



**Minutes of Ordinary Meeting  
Held Wednesday 11 April 2018**

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*Held in the Simeon Lord Room  
Library / Museum Building  
Redbank Street, Esk*

**Present**

Cr G D Lehmann	(Mayor)
Cr D Hall	(Deputy Mayor)
Cr H Brieschke	(Councillor)
Cr S Choat	(Councillor)
Cr C Gaedtke	(Councillor)
Cr M Ogg	(Councillor)
Mr R Bain	(Chief Executive Officer)
Mr C Payne	(Director Corporate and Community Services)
Mr T Jacobs	(Director Operations)
Mr B Sully	(Director Planning and Development)
Mr G Smith	(Director Finance)
Mrs K Jones	(Director HR and Customer Service)
Mrs S Pitkin	(Minute Secretary)
Ms M Maesele	(Communications and Marketing Manager)

**Apology**

Cr B Whalley	(Councillor)
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**Opening of Meeting**

The Mayor, Cr Graeme Lehmann, opened the meeting at 9am.

**Leave of Absence**

Cr Whalley sought and was granted leave of absence from today's meeting at the Council meeting of 28 March 2018.

**Confirmation of Minutes****Decision**

Moved – Cr Brieschke

Seconded – Cr Ogg

“THAT the Minutes of the Ordinary Meeting held on 28 March 2018 as circulated to all Members of Council be confirmed”.

Carried

**Business arising out of minutes of previous meeting**

Nil

**Matters of Public Interest****Mayor congratulates locals who excel at the 2018 Commonwealth Games –**

Mayor Lehmann congratulated Mr Dane Sampson, a former resident of Coominya, on winning the men's 10m air rifle event at the 2018 Commonwealth Games.

Mayor Lehmann also congratulated Miss Lakeisha Patterson who was Somerset Regional Council's Australia Day Ambassador in 2017. Lakeisha sliced almost a second from her best, to win the S9 100 metre freestyle in a world record time of 1:03:02.

**Cr Gaedtke – Matters of public interest –**

- 12 April Skateboarding Championship – Esk Skate Park – Youth Week
- 13 April Movie Night Toogoolawah – Youth Week
- 14 April Somerset Dam and District Progress Assn Annual General Meeting
- 16 April Fernvale Community Assn. Monthly Meeting
- 17 April Lowood Residents Assn Monthly Meeting
- 18 April Kilcoy and District Progress Assn Monthly Meeting
- 20 April Holt Bolt – Kilcoy
- 20 April “Women Like Us” – Comedy Show Kilcoy
- 21 April Prenzlau Pride's Car and Music Show – Lowood Showground
- 21 April Kilcoy Diggers Races

Congratulations to the former Coominya resident Dane Sampson on winning gold in the men's 10m air rifle at the 2018 Commonwealth Games. The proud winner proudly mentioned his hometown of Coominya and his parents who still own the local convenience store there.

Congratulations also to the Esk Branch of the QWCA and Kilcoy Gymnastics on successful grant applications.

Join Deb Frecklington and Andrew Powell by signing the petition to stop patching and start resurfacing the D'Aguilar Highway from Kilcoy to Woodford.

### **Cr Choat – Matters of public interest**

This year's show season kicked off with the Kilcoy Show which was fabulous. Cr Choat reminded everyone that there were three shows coming up in the region over next couple of months and encouraged everyone to support the local shows. Cr Choat noted that the poultry section at the Kilcoy Show was outstanding.

### **Cr Brieschke – Matters of public interest**

12 April Queensland Youth Week, Skateboarding event, Esk. 2pm  
 13 April Queensland Youth Week, Free Movie Night, Toogoolawah Pictures, 6pm.  
 14 April Somerset and District Progress Association AGM, Coronation Hall, Somerset Dam  
 14 April Toogoolawah Charity Rodeo, 3pm, Toogoolawah Showgrounds  
 21 April Prenzlau Pride Car and Music Show, Lowood Showgrounds, 10am.  
 21 April Opening of new exhibition 'In Response to Somerset' at the Somerset Regional Art Gallery, The Condensery, 1 - 3pm

<b>Subject:</b>	<b>Natural Resource Management Monthly Report - February 2018</b>
<b>File:</b>	<b>Governance - Reporting - Officer Reports</b>
<b>Action Officer Ref:</b>	<b>NRMO</b>

### **Background/Summary**

In delivering on the themes identified in Council's current Operational Plan, it is with pleasure that I provide a synopsis of my activities for the month of February 2018.

### **NATURAL SOMERSET**

- Ongoing maintenance arrangements for plantings at Shines Road Wivenhoe Pocket, Fielding Road Vernor, Seib Street Kilcoy, and the Toogoolawah Condensery.
- Welcomed a new Land for Wildlife property to the program at Braemore.
- Coordinated a Land for Wildlife Frog Workshop on Saturday 24 February at Kilcoy. The workshop was well attended and appreciated by participants. Luckily the wet weather suited the topic.
- Ongoing preparations with Brisbane Valley Kilcoy Landcare to implement a Koala corridor planting around the southern outskirts of Toogoolawah township through private properties to link with stage one planting already implemented at the Toogoolawah Condensery grounds. Planting is anticipated to occur across March 2018.
- Development of a management response for Minden Lagoon in respect of large numbers of Cattle Egrets that periodically utilise the wetland.
- Regular Flying Fox surveys of the known Somerset roosts -

Atkinson Dam	A small number of Grey Headed Flying Fox are currently utilising this roost.
Lowood	This roost remains static with usual numbers of approx 2-3000 Flying Foxes, primarily Black and Grey Headed species
Esk	Numbers reflect usual numbers of Black and Grey Headed species - Estimate 5000
Linville	The Linville Flying Fox numbers remain quite stable, however their roost location continues to fluctuate among a number of trees across private properties and road casement around the junction of John and William Streets. The secondary roost at Greenhide reserve south of the town remains vacant.
Kilcoy	Flying Foxes (primarily Black Flying Fox) have returned to Kilcoy in a new roost location south of town along Seib Street over Kilcoy Creek. This has been Councils intended roost location in respect of other works undertaken in the Kilcoy area to persuade the colony south along the Kilcoy Creek corridor. Council is currently investigating the removal of damaged tree/s around the Anzac Park camping facility which would further assist in reinforcing the Flying Foxes in the new roost location.

### **VIBRANT SOMERSET**

- Negotiating an ongoing relationship between the Kilcoy State High School Agricultural studies program, and local revegetation and native regeneration projects, for ongoing local "ownership". A meeting with representatives and students took place on 28 February 2018 to discuss possible activities and introductions. If successful, similar relationships between other regional schools and project sites may be considered.
- Facilitating the delivery of the Mid Brisbane River On-site Wastewater Risk Mitigation Program in collaboration with SEQ Water. It is anticipated that an invitational mail out will formally commence the program in March.
- Preliminary planning for a collaborative event with Lockyer Valley Regional Council to celebrate of 20 years of Land for Wildlife in South East Queensland (SEQ). Event is anticipated in September 2018 to align with a SEQ regional media event.

### **PROSPEROUS SOMERSET**

- Ongoing arrangements with Save Our Waterways Now (SOWN) and the Arthur Gorrie Correctional Centre regarding the provision of Koala habitat trees species in support of Koala tree provision to Somerset residents. Approximately 3000 plants were collected during this period.
- Delivered a Koala Free Tree day in Esk on Saturday 10 February 2018.

### **WELL PLANNED SOMERSET**

- Drafting of options regarding vegetation management in the Somerset Region in respect of existing planning scheme provisions, and new planning legislation.
- Participation in the review process required for the development of a Somerset Regional Council Biosecurity Plan.
- Participant in the consideration of DA applications and pre-lodgement enquiries as

they pertain to the Natural Resource Management Officer role and expertise.

- Provision of advice to residents regarding vegetation management activities throughout the region, and undertaking inspections and preparation of formal permissions regarding vegetation management requests received.

## UNITED SOMERSET

- Ongoing coordination with the Queensland Fire and Emergency Service (QFES) to improve/streamline the approval procedures related to third party burn applications on Council managed lands, and current investigation regarding the use of the State fire application (online web portal) "Redi-Portal" to assess Somerset Region fire risk profile, and develop appropriate response strategies.
- Processing of third party burn applications on Council managed lands, and requests for Council assistance for burn facilitation from the Queensland Rural Fire brigade. The trial of this application methodology has proved successful, and it is anticipated that the process will be formally presented as a Policy to Council in the coming period.
- Attended the Regional Land for Wildlife Steering Committee Meeting 14 February 2018.
- Attended a meeting of community at Moore regarding the formation of a environmental group, and possible project initiatives – 26 February 2018.
- Facilitated a meeting with SEQ Water to finalise arrangements for the Mid Brisbane River On-site Wastewater Risk Mitigation Program – 27 February 2018.

### Attachments

Nil

### Recommendation

THAT the Natural Resource Management Monthly Report for February 2018 be received and the contents noted.

<b>Decision:</b>	Moved - Cr Ogg	Seconded - Cr Brieschke
	"THAT the Natural Resource Management Monthly Report for February 2018 be received and the contents noted."	
	<i><u>Carried</u></i>	

<b>Subject:</b>	<b>Natural Resource Management Monthly Report - March 2018</b>
<b>File:</b>	<b>Governance - Reporting - Officer Reports</b>
<b>Action Officer Ref:</b>	<b>NRMO</b>

### Background/Summary

In delivering on the themes identified in Council's current Operational Plan, it is with pleasure that I provide a synopsis of my activities for the month of March 2018.

## NATURAL SOMERSET

- Ongoing maintenance arrangements for plantings at Shines Road Wivenhoe Pocket, Fielding Road Vernor, Seib Street Kilcoy, Toogoolawah Condensery, and Minden Lagoon.
- Continuing preparations with Brisbane Valley Kilcoy Landcare to implement a Koala corridor planting around the southern outskirts of Toogoolawah township through private properties to link with the Toogoolawah Condensery grounds. Community planting events occurred on 8 and 28 of March, with more planting days anticipated across April to complete the corridor.
- Development of a management response for Minden Lagoon in respect of large numbers of Cattle Egrets that periodically utilise the wetland. As part of the approved management response, planting of the eastern (non-populated) side of the lagoon was completed on 27 March 2018, designed to encourage nesting bird species away from the road and residential area/s.
- In response to complaint/enquiry regarding Linville Flying Fox roosting amongst residential dwellings, a separate report outlining proposed management response/s has been prepared for Council consideration.
- Preparation of a Species Management Plan approach to mitigate any impacts related to the removal of Swallow nests established on Council buildings in Lowood. A state permit is required before any removal action/s can occur.

### **VIBRANT SOMERSET**

- Facilitation of an ongoing relationship between the Kilcoy State High School Agricultural studies program, and local revegetation and native regeneration projects, for ongoing local “ownership”. Year 11 and 12 Students from Kilcoy State High School will be working at sites across Hopetoun Fields during 2018. If successful, similar relationships between other regional schools and project sites may be considered.
- Facilitating the delivery of the Mid Brisbane River On-site Wastewater Risk Mitigation Program in collaboration with SEQ Water. A mail out to relevant landholders has been completed, with anticipated inspections to be undertaken in late April/early May.
- Preliminary planning for a collaborative event with Lockyer Valley Regional Council to celebrate 20 years of Land for Wildlife in South East Queensland (SEQ). Event is anticipated in September 2018 to align with a SEQ regional media event.
- Participation in a planting event along Spring Creek, Coominya, with Brisbane Valley Protein, SEQ Water, and Coominya State School students.

### **PROSPEROUS SOMERSET**

- Ongoing arrangements with Save Our Waterways Now (SOWN) and the Arthur Gorrie Correctional Centre regarding the provision of Koala habitat trees species in support of Koala tree provision to Somerset residents.

### **WELL PLANNED SOMERSET**

- Drafting of options regarding vegetation management in the Somerset Region in respect of existing planning scheme provisions.

- Participation in the review process required for the development of a Somerset Regional Council Biosecurity Plan.
- Participant in the consideration of DA applications and pre-lodgement enquiries as they pertain to the Natural Resource Management Officer role and expertise.
- Provision of advice to residents regarding vegetation management activities throughout the region, and undertaking inspections and preparation of formal permissions regarding vegetation management requests received.

## UNITED SOMERSET

- Processing of third party burn applications on Council managed lands per the recently approved Somerset Regional Council Policy OP/14 – Hazard Reduction Burn Policy.
- Meeting with Queensland Department of State Development, Manufacturing, Infrastructure and Planning regarding vegetation management and planning implications – 3 March 2018.
- Attended a meeting with Queensland Department of Environment and Science regarding protected flora and fauna – 7 March 2018.
- Attended the West Moreton Fire Management Group meeting 21 March 2018.
- Attended a SEQ Water meeting regarding the Mid-Brisbane Partnership program – 22 March 2018

### Attachments

Nil

### Recommendation

THAT the Natural Resource Management Monthly Report for March 2018 be received and the contents noted.

<b>Decision:</b>	Moved - Cr Ogg	Seconded - Cr Brieschke
	"THAT the Natural Resource Management Monthly Report for March 2018 be received and the contents noted."	
		<i><u>Carried</u></i>

<b>Subject:</b>	<b>Flying Foxes - Linville</b>
<b>File Ref:</b>	<b>Environmental Management - Programs - Wildlife Conservation and Management</b>
<b>Action Officer:</b>	<b>NRMO</b>

### Background/Summary

Council has recently received some customer requests/enquiry from the Linville township where resident Flying Foxes are directly and indirectly impacting on resident's properties and wellbeing, including potential loss of rental income where tenants have moved out



referencing the Flying Fox incursion as the primary reason.

Council has undertaken a series of management actions within the Linville town roost over previous years to try and dissuade the Flying Foxes from the township location, with an intent to move them to the preferred roost location at Green Hide reserve located approximately 2 kilometres south of the township, which is periodically used by the Flying Foxes that visit the area.

As is the nature of Flying Foxes however, where roost opportunity persists in a known location (ie trees suitable for this purpose), Flying Foxes will often return to known areas. In the case of Linville township, the removal of vegetation by Council contractors, and one other private landholder under Council's As of Right management provisions (devolved to Council in the Nature Conservation Act), did push the Flying Foxes back to the creek area, slightly set back from residential dwellings.

The current customer enquires relate specifically to a recent preference displayed by the Flying Foxes in Linville township to utilise the roadside and private residential trees around and over the houses in the section of John Street, east of the intersection with David Street. Customer sentiment is that the (current) roost trees around the residential dwellings should be removed. The emphasis of these suggestions relate to the trees in the Council controlled road casement in the first instance. (Refer Attachment 1)

Whilst the removal of these trees does seem like a logical response to the issue raised, the following matters should be considered in determining an appropriate and proportionate response:

- Whilst Council does have certain as of right management options under the relevant Nature Conservation Act - codes of practice, the timing of such action/s needs to be considerate of Flying Fox ecology and welfare provisions, particularly in terms of breeding. Subject to an expert assessment, the likely timing of any works will not be viable until the winter months when breeding and rearing has concluded, and local Flying Fox numbers tend to reduce.
- Attempts to drive away Flying Foxes in other Council areas without removing the utilised roost habitat has almost always failed, with Flying Foxes eventually returning to the known roost.
- If Council were to undertake a removal of the footpath vegetation along the aforementioned portion of John Street in an attempt to reduce roosting opportunity amongst residential dwellings, this would entail/require the removal of 2-3 Large Eucalypt/Angophora species, and numerous smaller trees and saplings. Whilst a quote for this work has not been sought at this time, it is estimated that Council would incur costs of \$5-10,000 based on previous like works. As some of the existing vegetation is located in and around electrical infrastructure, this may add additional cost, or require specific expertise. Tree removal within the footpath area will also likely require stump-grinding to rehabilitate the area for enduring public safety and maintenance consideration/s.
- While the removal of existing roost trees will definitely cause the impacted Flying Foxes to relocate, it does not necessarily follow that the Flying Foxes will move back to the more favourable creek location (east of William Street), move to the preferred greenhide reserve roost, or possibly abandon the roost entirely. It is probable that, as a result of the removals, that the Flying Foxes will instead move to other suitable roost trees in the area, which after the removal of the trees on Council land, will be

any remaining suitable habitat on private residential land in the immediate area. As referenced previously, when offered the opportunity by Council to remove vegetation on private properties under Council's As of Right provisions (at the landholders own cost), only one Linville resident accepted Council's offer. As such, a number of probable roost trees remain on private residential blocks in the immediate vicinity.

- Any removal of established roadside vegetation will have a significant impact on the local aesthetic of the area, and may not receive broader community support. It is also worth noting that while the removal of key roost habitat will assist in the management of Flying Fox species, tree removals will inevitably impact on any other species that periodically utilise the vegetation for food and/or habitat, potentially including the Koala.
- Landholders impacted by Flying Foxes are not beholden to Council in order to undertake mitigation or management actions related to Flying Foxes. An individual may make application for a permit directly to the State Government to undertake an action related to Flying Foxes, although this may be a quite involved and specialised application process. Where noise and smell issues are effecting liveability around existing roosting, landholders could install air-conditioning, double glazing or other building modifications to reduce impacts, however these options may come with significant cost, and be additionally complicated in instances where residents rent a property from a third party.

### **Management Proposal**

In consideration of these matters, it is recommended that Council not undertake any immediate action to remove Flying Fox roost/habitat. If Flying Foxes persist in the Council trees (referenced in Attachment 1) during the winter months, it is recommended that a staged removal of vegetation (starting at the intersection of David and John Streets) is undertaken to persuade roosting back along John Street to the creek area east of William Street. Vegetation removal is to cease at the point that this move is evidenced or in the instance that Flying Foxes move to an un-anticipated location (such as a new roost tree on a private residence in Linville township).

If a program of gradual removal were to take place, it is recommended that a letter is sent to nearby residents reaffirming Council's willingness to provide delegated legislative permission for roost removal on their own properties (at the landholders cost) under Council's As of Right provisions under the relevant Nature Conservation Act - Code of Practice. Council acknowledges that the ultimate relocation of Flying Foxes is beyond their absolute control, however this approach seeks to logically persuade the Flying Foxes to a more favourable location. This approach if successful, should improve impacted residents liveability, while allowing for Flying Foxes to remain in the Linville vicinity, outside of the Linville township zone.

In the instance where the Flying Foxes vacate the current Linville roost trees of their own accord over the winter months, no removal of Council tree/s are proposed, as recurrent or persistent use has not been demonstrated from season to season, and removal based on a single occupation is not deemed appropriate. However Council's as of right provisions should still be made available to any impacted residents wishing to remove vegetation on their own properties for this relevant purpose.

### **Attachments**

Attachment 1 – Current Roost Trees on Council Managed Land

**Recommendation**

THAT the Management Proposal outlined is endorsed in response to this issue.

**Decision:**

Moved - Cr Choat

Seconded - Cr Brieschke

“THAT the Management Proposal outlined is endorsed in response to this issue.”

Carried

<b>Subject:</b>	<b>Major amendment to the Somerset Region Planning Scheme – Adoption of Local Government Infrastructure Plan (LGIP) and Planning Scheme Policy (PSP)</b>
<b>File Ref:</b>	<b>Officers’ Report</b>
<b>Action Officer:</b>	<b>DPAD</b>

**Background/Summary**

As Councillors are aware, a Local Government Infrastructure Plan (LGIP) is currently being finalised. An LGIP is similar to the existing Priority Infrastructure Plan (PIP) and forms part of a planning scheme identifies the Council’s plans for trunk infrastructure that are necessary to service urban development at the desired standard of service in a coordinated, efficient and financially sustainable way. The incorporation of the LGIP into Council’s planning scheme involves a major amendment to a planning scheme as identified by the Statutory Guideline: Making and amending Local Planning Instrument. A new Planning Scheme Policy-Design Standards was also prepared to support the proposed LGIP.

At its Ordinary Meeting on the 12 August 2015 Council undertook the first step in the process by deciding to make a LGIP. Public consultation of the LGIP and the supporting Planning Scheme Policy-Design Standards was carried out from the 24 May 2017 to 17 July 2017. Overall, one submission was received and the submission was generally supportive of Council’s initiative. No changes were proposed and Council engaged an appointed reviewer to conduct a second compliance check of the draft LGIP.

The appointed reviewer has concluded that overall, the draft LGIP complies with the LGIP template and relevant Statutory Guidelines and recommends that the LGIP should proceed unchanged. At the Ordinary Meeting of 23 August 2017, Council resolved to write to the Minister seeking approval to adopt the proposed LGIP.

On 20 February 2018, Council received correspondence from the Minister that the proposed LGIP required minor changes but overall, complies with all statutory requirements. Council may now choose to adopt the proposed LGIP once all required minor changes are made. The requested minor changes have now been made and the LGIP and supporting Planning Scheme Policy are now ready for adoption. Following adoption, Council must publish a notice in the government gazette, a local newspaper and on its website.

**Attachments**

Attachment 1 – Local Government Infrastructure Plan and supporting materials  
Attachment 2 – Supporting Planning Scheme Policy-Design Standards

**Recommendation**

THAT Council adopt the Local Government Infrastructure Plan and Supporting Planning Scheme Policy-Design Standards as a major amendment to Council’s Planning scheme for

the Somerset Region.

THAT the Local Government Infrastructure Plan and Supporting Planning Scheme Policy-Design Standards major amendment commences on 23 April 2018.

THAT Council publish a notice regarding its adoption in the Local Government gazette, a local newspaper and on its website.

THAT Council give the Chief Executive of the Department of State Development, Manufacturing, Infrastructure and Planning a copy of the public notice and a copy of the Local Government Infrastructure Plan and Supporting Planning Scheme Policy-Design Standards major amendment.

<b>Decision:</b>	Moved - Cr Gaedtko	Seconded - Cr Choat
	<p>“THAT Council adopt the Local Government Infrastructure Plan and Supporting Planning Scheme Policy-Design Standards as a major amendment to Council’s Planning scheme for the Somerset Region.</p> <p>THAT the Local Government Infrastructure Plan and Supporting Planning Scheme Policy-Design Standards major amendment commences on 23 April 2018.</p> <p>THAT Council publish a notice regarding its adoption in the Local Government gazette, a local newspaper and on its website.</p> <p>THAT Council give the Chief Executive of the Department of State Development, Manufacturing, Infrastructure and Planning a copy of the public notice and a copy of the Local Government Infrastructure Plan and Supporting Planning Scheme Policy-Design Standards major amendment.”</p>	
	<u>Carried</u>	

<b>Subject:</b>	<b>Financial reports</b>
<b>File Ref:</b>	<b>Monthly financial statements</b>
<b>Action Officer:</b>	<b>DFIN</b>

### Background/Summary

#### Financial reports

Financial reports for the period ended 3 April 2018 are attached as per section 204 of the Local Government Regulation 2012.

#### Grants

Council lodged a grant application in March 2018 under the Australian Government’s Heavy Vehicle Safety and Productivity program round six for further upgrades of Gregors Creek Road. Council lodged a grant application under the Australian Government’s Building Better Regions Fund round 2 for Kilcoy racecourse development on 22 November 2017. An expression of interest for Kilcoy racecourse development funding is also being prepared under the Queensland Government’s Building our Regions program (due 27 April 2018).

## Rates

Rates are issued in six monthly cycles. Overdue rates have been contained as follows:

- \$1.33 million – 31 January 2017
- \$1.54 million – 6 February 2018

Council issued 36 notices of intention to sell land for overdue rates or charges totalling \$0.26 million on 31 October 2017 and 13 November 2017 using in-house resources. As at the date of this report, \$89,596 remains outstanding and recoverable from 12 actions. An auction of a vacant Mount Hallen property has been set for 12 April 2018.

## Contract matters

A full listing of payments is attached as per Council's previous request. To assist compliance with section 237 of the Local Government Regulation 2012, Council has potentially entered into purchase contracts for a value greater than \$200,000 as indicated in the attached payments listing including:

- A and M Civil Contracting P/L - \$626,892 - contract road, bridge, trail and park construction, maintenance services/ materials - payment 38113
- Timber Restoration Systems P/L - \$163,903 - timber bridge materials/ services - payment 38195
- Timber Restoration Systems P/L - \$140,080 - timber bridge materials/ services - payment 38065

## Road maintenance detail

Councillors have previously requested additional information about road maintenance:

	Rural (\$000's)	Urban (\$000's)	Total (\$000's)
Bitumen road maintenance	572	104	676
Gravel road maintenance	1,168	35	1,203
Roadside drainage	455	216	671
Culvert maintenance	21	2	23
Vegetation maintenance	288	220	508
Traffic furniture	188	28	216
Linemarking	19	27	46
Total actual year to date	2,711	632	3,343
Expected pro-rata budget year to date	3,004	444	3,448

The 30 most costly road segments for bitumen, gravel or culvert maintenance were:

Crossdale Rd (bitumen) Ch1000-Ch7040	\$102,425
Fairneyview Fvale Rd (gravel) Ch990-Ch2540	\$72,766
Twah Biarra Rd (bitumen) Ch4390-Ch9960	\$71,512
Esk Crows Nest (gravel) Ch26120-Ch34090	\$70,827
Western Branch (gravel) Ch14050-Ch27110	\$59,463
Kingaham Rd (gravel) Ch0-Ch8960	\$40,926
Gregors Creek Rd (bitumen) Ch4950-Ch5530	\$39,708
Diaper Rd (gravel) Ch0-Ch3000	\$33,668
Muckerts La (gravel) Ch1370-Ch2780	\$32,656
Banks Creek Rd (gravel) Ch3300-Ch4670	\$28,103

Morden Rd (gravel) Ch1880-Ch6470	\$27,864
Wanora Rd (gravel) Ch1200-Ch3160	\$26,700
Sandy Creek Rd (gravel) Ch0-Ch3010	\$23,747
Banks Ck - England Ck Rd (gravel) Ch0-Ch2900	\$22,143
England Creek Rd (gravel) Ch2960-Ch6190	\$21,610
Wendts Rd (bitumen) Ch0-Ch3650	\$20,736
Beutel Rd (gravel) Ch0-Ch1590	\$20,731
Rosentreter La (gravel) Ch0-Ch2280	\$20,410
Petrea Rd (gravel) Ch1380-Ch2770	\$20,087
Annette Rd Lowood (bitumen) Ch0-Ch1580	\$18,340
Blind Gully Rd (gravel) Ch0-Ch1100	\$17,762
Banks Creek Rd (gravel) Ch4670-Ch12870	\$17,558
Sim Jue Creek Rd (gravel) Ch520-Ch4840	\$15,569
Rifle Range Rd (gravel) Ch2770-Ch3800	\$14,945
Lever Rd (gravel) Ch0-Ch700	\$14,195
Brouff Rd (gravel) Ch1650-Ch2350	\$14,178
Clarendon Rd (bitumen) Ch1700-Ch5750	\$13,923
Nunns Rd (gravel) Ch1240-Ch1840	\$13,770
Silverleaves Rd (gravel) Ch40-Ch2150	\$13,164
Rifle Range Rd (bitumen) Ch590-Ch2770	<u>\$13,061</u>
Subtotal	\$922,547

#### Attachments

Financial reports and payment listings

#### Recommendation

THAT the reports including payments presented totalling \$31,119,870.99 be received.

<b>Decision:</b>	Moved - Cr Hall	Seconded - Cr Brieschke
	"THAT the reports including payments presented totalling \$31,119,870.99 be received."	
		<u>Carried</u>

<b>Subject:</b>	<b>Comparative rates</b>
<b>File Ref:</b>	<b>Financial management – budget</b>
<b>Action Officer:</b>	<b>DFIN</b>

#### Background/Summary

The Department of Local Government, Racing and Multicultural Affairs (DLGRMA) has published a comparative list of Queensland local government average residential rates.

An extract from this report is attached. South east Queensland councils that no longer operate water businesses are highlighted as the most comparable with Somerset.

All five Somerset centres shown have the cheapest average net residential rates and charges in south east Queensland.

Neighbouring South Burnett Regional Council also has more expensive average net residential rates and charges than Somerset across the five South Burnett centres listed even after water and sewer charges are deducted.

**Attachments**

Extract from report published by the Department of Local Government, Racing and Multicultural Affairs on 27 March 2018

**Recommendation**

THAT the report is received and contents noted.

**Decision:**

Moved - Cr Choat

Seconded - Cr Hall

“THAT the report is received and contents noted.”

Carried

**Subject:** BPay View

**File Ref:** Financial management - banking - other banking

**Action Officer:** DFIN

**Background/Summary**

Many Queensland regional councils have implemented BPay View for providing electronic access to rate notices for their ratepayers.

BPay is the most popular payment method used by Somerset ratepayers for paying rates. BPay View is an extension of BPay. Both systems are owned by Australian banks collectively.

Council has obtained offers from its bank and rate notice printer for implementing BPay View.

BPay View allows electronic access by ratepayers to current rate notices through their internet bank. Commonly, participating banks send electronic advices to their BPay View-registered customers that a bill has been issued by a participating biller and then provide the ability to set a future or immediate payment of the bill.

There are legal requirements for the issuing of rate notices and Council ensures that it meets these legal requirements by posting paper bills. It is not considered that making rate notices available for viewing via BPay View would meet the requirements for legal service of rate notices, however BPay View would allow more practical access for many people.

Because accessing rate notices electronically via BPay View would be a transaction between a ratepayer and the ratepayer's bank and not directly with Council, implementing BPay View would help manage Council's privacy, security, legal and administrative risks (versus other forms of electronic delivery) while improving service to ratepayers.

It is estimated that implementing and providing ratepayer access to Somerset rate notices via BPay View might ultimately cost Council up to \$10,000 a year.

**Attachments**

Nil

**Recommendation**

THAT the Chief Executive Officer be authorised to enter into agreements necessary to

implement BPay View for rates.

<b>Decision:</b>	Moved - Cr Gaedtke	Seconded - Cr Ogg
<p>“THAT the Chief Executive Officer be authorised to enter into agreements necessary to implement BPay View for rates.”</p> <p style="text-align: right;"><u>Carried</u></p>		

<b>Subject:</b>	<b>Camping Grounds - Roadside Rest Areas - Linville</b>
<b>File Ref:</b>	<b>Future Planning of Premises – Doc Id. 908917, 1021102, 1023440</b>
<b>Action Officer:</b>	<b>DCORP</b>

<b>Decision:</b>	Moved - Cr Gaedtke	Seconded - Cr Hall
<p>“THAT this matter be deferred to the next meeting, following a viewing of the site by Councillors and further consideration.”</p> <p style="text-align: right;"><u>Carried</u></p>		

<b>Subject:</b>	<b>Proposed Local Law No 6 (Waste Management) 2018</b>
<b>File Ref:</b>	<b>Not Adopted - Proposed Local Laws Doc id1024407</b>
<b>Action Officer:</b>	<b>DCORP</b>

### Background/Summary

Council currently relies on chapter 5A of the Environmental Protection Regulation 2008 and part 2A of the Waste Reduction and Recycling Regulation 2011 to regulate waste management issues throughout the Region. These provisions will expire on 1 July 2018. In order to continue to regulate these issues an option exists for Council to adopt a local law that will substantially replicate the expiring State Government waste management provisions.

A proposed local law is attached for Council’s consideration. The local law seeks to protect the region’s public health, safety and amenity related to waste management by –

- a) Regulating the storage, servicing and removal of waste, and
- b) Regulating the disposal of waste at waste facilities, and
- c) Ensuring that an act or omission does not result in –
  - I) Harm to human health or personal injury or
  - II) Property damage or loss of amenity or
  - III) Environmental harm or environmental nuisance

Specifically the proposed local law is aimed at replacing the expiring regulations.

Chapter 5A of the Environmental Protection Regulation provides Council with the ability to take action for matters relating to:

- Supply of waste containers
- Storage of general waste
- Storage/keeping of waste containers



- Removal of general waste
- Storage and treatment of industrial waste

The regulation also addresses the following matters at waste facilities:

- Unlawful disposal
- Burning waste
- Restriction at the waste facility
- Ability to give direction to a waste transporter

The Waste Reduction and Recycling Regulation enables Council to designate waste collection areas.

As part of the local law making process, Council needs to consider if the proposed local law contains any anti-competitive provisions. The proposed local law contains the same type of anti-competitive provisions as exist in the expiring State regulations (refer to the attached list). Council must conduct a Public Interest Test to inform the decision about whether it is appropriate that those anti-competitive provisions be continued.

The consultation process will occur in two stages, firstly with all State government departments/agencies that have an interest in the waste management industry. Secondly, public consultation with the community for both the law and the public interest test.

#### Attachments

Proposed Local Law  
List of likely anti-competitive provisions

#### Recommendation

THAT –

- (1) Council resolves to propose to make Local Law No 6 (Waste Management) 2018.
- (2) Council resolves, pursuant to section 257 of the *Local Government Act 2009* (“the Act”) to delegate to the Chief Executive officer of Council its powers under section 38 of the Act and section 15 of the Local Government Regulation 2012 to decide –
  - (a) How the public interest test of the local law particularised in the schedule is to be conducted; and
  - (b) The matters with which the public interest test report in relation to the local law particularised in the schedule must deal; and
  - (c) The consultation process for the public interest test and how the process is to be used in the public interest test.

#### Schedule

Local Law No 6 (Waste Management) 2018

<b>Decision:</b>	Moved - Cr Hall	Seconded - Cr Brieschke
	“THAT –	

- (1) Council resolves to propose to make Local Law No 6 (Waste Management) 2018.
- (2) Council resolves, pursuant to section 257 of the *Local Government Act 2009* ("the Act") to delegate to the Chief Executive officer of Council its powers under section 38 of the Act and section 15 of the Local Government Regulation 2012 to decide –
  - (a) How the public interest test of the local law particularised in the schedule is to be conducted; and
  - (b) The matters with which the public interest test report in relation to the local law particularised in the schedule must deal; and
  - (c) The consultation process for the public interest test and how the process is to be used in the public interest test.

*Schedule*

Local Law No 6 (Waste Management) 2018."

Carried

<b>Subject:</b>	<b>Usage of Fernvale Community Hall</b>
<b>File Ref:</b>	<b>Council Land and Buildings - Doc Id 1017931</b>
<b>Action Officer:</b>	<b>DCORP</b>

### Background/Summary

Council at its meeting of 28 February 2018 requested that a review be undertaken of the hire arrangements for the Fernvale Community Hall, with particular attention to the Church use of a Sunday morning, precluding the hall's availability for use for Saturday night functions. This matter was raised with Council through the Advisory Committee for the hall and grounds.

By way of background, it is understood that the Community Church was a hirer of the hall at the time it passed to Council. Council has continued the arrangement that existed at that time, but has not chosen to recognise the Church as a stakeholder. Council's fees and charges provide a rate of \$9 per hour for long term / repeat hire for a period of less than four (4) hours for not for profit organisations. The Church is one of three organisations that are subject to this rate. The Church has regular bookings for Friday evening 6.30 to 8.30pm and Sunday 8am – 12noon.

Council's fees and charges also include the following rates for casual hire:

Weekday	\$ 91
Friday night set up	\$ 27
Sunday – half day	\$122
Sunday – full day	\$244

In terms of usage, the Fernvale Community Hall hosted three (3) Saturday events in 2017, and has bookings for six (6) such events in 2018. The conditions of hire require use of the hall, including cleaning up, to be completed by midnight. This is a similar condition for other Council halls available for hire. The key difference for Fernvale is that permanent bookings

for Friday night and Sunday morning remove any option for a casual hirer to extend their arrangement. Anecdotal advice from Council's officers responsible for bookings indicate that this has not been a deterrent for enquirers.

As part of its annual event, the Fernvale Campdraft Association hires the hall for Saturday and Sunday. It has been the practice that when this occurs the Church is relocated to Fernvale Futures for the same fee as usually paid for the hall.

Council's relationship with the Church is that it is a hirer of a Council facility, albeit that this arrangement has existed for a long time. Council has options available to it to change the current situation, depending on the weighting given to the historical arrangement. These options include:

#### **Option 1 –**

Advise the Church that Council will not be accepting hire arrangements beyond 30 June 2018, and that the Church be requested to find a non-Council venue for its activities. Such a decision would be consistent with other Council decisions made regarding use of its buildings for regular religious services. The potential problem is that usage of the hall does not increase following this action.

#### **Option 2 –**

Relocate the Church hiring to another Council venue such as Fernvale Futures on an ongoing basis.

Issues to be considered for this option are:

- it is inconsistent with decisions regarding use of Council buildings for other church groups;
- the use may conflict with the Visitor Information Centre usage that also occurs on Sunday; and
- potential problem if usage does not increase.

#### **Option 3 –**

Relocate the Church hiring to another Council venue, such as Fernvale Futures, whenever Council receives a booking from a full fee paying casual hirer ie. extend the practice for the Campdraft Association to all casual hirers.

This option retains the regular use of the Fernvale Community Hall and provides an option to casual hirers to extend their hire for either Friday and / or Sunday without being restricted by the Church usage.

<b>Attachments</b>
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Nil

<b>Recommendation</b>
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THAT Council advise the Church that Council will not be accepting hire arrangements beyond 30 June 2018, and request that a non-Council venue be utilised for its activities.

<b>Decision:</b>	Moved - Cr Gaedtke	Seconded - Cr Ogg
<p>“THAT Council advise the Church that Council will not be accepting hire arrangements beyond 30 June 2018, and request that a non-Council venue be utilised for its activities.”</p>		
<p style="text-align: right;"><u>Carried</u></p>		

<b>Subject:</b>	<b>Tender 1067 Commercial Lease of Land - Parts of Lot 16 SP133023 and 17 SP133023 - Railway Street, Lowood - Property No 5</b>
<b>File Ref:</b>	<b>Tender 1067 - Commercial Leases - Parts of Lot 16 SP133023 and 17 SP133023 - Railway Street Lowood - Doc Id 1012937, 1020492, 1022516</b>
<b>Action Officer:</b>	<b>DCORP</b>

#### Background/Summary

At Council's Ordinary Meeting of 24 January 2018 it resolved to call tenders for the lease of parts of property described as Lot 16 on SP133023 and Lot 17 on SP133023, located in Railway Street, Lowood for a six year period, comprising an initial three year period and an option for a further three years.

The tender was subsequently advertised and submissions closed at 11am on 7 March 2018.

No submissions were received.

It should be noted that the buildings contained thereon are the property of the lessees. The leases are due to expire on 30 June, 2018.

Correspondence has now been received from the current lessee, the Lions Club of Lowood, seeking to continue the commercial lease to accommodate the Open Door Gallery.

#### Attachments

Nil

#### Recommendation

THAT Council offer the Lions Club of Lowood Inc a lease for Property No 5 described as part of Lot 16 on SP133023, located in Railway Street, Lowood for a six (6) year period, comprising an initial three year period and an option for a further three (3) years at the nominal rate of \$1 / annum (including GST).

<b>Decision:</b>	Moved - Cr Hall	Seconded - Cr Brieschke
<p>“THAT Council offer the Lions Club of Lowood Inc a lease for Property No 5 described as part of Lot 16 on SP133023, located in Railway Street, Lowood for a six (6) year period, comprising an initial three year period and an option for a further three (3) years at the nominal rate of \$1 / annum (including GST).”</p>		
<p style="text-align: right;"><u>Carried</u></p>		

<b>Subject:</b>	<b>Tender 1067 Commercial Lease of Land - Parts of Lot 16 SP133023 and 17 SP133023 - Railway Street, Lowood - Property No 4</b>
<b>File Ref:</b>	<b>Tender 1067 Commercial Leases - Parts of Lot 16 SP133023 and 17 SP133023 - Railway Street Lowood - Doc Id 1012937, 1020494, 1023537</b>
<b>Action Officer:</b>	<b>DCORP</b>

#### Background/Summary

At Council's Ordinary Meeting of 24 January 2018 it resolved to call tenders for the lease of parts of property described as Lot 16 on SP133023 and Lot 17 on SP133023, located in Railway Street, Lowood for a six (6) year period, comprising an initial three (3) year period and an option for a further three (3) years.

The tender was subsequently advertised and submissions closed at 11am on 7 March 2018. A late submission has been received.

<b>Tenderer</b>	<b>Amount (GST incl.) per annum</b>
Trax Christian Church	\$1,800

It should be noted that the buildings contained thereon are the property of the lessees.

The leases are due to expire on 30 June, 2018.

#### Attachments

Nil

#### Recommendation

THAT Council offer Trax Christian Church a lease for Property No 4 described as part of Lot 16 on SP133023, located in Railway Street, Lowood for a six (6) year period, comprising an initial three (3) year period and an option for a further three (3) years at a rate of \$1,800 / annum including GST in the first year, and adjustment by movements in the Consumer Price Index in subsequent years.

<b>Decision:</b>	Moved - Cr Choat	Seconded - Cr Hall
	<p>"THAT Council offer Trax Christian Church a lease for Property No 4 described as part of Lot 16 on SP133023, located in Railway Street, Lowood for a six (6) year period, comprising an initial three (3) year period and an option for a further three (3) years at a rate of \$1,800 / annum including GST in the first year, and adjustment by movements in the Consumer Price Index in subsequent years."</p> <p style="text-align: right;"><u>Carried</u></p>	

## Background/Summary

A late submission has been received.

It should be noted that the buildings contained thereon are the property of the lessees. The leases are due to expire on 30 June, 2018.

## Nil

**Decision:** Moved - Cr Brieschke                      Seconded - Cr Hall

“THAT Council offer James Edward Madden and Scholz and Bien Pty Ltd a lease for Property No 2 described as part of Lot 16 on SP133023, located in Railway Street, Lowood for a six (6) year period, comprising an initial three year period and an option for a further three (3) years at a rate of \$4,011.42 / annum including GST in the first year, and adjustment by movements in the Consumer Price Index in subsequent years.”

*Carried*

<b>Subject:</b>	<b>Somerset Region Neighbourhood Centre Service Report for the period 1 March - 31 March 2018</b>
<b>File Ref:</b>	<b>Community services - service provision - Community Development</b>
<b>Action Officer:</b>	<b>CDC</b>

### Background/Summary

#### Activities throughout the month included -

- The Thursday Club met each Thursday throughout March and the month included another tie-dying workshop.
- Toogoolawah Women's Group continues to meet twice monthly.
- Held the Neighbourhood Watch Community Engagement Meeting in Fernvale. Twenty –three residents attended as well as four police, three police volunteers and crimestoppers coordinator. Police require eight people to form a NHW.
- Thirteen women attended Breast and the Rest health expo at Toogoolawah. The mini bus which was made available to residents from Moore, Linville and Harlin was not utilized even though information about the service was widely advertised. The women who attended were able to access preliminary hearing tests, blood pressure checks and talk to a breast care nurse and health promotions officer. All attendees felt the event was a success and would like to see it offered annually in association with the breastscreen van's visit to Toogoolawah.
- This month's Cuppa and Chat included a talk by Al Anon, a local group offering support for family or friends of persons affected by alcoholism. Attendance was small.
- Supported two Cancer Information Morning events held in Lowood. A number of speakers discussed prostate, breast and bowel cancers as well as transport options available whilst having treatment. Twenty-four people in total attended.
- Coordinated a services hub at Linville State School, where workers from the NDIS, Early Childhood Early Intervention speech therapists and a Family and Child Connect worker attended. The event was held in association with an end of term concert enabling support workers to mingle with parents. The event was organized in partnership with the new principal.
- Kilcoy mobile hub took place with 6 service providers. Unfortunately there was little interaction with the public with only two talking with one service provider.

#### Meetings throughout the month –

- Met weekly with Frankie Buchanan (project worker) and others regarding Kilcoy Cares Project. The project has progressed with the story being completed and the local artist illustrating it. Bumper stickers have been designed and created.
- Met with two representatives from the Department of Transport regarding Ride Share options.
- Met with Esk Lions to discuss changes to Care and Concern Emergency Relief.

- Attended Somerset Seniors Week Event working group meeting.
- Attended West Moreton Mental Health Collaborative meeting.
- Coordinated the Kilcoy and Brisbane Valley Interagency meetings.
- Attended the Ipswich and West Moreton Local Level Alliance whose roll it is to work collaboratively to reduce entries to the child protection system. The CDC is part of the regional and rural working group.
- Attended the Kilcoy High School Support Services meeting.
- Attended the Better Start Somerset meeting in Lowood which is looking at ways of increasing school readiness in the lower Somerset region.
- Attended the Moreton Bay Local Level Alliance meeting, which takes in Kilcoy and Jimna. Through involvement with this group, funding has recently been secured to support the Jimna community in developing a pop up coffee shop to support disengaged youth within the village.

#### **Future Planned/Proposed Events and activities –**

- Expanded mobile hub in association Kilcoy High School Holt Bolt activity and outdoor movie evening – April.
- Community meeting with Red Cross regarding assisting isolated seniors – Esk – May.
- National Volunteers Week event – Esk – May.
- Developing Disaster Plans for Aged Care Services workshop (CSIA) – Esk – May.
- Kilcoy Mental Health Expo (in association with NDIS/Carers Qld) – June.
- Kilcoy Cares – ongoing collaborative project auspiced by CADA Caboolture  
Will included activities and events including children's book launch (proposed late May).
- Regional Seniors Week Event – Esk - August

#### **Somerset Region Neighbourhood Centre Service usage -**

##### *Events/Activities*

<b>Group/event name</b>	<b>Date</b>	<b>Location</b>	<b>Topic</b>	<b>Number attendees</b>	<b>Number new attendees</b>
Thursday Club	1 Mar	Toogoolawah	General craft	12	2
	8 Mar		General	11	0
	15 Mar		Tie Dying	20	3
	22 Mar		General	10	0
	29 Mar		General	13	0
Toogoolawah	14 Mar	Toogoolawah	Various	Around 25	



Women's Group	28 Mar	Community Connection Point			
Cuppa and Chat	2 Mar	Esk Community Connection Point	Al Anon	4	0

*Information and referrals*

Referring centre/role	Total number of people assisted	Any trends (including topic and location)	How enquirers heard about the service
Esk Community Connection Point	5	Connection/loneliness (1) health (2) financial (1) support around employment (1)	Repeat (2) Co-location (1) Saw sign (1) Knew of service (1)
Kilcoy Community Connection Point mobile	0		
Toogoolawah Community Connection Point	Not open for info/referral		
CDC	14	Aged persons support (5) Coominya, Lowood, Glamorganvale, Esk x 2 Legal (1) Esk Contact for groups (3) Housing (1) School bullying (1) Lowood Young mum isolation (1) Toogoolawah Medical (1) Esk Alcohol rehabilitation (1) Lowood	Referred by Council (14)

**Attachments**

Nil

**Recommendations**

THAT the contents of this report be noted.

**Decision:**

Moved - Cr Gaedtke

Seconded - Cr Ogg

"THAT the contents of this report be noted."

Carried

<b>Subject:</b>	<b>Traffic Safety Advisory Committee Meeting - 21 February 2018</b>
<b>File Ref:</b>	<b>Community services - meetings - (minutes-agenda) - 2016-2020 - traffic safety advisory committee</b>
<b>Action Officer:</b>	<b>DOPER</b>

**Background/Summary**

The Traffic Safety Advisory Committee met at Esk on Wednesday 21 February 2018.

**Attachments**

Minutes – Traffic Safety Advisory Committee 21 February 2018.

**Recommendation**

THAT the Minutes of the Traffic Safety Advisory Committee meeting held 21 February 2018 be received and the contents noted.

<b>Decision:</b>	Moved - Cr Brieschke	Seconded - Cr Gaedtke
	"THAT the Minutes of the Traffic Safety Advisory Committee meeting held 21 February 2018 be received and the contents noted."	
	<i>Carried</i>	

<b>Subject:</b>	<b>Proposed Temporary Road Closure - Silverleaves Road - Red Thunder Airshow - 26-27 May 2018</b>
<b>File Ref:</b>	<b>Roads - Road Closures - Temporary (1021401)</b>
<b>Action Officer:</b>	<b>CSSA</b>

**Background/Summary**

An email has been received from the President of Watts Bridge Airfield requesting a temporary closure of Silverleaves Road for the purpose of aircraft landing and taking off during Red Thunder Airshow between the hours of 8am and 5pm on Saturday, 26 May and Sunday, 27 May 2018.

Watts Bridge Memorial Airfield has requested a temporary closure of Silverleaves Road from the Cressbrook Caboonbah Road intersection to the end of Silverleaves Road at Lot 14 RP862776 on Saturday, 26 May and Sunday, 27 May 2018 and provided the following advice:

- (1) That the road is only closed during periods when the increased runway length is required and further that the temporary road closure is only to be in place between the hours of 8am and 5pm.
- (2) That during periods when the closure is active that both ends of the closure be manned by licensed traffic controllers.
- (3) A temporary road closure permit will be obtained from the Queensland Police Department for the closure of Silverleaves Road and a copy provided to Council.
- (4) Emergency services will be advised of the proposed road closure.
- (5) That provisions for controlled access is in place for the owners of Lot 1 RP117242,

Lot 14 RP862776 and Lot 24 RP906051 and emergency services during the event.

- (6) Signage to be displayed as per the traffic management plan and in accordance with the Manual of Uniform Control Devices under the control of accredited traffic controllers.

On previous occasions when a request for closure has been considered, Council has required that the affected property owners provide written confirmation that they have no objection to the road being closed for the nominated days. However, one landholder has not been willing to sign a no objection letter.

Council officers have not received any complaints or negative feedback regarding the temporary road closure of Silverleaves Road during or after this event.

#### Attachments

Nil

#### Recommendation

THAT Council approve the temporary road closure permit for Silverleaves Road on Saturday, 26 May and Sunday, 27 May 2018 subject to the following conditions:-

- THAT the road is only closed during periods when the increased runway length is required and further that the temporary road closure is only to be in place between the hours of 8am and 5pm.
- THAT during periods when the closure is active that both ends of the closure be manned by licensed traffic controllers.
- THAT a temporary road closure permit has been obtained from the Queensland Police Department for the closure of Silverleaves Road and a copy provided to Council.
- THAT emergency services are advised of the proposed road closure.
- THAT provision for controlled access is in place for the owners of Lot 1 RP117242, Lot 14 RP862776 and Lot 24 RP906051 and emergency services when required during the event.
- THAT signage to be displayed as per the traffic management plan and in accordance with the Manual of Uniform Control Devices under the control of accredited traffic controllers.

#### Decision:

Moved - Cr Gaedtke

Seconded - Cr Brieschke

"THAT Council approve the temporary road closure permit for Silverleaves Road on Saturday, 26 May and Sunday, 27 May 2018 subject to the following conditions:

- THAT the road is only closed during periods when the increased runway length is required and further that the temporary road closure is only to be in place between the hours of 8am and 5pm.

- THAT during periods when the closure is active that both ends of the closure be manned by licensed traffic controllers.
- THAT a temporary road closure permit has been obtained from the Queensland Police Department for the closure of Silverleaves Road and a copy provided to Council.
- THAT emergency services are advised of the proposed road closure.
- THAT provision for controlled access is in place for the owners of Lot 1 RP117242, Lot 14 RP862776 and Lot 24 RP906051 and emergency services when required during the event.
- THAT signage to be displayed as per the traffic management plan and in accordance with the Manual of Uniform Control Devices under the control of accredited traffic controllers."

Carried

<b>Subject:</b>	<b>Naming of Bridge on Glenmaurie Road across Maronghi Creek - Revised Report</b>
<b>File Ref:</b>	<b>Roads - naming - bridges (789678, 1021154)</b>
<b>Action Officer:</b>	<b>QAO / SES</b>

### Background

Council has been requested to consider naming the unnamed bridge (no H0015) on Glenmaurie Road, Frank Humphreys Bridge. A title search of properties in the area reveals that the Humphreys family has been associated with the Harlin area as far back as the early 1900's and as such Council may wish to include the name for consideration.

Frank Humphreys was born on 25 November, 1892 and died 28 August 1963. Becoming an orphan at age 12, Frank was raised by his uncle on Glenhowden Station, Harlin. He worked at "Glenmaurie Station" before serving in World War 1, taking part in the Beersheba charge. On returning from the war in 1922, Frank Humphreys bought land which was part of Glen Harding estate at Harlin.

The following additional names have been identified using Council's Policy OP001.

#### *Flora and fauna*

With respect to the category of in Somerset region, no specific names can be identified as having any particular association with the area under consideration. The lists of names of the various species are therefore appended to this report for Council's consideration.

#### *Indigenous names*

No suggested names are available in this instance as the bridge is not located within an area currently of interest to any particular land group.

Names of all fallen soldiers and pioneer families relevant to the area in question, and not yet allocated to any local infrastructure, are included below for Council's consideration.

**Names of Fallen Soldiers –**

<i>Name</i>	<i>Place of association / burial (b)</i>	<i>Place of birth</i>
CARNELL, Albert Charles	Toogoolawah (b)	Auckland NZ
GOSS, Leonard William	Toogoolawah (b)	Sheffield, TAS
CLARK, Leslie Norman	Toogoolawah (b)	Sydney
HOBMAN, Wallace Andrew	Toogoolawah (b)	New South Wales
LAMONT, Reginald	Toogoolawah	London
HALL, G R	Toogoolawah	Brisbane
GOODWIN, A	Toogoolawah	Glasgow, Scotland
BROCK, Robert Thomas	Toogoolawah	Marrickville
LOXTON, D	Toogoolawah	London
ISLE, W H (WWI)	Toogoolawah	Yorkshire
WARNEMINDE, Claude James	Toogoolawah	Hughenden

**Names of Pioneering Families –**

<i>Name</i>	<i>Credentials</i>	<i>District/s of association</i>
McKee, Kevin	Family conducted farming and ran boarding house in early 1900's; show society VP >35 yrs; chamber of commerce member; Councillor 1970-73	Toogoolawah
McNamara, Frank	Early involvement in local businesses in Esk and Toogoolawah (manager of Co-op in 1922) - family home occupied site later used as Council offices	Toogoolawah

Public notices will be placed in local newspapers advising of the proposed names being considered for the bridge in question.

**Attachments**

- List of fauna and flora
- Map showing location of unnamed bridge

**Recommendation**

THAT Council endorses the name Carnell for bridge number H0015 on Glenmaurie Road;

THAT the name be published in local newspapers for comment;

THAT a subsequent report be brought to an Ordinary Meeting of Council for further consideration.

<b>Decision:</b>	Moved - Cr Ogg	Seconded - Cr Choat
	“THAT Council endorses the name Carnell for bridge number H0015 on Glenmaurie Road;	
	THAT the name be published in local newspapers for comment;	

THAT a subsequent report be brought to an Ordinary Meeting of Council for further consideration."

Carried

<b>Subject:</b>	<b>Naming of pedestrian bridge (H0101) across Cressbrook Creek, Toogoolawah</b>
<b>File Ref:</b>	<b>Roads - naming - bridges (772049 and 783376)</b>
<b>Action Officer:</b>	<b>QAO / SES</b>

### Background

Council has been requested to consider naming the unnamed pedestrian bridge (no. H0101) on the Brisbane Valley Rail Trail across Cressbrook Creek just south of Toogoolawah in recognition of previous Councillor, Carol Toms. Local sources, including a previous councillor, have reported that Cr Toms campaigned strongly to retain the old Brisbane Valley Highway road bridge for pedestrian use.

A public notice was placed in local newspapers seeking comment on this proposed name; one objection was received by phone during the response period. The reasons given for the objection was that the structure should be named after a volunteer.

A final decision on this matter was deferred while consideration was being given to the naming of a number of bridges included in Council's bridge replacement programme. Following recent direction by Council, this matter has been put to Council for consideration.

It is noted that the requested name would not satisfy the selection criteria in Council's Policy OP001; however Council may wish to consider this as an alternative in recognition of Cr Toms' association connection to the old road bridge, which was replaced by this current structure.

The following names were compiled in accordance with Policy OP001, as being relevant to the area in question and as yet unused.

### Names of Fallen Soldiers

<b>Name</b>	<b>Place of association / burial (b)</b>	<b>Place of birth</b>
HALL G R	Toogoolawah	Brisbane
GOODWIN A	Toogoolawah	Glasgow, Scotland
BROCK Robert Thomas	Toogoolawah	Marrickville
LOXTON D	Toogoolawah	London
ISLE W H (WWI)	Toogoolawah	Yorkshire
WARNEMINDE C J	Toogoolawah	Hughenden, Qld
GOSS, Leonard William	Toogoolawah (b)	Sheffield, TAS
CLARK, Leslie Norman	Toogoolawah (b)	Sydney
HOBMAN, Wallace Andrew	Toogoolawah (b)	New South Wales

**Names of Pioneering Families**

<b>Name</b>	<b>Credentials</b>	<b>District/s of association</b>
McKee, Kevin	Family conducted farming and ran boarding house in early 1900's; show society VP >35 yrs; chamber of commerce member; Councillor 1970-73	Toogoolawah
McNamara, Frank	Early involvement in local businesses in Esk and Toogoolawah (manager of Co-op in 1922) - family home occupied site later used as Council offices	Toogoolawah

*Flora and fauna*

With respect to the category of in Somerset region, no specific names can be identified as having any particular association with the area under consideration. The lists of names of the various species are therefore appended to this report for Council's consideration.

*Indigenous names*

No suggested names are available in this instance as the bridge is not located within an area currently of interest to any particular land group.

**Attachments**

Nil

**Recommendation**

THAT Council resolves to name the pedestrian bridge number H0101 across Cressbrook Creek Carol Toms Bridge, and that appropriate signs be installed.

**Decision:**

Moved - Cr Brieschke

Seconded - Cr Choat

"THAT Council resolves to name the pedestrian bridge number H0101 across Cressbrook Creek Carol Toms Bridge, and that appropriate signs be installed."

Carried

<b>Subject:</b>	<b>Proposal to Hold a Food Fair at Fernvale - Fernvale Youth Inc - Sunday, 3 June 2018</b>
<b>File Ref:</b>	<b>Licencing - local laws - regulated activities - 2017-2018 - regulated activities (1003947, 1004965, 1005074, 1022178, 1022160)</b>
<b>Action Officer:</b>	<b>CSSA</b>

**Background/Summary**

Fernvale Youth Inc has approached Council seeking approval to host a Food Fair on Council land between Fernvale Futures and the Fernvale Rural Fire Brigade in Fernvale on Sunday, 3 June 2018. Fernvale Youth Inc has advised that this event is intended to be a fundraising event for their association.

It is proposed that the food fair will showcase as much local produce as possible, for example, Coolana Olives, Somerset Coffee and Tree Change Cafe speciality cakes as well

as stalls to showcase tastes from around the world. Organisers are projecting there will be approximately 20 stalls. Some of the stalls taking part in the food fair are listed below.

- Hello Thailand Pty Ltd
- I Love Calamari
- Phat Foods
- Outback Kids
- Lefts Face It Facepainting
- Lush Lips and Beauty with Tash
- Tupperware
- Tree Change Cafe
- Somerset Coffee
- Sno on the Go

The organisers are intending for local businesses to take part in this event, however, it is not known if all local businesses will be taking part in the food fair. Fernvale Youth Inc have approached local businesses in Fernvale and have provided written confirmation that the following businesses do not offer any objection to the Food Fair being held within Fernvale.

- CJ's Cafe (now The Girls)
- Fernvale Pharmacy
- Fernvale Lions Club Inc
- Fernvale Post Office
- Cafe Kiks
- Tree Change Cafe
- Brisbane Valley Tavern
- Fernvale Bakery

If this event is supported by Council, the following conditions under Council's Local Law No. 1 (Administration) 2001 and Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011 would apply:-

- The food fair is to be held between the hours of 9am and 2pm only with setting up to start at 7am on Sunday, 3 June 2018.
- The area is to be kept in a clean and tidy state and you are required to adequately provide for the collection and disposal of waste generated by the event. To assist, Somerset Regional Council will provide five (5) community bins for use during this event.
- It is required that the following toilet facilities be provided:

	Males			Females	
	WC	Urinals	Hand Basins	WC	Hand Basins
<100	1	2	2	2	2
<200	1	2	2	3	2
<300	1	2	2	4	2

It is noted that the number of toilets to be provided include the number of existing public toilets in Fernvale Memorial Park. Also you will be required to keep the public toilets facilities clean and stocked up with supplies during and after your event.

- Noise is to be kept to a minimum and as such not to cause a nuisance for neighbouring properties.



- All temporary signage for your event must be displayed on private property only and are only to be displayed 14 days prior to the event and all signage must be removed from display 1-day after the event.
- The approval holder must ensure that there is adequate parking available and that the through traffic is not impeded due to this event.
- Also there is to be no vehicular access or parking in the park except for stallholder vehicles.
- The approval holder must provide all necessary equipment and take all practical measures to ensure the safety of the people attending the activity.
- The approval holder must ensure that the design and construction of all structures that form part of the activity are safe and appropriate to the nature of the activity proposed and the number of people expected to attend.
- The activity must not detrimentally affect the amenity of the area subject of this approval.
- The approval holder must have public liability insurance in an amount not less than \$10,000,000 to hold this event and it must state that Somerset Regional Council is an interested party. A copy of the public liability certificate of currency must be provided to Council before the commencement of the event.
- The approval holder will be responsible to ensure that all operators of activities at this event have current public liability insurance in an amount of not less than \$10,000,000. The approval holder is required to have a copy of all public liability certificates of currencies on hand during the event.
- If food is to be sold at the event, all stall holders must have a food business licence obtained from Council. Some exemptions do apply for non-profit organisations, please contact Council's Environmental Health Section for further information.
- In the event of prevailing wet weather, a joint inspection of the ground conditions is to be conducted with the organiser and Council's Parks and Gardens Foreman. Should the ground be deemed unsuitable for the purpose of the event and no other arrangements can be made, the event will be cancelled.

#### Attachments

Email received 20 December 2017  
Event Management Plan

#### Recommendation

THAT Council approve the use of the Undeveloped Section of Fernvale Memorial Park between Fernvale Futures and the Fernvale Fire Brigade on Sunday 3 June 2018 to hold a Food Fair under Council's Local law No. 1 (Administration) 2001 and Subordinate Local Law No. 1.14 (Undertaking Regulations Activities on Local Government Controlled Areas and Roads) 2011 subject to the following conditions:

- The food fair is to be held between the hours of 9am and 2pm only with setting up to start at 7am on Sunday, 3 June 2018.
- The area is to be kept in a clean and tidy state and you are required to adequately provide for the collection and disposal of waste generated by the event. To assist, Somerset Regional Council will provide five (5) community bins for use during this event.
- It is required that the following toilet facilities be provided:

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- Noise is to be kept to a minimum and as such not to cause a nuisance for neighbouring properties.
- All temporary signage for your event must be displayed on private property only and are only to be displayed 14 days prior to the event and all signage must be removed from display 1-day after the event.
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- The approval holder must ensure that the design and construction of all structures that form part of the activity are safe and appropriate to the nature of the activity proposed and the number of people expected to attend.
- The activity must not detrimentally affect the amenity of the area subject of this approval.
- The approval holder must have public liability insurance in an amount not less than \$10,000,000 to hold this event and it must state that Somerset Regional Council is an interested party. A copy of the public liability certificate of currency must be provided to Council before the commencement of the event.
- The approval holder will be responsible to ensure that all operators of activities at this event have current public liability insurance in an amount of not less than \$10,000,000. The approval holder is required to have a copy of all public liability certificates of currencies on hand during the event.
- If food is to be sold at the event, all stall holders must have a food business licence obtained from Council. Some exemptions do apply for non-profit organisations, please contact Council's Environmental Health Section for further information.
- In the event of prevailing wet weather, a joint inspection of the ground conditions is to be conducted with the organizer and Council's Parks and Gardens Foreman. Should the ground be deemed unsuitable for the purpose of the event and no other arrangements can be made, the event will be cancelled.

**Decision:**

Moved - Cr Gaedtke

Seconded - Cr Choat

"THAT Council approve the use of the Undeveloped Section of Fernvale Memorial Park between Fernvale Futures and the Fernvale Fire Brigade on Sunday 3 June 2018 to hold a Food Fair under Council's Local law No. 1 (Administration) 2001 and Subordinate Local Law No. 1.14 (Undertaking Regulations Activities on Local Government Controlled Areas and Roads) 2011 subject to the following conditions:

- The food fair is to be held between the hours of 9am and 2pm only with setting up to start at 7am on Sunday, 3 June 2018.
- The area is to be kept in a clean and tidy state and you are required to adequately provide for the collection and disposal

of waste generated by the event. To assist, Somerset Regional Council will provide five (5) community bins for use during this event.

- It is required that the following toilet facilities be provided:

	<b>Males</b>			<b>Females</b>	
	<i>WC</i>	<i>Urinals</i>	<i>Hand Basins</i>	<i>WC</i>	<i>Hand Basins</i>
<100	1	2	2	2	2
<200	1	2	2	3	2
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It is noted that the number of toilets to be provided include the number of existing public toilets in Fernvale Memorial Park. Also you will be required to keep the public toilets facilities clean and stocked up with supplies during and after your event.

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- All temporary signage for your event must be displayed on private property only and are only to be displayed 14 days prior to the event and all signage must be removed from display 1-day after the event.
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- The activity must not detrimentally affect the amenity of the area subject of this approval.
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- The approval holder will be responsible to ensure that all operators of activities at this event have current public liability insurance in an amount of not less than \$10,000,000. The approval holder is required to have a copy of all public liability certificates of currencies on hand during the event.
- If food is to be sold at the event, all stall holders must have a food business licence obtained from Council. Some exemptions do apply for non-profit organisations, please contact Council's Environmental Health Section for further information.
- In the event of prevailing wet weather, a joint inspection of the

ground conditions is to be conducted with the organizer and Council's Parks and Gardens Foreman. Should the ground be deemed unsuitable for the purpose of the event and no other arrangements can be made, the event will be cancelled."

Carried

<b>Subject:</b>	<b>Operational Report for March 2018</b>
<b>File Ref:</b>	<b>Governance - Reporting - Officer Reports</b>
<b>Action Officer:</b>	<b>CSSA</b>

#### **Background/Summary – Technical Design Team (Michael Kinion)**

This team is in the process of producing further designs and cost estimates for the forward works project list following the Council bus tour. They have provided support to the construction crews on the roadworks at the construction of Cairns Croft Street and Old Mount Beppo Road, Toogoolawah, the footpath at Main Street, Lowood and has continued to provide set out information for the construction of Pryde Creek Bridge and Prenzlau Road, Prenzlau.

The Technical Design team have uploaded and are reviewing the 2018 RACAS information and continue to set out traffic counters within the region to maintain our current information and update the asset register with the latest information following completion of works and inspections.

<b>Permit</b>	<b>Mar-18</b>	<b>Mar-17</b>
Property Searches	79	41
Land Access Permit	56	25
Property Access Applications	13	7
National Heavy Vehicle Regulator Permits - Dwellings	9	6
National Heavy Vehicle Regulator Permits - Other	14	11

#### **Background/Summary – Works Department (Rob Bouchier)**

##### *Weather Conditions:*

There has been good rainfall over the region again in the past month. This has caused some lost time with maintenance activities and an increase in the requirement to undertake grading work. While we were lucky enough not to have our construction phases impacted by the weather it will have an impact on the start time for the likes of Lowood Minden Road intersection.

##### **Gary Eastell - Foreman:**

##### **Northern Maintenance Crew (Nigel Valentine)**

This crew has been undertaking drainage maintenance on Tuites Lane. The crew is continuing with the reconstruction of Esk Crows Nest Road (widening from the highway to the new bridge). There has been some poor sub grade issues which was resolved by incorporating Polycom using a stabiliser to mix the materials.

##### **Excavator crew (Dave Bandit)**

There has been four burials during March. The crew has continued with ongoing drainage maintenance and clean up of illegal dumping sites. It has also helped out with other crews

as required, including work on drainage at Esk Crows Nest Road job.

**Landfill (Rob Hester)**

The waste operations are continuing as normal at Esk Landfill. The Green waste has now been chipped.

**Wayne Kohler - Foreman:**

**Southern Maintenance Crew (Thomas Varney)**

This crew has completed maintenance on Banks Creek-England Creek Road, Muckerts Lane and Stuhmckes Road. Along with completion of rehabilitation work at Cloakes pit. After the recent rains this crew has approximately three weeks maintenance before starting on Prenzlau Road and Lowood Minden intersection widening.

**Esk Concrete Crew (Ron Ratcliff)**

This crew has completed drainage work on Wivenhoe Somerset Road aprons and headwalls to pipes recently replaced for TMR. It is continuing work on the concrete footpath in Main Street, Lowood. This work will be ongoing.

**Doug Freeman - Foreman:**

**Kilcoy 1 Grader Crew (Stuart Gardner)**

This crew has completed maintenance on Sandy Creek Road, Muddy Creek Road, Himsteads Road and Glenhowden Road before heading back towards Kilcoy.

**Kilcoy 2 Grader Crew (Lyle Crawford)**

This crew has now completed the pavement repair in front of kerb with sub-soil drainage and seal in Bellambi Street. Work was completed on the upgrade and seal of the remaining section of gravel pavement on Old Mt Beppo Road sealed on 23 March 2018. Also work on Cairnscroft Street, Toogoolawah, including pavement work to gain better cross fall to the new K&C, was sealed just prior to Easter.

**Bob Peters – Foreman:**

**Austrroads Patching Crew 1 (Clinton McLeod)**

This crew is continuing within ongoing patrols for potholes, edge break and two coat prima seal in Bellambi Street, Toogoolawah.

**Austrroads Patching Crew 2 (Craig Thompson)**

This crew is continuing with ongoing patrols for potholes, edge break and two coat prima seal of Cairnscroft Street, Toogoolawah.

**Bitumen Crew (James Rolph)**

This crew is continuing with ongoing pavement repairs, drainage repairs/cleaning on both Council and TMR roads and reseal preparation on Sinnamons Lane.

**Bruce Zinn - Foreman:**

**Bridge Crew: (Chris Wheeler acting ganger)**

This crew is still undertaking small maintenance jobs for parks and gardens along with pram ramps in Esk. Work is underway on Pryde Creek Bridge on England Creek Road. Piling contractors have placed casings at two headstocks prior to Easter and works is ongoing. Other works include slabs for bike racks along Brisbane Valley Rail trail.

**Kilcoy Concrete Crew: (Kerry Kubler acting ganger)**

This crew has been undertaking minor works, pram ramps, and driveway repairs in Esk. Other works include a concrete drain for TMR at Mary Smokes Road intersection.

**Nelson Handyside – Senior Foreman:****Repair Crew 1: (Jim Walker)**

This crew is continuing with ongoing sign repairs and CSR's. Other works include making and installing new posts for TMR signage scheme on Brisbane Valley Highway between Esk and D'Aguilar Highway. These works will be ongoing and dependent on sign availability.

**Repair Crew 2: (Steve Nutley Acting Ganger)**

This crew is continuing with ongoing sign repairs and CSR's. Other works include line marking as required.

**Charlene Meehan – Foreman:****Esk Gardeners:**

This crew is primarily undertaking mowing due to recent wet conditions and gardening maintenance. It has also undertaken ground maintenance in preparation for park/community events.

**Esk and Lowood Mowing Crew:**

This crew is continuing to undertake mowing rounds.

**Kilcoy Mowing Crew and Gardeners**

This crew is primarily undertaking mowing rounds due to recent wet conditions and their usual cleansing duties. It has also undertaken ground maintenance in preparation for park/community events.

**SRC Slasher Operators:**

Slasher operators continue to undertake slashing and flail mowing rounds of Council and Main Roads.

**Town Stewards:**

Town stewards are continuing their usual cleansing duties as well as mowing due to recent wet conditions.

**Peter Heath – Workshop Foreman:****Mechanics:**

- Ongoing service and maintenance of Council fleet along with services and repairs to floating plant items.
- New replacement truck has arrived P.512 Hino 300 series for Esk landfill and Cemetery operations. This truck has been fitted out and all operators inducted.
- P.111 Komatsu grader has developed an engine oil usage issue since Christmas with no obvious signs of where the oil is going. This issue is being monitored.
- One repair carried out on IWS trucks.
- No new lease vehicles this month.
- Monthly check and start test on emergency gensets were carried out at Esk Office, Fernvale Futures and Kilcoy Depot. Also annual service on the gensets at Fernvale and Kilcoy.
- Workshop carried out quarterly servicing and inspection on all council and SES trailers.

**Welding Crew:**

- Ongoing repairs to Council assets in and around parks, gardens and buildings around the Region.
- Carried out quarterly operational inspection on all Council playground equipment.
- Carried out various repairs to Council plant as required.

**Hire Plant:**

Council has been using hired rollers, excavators and water trucks as required. Colas have supplied bitumen to a couple of smaller jobs in the last month.

**Reflect Info:**

TMR – RMPC shows 2312 defects with 963 accomplishments to the end of March.

Local roads shows we currently have 804 Defects recorded with 530 accomplishments.

Somerset Bridges shows that Bruce Zinn has completed inspection on 90 bridges with 4 defects recorded to the end of March.

**Background/Summary – Customer Service Requests (Debbie Chandler)**

Council received 533 customer service requests for the month of March 2018. A copy of the report is attached for your information.

Month	No of CSR's received	For comparison month	No of CSR's received
Jul-17	539	Jul-16	462
Aug-17	595	Aug-16	529
Sept-17	456	Sept-16	590
Oct-17	458	Oct-16	541
Nov-17	547	Nov-16	557
Dec-17	421	Dec-16	423
Jan-18	536	Jan-17	584
Feb-18	585	Feb-17	633
Mar-18	533	Mar-17	686
Apr-18		Apr-17	578
May-18		May-17	679
June-18		June-17	594
<b>Total</b>	<b>4670</b>	<b>Total</b>	<b>6856</b>

The top five requests received from customers during the month of March 2018:

- Roads/Bridges/Drainage - Gravel Roads - 68
- Roads/Bridges/Drainage - Vegetation - 43
- Roads/Bridges/Drainage - Bitumen Roads - 21
- Roads/Bridges/Drainage - Roadside Drainage - 21
- Roads/Bridges/Drainage - Footpaths - 21

**Recommendation**

THAT the report be received.

**Decision:**

Moved - Cr Hall

Seconded - Cr Brieschke

“THAT the report be received.”

Carried

<b>Subject:</b>	<b>Seqwater – Disposal of Spoil</b>
<b>File Ref:</b>	<b>Government relations - utilities departments liaison - seqwater</b>
<b>Action Officer:</b>	<b>DOPER</b>

### Background/Summary

Council has received advice that Seqwater are planning to undertake some environmental restoration work at the junction of England Creek and the Brisbane River.

As part of the work Seqwater expect to have up to 70,000m<sup>3</sup> of spoil to dispose of and have asked Council for some advice.

1. If they approach a neighbouring quarry and they find the material can be disposed of by reprocessing, would Council allow this to happen without the need for any planning approval?
2. If the above option is not workable and it is necessary to cart the material to Esk landfill for disposal, would Council place a fee on the disposal?

It is noted that it would take in the order of 3,000 truck and dog loads to move this quantity of material.

Council may consider action 1 as being similar to the flood restoration work at Savages Crossing where there was a need to dispose of a large quantity of material from the area around the bridge.

No development approval was required when that material was disposed of through sale to a quarry.

If the material was carted to Esk landfill it could be included in the existing stockpile that is used to cover the waste. Council may be of the view that this is reuse and not disposal and therefore not charge a fee.

### Attachments

Email from seqwater

### Recommendation

THAT Council not require a development approval for reuse of the spoil at Zanows Quarry.

FURTHER THAT should the material be carted to Esk landfill no dumping fee would be applied.

<b>Decision:</b>	Moved – Cr Choat	Seconded - Cr Ogg
	“THAT Council not require a development approval for reuse of the spoil at Zanows Quarry.	
	FURTHER THAT should the material be carted to Esk landfill no dumping fee would be applied.”	
	<u>Carried</u>	



<b>Subject:</b>	<b>Community Assistance Grants - Somerset Excellence Bursary 2017 - 2018 - Sophie Wolff - Doc Id 1022192</b>
<b>File Ref:</b>	<b>Community Relations - Sponsorships - Somerset Excellence Bursaries</b>
<b>Action Officer:</b>	<b>DHRCS</b>

### Background/Summary

Council has received an application for financial assistance from Michelle Wolff mother of Sophie Wolff from Moore. Sophie has been selected as a member of the Queensland State School Sport Team and has been invited to attend the School Sport Australia National Triathlon Championships being held at Penrith International Rowing Centre, NSW 24-27 April 2018.

Sophie received a Regional Level grant of \$100 in February 2015 to attend the Queensland State Secondary School championships in Hervey Bay, unfortunately the event was cancelled due to a cyclone.

This application is considered as part of the Community Assistance Grant Policy which provides for a payment of \$300 for State Level representation.

### Attachments

Nil

### Recommendation

THAT Council approve the application as summarised in this report and grant a State Level Sporting Excellence grant of \$300 to Michelle Wolff mother of Sophie Wolff, who has been selected as a member of the Queensland State School Sport Team and has been invited to attend the School Sport Australia National Triathlon Championships being held at Penrith International Rowing Centre, NSW 24-27 April 2018.

<b>Decision:</b>	Moved - Cr Hall	Seconded - Cr Choat
	<p>“THAT Council approve the application as summarised in this report and grant a State Level Sporting Excellence grant of \$300 to Michelle Wolff mother of Sophie Wolff, who has been selected as a member of the Queensland State School Sport Team and has been invited to attend the School Sport Australia National Triathlon Championships being held at Penrith International Rowing Centre, NSW 24-27 April 2018.”</p>	

Carried

<b>Subject:</b>	<b>Community Assistance Grants - Somerset Excellence Bursary 2017 - 2018 - Mitchell Farlow - Doc Id 1022940</b>
<b>File Ref:</b>	<b>Community Relations - Sponsorships - Somerset Excellence Bursaries</b>
<b>Action Officer:</b>	<b>DHRCS</b>

### Background/Summary

Council has received an application for financial assistance from Kelsey Farlow mother of Mitchell Farlow from Redbank Creek. Mitchell has been selected as a member of the Regional Darling Downs School Sport Team, 16-18 yrs Rugby League and has been invited

to attend the Darling Downs School Sport Rugby League State Championships being held at Toowoomba Sports Grounds, 24-27 May 2018.

Mitchell received three Regional Level grants of \$100 each in 2016/2017 financial year to attend Rugby League trials.

He was awarded Somerset Regional Council 2018 Sportsman of the Year on Australia Day.

This application is considered as part of the Community Assistance Grant Policy which provides for a payment of \$100 for Regional Level representation.

#### Attachments

Nil

#### Recommendation

THAT Council approve the application as summarised in this report and grant a Regional Level Sporting Excellence grant of \$100 to Kelsey Farlow mother of Mitchell Farlow, who has been selected as a member of the Regional Darling Downs School Sport Team, 16-18 yrs Rugby League and has been invited to attend the Darling Downs School Sport Rugby League State Championships being held at Toowoomba Sports Grounds, 24-27 May 2018.

<b>Decision:</b>	Moved - Cr Brieschke	Seconded - Cr Choat
	"THAT Council approve the application as summarised in this report and grant a Regional Level Sporting Excellence grant of \$100 to Kelsey Farlow mother of Mitchell Farlow, who has been selected as a member of the Regional Darling Downs School Sport Team, 16-18 yrs Rugby League and has been invited to attend the Darling Downs School Sport Rugby League State Championships being held at Toowoomba Sports Grounds, 24-27 May 2018."	
	<i><u>Carried</u></i>	

<b>Subject:</b>	<b>Community Assistance Grants - Somerset Excellence Bursary 2017 - 2018 - Natnael Yohans Lowing - Doc Id 1024274</b>
<b>File Ref:</b>	<b>Community Relations - Sponsorships - Somerset Excellence Bursaries</b>
<b>Action Officer:</b>	<b>DHRCS</b>

#### Background/Summary

Council has received an application for financial assistance from Hilary Benson mother of Natnael Lowing from Toogoolawah. Natnael has been selected as a member of the Regional West Zone U18 soccer team and has been invited to attend the Queensland Christian Soccer Association State Titles being held at Westminster Soccer Club, Redbank Plains, 5-7 May 2018.

Natnael has been the recipient of four sporting bursaries in previous years. Two each at State and Regional Level. In 2015/16 he competed in three events held in Queensland and New South Wales and in 2017 he represented the State at the National Soccer Titles held in Sydney.

This application is considered as part of the Community Assistance Grant Policy which

provides for a payment of \$100 for Regional Level representation.

#### Attachments

Nil

#### Recommendation

THAT Council approve the application as summarised in this report and grant a Regional Level Sporting Excellence grant of \$100 to Hilary Benson mother of Natnael Lowing, who has been selected as a member of the Regional West Zone U18 soccer team and has been invited to attend the Queensland Christian Soccer Association State Titles being held at Westminster Soccer Club, Redbank Plains, 5-7 May 2018.

<b>Decision:</b>	Moved - Cr Hall	Seconded - Cr Ogg
	<p>“THAT Council approve the application as summarised in this report and grant a Regional Level Sporting Excellence grant of \$100 to Hilary Benson mother of Natnael Lowing, who has been selected as a member of the Regional West Zone U18 soccer team and has been invited to attend the Queensland Christian Soccer Association State Titles being held at Westminster Soccer Club, Redbank Plains, 5-7 May 2018.”</p>	
	<u>Carried</u>	

<b>Subject:</b>	<b>Tourism and Promotions Report - March 2018</b>
<b>File Ref:</b>	<b>Tourism - Promotions</b>
<b>Action Officer:</b>	<b>CMM</b>

#### Background

The following is the end of monthly summary of activities relating to the four visitor information centres in Somerset (Esk, Fernvale, Kilcoy and Toogoolawah) for March 2018.

#### Visitor Statistics

	<i>Somerset</i>	<i>Brisbane</i>	<i>Other SEQ</i>	<i>Rest of Queensland</i>	<i>Interstate</i>	<i>International</i>	<i>Total</i>
Esk VIC	86	107	102	40	79	24	438
Kilcoy VIC	157	125	146	89	73	42	633
Fernvale VIC	234	103	70	24	51	16	498
SRAG and TVIC	88	61	58	25	5	5	242

#### Visitor Motivators

*The top three reasons visitors attended each respective centre.*

	<i>First</i>	<i>Second</i>	<i>Third</i>
Esk VIC	Tourist drives	Caravan and camping	Trails and walks

Kilcoy VIC	Caravan and camping	Tourist drives	Events and markets
Fernvale VIC	Meetings	Food and wine	Caravan and camping
SRAG and TVIC	Gallery exhibition	Art and culture	Tourist drives

### Merchandise Sold

*The top three merchandise items sold at each centre.*

	<i>First</i>	<i>Second</i>	<i>Third</i>	<i>Total \$ Value</i>
Esk VIC	Postcard	Bumper sticker	Water bottle	\$27
Kilcoy VIC	Postcard	Magnets	Bumper sticker	\$31
Fernvale VIC	Stubby coolers	Postcard Magnets	Bumper sticker	\$20
SRAG and TVIC	Water bottle	Stubby cooler	-	\$8

### Volunteers

	<i>Active Volunteers</i>	<i>Non Active Volunteers</i>	<i>Total</i>	<i>Resignations</i>	<i>New Volunteers</i>
Esk VIC	16	0	16	1	0
Kilcoy VIC	16	1	17	0	0
Fernvale VIC	22	0	22	0	0
SRAG and TVIC	11	2	13	0	1
	65	3	68	1	1

### Volunteer Acknowledgement / Engagement

The next famil tour is scheduled for 1 May 2018 and will focus on Somerset Art Galleries. Three Kilcoy VIC volunteers assisted with the Somerset Queen's Baton Relay Community Celebrations.

### Room Bookings

	<i>Number of Room bookings/hires</i>	<i>Total \$ value from Room bookings/ hires</i>
Esk VIC	2	\$0
Kilcoy VIC	7	\$54
Fernvale VIC	17	\$1645
SRAG and TVIC	N/A	\$0
Fernvale Community Hall	30	\$2663
Fernvale Showgrounds	0	\$0

**Exhibitions*****Toogoolawah***

Current exhibition: Crossdale4

Artists: Jane Harthoorn, Jan Williams, Ian Clark and Sharon Lee

Exhibition period: Saturday, 10 February 2018 to Sunday, 8 April 2018

Crossdale4 will be dismantling on Monday, 9 April 2018 and the new exhibition In Response to Somerset by group de-Habitus will be installing on Tuesday, 10 April 2018. The TVIC will remain open while the exhibition changeover is occurring.

The next exhibition will open to the public on Wednesday, 11 April 2018.

***Esk***

Glen Rock Gallery exhibitions coordinated by SASI include:

Artists: Garry and Seff Mudge

Exhibition period: Friday, 23 February 2018 to Wednesday, 21 March 2018

Artist: Wayne Gillis

Exhibition period: Friday, 23 March 2018 to Wednesday, 21 April 2018

**Events*****Queens Baton Relay***

Tuesday, 27 March 2018 – Kilcoy

The Somerset Queen's Baton Relay Community Celebrations was held on Tuesday, 27 March beside the Kilcoy Visitor Information Centre. It is estimated that about 1000 people attended the event and welcomed the six Batonbearers through town. Community groups were invited to be part of the celebrations with five food and drink stalls, seven children's activity stalls and performances by a Somerset based dance school, school instrumental band and musician.

A plaque commemorating the event has been installed outside the Kilcoy Visitor Information Centre.

***Somerset Rail Trail Fun Run – Festival***

The tourism team are supporting the sport and recreation officer with planning of the festival component, design elements, social media activity and promotion of the Somerset Rail Trail Fun Run. Stallholder expressions of interest are now open to the public.

***Art Gallery Bus Tour***

On Tuesday, 27 March, 14 members from the Toowong Bridge Club visited the Somerset Regional Art Gallery – The Condensery as part of a bus tour through Somerset. The group enjoyed morning tea and a presentation by the exhibiting artists about their work. Council is actively promoting and encouraging bus tours to the gallery with added incentives including morning or afternoon tea, guided gallery tour and gallery talk by the exhibiting artists. Brochures advertising group bus tours are also being circulated.

***Somerset Senior Students Exhibition***

Preparation for the Somerset Senior Students exhibition which will include a senior student's arts display from all Somerset high schools at the Somerset Regional Art Gallery – The Condensery is underway. The exhibit (approved and funded through RADF and Council) will occur in October 2018 and will include curator talks at each high school.

***Somerset National Volunteer Week – Regional Event***

Organisation continues on the Somerset National Volunteer Week regional event. The event date has moved to Thursday, 24 May 2018. The tourism team are supporting Council's community development officer with planning, design elements and promotion of the event.

**Reel Wivenhoe Classic**

Council will host the inaugural Reel Wivenhoe Classic, a non-professional fishing competition on Saturday, 18 August 2018 and Sunday, 19 August 2018 at Logan Inlet, Lake Wivenhoe. The tourism team have and will continue to support Fishing Freshwater (Council contractor) with plans, design elements and promotion of the event. Tourism is supporting Fishing Freshwater with facebook page management.

**Somerset Seniors Week – Regional Event**

Planning has started for the Somerset Seniors Week regional event which will be held on Friday, 24 August 2018. Tourism is supporting Council's community development officer with planning, design elements and promotion of the event.

**Mayoral Gala Charity Ball**

The second Mayoral Gala Charity Ball will be held on Saturday, 6 October 2018 at the Somerset Civic Centre at Esk. Staff have been looking for potential sponsors for this year's event and are also in full preparation mode of organising this event. Sponsorship proposals will be sent out in April.

**2018 Somerset Garden Competition**

Planning for the 2018 Garden Competition will start in April with entry forms and promotional material to be developed.

**Promotions**

Creating online content for free listings with the Australian Tourism Data Warehouse is ongoing. This will increase online presence for tourism in Somerset. Operators have been encouraged to create their own ATDW listing.

Events are continually updated on the Experience Somerset website.

Electronic signs – events placed on signs throughout the region.

Graphic design and promotional material/merchandise to support all events is created by the tourism team on an ongoing basis.

**Engagement**

The third monthly tourism visitor email newsletter was sent out Thursday, 15 March 2018 to 1031 recipients (930 visitor database, 101 council database).

<i>Database</i>	<i>New subscribers</i>	<i>Unsubscribed</i>	<i>Opened</i>	<i>Clicks</i>	<i>Total subscribers</i>
Visitor	0	11	269	44	930
Council	0	0	27	7	101

**Most popular enews story**

Get on your bike...or hire one (Esk Caravan Park bike hire)

**NB:** The information and articles being circulated through the electronic newsletter are being sourced and produced by the tourism team. Each VISO is responsible for writing a minimum of one article focusing on a Somerset tourism attraction or event in the region for use in the monthly newsletter. These articles are also displayed on the Experience Somerset tourism site as blog posts.

The first bimonthly tourism operator email newsletter was sent out Monday, 12 March 2018 to 99 recipients.

<i>Database</i>	<i>New subscribers</i>	<i>Unsubscribed</i>	<i>Opened</i>	<i>Clicks</i>	<i>Total subscribers</i>
Operator	0	0	45	15	99

### **Most popular enews story**

Promotional opportunities

**NB:** The information and articles being circulated through the electronic newsletter are being sourced and produced by the tourism team. Each VISO is responsible for writing a minimum of one article relating to promotional/development/networking opportunities available to our tourism operators through Council. These articles are also displayed on the Experience Somerset tourism site as blog posts.

### **Trade Shows**

A site has been secured at the South Queensland Caravan, Camping, Boating and Fishing Expo to be held at the Nambour Showgrounds from 20-22 April 2018.

A site has been secured at the Queensland Outdoor Adventure and Motoring Expo to be held at the Toowoomba showgrounds from 3-5 August 2018.

A site has been secured at the Queensland Caravan, Camping and Touring Supershow in Brisbane from 6-11 June. This will be the 50<sup>th</sup> anniversary of the Queensland Caravan, Camping and Touring Supershow.

Promotional bags have arrived. Volunteers will assist packing these with the Somerset Visitor Guide for the upcoming expo in Nambour.

### **Social Media**

#### ***Experience Somerset***

Page likes for Experience Somerset as at Tuesday, 3 April 2018: 1862

*Breakdown of the page visits per the below.*

<i>Date</i>	<i>Page Visits</i>	<i>Page likes</i>	<i>Total Reach</i>	<i>People Engaged</i>	<i>Total Page Likes</i>
8-14 March	248	8	773	121	1862
12-18 March	262	5	2242	248	1861
19-25 March	137	4	1974	278	1861
27 March - 2 April	159	4	1243	179	1862

#### ***Instagram***

Followers as at Tuesday, 3 April 2018: 583

#### ***Somerset Regional Art Gallery – The Condensery***

Page likes for Somerset Regional Art Gallery – The Condensery as at Tuesday, 3 April 2018: 267

*Breakdown of the page visits per the below.*

<i>Date</i>	<i>Page Visits</i>	<i>Page likes</i>	<i>Total Reach</i>	<i>People Engaged</i>	<i>Total Page Likes</i>
5 March – 1 April 2018	240	47	28,559 (Picturing Innovation Post)	4,768	267

### **Somerset Rail Trail Fun Run Facebook Page**

Page likes for Somerset Rail Trail Fun Run as at Tuesday, 3 April 2018: 214

*Breakdown of the page visits per the below.*

<i>Date</i>	<i>Page Visits</i>	<i>Page likes</i>	<i>Total Reach</i>	<i>People Engaged</i>	<i>Total Page Likes</i>
6 March – 2 April 2018	751	78	10,649	2,176	861

### **Reel Wivenhoe Classic Facebook Page**

Page likes for Somerset Rail Trail Fun Run as at Tuesday, 3 April 2018: 423

*Breakdown of the page visits per the below.*

<i>Date</i>	<i>Page Visits</i>	<i>Page likes</i>	<i>Total Reach</i>	<i>People Engaged</i>	<i>Total Page Likes</i>
6 March – 2 April 2018	128	28	3,776	552	423

### **Experience Somerset Website Statistics**

Statistics as at Tuesday, 3 April 2018

<i>Date</i>	<i>Total Page Views</i>	<i>Top 3 Audience Locations</i>	<i>Top 3 Pages</i>	<i>Top 5 Referrers</i>
5 March – 3 April 2018	3838	Brisbane 2,689 Gold Coast 233 Other SEQ 209	Home 489 Events 280 Markets 234	somerset.qld.gov.au 418 facebook 227 Other 113

### **Other:**

- The tourism team are working on a strategic development plan to improve its interactions with tourism operators (existing and potential) in the region over the next 12-18 months.
- Liaising with Brisbane Marketing regarding road sign images for Lake Wivenhoe signage with DTMR.
- Council's tourism team are working on guidelines *for use* document for the use of Council's tourism logo, Somerset. Real Country. Real Adventure, prior to encouraging its use by third parties. This is currently in draft format.
- The results of TEQ's Best of Queensland Experiences program were released on Wednesday, 7 March. Only three Somerset operators (Skydive Ramblers, Esk Caravan Park and Lake Somerset Holiday Park) met the criteria for this program. Somerset operators were sent information regarding this program in November 2017 and advised that they would need to meet the specified criteria and have a live



Australian Tourism Data Warehouse (ATDW) listing. This will be an ongoing program in which all operators who meet the criteria will be considered. Currently only five Somerset operators have a listing on ATDW in addition to Council's attraction and event listings.

#### Attachments

Nil

#### Recommendations

THAT the report be received.

<b>Decision:</b>	Moved – Cr Gaedtke	Seconded - Cr Hall
	"THAT the report be received."	
		<u>Carried</u>

#### Meetings authorised by Council

Nil

#### Mayor and Councillor Reports

##### Cr Gaedtke – Councillor's report –

04 April	Somerset Dam and District Progress Assn Monthly Management Committee Meeting
05 April	Brisbane Valley Heritage Trail Committee Meeting and the Man on the \$20 Note
06 April	Kilcoy Show
08 April	Diabetic Health Program – Kilcoy
09 April	BMX Competition – Kilcoy – Youth Week
11 April	Economic Development Plan Committee Meeting - Esk

##### Cr Choat – Councillor's report –

28/03/2018	Council General Meeting and Workshop – Council Chambers Esk
29/03/2018	Glamorgan Vale Easter Raffle Draw
03/04/2018	Esk Community Choir Full Rehearsal – Somerset Civic Centre
07/04/2018	Kilcoy Annual Agricultural Show
08/04/2018	Master of Ceremony - Esk Community Choir 40 <sup>th</sup> Anniversary – Somerset Civic Centre

##### Cr Brieschke – Councillor's report –

Brisbane Valley Kilcoy Landcare recommenced planting at the South Toogoolawah Rehabilitation Project last week, with 22 people participating including two from Burpengary. 70 Trees were planted during the morning, completing one of the three remaining properties.

**Decision:** Moved - Cr Hall Seconded - Cr Ogg

“THAT the verbal and written reports of Crs Gaedtke, Choat and Brieschke be received and the contents noted.”

Carried

**Receipt of Petition**

Nil

**Consideration of notified motions**

Nil

**Reception of notices of motion for next meeting**

Nil

**Items for reports for future meetings**

Nil

**Closed Session**

**Decision:** Moved – Cr Hall Seconded – Cr Brieschke

“THAT the meeting move into a closed session at 9.40am to discuss staffing matters.”

Carried

**Decisions:** Moved – Cr Choat Seconded – Cr Brieschke

“THAT the meeting move out of the closed session at 9.54am and the meeting be once again open to the public.”

Carried

**Decision:** Moved – Cr Hall Seconded – Cr Choat

“THAT the confidential advice be received.

THAT the Mayor be delegated authority to vary the contract.”

Carried

**Closure of Meeting**

**Summary** There being no further business, the Mayor, Cr Graeme Lehmann closed the meeting at 9.55am.