered necessary by Council, be disinfected at least weekly.	At all times
	Fire Protection	
2.28	<p>Fire hydrants must be provided within 90m of all sites and buildings and be:</p> <ul style="list-style-type: none"> (i) In-ground hydrants or two outlet standpipes; (ii) Located not more than 20m unobstructed distance from hard-standing access for a fire pump appliance; (iii) Clearly shown; and (iv) Capable of a 750 litres per minute flow and a running pressure of 450KPA to 650KPA. 	At all times
2.29	Fire hose reels must be provided with access to all caravan sites in accordance with the Australian Standards as required by the National Construction Code.	At all times
2.30	Buildings (including relocatable homes and rigid annexes) must have automatic warning devices activated on the detection of smoke in accordance with the National Construction Code.	At all times
	Emergency Provisions	
2.31	Every residential park must have an emergency evacuation plan and procedure(s). Such plans must be carried out by the park managers and capable of providing shelter to all occupants of a residential park in emergency situations such as fires, cyclones, and fierce storms or flooding.	At all times
2.32	All caravan and relocatable homes must be secured by using an appropriate method of tie down complying with the wind loading requirements in accordance with the Australian Standards as required by the National Construction Code.	At all times
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2.33	Overland flows must not exceed in depth and velocity those volumes recommended by the <i>Queensland Urban Drainage Manual</i> or any document amending or in substitution for this document.	At all times
2.34	Efficient and effective pollution traps and litter screens must be	At all times

	provided in stormwater drainage outlets.	
2.35	The capacity of the internal underground drainage network must be designed for an annual flood recurrence interval of 10 years (subject to the performance criterion relating to overland flows at a frequency of 1 in 100 years being met).	At all times
2.36	The Lawful Point of Discharge Agreement as referred to in Condition 7 1.6 of Schedule 1 must refer to the detailed survey levels that the land generally falls towards the north east corner of the subject site. From this point the water runs parallel to the northern boundary of the site, in a western direction, in an existing drain on Council's Public Open Space land, currently used for sporting purposes.	At all times
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2.49	<p>The owner, lessee or manager of this approved development must ensure that information in the register shall include:</p> <ul style="list-style-type: none"> (i) The name of all occupants; (ii) The occupant's residential address; (iii) The registration number of any private vehicle on the premises; (iv) The date of occupation; and (v) The site number occupied. 	At all times
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	control vermin and mosquito breeding.	
	Landscaping	
2.51	Landscaping of the site in stages, must be conducted in accordance with the Assessment Report in support of Development Application No. DA2353, prepared by Diane Kerr and Associates, dated April 2003.	At all times
	Schedule 3 (Advice)	
	Furthermore, the developer is advised that –	
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4.	An RPZ valve is required to be provided for backflow prevention purposes.	
5.	The site is in the declared water and sewer areas and any new buildings will be required to connect to those services.	
6.	All plumbing and drainage work is to comply with the latest editions of the <i>Queensland Sewerage and Water Supply Act</i> , Standard Sewerage Law and the Standard Water Supply Law, the relevant Australian Standards including AS/NZS 3500-1998 - National Plumbing and Drainage Code, the Onsite Sewerage Code and council policies and requirements.	
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18.	All buildings, structures and grounds to which this approval relates must be maintained at all times in a clean, sanitary condition, and free of accumulated waste, vermin and pest infestations.
19.	All building materials and waste must be stored on-site in such a manner that it is prevented from leaving the site either by the action of wind or water. All waste is to be removed leaving the site clean and level.
20.	Council policy requires the perimeter of sub-floor spaces of stumped dwellings is to be enclosed or fully battened (maximum void 75mm).
21.	All cuts / fills must comply with Council's Retaining Wall Policy.
22.	The floor height of any proposed habitable area must be a minimum of 300mm above any previous flood level.
23.	Amalgamation of the titles must be completed prior to the approval of the proposed building works that will cross this boundary.
24.	Swimming pool fencing must comply with Part 11 of the <i>Standard Building Law</i> and

	the Australian Standard, AS1926 – <i>Fences and gates for private swimming pools</i> .
25.	Access for people with disabilities must meet the requirements of the <i>Building Code of Australia, Section D3 – Access for People with Disabilities</i>
26.	Disabled parking must comply with the Australian Standard AS2890.1 – <i>Off Street Parking</i> .
27.	A unit designed for the disabled must meet the requirements set out in the Australian Standard AS1428 – <i>Design Rules for Access by the Disabled</i> .
28.	Relocatable homes must comply with the relevant provisions and siting requirements of Part 9 in the <i>Standard Building Law</i> .
29.	Sanitary and other facilities must comply with the requirements outlined in Part F2 – <i>Sanitary and Other Facilities</i> and Part F4 – <i>Light and Ventilation</i> , of the <i>Building Code of Australia</i> (Volume 1).
30.	All materials, fittings, fixtures, pipes and apparatus for the disposal of sewage and liquid waste must comply with the <i>Standard Sewerage Law</i> and AS3500.2.
31.	Adequate power outlets must be provided for each site (except for campsites). Each relocatable home site, and caravan site and building housing common facilities must be provided with internal reticulated power.
32.	Gas fittings must comply with AG601 (<i>Gas Installation Code</i>), Australian Standard, AS1596 – <i>Liquefied Petroleum Gas – Storage and Handling</i> , and be approved by the Australian Gas Association.
33.	With regard to condition no. 8 of Schedule 1, the applicant, developer and land owners are advised that the monetary contribution of \$1,725 required to be paid to Council as a contribution towards recreational purposes is a result of the 1% difference of the required 10% of the total site area.
34.	With regard to conditions 3 and 4 of Schedule 1, the headwork contributions may be paid on a pro-rata basis according to the number of sites established in each stage of development. Council's Utilities Engineer initially assessed the development application based on the staging and the equivalent loads for usage involving a maximum of 126 additional sites."
	<u>Carried</u>

Subject:	Action under section 130 of the Local Government Regulation 2012
File Ref	Rates and government valuations - rate payments - FY2018
Action Officer:	MFIN

Background/Summary

It is recommended that Council again use section 130 of the Local Government Regulation 2012 in order to potentially save administrative costs in respect of rate payments received on 4 and 5 October 2017. The due date to show on issued rate notices is 3 October 2017.

The regulation says:

- 130 (7) The local government may, by resolution, change the discount period to end on a later day (the new discount day).
- 130 (8) However, if the discount period is changed under subsection (7), the local government must also, by resolution, change the due date for payment to a later day that is no earlier than the new discount day.

Recommendation

THAT under subsections 130 (7) and (8) of the Local Government Regulation 2012, Council changes the discount date and the due date for payment for the current rating period to 5 October 2017.

Decision: Moved - Cr Hall Seconded - Cr Brieschke

“THAT under subsections 130 (7) and (8) of the Local Government Regulation 2012, Council changes the discount date and the due date for payment for the current rating period to 5 October 2017.”

Carried

Subject: Brisbane Valley Rail Trail construction permits
File Ref: Grants – programs - Building Better Regions Fund
Action Officer: DFIN

Background/Summary

The Department of Transport and Main Roads (DTMR) has agreed to separate permission to construct the Toogoolawah to Moore section of the Brisbane Valley Rail Trail (BVRT) from consideration of any ongoing BVRT management issues. DTMR have agreed to consider future BVRT management issues at a later time (email attached).

This advice is welcome and contrary to the earlier advice of DTMR officers.

Attachments

Email of 15 August 2017 from DTMR

Recommendation

THAT Council authorises the Chief Executive Officer to negotiate and enter into arrangements with the Department of Transport and Main Roads as required and as appropriate in order to facilitate the construction of the Toogoolawah to Moore section of the Brisbane Valley Rail Trail.

Decision: Moved - Cr Gaedtke Seconded - Cr Whalley

“THAT Council authorises the Chief Executive Officer to negotiate and enter into arrangements with the Department of Transport and Main Roads as required and as appropriate in order to facilitate the construction of the Toogoolawah to Moore section of the Brisbane Valley Rail Trail.”

Carried

Subject:	Application for rebate of rates
File Ref:	Rates and government valuations - rate payments - remissions
Action Officer:	DFIN

Background/Summary

The owner of property reference 04060-00000-000 described as L 2 RP121854 has requested a rebate of rates as per the attached letter of 7 August 2017 (details removed).

The request is for a rebate of arrears of rates and charges and future interest charges. The letter also mentions rating categorisation.

The property is categorised for rating purposes as:

*39 Land used for providing 50 to 59 Multi Residential Units
R2.16: Definitions – Multi Residential Units*

The term Multi Residential Units shall mean residential accommodation of more than 1 flat, caravan site or other similar styles of accommodation, where such accommodation is not for use by the ordinary travelling public.

Property owners have a legal right of objection against their rating categorisation on the basis that the categorisation is factually incorrect.

The owner of this property may object on that factual and legal basis, providing relevant information and evidence to show why the assessed rating category should not apply and a different category should apply.

A multi residential rating category similar to the above (category 38) has applied for this property since 2013.

Attachments

Letter of 7 August 2017 received 15 August 2017
Guide to rates and charges – 2017-2018

Recommendation

THAT no rebate of rates be granted in respect of property reference 04060-00000-000 - L 2 RP121854.

Decision:	Moved - Cr Whalley	Seconded - Cr Choat
	"THAT no rebate of rates be granted in respect of property reference 04060-00000-000 - L 2 RP121854."	
	<u>Carried</u>	

Subject:	State grant program and Kilcoy showground facility renewal
File Ref:	Grants – programs - LGGSP
Action Officer:	DFIN

Background/Summary

Council has been invited to submit funding proposals under the Local Government Grants

and Subsidies Program (LGGSP). Council successfully obtained funding approvals totalling \$559,000 with the previous round of LGGSP.

The guidelines allow for up to a potential 60% State/ 40% Council funding split.

This is a competitive State grants program with \$60 million in available funds and it is recommended that 50% funding be sought for each project consistent with 2016 applications and approvals.

The guidelines for 2017-2019 LGGSP appear to allow for greater scope for funding bridge renewal works than has been the case in the past, particularly to improve flood resilience.

Bridge renewals are a significant capital funding need for Council and it is recommended that applications be lodged for bridge projects even where funding has also been sought under the Australian Government's bridges renewal programme.

There is a risk that positive funding announcements may be received from both the Queensland and Australian Governments for the same projects and the recommended prioritisation is designed to help manage this risk.

It is expected that preliminary designs and cost estimates for retaining the facilities below the Kilcoy showground grandstand as well as new spectator facilities will become available on 23 August 2017. An amount has been left blank in the recommendation below pending this information.

Attachment

- LGGSP guidelines
- Preliminary concept designs and costings for Kilcoy showground facilities will be presented to the meeting of 23 August 2017

Recommendation

THAT the Kilcoy showground facility renewal concept design presented be endorsed for grant application purposes.

THAT the following projects in the priority order shown be endorsed as Council's proposals under the Local Government Grants and Subsidies Program (LGGSP) 2017-2019 with 50% State funding sought and further that Council confirms that 50% local funding will be made available for each approved proposal as required:

<i>Priority</i>	<i>Proposed project</i>	<i>Estimated project cost</i>
1	Replacement of Hawthorne Road Bridge, Linville	\$401,064
2	Replacement of Sandy Creek Culvert on Pine Mountain Road (with funding support from Ipswich City Council)	\$1,000,000
3	Renewal of Kilcoy showground covered and spectator facilities including grandstand removal	\$944,600
4	Strengthening of Barneys Rocks (Egans) Bridge on Fulham Road	\$150,000
5	Strengthening of Burtons Bridge, E Summervilles Road	\$82,000
6	Strengthening of Allerys Bridge, Arababy Creek Road, Moore	\$75,000
7	Minden flood study	\$40,000
8	Upgrade of Somerset Civic Centre air-conditioning, Esk	\$52,000
9	Upgrade of Moore playground	\$90,000
10	New playground at Foresthill Fernvale Road, Lowood	\$280,000

11	Renew footpath and drainage at Peace Street Lowood	\$345,000
12	Upgrade Ivory Creek catchment drainage – Toogoolawah stage 3	\$387,292
13	Upgrade of drainage and footpaths at Park Street Lowood	\$350,000
14	New stand-alone storage facility at Kilcoy Indoor Sports Centre	\$23,254
15	Replacement of Apple Tree Creek Bridge on Cooeimbardi Road	\$ 812,711
16	Replacement of Buaraba Creek Road Bridges #1 and #2	\$443,578
17	Replacement of Marumbah Creek Bridge, Monsildale	\$169,042
18	Replacement of Pryde Creek Bridge, England Creek Road	\$1,345,798
19	Replacement of Shallcross Bridge on Gregors Creek Road	\$1,213,149
20	Replacement of Charlies Gully Bridge and Burnett Inn Creek Bridge, Western Branch Road, Mount Stanley	\$488,504
21	Replacement of Yellow Gully Bridge, Atkinsons Dam Road, Buaraba	\$1,015,067
22	Replacement of Pakleppas Crossing, Moore	\$ 171,876

Decision:

Moved - Cr Choat

Seconded - Cr Gaedtke

“THAT the Kilcoy showground facility renewal concept design presented be endorsed for grant application purposes.

THAT the following projects in the priority order shown be endorsed as Council's proposals under the Local Government Grants and Subsidies Program (LGGSP) 2017-2019 with 50% State funding sought and further that Council confirms that 50% local funding will be made available for each approved proposal as required:

Priority	Proposed project	Estimated project cost
1	Replacement of Hawthorne Road Bridge, Linville	\$401,064
2	Replacement of Sandy Creek Culvert on Pine Mountain Road (with funding support from Ipswich City Council)	\$995,102
3	Renewal of Kilcoy showground covered and spectator facilities including grandstand removal	\$1,000,000
4	Strengthening of Barneys Rocks (Egans) Bridge on Fulham Road	\$150,000
5	Strengthening of Burtons Bridge, E Summervilles Road	\$82,000
6	Strengthening of Allerys Bridge, Arababy Creek Road, Moore	\$75,000
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8	Upgrade of Somerset Civic Centre air-conditioning, Esk	\$52,000
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20	Replacement of Charlies Gully Bridge and Burnett Inn Creek Bridge, Western Branch Road, Mount Stanley	\$488,504
21	Replacement of Yellow Gully Bridge, Atkinsons Dam Road,	\$1,015,067

	Buaraba	
22	Replacement of Pakleppas Crossing, Moore	\$ 171,876"
<i>Carried</i>		

Subject: Lowood Library and Customer Service Centre
File Ref: Council properties - design and construction - Lowood library
Action Officer: DCORP

Background/Summary

The refurbishment of the Lowood Library and Customer Service Centre is nearing completion. All internal works, including furniture deliveries are to be completed by Friday, 25 August 2017. In order to transfer from the temporary office, the library will be closed on Friday, 25 August with Council/QGAP continuing to trade until 4pm on that day.

Council will commence operation at the new facility on Monday, 28 August 2017. The external work of a new awning is expected to be complete by 25 August 2017. Enclosure of part of the veranda is expected to be complete by 1 September 2017. In the week commencing 4 September 2017 the remaining footpath rejuvenation works are to be undertaken.

Attachments

NIL

Recommendation

THAT the report be received.

Decision: Moved - Cr Hall Seconded - Cr Ogg

"THAT the report be received."

Carried

Subject: Somerset Region Neighbourhood Centre Service Report for the period 1 July – 31 July 2017
File Ref: Community services – service provision - Community Development
Action Officer: CDC

Background/Summary

Activities throughout the month included -

- The Cuppa and Chat at Esk included a talk by Julie-Anne Wells from Ipswich Home Assist. Even though the topic had generated much interest, there were only eight attendees on the day due to the cold and wet weather.
- Friendly Crafters continued with eight and 10 attending two sessions. The group has decided to knit blanket squares and will be donating them to aged care facilities.
- Friendly Games had five and 10 attendees, including one new attendee.

- The Lowood Women's Group continues to be supported. The ladies enjoyed an informative talk from Ipswich Home Assist. Around 12 ladies regularly meet.
- Toogoolawah Women's Group continues to be supported. They had an informative talk from Tanya King from QAS, but unfortunately the snake catcher did not show again.
- Hosted an NDIS Information morning in Toogoolawah
- Organised the first three sessions of the Women's Art Therapy group. This is a six session series to assist women with self esteem and personal development.
- There were three mobile hubs scheduled for this month, being Coominya, Linville/Moore and Kilcoy. Five people gained assistance at the Linville Hub, one at Moore and one at Kilcoy.

Meetings throughout the month -

- Coordinated BV and Kilcoy Interagency meetings.
- Attended the West Moreton Mental Health Collaborative meeting
- Attended the West Moreton Local Level Alliance meeting
- Chaired the BV Transport Group meeting

Events -

NAIDOC Event in Kilcoy on Sunday 2 July. Around 60 residents attended. Stall holders included Carers Qld, NDIS, Empowered to care, ATSI, Metro North Hospital ATSI Liaison officer, Uniting Care Community Standby, We Rock Child Care, Save the Children Mobile Playgroup, Somerset Library, KSHS students, Kilcoy Art Society, RSL. The event was a partnership between council the Metro North Hospital and Health Board and the Kilcoy and District Cultural Committee.

Future Planned/Proposed Events and activities –

- Seniors Week Event – Esk – August
- Teddy Bears Picnic – Toogoolawah – September
- International Volunteers Day December

Somerset Region Neighbourhood Centre Service usage

Events

Group/event name	Date	Location	Topic	Number attendees	Number new attendees
Cuppa and Chat	7 July	Esk	Home Assist	8	0
Friendly Crafters	6 July 20 July	Toogoolawah	General craft	8 10	0 0
Toogoolawah Women's Group	12 July 26 July	Toogoolawah		Around 20 at each	0 0
Friendly Games	13 July 27 July	Toogoolawah	Various board and card games	5 10	0 1
Mobile Hub	27 July	Linville/Moore	2 agencies	6 enquiries	6
Mobile Hub	29 June	Coominya	1 agency	0enquiries	0

Mobile Hub	30 June	Kilcoy	4 agencies	1 enquiry	1
NDIS Information session	12 July	Toogoolawah		2	2

Information and referrals

Referring centre/role	Total number of people assisted	Any trends (including topic and location)	How enquirers heard about the service
Esk Community Connection Point	7	Transport (1) Emergency Relief (1) Loneliness (3) Activities (1) Handyman (1) Pain Clinic details (1)	Sign (1) Co-location (2) Repeat (3) Other (1)
Kilcoy Community Connection Point mobile	0		
Toogoolawah Community Connection Point	Not open for info/referral		
CDC	7	Grant assistance (1) Esk Handyman (2) Esk/Lowood Activities (1) T'wah Dental service (1) Lowood Transport (1) Esk Electricity pricing (1) Esk	Referred by council (3) Agencies (2) Other gov't (2)

Attachments

Nil

Recommendations

THAT the contents of this report be noted.

Decision: Moved - Cr Choat Seconded - Cr Brieschke

“THAT the contents of this report be noted.”

Carried

Subject: Youth Engagement Officer Report - July 2017
File Ref: Community Services - Youth Development - Youth Services
Action Officer: YEO

Background/Summary

The following report contains an overview of the key projects and activities of the youth engagement officer (YEO) for July 2017. The report also outlines planned projects and proposals for future youth related projects.

Networks, partnerships and local connections

The youth engagement officer (YEO) liaised with the wider community to discuss and advocate the needs of local young people in the region, and the key issues and projects relevant to the YEO role.

Networks and committees attended, and key engagements:

- Kilcoy State High School
- Lowood State High School
- Toogoolawah State High School
- Department of Education and Training
- West Moreton Health and Hospital Service
- Queensland Health
- SU Queensland
- Department of Human Services
- Mercy Community Services (including Intensive Family Support)
- Anglicare Southern Queensland
- Ipswich Community Youth Service (ICYS)
- Family and Child Connect (FACC) (Caboolture and Ipswich based services)
- Ipswich Independent Youth Service (IIYS)
- Domestic Violence Action Centre (DVAC)
- Centre Against Domestic Abuse (CADA) (part of the Caboolture Regional Domestic Violence Service Inc)
- Lutheran Community Care – Intercept Youth and Family Service
- Ted Noffs Foundation
- Child and Youth Mental Health Service (CYMHS)
- Ipswich Local Level Alliance
- Caboolture Local Level Alliance
- Caboolture Headspace
- Ipswich Headspace
- The Rogue and Rouge Foundation
- Fernvale Youth Inc (FYI)
- Esk State School
- Harlin State School
- Linville State School
- Lowood State School
- Toogoolawah State School
- Lowood Police
- Kilcoy Indoor Sports Centre and Gym
- Fernvale Indoor Sports Centre
- Child Protection Week committee
- Somerset Region Business Alliance

General activities and key projects undertaken

A listing of key events and projects with a brief summary is outlined below. Please note that there may be other events or activities not included.

- The YEO has continued to post to the Somerset Youth Facebook page. Posts to this page have included posts regarding the upcoming police recruitment seminar in Esk, winter school holiday activities and images from around the region.
- The YEO attended and provided support at the Christmas in July event held in Lowood during the winter school holidays. This activity was organised by Mercy Community Services and supported by Somerset Regional Council. There were

around 50 attendees at this event throughout the afternoon.

- The YEO continued to prepare for the second Somerset Youth Leadership Forum scheduled from 10am to 2pm on Friday, 18 August. The YEO also liaised with schools to schedule dates for the school workshops which will follow the forum.
- The YEO and SRO organised a trial night for a potential new youth program called Friday Night Sport on 7 July (at Kilcoy and Fernvale Indoor Sports Centres respectively) as a part of the winter school holiday program. The Kilcoy Indoor Sports Centre hosted ten youths and the Fernvale Indoor Sports Centre did not have any attendees. Attendees in Kilcoy were positive about the program. A lack of advertising directly to students on school parades, as well as the date of the event being at the end of the school holiday period, may have contributed to the low numbers.

The YEO and SRO were successful in receiving a Get Out, Get Active grant from the Department of National Parks, Sport and Racing. This grant will be used to continue a program similar to the Friday Night Sport session to encourage more girls to participate in physical activity but will be open to all high school aged youths. The YEO and SRO will now work with the two sports centres to develop a program which will attract more participants and will endeavour to use more effective methods of advertising.

- The YEO liaised with the appropriate parties regarding the Lowood Truancy Memorandum of Understanding which will now expire on 31 December, 2018. All businesses and organisations involved with the Memorandum of Understanding have now signed the document and have been provided with updated posters. The new agreement was established and advertised in businesses before the start of the school term.

Attachments

N/A

Recommendation

THAT the report be received.

Decision: Moved - Cr Gaedtke Seconded - Cr Hall

“THAT the report be received.”

Carried

Subject: Council Meeting Dates - January 2018 to December 2018
File Ref: Governance - council meetings - Notices of Motion
Action Officer: DCORP

Background/Summary

Council is requested to adopt the Schedule of Meeting dates for the period January 2018 to December 2018, set out below:

January	10 24	July	11 25
February	14	August	8

	28		22
March	14 28	September	12 26
April	11 24 (Tuesday)	October	10 24
May	9 23	November	14 28
June	13 (Budget) 27	December	12 20 (Thursday)

Attachments

Nil

Recommendation

THAT Council adopt the Schedule of Meeting dates commencing 10 January 2018, set out below:

January	10 24	July	11 25
February	14 28	August	8 22
March	14 28	September	12 26
April	11 24 (Tuesday)	October	10 24
May	9 23	November	14 28
June	13 (Budget) 27	December	12 20 (Thursday)

Decision:

Moved - Cr Hall

Seconded - Cr Ogg

“THAT Council adopt the Schedule of Meeting dates commencing 10 January 2018, set out below:

January	10 24	July	11 25
February	14 28	August	8 22
March	14 28	September	12 26
April	11 24 (Tuesday)	October	10 24
May	9 23	November	14 28
June	13 (Budget) 27	December	12 20 (Thursday)”

Carried

Subject:	Sport and Recreation report – July 2017
File Ref:	Governance – Reporting – Officer Reports
Action Officer:	SRO

Background/Summary

The following report contains an overview of current activities of the sport and recreation officer (SRO) and an update of projects in planning phase and future proposals as of the end of July 2017.

Vibrant Somerset

1. Operate Indoor Sports Facilities

Points to note and/or highlights from the June sports facility reports.

Fernvale Indoor Sports Centre

- There were 1,543 attendees at the centre in June. Attendances were higher than figures recorded in the previous month.
- Gym memberships for June were slightly higher than figures recorded in the previous month, however lower than figures recorded during the same period last year.
- Internal marketing included keeping the facebook page updated with regular posts. The page continues to grow.
- External marketing included having the opportunity to receive a free 5 day pass to trial the gym and classes and then if they joined, received 2 weeks free.

Toogoolawah Community Gym

- There were 258 attendees at the Community Gym in June. Attendances were higher than figures recorded in the previous month.
- Gym memberships for June were higher than figures recorded in the previous month.
- Internal marketing initiatives included putting more posters around the centre, publishing a 4 page Newsletter 'Friends in Fitness' every month, promotion of programs and classes and local events and activities on offer for the community.
- External marketing initiatives for June included the following:
 - Permanent space in the local newspaper.
 - Leaflet drop promoting end of financial year special.
 - Promotion of programs, classes and local events and activities on offer to the community.
 - Donated \$150.00 to the Harlin Chaplaincy.
 - Sponsored several fundraisers in Somerset.
 - Free passes have been left at various businesses in Toogoolawah.
 - Regular facebook updates.
 - Space in the local high school newsletter promoting the gym.
 - Posters have been placed around town.
 - Over 90 attended for the Toogoolawah Active Ageing and from this they secured several new members at the gym in June – Esk Active Ageing saw over 65 attendees.
 - Jayne McKenzie did a talk for Our House (Toogoolawah Ladies Group) relating to healthy life style – 25 people attended and has been asked to do other at Moore and Linville.

Kilcoy Indoor Sports Centre and Gym

- There were 1,278 attendees at the centre in June. Attendances were higher than figures recorded in the previous month.
- Memberships increased in comparison to the previous month.
- Internal marketing initiatives included several internal promotions with challenges, new promotional banners, promoted programs and activities available for the community, gifted over \$300 dollars in prizes, friends in fitness newsletter, 'What's happening in Somerset' wall, purchased new cardio equipment, the member of the month displayed in the foyer and redesigned the TV and coffee shop area.
- External marketing initiatives for June included the following:
 - Weekly column for the local paper.
 - Leaflet drop end of financial year special and new classes.
 - Sponsored several events around Kilcoy.
 - Corporate membership packages offered to local businesses.
 - Free passes given to allied health services to hand to their patients.
 - Regular facebook updates with an increase on members from the previous month.
 - Attended Kilcoy High school and secured term 3 senior's physical education program.
 - Promotion of the Youth Drop in Night via all channels including text drop to young members.
 - Jayne McKenzie is attending all external meetings such as Somerset Interagency Meeting, Youth Meetings, Ladies Groups

2. Swimming pools maintained in operating condition

The Toogoolawah Swimming Pool, Kilcoy Aquatic Centre, Esk Swimming Pool and Lowood Swimming Pool are now closed for the season.

3. Increased awareness of sport, recreation and healthy lifestyle issues relevant in the region

The SRO promoted various programs and events such as upcoming free workshops and the Fun Run through facebook, LED town signs, the active and healthy website and Council media release.

The SRO ensured that the Somerset Rail Trail Fun Run and Active and Healthy Council website page was updated with relevant information.

The SRO provided information to community sporting groups on upcoming funding opportunities, referrals to free webinars and other educational opportunities.

4. Assessment of the needs of the community for the delivery of sport and recreation

Nothing to report this month.

5. Community participation in physical activity*2017 Somerset Rail Trail Fun Run*

The Somerset Rail Trail Fun Run took place on Sunday, 9 July with the inclusion of a bicycle leg between Wulkuraka and Fernvale. The SRO provided assistance in preparing and

coordinating the event. There were 676 participants at the 2017 Somerset Rail Trail Fun Run which was more than the previous year with the overall running of the day being a success with no major setbacks. Feedback and recommendations have been recorded for next year's event.

LIFE – Workplace Wellness

The SRO continued to encourage fellow Council staff to get involved in the free LIFE activities that are on offer on a weekly basis. Emphasis was around getting involved with the Fun Run with free entry for staff and family.

Get Active and Healthy in Somerset Directory 2017

The SRO continued distributing the 2017-2018 Active and Healthy in Somerset Directory to various parts of the community. The directory is well received by the community with positive feedback gathered.

Winter School Holidays

The SRO assisted with a Youth Friday Night Sport event held on Friday, 7 July. Unfortunately there were no participants for this activity in Fernvale. The SRO and YEO will reassess how to promote this kind of event in the future.

Youth Friday's

The SRO and YEO started planning for the Youth Friday's program which funding was approved for under the Get Out Get Active grant through the state government. The program is set to start on Friday, 8 September and run through to Friday, 17 November.

Active Ageing

The program was well attended and the evaluation tools used to assess aerobic fitness and muscular strength demonstrated significant improvements in both components of fitness with greatest improvements was noticed in the participant's aerobic fitness. The feedback forms provided yielded valuable insight into their experiences which were very positive. Further information regarding participation numbers will be available in the August monthly report.

6. Develop appropriate management strategies

The SRO liaised with management at Somerset Sport and Aquatics, Aqua Antics, Somerset Health and Fitness and the facilities maintenance coordinator regarding various facilities.

The SRO continued to liaise with user groups at the Fernvale Sports Park and Lowood Recreational Complex and Esk Recreational Grounds regarding various matters.

7. More community participation in physical activity through progressively implementing Parkland Strategies and Recreation Framework

Recommendation 3.6.1 – the SRO continues to communicate with clubs and the community on matters relating to sport and recreation through email notices and information on the Active and Healthy Council website page kept up to date.

8. Multiple use of recreation reserves

The SRO liaised with the Esk Touch Football Association and provided advice regarding usage of the Esk Recreational Grounds for their scheduled Touch Football competition.

9. More information is made available to clubs to enable the clubs to operate effectively

Club Liaison

- The SRO provided assistance to the Lowood Recreational Complex Association regarding strategic and master planning documents.
- The SRO provided assistance to the Lowood Golf Club, The Boys Brigade Queensland and Mt Tarampa Little Athletics regarding funding opportunities.
- Several emails were sent to Somerset clubs this month. These included reminders for upcoming events, the latest grant information and information on upcoming workshops and webinars.

10. Grants approved

The SRO and YEO were successful with Round 3 of the Get Out Get Active funding with \$2,473 excluding GST being secured to run an 11 week Friday night Youth Program.

11. Sports equipment library developed

Statistics for the Active and Healthy Resource Centre for July will be available in the August monthly report.

Attachments

Centre Attendance figures for the month of June for the Fernvale Indoor Sports Centre, Kilcoy Indoor Sports Centre, and Toogoolawah Community Gym.

Recommendation

THAT the report be received.

Decision:

Moved – Cr Brieschke

Seconded - Cr Choat

“THAT the report be received.”

Carried

Staff service presentations

Mayor Graeme Lehmann presented service certificates and gifts to –

Mr Gary Barton, Finance Support – Stores (Kilcoy) in recognition of 10 years of service to Council.

Mrs Kim Hoar, Rates Officer in recognition of 20 years of service to Council.

The Mayor thanked Mr Barton and Mrs Hoar for their service.

Adjournment of Meeting

The meeting adjourned at 10am for morning tea, resuming at 10.20am.

Subject:	Fairneyview Fernvale Road - Temporary Closure to Through Traffic
File Ref:	Roads - Road Closures - Temporary
Action Officer:	WM

Background/Summary

Council officers are well advanced with the planning for the capital improvement works on Fairneyview Fernvale Road, Fernvale, with works scheduled to commence in early September 2017. As part of the planning process, the options for the delivery of works to be performed most cost effectively, quickest timeframe and safely were carefully considered. Whilst the work can be carried out under traffic, it is considered that the work can be delivered more quickly, safely and minimise the requirement of traffic controllers by closing the road temporarily. It is therefore proposed that Fairneyview Fernvale Road be temporary closed between Graham Street and Millar Road. Local access (including emergency access) to affected residents will be maintained during the construction period.

Various alternative routes are available within the area including the Brisbane Valley Highway, Theuerkaufs Road and Honeywood Drive, hence, the impact on motorists is considered to be minimal.

As a minimum, the proposed road closure would be advertised to the community in the following manner:

- Local newspapers
- Letter drops to residents directly affected by road closure.

Variable Message Signals would also be installed on Fairneyview Fernvale Road and Millar Road to provide advanced warning to motorists of the temporary road closure.

Emergency services and bus operators would be directly consulted in regards to the temporary road closure.

Attachments

NIL

Recommendation

THAT Council ratify the decision to temporarily close Fairneyview Fernvale Road to through traffic for the duration of the construction of Fairneyview Fernvale Road between Graham Road and Millar Road, subject to access being maintained to local residents and such temporary road closure being advertised.

Decision:	Moved - Cr Whalley	Seconded - Cr Brieschke
	<p>“THAT Council ratify the decision to temporarily close Fairneyview Fernvale Road to through traffic for the duration of the construction of Fairneyview Fernvale Road between Graham Road and Millar Road, subject to access being maintained to local residents and such temporary road closure being advertised.”</p> <p style="text-align: right;"><u>Carried</u></p>	

Subject:	Kilcoy RSL Community Fair - Anzac Park - Saturday, 28 October 2017
File Ref:	Customer service - public reaction - 2017-2018 - request for service (971930)
Action Officer:	CSSA

Background/Summary

A request has been received from Kilcoy RSL seeking approval to hold a community fair within Anzac Park on Saturday, 28 October 2017 between 9am and 3pm.

Kilcoy RSL advises that the fair will consist of information stalls set up by community organisations and free children activities including jumping castles, slides and climbing walls including setting up a 20m x 10m marquee and some 6m x 6m marquees to provide shade for attendees. The organiser is expecting approximately 300 people in attendance over the duration of the event.

The Kilcoy RSL has requested Council consider closing Anzac Park to camping for four days from Thursday, 26 October 2017 to Sunday, 29 October 2017 to improve the ambience of the event. However, the event is only being held on one day, Saturday, 28 October 2017.

It should be noted that Anzac Park is a free 48 hour camp site with no booking system in place. If Anzac Park was closed for camping for the four days as requested, Council could advertise the temporary closure on Council's website, place a temporary closure sign at the camping area and install a barricade to prevent camping vehicles accessing the camping area. However, unless campers visited Council's website prior to starting their trip, many campers could arrive at Anzac Park and find that the camping ground is closed.

Attachments

NIL

Recommendation

THAT permission is granted to Kilcoy RSL to hold the community fair in Anzac Park on Saturday, 28 October 2017 between 9am and 3pm subject to the following conditions:

- The event is to be held between the hours of 9am and 3pm on Saturday, 28 October 2017.
- A copy of the written agreement from the Kilcoy State High School offering no objection for the event being in Anzac Park prior to the event.
- The area is to be kept in a clean and tidy state and you are required to adequately provide for the collection and disposal of waste generated by the event. To assist with the waste management, Council will supply 15 community bins for use on the day of the event.
- It is noted that the toilet facilities within Anzac Park are serviced by Council Monday to Friday each week. Should these facilities require cleaning or stocking up of supplies during or after your event, you will be required to ensure that these facilities are kept clean and supplied with the necessary stocks.
- Noise is to be kept to a minimum and as such not to cause a nuisance for neighbouring properties and must cease at 10pm.

- All temporary signage for your event must be displayed on private property only and are only to be displayed 14 days prior to the event and all signage must be removed from display 1-day after the event.
- The approval holder must ensure that there is adequate parking available and that the through traffic is not impeded due to this event.
- Also there is to be no vehicular access or parking in the park.
- The approval holder must provide all necessary equipment and take all practical measures to ensure the safety of the people attending the activity.
- The approval holder must ensure that the design and construction of all structures that form part of the activity are safe and appropriate to the nature of the activity proposed and the number of people expected to attend.
- The activity must not detrimentally affect the amenity of the area subject of this approval.
- The approval holder must have public liability insurance in an amount not less than \$10,000,000 to hold this event and it must state that Somerset Regional Council is an interested party. A copy of the public liability certificate of currency must be provided to Council before the commencement of the event.
- If food is to be sold at the event for profit, a food business licence must be obtained from Council. Some exemptions do apply for non-profit organisations, please contact Council's Environmental Health Section for further information.
- Ensure that the local Police Department has been advised and all required Police Permits have been obtained.
- In the event of prevailing wet weather, a joint inspection of the ground conditions is to be conducted with the organizer and Council's Parks and Gardens Foreman. Should the ground be deemed unsuitable for the purpose of the event and no other arrangements can be made, the event will be cancelled.

FURTHER THAT the approval holder be advised that camping will remain open at Anzac Park during this event.

Decision:	Moved – Cr Hall	Seconded - Cr Gaedtke
	<p>“THAT permission is granted to Kilcoy RSL to hold the community fair in Anzac Park on Saturday, 28 October 2017 between 9am and 3pm subject to the following conditions:</p> <ul style="list-style-type: none"> • The event is to be held between the hours of 9am and 3pm on Saturday, 28 October 2017. • A copy of the written agreement from the Kilcoy State High School offering no objection for the event being in Anzac Park prior to the event. • The area is to be kept in a clean and tidy state and you are required to adequately provide for the collection and disposal 	

of waste generated by the event. To assist with the waste management, Council will supply 15 community bins for use on the day of the event.

- It is noted that the toilet facilities within Anzac Park are serviced by Council Monday to Friday each week. Should these facilities require cleaning or stocking up of supplies during or after your event, you will be required to ensure that these facilities are kept clean and supplied with the necessary stocks.
- Noise is to be kept to a minimum and as such not to cause a nuisance for neighbouring properties and must cease at 10pm.
- All temporary signage for your event must be displayed on private property only and are only to be displayed 14 days prior to the event and all signage must be removed from display 1-day after the event.
- The approval holder must ensure that there is adequate parking available and that the through traffic is not impeded due to this event.
- Also there is to be no vehicular access or parking in the park.
- The approval holder must provide all necessary equipment and take all practical measures to ensure the safety of the people attending the activity.
- The approval holder must ensure that the design and construction of all structures that form part of the activity are safe and appropriate to the nature of the activity proposed and the number of people expected to attend.
- The activity must not detrimentally affect the amenity of the area subject of this approval.
- The approval holder must have public liability insurance in an amount not less than \$10,000,000 to hold this event and it must state that Somerset Regional Council is an interested party. A copy of the public liability certificate of currency must be provided to Council before the commencement of the event.
- If food is to be sold at the event for profit, a food business licence must be obtained from Council. Some exemptions do apply for non-profit organisations, please contact Council's Environmental Health Section for further information.
- Ensure that the local Police Department has been advised and all required Police Permits have been obtained.
- In the event of prevailing wet weather, a joint inspection of the ground conditions is to be conducted with the organizer and Council's Parks and Gardens Foreman. Should the ground be

deemed unsuitable for the purpose of the event and no other arrangements can be made, the event will be cancelled.

FURTHER THAT the approval holder be advised that camping will remain open at Anzac Park during this event."

Carried

Subject:	Taylor Street, Kilcoy - Temporary Closure to Through Traffic
File Ref:	Roads - Road Closures - Temporary
Action Officer:	WM

Background/Summary

Council Officers are well advanced with the planning for the capital improvement works in Taylor Street, Kilcoy, with works scheduled to commence in early September 2017. As part of the planning process, the options for the delivery of works to be performed most cost effectively, quickest timeframe, and safely were carefully considered. Whilst the work can be carried out under traffic, it is considered that the work can be delivered more quickly, safely and minimise the requirement of traffic controllers by temporary closing a section of the Street. It is therefore proposed that Taylor Street be temporary closed between Kennedy and Seib Streets, Kilcoy. Local access (including emergency access) to affected residents will be maintained during the construction period.

An alternative route is available via other local streets in Kilcoy, hence, the impact on motorists is considered to be minimal. As a minimum, the proposed road closure would be advertised to the community in the following manner:

- Local Newspapers
- Letter drops to residents directly affected by road closure.

Emergency Services and bus operators would be directly consulted in regards to the temporary road closure.

Attachments

Nil

Recommendation

THAT Council ratify the decision to temporarily close Taylor Street to through traffic for the duration of the construction of Taylor Street between Kennedy and Sieb Streets, subject to access being maintained to local residents and such temporary road closure being advertised.

Decision:	Moved - Cr Hall	Seconded - Cr Brieschke
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"THAT Council ratify the decision to temporarily close Taylor Street to through traffic for the duration of the construction of Taylor Street between Kennedy and Sieb Streets, subject to access being maintained to local residents and such temporary road closure being advertised."

Carried

Subject:	Community Assistance Grants – Somerset Excellence Bursary 2017 – 2018 – Amanda Mills – Doc Id 974295
File Ref:	Community Relations – Sponsorships – Somerset Excellence Bursaries
Action Officer:	DHRCS

Background/Summary

Council has received an application for financial assistance from Lillian Dyer on behalf of her daughter Amanda Mills from Sandy Creek. Amanda has been selected to represent Queensland at the Junior Mounted Games team and has been invited to attend the Pony Club Queensland 2017 National Championships being held in Toowoomba 18-22 September 2017.

Amanda has been the recipient of two sporting bursaries in previous years, representing Queensland and Australia at the National Junior Mounted Games in 2014 and 2016.

This application is considered as part of the Community Assistance Grant Policy which provides for a payment of \$300 for State Level representation.

Attachments

Nil

Recommendation

THAT Council approve the application as summarised in this report and grant a State Level Sporting Excellence grant of \$300 to Lillian Dyer on behalf of her daughter Amanda Mills, who has been selected to represent Queensland at the Junior Mounted Games team and has been invited to attend the Pony Club Queensland 2017 National Championships being held in Toowoomba 18-22 September 2017.

Decision:	Moved - Cr Whalley	Seconded - Cr Brieschke
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“THAT Council approve the application as summarised in this report and grant a State Level Sporting Excellence grant of \$300 to Lillian Dyer on behalf of her daughter Amanda Mills, who has been selected to represent Queensland at the Junior Mounted Games team and has been invited to attend the Pony Club Queensland 2017 National Championships being held in Toowoomba 18-22 September 2017.”

Carried

Subject:	Community Assistance Grants – Somerset Excellence Bursary 2017 – 2018 – Taylah Smith – Doc Id 972385
File Ref:	Community Relations – Sponsorships – Somerset Excellence Bursaries
Action Officer:	DHRCS

Background/Summary

Council has received an application for financial assistance from Taylah Smith from Sandy Creek. Taylah has been selected to represent Zone 26 as a member of the 17 and Under 26 years State team and has been invited to attend the 2017 PCQ State Formal Gymkhana

being held in Roma 25-29 September 2017.

Taylah has been the recipient of two sporting bursaries in previous years, in 2014 to represent Australia and 2016 representing Queensland at equestrian events.

This application is considered as part of the Community Assistance Grant Policy which provides for a payment of \$300 for State Level representation.

Attachments

Nil

Recommendation

THAT Council approve the application as summarised in this report and grant a State Level Sporting Excellence grant of \$300 to Taylah Smith, who has been selected to represent Zone 26 as a member of the 17 and Under 26 years State team and has been invited to attend the 2017 PCQ State Formal Gymkhana being held in Roma 25-29 September 2017.

Decision:

Moved - Cr Gaedtke

Seconded - Cr Ogg

“THAT Council approve the application as summarised in this report and grant a State Level Sporting Excellence grant of \$300 to Taylah Smith, who has been selected to represent Zone 26 as a member of the 17 and Under 26 years State team and has been invited to attend the 2017 PCQ State Formal Gymkhana being held in Roma 25-29 September 2017.”

Carried

Subject:	Request for council representative on the Lowood District Residents' Group
File Ref:	Customer service - public reaction - 2017 - 2018 - Request for service Doc 973538
Action Officer:	CEO

Background/Summary

Council is in receipt of a letter from the President of the Lowood District Residents Network, seeking a council representative to attend their meetings on the third Tuesday of each month at Lowood.

The purpose of the Association is stated to be for residents in the area to have a say and put forward suggestions to improve the area.

It is noted that Crs Choat and Ogg are Council's representatives on the Lowood Community Action Group.

Attachments

Letter from President Lowood District Residents Network dated 7 August 2017.

Recommendation

THAT Cr ... be appointed Council's representative on the Lowood District Residents Network and to attend the meetings on the third Tuesday of each month.

Decision:	Moved - Cr Hall	Seconded - Cr Brieschke
<p>“THAT Cr Sean Choat and Cr Helen Brieschke be appointed Council’s representatives on the Lowood District Residents Network and to attend the meetings on the third Tuesday of each month.”</p> <p style="text-align: right;"><u>Carried</u></p>		

Subject:	Commission of Artwork – The Condensery
File Ref:	Officer Reports
Action Officer:	CMM

Background/Summary

At the Council meeting on Wednesday, 9 August 2017 Council requested the following:

Decision:	Moved – Cr Whalley	Seconded - Cr Ogg
<p>“THAT council investigate the commissioning of a Queensland artist to record the dedication ceremony by Governor de Jersey of “Norman” the red deer at The Condensery.”</p> <p style="text-align: right;"><u>Carried</u></p>		

Council officers have investigated costs, timeframes, and discussed appropriate procedures with the Governors Aide regarding this project.

Governor’s Office Protocol

Due to time constraints and prior commitments it was confirmed by the Governor’s Office that His Excellency will be unable to partake in a portrait session. A photo of the group can be taken on the day and sent through to the Governor’s Office for approval. The painting can then be commissioned ensuring all guidelines provided by the Governor’s Office are met.

It is important to note that once complete an image of the painting is required to be sent to the Governor’s Office for final approval. Should the commissioned painting not be approved it will not be allowed to be displayed.

Costs

After further research on sizes and mediums, a general costing has been calculated and provided below for a three person, landscaped portrait including background detail:

Size and one Portrait	76cm x 50cm
Medium/Style	Oil Paint or Water Paint
Additional Portraits (additional people)	Two additional people (\$120 per person)

Costs for the above scope of work ranged from \$1440 (based on an image containing three people) to \$5000.

Delivery and framing have not been included in this cost. It is also important to note this is a general costing on a cheaper scale, based on a general size. Costing may vary depending on chosen artist, detail of the image and artist processes.

Information was sourced from the following artists who are renowned for their portraits.

Penelope Gilbert-Ng – Portrait Artist

<http://www.penelopegilbertng.com.au/commissions.html>

Cynthia Hargrave – Portrait Artist

<http://www.professionalportraitcommissions.com/Commission-an-Artist.html>

Portrait Artist Australia – Organisation For Commissioned Works

<http://portraitartistsaustralia.com.au/browse-portrait-artists/shelley-lesley/>

Timeframe

The completion of the artwork will be dependent on the artist chosen. Artists have advised that a portrait piece in oil paint, can take anywhere from three weeks to two months.

Other

Other things to consider, if Council proceeds, where the painting is to be displayed at the condensery to not impact on new exhibits coming into the gallery.

Council officers are investigating a photo timeline (a history piece) that highlights moments of significance with the restoration of the condensery to where it is now to go on display at the gallery and the milestone event of the governor visiting could be integrated into this timeline if Council chose not to proceed with commissioning a painting.

Attachments

Nil

Recommendation

THAT the report be received.

Decision:	Moved - Cr Whalley	Seconded - Cr Brieschke
	"THAT the report be received."	
		<u>Carried</u>

Closed Session

Decision:	Moved – Cr Whalley	Seconded – Cr Ogg
	"THAT Council move into a closed session to consider a confidential contractual matter at 10.35am."	
		<u>Carried</u>

Decision:	Moved – Cr Whalley	Seconded - Cr Ogg
	"THAT Council move out of the closed session and that the meeting be once again open to the public at 10.55am."	
		<u>Carried</u>

Subject:	Offer of lease / purchase - Enterprise Centre, Lowood
File Ref:	Council properties
Action Officer:	CEO

Recommendation

THAT Council accept the offer to lease the land and buildings (subject to agreed terms),

FURTHER THAT the offer to purchase the building at the stated price not be accepted.

Decision:	Moved - Cr Whalley	Seconded - Cr Hall
	<p>"THAT Council accept the offer to lease the land and buildings (subject to agreed terms).</p> <p>FURTHER THAT the offer to purchase the building at the stated price not be accepted."</p> <p style="text-align: right;"><u>Carried</u></p>	

Meetings authorised by Council

Nil

Mayor's and Councillors' Reports

Cr Gaedtke – Councillor's report

10 August	Kilcoy Historical Society monthly meeting
11 August	Council of Mayors – Economic Development Committee Meeting – Cancelled
13 August	Kilcoy Art Society Inc – Opening of new Exhibition / 5 th Birthday Celebrations
15 August	Toogoolawah State High School – Open Day and Careers Expo
18 August	Somerset Youth Leadership Forum – Somerset Civic Centre – Apologies given
19 August	Kilcoy State Primary School – 125 th Anniversary Book Launch
21 August	Lowood Seniors' Week Celebrations

Kilcoy Historical Society Monthly Meeting

The group is considering completing the Heritage Trail of local Kilcoy buildings by including the Council Offices, Kilcoy Cultural Centre and Memorial Hall and Kay Avery Place by placing the famous green life story on the exterior of each building. The committee will write to Somerset Regional Council seeking permission. The committee is also seeking feedback from Council regarding the status of the proposal master plan of Yowie Park, Kilcoy.

Kilcoy Art Society Inc – Opening of new Exhibition and 5th Birthday Celebrations

A very happy group of art lovers gathered to celebrate the Official Opening of the Artist of the Month – Kris Wheeler and five years in the Courthouse Gallery. Some guests travelled from as far as Kingaroy, and were delighted with the standard of art on display and the overall appearance of the Courthouse Gallery.

Toogoolawah State High School – Open Day and Careers Expo

Attending this informative evening with the Mayor, Deputy Mayor and Cr Brieschke, there was much to see and learn at the Open Day and Careers Expo. Well done Toogoolawah

State High School for providing an informative and friendly evening, encompassing so many different sections of the school's curriculum.

Kilcoy State Primary School – 125th Anniversary Book Launch

A lovely afternoon spent in the school's multi-purpose hall, meeting with past students, parents and teachers. A time capsule was opened in the lead up to the celebrations and the contents were on display along with items that will be included in the next time capsule. It is amazing to visualise the change in our town over the past 25 years. Congratulations to Mrs Angela Burgess who worked tirelessly behind the scenes to produce the Kilcoy State School – 125 Years "A Photo Memoir".

Lowood Senior's Week Celebration

The Lowood Showground Hall was overflowing with seniors enjoying various entertainment, raffle draws, trade stall products and a hearty lunch. Once again, congratulations to the organising committee, I am sure we are all looking forward to attending this event again next year.

Congratulations to the Linville community – LifeFlight Foundation Fundraiser

With a population of around 431 residents, Linville has exceeded their own record of fundraising for this very worthy service. This year the community helped give back to LifeFlight in their own unique way, raising nearly \$34,000 by organising "Off the top of your head" fundraiser by shaving the heads and waxing the chests of brave supporters. Linville residents were joined in by surrounding towns, digging deep over an evening of raffles, auctions and hair removal during the weekend of 15/16 July. Now in its second year, this fundraiser has raised more than \$54,000 for the LifeFlight Foundation.

Kilcoy Caravan Park, William Street, Kilcoy – Fire and resulting destruction of five caravans

At around 1:00pm on Saturday 19 August, a caravan caught alight and an explosion was reported. Emergency Services were called and unfortunately a total of five caravans were destroyed. On a brighter side, there were no casualties. Three caravans were unoccupied, one occupant lost very minimal possessions and another occupant lost work tools only. Thank goodness given the circumstances, no-one was injured and the fire was contained to the caravan park, and only five caravans.

Cr Ogg – Councillor's report

Inspected The Condensery display by Bodo Muche and Susan McConnel, which was excellent and very well presented.

Attended Watts Bridge fly-in event, which was very well run, and commend them on their good work.

Attended the Country Fair in Fernvale Park which is gaining in popularity and commends them for their work, it was very good.

Cr Choat – Councillor's report

09/08/2017 Somerset Regional Council General Meeting and Workshop - Council Chambers Esk

12/08/2017 - Lowood Kindy Fair

Nicky and I attended the Lowood Fair where our youngest daughter Eloise performed some dance recitals as part of Just Dance Lowood's demonstration. The kids did a great job with

the crowd enthralled by their antics. We later joined the Lions for a hot snack followed by ice cream with Mrs Desley Vogler and Mrs Dawn Heck.

12/08/2017 - Fernvale Apostolic Fair

The Fernvale fair was another great success with hundreds of locals joining in the fun and snapping up a bargain or two. The event was well organised and a delight to attend.

12/08/2017 - Fernvale Art Show

Was great to join the very talented Sue White and her peers for a lovely show with very fine works and some demonstrations. The Fernvale Futures Centre is a wonderful venue for such an event. We thoroughly enjoyed browsing through the artworks of our very talented local artists.

15/08/2017 - Lowood Residents Progress Group General Meeting

I have been very impressed with the meetings run by this new community group. Attendance is strong and the new committee is working hard to bring ideas together for the betterment of the Lowood Township and district. Congratulations to Kay and her team.

16/08/2017 Somerset Traffic Safety Advisory Committee Meeting - Council Chambers
Esk

16/08/2017 Somerset Local Disaster Management Group Meeting - Council Chambers
Esk

16/08/2017 - Kilcoy Village Committee General Meeting

The August General Meeting was well worth attending. The group is working to ensure it has renewed purpose and work with other groups and local people for the betterment of Kilcoy and surrounding districts and the broader Somerset Region.

19/08/2017 - Kilcoy Vietnam Veterans Race Day

Nicky and I were very pleased to attend the races as the guest of the Committee. It was a wonderful day of racing with both trotting and galloping. We very much enjoyed the fellowship of locals and visitors alike. Our thanks to Conway Searle and his team for another successful race meeting at Kilcoy.

19/08/2017 - Kilcoy State School 125 Year Celebrations

Congratulations to Kilcoy State School on the 125th year. We had a lovely visit and afternoon tea chatting with past students, teachers and parents as well as representatives from the current school community. A very enjoyable afternoon.

22/08/2017 - Lowood Seniors Week Celebration and Luncheon

Nicky and I had a lot of fun celebrating Seniors' Week at the event at the Lowood Show Hall. Congratulations to Joy, Neva and Dawn and their organising committee for a lovely day filled with fun and entertainment. A great time was had by all.

22/08/2017 - Fernvale Community Group General Meeting

It is so pleasing to see this little group working hard to make Fernvale an even better place to live and visit. Julia and her team have great plans to improve facilities and the amenity of Fernvale. I look forward to assisting the group with their endeavours.

Cr Brieschke – Councillor's report

15 August Toogoolawah High School Open Day and Careers Expo

16 Traffic Safety Advisory Committee meeting

Meeting with Valley FM representative

- 19 Gathering of Eagles fly-in at Watts Bridge Airfield
- 21 Toogoolawah Local Ambulance Committee meeting
- 22 Citizenship Ceremony, Esk

Cr Hall – Councillor’s report

Cr Hall noted that he attended a meeting with Kilcoy Pastoral Company on 10 August 2017 re pathway from Kilcoy to KPC and Searles. KPC are prepared to give written support for the project. KPC are currently doing survey to see how many people would use the path to travel to work, which might assist with applications for funding.

Mayor’s report

The Mayor presented a written report of his activities from 27 July 2017 to 23 August 2017 as follows –

Thursday 27 July 2017	10am	Lockyer and Brisbane Valley Leukaemia Foundation AGM at Plainlands Hotel
	12 noon	Glamorgan Vale CWA 87 th Birthday lunch at Glamorgan Vale Hall
Friday 28 July 2017	9am	Resilient Rivers meeting, Brisbane
	9.30am	Council of Mayors meeting Brisbane
	12.30pm	Working lunch with Star Entertainment re tourism opportunities (Brisbane)
Saturday 29 July 2017	10am	Attended Kilcoy Markets
Sunday 30 July 2017	2.30pm	Attended <i>Sweethearts of Song</i> concert at Alexandra Hall, Toogoolawah
Monday 31 July 2017	9am	Somerset Seniors Week Organising Committee meeting at Esk
	10am	NDIS Meeting Esk
Tuesday 8 August 2017	2pm	Tourism Advisory Committee meeting at Esk
Wednesday 9 August 2017	9am	Council meeting Esk
	2pm	Mike Collins, CEO and DPAD re development at Esk
Thursday 10 August 2017	11.30am	Brisbane Valley Rail Trail meeting at Esk with representatives from Queensland Transport, CEO, DOPER and DCORP, Crs Whalley and Hall
Friday 11 August 2017	12noon	SEQ Regional Planning meeting Brisbane with DPAD
Saturday 12 August 2017	10am	Lowood Kindergarten fundraiser BBQ – assisted with cooking
Monday 14 August 2017	6.30pm	Lowood Lions dinner meeting at Lowood Railway Station

Tuesday 15 August 2017	10am 12noon 1pm 4pm 7pm	2017 RNA "Ekka" with Cr Hall RNA President's Lunch with Cr Hall wood chopping events Toogoolawah State High School Careers Expo Somerset Wivenhoe Fish Stocking Association meeting at Fernvale
Wednesday 16 August 2017	9.30am 11am 3.30pm	TSAC Meeting Esk LDMG meeting Esk Lockyer Water Users Forum meeting at Lockyer Valley Regional Council chambers with CEO and DPAD
Thursday 17 August 2017	1pm 5.15pm	Met with Moore brothers at Esk with CEO, DFIN, DOPER, Cr Whalley, Cr Hall, Cr Brieschke re Brisbane Valley Rail Trail matters Lowood High School Business Soiree
Friday 18 August 2017	10am 4.50pm	Somerset Youth Forum, Somerset Civic Centre Esk RSL Vietnam Veterans march and service, which was well attended
Saturday 19 August 2017	12noon 2pm	Kilcoy Races Kilcoy State School 125 th Anniversary event
Monday 21 August 2017	8.30am 6pm	Lowood Seniors Day, Lowood Show Hall Queensland Urban Utilities Annual Special General Meeting and Dinner in Brisbane
Tuesday 22 August 2017	10am 5.30pm	Conducted citizenship ceremony at Esk Rural Fire Brigade information evening and BBQ at Coolana Lutheran Church Hall

Decision:

Moved - Cr Choat

Seconded - Cr Ogg

"THAT the written and verbal reports of Mayor Lehmann and Crs Gaedtke, Ogg, Choat, Brieschke and Hall be received and the contents noted."

Carried**Receipt of Petition**

Nil

Consideration of notified motions

Nil

Reception of notices of motion for next meeting

Nil

Items for reports for future meetings**Acoustic Fencing**

Cr Brieschke requested a report on matters pertaining to acoustic fencing as required by the Department of Transport and Main Roads, including ongoing maintenance, responsibility for replacement and maintenance into the future.

Decision:

Moved - Cr Brieschke

Seconded - Cr Choat

“THAT a report be prepared on matters pertaining to acoustic fencing as required by the Department of Main Roads, including ongoing maintenance, responsibility for replacement and maintenance into the future.”

Carried**Closure of Meeting****Summary**

There being no further business, the Mayor, Cr Graeme Lehmann closed the meeting at 11.10am.