



**Minutes of Ordinary Meeting
Held Wednesday 23 January 2019**

*Held in the Simeon Lord Room
Library / Museum Building
Redbank Street, Esk*

Present

Cr G D Lehmann	(Mayor)
Cr D Hall	(Deputy Mayor)
Cr H Brieschke	(Councillor)
Cr S Choat	(Councillor)
Cr C Gaedtke	(Councillor)
Cr M Ogg	(Councillor)
Cr B Whalley	(Councillor)
Mr J Bradshaw	(Chief Executive Officer)
Mr M McGoldrick	(Director Corporate and Community Services)
Mr A Johnson	(Director Operations)
Mr P Tabulo	(Director Planning and Development)
Mr G Smith	(Director Finance)
Mrs K Jones	(Director HR and Customer Service)
Mrs S Pitkin	(Minute Secretary)
Ms M Maesele	(Communications and Marketing Manager)

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Opening of Meeting

The Mayor, Cr Graeme Lehmann, opened the meeting at 9am.

Mayor Lehmann welcomed Mr Jason Bradshaw, Chief Executive Officer, who commenced with Council on Monday 21 January 2019.

Leave of Absence

Nil

Confirmation of Minutes**Decision**

Moved – Cr Ogg

Seconded – Cr Choat

“THAT the Minutes of the Ordinary Meeting held on 20 December 2018 as circulated to all Members of Council be confirmed”.

Carried

Business arising out of minutes of previous meeting

Nil

Matters of Public Interest**Cr Gaedtke - Matters of Public Interest**

24 January	Kilcoy Chamber of Commerce Monthly Meeting
26 January	Australia Day Celebrations – Regional venues
27 January	Australia Day Races – Kilcoy Race Club
04 February	Kilcoy State High School 2019 Investiture
08 February	Experience Somerset Official Opening – The Condensery
10 February	High Tea Fundraiser – Esk Show Society – Glamorgan Vale
12 February	Esk Community Choir AGM – Esk State School

ThinkUKnow is a free, evidence-based cyber safety program. The Australian Federal Police program gives children, teachers, parents and carers the tools to manage challenges posed by new technologies, from sharing personal content and online grooming to cyberbullying and illegal content. The program commences at Kindergarten age and concludes with students at 18 years of age.

Cr Ogg - Matters of Public Interest

Cr Ogg wished his fellow Councillors all the best for 2019, and expressed his hope for some rain for our region.

Cr Choat - Matters of Public Interest

Cr Choat echoed Cr Ogg's sentiments, wishing all a Happy New Year. Cr Choat noted that council had some serious challenges last year, including the damaging fires. Cr Choat hoped that this would be a better year in terms of conditions weather conditions and wanted to

continue to support our community and social fabric, with Council providing the leadership for the region.

Cr Brieschke - Matters of Public Interest

Cr Brieschke noted the sad news that local identity and artist, Mrs Hetty Van Boven passed away on Monday, 21 January 2019. Cr Brieschke acknowledged Hetty's time on Council's RADF Committee and her commitment to the local arts community, stating that she had been an inspiration to many people and will be sadly missed. Mrs Van Boven's funeral is to be held this Friday 25 January 2019 at 10am at Railway Place, Esk.

Cr Brieschke noted that she is looking forward to this year's Australia Day Ceremony on Saturday 26 January 2019 starting at 9am at the Somerset Civic Centre followed by morning tea. Cr Brieschke reminded everyone that this Australia Day there will be fun for the whole family at Council's pools, with the newly purchased inflatables for each of the region's pools and free entry for the day.

Cr Hall - Matters of Public Interest

Cr Hall wished everyone the best for the new year, and hoped that we have a good one.

Subject:	Development Application No 9747 - Request to extend Currency Period to Development Approval under section 86 of the <i>Planning Act 2016</i>
File No:	DA9747
Action Officer:	SP - JB
Assessment No:	34619-00000-000 and 34618-50000-000

1.0 APPLICATION SUMMARY

Subject Land

Location	Harris Road, Fernvale
Real Property Description	Lots 109-111 SP187669, Lots 118-119 CH3122 and Part of Stallmann Road and Unnamed Road (segment 1487, Parcel 98)
Area:	118.40 hectares

Planning Scheme

Planning Scheme:	Former Esk Shire Planning Scheme 2005 (as amended)
Zone:	Rural
Precinct:	Catchment

ShapingSEQ

Land Use Category	Regional Landscape and Rural Production area
Key Resource Area (KRA)	Harris Terrace Quarry (KRA 75)

Application

Original Category of Assessment	IMPACT
Original Date of Approval	17 December 2010

Original Approval:

Development Permit for a Material Change of Use to establish an Extractive Industry; and

Development Permit for a Material Change of Use for an Environmentally Relevant Activity –

ERA 16 – Extractive and Screening Activities – threshold 2(c) – extracting, other than by dredging, in a year, more than 100,000t of material.

Applicant Details

Holcim (Australia) Pty Ltd
Attn: Victoria Musgrove
Planning Approvals Manager – QLD
18 Little Cribb Street
Milton QLD 4064
Email: Victoria.musgrove@lafargeholcim.com
Russell Gregory Ladbrook

Owner Details

State Agency Referrals

Concurrence
Third Party Advice

State Assessment Referral Agency (SARA)
Seqwater

RECOMMENDED DECISION

Approve the request to extend the development approval for Development Application No 9747 for a further 2-year period until 7 April 2021, subject to the conditions and requirements contained in the Schedules and Attachments of Council's Negotiated Decision Notice dated 9 March 2011.

2.0 BACKGROUND TO APPROVAL

On 17 December 2010, Council issued a Development Permit for a Material Change of Use to establish an Extractive Industry; and Development Permit for a Material Change of Use for an Environmentally Relevant Activity – ERA 16 – Extractive and Screening Activities – threshold 2(c) – extracting, other than by dredging, in a year, more than 100,000t of material in three phases on land fronting 316 Harris Road, Fernvale.

On 9 March 2011, Council issued a Negotiated Decision Notice.

On 12 April 2017, Council extended the approval period for a further 2-year period until 28 February 2019.

3.0 PROPOSAL

Holcim (Australia) Pty Ltd is requesting a second extension to the currency period of the above approval by just over two years, until 7 April 2021. This will see the currency period for the Development Permit coincide with the lease Holcim holds over the subject land and align with the development plans for the site.

Holcim states that while the Brisbane West Corridor has continued to grow since the Development Permit was granted, this growth has been lower than expected and did not provide the market conditions necessary for Holcim to develop the site. The higher, sustained growth forecast over the coming years is set to provide the economic drivers to facilitate the significant infrastructure costs associated with the development, and Holcim intends to commence the design and approvals processes for the site's development between 2019 and 2021.

4.0 PLANNING CONSIDERATIONS

Section 86 of the *Planning Act 2016* applies to an extension application to extend the currency period of a development approval before the approval lapses.

In deciding the request made under section 86 of the *Planning Act 2016*, the assessment manager may consider any matters that the assessment manager considers relevant, even if the matter was not relevant to assessing the development application.

In assessing this extension application, the following matters are considered relevant:

- The consistency of the approval, with current laws and policies applying to the development;
- The age of the approval and the community's current awareness of it; and
- The implications that the proposed extension would have on applicable infrastructure charges for the development.

4.1 Consistency with Current Laws and Policies

The original approval was assessed against the former Esk Shire Planning Scheme 2005 (as amended). The approved development involves the establishment of a sand and gravel quarry (Harris Terrace Quarry), which is identified as a 'Key Resource Area' (KRA 75) in accordance with the State Planning Policy. Harris Road is recognised as a Transport Route in the same KRA Plan.

Whilst the site entails an area of approximately 118.4 hectares, the 'T2 Alluvial Terrace' comprises 40.5 hectares. However, only 23.7 hectares of the KRA will be quarried to allow for the protection of environmental features such as waterways and the Brisbane River riparian zone. The 'T2 Alluvial Terrace' is only contained within Lots 109, 110 and 111 on SP187669.

The approval involves the staged extraction, stockpiling and transport only of the resource. The nominal extraction rate is 500,000t per year. It is expected the quarry will have a 10-year lifespan, which is dependent upon market demand.

Since the application was approved, the Somerset Region Planning Scheme has taken effect. The approved development is consistent with the planning intent expressed in section 3.3 of the Strategic Framework in the Planning Scheme. The approval is in line with the intended use identified as the Harris Terrace Quarry (KRA 75) identified on the Extractive resource overlay map OM006b.

The conditions of the approval have been reviewed and Officers are satisfied the conditions are consistent with the current laws and policies.

The approval remains consistent with the requirements of the State Planning Policy (SPP); SEQ Water Development Guidelines; and Shaping SEQ – South East Queensland Regional Plan 2017. Both State and Local Government have identified the Harris Terrace land as a Key Resource Area and resource separation area under KRA 75.

4.2 Age of Approval and Community Awareness of the Development

The application was impact assessable and public notification was undertaken in accordance with the Planning Legislation. Five submissions were received during the notification period. The submitters did not appeal Council's decision to approve the application.

The Negotiated Decision Notice remains publicly available on Council's eServices portal.

Should the request to extend the currency period be refused, an identical application under the current Planning Scheme would be Impact Assessable and it would be possible for members of the community to view the development application and make properly made submissions, if considered desirable.

The period that has elapsed since the original application is not considered long enough for

the make-up of the community to have substantially changed, nor to have affected its awareness about the development.

4.3 Infrastructure Charges

Infrastructure Charges did not apply to the original approval. Council does not apply Transport Network Infrastructure Charges to Extractive Industry approvals because the use and demand anticipated on the transport network is determined at the time of assessment and conditioned accordingly.

5.0 OTHER PLANNING CONSIDERATIONS

5.1 Referral Agencies

The Department of State Development, Infrastructure and Planning are a referral agency for this application. A copy of the Extension to the currency period Decision Notice will be provided to the Department.

6.0 CONCLUSION

The proposed extension to the approval's currency period for the Development Permit to end on 7 April 2021 is reasonable in the circumstances that it would not cause a conflict between the current laws and policies. It is also not of an age that could be detrimental to the general community awareness of the development and the existing Negotiated Decision Notice is publicly available on Council's eServices portal.

After considering the Extension Application against the applicable legislation and planning instruments, it is recommended that the application be approved and the currency period be extended for a further 2-year period until 7 April 2021.

7.0 ATTACHMENT

1. Approved Extraction Site Area of proposed Sand and Gravel Quarry – Harris Terrace – Drawing 001 Version B Job Number 0335-HOL-001 dated July 2010, prepared by Allan Watson Associates.

RECOMMENDED DECISION

THAT Council approve the request for an Extension Application for DA9747 for a further 2-year period until 7 April 2021, for a Development Permit for a Material Change of Use to establish an Extractive Industry and a Development Permit for a Material Change of Use for an Environmentally Relevant Activity – ERA 16 – Extractive and screening Activities – threshold 2(c) – extracting, other than by dredging, in a year, more than 100,000t of material on land described as Lots 109-111 SP187669, Lots 118-119 CH3122 and Part of Stallmann Road and Unnamed Road (segment 1487, Parcel 98), situated along Harris Road Fernvale; and subject to the requirements and conditions contained in the Schedules and Attachments of Council's Negotiated Decision Notice dated 9 March 2011.

Decision

Moved – Cr Whalley

Seconded – Cr Ogg

"THAT Council approve the request for an Extension Application for DA9747 for a further 2-year period until 7 April 2021, for a Development Permit for a Material Change of Use to establish an Extractive Industry and a Development Permit for a Material Change of Use for an Environmentally Relevant Activity – ERA 16 – Extractive and screening Activities – threshold 2(c) – extracting, other than by dredging, in a year, more than 100,000t of material on land described as Lots 109-111 SP187669, Lots 118-119 CH3122 and Part of Stallmann Road and Unnamed Road (segment 1487, Parcel 98), situated along Harris Road Fernvale; and subject to the requirements and conditions contained in

the Schedules and Attachments of Council's Negotiated Decision Notice dated 9 March 2011."

Carried

Subject:	Request for reduction in development application fees – ROL – 52 Jensens Swamp Road Lowood – 5 RP176587
File Ref:	Financial management – fees and charges
Action Officer:	SP-JB

Background/Summary

Council received correspondence from John Davidson, Project Director of Land Partners seeking a reduction in application fees involving a proposed planning application reconfiguring Lot 5 RP176587 into 45 lots. The property is located at 52 Jensens Swamp Road, Lowood.

Part of a previous planning approval issued under DA10570 applies to the site. Details are provided below:

- On 11 March 2015, Council approved a request to extend the Relevant Period for application DA10570 for a Preliminary Approval to Affect the Local Planning Instrument (Level of Assessment for a House); and Development Permit for Reconfiguration of a Lot (1 into 38 lots, new road and drainage reserve), subject to the requirements and conditions contained in the Schedules and attachments of Council's negotiated decision notice dated 29 April 2011; together with the inclusion of an Adopted Infrastructure Charges Notice. The relevant periods that apply to the approved development include:
 - Development Permit for Reconfiguring a Lot (1 into 38 Lots) – up to 27 April 2017;
 - Preliminary Approval under s.242 of the *Sustainable Planning Act 2009* – up to 27 April 2020.
- On 28 October 2015, Council approved a Request to Change the Development Approval under section 369 of the *Sustainable Planning Act 2009*, in the form of a permissible change to amend the proposal plan to increase the number of lots approved to 45 lots; and to be delivered over five stages.
- The approval for the Reconfiguring a Lot component has lapsed. However, the Preliminary Approval is still current and operates as a Structure Plan for the subject site in accordance with the Preliminary Approval granted under section 242 of the *Sustainable Planning Act 2009* for Dwelling houses. The approved Plan is provided at Attachment 1.

The application fee for the proposed Reconfiguring a Lot creating 45 lots under Council's register of cost recovery fees (2018-2019) is \$21,028.00 (base fee of \$2,196 plus 44 additional lots @ \$428 per lot).

The correspondent has made the following representations regarding the proposed fee reduction request:

- A "fee for service" discount of 50% of the application fee is sought. This request is based on an approval previously gained for the site.

- The proposed Reconfiguration will reflect the approved Reconfiguration Plan BRJD5424.000-005 Issue K, prepared by Land Partners dated 17 August 2015.
- The original application material submitted under DA10570 will support the new planning application and will be revised where required per current Planning Legislation.

OFFICER COMMENTS

Council's register of cost recovery fees was formulated having regard to the Officer's time to assess and determine new land use development applications. The assessment criteria for the proposed planning application is similar, with some differences per the new Planning Legislation.

The proposed development is consistent for the locality. The Somerset Region Planning Scheme version three identifies the subject land as being within the Park Residential Precinct of the General Residential zone which is consistent with the original Preliminary Approval under DA10570.

As such, it is considered that the request for reduction in the application fee may be reasonable in this instance.

Attachment

1. Reconfiguration Plan BRJD5424.000-005 Issue K, prepared by Land Partners, dated 17 August 2015.

Recommendation

THAT the development application fee for the proposed Reconfiguring a Lot development application of Lot 5 RP176587 into 45 lots at 52 Jensens Swamp Road, Lowood be set at 50% of the planning application fee for Reconfiguring a Lot at the time of lodgement of the development application.

Decision

Moved – Cr Choat

Seconded – Cr Brieschke

"THAT the development application fee for the proposed Reconfiguring a Lot development application of Lot 5 RP176587 into 45 lots at 52 Jensens Swamp Road, Lowood be set at 50% of the planning application fee for Reconfiguring a Lot at the time of lodgement of the development application."

Carried

Subject:	Planning and Building Services Monthly Report - November - December 2018
File:	Governance - Reporting - Officer Reports
Action Officers:	DPAD, SP, BS, PI

Report

A summary of the Departments activities during the month of December 2018 is provided for Council's information.

1. Planning Development Applications

During the month the following Development Applications were received:

Assessment Type:	Dec 2018	Nov 2018
Building Works assessable against the Planning Scheme	5	3
Material Change of Use	3	7
Reconfiguring a Lot	1	0
Operational Works	0	1
Combined Applications	1	0
Total	10	11

The list of applications received is provided in **Appendix 1**.

During the month the following Development Applications were decided:

Approved/Refused:	Dec 2018	Nov 2018
Approved - Council	6	8
Approved - Delegated Authority	7	9

The list of applications decided is provided in **Appendix 1A**.

2. Building Development Approvals

A total of 42 building approvals were issued in the region for November 2018.

Assessment Type:	Building Works
<i>Status</i>	<i>Number</i>
Accepted	54
Approved - Council	15
Approved - Private Certifier	27
Withdrawn	1
Info Request	3
Finalised	5
Fees Not Paid	1

The list of applications approved is provided in **Appendix 2**.

3. Plumbing Compliance Permits and Inspections

The number of plumbing and drainage approvals for December 2018 was nine.

Assessment Type:	Plumbing Approval
<i>Status</i>	<i>Number</i>
Approved	9
Info Request	4
Total	13

The list of applications approved is provided in **Appendix 3**.

The number of home sewerage treatment plants on Council's register is 1849 of which 48 or 2.59% are currently overdue for servicing. Letters have been sent to the owners of these systems to ensure compliance. Penalty infringement notices have been issued to repeat offenders.

4. Environmental Services

Environmental Health Services

Food Safety Training

Council subscribes to the I'm ALERT food safety training package which offers food businesses, community groups, schools and the general public access to free online interactive food safety training. Just go to www.somerset.imalert.com.au

A total of 17 users completed the training during the month of December.

Swimming Pool Water Quality Monitoring

Water samples from the Toogoolawah, Kilcoy and Lowood pools were collected during December to monitor for compliance with the *Queensland Health Swimming and Spa Pool Water Quality and Operational Guidelines, 2004*. Samples collected from all pools complied with the Queensland Health guidelines.

School Based Immunisation Clinics

Council delivers a school based vaccination program at the Lowood and Toogoolawah High Schools for year 7 and year 10 students under a service provider agreement with the State of Queensland. Planning is currently underway for the 2019 program.

Mosquito Monitoring

Officers are currently conducting a mosquito survey program in conjunction with Queensland Health in various towns and villages in the region to be conducted from January to March 2019.

The main aim of the annual surveillance program is to establish the level of confidence in:

- the assumption that mosquitoes *Aedes aegypti* or *Aedes albopictus* are **not** present in the Somerset Region, and
- the likelihood of early detection – to facilitate eradication.

In addition to the Queensland Dengue Management Plan 2015 – 2020; Queensland Health is currently working with local governments in SEQ to establish an emergency response framework that will be triggered on confirmation of positive *Aedes aegypti* or *Aedes albopictus* identification in SEQ.

An overview of the section activities for the month is contained in Appendix 4.

Pest Management

Invasive Animal Control

The following is a summary of pest animal control activities for the month:

Wild dogs

- 1080 Baits injected: 12.
- The next advertised 1080 baiting program day will be held on the 11 February 2019.
- Dingo scalps presented: 10.

Rabbits

- Officers have been working with landholders to control rabbit infestations in the following areas; Minden, Coominya, Minden, Hazeldean and Colinton.
- Officers are continuing to work closely with Seqwater in controlling rabbits around Somerset Dam and Wivenhoe Dam.

- Officers have detected an outbreak of calicivirus in the Mount Tarampa and Colinton areas that has had good effect on the rabbit population. Samples have been collected and provided to Biosecurity Queensland to establish the strain of the virus.

Foxes

- Officers have been working with landholders in Mount Hallen, Sandy Creek, and Hazeldean that are being impacted by foxes.

Pest Plant and Other Vegetation

A summary of pest plant and other vegetation treatment activities for the month is as follows:

- **Annual ragweed** – Mount Beppo, Coal Creek, Colinton, Harlin, Esk, Lowood, Biarra, Toogoolawah, Linville, Moore and Eskdale.
- **Groundsel** – Bryden and Marburg.
- **Giant rat's tail grass** – Mount Kilcoy, Wivenhoe Pocket, Sandy Creek, Monsildale, Toogoolawah, Harlin, Atkinson Dam Road, Brightview, Fernvale and Coominya.
- **Main Roads Element 5** – Mount Kilcoy, Wivenhoe Pocket, Sandy Creek, Monsildale, Toogoolawah, Harlin, Atkinson Dam, Brightview, Fernvale and Coominya.
- **Herbicide applied** – 5,170L.

Compliance under *the Biosecurity Act 2014*

Biosecurity Orders: 1

An overview of the section activities for the month are contained in Appendix 4.

Animal Management

An overview of the section activities for the month are contained in Appendix 4.

5. Natural Resource Management

Land for Wildlife

- Transitional arrangements are underway to formalise the new regional support model for Local Governments in South East Queensland, that will collaboratively facilitate a Regional Land for Wildlife Coordinator position (hosted by Sunshine Coast Regional Council).

Somerset Flora and Fauna

- The Somerset region received an influx of Little Red Flying Foxes in the December period, primarily centred on Linville. As this migratory species utilises existing roosts trees, these quickly become overcrowded, resulting in opportunistic roosting in backyards throughout the township area. The majority of Little Red Flying Fox species have now departed Linville. (This species rarely stays for extended time, and tends to follow suitable food plant flowering patterns across the landscape). Large numbers of Little Red Flying Fox remain in the Somerset Region, located in the Esk and Lake Atkinson camps, however the influx has not caused any change in the usual roost extent/s at these locations.
- Attendance at the South-East Queensland Koala/Regional Offsets forum/s, 4 December 2019.

Catchment Management

- Ongoing project development is being undertaken to formalise the delivery of Resilient Rivers funding granted to Somerset Regional Council for local projects. These include:

- ~\$120,000 for Black Snake Creek rehabilitation – Tender documents are being developed to seek suitably qualified third-party delivery arrangements/contracts.
- \$105,000 for Recreational investigation of Hills Crossing and Savages Crossing contractual arrangements for this collaborative project is complete, with the Seqwater lead tender process commencing early 2019.
- Council has commenced stage 2 Mid Brisbane River On-site Wastewater Risk Mitigation Program, which will see grants for approved Treatment System upgrades being offered to those participant landholders along the identified stretch of the Mid Brisbane River Catchment. Letters have been sent to identified landholder inviting expressions of interest to participate in the program.
- Preliminary discussions are underway regarding the development of a Catchment Action Plan for the Upper Brisbane and Stanley Catchments (primarily located in the Somerset region). Catchment Action Plans support the delivery of the Council of Mayors (SEQ) lead initiative Resilient Rivers. Expressions of interest regarding this initiative will be sought from key stakeholders in early 2019.

Fire Considerations

- Council working with Queensland Fire and Emergency Services (QFES) to review the application of Council Policy OP 14 Hazard Reduction Burn Policy in respect of customer and administrator (QFES) feedback.

Collaborations

- Council continues to support the Kilcoy State High School Agricultural studies students to undertake practical assessment and general maintenance elements at Hopetoun Fields, Kilcoy.
- Council received approximately 4000 plants from the Arthur Gorrie Correctional Centre propagation program during this period, with the support of Save Our Waterways Now nursery. These plants (primarily Koala Food tree species) are anticipated to support a Koala focussed Free Tree Day giveaway for Somerset residents on February 9, 2019.

Recommendation

THAT the Department of Planning and Development Monthly Report be noted.

Decision

Moved – Cr Gaedtke

Seconded – Cr Whalley

"THAT the Planning and Building Services Monthly Report for November / December 2018 be received and the contents noted."

Carried

Subject:	Draft Biosecurity Plan, Invasive Plants and Animals 2019-2024
File:	Environmental Management - Reports - Environmental Health Reports
Action Officer:	MES

Background/Summary

Councils are obliged under s53 of the *Biosecurity Act 2014* to have a biosecurity plan for invasive biosecurity matter for the local government area. The plan may include provision for

each of the following:

- a) Achievable objectives;
- b) Strategies, activities and responsibilities for achieving the objectives;
- c) Strategies to inform the local community about the content of the plan and achievement of the objectives;
- d) Monitoring implementation of the plan and evaluating its effectiveness;
- e) Other measures the local government considers appropriate for the management of invasive biosecurity matters for its local government area.

The biosecurity plan should also show alignment with the draft Queensland weed and pest animal strategy 2016-2020 to ensure that biosecurity planning at a regional and local level is based on best practice.

A new biosecurity plan is required to be developed to replace Council's existing plan, and it is proposed that the following process be followed in the development of the biosecurity plan.

Plan Development Process

A broad range of stakeholders involved in the management of invasive plant and animals within the Somerset Region will be consulted in the development of the plan to ensure that it best represents the needs of the Somerset Region (Please refer to Attachment 1, for a proposed key stakeholder reference group).

The planning process follows a logical sequence of activities. Table 1 provides an overview of the process.

Table 1: Plan Development Process -

Step 1	Plan development process is approved by Council.
Step 2	Working group consisting of: <ul style="list-style-type: none"> • Council's Pest Management Committee; • Key Council Staff (Manager Environmental Services, Pest Management Staff, NRM Officer); • Biosecurity Queensland Officer; facilitate the development of a draft biosecurity plan.
Step 3	Undertake consultation with key stakeholder reference group (draft plan to be sent to each member for comment and further consultation are required).
Step 4	Key stakeholder input considered and draft biosecurity plan reviewed if necessary.
Step 5	Council approval to display draft plan for public consultation.
Step 6	Public submissions considered and draft plan reviewed if necessary.
Step 7	Council approval of biosecurity plan.

It is expected that plan development process will take approximately four months to complete. The estimated budget required for the development and publishing of the new biosecurity plan is \$6,000. There is sufficient budget allocation within the 2018/2019 pest management budget to cover this expense.

Attachment

Attachment 1 – Key Stakeholder Reference Group.

Recommendation

THAT Council approve the biosecurity plan development process.

Decision

Moved – Cr Gaedtke

Seconded – Cr Choat

“THAT Council approve the biosecurity plan development process.

THAT Council forward correspondence to Biosecurity Queensland expressing Council’s disappointment at not being afforded the opportunity to hold a Fire Ant Forum in the Somerset region in support of a proactive approach to manage the issues and better educate the community;

And further,

THAT Council formally request that a Fire Ant Forum be held within the region.”

Carried

Subject:	Financial reports - 1 July 2018 to 8 January 2019
File Ref:	Monthly financial statements
Action Officer:	DFIN

Background/Summary**Financial reports**

Financial reports for the period 1 July 2018 to 8 January 2019 are attached detailing the progress that has been made in relation to Council’s budget as per section 204 of the Local Government Regulation 2012.

A list of payments is also provided as previously requested.

Grants

- On 11 October 2018, Council lodged an application for 70% funding towards a weighbridge, fencing, CCTV, road and associated works at Esk landfill under the (waste) Levy Ready funding program. This application was successful.
- On 7 September 2018 Council lodged an application under the Queensland Government’s competitive Building our Regions program for Kilcoy racecourse development for which Council had previously been shortlisted.
- On 15 November 2018 Council lodged a further application for Kilcoy racecourse development under the Australian Government’s competitive Building Better Regions Fund. No advice has been received about this application.
- Council is preparing funding applications for a number of rooftop solar projects for the redevelopment of Lowood CBD land that Council is currently purchasing from Telstra and for bridge replacements.

Rates

Rates are issued in six monthly cycles. Overdue rates were contained as follows:

- \$1.50 million – 31 July 2018
- \$1.67 million – 8 January 2019

Rate notices for the six months ending 30 June 2019 will issue on 19 February 2019.

Council issued 26 notices of intention to sell land for overdue rates or charges totalling \$0.18 million on 18 October 2018.

As at 9 January 2019, full payments had been received for 12 of these properties leaving 14 sale of land actions in progress for a total of \$0.08 million.

Road maintenance detail

Councillors have previously requested additional information about road maintenance:

	<i>Rural</i> (\$000's)	<i>Urban</i> (\$000's)	<i>Total</i> (\$000's)
Bitumen road maintenance	311	55	366
Gravel road maintenance	1,294	15	1,309
Roadside drainage	255	65	320
Culvert maintenance	2	-	2
Vegetation maintenance	139	169	308
Traffic furniture	89	41	130
Linemarking	2	16	18
Total actual year to date	2,092	361	2,453
Expected pro-rata budget year to date	2,086	361	2,447

The 30 most costly road segments for bitumen, gravel or culvert maintenance were:

Esk Crows Nest (gravel) Ch26120 - Ch34090	\$61,159
Kavanaghs Rd Buaba (gravel) Ch0 - Ch2840	\$50,660
Monsildale Rd (gravel) Ch12000 - Ch19100	\$38,128
Gregors Creek Rd (bitumen) Ch3120 - Ch4950	\$35,825
Zischkes Rd (gravel) Ch20 - Ch2300	\$30,981
Kimbala Rd (gravel) Ch0 - Ch5680	\$30,291
Ann St Esk (bitumen) Ch240 - Ch430	\$29,199
Louisavale Rd (gravel) Ch5010 - Ch5810	\$29,139
Yielo Rd (gravel) Ch0 - Ch5100	\$29,039
Cowah Rd (gravel) Ch0 - Ch3990	\$28,289
Langtons La (gravel) Ch3210 - Ch5050	\$26,017
Falls Rd (gravel) Ch0 - Ch2530	\$25,706
Yabba Rd (gravel) Ch0 - Ch3330	\$24,692
Cedarvale Rd (gravel) Ch1540 - Ch4410	\$24,371
Grays Rd (gravel) Ch1620 - Ch3020	\$23,485
Monsildale Rd (gravel) Ch1630 - Ch10200	\$23,379
Black Jack Creek Rd (gravel) Ch730 - Ch3640	\$23,231
Westvale Rd (gravel) Ch1340 - Ch13550	\$23,022
Braemore La (gravel) Ch1050 - Ch3050	\$23,012
Spring Creek Rd (gravel) Ch60 - Ch4210	\$22,592
Gregors Creek Rd (bitumen) Ch4950 - Ch5530	\$21,841

Sunday Creek Rd (gravel) Ch1690 - Ch3390	\$20,530
Buaraba Creek Rd (gravel) Ch3800 - Ch4770	\$19,486
E Summervilles Rd (gravel) Ch770 - Ch2850	\$19,382
Richter Rd (gravel) Ch0 - Ch2020	\$17,495
Fernvale Rd (bitumen) Ch2250 - Ch5100	\$17,158
Brighton Hills Rd (gravel) Ch0 - Ch1260	\$16,959
Handley Rd (gravel) Ch0 - Ch1640	\$16,838
Banks Ck England Ck Rd (gravel) Ch0 - Ch2900	\$16,827
Gaults La Gregors Ck (gravel) Ch0 - Ch1140	\$16,584
Subtotal	<u>\$785,317</u>

Attachments

Financial reports and payment listings

Recommendation

THAT the reports including payments presented totalling \$28,814,873.63 be received.

Decision

Moved – Cr Choat

Seconded – Cr Hall

“THAT the financial reports for 1 July 2018 to 8 January 2019 including payments presented totalling \$28,814,873.63 be received.”

Carried

Subject:	Sale of land for overdue rates action - 30 Park Street, Lowood
File Ref:	Rates - sale of land for overdue rates
Action Officer:	DFIN

Background/Summary

Council has been unable to serve a notice of intention to sell land for overdue rates. Council issued this notice on 18 October 2018.

Authorisation is sought to recommence the sale process given the time that has elapsed between the issue date and 9 January 2019 when the original registered post notice was returned to Council unclaimed by Australia Post.

Endorsement is also sought to issue the new notice using substituted service provisions and to seek to recover the costs of this service as part of the sale process. This will involve advertising in the Courier-Mail and Government Gazette.

Recommendation

THAT the property described as L 48 RP32284 at 30 Park Street Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (01357-00000-000)

THAT the service of notices in respect of property 01357-00000-000 using the provisions of section 239 of the *Local Government Act 2009* be endorsed.

Decision

Moved – Cr Hall

Seconded – Cr Ogg

“THAT the property described as L 48 RP32284 at 30 Park Street

Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (01357-00000-000)

THAT the service of notices in respect of property 01357-00000-000 using the provisions of section 239 of the *Local Government Act 2009* be endorsed."

Carried

Subject:	Bridges renewal program round four
File Ref:	Grants - programs - BRP
Action Officer:	DFIN

Background/Summary

A new round of the Australian Government's competitive Bridges Renewal Program has been announced closing 5 February 2019.

Council had a record 11 bridge replacements approved for funding under the previous round of this program as well as significant numbers of approvals under rounds one and two of the program.

The new program guidelines limit local governments to two applications per round each.

Council controls four timber road bridges (and average daily traffic counts) that do not have replacement funding already attached as follows:

- Tetzlaffs Lane Bridge (27 vehicles per day)
- Neuendorf Road Bridge (25 vehicles per day)
- Sandy Creek Bridge on Copley Lane (two vehicles per day)
- Braeburn Road Bridge (less than one vehicle per day)

It is recommended that Council apply for funding to replace Tetzlaffs Lane Bridge and Neuendorf Road Bridge.

While design work including land acquisition matters on Neuendorf Road Bridge is well advanced, noting the short timeframes for applications, Council officers have sought urgent assistance from consulting engineers on design and condition assessment issues.

Attachment

Guidelines - Bridges Renewal Program round four

Recommendation

THAT the Chief Executive Officer be authorised to submit proposals for 50% funding of the estimated project costs of the following bridge renewal projects under the Bridges Renewal Programme round four and that it is confirmed that funds are available for the balance portion required for each project where a grant is offered:

- Neuendorf Road Bridge
- Tetzlaffs Lane Bridge

Decision	Moved – Cr Hall	Seconded – Cr Brieschke
<p>“THAT the Chief Executive Officer be authorised to submit proposals for 50% funding of the estimated project costs of the following bridge renewal projects under the Bridges Renewal Programme round four and that it is confirmed that funds are available for the balance portion required for each project where a grant is offered:</p> <ul style="list-style-type: none"> • Neuendorf Road Bridge • Tetzlauffs Lane Bridge.” <p style="text-align: right;"><u>Carried</u></p>		

Subject: Tender 1117 – 19 Bray Street Lowood File Ref: Council properties – disposal Action Officer: DFIN
--

Background/Summary

Tenders were called for the sale of lot 82 SP201571 – 19 Bray Street Lowood which closed on 10 January 2019.

This is one of six remaining lots Council owns at Haslingden Park Estate.

No offer was received that met valuation.

Attachment

Details of offers received in respect of tender 1117 are provided to Councillors separate to the agenda

Recommendation

THAT no offer be accepted for tender 1117 sale of lot 82 SP201571 – 19 Bray Street Lowood.

Decision	Moved – Cr Whalley	Seconded – Cr Gaedtke
<p>“THAT no offer be accepted for tender 1117 sale of lot 82 SP201571 – 19 Bray Street Lowood.”</p> <p style="text-align: right;"><u>Carried</u></p>		

Subject: Revenue policy FY2020 File Ref: Financial management – budgeting – budget Action Officer: DFIN
--

Background/Summary

Council is required to review its revenue policy under section 193 (3) of the Local Government Regulation 2012 as a precursor to the annual budget process.

The revenue policy is required to be set in “sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.”

The recommended draft revenue policy FY2020 reflects the current position.

Recommendation

<p>THAT Revenue Policy FY2019 be removed from the policy register on 1 July 2019.</p>

THAT the following policy be adopted:



Policy Subject/Title:	Revenue Policy FY2020
Policy Number:	F/001

Policy Subject/Title:	Revenue Policy FY2020
Responsible Officer:	Director Finance
Legislative or Regulatory Reference:	<i>Local Government Act 2009</i> and Regulation
Related Policies / Procedures:	Revenue statement
Authorised by:	Somerset Regional Council
Authorised on:	23 January 2019
Review/Amendment dates:	This policy is reviewed annually

1. OBJECTIVE

Council aims to fulfil a statutory requirement through adoption of this revenue policy under section 193 of the Local Government Regulation 2012.

2. BACKGROUND

Council is required to review its revenue policy each financial year under section 193 of the Local Government Regulation 2012.

3. PURPOSE

The revenue policy sets guidelines for the development of Council's budget, revenue measures and other financial matters as outlined.

4. SCOPE

The policy applies to Somerset Regional Council and all persons and entities that contribute or might contribute revenue to the Council.

5. POLICY

Section numbers referred to below relate to the Local Government Regulation 2012.

• s193(1)(a)(i) The principles that the local government intends to apply in the financial year for levying rates and charges

Rates and charges are levied to enable Council to meet its recurrent and capital cash costs, outlays and returns plus a portion of non-cash costs.

For general rates, the guiding principle is that of seeking to achieve the greatest practicable level of equity within the constraints imposed by a system based upon government-assessed official land values, having regard to services provided, access to services and relative potential capacity of the land to produce an income.

The application of those principles to the circumstances of the Somerset Region has lead Council to the view that those principles cannot be adequately reflected by levying a single rate in the dollar for general rates.

The primary reasons for that conclusion are differences between different land types of and use in terms of consumption of services, relative valuation, relative potential to earn an income and other factors relevant to rating equity.

Council therefore intends to raise its general rate revenue by the levy of differential general rates, with differences in land use, valuation and other matters affecting the capacity of the land to produce an income being the key bases of rating differentiation.

For utility charges, and other rates or charges for particular services or functions (regulatory or otherwise) the guiding principle is that of user pays, with the overall level of revenue raised by each charge being based so far as practicable upon the full cost price of providing the service or facility concerned.

Council will meet legal requirements for the cost effective levying of rates including providing all required information on rate documents.

• s193(1)(a)(ii) The principles that the local government intends to apply in the financial year for granting concessions for rates and charges

Council may grant rate remissions or deferrals on the grounds of financial hardship on a case-by case but consistent basis.

Financial hardship does not necessarily mean simple inability to pay.

Council will administer the State Government Pensioner Rate Subsidy Scheme under the scheme rules for the maximum benefit of landowners.

Council may allow concessions to certain classes of pensioner landowners for rating equity reasons. The conditions of any concessions will be outlined in the local government's revenue statement and budget resolutions.

• s193(1)(a)(iii) The principles that the local government intends to apply in the financial year for recovering overdue rates and charges

Council will inform ratepayers with arrears of rates of the powers it may use in collecting outstanding rates including legal action, application of interest penalties, loss of discounts, release of information to mortgagees and other parties with interests in properties, sale of lands and any other potential action.

Council may offer assistance to people to access their own superannuation if applicable.

Council's recovery action will be cost effective.

Council will not enter into arrangements that limit its legal power to recover rates.

Following each rating period, Council will forward reminder letters to owners with overdue rates where appropriate or courtesy advices to ratepayers who have missed discounts.

Legal rate recovery actions or referrals to debt collectors may be authorised by the Chief Executive Officer.

Council is to receive twice each financial year recommendations for sale of lands for overdue rates actions covering all properties for which actions may legally be commenced except where the overdue rates or charges exceed the rateable valuation of the land. Where this situation applies, a recommendation to acquire the land for overdue rates may be made.

Where Council invokes section 130 (7) of the Local Government Regulation 2012 to set a later discount date than indicated on a rate notice and this has clearly resulted in a credit balance for a local ratepayer equal to the discount available, Council will write to the local ratepayer advising that the account is in credit.

Council is to receive a recommendation to commence sale of land for overdue rates and charges action whenever an infrastructure charge becomes overdue for a period of more than three years.

• s193(1)(a)(iv) The principles that the local government intends to apply in the financial year for cost-recovery methods

Council may seek to recover costs of the matters permitted under section 97 of the Local Government Act 2009.

Costs to be recovered with cost-recovery fees may include all direct and indirect costs of the providing the relevant facility, service or activity including cash and non-cash costs and including but not limited to the cost of capital, corporate overheads and depreciation.

Council will not seek to impose a taxation component for any cost-recovery fee.

Council may charge less than the full cost of providing the relevant facility, service or activity when setting any cost-recovery fee.

• s193(1)(b) The purpose of concessions granted for rates and charges

Various concessions may be granted for rates and charges including retaining the concessions of a predecessor council or for any of the matters permitted by law as it is assumed that the types of concessions allowable by law are permitted for a valid purpose.

The conditions of any concessions will be outlined in the local government's revenue statement and budget resolutions.

• s193(1)(c) The extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development

Developers may be required to pay the full costs of any increased capacity in the physical infrastructure due to any new developments, and where appropriate, a contribution towards social infrastructure changes required to cater for the increase or changes in population caused by new developments.

6. EFFECTIVE FROM

This policy is effective from 23 January 2019 in respect of the 2019/2020 financial year.

7. CONTROLS


This policy is subject to controls outlined in the financial management risk register.

8. DATE OF RESOLUTION

This policy was approved by the Chief Executive Officer and adopted by the Somerset Regional Council at the Ordinary Meeting of 23 January 2019.

Signed:

Dated:

Decision	Moved – Cr Hall	Seconded – Cr Ogg
	“THAT the following policy be adopted:	
<div></div>		
Policy Subject/Title:	Revenue Policy FY2020	
Policy Number:	F/001	
Policy Subject/Title:	Revenue Policy FY2020	
Responsible Officer:	Director Finance	
Legislative or Regulatory Reference:	<i>Local Government Act 2009</i> and Regulation	
Related Policies / Procedures:	Revenue statement	
Authorised by:	Somerset Regional Council	
Authorised on:	23 January 2019	
Review/Amendment dates:	This policy is reviewed annually	
1. OBJECTIVE		
Council aims to fulfil a statutory requirement through adoption of this revenue policy under section 193 of the Local Government Regulation 2012.		
2. BACKGROUND		
Council is required to review its revenue policy each financial year under section 193 of the Local Government Regulation 2012.		
3. PURPOSE		
The revenue policy sets guidelines for the development of Council’s budget, revenue measures and other financial matters as outlined.		
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The policy applies to Somerset Regional Council and all persons and entities that contribute or might contribute revenue to the Council.

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8. DATE OF RESOLUTION

This policy was approved by the Chief Executive Officer and adopted by the Somerset Regional Council at the Ordinary Meeting of 23 January 2019.

Signed:

Dated: "

Carried

Subject:	Youth Engagement Officer Report - December 2018
File Ref:	Community Services - Youth Development - Youth Services
Action Officer:	YEO

Background/Summary

The following report contains an overview of the key projects and activities of the youth engagement officer (YEO) for December 2018. The report also outlines planned projects and proposals for future youth related projects.

Networks, partnerships and local connections

The youth engagement officer (YEO) liaised with the wider community to discuss and advocate the needs of local young people in the region, and the key issues and projects relevant to the YEO role.

Networks and committees attended, and key engagements:

- LLA Ipswich
- EdLinQ – child and Youth Mental Health Services, West Moreton health
- BUSY at Work
- Department of Education
- Ipswich Community Youth Service
- Ipswich City Council
- Ipswich Hospital Foundation
- Anglicare

- Carers Qld NDIS
- ICYS
- Family Services Australia
- EACH
- DHS
- Noffs
- Project Booyah
- Therapy Pro
- West Moreton Health
- Mission Australia
- Kummara
- Kilcoy State High School
- Kilcoy State School
- Mount Kilcoy State School
- Harlin State School
- Lowood State High School
- Lowood State School
- Toogoolawah State High School
- Toogoolawah State School
- Esk State School
- Fernvale State School
- Clarendon State School
- Coominya State School
- Glamorgan Vale State School
- Linville State School
- Minden State School
- Mount Tarampa State School
- Tarampa State School
- Patrick Estate State School
- Prenzlau State School

General activities and key projects undertaken

A listing of key events and projects with a summary is outlined below. Please note that there may be other events or activities not included.

- The YEO attended a Steering Committee meeting, 5 December 2018, to discuss the Regional Youth Mental Health Forum. General discussion and election of committee members. This committee undertakes to collaboratively develop a mental health forum for young people of high school age. YEO responsible for Venue, Logistics and Catering for the event. Meetings to take place every month. The fourth Regional Youth Mental Health forum Talkin'it up is scheduled for August 2019.
- The YEO chaired the Lowood Support Services Meetings on 5 December 2018. YEO introduced a new service to the school. Project 'Booyah,' is a resilience and mentoring program with the PCYC. 17-week program for male or female youths that are disengaged with family, community and or school. Targeting ages 14-16 years. Next program starts in February and there are only 2 intakes per year. 10 participants only per intake. Youth are selected and/or nominated upon referral from predominately educational facilities. Discussions were also had around the Mental Health Expos for 2019, School Holiday programs, assisting with youth transitioning into employment and Talkin it up Mental Health Forum scheduled for August 2019.
- The YEO attended the Ipswich Region Local level Alliance Meeting on Monday 10

December 2018. The members were provided with the opportunity to give feedback about LLA progress throughout 2018. Questions asked - How beneficial were the working groups, were they supported, what worked well, what could be improved and should new working groups be introduced?

Youth

- The YEO personally delivered a total of 1800 copies of the School Holiday Programs to all primary and secondary schools throughout the Somerset Region. The program has been uploaded onto the council website, promoted via the electronic council electronic boards, Services, Councillors and Schools emailed an electronic version as well. All visitor's information centres and libraries have also been provided with copies for distribution. 4 inflatables have been ordered for Australia Day Pool Party. Numerous Aussie theme based activities will be on offer, along with land based waters slides and water based obstacle courses. All 4 location pools – Toogoolawah, Kilcoy, Esk and Lowood will provide a free entry family day out for Australia Day.
- The YEO assisted the SRO with the dive in Movie Nights in Lowood 14 December 2018 and Kilcoy 21 December 2018. Unfortunately, due to high winds and storms, the Movie nights had to be cancelled. We are looking at hosting alternative days for both locations.
- The YEO is continuing to liaise with KSHS, LSHS, TSHS and student leaders direct regarding the Somerset Youth Leadership Camp scheduled for 21-23 January 2019. Some students consent forms have not been returned. YEO following up accordingly and plans in place for the camp to be facilitated. Students have been asked to take photos about what they love about the Somerset Region. These photos will be used in an activity during the camp and then intended to be displayed during the Experience Somerset photographic exhibition. YEO will continue to work with relevant stakeholders, relief SRO, to plan this event. All Councillors were personally invited to attend the camp for a day trip.

Attachments

Nil

Recommendation

THAT the Youth Engagement Officer report be received.

Decision

Moved – Cr Gaedtke

Seconded – Cr Whalley

"THAT the Youth Engagement Officer report for December 2018 be received and the contents noted."

Carried

Subject:	Sport and Recreation report - November / December 2018
File Ref:	Governance - Reporting - Officer Reports
Action Officer:	SRO

Background/Summary

The following report contains an overview of current activities of the sport and recreation officer (SRO) and an update of projects in planning phase and future proposals as of the end of

December 2018.

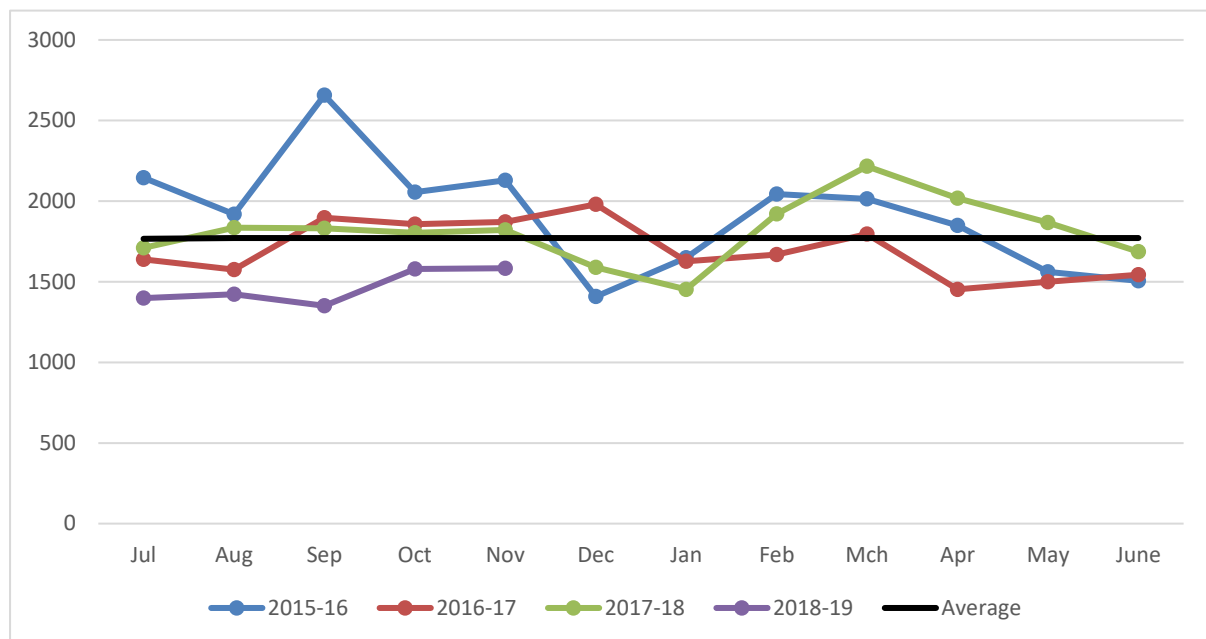
Vibrant Somerset

1. Operate Indoor Sports Facilities

Points note that the highlights are from the November sports facility reports.

Fernvale Indoor Sports Centre

There were 1,584 attendees at the centre in November. Attendances were almost the same as the previous month. Attendances are lower than prior years and significantly lower than Kilcoy.



- Gym memberships for November were slightly lower than the figures recorded in the previous month however higher than figures recorded during the same period last year.
- Internal marketing included keeping the Facebook page updated with regular posts on the Facebook page as well as other forms of social media including Instagram and community Facebook pages are achieving a high following from the community with a high response rate to these posts.
- Netball, Futsal, Indoor cricket and other programmes offered by the centre are reasonably well attended.

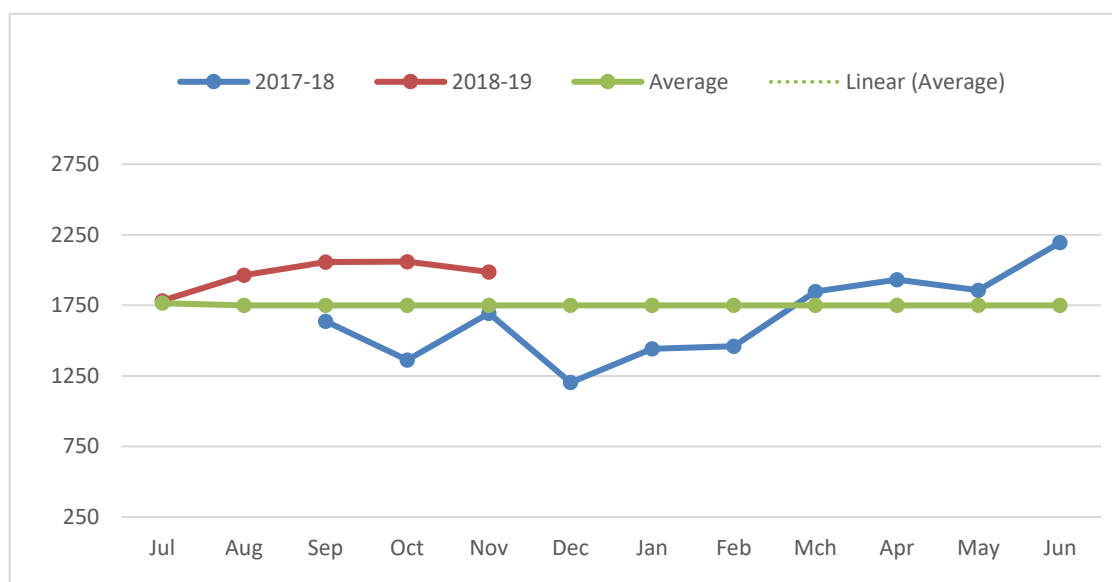
Toogoolawah Community Gym

- Attendances in classes in November were high. The gym is full for many classes. There are 323 members of the Gym.
- Internal marketing initiatives included putting more posters around the centre, in-house challenges, free passes available to the community, promotion of programs and classes and local events and activities on offer for the community.
- External marketing initiatives for November included the following:

- Permanent space in the local newspaper.
- Several adverts in local papers and a leaflet drop.
- Promotion of programs, classes and local events and activities on offer to the community.
- Sponsored several fundraisers in Somerset.
- Free passes have been left at various businesses in Toogoolawah.
- Regular facebook updates.
- Space in the local high school newsletter promoting the gym.
- Posters have been placed around town.
- Talks to various community groups.
- Promotion of personal training.

Kilcoy Indoor Sports Centre and Gym

- There were 1,986 attendees at the centre in November. Attendances were higher than figures recorded in the previous month. The graph below illustrates the figures recorded over the past several months.



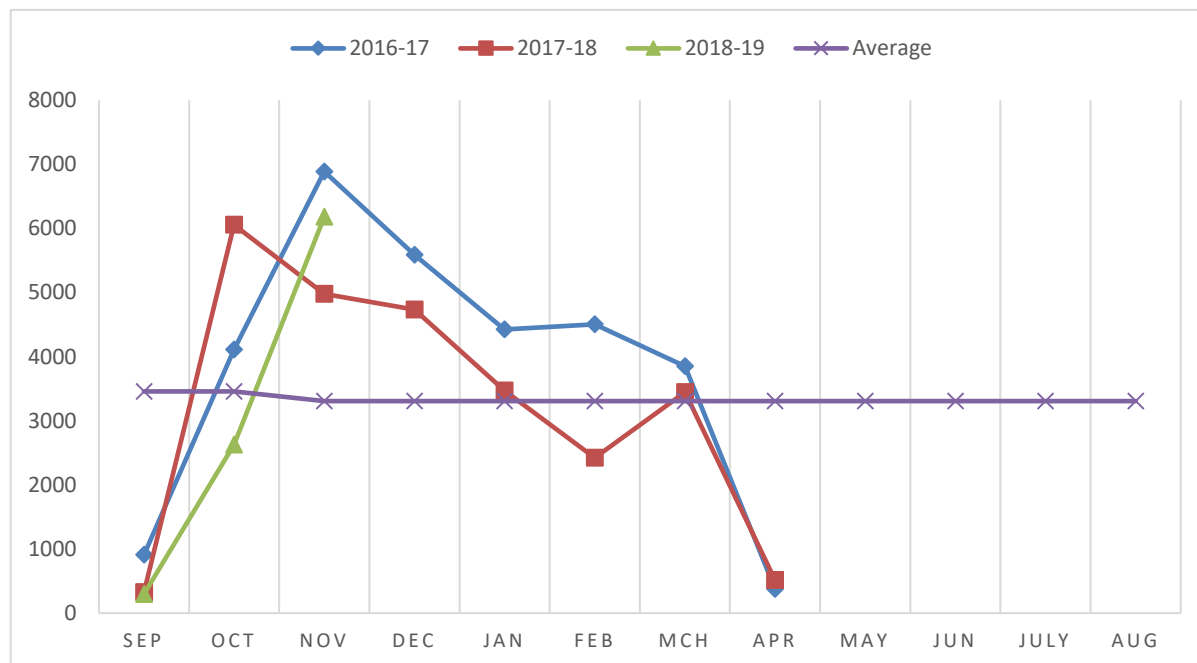
- Memberships were slightly lower than the previous month.
- Internal marketing initiatives included several internal promotions with challenges, promotion of programs, challenges and activities available for the community, suggestion box with a monthly prize, friends in fitness newsletter and the 'What's happening in Somerset' wall.
- External marketing initiatives for September included the following:
 - Weekly column for the local paper.
 - Promotion of programs and events.
 - Leaflet drop with specials and new classes.
 - Sponsored several events around Kilcoy.
 - Corporate membership packages offered to local businesses.
 - Free passes given to allied health services to hand to their patients.
 - Regular Facebook updates with an increase on members from the previous month.
 - Jayne McKenzie is attending all external meetings such as Somerset Interagency Meeting, Youth Meetings, and Ladies Groups.
 - New classes created from the Active Ageing program held by Council.

- Working with Kilcoy Respite to offer rehab classes for 8-10 of their patients

2. Swimming pools maintained in operating condition

Kilcoy Aquatic Centre

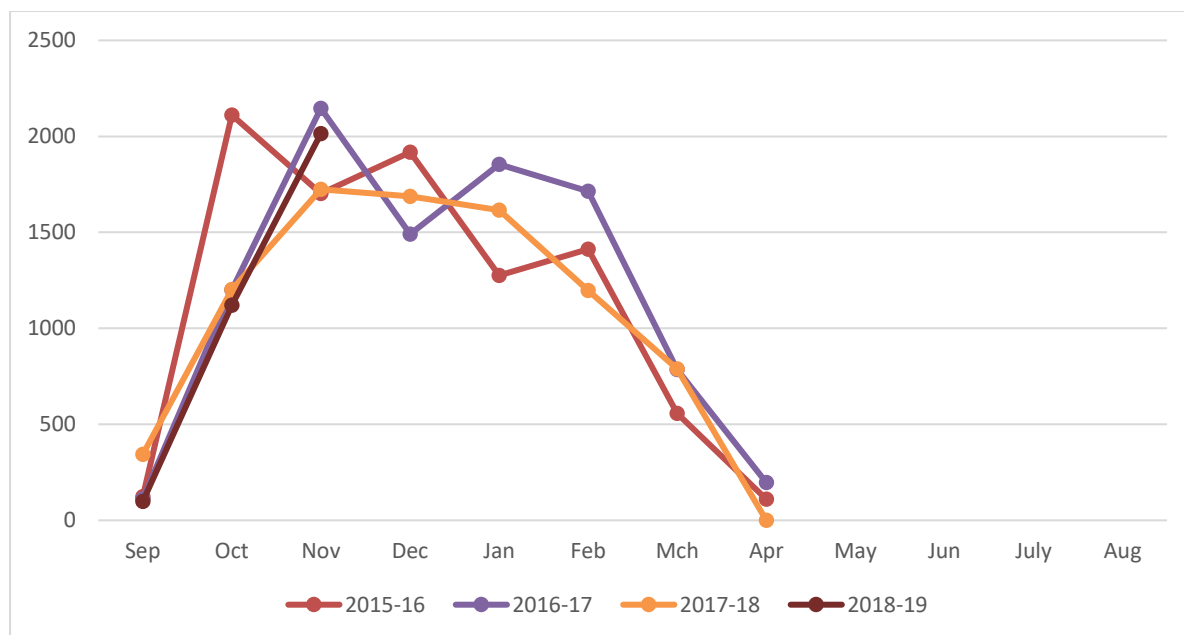
- There were 6,181 attendances recorded for November; attendances are significantly higher than last month better than attendances recorded at the same time last year. Operators feel this was due to the good weather although cool water temperatures throughout the month of November meant that some classes were cancelled. The graph below illustrates attendance trends from previous seasons.



- Internal marketing initiatives included regular updates on Facebook, website and the creation of flyers for all programs.
- External marketing initiatives were achieved through new facility signs and banners placed at the front of the centre to encourage community interest.
- Centre programs that are available to the community include aqua aerobics, squad training, learn to swim and pool parties.
- There were no incidents recorded for the month of November.

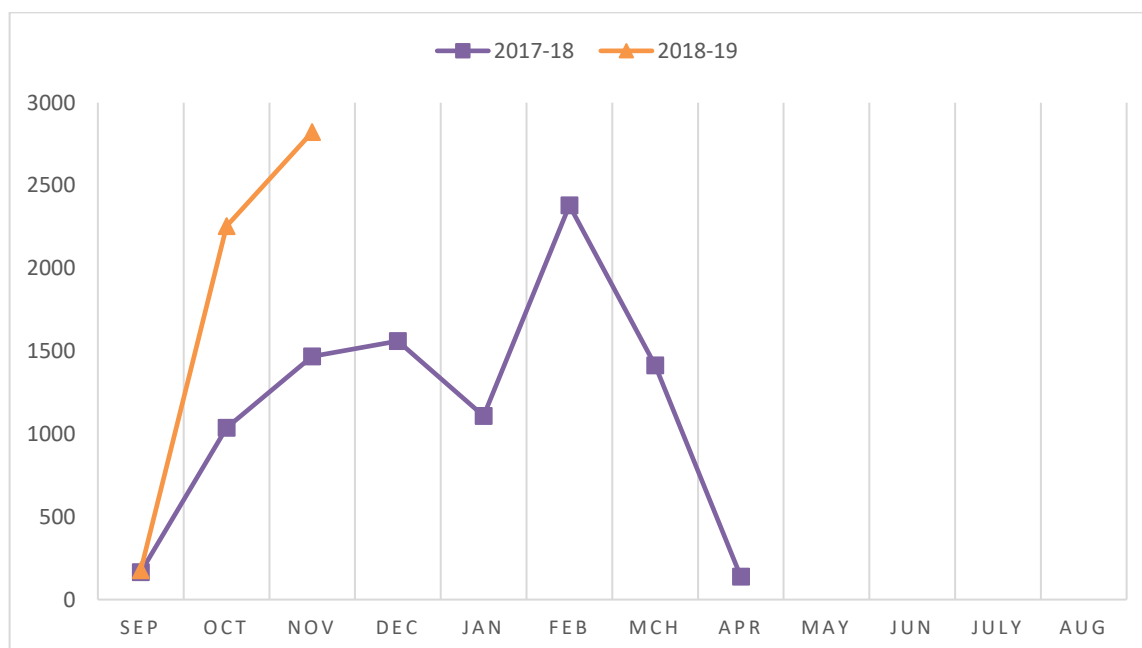
Toogoolawah Pool

- There were 2,015 attendances recorded for November; attendance figures are higher than figures recorded during the same period last year which is close to the highest monthly attendance for the Toogoolawah Pool in the last four years.
- Internal marketing initiatives included regular updates on facebook, website and the creation of flyers for all programs.
- External marketing initiatives were achieved through new facility signs and banners placed at the front of the centre to encourage community interest.
- Centre programs that are available to the community include aqua aerobics, squad training, and learn to swim.
- There were no incidents recorded for the month of November.



Lowood Pool

- There were 2,822 attendances recorded for November, attendance figures are higher than the figures recorded during last month and also last year. However Council does not have the data going back for more than the last two years. Also Lowood attendances compare poorly to Kilcoy.



- Marketing and promotional initiatives included regular Facebook updates and flyers for the promotion of programs. There were several activities and events held over the month to encourage participation which has been well received by the community.
- There were no incidents recorded in the month of November.
- Several maintenance issues were addressed including repair of the solar heating system that has been affecting the temperature of the pool.

Esk Pool

- There were 842 attendances recorded for November. These figures seem to be in line

- with overall attendance for the pool of approximately 3,500 for the season.
- Marketing and promotional initiatives included regular Facebook updates and flyers for the promotion of programs. The change and addition of operating days have been welcomed by the community.
- There were no incidents recorded in the month of November.

The SRO is assisting FMC with on-going maintenance issues at the various pools which are continuing to be monitored and solutions sought.

3. Increased awareness of sport, recreation and healthy lifestyle issues relevant in the region

The SRO ensured Active and Healthy Council website page was up to date with relevant information.

The SRO provided information to community sporting groups on upcoming funding opportunities, referrals to free webinars, workshops and other educational opportunities.

4. Assessment of the needs of the community for the delivery of sport and recreation

The SRO attended the monthly Lowood Recreation Complex Association meeting, various issues were discussed and resolved.

The Lowood Recreation Centre are looking to possibly top dress all their ovals over the summer. They were encouraged to submit a Community Assistance Grant Application to assist with funding the costs.

5. Community participation in physical activity

December-January School Holiday Activities 2018/19

The SRO continued working on and promoting the December-January School Holiday Activities. There will be a number of activities on offer to the community over the school holiday period, activities include pool movie nights, library activities and Christmas events. The SRO and YEO held a Pool Movie Night event at the Lowood Pool on Friday, 14 December however due to lighting and thunderstorm activity the event had to be cancelled.

Somerset Rail Trail Fun Run 2019

The SRO has continued preparations for the 2019 event. The date of Sunday, 14 July 2019 has been set for the event with the event taking place from Lowood to Fernvale again. At the most recent team meeting there was discussion around the inclusions of a 48hr flash sale prior to the online registrations go live on Friday, 5 April 2019.

The Bike ride may this year proceed from Lowood to the new Lockyer Creek Bridge and back to Lowood and on to Fernvale. This route is being assessed before the route change becomes official

Australia Day Pool Events 2019

The SRO has continued coordinating inflatables and activities at all of the pool sites for Australia Day. Astro-jump will be providing additional inflatables at the Lowood and Kilcoy Swimming Pool with Esk and Toogoolawah utilising the newly purchased AFLEX inflatables.

LIFE – Workplace Wellness

The SRO continued to encourage fellow Council staff to get involved in the free LIFE activities

that are on offer on a weekly basis.

Fernvale Memorial Park Exercise Equipment

The SRO provided confirmation of the project scope and location and a commencement date of April, 5 2019 has been set.

6. Develop appropriate management strategies

The SRO liaised with management at Somerset Sport and Aquatics, Aqua Antics, Somerset Health and Fitness and the facilities maintenance coordinator regarding various facilities.

7. More community participation in physical activity through progressively implementing Parkland Strategies and Recreation Framework

Recommendation 3.6.1 – the SRO continues to communicate with clubs and the community on matters relating to sport and recreation through email notices and information on the Active and Healthy Council website page kept up to date.

8. Multiple use of recreation reserves

The SRO continued to liaise with user groups at the Fernvale Sports Park, Lowood Recreational Complex and Esk Recreational Grounds regarding various matters.

Western Pride FC have shown interest in utilising the Fernvale Sports park for a developmental program. The SRO will continue to liaise with Western Pride FC regarding the potential use of the grounds. Western Pride have indicated a desire to hold junior training at least once a week on the Rugby League field from the Start of Term 1 through to the End of Term 3.

9. More information is made available to clubs to enable the clubs to operate effectively

Club Liaison - Several emails were sent to Somerset clubs this month. These included reminders for upcoming events, the latest grant information and information on upcoming workshops and webinars.

10. Grants approved

Nothing to report this month.

11. Sports equipment library developed

November

Esk - 9

Lowood - 4

Toogoolawah - 2

Kilcoy - 0

There was a total of 15 loans from the Active and Healthy Resource Centre in the month of November.

Attachments

Nil

Recommendation

THAT the Sport and Recreation report for December 2018 be received.

Decision

Moved – Cr Choat

Seconded – Cr Brieschke

“THAT the Sport and Recreation Officer report for December 2018 be received and the contents noted.”

Carried

Subject:	Mt Glen Rock - Feasibility of Access
File Ref:	Tourism - Tourism Development
Action Officer:	DCORP

Background/Summary

At the Ordinary Meeting of Council on 12 September 2018, Council resolved as follows:

Decision:

Moved - Cr Gaedtke

Seconded - Cr Ogg

“THAT the report be received and the contents noted.

THAT Council undertake the feasibility of accessing Council controlled land at Mount Glen Rock with a view to future recreational uses.”

Carried

Council officers have for a number of years prior to the September 2018 meeting of Council been researching the Tenure of the Parcels of Council Reserve and the purposes or uses that would be permitted by the Department of Natural Resources (Department). Complicating this search has been an alteration of Land Management responsibilities between the Ipswich and Caboolture offices of the Department.

Further correspondence was entered into with Departmental officers after the September resolution of Council and the attached response was received today.

The advice indicates that Council could utilise the land for bike paths, walking trails or rock climbing. However, the Department also advise that Native Title is not extinguished over the land and Council must deal with Native Title over the parcel should Council consider undertaking any works. (Departmental advice is attached)

To deal with Native Title Council must enter into an Indigenous Land Use Agreement. At the moment, there are two potential Land Claimants for this area that have not been registered as yet. The Native Title Land Claim Lodgement and registration process may take a number of years. It is possible that there may be two Native Title groups that will have registered claims over the Esk area.

Once the Native Title claims are determined Council may then commence negotiating an Indigenous Land Use Agreement. Subsequent to this process the land would need to have a cultural clearance undertaken or monitors appointed and paid during any construction. Council does not control the process and becomes subject to agreements and negotiations that may take many years.

The analysis of land use requirements has excluded any assessment of the potential operating cost, capital cost, public liability risk or other matters.

Attachments

Attachment 1 – Advice from the Department of Natural Resources Mines and Energy regarding the four Reserves where Council is Trustee over a part of Mount Glen Rock.

Recommendation

THAT Council receive the advice from the Department and not seek an indigenous land use agreement or extinguishment of native title for the reserve land at Mount Glen Rock at this time.

Decision

Moved – Cr Hall

Seconded – Cr Choat

“THAT Council receive the advice of the Department of Natural Resources Mines and Energy;

And further,

THAT Council remain open to seeking an indigenous land use agreement when the native title and cultural heritage use are determined for the reserve land at Mount Glen Rock.”

Carried

Subject:	Somerset Libraries - Attendance at 2019 agricultural shows
File Ref:	Officer's report
Action Officer:	Regional Librarian

Background/Summary

The First 5 Forever program aims to provide strong emergent literacy foundations and life-long learning capabilities for all Queensland children aged 0-5 years, by directly supporting parents and primary caregivers as their child's first and most important educator.

In 2018, Somerset Region families with children aged 0-5 benefited from over **1600** free early literacy sessions as part of the state-wide First 5 Forever program.

During 2018, **4555** attendances of First Five Forever funded programs were recorded, with sessions offered in 25 different locations around the region.

Somerset Libraries would like to build upon these attendance figures for 2019 and increase the number of First Five Forever contact locations by providing a First Five Forever/ Somerset Library stall on the following days -

- Kilcoy show: 5 / 6 April 2019
- Esk show: 24 / 25 May 2019
- Toogoolawah show 7 / 8 June 2019
- Lowood show: 14 / 15 June 2019

The library stand will provide a quiet space for families to take part in messy play, story time and craft activities whilst allowing library staff to promote First Five Forever alongside regular library events and activities.

The attendance of staff working at the shows will be covered by the accrual of toil with additional First Five Funding provided by the State Library of Queensland to cover casual staffing costs.

Attachments

Nil

Recommendation

THAT Council approve Somerset Libraries attendance at 2019 agricultural shows be via a First Five Forever stand.

Decision

Moved – Cr Hall

Seconded – Cr Brieschke

"THAT Council approve Somerset Libraries attendance at regional the 2019 agricultural shows focussing on the First Five Forever program."

Carried

Subject: Somerset Libraries' - Officer report - December 2019
File Ref: Officer's report
Action Officer: Regional Librarian

Background/Summary

6340 visits to Somerset Libraries were recorded in the month from December 2018. **332** attendances have been recorded at community program sessions and outreach events where library staff presented a variety of literacy opportunities and activities.

Somerset Libraries' statistical snapshot for 1- 31 December 2018:

Somerset Libraries	2017	2018
Customer Service		
Visits to library branches (Appendix A)	6967	6340
Enquires answered	1465	905
	80	62
New membership (Appendix B)		
Loans of library stock (Appendix C)	5086	4662
eBook loans (Appendix C)	222	263
eAudio loans (Appendix C)	70	234
Digital magazines (Appendix C)	30	72
Total loans	5408	5231
Reservations of library stock (Appendix C)	1001	1130
Computer usage (Appendix D)		
Hours of public computer use	560	642

Total hours of computer usage	560	642
IT training (Appendix E)		
Technology Training	9	1
eDevice Training	14	91
Community programs (Appendix F)		
Storytime attendances	213	208
Outreach and events attendances	112	124
Total community program attendances	325	332

Summer Reading Club

Over 140 children have registered across all four Somerset Library branches to date, with 106 children registered at Lowood Library alone.

In essence the summer reading club is a highly successful literacy campaign which encourages libraries to use their library spaces, resources and collections to enrich the lives of children, young people and families; engage, connect, inform and inspire a love of recreational reading and the library habit; and places libraries as 'active connectors' in building literacy, language and learning in their communities.

The Summer Reading Club program is delivered from all four Somerset Library branches and online from 1 December 2018 to 31 January 2019.

Professional Development Training – SLQ

In conjunction with the State Library of Queensland, Somerset Libraries are hosting a professional development day for Somerset library staff. Library staff from neighbouring councils have also been requested to attend.

The workshop is designed for public libraries who would like to innovate targeted programming, new communication processes, development of new service ideas and more.

Participants will explore how using design to innovate services can be many and varied; will be led through a design thinking workshop; and explore possible outcomes for how this might work in their library. The focus of the workshop is not just about idea development—it will also be about planning the process for executing an idea. For participants, this may mean determining the best way of executing a concept with limited resources or it could mean starting with a small scale roll-out that grows over time.

Content will include:

- Introduction to Design thinking principles and exploration of how and why design thinking could be used to innovate library services
- Creative Thinking
- Ideation — User Personas and Idea Mapping
- Using data to develop design solutions for innovative public library services

Library workshops

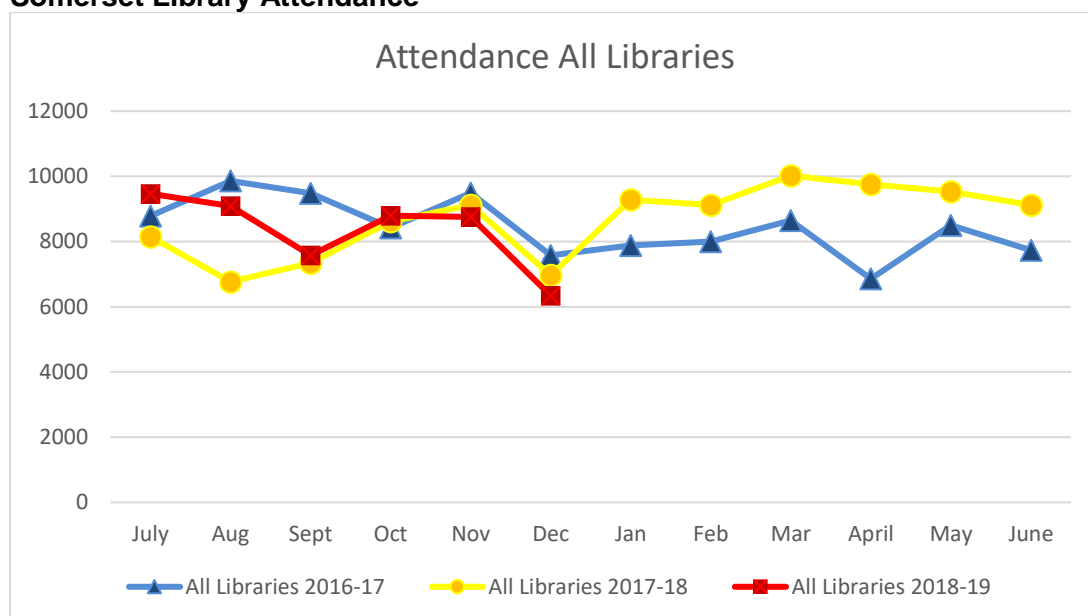
Somerset Libraries are offering a varied program of free school holiday activities throughout the school holiday period.

Over 100 children attend school holiday activities in libraries throughout December.

January activities and events include -

- Lego Mindstorms EV3 Robotics Challenge
- Pet Rock Creatures
- Holiday Movie Fun
- Sphero Maze Mayhem
- Giant Curious Creatures Memory Match
- Curious Creatures Ripley's Believe It or Not.

Somerset Library Attendance



Attachments

Nil

Recommendation

THAT the Somerset Libraries' report December 2018 be received.

Decision

Moved – Cr Hall

Seconded – Cr Brieschke

"THAT the Somerset Libraries' report for December 2018 be received and the contents noted."

Carried

Subject:	Somerset Region Neighbourhood Centre Service Report for the period 1 December - 31 December 2018
File Ref:	Community services - service provision - Community Development
Action Officer:	CDC

Background/Summary

Activities throughout the month included:

- The Thursday Club met each Thursday throughout December, including the Christmas week. They held their Christmas celebration on Thursday 20 December, but elected to continue activities throughout the festive season as for many participants this group provides fun and friendship.
- The Toogoolawah Mothers group continued to meet with a three week break over the Christmas period.
- This month's Cuppa and Chat included the Christmas break up celebrations.
- Assisted the Toogoolawah Progress Association with their post fire barbecue and information evening.

Meetings/attendances throughout the month

- Attended West Moreton Local Level Alliance meeting (representing Brisbane Valley)
- Attended the West Moreton mental Health Collaborative meeting
- Attended Corporate Services meeting
- Attended the Lowood School Support meeting
- Hosted Kilcoy Cares meeting
- Met with architect Graham Richardson and Caroline Smith regarding Toogoolawah joint community and library space
- Attended local disaster coordination centre training
- Liaised with Playgroup Qld to re-establish a Playgroup Qld playgroup in Toogoolawah after Anglicare SQ terminated their involvement.

Future Planned/Proposed Events and activities

- Lady Farmers Day Out – January
- Kilcoy Cares Book Launch – Kilcoy – February
- Seniors Trivia Morning in association with Able Australia – Toogoolawah - February
- Seniors Information Morning – Lowood – March/April

Somerset Region Neighbourhood Centre Service usage

- Events/Activities

<i>Group/event name</i>	<i>Date</i>	<i>Location</i>	<i>Topic</i>	<i>Number attendees</i>	<i>Number new attendees</i>
Thursday Club	6 Dec	Toogoolawah	General craft	14	0
	13 Dec		General craft	17	0
	20 Dec		Christmas celebration	19	0
	27 Dec		craft	8	0
Toogoolawah Mothers Group	5 Dec	Toogoolawah		5	0
	12 Dec			5	0
	19 Dec			10	0
Toogoolawah Women's Group	Dec/Jan break	Toogoolawah Community Connection			

		Point			
Cuppa and Chat	7 Dec	Esk Community Connection Point	Christmas break up	8	1

- Information and referrals

<i>Referring centre/role</i>	<i>Total number of people assisted</i>	<i>Any trends (including topic and location)</i>	<i>How enquirers heard about the service</i>
Esk Community Connection Point	0		
Kilcoy Community Connection Point mobile	0		
Toogoolawah Community Connection Point	Not open for info/referral		
CDC	11	Family support (1) Esk Homelessness (2) Kilcoy Parental access (1) Kilcoy Kinship Carer financial support (1) Toogoolawah Assistance with furniture removal (1) Fernvale Child Safety (1) Esk Financial Counselling (2) Toogoolawah Emergency Relief (2) Esk and Toogoolawah	Referred from agencies (3) Council referral (6) Self referral (2)

Attachments

Nil

Recommendations

THAT the Neighbourhood Service Centre Report for the month of December 2018 be received.

Decision

Moved – Cr Gaedtke

Seconded – Cr Whalley

"THAT the Neighbourhood Service Centre Report for the month of December 2018 be received and the contents noted."

Carried

Subject:	Fernvale Sports Park - Cricket Nets
File Ref:	Grants and Subsidies - Applications - A.C.I.F.
Action Officer:	DCORP

Background/Summary

The Marburg Mt Crosby Thunder junior cricket club are the current users of Fernvale Sports Park oval for junior cricket usually played on Saturday mornings. The Thunder normally have Under 8, Under 10 and Under 12 sides (boys and girls) utilise Fernvale for some of their fixtures based on the availability of other grounds in their area. Council has installed a drop in concrete covered Astro-turf pitch.

The Fernvale Sports Park does not have any practice nets at the moment and these would be a great addition to the facility. The Australian Cricket Infrastructure Fund has a funding opportunity open and Council would be eligible for funding under the major grants category (up to \$50,000).

A quote was obtained from Gabba Sports for a three lane set of practice nets and the quote is attached for \$79,995. If Council applied for funding and was successful, an additional \$29,995 would need to be matched with this funding.

Attachments

- (1) Australian Cricket Infrastructure Fund Guidelines
- (2) Gabba Sports Quotation

Recommendation

THAT Council supports the application for funding under the Australian Cricket Infrastructure Fund for a major facility grant of \$50,000 for a three lane cricket net facility at Fernvale Sports Park and Council will match the funding should the application be successful.

Decision

Moved – Cr Hall

Seconded – Cr Ogg

"THAT Council supports the application for funding under the Australian Cricket Infrastructure Fund for a major facility grant of \$50,000 for a three lane cricket net facility at Fernvale Sports Park;

And further,

THAT Council will match the shortfall in funding should the application be successful."

Carried

Staff Service Presentations

The Mayor presented Certificates of Service and gifts to –

- Mr Geoffrey Brumpton, Assistant Building Surveyor, in recognition of 25 years of service to Council.
- Mr Kent Beddow, Town Steward Esk, in recognition of 20 years' service to Council.

- Mr Michael Dauth, Town Steward Fernvale, in recognition of 15 years' service to Council.

Adjournment of meeting

The meeting adjourned at 10.06am for morning tea, resuming at 10.30am.

Subject:	Somerset - Sheep Station Creek Hall - Condition Assessment
File Ref:	Council properties - Usage - 2018-19
Action Officer:	DCORP

Background/Summary

The Sheep Station Creek Hall suffered damage during a hail storm in late November. The hall has been in a very poor condition for considerable time and has not been used for its intended purpose for some time.

The Hall is in a state of disrepair and Council authorised a structural assessment. Graham Richardson carried out that assessment in December 2018. Graham's opinion and advice regarding the facility is attached.

Attachments

Structural Assessment Advice – Graham Richardson
Photos of Sheep Station Creek Hall

Recommendation

THAT based upon the advice provided Council appoint a suitably qualified person to demolish Sheep Station Creek Hall and all outbuildings on site.

Decision

Moved – Cr Ogg

Seconded – Cr Hall

"THAT based upon the external professional advice provided Council appoint a suitably qualified person to demolish Sheep Station Creek Hall and all outbuildings on site."

Carried

Subject:	Request to Place Knitted Scarves on Selected Trees in Esk
File Ref:	Customer service - public reaction - 2017-2018 - request for service (1080501)
Action Officer:	CSSA

Background/Summary

A letter has been received from the Esk Queensland Country Women's Association (QCWA) requesting permission to put knitted scarves on selected trees in Ipswich Street, Esk from 1 May 2019 to 31 July 2019 in conjunction with the 2019 Lifestyle and Garden Fair.

The Esk QCWA has been placing knitted scarves on trees over the past two years in conjunction with the lifestyle and garden fair. Council has not received any complaints.

Attachments

NIL

Recommendation

THAT Council advise the Esk Queensland Country Women's Association that it offers no objection to the dressing of various trees with knitted scarves in Ipswich Street from 1 May 2019 to 31 July 2019.

Decision	Moved – Cr Choat	Seconded – Cr Brieschke
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"THAT Council advise the Esk Queensland Country Women's Association that it offers no objection to the dressing of various trees with knitted scarves in Ipswich Street from 1 May 2019 to 31 July 2019."

Carried

Subject:	Local Government Grants and Subsidies Program 2019-2021 (LGGSP) - Purchase of Specialised System for Asset Management and Maintenance Planning
File Ref:	Grants / LGGSP
Action Officer:	DOPER

Background/Summary

Council engaged Shepherd Services Pty Ltd to provide asset data and imagery for Council's sealed and unsealed road network, including asset condition and roughness data in 2017/18. On 22 November 2017, the following Council Decision was carried.

"THAT following obtaining of sealed road asset data from Shepherd Services Pty Ltd in 2017 and because of the specialised nature of the services that are sought, it would be impractical or disadvantageous to invite quotes to obtain comparable data and Shepherd Services Pty Ltd be appointed to obtain sealed and unsealed constructed road asset data."

The cost to collect data for Council sealed and unsealed network in 2017/18 cost a total of \$21,447.

Council engineers have investigated options for using the same technology used for asset collection to be incorporated into Council asset maintenance management practices. Shepherd Services have been working with other Local Governments who have implemented similar technological solutions resulting in better targeting of maintenance dollars.

The technology is based on using the RACAS system (camera fitted with an accelerometer mounted on a vehicle) to capture data. The RACAS system presently provides the outputs necessary for asset management data. This data is incorporated into the Reflect Asset Maintenance Management Software (Council infield software supplier for maintenance management), works prioritised and pushed to work teams for completion. In summary, this maintenance system will remove the subjective (derived from visual assessment) aspect and base decision on objective data (roughness and extent) in real time.

Some key benefits from using RACAS -

- Council has statutory asset management obligations to collect asset data. Having RACAS system in place will ensure routine asset data collection is maintained and avoid the need to outsource data collection, presently costing about \$21,000.
- Will support the next natural disaster claim processes. When a future natural disaster affects Council's roads, the Queensland Reconstruction Authority have deemed it essential to demonstrate that the asset was in fact damaged by the natural disaster and not prior. The data and imagery obtained via RACAS will provide strong evidence about Council's assets and maintenance regime.
- Will assist with Council risk management process by helping the identification of at-risk assets and shape more informed decision-making. Further, assisting with future public liability insurance processes including claims against Council.
- Provide surface condition intervention levels (How rough is the road before programming works) and ensure resources are targeted to highest priority works.

Over or under servicing is a possible occurrence with visual (or subjective) based assessments. Council has been using a visual scoring system (based on defects) for many years which can be open to interpretation and modification depending on the individual doing the assessments. RACAS will enable verification via virtual images every 10m and electronic roughness measurements that can't be manipulated. Based on feedback from neighbouring Councils using RACAS the amount of time required to complete the visual inspections has now been significantly reduced by about a third.

- The RACAS system is fully mappable and will compliment Council's Reflect Maintenance Management mobile software solution. High priority defects can be easily tagged on the screen of a mobile device or in the office. Defect reports with photos are seamlessly developed with works orders prepared for action.
- Visual data and reporting will assist with the effective management of customer service requests.

The cost for Council to purchase the RACAS system is \$60,000 excluding GST. This price includes an agreement offered by Shepherd Services to setup RACAS onsite, provide training, licencing, annual servicing and support package to cover the first three years. Council Officers are confident that the benefits derived from using the RACAS system will significantly outweigh the cost to procure the system. Further, the costs are similar to the present cost of outsourcing asset inspections as prescribed under Council asset management policy.

The Department of Local Government is inviting applications under the Local Government Grants and Subsidies Program 2019-2021 due 8 February 2019. The procurement of asset management systems such as RACAS may be eligible for funding under LGGSP 2019-2021

Earlier this year Council engaged the services of Shepherd Services to analyse the outcomes of the last RACAS road survey with the goal to optimise Council's reseal program. The outcome of this analysis has shown that Council can reduce its reseal program in this fiscal year by about \$87,000 without negatively impacting on Council assets. Council Engineers are presently modelling data for future reseals programs to optimise available funds which will be discussed in future budget deliberations.

Attachments

Local Government Grants and Subsidies Program Guidelines 2019-21 – Attachment 1 – examples of eligible projects

Recommendation

THAT the Chief Executive Officer be authorised to submit applications as appropriate under the Local Government Grants and Subsidies Program 2019-2021 for 50% funding for the procurement of RACAS asset management system at the cost of \$60,000 excluding GST.

THAT following obtaining of road asset data using the RACAS system from Shepherd Services Pty Ltd in 2017 and because of the specialised nature and sole supplier of the equipment being sought, it would be impractical or disadvantageous to invite quotes to obtain comparable equipment, that the RACAS system is procured from Shepherd Services Pty Ltd.

Decision

Moved – Cr Gaedtke

Seconded – Cr Hall

“THAT the Chief Executive Officer be authorised to submit applications as appropriate under the Local Government Grants and Subsidies Program 2019-2021 for 50% funding for the procurement of RACAS asset management system at the cost of \$60,000 excluding GST;

And further,

THAT following obtaining of road asset data using the RACAS system from Shepherd Services Pty Ltd in 2017 due to the specialised nature and sole supplier of the equipment being sought, it would be impractical or disadvantageous to invite additional quotes to obtain comparable equipment, that the RACAS system is to be procured from Shepherd Services Pty Ltd.”

Carried

Subject:	Vacancy on the Ministerial Advisory Council - Flood Mitigation Manuals for Wivenhoe, Somerset and North Pine Dams
File Ref:	Government relations / state and federal government liaison / 2015-2018 - state and federal government departments - liaison (1082062)
Action Officer:	DOPER

Background/Summary

Council has received a letter from the Hon Dr Anthony Lynham MP, Minister for Natural Resources, Mines and Energy regarding a vacancy on the Ministerial Advisory Council.

The purpose of the Advisory Council is to provide advice regarding updated Flood Mitigation Manuals for Wivenhoe, Somerset and North Pine Rivers Dams. Council presently does not have a suitable nominee with appropriate technical knowledge about the topic being considered; it is suggested that Council does not put forward a nomination.

Attachments

Letter from Hon Dr Anthony Lynham MP, Minister for Natural Resources, Mines and Energy (1082062)

Recommendation

THAT Council advises the Hon Dr Anthony Lynham MP, Minister for Natural Resources, Mines and Energy that Somerset Regional Council will not be putting forward a nomination for the

Ministerial Advisory Council.

Decision

Moved – Cr Whalley

Seconded – Cr Brieschke

"THAT Council advise the Hon Dr Anthony Lynham MP, Minister for Natural Resources, Mines and Energy that Somerset Regional Council will not be putting forward a nomination for the Ministerial Advisory Council."

Carried

Subject:	Regional Road and Transport Group 2018-19 to 2022/23 Program Review
File Ref:	Community services / service provision - (correspondence - liaison) / regional roads and transport group committee
Action Officer:	DDM

Background/Summary

As part of Council's participation in the Northern South-East Queensland Regional Roads and Transport Group (NSEQ RRTG), it is necessary each year to update the floating four- year program to include projects for 2022/23.

The delivery of the 2018/19 Transport Infrastructure Development Scheme (TIDS) Program is well advanced with one project complete (Fernvale Road) and the second project preparing to start construction (Esk Crows Nest Road). With recent funding announcements (EG Drought Communities Program and Heavy Vehicle Safety and Productivity Program) and additional funding being allocated for 2021/22 in the State Budget, the TIDS program has experienced many changes since Council's last review in July 2018.

Council is advised that the additional TIDS funding provided to 2021/22 is not guaranteed beyond this time. The program, therefore, may change in future years once the actual budget allocations are realised. The original base allocation of \$300,776 (TIDS) with an equal amount supplied by Council has been utilised to formulate beyond 2021/22.

Attachment one shows the original 2018/19 TIDS program as last reviewed by Council in July 2018, and attachment two shows the revised 2018/19 to 2022/23 TIDS program. Council officers provide the following commentary with regard to the revised program:

- Council will note that 2020/21 allocation for Esk Crows Nest Road has increased in value. Council is advised that the original allocations were set six years ago (i.e. in 2012/13) and based on rudimentary information. At that time the final extents of works were not thoroughly defined. With the completion of other projects on the road, this project will complete widening to double lanes for the full length of the sealed sections of Esk Crows Nest Road.
- The rehabilitation and widening project on Gregors Creek Road was successful under Heavy Vehicle Safety and Productivity Programme and can be removed from the TIDS program.
- The project at the intersection of Lowood Minden Road and Jensens Swamp Road has been divided into three separate stages. This is to reflect design issues needed to investigate and estimate costs of relocating utilities that may involve land acquisition.

- Council engineers have reviewed the future program and consider additional projects should also be included on the TIDS program as per the attached. It is noted that some of these projects will also be nominated under various other grant programs as they become available (E.g. Bridge Replacement Program – Neurum Road).
- Tallegalla Road project has been added back into the schedule following completion of Warrego Highway Intersection upgrade by Main Roads.
- The inclusion of a future proposal for traffic lights in Fernvale will allow for further investigation of costs and other matters.

Council is therefore requested to review the attached 2018/19 to 2022/23 TIDS program (attachment 2). The final program will be presented for endorsement at the NSEQ RRTG Executive Meeting, presently scheduled for 7 February 2019.

It is noted that the NSEQ RRTG is very flexible in regards to member Councils reviewing project delivery, on the proviso that the overall budget allocation remains unchanged.

Attachments

Attachment 1 – Original 2018/19 TIDS program last reviewed by Council on 11 July 2018.
Attachment 2 – Revised 2018/19 to 2022/23 TIDS program.

Recommendation

THAT Council authorise the submission of the proposed program 2018/19 to 2022/2023 for presentation to the Northern South-East Queensland Regional Roads and Transport Group Executive Meeting for consideration.

Decision

Moved – Cr Hall

Seconded – Cr Whalley

“THAT Council authorise the submission of the proposed program 2018/19 to 2022/2023 for presentation to the Northern South-East Queensland Regional Roads and Transport Group Executive Meeting for consideration (Attachment A to these Minutes).”

Carried

Subject:	Quotation 1115 - Strengthening and Widening on Esk Crows Nest Road
File Ref:	Corporate management / tendering - quotations / 2018-2019 - quotations - numbered / quotation 1115 - Esk Crows Nest Road strengthening and widening
Action Officer:	DDM

Background/Summary

Quotations have been called for strengthening and widening on Esk Crows Nest Road under Local Buy Contract BUS244-1013 – Civil Works: Roads, Bridges and Road Resurfacing. Quotations closed on Monday 20 December 2018 with three submissions received, ranging in value from \$1,200,000 to \$2,200,000. All figures within this report are exclusive of GST. One additional supplier declined to quote on the basis of not being granted an extension of time to tender. It is noted that the funding commitments require works to be completed by the end of the financial year.

Due to local supplier commitments and necessary construction experience, quotations were called from suppliers who have previously undertaken works in Somerset Region and have the proven expertise.

The two lowest quotations received are within the available budget. Further, it is noted that this quotation is based on a Schedule of Rates Contract and therefore the above figures will change once the actual quantities of work undertaken for individual work items are known.

These works are funded under the Commonwealth Government Drought Communities Program, Queensland State Government Regional Roads and Transport Group, and Somerset Regional Council.

Quotation Conformance

All Quotations were considered conforming.

Quotation Evaluation

Evaluation of quotes was completed using the criteria of price, track record and experience, project delivery methodology, safety and quality, and contribution to the local economy.

Quotation Discussion

The two highest ranked conforming suppliers, A&M Civil Contracting Pty Ltd (A&M) and Brown Contractors Pty Ltd (BC), were further considered to establish the suitability of their offers.

A&M Civil Contracting Pty Ltd

A&M has the past experience, knowledge, and resources to fulfill this contract and has successfully performed various civil works on behalf of Council. A&M also have demonstrated experience on construction for the restoration of civil works with their business based locally in Fernvale, commitment to using local suppliers and contractors, commitment to training and current contributor to the local community. A&M offer for the project as per quotation documents is \$1,199,971.

Brown Contractors Pty Ltd

BC has past history fulfilling a large array of civil construction contracts throughout Queensland. BC has offices in Moore, Toowoomba, Brisbane and Gold Coast, commitment to using local suppliers and contractors, commitment to training and seeks opportunities for contribution to local community. BC offer for the project as per quotation documents is \$1,573,511 which is \$373,540 dearer than that offered by A&M, and when considering other assessment criteria, the quote offered by BC does not offer any noticeable advantages over the A&M quotation.

Summary

Based on the quotation assessment, the quotation submitted by A&M is the highest ranked supplier and is considered to offer Council the best value for money.

Attachments

Nil

Recommendation

THAT the quotation for strengthening and widening on Esk Crows Nest Road be awarded to A&M Civil Contracting Pty Ltd for the cost of \$1,199,971.27 exclusive of GST.

Decision

Moved – Cr Whalley

Seconded – Cr Gaedtke

“THAT the quotation for strengthening and widening on Esk Crows Nest

Road be awarded to A&M Civil Contracting Pty Ltd for the cost of \$1,199,971.27 exclusive of GST."

Carried

Subject:	Cloakes Pit - Clarendon Road
File Ref:	Roads - Somerset regional quarries - Cloakes quarry
Action Officer:	WM

Background/Summary

Cloakes Pit is located on Clarendon Road near the Nunns Road intersection and has been used by Somerset Regional Council (SRC) as a source for road making materials for many years. Extractive operations have ceased at the site; however, the site is now used as a hardstand area for the stockpiling, storage and blending of various road making materials.

Following a significant rain event in 2017, the downstream landholder requested a meeting with Council Engineers due to concerns of an excessive amount of sediments and erosion downstream of Cloakes pit. On inspection in late 2017, Council Engineers inspected Cloakes pit. At that time, Council commissioned GHD Engineers (GHD) to review the scour and sedimentation problems in the pit with the intention of developing remedial measures to reduce scours, erosion and sediment transport.

Based on the GHD report, SRC constructed a detention basin in early 2018, primarily for the mitigation of peak flows to the Nunns Road culvert, with the purpose of reducing the peak runoff velocities. Work also included treatment of the batters of Cloakes pit.

To mitigate the concerns of the downstream property owner, the landholder has requested that Council provide equipment to alleviate the situation on his land.

After the site is rehabilitated, the landholder has indicated he will review the situation and may offer Council the opportunity to extend a stormwater easement over his land.

An easement extension will assist Council with ongoing management of outflows from the upstream of the landholder's property. There is no alternative to direct this stormwater elsewhere.

Council Engineers have assessed the site with the landholder and believe that three days of bobcat/backhoe hire should rectify the scour/erosion in their property making it reusable for stock.

Attachments

Locality map

Recommendation

THAT Council advises the owner of property Lot 15 RP840745 that as a one-off remediation Council will carry out three days machine hire to repair scours and erosion caused by overland flow coming from Cloakes pit.

Decision

Moved – Cr Hall

Seconded – Cr Brieschke

"THAT Council advises the owner of property Lot 15 RP840745 that as a one-off remediation Council will carry out three days machine hire to

repair scours and erosion caused by overland flow coming from Cloakes pit."

Carried

Subject: Operations Report - December 2018
File Ref: Governance - Reporting - Officer Reports
Action Officer: CSSA

Background/Summary – Technical Design Team (Michael Kinion)

Technical Design Team (Michael Kinion)

This team continues the detailed designs for the 2018-2019 capital works program and has started to prepare projects for future works. They have provided support to the construction crews on the roadworks at the construction of Fernvale Road, Fernvale, Pryde Street, Lowood, Seib Street, Kilcoy and Apple Tree Creek Bridge.

The Technical Design team continue to set out traffic counters within the region to maintain our current information and update the asset register with the latest information following completion of works and inspections.

Permit	Dec-18	Dec-17
Property Searches	52	56
Land access Permit	28	18
Property Access Applications	5	3
National Heavy Vehicle Regulator Permits – Dwellings	6	6
National Heavy Vehicle Regulator Permits – Other	10	8

Background/Summary – Works Department (Rob Bouchier)

Weather Conditions:

Weather has been dry with little rain over the holiday period.

Gary Eastell - Foreman:

Northern Maintenance Crew (Nigel Valentine)

This crew undertook maintenance in the Fernvale and Toogoolawah areas prior to holiday close down on the following roads:- Ivory Creek Road, Fairneyview Fernvale Road, Golinski Lane and Old Mt Beppo Road drains.

Excavator crew (Dave Bandit)

There have been four burials during December. This crew is continuing with ongoing drainage maintenance and clean up of illegal dumping sites.

Landfill (Rob Hester)

The waste operations are continuing as normal at Esk Landfill.

Wayne Kohler - Foreman:

Southern Maintenance Crew (Thomas Varney)

Prior to close down this crew had undertaken maintenance works on Larkhill Boundary Road, Leschkes Road, Radkes Lane and assisted the concrete crew in Pryde Street, Lowood.

Esk Concrete Crew (Ron Ratcliff)

This crew continued with works on the footpath component of Pryde Street, Lowood project

up until close down.

Doug Freeman - Foreman:

Kilcoy 1 Grader Crew (Stuart Gardner)

This crew continued with grading and gravel replacement work on Kilcoy Murgon Road until the closedown in December.

Kilcoy 2 Grader Crew (Acting Peter Cobbin)

This crew continued with and completed the kerb replacement work in Seib Street, Kilcoy up until close down. Unfortunately, there were some heavy storms in Kilcoy just before the job was sealed causing site to be reworked and adding additional expenditure to the job.

Bob Peters – Foreman:

Austroads Patching Crew 1 (Clinton McLeod)

This crew has continued with ongoing patrols for potholes on both Council and TMR roads and sealing of Seib St in Kilcoy.

Austroads Patching Crew 2 (Craig Thompson)

This crew has continued with ongoing patrols for potholes on both Council and TMR Roads. Also reseal preparation works as required.

Bitumen Crew (James Rolph)

This crew continued with ongoing pavement repairs, drainage repairs/cleaning on both Council and TMR roads. Along with reseal preparation works in Somerset Dam town.

Bruce Zinn - Foreman:

Bridge Crew: (Chris Wheeler)

Prior to close down, this crew continued with Hawthorne Road Bridge replacement with traffic now running over the new culvert and completed batter protection works, with some very minor outstanding works left to be done. The crew is continuing with Apple Tree Creek bridge replacement. The crew were waiting for steel for the headstocks prior to close down.

Kilcoy Concrete Crew: (Kerry Kubler)

This crew has been assisting with concrete at Hawthorne Bridge replacement as required. Other works include ongoing replacement of drainage pit/lintel repairs in Kilcoy and assisting with concrete work as needed to complete the works in Seib Street.

Lyle Crawford – Senior Foreman:

Repair Crew 1: (Jim Walker)

This crew has continued with ongoing sign repairs and customer service requests, such as linemarking, including some minor respray jobs for stop lines etc., tree trimming and pick up after storms.

Repair Crew 2: (Steve Nutley Ganger)

This crew has continued with ongoing signage repairs. They have also patrolled and completed various customer service requests in more remote locations. Other works include ongoing tree lopping/trimming clean up along with TMR maintenance works.

Charlene Meehan – Parks and Garden Coordinator:

Esk Gardeners:

The Esk crew is undertaking mowing and garden maintenance activities.

Esk and Lowood Mowing Crew:

The mowing crew is undertaking mowing activities.

Kilcoy Mowing Crew and Gardeners

The crew is undertaking mowing and garden maintenance activities.

SRC Slasher Operators:

Slasher operators are currently undertaking slashing and flail mowing activities.

Town Stewards:

The town stewards are undertaking their normal duties.

Peter Heath – Workshop Foreman:**Mechanics:**

The mechanics have continued with the ongoing service and maintenance of Council fleet.

P.515 new Isuzu crew cab truck was fitted out for the bitumen crew using tool box and equipment from the old truck, a new flush tank was fitted to clean emulsion spray hose and filter on the truck.

One repair carried out on IWS trucks.

No new lease vehicles were delivered in December.

Monthly check and start test on emergency gensets were carried out at Esk office, Fernvale Futures and Kilcoy depot.

Started on quarterly trailer inspections during Christmas shutdown.

Welding Crew:

Carried out various repairs to Council assets for parks, garden and Council buildings.

Fabricated and galvanised fish baffles for Hawthorne Bridge for bridge crew to install.

Fabricated and powder coated twelve aluminum ticket rubbish bins which are used around various locations and towns around the region.

Refurbish old bus shelter from Esk to be reinstalled in Lowood.

Carried out various repairs to council plant.

Hire Plant:

Council has been using hired rollers, excavators and water trucks as required.

Colas – bitumen spraying crew have continued with reseal work before the close down.

Reflect Info:

TMR – RMPC has 1740 defects with 257 accomplishments completed.

Local Roads has 1486 defects recorded with 1191 accomplishments.

Somerset Bridges has 159 completed inspections.

Background/Summary – Customer Service Requests (Debbie Chandler)

Council received 258 customer service requests for the month of December 2018. A copy of the report is attached for your information.

Month	No of CSR's Received	For Comparison Month	No of CSR's Received
Jul-18	377	Jul-17	539
Aug-18	365	Aug-17	595
Sept-18	410	Sept-17	456
Oct-18	389	Oct-17	458
Nov-18	357	Nov-17	547
Dec-18	258	Dec-17	421
		Jan-18	536
		Feb-18	585
		Mar-18	533
		Apr-18	451
		May-18	483
		June-18	409
Total	2156	Total	6013

The top five requests received from customers during the month of December 2018:

- Roads/bridges/drainage - vegetation - 26
- Roads/bridges/drainage - bitumen roads - 25
- Roads/bridges/drainage - traffic furniture - 14
- Dogs wandering at large - 13
- Request to impound dogs - 11

Recommendation

THAT the report be received.

Decision

Moved – Cr Hall

Seconded – Cr Gaedtke

"THAT the Operations Report for December 2018 be received and the contents noted."

Carried

Subject: Preparation for 2020 quadrennial Local Government Elections
File Ref: Governance - elections - 2016 - 2020 - Administration [Doc ID 1087025]
Action Officer: CEO

Background/Summary

Council is in receipt of an email received 7 January 2019 from the Director-General, Department of Local Government, Racing and Multicultural Affairs regarding preparations for the 2020 quadrennial Local Government Elections requesting that any submissions relating to a change of boundaries, divisions, the number of councillors, name or the local government's classification be submitted to the Department by 1 March 2019 for consideration.

Attachments

Email from Warwick Agnew, DG, Department of Local Government, Racing and Multicultural

Affairs dated 7 January 2019

Recommendation

THAT Council not submit any proposal to either the Local Government Change Commission or the Minister for Local Government, Racing and Multicultural Affairs about any matter referred to in the email from the Director-General of the Department of Local Government, Racing and Multicultural Affairs of 7 January 2019.

Decision

Moved – Cr Hall

Seconded – Cr Choat

"THAT Council not submit any proposal at this time to either the Local Government Change Commission or the Minister for Local Government, Racing and Multicultural Affairs about any matter referred to in the email from the Director-General of the Department of Local Government, Racing and Multicultural Affairs of 7 January 2019."

Carried

Subject: Tourism and Promotions Report - December 2018
File Ref: Tourism - Promotions
Action Officer: CMM

Background

The following is the end of monthly summary of activities relating to the four visitor information centres in Somerset (Esk, Fernvale, Kilcoy and Toogoolawah) for December 2018.

Visitor Statistics

	Somerset	Brisbane	Other SEQ	Rest of Queensland	Interstate	International	Total
Esk VIC	72	116	107	33	62	12	402
Kilcoy VIC	64	82	73	73	75	19	386
Fernvale VIC	186	81	42	13	17	73	412
SRAG and TVIC	176	50	93	30	31	6	386

Visitor Motivators

The top three reasons visitors attended each respective centre.

	First	Second	Third
Esk VIC	Maps and directions	Glen Rock Gallery	Tourist drives
Kilcoy VIC	Maps and directions	Environmental centre	Caravan and camping
Fernvale VIC	Maps and directions	Meetings	Tourist drives
SRAG and TVIC	SRAG	Other (exhibition opening)	Heritage

Merchandise Sold

The top three merchandise items sold at each centre.

	First	Second	Third	Total \$ Value
Esk VIC	Stubby cooler	Water bottle		\$15
Kilcoy VIC	Stubby Cooler	Water bottle	Magnet/bumper sticker	\$21
Fernvale VIC	Postcards	Stubby Cooler	Water bottle / Bumper sticker	\$17
SRAG and TVIC	Water Bottle	Postcards	Bumper sticker	\$13

Volunteers

	Active Volunteers	Non Active Volunteers	Total	Resignations	New Volunteers
Esk VIC	9	2	11	0	0
Kilcoy VIC	11	5	16	1	0
Fernvale VIC	19	2	21	0	0
SRAG and TVIC	10	3	13	1	1
	49	12	61	2	1

Volunteer Acknowledgement / Engagement

The volunteer famil was held on Wednesday, 5 December 2018. This famil was the annual Christmas Famil and a celebration of International Volunteers Day which fell on the same day. Volunteers visited Woongooroo Estate Winery and the Kilcoy Exchange Hotel. All councillors were invited to thank the volunteers for their contributions throughout the year.

Room Bookings

	Number of Room bookings/hires	Total \$ value from Room bookings/hires
Esk VIC	0	0
Kilcoy VIC	3	\$308
Fernvale VIC	16	\$1900
SRAG and TVIC	0	0
Fernvale Community Hall	14	\$234
Fernvale Showgrounds	1	\$551

Somerset Regional Art Gallery – The Condensery

Next exhibition: Experience Somerset

Artists: The exhibition is presented by Somerset Regional Council

This photographic exhibition celebrates real country, real adventure. This exhibition will allow

the viewer to explore the Somerset of yesteryear through historic artefacts and images of the early pioneer settlements. Viewers will enjoy a journey from past to present with an exhibit of images captured by travel photographer, David Kirkland. The imagery will highlight the region's expansive countryside, iconic landmarks and spectacular scenery.

The exhibition opening event is invitation only and will be held on Friday, 8 February. The invite will be a business networking event and launch of the new Somerset tourism guide.

Workshops

ATP9 children workshops have been secured through GOMA for the Somerset Regional Art Gallery – The Condensery. These free workshops will be available to children from January until April 2019.

Bus Tours

There were no bus tours in December.

Glen Rock Art Gallery (inside Esk Visitor Information Centre)

Glen Rock Gallery exhibitions coordinated by SASI include:

Artist: Glen Rock Stitches

Friday, 30 November 2018 to Wednesday, 26 December 2018

Artist: Christine O'Connor

Thursday, 27 December 2018 to Wednesday, 30 January 2019

Events

2018 Somerset Christmas Light Competition and Trail

The 2018 Somerset Christmas Light Competition and Trail was successful with 39 entries received. Judging and the winners' presentation occurred at the first Council meeting and December. Feedback from entrants was positive.

2019 Australia Day Awards

Planning is underway for the 2019 Somerset Australia Day Awards Ceremony and morning tea.

All nominees, nominators and residents have been invited to attend an Australia Day Awards presentation and morning tea. The event will occur on Saturday, 26 January 2019 at the Somerset Civic Centre and is open to the public.

Reel Wivenhoe Classic 2019

Seqwater event application is progressing. The tourism team aims to finalise this application after further meetings with Fishing Freshwater in January.

Council was unsuccessful in its grant application to Tourism and Events Queensland for funding for the Reel Wivenhoe Classic 2019. The tourism team will put measures in place to gain more data to support future grant applications.

Somerset Rail Trail Fun Run

The annual Somerset Rail Trail Fun Run will be held on Sunday, 14 July 2019. Planning for this event is well underway with the tourism department taking the lead on this event until the sport and rec officer role is filled. Following the appointment, the tourism team will then support event promotion, social media management, graphic design collateral and organisation of the festival component and assistance with event organisation.

Promotions

Creating online content for free listings with the Australian Tourism Data Warehouse is ongoing. This will increase online presence for tourism in Somerset. Operators have been encouraged to create their own ATDW listing. Regional events have also been added to ATDW to be distributed to various websites including Visit Brisbane and Queensland.com. Events are continually updated on the Experience Somerset website.

Electronic signs – events placed on signs throughout the region.

Graphic design and promotional material/merchandise to support all events is created by the tourism team on an ongoing basis.

Council will again advertise in the 2019 edition of Wot's on in Queensland Event, Markets and Festival. Council will also be advertising in the Wot's on in QLD guide distributed only at airports and on the VIC landing page of the Wots on in QLD website.

Engagement

Enewsletters were not distributed during December due to the additional workload associated with the visitor guide.

Social Media Overview

Facebook Pages

Experience Somerset – 2033 likes (an increase of **24** on previous month)

Somerset Regional Art Gallery – the Condensery – 383 likes (an increase of **7** on previous month)

Somerset Rail Trail Fun Run - 1058 likes (an increase of **23** on previous month)

Reel Wivenhoe Classic Facebook page - 704 likes (an increase of **2** on previous month)

Instagram account

Experience Somerset – 708 followers (an increase of **2** on previous month)

Experience Somerset Website Statistics

Total pages views: 4707

	First	Second	Third
Top three audience locations	Brisbane (2171)	Gold Coast (188)	Sydney (163)
Top three referrers	wedshed.com.au (117)	somerset.qld.gov.au (92)	facebook.com (37)

Other:

- Council's tourism team are reviewing a guidelines *for use* document for the use of Council's tourism logo, Somerset. Real Country. Real Adventure, prior to encouraging its use by third parties. This is in draft format. Council officers are now investigating design of a brand element to complement the tourism brand. Quotations for this branding element are being reviewed.
- Work continues on updating and managing the new Experience Somerset online image catalogue due for release in February 2019.
- Council has secured a site at the South Queensland Caravan, Camping, Boating, Fishing and 4x4 Expo to be held at Nambour from Friday, 26 April to Sunday, 28 April

2019 and the Outdoor Adventure and Motoring Expo to be held at the Toowoomba Showgrounds from Friday, 2 August to Sunday, 4 August 2019.

- The Somerset Regional Art Gallery – The Condensery has now secured exhibitions for all available exhibit periods in 2019 and early 2020.

Attachments

Nil

Recommendations

THAT the report be received.

Decision

Moved – Cr Gaedtke

Seconded – Cr Ogg

"THAT the Tourism and Promotions Report for December 2018 be received and the contents noted."

Carried

Subject:	Progress report on Operational Plan 2018 - 2019 - quarter ended 31 December 2018
File Ref:	Corporate management - planning - Operational Plan
Action Officer:	CEO

Background/Summary

Quarterly progress report on Operational Plan 2018-2019 attached, with current outcomes / outputs provided by Directors and Officers.

Attachments

Progress report on Operational Plan 2018-2019

Recommendation

THAT the Chief Executive Officer's report on progress of the Operational Plan 2018 - 2019 for the quarter ended 31 December 2018 be received and the contents noted.

Decision

Moved – Cr Hall

Seconded – Cr Choat

"THAT the Chief Executive Officer's report on progress of the Operational Plan 2018 - 2019 for the quarter ended 31 December 2018 be received and the contents noted."

Carried

Closed Session

In relation to agenda items 24, 25 and 26 and in accordance with s275 (e) and (h) of the Local Government Regulation 2012, the meeting moved into a closed session at 11.06am to discuss three confidential reports, which include discussion on contracts proposed to be made by Council and business for which a public discussion would be likely to prejudice the interests of Council or someone else, or enable a person to gain financial advantage.

Decision

Moved – Cr Hall

Seconded – Cr Ogg

“THAT the meeting move into a closed session to discuss three confidential reports, which include discussion on contracts proposed to be made by Council and business for which a public discussion would be likely to prejudice the interests of Council or someone else, or enable a person to gain financial advantage at 11.06am”.

Carried

Due to the need for the declaration of a conflict of interest by a Councillor, the Council returned to open session to deal with that matter.

Decision

Moved – Cr Hall

Seconded – Cr Choat

“THAT the meeting move out of the closed session at 11.07am and be once again open to the public.”

Carried**Declaration of Conflict of Interest**

Cr Brieschke declared a conflict of interest in the following confidential matter (as defined by section 175D of the *Local Government Act 2009*) as she is an executive member of the Toogoolawah Progress Association and will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.

Decision

Moved – Cr Hall

Seconded – Cr Ogg

“THAT Cr Brieschke has a conflict of interest in the following matter and accordingly will leave the meeting room, including any place set aside for the public and stay away while this matter is discussed and voted on.”

Carried**Closed Session**

The meeting returned to closed session to discuss the matter outlined as Somerset Mayoral Gala Ball Fund - Toogoolawah Fire 20 and 21 September 2018.

Decision

Moved – Cr Choat

Seconded – Cr Whalley

“THAT the meeting move into a closed session at 11.09am to discuss this matter.”

Carried

The meeting returned to open session for a decision on the matter.

Decision	Moved – Cr Whalley	Seconded – Cr Hall
	“THAT Council move out of the closed session at 11.14am to vote on this matter.”	
	<u>Carried</u>	

Subject:	Somerset Mayoral Gala Ball Fund - Toogoolawah Fire 20 and 21 September 2018
File Ref:	Community relations - sponsorships - Mayoral Gala Charity Ball Fund
Action Officer:	DCORP

Decision	Moved – Cr Whalley	Seconded – Cr Hall
	“THAT Council provide assistance to the Toogoolawah Progress Association of \$2,319.73 from the Mayoral Gala Ball Fund.”	
	<u>Carried</u>	

Closed Session

Cr Brieschke returned to the meeting at 11.15am.

Decision	Moved – Cr Whalley	Seconded – Cr Ogg
	“THAT Council move into a closed session at 11.15am to discuss further confidential reports, which may include discussion on contracts proposed to be made by Council and business for which a public discussion would be likely to prejudice the interests of Council or someone else, or enable a person to gain financial advantage.”	
	<u>Carried</u>	

Decision	Moved – Cr Whalley	Seconded – Cr Hall
	“THAT the meeting move out of the closed session at 11.25am and be once again open to the public.”	
	<u>Carried</u>	

Subject:	Fernvale Sports Park - Land
File Ref:	Council Properties - Acquisitions
Action Officer:	DCORP

Recommendation

Decision	Moved – Cr Hall	Seconded – Cr Whalley
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“THAT the Chief Executive Officer be authorised to negotiate the purchase of Lot 1 RP141219, Lot 1 RP28833 and Lot 7 SP251984 and that the result of those negotiations be brought back to Council for endorsement and further action.”

Carried

Subject:	Kilcoy Race Track Extension - Proposal for the purchase of a section of land for the 1200m start
File Ref:	Council properties - Planning - future Planning of Premises
Action Officer:	DCORP

Decision	Moved – Cr Whalley	Seconded – Cr Hall
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“THAT this matter be deferred;

And further,

THAT the matter be moved into the workshop meeting for further discussion.”

Carried

Meetings authorised by Council

Nil

Mayor and Councillor Reports

Cr Gaedtke - Councillor Report

Cr Gaedtke referred to her written report.

14 January	Esk Community Engagement Forum
21 January	Fernvale Community Association Inc. Monthly Meeting
22 January	SRC Youth Leadership Camp – Currumundi

I spent most of Tuesday (22 January) with 22 high school students representing the Somerset region, and two very dedicated and informative staff members. I acknowledge and wish to thank Lockyer Regional Council for assisting our council's need by secondment of their Sports and Recreation Officer. The students were very well behaved and enjoyed taking part in the individual and team building exercises. I look forward to reading their feedback and answers to the assigned written task.

Cr Whalley - Councillor Report

Attended the Lowood Sport and Recreation Committee meeting last night. One of the questions is something ongoing for a while. Would like to know where we are up to. Through the Master Plan of the Lowood Sport and Recreation Committee it was clearly identified that it is Council's responsibility to look after the waterway that traverses through the recreation grounds. The Lowood Sport and Recreation Committee were given a direction to stop doing anything in that space. Inquiry made to previous Director of Operations as to whether they can take over and maintain the waterway, and the program of maintenance and cleaning. Cr Whalley queries if a maintenance program been formulated for the waterway, and if so what is it? Could Council please advise the Lowood Sport and Recreation Committee, as now is a good time to clean up as it is dry.

This matter was deferred to later in the agenda, and dealt with in "Items for Future Reports".

Cr Brieschke - Councillor Report

Cr Brieschke referred to her written report.

Brisbane Valley Bulls General Meeting, Esk Recreational Grounds

Esk Community Engagement Forum - Residential Aged Care, Anglican Church Hall, Esk

A strong representation of the community attended this meeting held on 14th January, ranging from residents and business owners to carers and operators of the aged care sector. While it is early stages yet, the developers received full support of a proposal that could deliver a residential aged care facility in Esk.

Mayor's report

The Mayor presented a report of activities from 20 December 2018 to 23 January 2019 as follows -

Friday 21 December 2018	10am	Meeting with QPS (Superintendent Kath Innes), A/Senior Sgt Kerry Olsen, Mayor Cr Graeme Lehmann and DMO Adam Staunton
Monday 7 January 2019	9am	To Linville with Darren McPherson to observe flying fox colony.
Thursday 10 January 2019	1.30pm	Tour of Brisbane Valley Highway with Jim McDonald MP and TMR representatives.
Monday 14 January 2019	5.30pm	Meeting with Esk Community Engagement Forum re potential aged care development in Esk, held at Anglican Church Hall, Esk.
Tuesday 15 January 2019	8am	Meeting with Mr Steve Roberts, Deputy Mayor, Geoff Smith and Matthew McGoldrick re possible acquisition of land.
Wednesday 16 January 2019	8am - 4.30pm	Tour of region with Jason Bradshaw (CEO) including Esk / Atkinson Dam / Coominya / Lowood / Fernvale / Glamorganvale / Minden / Somerset Dam / Kilcoy / Jimna / Harlin / Moore / Toogoolawah

Lowood Lions meeting

Carried

Nil

Nil

Nil

Carried

There being no further business, the Mayor, Cr Graeme Lehmann closed the meeting at 11.36am.

ATTACHMENT A

Regional Road and Transport Group 2018-2019 to 2020-23 Program Review

Attachment 2 - Revised 2018/19 TIDS program

Road Name	Segment/Location	Project	Total Cost(\$)	LG Funds	TIDS/TMR Funds	LG Funds	TIDS/TMR Funds	LG Funds	TIDS/TMR Funds	LG Funds	TIDS/TMR Funds	LG Funds	TIDS/TMR Funds	LG Funds	Comments
				2018-2019	2018-2019	2019-2020	2019-2020	2020/21	2020/21	2021/22	2021/22	2022/23	2022/23	Beyond	
Capability Funding					\$11,000		\$11,000		\$11,000		11000		11000		
Fernvale Road	CH80 - CH1460	Rehabilitate and widen to 7m ch 0.8 to 1.46 (660m). Chatham Street to Applewoods Lane	\$400,000	\$200,000	\$200,000										No Change.
Esk Crows Nest Road	CH2100 - CH2400 CH7020 - CH9400	Connect to approaches at recently constructed Gallanani Bridge (0.3km). Widen seal to 7m from ch 7.02 to ch 9.4 - Stage 1 (2.38km).	\$775,492	\$387,746	\$387,746										This section was successful under Drought Communities Programme. Project limits revised to align with total funding.
Esk Crows Nest Road	CH9400 - CH13000	Widen seal to 7m from ch 9.4 to Taylors Bridge - Stage 2 (3.6km).	\$898,492			\$449,246	\$449,246								Project limits revised to align with previous project.
Mount Stanley Road	CH22920 - CH23360	Seal from end of seal to Western Branch Rd from ch 22.92 to 23.36 (0.44km).	\$200,000			\$100,000	\$100,000								No Change
Profkes Road		Extend footpath along frontage of Mt Tarampa State School	\$21,000			\$10,500	\$10,500								Now funded in 2019/20 as per Council Resolution
East Street		Footpath works parking/loading areas to school entrances at Esk State School	\$36,000			\$18,000	\$18,000								Now funded in 2019/20 as per Council Resolution
Lowood Minden Road	CH1250 - CH1600	Intersection upgrade at Lowood Minden & Jensens Swamp Rds - Early Works design and survey - Stage 1	\$20,000			\$10,000	\$10,000								Early works for design and survey for land acquisition and utility relocation.
Gregors Creek Road	CH3060 - CH6666	Rehabilitate and widen to 7m	\$0					\$0	\$0						This project successful in Heavy Vehicle Safety and Productivity Programme. Now Removed from TIDS program.
Esk Crows Nest Road	CH1950 - CH4700	Rehabilitate and widen to 7m from Ch 1.95 to 4.7 (2.75km) to group of houses. Culvert widening.	\$1,035,492					517746	517746						No Change.
Lowood Minden Road	CH1250 - CH1600	Intersection upgrade at Lowood Minden & Jensens Swamp Rds - Early Works acquisition and utility relocates - Stage 2	\$140,000					70000	\$70,000						Early works brought forward for land acquisition and utility relocation
Lowood Minden Road	CH1250 - CH1600	Intersection upgrade at Lowood Minden & Jensens Swamp Rds construction - Stage 3	\$790,492							395246	395246				Project follows early design, acquisition, and relocation works.
Lowood Minden Road	CH2450 - CH4270	Rehabilitate from Litsows to Lukritzs Rd (1.82km) with widened shoulders	\$728,000							192500	192500	\$171,500	\$171,500		New project: Rehabilitation project of rough section of road. This project will also be nominated for upgrade under the Heavy Vehicle Safety and Productivity Programme. GHD is being engaged for further projects along road.
Mary Smokes Creek Road and Sandy Creek Road	CH6700- CH6790 CH3700- CH3900	Intersection upgrade escape lane at Mary Smokes Creek & Sandy Creek Rd	\$358,552									129276	129276	\$100,000	New Project: Provide escape lane at intersection
Tallegalla Road	CH5960- CH7460	Rehabilitate from Ipswich Council boundary to Warrego Hwy (1.50km).	\$600,000											\$600,000	Warrego Highway Intersection upgrade completed. Project added back to schedule
Gregors Creek Road	CH1850 - CH2100 CH9000 - CH9500 CH13900 - CH14300 CH14800 - CH15000 CH17300 - CH17900	Safety improvements at various locations. Crests, curves, dips.	\$1,427,000											\$1,427,000	New Project: Safety improvements. This project will also be nominated for upgrade under the Heavy Vehicle Safety and Productivity Programme.
Toogoolawah-Biarra Road	CH4400 - CH6100	Rehabilitate and widen to 7m from Golinskis La to Wells Station Rd (1.7km).	\$595,000											\$595,000	No Change
Toogoolawah-Biarra Road	CH6100 - CH7250	Rehabilitate and widen to 7m from Wells Station Rd to Rosentreters Crossing (1.15km).	\$402,500											\$402,500	No Change
Esk Crows Nest Road	CH26100 - CH30200	Seal 7m from end of seal to Maria Creek Road ch26.1 to 30.2 (4.1km).	\$1,435,000											\$1,435,000	No Change
Neurum Road	CH15900 - CH15400	Replace existing Lester Kropp Bridge	\$2,750,000											\$2,750,000	New Project: This project will also be nominated under Bridge Replacement Programme.
Clive Street	CH0000 - CH0150	Intersection upgrade with turn lanes and traffic lights at Brisbane Valley Highway	\$2,000,000											\$2,000,000	New Project: Potential contributions from Main Roads and/or developers.
			\$14,613,020	\$587,746	\$598,746	\$587,746	\$598,746	\$587,746	\$598,746	\$587,746	\$598,746	\$300,776	\$311,776	\$9,309,500	