



Somerset

REGIONAL COUNCIL

Minutes of Ordinary Meeting Held Wednesday 27 February 2019

*Held in the Simeon Lord Room
Library / Museum Building
Redbank Street, Esk*

Present

Cr G D Lehmann	(Mayor)
Cr D Hall	(Deputy Mayor)
Cr H Brieschke	(Councillor)
Cr S Choat	(Councillor)
Cr C Gaedtke	(Councillor)
Cr M Ogg	(Councillor)
Cr B Whalley	(Councillor)
Mr J Bradshaw	(Chief Executive Officer)
Mr M McGoldrick	(Director Corporate and Community Services)
Mr A Johnson	(Director Operations)
Mr P Tabulo	(Director Planning and Development)
Mr G Smith	(Director Finance)
Mrs K Jones	(Director HR and Customer Service)
Mrs S Pitkin	(Minute Secretary)
Ms M Maesele	(Communications and Marketing Manager)

CONTENTS

Action under section 130 of the Local Government Regulation 2012	41	Gates and Grids on Roads Policy – OP/012	61
Application for Keeping more than maximum number of animals – Lot 2 RP137515 – 81007-00000-000 - 4196 D'Aguilar Highway Royston, QLD 4515	5	Hanrahan Road Coominya – Wheelie bin service	58
Application for Lease Renewal over Lot 82 on CC1850, Clarendon	61	Into closed session	87
Banks Creek Road Fernvale - Showgrounds fencing	87	Items for reports for future meetings	86
Business arising out of minutes of previous meeting	3	Kilcoy Cares Book Launch	53
Clive Street Fernvale traffic light study	40	Lake Manchester corridor road gravel source testing	37
Closed Session - Agenda Items 33 and 34	86	Leave of Absence	3
Closure of Meeting	88	Lowood Sport and Recreation Maintenance Program	58
Community Assistance Grants – Somerset Excellence Bursary 2018 – 2019 – Isla Mawer	81	Matters of Public Interest	3
Confirmation of Minutes	3	Mayor and Councillor Reports	83
Conflict of Interest	4	Meetings authorised by Council	83
Consent to undertake Ecological Restoration - Council Controlled Land - Greenhide Reserve	10	Opening of Meeting	3
Consent to undertake Ecological Restoration – Council Controlled Land – Lions Park, Esk	4	Out of closed session	87
Consideration of notified motions	86	Peregrine Drive and Reinbotts Road, Lowood – Closure to Through Traffic	60
Cr Brieschke - Councillor report	84	Procurement policy proposed change	41
Cr Brieschke- Matters of public interest	4	Receipt of Petition	86
Cr Choat - Councillor report	83	Reception of notices of motion for next meeting	86
Cr Choat - Matters of public interest -	3	Sale of Surplus Pavers from Kilcoy Depot	57
Cr Gaedtke - Matters of public interest	3	Somerset Libraries' officer report January 2019	50
Cr Ogg - Matters of public interest	3	Somerset Region Neighbourhood Centre Service Report for the period 1 January – 31 January 2019	54
Development Application No 17533 - 111 Reinbotts Road, Lowood	11	Tourism Advisory Committee Meeting Report - February 2019	82
Development Application No 18278 - 1584 Esk Crows Nest Road, Biarra	21	Vandalism - 1 December 2018 to 31 January 2019	56
Esk Cultural Festival - Request to Use Pipeliner Park to Hold Event - Saturday, 27 July 2019	73	Youth Engagement Officer Report – January	48
Fernvale Sports Park - Land	87	Youth Engagement Officer Report – Youth Leadership Camp January 2019	42
Financial assistance grant - support for LGAQ campaign	39		
Financial assistance grant and traffic counters	38		

Opening of Meeting

The Mayor, Cr Graeme Lehmann, opened the meeting at 9.02am.

Leave of Absence

Nil

Confirmation of Minutes**Resolution**

Moved – Cr Hall

Seconded – Cr Whalley

“THAT the Minutes of the Ordinary Meeting held on 13 February 2019 as circulated to all Members of Council be confirmed”.

Carried

Business arising out of minutes of previous meeting

Nil

Matters of Public Interest**Cr Gaedtke - Matters of public interest -**

Cr Gaedtke acknowledged the community service offered by the Lowood Fernvale Community Bank and thanked them for their contributions.

Cr Gaedtke acknowledged the scholastic results of regional year 12 high school students and congratulated each student on their achievements.

Cr Gaedtke acknowledged the century of service to local government by Mr Barry Breen and his family for 107 years of service to South Burnett and Nanango.

Cr Ogg - Matters of public interest -

Cr Ogg noted his attendance at the Lions Youth of the Year event held last weekend, adding that it was great to get the potential leaders of our community involved and commended them on their efforts.

Cr Choat - Matters of public interest -

During February I have been contacted by several residents on the matter of roaming dogs. The dogs in question were left to roam the district of Mt Archer chasing livestock, harassing other domestic pets and causing nuisance. There were four distinct dogs recognised by the community. Council's officers visited the owners and took action.

The dogs in question are reported to have caused physical injury to one resident and at least one horse, as well as damage on several properties and had fouled several drinking troughs on a daily basis. The owners in question have five dogs without permit that Council identified and residents report many more have been kept at the address over the years.

Council must maintain its resolve to ensure dog control is maintained, that owners observe requirements and most importantly dogs are properly contained. It is unfair that residents should have to suffer loss due to someone else's dogs roaming. I appeal to all Somerset dog owners to do the right thing.

Cr Brieschke- Matters of public interest

Cr Brieschke noted that she is looking forward to the opening of the Fernvale Lions community centre on Saturday, and wishes them well.

Conflict of Interest

No declarations of conflict of interest in the following agenda items were notified at this time.

Subject:	Consent to undertake Ecological Restoration – Council Controlled Land – Lions Park, Esk
File Ref:	Environmental Management - Programs - Land Management and Conservation
Action Officer:	NRMO

Background/Summary

ProgrEsk Association Inc. recently wrote to Council seeking permission to undertake ecological restoration works on land along Sandy Creek, Esk, adjacent to Esk Lions Park, and for a further 300 metres west of Brough Bridge.

The proposed area of work is Council Controlled (as Council is the landholder or trustee of land adjacent to the creek in these instances), with the exception of the road casement for the Highway (Ipswich Road) around Brough Bridge, and the land adjacent to the Esk Visitor Information Centre in favour of the Uniting Church of Australia.

Council staff currently maintain the majority of the Esk Lions Park area, with the exception of the riparian zone (creek setback) which entails long grass, many weed species, with some emergent native plants. Likewise, the area of riparian zone to the western side of Brough Bridge is also predominately overgrown grass and pest species, with some native emergent vegetation, however there is no maintenance undertaken in this location (with the exception of mowing immediately around the bridge).

It is anticipated that the gradual clean up of this area will foster community interest, and potentially evolve into an ongoing community "ownership" of the creek and surrounds.

Prior to any program of works, Councils NRM Officer will ensure that the group holds appropriate insurances to work on public land, provide guidance on safe work practice/s, and inform a staged methodology to restoring these sites. It is also recommended that as far as practicable, that Council provide resources such mulch and appropriate tree species through existing programs.

In consideration of this request and supporting information, it is suggested that Council consent to a program of ecological works being undertaken in accordance with Attachment 2, with guidance provided by Council's Natural Resource Management Officer.

Attachments

Attachment 1 – Letter of Request

Attachment 2 – Proposed work site, Esk.

Recommendation

THAT Council consents to the ProgrESK Association undertaking ongoing ecological restoration along Sandy Creek, and that Council's Natural Resource Management Officer will assist in facilitating these activities and materials in support of this community initiative.

Resolution

Moved – Cr Gaedtke

Seconded – Cr Brieschke

"THAT Council consents to the ProgrESK Association undertaking ongoing ecological restoration along Sandy Creek, and that Council's Natural Resource Management Officer will assist in facilitating these activities and materials in support of this community initiative."

Carried

Subject:	Application for Keeping more than maximum number of animals – Lot 2 RP137515 – 81007-00000-000 - 4196 D'Aguilar Highway Royston, QLD 4515
File Ref:	Licencing - local laws - Keeping of Animals
Action Officer:	Regulatory Services Officer (RSO)

Background/Summary

On 7 January 2019 Council received an application to keep more than the maximum number of dogs from the owner of 4196 D'Aguilar Highway Royston.

On 7 February 2019 Council officers carried out an inspection with the owner.

The dogs are of small breeds and kept inside the house. There is an enclosure consisting of pool fencing covered in wire mesh, better brick wall and glass panel fencing with a concrete base. Photographs taken of enclosure are attached.

All three dogs are desexed, microchipped rescued dogs.

During the submission period, Council received no correspondence from persons who were in receipt of the notification.

The below table is an assessment of the application based on *Subordinate Local Law No. 1.5 (Keeping of Animals) 2011, Schedule 1, number 4.*

Criteria:	Compliance (Y/N)
(1) Whether the premises on which the animal or animals can be effectively and comfortably kept on the premises.	Y
Comments: The property can comfortably house the three dogs.	
(2) Whether a residence exists on the premises.	Y
Comments: A large modern brick house is on the property.	
(3) Whether a proper enclosure is maintained on the premises in accordance with the requirements of <i>Local Law No. 2 (Animal Management) 2011</i> .	Y

Comments: Yes – enclosure is maintained in accordance with the Local Law at the time of my inspection.	
(4) Whether the applicant for the approval or some other suitable person to supervise the animal or animals will be resident on the premises on which the animal or animals are to be kept.	Y
Comments: Council does not have any adverse recordings that would make the person a non-suitable person to hold an excess dog permit.	
(5) Whether the animal or animals will be properly supervised.	Y
Comments: Yes, the applicants' wife is home every day.	
(6) If the application relates to the keeping of dogs or cats – whether the animals identified in the application are registered with the local government.	N
Comments: All dogs were registered in Redland Council and are currently awaiting approval for permit to register at Somerset Regional Council.	
(7) If section 14 of the Animal Management Act applies to the applicant for the approval - whether the applicant has complied with the requirements of the section.	Y
<p>14 Owner must ensure cat or dog is implanted</p> <p>1) A person who is or becomes an owner of a cat or dog that is not implanted with a PPID must ensure the cat or dog is implanted with a PPID before it is 12 weeks old unless the person has a reasonable excuse. Maximum penalty—20 penalty units. Note — A cat or dog that is more than 12 weeks old on the commencement of this section need not be implanted with a PPID unless it is supplied. See section 43Y.</p> <p>2) It is a defence to a prosecution for an offence against subsection (1) for the defendant to prove—</p> <p>a) there is a signed veterinary surgeon's certificate for the cat or dog stating that implanting it with a PPID is likely to be a serious risk to the health of the cat or dog; or</p> <p>b) for a dog, the ownership is to use it as—</p> <p>(i) a government entity dog; or</p> <p>(ii) a working dog; or</p> <p>(iii) another class of dog prescribed under a regulation.</p>	
Comments: All three dogs are currently microchipped.	
(8) Whether the applicant is a suitable person to hold the approval.	Y
Comments: Council does not have any adverse recordings that would make the person a non-suitable person to hold an excess dog permit.	
(9) Whether the grant of the approval for the prescribed activity on the premises is likely to -	N

a) cause nuisance, inconvenience or annoyance to occupiers of adjoining land; or b) affect the amenity of the surrounding area; or c) have a deleterious effect on the local environment or cause pollution or other environmental damage.	
Comments: Council does not hold any records of complaints in relation the dogs.	
(10) If the application relates to the keeping of cats – a) whether the cats have been desexed; and b) whether the cats have been fitted with an approved microchip.	N/A
Comments:	
(11) If the application relates to the keeping of an animal or animals on multi residential premises – a) whether the applicant - is entitled to make use of a common area; and b) whether the applicant has exclusive possession and control of the whole or a part of the common area for the purpose of keeping the animal or animals; and c) whether the applicant has the written permission of the person or body which manages or controls the common area to use the common area, or a part of the common area, for the purpose of keeping the animal or animals.	N/A
Comments:	
(12) Where the animal or animals are to be kept on premises other than multi residential premises and the applicant is not the owner of the premises - whether the applicant has the written permission of the owner of the premises to keep the animal or animals on the premises.	N/A
Comments:	
(13) Whether the applicant has been refused a similar type of approval by the local government or another local government.	N
Comments: Council is not aware of any refusal in another local government.	
(14) If the application relates to the keeping of dogs on an allotment, the local government may only grant an approval if it is satisfied that no dog which is a regulated dog is kept on the allotment.	Y
Comments: No regulated dog resides at the above property.	
(15) If the application relates to the keeping of up to 4 dogs over the age of 3 months on an allotment which is located outside a designated area and has an area of 10,000m ² or more – whether the applicant for the approval is a current member of an approved entity.	Y
Comments: The applicant is a member of an affiliate of Dogs Queensland. The Dachshund Club. The allotment is located outside of the designated area. The allotment is an area of 4.063 hectares.	
(16) If the application relates to the keeping of up to 6 dogs over the age of 3 months on an allotment which is located outside a designated area and has an area of 20,000m ² or more – whether the applicant for the approval	N/A

is an accredited breeder.	
Comments:	

Attachments

Photographs of enclosure and the three dogs being kept at 4196 D'Aguilar Highway Royston, Qld 4515.

Recommendation

THAT Council grant approval to keep more than the maximum number of dogs under *Local Law No 1 (Administration) 2011* and *Subordinate Local Law No. 1.5 (Keeping of Animals) 2011* to:

1. The owner of 4196 D'Aguilar Highway, Royston, for dogs described in **Schedule 1** below, and
2. On land described as Lot 2 RP137515, 4196 D'Aguilar Highway, Royston, and
3. Subject to the conditions set out in **Schedule 2** below.

Schedule 1

Description of dogs:					
Name	Breed	Colour	Sex (M/F)	Desexed (Y/N)	Microchip No
Lola	Miniature Dachshund	Black and Tan	F	Y	960011000153900
Teddie	West Highland White Terrier	White	F	Y	985170002680560
Cassie	Maltese	White	F	Y	900012001155952

Schedule 2

No	CONDITION
1.0	LOCAL LAW
1.1	The approval holder must take all reasonable steps to prevent the dogs from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises.
1.2	The approval holder must at all times maintain a proper enclosure in accordance with Schedule 8 of <i>Subordinate Local Law No. 2 (Animal Management 2011)</i> .
1.3	The approval holder must ensure that any enclosure in which the dogs are kept is properly drained and that run-off is kept off adjoining premises.
1.4	The approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person.
1.5	The approval holder must ensure that any enclosure in which the dogs are kept is maintained in: <ol style="list-style-type: none"> a clean and sanitary condition and disinfected regularly; and an aesthetically acceptable condition.
1.6	The approval is limited to the dogs identified in Schedule 1 of this approval.

1.7	The approval holder must be a current member of an approved entity. Upon expiry of the approved entity membership, the approval holder is to forward a copy of the renewed membership to Council.
1.8	The dogs identified in Schedule 1 of this approval must hold registration with Somerset Regional Council.

Resolution	Moved – Cr Choat Seconded – Cr Ogg
	<p>“THAT Council grant approval to keep more than the maximum number of dogs under <i>Local Law No 1 (Administration) 2011</i> and <i>Subordinate Local Law No 1.5 (Keeping of Animals) 2011</i> to:</p> <ol style="list-style-type: none"> 1. The owner of 4196 D'Aguilar Highway, Royston, for dogs described in Schedule 1 below, and 2. On land described as Lot 2 RP137515, 4196 D'Aguilar Highway, Royston, and 3. Subject to the conditions set out in Schedule 2 below.

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1.7	The approval holder must be a current member of an approved entity. Upon expiry of the approved entity membership, the approval holder is to forward a copy of the renewed membership to Council.
1.8	The dogs identified in Schedule 1 of this approval must hold registration with Somerset Regional Council."

Carried

Subject:	Consent to undertake Ecological Restoration - Council Controlled Land - Greenhide Reserve
File Ref:	Environmental Management - Programs - Land Management and Conservation
Action Officer:	NRMO

Background/Summary

Council recently received a request from the Friends of the Forest Inc – Wallaby Creek branch (Moore) seeking permission to undertake ecological restoration works on Council land between Moore and Linville, locally known as Greenhide Reserve.

Greenhide Reserve has a history of previous community work through the auspices of Brisbane Valley Kilcoy Landcare, as evidenced in Attachment 3 *Plants of the Greenhide Creek Rainforest Remnant, Linville, Southeast Queensland*.

In more recent years, the reserve has fallen into some neglect due to the absence of any maintenance, and the influence of ever-present pest threats.

In respect of this application, and community initiative to improve the resilience of this locally significant asset, it is recommended that Council consent to the Friends of the Forest group request to undertake ongoing work within Greenhide Reserve, and that Council assist in this endeavour through NRM Officer guidance and assistance.

Attachments

Attachment 1 – Letter of Request

Attachment 2 – Green Hide Reserve location

Attachment 3 *Plants of the Greenhide Creek Rainforest Remnant, Linville, Southeast Queensland*.

Recommendation

THAT Council consents to the Friends of the Forest - Wallaby Creek Branch undertaking ongoing ecological restoration within Greenhide Reserve; and that Council's Natural Resource Management Officer assist in facilitating these activities in support of this community initiative.

Resolution

Moved – Cr Brieschke

Seconded – Cr Choat

"THAT Council consents to the Friends of the Forest - Wallaby Creek Branch undertaking ongoing ecological restoration within Greenhide Reserve; and that Council's Natural Resource Management Officer assist in facilitating these activities in support of this community initiative."

Carried

Subject:	Development Application No 17533 - Change Application to Development Approval - Minor Change under section 81 of the Planning Act 2016
File No:	DA17533
Action Officer:	SP-JB
Assessment No:	02777-00000-000

1.0 APPLICATION SUMMARY

Subject Land

Location	111 Reinbotts Road, Lowood
Real Property Description	Lot 15 RP138053
Area	4.1130 hectares
Current land use	Dwelling and outbuildings

Planning Scheme

Planning Scheme	Somerset Region Planning Scheme Version Two
Zone	Emerging Community
Desired Settlement Pattern	Future Park Residential area

ShapingSEQ

Land Use Category	Urban Footprint
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Application

Original Category of Assessment	Impact Assessment
Original Date of Approval	27 June 2018
Applicants contact details	S Di Rosa c/- ONF Surveyors Attn: Jason Favier PO Box 896 KINGAROY QLD 4610

Email: admin@onfsurveyors.com.au

Land Owner	Samuel Di Rosa
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State Agency Referrals

Concurrence	Nil
Part 2 of the Development Assessment Rules is not applicable to the development application.	

RECOMMENDED RESOLUTION

Approve the request to change the development approval for Development Application No. 17533 subject to the amended condition and requirements contained in the Schedules.

2.0 BACKGROUND TO APPROVAL

On 2 July 2018, Council issued a Development Permit for Reconfiguration of a Lot by subdivision of one lot into four lots over two stages on Lot 15 RP138053, situated at 111 Reinbotts Road, Lowood. Stage 1 includes Lots 1 and 2; and Stage 2 includes Lots 3-4. The proposed lots are each greater than 4,000m² which is the minimum prescribed lot size for the nominated park residential precinct. The approved layout is provided at **Attachment 1**.

3.0 REQUESTED CHANGE

The applicant has requested the amendment of Condition 2.7 to reflect the proposed change to the approved development.

Condition 2.7 currently reads:

"Prepare and lodge a registrable covenant for proposed Lots 1, 2, 3 and 4 as described on proposed Subdivision Drawing for S Di Rosa at 111 Reinbotts Road Lowood – Lot 15 RP138053 – Drawing No. 7231P/1 Rev E sheet 1 of 1, dated 18/04/18 and prepared by ONF Surveyors; consistent with the requirements of the *Land Titles Act 1994 – Section 97A* relating to the use of part of each lot for the siting of a building on the lot that may be used only for residential purposes; and associated effluent disposal area; and the setback of the building a minimum of 10 metres from the street frontage of Reinbotts Road; excluding the existing residence on proposed Lot 2; and prohibiting the construction of a building for non-residential purposes within the level above the highest known flood height identified on Drawing No. 7231P/1".

3.1 Applicant's Comments

ONF Surveyors have looked at many ways to satisfy condition 2.7 which in most cases ends up with multiple covenants. It is suggested that if the areas defined for residential purposes can be clear of any covenants and building setbacks defined at Building Application stage, the survey plan can be finalised by removing all covenants shown over these areas; and only show covenants for the area below the highest known flood height to restrict the construction of any buildings; and the area between the highest known flood height and the defined building area restricted to construction of non-residential buildings.

A draft copy of the survey plan, in its current form is provided at **Attachment 2**. However, the draft survey plan does not satisfy condition 2.7 as it does not show any covenant over the area below the highest known flood height and therefore does not offer any building restrictions.

3.2 Officer's Comments

The purpose of the registrable covenant over each lot is to restrict the construction of any residential or non-residential building below the highest known flood height, given the site is impacted by an overland flow path.

Registering covenants over the area below the highest known flood height to restrict the construction of any buildings; and restricting the area between the highest known flood height and the defined building area to construction of non-residential buildings, will allow for the siting of future dwellings and infrastructure towards the frontage of the site, which is well clear of the flow path within the rear portion of the site.

The proposed change is considered an acceptable outcome in responding appropriately to site characteristics and achieves the performance outcome of the Reconfiguring a Lot Code per the Somerset Region Planning Scheme.

4.0 PLANNING CONSIDERATIONS

The applicant has made a Change Application in accordance with s78 and s79 of the *Planning Act*.

It is considered the proposed development satisfies with the requirements and represents a minor change that can be assessed under the provisions of s81 of the *Planning Act 2016*.

5.0 OTHER PLANNING CONSIDERATIONS

5.1 Referral Agencies

There were no referral agencies involved in the assessment of the original application.

5.2 Public awareness of the proposed development

Should the application be submitted with the proposed design, the Category of Assessment would remain as impact assessment, requiring public notification.

Council received no submissions when the development was originally publicly notified. Since then, details including the Decision Notice of the original approval and Decision Notice are available for public viewing on Council's website via eServices.

6.0 CONCLUSION

The proposed changes are considered to be of a "Minor Change" under the applicable sections of the *Planning Act 2016*. The proposed change will not trigger assessment against additional assessment benchmarks or non-compliance with the original assessment benchmarks.

The proposed change has been considered against the applicable legislation and planning instrument. Therefore, it is recommended that the application be approved, subject to revised conditions.

7.0 ATTACHMENTS

1. Attachment 1 – DA17533 Approved Proposal Subdivision Drawing for S Di Rosa at 111 Reinbotts Road Lowood – Lot 15 RP138053 - Drawing No 7231P/1 Rev E sheet 1 of 1, dated 18/04/18 and prepared by ONF Surveyors.
2. Attachment 2 – DA17533 – Draft Survey Plan of Lots 1-4, Covenants A, D & E in Lot 2, Covs B & C in Lot 1, Covs F, I & J in Lot 4 and Covs G & H in Lot, cancelling Lot 15 on RP138053, prepared by South Burnett Surveys Pty Ltd t/a ONF Surveyors.

RECOMMENDED DECISION

THAT Council approve the Change Application under section 81 of the *Planning Act 2016* for DA17533 for a Development Permit for Reconfiguration of a Lot by subdivision of one lot into four lots over two stages on land described as Lot 15 RP138053, situated at 111 Reinbotts Road, Lowood subject to the conditions contained in the Schedules and Attachments.

THAT Council's report for this application be published to the website as Council's Statement of Reasons in accordance with s63(5) of the *Planning Act 2016*.

SCHEDULES

SCHEDULE 1 – GENERAL CONDITIONS		
No	Condition	Timing
1.1	Carry out the development in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval.	At all times
	Proposed Subdivision Drawing for S Di Rosa at 111 Reinbotts Road Lowood – Lot 15 RP138053 - Drawing No 7231P/1 Rev E sheet 1 of 1, dated 18/04/18 and prepared by ONF Surveyors.	
1.2	Comply with relevant provisions of the Somerset Region Planning Scheme version two, Planning Scheme Policies and Local Laws.	At all times
1.3	A legible copy of this development approval package is to be	During construction

	available on the premises.	stages
1.4	Pay to Council any outstanding rates, charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Prior to endorsement of the subdivision plan for each stage
1.5	Pay to Council the current amount at the time of payment, per lot for the issue of new valuations by the Department of Environment and Resource Management. The amount is currently set at \$35 per lot.	Prior to endorsement of the subdivision plan for each stage
SCHEDULE 2 – Engineering <i>Assessment Manager</i>		
No	Condition	Timing
	ENGINEERING	
2.1	All works are to be designed and constructed in accordance with the requirements of the <i>Somerset Regional Council Development Standards</i> .	At all times
2.2	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these conditions.	Prior to the endorsement of the subdivision plan for each stage
	GENERAL SERVICES	
2.3	Submit development applications to Electricity and Telecommunication Providers to either obtain design layout plans or certification letters to Council that any existing infrastructure or wayleaves are to their satisfaction and that they can provide services when required.	Prior to the endorsement of the subdivision plan for each stage
2.4	Connect the development to a reticulated water supply, electricity supply, and telecommunications utilities in accordance with acceptable standards of the relevant regulatory authority so that it is available to each allotment. Where proposed allotments front existing overhead electricity, these lots may connect direct to such service to the approval and requirement of the service provider.	Prior to the endorsement of the subdivision plan for each stage
2.5	The applicant must provide written evidence (eg connection certificate) from each service provider stating either that each lot has been connected to applicable service, is available at a standard connection, or has a current supply agreement.	Prior to the endorsement of the subdivision plan for each stage
	BUILDING ABOVE FLOOD LEVEL	
2.6	Any filling below the Highest Recorded Flood Level will be in accordance with an approved flood study.	Prior to the commencement of works for each stage
	REGISTRABLE COVENANT	
2.7	Prepare and lodge a registrable covenant for proposed Lots 1, 2, 3 and 4 as described on Proposed Subdivision Drawing	Prior to the endorsement of the

	for S Di Rosa at 111 Reinbotts Road Lowood – Lot 15 RP138053 – Drawing No. 7231P/1 Rev E sheet 1 of 1, dated 18/04/18 and prepared by ONF Surveyors; consistent with the requirements of the <i>Land Titles Act 1994 – Section 97A</i> relating to the use of part of each lot for the siting of a building on the lot that may be used only for residential purposes; and associated effluent disposal area; and the setback of the building a minimum of 10 metres from the street frontage of Reinbotts Road; excluding the existing residence on proposed Lot 2; and prohibiting the construction of a building for non-residential purposes within the level above the highest known flood height identified on Drawing No. 7231P/1.	subdivision plan for each stage
2.7	<p>Remove all covenants for residential purposes as shown over Lots 1, 2, 3 and 4, as described on proposed Subdivision Drawing for S Di Rosa at 111 Reinbotts Road, Lowood, Lot 15 RP138053 Drawing No. 7231P/1 Rev E sheet 1 of 1, dated 18/04/18 and prepared by ONF Surveyors.</p> <p>Prepare and lodge a registrable covenant over Lots 1, 2, 3 and 4 for the area below the highest known flood height to restrict the construction of any buildings for residential purposes; and the area between the highest known flood height and the defined building area be restricted to construction of non-residential buildings, consistent with the requirements of the <i>Land Titles Act 1994</i>.</p>	Prior to the endorsement of the subdivision plan for each stage
	EARTHWORKS	
2.8	All dams that are on-site or across proposed lot boundaries shall be removed.	Prior to the endorsement of the subdivision plan for each stage
	VEHICLE ACCESS	
2.9	All vehicular access for new allotments shall provide convenient and safe access and egress from the site in accordance with <i>Somerset Regional Council Development Standards</i> .	Prior to the endorsement of the subdivision plan for each stage
2.10	The landowner is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with Council's Policy and Standards. Approval is to be sought from Council and the landowner must advise all potential purchasers.	At all times
	STORMWATER	
2.11	Stormwater Drainage and flows are to have a no worsening effect on adjoining, upstream, or downstream landholders.	At all times
	EROSION AND SEDIMENT CONTROL	
2.12	Erosion and sedimentation controls shall be implemented, as necessary, and shall be maintained to Council's satisfaction during the course of the project. Should Council determine	Prior to the endorsement of the subdivision plan for

	<p>that proposed controls are ineffective or a downstream drainage system has become silted, the developer will:</p> <ul style="list-style-type: none"> • Be required to install additional measures. • Be responsible for the restoration work. <p>Should the developer fail to complete the works determined by Council within the specified time, the Council will complete the work and recover all costs from the developer associated with the work.</p>	each stage
2.13	<p>Where vegetation is removed, the vegetation waste shall be disposed of by:</p> <ul style="list-style-type: none"> i) Milling; ii) Chipping and/or mulching iii) Disposal at an approved waste disposal facility. iv) Burning provided fire permits are in place. <p>Waste other than vegetation waste, generated as a result of the operations shall be disposed of to an approved disposal facility.</p>	Prior to the endorsement of the subdivision plan for each stage

SCHEDULE 3 – ADVICE

Assessment Manager

This approval has effect in accordance with the provisions of section 71 of the *Planning Act 2016*. [A copy of section 71 will be enclosed with the Decision Notice].

Currency Period - Pursuant to section 85 of the *Planning Act 2016* the approval will lapse if the first change of the use under the approval does not start within the 'currency period' – being four (4) years starting the day the approval takes effect.

This approval requires Council to approve a plan of subdivision before the plan can be registered or otherwise recorded, pursuant to Part 9. Section 69 of the *Planning Regulation 2017*.

The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the *Planning Act 2016*.

The *Planning Act 2016* provides for a person to make a change to this development application outside the applicants' appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the Act.

The form *Application to Approval Plan of Subdivision [version 1.0 effective 3 July 2017]* must be completed by the person requesting development assessment of this conditional approval. The form must be submitted to Council and must be accompanied by the relevant fees, and a compliance summary of development conditions. If there is insufficient space on the form, the person must attach extra pages outlining compliance.

Landowners are responsible for the construction and maintenance of any vehicular access for the property, from the road carriageway to property boundary in accordance with Council's standards.

The Plan of Subdivision will not be released until all works are completed to Council's satisfaction or uncompleted works are suitably bonded.

The completion of relevant documentation and a pre- start meeting with Council's Technical Officer, supervising Engineer and the Contractor is required prior to any works starting at the site.

Dust pollution arising from the construction and maintenance of the works required by this approval are the applicant's responsibility. The applicant must comply with any lawful instruction from Council's Director of Operations if in his opinion a dust nuisance exists.

Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the Fire Ant Restricted Area before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.

It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.

The Fire Ant Restricted Area as well as general information can be viewed on the DAF website www.daf.qld.gov.au/fireants

The Plan of Subdivision will not be released until all works are completed to Council's satisfaction or uncompleted works are suitably bonded.

The Applicant has the Right of Appeal to the Planning and Environment Court regarding the conditions of this approval.

Should the Applicant notify Council in writing that the conditions of approval are accepted without dispute and that the right of appeal to the Court will not be exercised, the Decision Notice may be taken to be the development permit.

Resolution:

Moved – Cr Choat

Seconded – Cr Whalley

"THAT Council approve the Change Application under section 81 of the *Planning Act 2016* for DA17533 for a Development Permit for Reconfiguration of a Lot by subdivision of one lot into four lots over two stages on land described as Lot 15 RP138053, situated at 111 Reinbotts Road, Lowood subject to the conditions contained in the Schedules and Attachments.

THAT Council's report for this application be published to the website as Council's Statement of Reasons in accordance with s63(5) of the *Planning Act 2016*.

SCHEDULES

SCHEDULE 1 – GENERAL CONDITIONS

No	Condition	Timing
1.1	Carry out the development in accordance with the material	At all times

	contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval.	
	Proposed Subdivision Drawing for S Di Rosa at 111 Reinbotts Road Lowood – Lot 15 RP138053 - Drawing No 7231P/1 Rev E sheet 1 of 1, dated 18/04/18 and prepared by ONF Surveyors.	
1.2	Comply with relevant provisions of the Somerset Region Planning Scheme version two, Planning Scheme Policies and Local Laws.	At all times
1.3	A legible copy of this development approval package is to be available on the premises.	During construction stages
1.4	Pay to Council any outstanding rates, charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Prior to endorsement of the subdivision plan for each stage
1.5	Pay to Council the current amount at the time of payment, per lot for the issue of new valuations by the Department of Environment and Resource Management. The amount is currently set at \$35 per lot.	Prior to endorsement of the subdivision plan for each stage
SCHEDULE 2 – Engineering <i>Assessment Manager</i>		
No	Condition	Timing
	ENGINEERING	
2.1	All works are to be designed and constructed in accordance with the requirements of the <i>Somerset Regional Council Development Standards</i> .	At all times
2.2	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these conditions.	Prior to the endorsement of the subdivision plan for each stage
	GENERAL SERVICES	
2.3	Submit development applications to Electricity and Telecommunication Providers to either obtain design layout plans or certification letters to Council that any existing infrastructure or wayleaves are to their satisfaction and that they can provide services when required.	Prior to the endorsement of the subdivision plan for each stage
2.4	Connect the development to a reticulated water supply, electricity supply, and telecommunications utilities in accordance with acceptable standards of the relevant regulatory authority so that it is available to each allotment. Where proposed allotments front existing overhead electricity, these lots may connect direct to such service to the	Prior to the endorsement of the subdivision plan for each stage

	approval and requirement of the service provider.	
2.5	The applicant must provide written evidence (eg connection certificate) from each service provider stating either that each lot has been connected to applicable service, is available at a standard connection, or has a current supply agreement.	Prior to the endorsement of the subdivision plan for each stage
	BUILDING ABOVE FLOOD LEVEL	
2.6	Any filling below the Highest Recorded Flood Level will be in accordance with an approved flood study.	Prior to the commencement of works for each stage
	REGISTRABLE COVENANT	
2.7	<p>Remove all covenants for residential purposes as shown over Lots 1, 2, 3 and 4, as described on proposed Subdivision Drawing for S Di Rosa at 111 Reinbotts Road, Lowood, Lot 15 RP138053 Drawing No. 7231P/1 Rev E sheet 1 of 1, dated 18/04/18 and prepared by ONF Surveyors.</p> <p>Prepare and lodge a registrable covenant over Lots 1, 2, 3 and 4 for the area below the highest known flood height to restrict the construction of any buildings for residential purposes; and the area between the highest known flood height and the defined building area be restricted to construction of non-residential buildings, consistent with the requirements of the <i>Land Titles Act 1994</i>.</p>	Prior to the endorsement of the subdivision plan for each stage
	EARTHWORKS	
2.8	All dams that are on-site or across proposed lot boundaries shall be removed.	Prior to the endorsement of the subdivision plan for each stage
	VEHICLE ACCESS	
2.9	All vehicular access for new allotments shall provide convenient and safe access and egress from the site in accordance with <i>Somerset Regional Council Development Standards</i> .	Prior to the endorsement of the subdivision plan for each stage
2.10	The landowner is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with Council's Policy and Standards. Approval is to be sought from Council and the landowner must advise all potential purchasers.	At all times
	STORMWATER	
2.11	Stormwater Drainage and flows are to have a no worsening effect on adjoining, upstream, or downstream landholders.	At all times
	EROSION AND SEDIMENT CONTROL	
2.12	Erosion and sedimentation controls shall be implemented, as necessary, and shall be maintained to Council's satisfaction	Prior to the endorsement of the

	<p>during the course of the project. Should Council determine that proposed controls are ineffective or a downstream drainage system has become silted, the developer will:</p> <ul style="list-style-type: none"> • Be required to install additional measures. • Be responsible for the restoration work. <p>Should the developer fail to complete the works determined by Council within the specified time, the Council will complete the work and recover all costs from the developer associated with the work.</p>	subdivision plan for each stage
2.13	<p>Where vegetation is removed, the vegetation waste shall be disposed of by:</p> <ul style="list-style-type: none"> i) Milling; ii) Chipping and/or mulching iii) Disposal at an approved waste disposal facility. iv) Burning provided fire permits are in place. <p>Waste other than vegetation waste, generated as a result of the operations shall be disposed of to an approved disposal facility.</p>	Prior to the endorsement of the subdivision plan for each stage

SCHEDULE 3 – ADVICE

Assessment Manager

This approval has effect in accordance with the provisions of section 71 of the *Planning Act 2016*. [A copy of section 71 will be enclosed with the Decision Notice].

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This approval requires Council to approve a plan of subdivision before the plan can be registered or otherwise recorded, pursuant to Part 9. Section 69 of the *Planning Regulation 2017*.

The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the *Planning Act 2016*.

The *Planning Act 2016* provides for a person to make a change to this development application outside the applicants' appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the Act.

The form *Application to Approval Plan of Subdivision [version 1.0 effective 3 July 2017]* must be completed by the person requesting development assessment of this conditional approval. The form must be submitted to Council and must be accompanied by the relevant fees, and a compliance summary of development conditions. If there is insufficient space on the form, the person must attach extra pages outlining compliance.

Landowners are responsible for the construction and maintenance of any vehicular access for the property, from the road carriageway to property boundary in accordance with

Council's standards.
The Plan of Subdivision will not be released until all works are completed to Council's satisfaction or uncompleted works are suitably bonded.
The completion of relevant documentation and a pre- start meeting with Council's Technical Officer, supervising Engineer and the Contractor is required prior to any works starting at the site.
Dust pollution arising from the construction and maintenance of the works required by this approval are the applicant's responsibility. The applicant must comply with any lawful instruction from Council's Director of Operations if in his opinion a dust nuisance exists.
Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the Fire Ant Restricted Area before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.
It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.
The Fire Ant Restricted Area as well as general information can be viewed on the DAF website www.daf.qld.gov.au/fireants
The Plan of Subdivision will not be released until all works are completed to Council's satisfaction or uncompleted works are suitably bonded.
The Applicant has the Right of Appeal to the Planning and Environment Court regarding the conditions of this approval.
Should the Applicant notify Council in writing that the conditions of approval are accepted without dispute and that the right of appeal to the Court will not be exercised, the Decision Notice may be taken to be the development permit."
<i><u>Carried</u></i>

Subject:	Development Application No 18278 - Application for a Development Permit for Material Change of Use for a Function facility
File No:	DA18278
Action Officer:	PO - RC
Assessment No:	04638-00000-000

1.0 APPLICATION SUMMARY

Subject Land

Location	1584 Esk Crows Nest Road, Biarra
Real Property Description	Lot 2 on RP186385
Area	20.120 hectares
Current land use	Short-term accommodation and Tourist park

Somerset Region Planning Scheme Version Three

Zone

Rural

ShapingSEQ

Land Use Category

Regional Landscape and Rural Production Area

Application

Proposed Development

Function facility

Category of Assessment

Code

Applicant/s

Paul Finn

Applicants contact details

c/- Urbis

Level 7

123 Albert Street

Brisbane City QLD 4000

Gatton QLD 4343

Attn: Sophie Lam/Melanie Kwok

Email: slam@urbis.com.au

Landowner/s

Raphael Finn

Date application received

8 January 2019

Date properly made

10 January 2019

Referral Agencies

Concurrence Agencies

Nil

Public Notification

Not required

RECOMMENDED RESOLUTION

Approve the Development Application No. 18278 subject to the requirements and conditions contained in the Schedules and Attachments.

2.0 PROPOSAL

The applicant proposes to establish a Function facility in the south-western region of the site in the existing disturbed area. The proposed Function facility will be an ancillary use to the approved Short-term accommodation and Tourist park development, it is intended that all the facilities be booked by a single group.

No new or additional permanent buildings or structures are proposed as part of the development. The proposed use will be limited to external areas of the site, including the grassed and orchard areas, except for the bathroom amenities, which will be within the existing barn. A proposed site plan has been provided at Attachment 1.

The proposed development involves a maximum capacity of 100 guests. All ceremonies and functions will be conducted either outdoors or in temporary marquees. Outdoor and mobile caterers will also be utilised and provided by guests.

It is not expected additional visual amenity, odour, lighting and air quality amenity impacts will result from the proposed development.

The existing access from Esk Crows Nest Road will be used by the proposed Function facility. 33 parking spaces will be provided on-site (7 existing spaces for the accommodations provided in the south-western region and 26 proposed overflow spaces provided in the north-eastern region of the site). No changes have been proposed to the existing servicing and refuse collection arrangements.

3.0 SITE DETAILS AND SURROUNDING USES

The subject site is an irregular shaped rural property with boundaries defined by Esk Crows Nest Road to the south-east, Wells Station Road to the east and other properties to the remaining directions. The south-western region of the site is currently improved by cabins, a caretaker's facility, a barn, camping area and bathroom facilities provided for the approved Short-term accommodation and Tourist park uses. The proposed development footprint contains scattered vegetation and is flat. The proposed development footprint is not known to be prone to subsidence, erosion or inundation. The site is dissected by Oaky Creek and rises steeply to the north.

The surrounding land uses are predominately rural in nature, consist of mixed size allotments.

4.0 STATE LEGISLATION ASSESSMENT

4.1 VEGETATION MANAGEMENT ACT 1999

As per the Department of State Development, Manufacturing, Infrastructure and Planning's Development Assessment Mapping System, the proposed development footprint contains Category B – Endangered regional ecosystems vegetation and Least concern regional ecosystem vegetation. The proposed Function facility will be located within the mapped area. However, no further clearing of vegetation is proposed by the applicant.

4.2 ENVIRONMENTAL PROTECTION ACT 1994

The site is not listed on the Contaminated Land Register or the Environmental Management Register.

5.0 COUNCIL ASSESSMENT

An assessment against the relevant parts of the planning scheme is set out below.

5.1 Strategic Framework

An assessment against the Strategic Framework was not required as the proposed development is not an impact assessable development.

5.2 Code Compliance Summary

Applicable Code	Compliance with Overall Outcomes	Performance Outcomes
Rural zone code	Yes	Complies
Service, works and infrastructure code	Yes	Complies
Transport, access and parking code	Yes	Complies
Agricultural land overlay code	Yes	PO1
Biodiversity overlay code	Yes	Complies
Bushfire hazard overlay code	Yes	Complies
Catchment management overlay code	Yes	PO1
Stock route management overlay code	Yes	Complies

Agricultural land overlay code

Performance outcome	Example
PO1 Loss, fragmentation, alienation or diminished capacity of agricultural land is avoided unless: (a) an overriding need exists for the development in terms of public benefit;	Where for a material change of use in the Rural zone AO1.1 Development (inclusive of the <i>development footprint</i>) is not located on land identified as Agricultural land Class A or Class B or Important Agricultural Areas on the Agricultural land overlay maps OM01a-b unless identified in Table 7.2.1.3.B .

(b) no suitable alternative site exists;	
(c) loss or fragmentation is minimised to the extent possible.	
	<p>AO1.2 The <i>development footprint</i> for development other than <i>rural activities</i> identified in Table 7.2.1.3.B is equal to or less than 750m² on land identified as Agricultural Land Class A or Class B or Important Agricultural Areas on the Agricultural land overlay maps OM01a-b.</p> <p>Where for Reconfiguring a Lot in the Rural zone</p> <p>AO1.3 Reconfiguring a lot does not result in the creation of a lot with an area less than 500 hectares on land identified as Agricultural Land Class A or Class B or Important Agricultural Areas on the Agricultural land overlay maps OM01a-b.</p>

Performance Outcome Assessment

The proposed development, although not specifically identified as a compatible land use and exceeding the maximum use area within Agricultural Land Class A, is considered appropriate for the site context and consistent with the existing mix of uses on the site. The proposed development achieves compliance with Performance Outcome PO1 for the following reasons:

- The proposed development makes a positive contribution to the rural economy of Biarra, in accordance with PO1(a). The proposed development provides a venue in which events such as weddings and other functions can be held, coalescing with the rural character of the site and wider locality and contributing to diversifying the rural economy. In this regard, the choice of location for the proposal is appropriate, as the land use functions as an ancillary use to the approved Short-Term Accommodation and Tourist Park development.
- The proposed development continues to protect the high-quality agricultural values of the site for existing and future agricultural production and development. Consistent with PO1(b), the proposed development is commensurate to the site context and would not result in adverse impacts on existing environmental values and agricultural production of the land.
- The proposed development site is to be accommodated within part of existing premises for the approved for the Short-Term Accommodation and Tourist Park, limited to the grassed and orchard areas. Given this section of the site has been subject to clearing and human activity, the choice of location for the proposed outdoor Function Facility is considered suitable.
- The northern portion of the site comprises dense remnant vegetation that is of State significance. In accordance with PO1(b) and 1(c), the co-location of the proposed development with existing and approved uses on the site presents a better outcome for minimising disturbance to habitats and loss of agricultural land.
- The proposed development is in an appropriate location, as it is proposed within part of the existing premise for the approved Short-Term Accommodation and Tourist

Park at the south-western portion of the site. In accordance with PO1(c), the co-location with the approved Short-Term Accommodation and Tourist Park development minimises further fragmentation of agricultural land and ensures the proposed development does not prejudice the long-term viability of the remaining areas of the site for agricultural uses.

- The proposed use area of the Function Facility is accommodated entirely within the approved development footprint of the Short-Term Accommodation and Tourist Park. Consistent with PO1(c), the development will not result in the loss or increased fragmentation of agricultural land.

In addition, a review of the latest State Planning Policy Interactive Mapping System indicates the Agricultural land classification has changed from Class A to Class B and is described as Limited crop land. The existing area is disturbed and no longer capable of being used for meaningful agricultural purposes.

It is considered the development proposed complies with PO1 of the Agricultural overlay code.

Catchment management overlay code

<i>Performance outcome</i>	<i>Example</i>
<p>PO1 Land use and <i>development</i> is:</p> <p>(a) appropriately separated from <i>watercourses</i> and <i>waterbodies</i> to avoid <i>adversely impacting on water quality</i>; and</p> <p>(b) connected to reticulated sewerage or is connected to an on-site waste water treatment or effluent disposal system that complies with Element 1 of the <i>Seqwater Development Guidelines – Development Guidelines for Water Quality Management in Drinking Water Catchments</i>.</p>	<p>AO1.1 Development is setback a minimum of:</p> <p>(a) 25 metres from the <i>high bank</i> of a <i>watercourse</i> identified on Catchment management overlay maps OM005a-b; and</p> <p>(b) 100 metres from the <i>full supply level</i> or the <i>upper flood margin level</i> of a <i>waterbody</i> (whichever is greater) identified on Catchment management overlay maps OM005a-b.</p> <p>Where within a Lower Risk Catchment Area identified on Catchment management overlay maps OM005a-b</p> <p>AO1.4 The development, including <i>effluent disposal areas</i> is setback a minimum of:</p> <p>(a) 75 metres from the <i>high bank</i> of a <i>watercourse</i> identified on Catchment management overlay maps OM004a-b; and</p> <p>(b) 150 metres from the <i>full supply level</i> or the <i>upper flood margin level</i> of a <i>waterbody</i>, whichever is greater, identified on Catchment management overlay maps OM004a-b.</p>

Performance Outcome Assessment

While the proposed development technically does not comply with the minimum setback of 75 metres from Oaky Creek, the inclusion of Function Facility uses on the site will not result in adverse impacts to water quality due to the following reasons:

- In accordance with PO1(a), the weddings and events are proposed to be held at external areas only (orchard and grassed areas) and will exclude all buildings and other structures apart from the toilets located within the barn. Catering is undertaken off-site or outdoors. No buildings or structures are proposed. The proposal represents a low-intensity use and therefore will not result in the worsening of water quality.
- The proposed Function Facility is co-located with the approved use of the site for Short-Term Accommodation and Tourist Park. The proposed development does not include any new buildings and will utilise the existing bathroom amenities in the barn, which is serviced by on-site water treatment system (consistent with PO1(b)). The wastewater discharge system is as per approved arrangements under the development approval for the Short-Term Accommodation and Tourist Park use (Council Ref: DA16630) and achieves compliance with *Element 1 of the Seqwater Development Guidelines – Development Guidelines for Water Quality Management in Drinking Water Catchments*.

Advice was sought from Council's Plumbing and Drainage section regarding the existing on-sewerage treatment system. The Plumbing and Drainage section confirms the treatment system can support the proposed development.

A condition will be included requiring the development to be serviced by the existing on-site treatment system.

6.0 OTHER PLANNING CONSIDERATIONS

6.1 Trunk Infrastructure and Services

The following items of trunk infrastructure and services applicable to the proposed development are individually addressed below.

6.2 Water Supply and Sewerage

The subject land is not located within an area serviced by a reticulated water supply or sewerage network, and so conditions will be included requiring potable water to cater guests and visitors to be provided and the development to be serviced by the approved on-site sewerage treatment system previously approved under Development Approval DA16630.

6.3 Stormwater/Drainage

The proposed development is not considered to have any adverse impacts upon stormwater and drainage.

A condition requiring the land owner to ensure that stormwater is delivered to a legal point of discharge and designed in accordance with the Queensland Urban Drainage Manual has been included in the Schedules of Conditions.

6.4 Transport network

The proposed development is not considered to be unreasonably burden on local transport networks.

6.5 Parks and Open space

There is no associated infrastructure charge for development of this type within the region.

6.6 Infrastructure charges

As no additional GFA is proposed Infrastructure Charges are not applicable to this development as per Council's current Charges Resolution.

6.7 Environment

The applicant has not proposed further clearing or additional structures as part of this application. It has been considered the proposed development will not result in environmental degradation.

6.8 Heritage

The site neither adjoins nor contains a heritage feature listed in either the Queensland Heritage Register or Council's Local Heritage Register.

6.9 Bushfire hazard

At Council's pre-lodgement meeting with the applicant, Council requested a bushfire assessment to confirm the proposal does not increase bushfire hazards on-site.

As a result, the applicant contacted the Land and Environment Consultants, who previously conducted the bushfire assessment for development approval DA16630. The Consultant confirmed no additional bushfire assessment is required as the proposed development does not include additional clearing of vegetation, the proposed use will be accommodated within the existing cleared areas of the site, the proposal does not include any new permanent buildings or structures and the area nominated for the use is not located closer to vegetated areas than the existing Short-term accommodation and Tourist park approval.

The Bushfire Management Plan submitted and approved as part of the existing approval contains management and hazard measures that are applicable to the proposed Function facility use. A condition will be included requiring the development to be carried out generally in accordance with the Bushfire Management Plan.

7.0 STATE AGENCY REFERRALS

There were no applicable referral agencies to this application, in accordance with the provisions of the *Planning Regulation 2017*.

8.0 CONCLUSION

The proposed development is for a Function facility. No permanent structures and buildings are proposed as part of the development application. The proposed Function facility will be an ancillary use to the approved Short-term accommodation and Tourist park developments on-site. The Function facility use will also be restricted in the south-western portion of the site and within the existing disturbed area. No further clearing of vegetation has been proposed. The Function facility will be limited to 100 guests.

Further fragmentation and loss of agricultural land will be limited and the development will be serviced by the existing on-site sewerage treatment system previously approved by Council under the Short-term accommodation and Tourist park approval.

It is considered the development complies with the relevant acceptable and performance outcomes of the applicable assessment benchmarks.

9.0 ATTACHMENT

Revised Plan of Development, Provided by the Applicant, Council's reference: DA18278 – Attachment 1, Supplied on 12 February 2019.

RECOMMENDED RESOLUTION

THAT Council approve the Development Application No. 18278 for a Development Permit for a Material Change of Use for a Function facility on land described Lot 2 on RP186385 and situated at 1584 Esk Crows Nest Road, Biarra subject to the requirements and conditions contained in the Schedules and Attachments.

THAT the Council report for this application be published to the website as Council's State of Reasons in accordance with s63(5) of the *Planning Act 2016*.

SCHEDULE 1 – GENERAL CONDITIONS		
<i>Assessment Manager</i>		
No	Condition	Timing
1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval. Revised Plan of Development, Provided by the Applicant, Council's reference: DA18278 – Attachment 1, Supplied on 12 February 2019. Bushfire Management Plan, Prepared by Robert Janssen from Land and Environment Consultants, Report No. 17009, Dated 23 February 2017.	At all times
1.2	Comply with the relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.	At all times
1.3	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Before the change happens
1.4	The Material Change of Use approval of the site is for the use of a Function facility. <i>Note – This approved development does not override the existing development approval DA16630 and its approved uses.</i>	At all times
1.5	Function facility use shall remain ancillary to the Short-term accommodation and Tourist park development.	At all times
1.6	All uses approved on the subject land cannot be booked by multiple groups over the same time period.	At all times
1.7	Provide a drinking water supply storage capable of capturing roof run-off and connected to service guests and visitors to the approved uses on-site.	At all times
1.8	The development is to be serviced by the existing on-site sewerage treatment system approved by Development Approval DA16630.	At all times
1.9	Building works and plumbing and drainage works approvals must be gained.	Before the commencement of

		use
1.10	A maximum of 100 guests (including guests staying in the approved accommodations) can be on-site at any one time.	At all times
	Amplified Music Restriction	
1.11	Amplified music is prohibited at the approved Function facility. Music at the facility shall be limited to low level background music that is not clearly audible at nearby sensitive uses.	At all times
SCHEDULE 2 – ENGINEERING		
<i>Assessment Manager</i>		
No	Condition	Timing
	Public Utilities/Infrastructure	
2.1	All works are to be designed and constructed in accordance with the requirements of the <i>Somerset Regional Council Development Manual</i> and <i>Standard Drawings</i> .	At all times
2.2	Meet the cost of all works carried out to infrastructure, services and public utilities, including any alterations resulting from compliance with these conditions whether carried out by Council, or otherwise.	At all times
2.3	Repair any damage to Council infrastructure that occurs during any works carried out in association with the approved development.	At all times
	Stormwater drainage	
2.4	Ensure Stormwater drainage is delivered to a lawful point of discharge	At all times
2.5	Stormwater drainage and flows are to have a no worsening effect on adjoining, upstream, or downstream landholders.	At all times.
	Vehicle access and Internal roadworks	
2.6	All vehicle access shall provide convenient and safe access and egress from the site in accordance with Somerset Regional Council Design Standards.	
2.7	The landowner is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with Council's Policy and Standards, and to an all-weather standard. <i>NOTE: All-weather standard is an access which is capable of being traversed by a two-wheel drive vehicle during and after a storm event with no significant damage or deformation to the access. Maintenance will be performed to preserve the access as all weather. Drainage structures are to be placed in water courses that have flowing water greater than 200mm in depth during non-storm events.</i>	At all times

	All internal roads are to be constructed and maintained with a minimum 4m wide gravel access.	
	Car Parking	
2.8	Provide on-site car parking for seven (7) vehicles in accordance with Council Planning Scheme. Construct and maintain the driveway, vehicle manoeuvring and parking areas of hard standing material such as concrete, bitumen or gravel in accordance with Australian Standards.	Prior to commencement of use
2.9	Provide an overflow car parking area (either grassed or gravel all weather surface) capable of accommodating minimum twenty-six (26) cars on site. The unsealed car park shall be maintained so that no adverse impact is caused to adjoining properties.	Prior to commencement of use
	Refuse Storage Area	
2.10	Refuse bin storage areas must be provided on the premises within a building, outbuilding or other enclosed structure so that it is screened from public view with a minimum 1.5-meter-high solid fence or wall.	Prior to commencement of use
	Indoor and Outdoor Lighting	
2.11	Lighting must be provided to the following areas of the site: <ul style="list-style-type: none"> The entries and exits of all buildings. 	Prior to commencement of use
2.12	The outdoor lighting of the development must mitigate adverse lighting and illumination impacts by: <ul style="list-style-type: none"> Not causing nuisance by way of light spill or glare at adjacent properties and roadways. Providing graduated intensity lighting with lower level brightness at the perimeter of the subject land and higher intensities at the centre of the subject land. Directing lighting onto the subject land and away from neighbouring properties. Using shrouding devices to preclude light overspill onto surrounding properties where necessary. Not operating lighting that uses sodium lights or flare plumes. 	Prior to commencement of use
	Erosion and sediment control	
2.8	Erosion and sedimentation controls shall be implemented, as necessary, and shall be maintained to Council's satisfaction always during the project. Should Council determine that proposed controls are ineffective or a downstream drainage system has become silted, the developer will:	At all times

	<ul style="list-style-type: none"> ▪ Be required to install additional measures ▪ Be responsible for the restoration work. <p>Should the developer fail to complete the works determined by Council within the specific time, the Council will complete the work and recover all costs from the developer associated with the work.</p>	
SCHEDULE 3 – ENVIRONMENTAL		
<i>Assessment Manager</i>		
No	Condition	Timing
3.1	All solid, semi-solid and liquid waste generated from the construction and occupation of this approved development must be collected and disposed of by Council's contractor or other Council approved waste collector unless otherwise approved by Council.	At all times
3.2	All construction / demolition or other waste is to be removed from the site and deposited at an approved waste disposal facility in a manner acceptable to Somerset Regional Council unless otherwise authorised by Council.	During construction phase
3.3	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> ▪ Burn or bury waste generated in association with this development approval at or on the development site; nor ▪ Allow waste generated in association with this development approval to burn or be burnt or buried at or on the development site; nor ▪ Stockpile any waste on the development site. 	At all times
3.4	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> ▪ Release stormwater runoff into a roadside gutter/swale, stormwater drain or water that results in a build-up of sand, silt or mud in the gutter, drain or water; or ▪ Deposit sand, silt or mud in a roadside gutter, stormwater drain or water; or in a place where it could reasonably be expected to move or be washed into a roadside gutter/swale, stormwater drain or water and result in a build-up of sand, silt or mud in the gutter, drain or water. 	During construction phase
SCHEDULE 4 – ADVICE		
<i>Assessment Manager</i>		
This approval has effect in accordance with the provisions of section 71 of the Planning Act 2016 . <i>[A copy of section 71 will be enclosed with the Decision Notice].</i>		

Currency Period - Pursuant to section 85 of the *Planning Act 2016* the approval will lapse if the first change of the use under the approval does not start within the 'currency period' – being six (6) years starting the day the approval takes effect.

The applicant may make representations (**change representations**) about a matter in this development application within the **applicant's appeal period** under the process established in chapter 3, part 5, subdivision 1 of the *Planning Act 2016*.

The *Planning Act 2016* provides for a person to make a change to this development application outside the applicant's appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the Act.

Separate development approval is required for any building work and plumbing/drainage work necessitated by the conditions contained in this approval.

Dust pollution arising from the construction and maintenance of the works required by this approval are the applicant's responsibility. The applicant must comply with any lawful instruction from Council's Operations department if in Council's opinion a dust nuisance exists.

The rights of applicants to appeal to a tribunal or the Planning and Environment Court against decisions about a development application are set out in chapter 6, part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the *Planning Act 2016*).

Landowners are responsible for the construction and maintenance of any vehicular access for the property, from the road carriageway to property boundary in accordance with Council's standards.

This development approval is for the proposed development only. Any additional structures proposed may require their own planning approval and will be assessed on its own merits.

Attachments for the Decision Notice include:

- Revised Plan of Development, Provided by the Applicant, Council's reference: DA18278 – Attachment 1, Supplied on 12 February 2019.
- Bushfire Management Plan, Prepared by Robert Janssen from Land and Environment Consultants, Report No. 17009, Dated 23 February 2017.

Resolution

Moved – Cr Whalley

Seconded – Cr Choat

"THAT Council approve the Development Application No 18278 for a Development Permit for a Material Change of Use for a Function facility on land described Lot 2 on RP186385 and situated at 1584 Esk Crows Nest Road, Biarra subject to the requirements and conditions contained in the Schedules and Attachments.

THAT the Council report for this application be published to the website as Council's State of Reasons in accordance with s63(5) of the *Planning Act 2016*.

SCHEDULE 1 – GENERAL CONDITIONS

Assessment Manager

No	Condition	Timing
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1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval. Revised Plan of Development, Provided by the Applicant, Council's reference: DA18278 – Attachment 1, Supplied on 12 February 2019. Bushfire Management Plan, Prepared by Robert Janssen from Land and Environment Consultants, Report No. 17009, Dated 23 February 2017.	At all times
1.2	Comply with the relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.	At all times
1.3	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Before the change happens
1.4	The Material Change of Use approval of the site is for the use of a Function facility. <i>Note – This approved development does not override the existing development approval DA16630 and its approved uses.</i>	At all times
1.5	Function facility use shall remain ancillary to the Short-term accommodation and Tourist park development.	At all times
1.6	All uses approved on the subject land cannot be booked by multiple groups over the same time period.	At all times
1.7	Provide a drinking water supply storage capable of capturing roof run-off and connected to service guests and visitors to the approved uses on-site.	At all times
1.8	The development is to be serviced by the existing on-site sewerage treatment system approved by Development Approval DA16630.	At all times
1.9	Building works and plumbing and drainage works approvals must be gained.	Before the commencement of use
1.10	A maximum of 100 guests (including guests staying in the approved accommodations) can be on-site at any one time.	At all times
	Amplified Music Restriction	
1.11	Amplified music is prohibited at the approved Function facility. Music at the facility shall be limited to low level background music that is not clearly audible at nearby sensitive uses.	At all times
SCHEDULE 2 – ENGINEERING <i>Assessment Manager</i>		

No	Condition	Timing
	Public Utilities/Infrastructure	
2.1	All works are to be designed and constructed in accordance with the requirements of the <i>Somerset Regional Council Development Manual</i> and <i>Standard Drawings</i> .	At all times
2.2	Meet the cost of all works carried out to infrastructure, services and public utilities, including any alterations resulting from compliance with these conditions whether carried out by Council, or otherwise.	At all times
2.3	Repair any damage to Council infrastructure that occurs during any works carried out in association with the approved development.	At all times
	Stormwater drainage	
2.4	Ensure Stormwater drainage is delivered to a lawful point of discharge	At all times
2.5	Stormwater drainage and flows are to have a no worsening effect on adjoining, upstream, or downstream landholders.	At all times.
	Vehicle access and Internal roadworks	
2.6	All vehicle access shall provide convenient and safe access and egress from the site in accordance with Somerset Regional Council Design Standards.	
2.7	The landowner is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with Council's Policy and Standards, and to an all-weather standard. <i>NOTE: All-weather standard is an access which is capable of being traversed by a two-wheel drive vehicle during and after a storm event with no significant damage or deformation to the access. Maintenance will be performed to preserve the access as all weather. Drainage structures are to be placed in water courses that have flowing water greater than 200mm in depth during non-storm events.</i>	At all times
	All internal roads are to be constructed and maintained with a minimum 4m wide gravel access.	
	Car Parking	
2.8	Provide on-site car parking for seven (7) vehicles in accordance with Council Planning Scheme. Construct and maintain the driveway, vehicle manoeuvring and parking areas of hard standing material such as concrete, bitumen or gravel in accordance with Australian Standards.	Prior to commencement of use
2.9	Provide an overflow car parking area (either grassed or gravel all weather surface) capable of accommodating minimum	Prior to commencement of

	twenty-six (26) cars on site. The unsealed car park shall be maintained so that no adverse impact is caused to adjoining properties.	use
	Refuse Storage Area	
2.10	Refuse bin storage areas must be provided on the premises within a building, outbuilding or other enclosed structure so that it is screened from public view with a minimum 1.5-meter-high solid fence or wall.	Prior to commencement of use
	Indoor and Outdoor Lighting	
2.11	Lighting must be provided to the following areas of the site: <ul style="list-style-type: none"> The entries and exits of all buildings. 	Prior to commencement of use
2.12	The outdoor lighting of the development must mitigate adverse lighting and illumination impacts by: <ul style="list-style-type: none"> Not causing nuisance by way of light spill or glare at adjacent properties and roadways. Providing graduated intensity lighting with lower level brightness at the perimeter of the subject land and higher intensities at the centre of the subject land. Directing lighting onto the subject land and away from neighbouring properties. Using shrouding devices to preclude light overspill onto surrounding properties where necessary. Not operating lighting that uses sodium lights or flare plumes. 	Prior to commencement of use
	Erosion and sediment control	
2.8	Erosion and sedimentation controls shall be implemented, as necessary, and shall be maintained to Council's satisfaction always during the project. Should Council determine that proposed controls are ineffective or a downstream drainage system has become silted, the developer will: <ul style="list-style-type: none"> Be required to install additional measures Be responsible for the restoration work. <p>Should the developer fail to complete the works determined by Council within the specific time, the Council will complete the work and recover all costs from the developer associated with the work.</p>	At all times
SCHEDULE 3 – ENVIRONMENTAL		
<i>Assessment Manager</i>		
No	Condition	Timing
3.1	All solid, semi-solid and liquid waste generated from the	At all times

	construction and occupation of this approved development must be collected and disposed of by Council's contractor or other Council approved waste collector unless otherwise approved by Council.	
3.2	All construction / demolition or other waste is to be removed from the site and deposited at an approved waste disposal facility in a manner acceptable to Somerset Regional Council unless otherwise authorised by Council.	During construction phase
3.3	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> ▪ Burn or bury waste generated in association with this development approval at or on the development site; nor ▪ Allow waste generated in association with this development approval to burn or be burnt or buried at or on the development site; nor ▪ Stockpile any waste on the development site. 	At all times
3.4	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> ▪ Release stormwater runoff into a roadside gutter/swale, stormwater drain or water that results in a build-up of sand, silt or mud in the gutter, drain or water; or ▪ Deposit sand, silt or mud in a roadside gutter, stormwater drain or water; or in a place where it could reasonably be expected to move or be washed into a roadside gutter/swale, stormwater drain or water and result in a build-up of sand, silt or mud in the gutter, drain or water. 	During construction phase

SCHEDULE 4 – ADVICE*Assessment Manager*

This approval has effect in accordance with the provisions of section 71 of the **Planning Act 2016**. *[A copy of section 71 will be enclosed with the Decision Notice].*

Currency Period - Pursuant to section 85 of the *Planning Act 2016* the approval will lapse if the first change of the use under the approval does not start within the 'currency period' – being six (6) years starting the day the approval takes effect.

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Landowners are responsible for the construction and maintenance of any vehicular access for the property, from the road carriageway to property boundary in accordance with Council's standards.

This development approval is for the proposed development only. Any additional structures proposed may require their own planning approval and will be assessed on its own merits."

Carried

Subject:	Lake Manchester corridor road gravel source testing
File Ref	Financial management - budget
Action Officer:	DFIN

Background/Summary

Council controls around 535 kilometres of gravel road and has an ongoing requirement for gravel.

Council has ceased production from the Cloakes Pit road gravel resource site at Clarendon. This pit was the main Council gravel resource for the southern part of the Council area.

An extract from the Regional Roadmap for Regional Development Australia Ipswich and West Moreton Inc (RDAIWM) is attached detailing the Brisbane River East Flood Mitigation Access Project (BREFMAP).

This proposal is the construction of a road linking Bank Creek-England Creek Road with Lake Manchester Road.

An attached RDAIWM fact sheet notes that the significant Horse Mountain Key Resource area is situated along the BREFMAP route.

It is recommended that Council consider the testing and development of potential resources on the BREFMAP road corridor in the 2019/2020 budget deliberations to provide for future cost effective maintenance of Council roads.

Attachments

RDAIWM Regional Roadmap 2016-2020

RDAIWM Fact Sheet - Brisbane River East Flood Mitigation Access Project (BREFMAP)

Recommendation

THAT Council consider the testing and development of potential gravel resources for future road maintenance purposes within the Brisbane River East Flood Mitigation Access Project road reservation area (including unnamed road 1161) at a cost of \$20,000 in its 2019/2020 budget.

Resolution

Moved – Cr Whalley

Seconded – Cr Hall

"THAT Council consider the testing and development of potential gravel resources for future road maintenance purposes within the Brisbane River East Flood Mitigation Access Project road reservation area (including unnamed road 1161) at a cost of \$20,000 in its 2019/2020 budget."

Carried

Subject:	Financial assistance grant and traffic counters
File Ref	Grants and subsidies - programs - financial assistance grants
Action Officer:	DFIN

Background/Summary

Councillors met with members of the Queensland Local Government Grants Commission in Esk on 30 January 2019.

Commissioners presented details of the methodology for calculating Council's largest annual operating grant (the financial assistance grant).

The announced FY2019 financial assistance grant for Somerset is \$3.384M.

Analyses of the financial assistance grant are attached showing:

- Somerset's share of the total financial assistance grants for Queensland has declined from 0.799% to 0.701% in ten years
- Rural local governments in northern and western Queensland receive more than Somerset on a per capita basis with Somerset at \$134 per resident

The methodology for calculation of the financial assistance grant mainly uses factors that Council cannot influence including population, road length, remoteness and demographic factors.

A portion of the financial assistance grant is based on traffic volumes. Council currently has 11 automated traffic counters for use over 1,864 kilometres of eligible roads.

It is recommended that Council consider the purchase of nine additional automated traffic counters in the 2019/2020 budget deliberations to:

- help provide better data to the Grants Commission in its annual data collections
- obtain better data for managing Council's road network
- assist with competitive capital grant applications for roads, bridges and facilities

Attachments

Charts showing financial assistance grant trends for Somerset and Queensland
Comparative financial assistance grants per capita for Queensland local governments

Recommendation

THAT Council consider the inclusion of nine new automated traffic counters at a cost of \$45,000 in its 2019/2020 budget.

Resolution

Moved – Cr Hall

Seconded – Cr Gaedtke

"THAT Council consider the inclusion of nine new automated traffic counters at a cost of \$45,000 in its 2019/2020 budget."

Carried

Subject:	Financial assistance grant - support for LGAQ campaign
File Ref	Grants and subsidies - programs - financial assistance grants
Action Officer:	DFIN

Background/Summary

Somerset Regional Council's share of financial assistance grant funding has been declining for many years.

Somerset's share of the total financial assistance grants for Queensland has declined from 0.799% to 0.701% in ten years.

By contrast, Somerset's average annual growth rate was 2.5% over the past ten years while Queensland grew at 1.8% per annum on average.

The Local Government Association of Queensland (LGAQ) has written on 5 February 2019 seeking Council's formal support for the restoration of the value of the Financial Assistance Grants (FAG) to at least 1 percent of Commonwealth taxation revenue.

The FAG is an untied grant that Council applies to vital ongoing functions such as road and street maintenance and construction, providing and maintaining parks, footpaths and trails, playing fields, cemeteries, libraries, swimming pools, halls, playgrounds, skate parks, waste management, street lighting, public toilets, noxious weed and pest control, health and building control, economic development, tourism promotion, community group financial assistance, contributions to rural fire brigades, State emergency services and other services and facilities.

The announced FY2019 financial assistance grant for Somerset is \$3.384M. Somerset Regional Council has the lowest rate base in south east Queensland and is the largest Council area.

Council may wish to support the LGAQ campaign.

Attachments

Letter from LGAQ of 5 February 2019

Recommendation

THAT Council support the Local Government Association of Queensland campaign for the restoration of the value of the Financial Assistance Grants to at least 1 percent of Commonwealth taxation revenue, noting that the Queensland share of financial assistance grant funding for the Somerset community has fallen from 0.799% to 0.701% in ten years despite having higher percentage population growth than Queensland.

Resolution

Moved – Cr Whalley

Seconded – Cr Ogg

"THAT Council support the Local Government Association of Queensland campaign for the restoration of the value of the Financial Assistance Grants to at least 1 percent of Commonwealth taxation revenue, noting that the Queensland share of financial assistance grant funding for the Somerset community has fallen from 0.799% to 0.701% in ten years despite having higher percentage population growth than Queensland."

Carried

Subject:	Clive Street Fernvale traffic light study
File Ref	Financial management - budget
Action Officer:	DFIN

Background/Summary

Council resolved as follows on 23 January 2019:

"THAT Council authorise the submission of the proposed program 2018/19 to 2022/2023 for presentation to the Northern South-East Queensland Regional Roads and Transport Group Executive Meeting for consideration (Attachment A to these Minutes)."

This program includes the following proposed project for a future unspecified year:

Clive Street - CH0000 - CH0150 - Intersection upgrade with turn lanes and traffic lights at Brisbane Valley Highway - \$2,000,000. Council will require the assistance of consulting engineers to help prepare for this traffic light project including progressing necessary approvals.

It is recommended that Council consider the inclusion of relevant consulting engineer costs in 2019/2020 budget deliberations to ensure that it is ready to deliver this project.

Attachments

Nil

Recommendation

THAT Council consider the preparation of intersection and traffic light plans for the intersection of Clive Street and the Brisbane Valley Highway in Fernvale consistent with Department of Transport and Main Roads requirements at a cost of \$15,000 in its 2019/2020 budget.

Resolution

Moved – Cr Whalley

Seconded – Cr Ogg

"THAT Council consider the preparation of intersection and traffic light

plans for the intersection of Clive Street and the Brisbane Valley Highway in Fernvale consistent with Department of Transport and Main Roads requirements at a cost of \$15,000 in its 2019/2020 budget."

Carried

Subject:	Procurement policy proposed change
File Ref:	Corporate management - policy - policy development
Action Officer:	DFIN

Background/Summary

Council's procurement policy includes the following:

"No purchasing card other than card of the Chief Executive Officer shall have a transaction limit exceeding \$2,000. No card shall have a transaction limit exceeding \$5,000."

Cardholders must be authorised by the Chief Executive Officer under the policy. In the past six months, Council has successfully reduced non-card payments by around 15% compared to the same time the previous year. Credit card purchases are promoted internally as a way of optimising payment timeframes and containing administration costs.

There are transactions exceeding \$2,000 including where prepayments are required where it may be desirable to pay by credit card to take advantage of potential additional protections in respect of non-delivery and a change is recommended to allow for controlled expansion of card payments.

Attachment

Procurement policy

Recommendation

THAT the reference to a \$2,000 credit card transaction limit in the procurement policy be amended to read \$3,000.

Resolution

Moved – Cr Hall

Seconded – Cr Gaedtke

"THAT the reference to a \$2,000 credit card transaction limit in the procurement policy be amended to read \$3,000."

Carried

Subject:	Action under section 130 of the Local Government Regulation 2012
File Ref	Rates and government valuations - rate payments - FY2019
Action Officer:	DFIN

Background/Summary

It is recommended that Council use section 130 of the Local Government Regulation 2012 to potentially save administrative costs in respect of rate payments received on 3 and 4 April 2019. The due date to show on rate notices that issue on 19 February 2019 is 2 April 2019.

The regulation says:

- 130 (7) The local government may, by resolution, change the discount period to end on a later day (the new discount day).
- 130(8) However, if the discount period is changed under subsection (7), the local government must also, by resolution, change the due date for payment to a later day that is no earlier than the new discount day.

Recommendation

THAT under subsections 130 (7) and (8) of the Local Government Regulation 2012, Council changes the discount date and the due date for payment for the current rating period to 4 April 2019.

Resolution

Moved – Cr Hall

Seconded – Cr Brieschke

"THAT under subsections 130 (7) and (8) of the Local Government Regulation 2012, Council changes the discount date and the due date for payment for the current rating period to 4 April 2019."

Carried

Subject:	Youth Engagement Officer Report - Youth Leadership Camp January 2019
File Ref:	Community Services - Youth Development - Youth Services
Action Officer:	YEO

Background/Summary

The following report contains an overview of the key projects and activities of the youth engagement officer (YEO) and Seconded SRO for the Youth Leadership Camp.

The Somerset Youth Leadership Camp was held at the Sunshine Coast Recreation Centre, Currumindi, Monday, 21 January – Wednesday, 23 January 2019. Somerset Regional Council provided the opportunity free of charge, inclusive of transport, activities, catering and accommodation.

Attending were student leaders from all Somerset Region Secondary Schools inclusive of Kilcoy State High School (KSHS), Lowood State High School (LSHS) and Toogoolawah State High School (TSHS). The program aimed to engage the regions young people and to provide a platform in which their voices can be heard. The program also aimed to help develop Somerset youth's leadership skills.

For the 2019 school year, 29 students were invited and 22 students attended the camp.

6 students from Kilcoy State High School
 9 students from Lowood State High School
 7 students from Toogoolawah State High School

The Youth Leadership Camp provided positive development opportunities for school leaders in the Somerset region including:

- Increasing Leadership skills

- Promoting self-worth
- Promoting positive mental health
- Fostering a sense of belonging
- Personal development opportunities
- Foster social and behavioural competence
- Increasing self-efficacy
- Providing reward/recognition of positive behaviour and school engagement (camp participation is invitation only to the regions school's leaders)
- Facilitating interschool peer associations

Somerset Regional Council Information Bag:

Each student was given upon arrival an information bag, containing important information about mental health, crime prevention, services available for themselves, family members and peers, council merchandise plus more. Included also was morning and afternoon tea snacks and bottles of water for the journey to and from camp.

The experienced and accredited instructors facilitated activities with a focus on fostering a safe and caring environment for participants to engage confidently in new experiences. Challenge -by-choice philosophy enables participants to set their own goals and challenges, and define their own success. All activities encompassed and focused on these 4 key outcomes for the camp:

- Recognise qualities of a Good leader
- Resolve conflicts
- Develop Decision making strategies
- Demonstrate effective communication skills

Camp Activities:

Catapults – brought out their medieval side with catapults. The group learnt the art of knot tying as well as some basic structural design principals. Once they mastered these, their new skills were put to the test in an old-fashioned catapult off!

Team Challenge - Together Everyone Achieves More! Team challenge is an assortment of team building activities, which gave the students the opportunity to draw on their strengths and weaknesses to work towards a common goal.

Rock Climbing – Students challenged themselves on the amazing 10-meter rock wall modelled off a cliff face in Bulgaria. Climbs are graded from simple and fun, too hard and extreme. Team members on the ground work together to keep climbers safe.

Caving – The incredible new caving system is the first of its kind in Australia! Armed with a head torch and their peers, they were twisting, turning, climbing, squeezing and sliding on a fun-filled adventure through their maze of passages. Jam packed with features that replicate natural caves, they had the chance to experience the unique thrill and challenge of 'spelunking'.

High Ropes – The challenging ropes courses allowed them to climb and traverse elements 10 meters off the ground. A brilliant activity that allows the students to confront their fears, build trust, focus and communication.

Giant Swing - A real adrenalin rush! Students were hauled up to 20 meters off the ground by their team mates. Pull the rip cord and SWING. Experiencing the thrill of the giant swing built their confidence at heights!

Alpine Team Rescue - The team rescue courses are designed to develop leadership, teamwork, trust, communication and problem-solving skills to complete what can seem like an impossible task.

Archery – In a fun and controlled environment, the students used recurve bows and SAFE arrows. The instructors taught all elements of the sport and the they got to try for the BULLSEYE!

Surfing – Professional surf coaches taught introductory skills and surf awareness so they can safely negotiate the white water, catch waves, stand up on a board and add some moves to their repertoire.

General activities and key projects undertaken by YEO and SRO

What makes the Somerset attractive (photo session). Prior to the camp, students were asked to take photos of the places or objects they loved about the Somerset. These photos were printed and used at camp for our photos project. Post camp, the photos are to be placed on display at the Somerset Regional Art Gallery – The Condensery, during an exhibition in February 2019.

During the session the students were split into two separate groups and were then asked to review each other's photos.

Session 1 – Photos

Group 1 were tasked with collating all the photos that they thought were considered to fall into the same category such as sport, nature, people, animals and spaces. From there, the group were to discuss each category. As students were from all different parts of the Somerset Region, it was a good way to promote the area to students not residing in their area.

Group 2 were tasked with reviewing the same lot of photos and then picking their favourite two photos. Once they had selected their photos, they were then asked to present this to the entire group and put forward why they like that photo and how it resonated with them.

This was a good way to encourage the groups to talk about what they as young leaders of the Somerset Region found important to them individually.

Session 2 – Somerset Region

Both groups were asked to "Sell the Somerset Region" to us and to use the photos as their inspiration to do so. This session was more based around the tourism aspect of the region and what types i.e. activities, location and facilities they would take a visitor to.

Results:

- Aquatic centres
- Camp Somerset
- Cormorant Bay
- The Condensery in Toogoolawah
- Somerset Dam
- Fernvale Bakery

On the back of the session it was asked "what is missing for the youth of Somerset in our region". While there were the things like movies, ten pin bowling put forward, the group was guided into thinking more for the entire region.

After a little encouragement to think more for the region of Somerset and not to focus on their own individual town, the group came up with –

- A better public transport system to get around Somerset and allow for easier access into Ipswich
- More employment opportunities for the younger generation
- More commercial businesses to reduce the need to leave the Somerset region for shopping requirements
- Activities or entertainment especially through the school holiday periods, this could be through a PCYC type arrangement.

Session 3 – Somerset Regional Council

The question “What does Council do” was posed to each student. As we moved around the table, it was clear that there was not a full understanding of council responsibilities. Answers such as build roads, collect rubbish, this camp, help in a disaster, Rail Trail, and help with sporting grounds were the common theme.

However, it was explained that council does more than the old Roads, Rates and Rubbish. The role of Council is involved in advocating, assisting, funding, facilitating and advocating for the people of the Somerset Region. This can be done through –

- Running and supporting events
- Assisting with schools
- Planning the region through planning schemes, which allows for certain buildings and facilities to be built in the right location
- Assessing building and planning application which helps to ensure the building is built correctly and in safe or the correct locations
- Animal registration which helps to ensure correct pet ownership
- Aiding community groups through good governance, funding and assistance with grant writing
- Playgrounds in parks
- Weed and pest control
- Maintain cemeteries

Session 4 – Camp Report

The students were asked the following questions to discuss as a group and then in their own time, submit a report (200 words or less), to the YEO by Thursday, 31 January 2019.

- What are the qualities of a good leader?
- Did you resolve a conflict and what steps did you take to handle the conflict?
- Did you have to decide on something (decision making)? What strategies did you use to create a positive outcome?
- Effective Communication are important skills to have as a Leader. List 5 forms of effective communication and how they can build on and or develop your communication skills.
- What was your best experience on the camp and why?

16 students out of 22 submitted reports. Some feedback included:

“The connection and friendships built within a few short days were absolutely unreal having the opportunity to meet such a genuine group of people was an undeniably incredible experience! (Ps. food was also THE BEST)” Angel Kaut KSHS

"All I can say is WOW what an amazing camp! Instructors were friendly and helpful; food was delicious, and a great experience has had on all planned activities. A good leadership camp loved everything about it. Thank you for the experience ☺." Brianna Wade, TSHS

"These activities as well as some others helped us learn team working skills such as better communication and collaboration between each other, these skills are mainly what was taken away from going on this camp, and they can be used in our normal leadership roles within our schools, which benefit not only our schools but also the communities." Connor Sayers, KSHS

"Thank you for the camp my wonderful Somerset carer's! This was three days I could never forget because it has taught me things I could never have learnt anywhere else! Thank you!!" Crystal Jungfer, LSHS

"My best experience on camp was the caving activity because it allowed us to work as a team to navigate our way throughout the caves and not get stuck or lost. As a team we listened to one another and respected each other's opinions which allowed us to effectively work as a team." Darcie Turner, LSHS

"The thing I can take from this camp that everyone fears being a leader but if you keep pushing forward you get through anything." Dean Goodson, TSHS

"My best experience was the alpine challenge because we had to work together as a team to get through the course successfully". Isaac Phipps, LSHS

"A benefit of the camp for me was that it gave me ideas, ways to improve the quality of my leadership. This also benefits the school I attend, Toogoolawah SHS, because if I'm a better leader, then the school is more likely to improve along with my fellow peers and leaders. A highlight of the camp was learning problem solving skills and a helpful hint. If everyone is fighting, you don't move forward". Jessica McKenna, TSHS

"The camp itself helped my eyes to new skills to improve myself. I would like fencing to be included in future camps." Kate Coleman, TSHS

"To improve the leadership camp, I would include an icebreaker activity as soon as we arrive at the camp. I think everyone found it difficult in the beginning to talk to others from different schools however, an icebreaker would help us talk to each other, get to know one another faster and improve the overall atmosphere. Lastly, I would just like to say thank you to everyone who helped organise the camp. I found it really beneficial and I had a great time." Maddison Eyre, KSHS

"In future camps I would change our bed time, and just extending it out a little longer so we could talk more as a group. I also hope that throughout the year us captains maybe allowed to visit and spend time at each of the other schools, to help gain new ideas that may benefit all our schools. I could go on and on about how beneficial this camp was not just for me as a leader but for everyone else that came on the journey as well. This was not a waste of time and I enjoyed every minute of it, I wish to go back and relive those three amazing days, I would like to give a massive thank you to Ruth and Trent for assisting us during camp as well as giving us advice for our futures, I would also like to thank the council for allowing us to experience such an amazing opportunity of growth. I hope the council continues to support this initiative in improving and empowering the young leaders of tomorrow to further benefit our region and communities." Malo Omeri, KSHS

"The benefits of this camp were, 1, being able to converse with seniors, and increase our maturity through activities that pushed us out of our comfort zone, and 2, having the freedom and responsibility to take care of ourselves, and learn new ways to be on time and prepared.

There wasn't a certain highlight to me, because I quite enjoyed the whole camp, but if I had to choose, it would be at night, in between dinner and supper, when everyone was outside, just talking, and getting to know each other. The benefit for my school, is that they now have a more united student council, and all of us have been further prepared to persevere in our roles." Seoneidin Gramzien, TSHS

"To me the highlight of this camp was making new friendships and the freedom we were given with this camp. The friendships that were made over these three days will be worshipped and the memories that were made will be remembered forever. My only recommendation would be to increase the difficulty on the team activities because many of the students had already done the activities on previous camps. This camp should definitely continue as it allows students to become more confident and open and learn many different skills to become the best leader they can be." Shannon Bramwell, KSHS

The benefits of camp for me where meeting new friends and learning how to socialise more. Another thing that I liked was that most of the activities on camp dealt with facing your fears and testing your limits. The benefits of camp for my school where that everyone was learning so many things as a leader and as well as getting feedback from other fellow leaders from other schools. This will drive us students as leaders to better ourselves for the school. The schools as well did lots of teamwork and learning new skills about being a leader.

The highlights on camp was the physical activities like the rock climbing, caving, surfing and high ropes, they all somehow tested my limits. The thing about camp is that we were leaning even though we didn't even know. And Please tell Ruth to go to the next camp, she was amazing!!! Sophie Lawrence, TSHS

The Condensery Photography Project – "The places we love about the Somerset"

YEO encouraged school leaders from Somerset to take photos of the places or objects they love about the region. The students attending camp from Kilcoy, Toogoolawah and Lowood High Schools collectively submitted photos on what was special and inspired them about Somerset. Over 60 A4 coloured photos were selected and displayed on a dedicated wall in the Toogoolawah Art Gallery – The Condensery, as part of the launch of the new regional tourism guide and associated exhibition, Experience Somerset, Friday 8 February 2019. These photos represent the Young Leaders of tomorrow – our future generations. The Student Leaders that attended the camp voices heard on display, how they see their future and the places they love about Somerset.

Special Thank you to all staff at the Queensland Recreation Centres and Cr Cheryl Gaedtke for visiting the camp and meeting the students on Tuesday, 22 January 2019.

Attachments

Toogoolawah Newsletter
Photos – Leadership Camp Activities
Photos Display – Condensery
Student Reports

Recommendation

THAT the Youth Leadership Camp 2019, Youth Engagement Officer's Report be received and the contents noted.

THAT Council approve an annual Somerset Youth Leadership Camp.

Resolution

Moved – Cr Gaedtke

Seconded – Cr Whalley

“THAT the Youth Leadership Camp 2019, Youth Engagement Officer's Report be received and the contents noted.

THAT Council approve an annual Somerset Youth Leadership Camp.”

Carried

Subject:	Youth Engagement Officer Report - January 2019
File Ref:	Community Services - Youth Development - Youth Services
Action Officer:	YEO

Background/Summary

The following report contains an overview of the key projects and activities of the youth engagement officer (YEO) for January 2019. The report also outlines planned projects and proposals for future youth related projects.

Networks, partnerships and local connections

The youth engagement officer (YEO) liaised with the wider community to discuss and advocate the needs of local young people in the region, and the key issues and projects relevant to the YEO role.

Networks and committees attended, and key engagements:

- Kilcoy State High School
- Lowood State High School
- Toogoolawah State High School
- Esk Swimming Pool – Somerset Sport & Aquatics
- Toogoolawah Swimming Pool – Aqua Antics
- Moreton Bay Local Level Alliance – Engagement of Families
- MARA - SEQ Women's re-entry project
- CREST – SEQ Region, Community re-entry service team
- Department of Aboriginal and Torres Strait Islander Partnership SEQN
- AUSLAN
- Cr Cheryl Gaedtke – SRC
- Toogoolawah - Somerset Art Gallery/The Condensery
- Caron Cahill – CYMHS/WMHHS
- Amanda Margerison - ICYS

General activities and key projects undertaken

A listing of key events and projects with a summary is outlined below. Please note that there may be other events or activities not included.

- The YEO attended and facilitated the Dive in Movie “Captain Underpants” on Friday,

11 January 2019, at the Esk swimming pool. Council provided free entry for residents as part of the council's Somerset School Holiday Program. Attendance 60 persons.

- The YEO attended and facilitated the Dive in Movie "Show Dogs" on Friday, 18 January 2019 at Toogoolawah Swimming Pool. Council provided free entry for residents as part of the council's Somerset School Holiday Program. Attendance 75 persons.
- The YEO co-ordinated the Australia Day Pool Party held on Saturday, 26 January 2019 at all pool locations – Lowood, Esk, Toogoolawah and Kilcoy. Numerous Aussie themed activities were on offer along with land based water slides and water based obstacle courses.
Kilcoy Pool attendance – 410
Toogoolawah Pool attendance – 185
Lowood Pool attendance – 195
Esk Pool attendance – 49

There were issues with the water inflatable at Toogoolawah Pool on Australia Day. The unit could not remain in the pool despite many attempts by the pool staff. They identified that the platform and slide had holes. Even if the unit was patched, it requires 24 hours before it can then be immersed back into the pool. The unit and damage has been assessed and photos have been taken of the areas of concern. This is currently under investigation and have communicated this with the manufacture. A full replacement has been requested and awaiting a response.

- The YEO attended the Moreton Bay Local Level Alliance Meeting in Caboolture on Thursday, 31 January 2019. Guest speakers included Stephanie from MARA project, SEQ Women's re-entry project and Bree from Community Re-entry service team (CREST) SEQ Region. They discussed what is involved and services available to those who are re-entering society after being in a correctional facility either they be youth, adults, male or female. Adam from Relationships Australia announced new programs for victim's counselling, gambling help and family support. Alfreida from Department of Aboriginal and Torres Strait Islander Partnerships focused on and working towards meaningful engagement with Aboriginal and Torres Strait Islander families. What do we need? What do we know? Who do we need at the table? to engage adults, youth and promote programs available for them.

Youth

The YEO coordinated and attended The Somerset Youth Leadership Camp at the Sunshine Coast Recreation Centre, Currumbindi, Monday, 21 January – Wednesday, 23 January 2019. Somerset Regional Council provided the opportunity free of charge, inclusive of transport, activities, catering and accommodation.

Attending were student leaders from all Somerset Region Secondary Schools inclusive of Kilcoy State High School (KSHS), Lowood State High School (LSHS) and Toogoolawah State High School (TSHS). The program aimed to engage the regions young people and to provide a platform in which their voices can be heard. The program also aimed to help develop Somerset youth's leadership skills.

For the 2019 school year, 29 students were invited and 22 students attended the camp.

6 students from Kilcoy State High School
9 students from Lowood State High School
7 students from Toogoolawah State High School

The experienced and accredited instructors facilitated activities with a focus on fostering a safe and caring environment for participants to engage confidently in new experiences. Challenge-by-choice philosophy enables participants to set their own goals and challenges, and define their own success. All activities encompassed and focused on these 4 key outcomes for the camp:

- Recognise qualities of a Good leader
- Resolve conflicts
- Develop Decision making strategies
- Demonstrate effective communication skills

The Youth Leadership Camp provided positive development opportunities for school leaders in the Somerset region through various activities. In addition to this, the YEO facilitated ice breakers, discussion groups and feedback sessions.

The YEO liaised with the VISO, Somerset Regional Art Gallery, The Condensery, Wednesday 30 January 2019, in preparation and discussion around display space for the 2019 Leaders of Somerset Photo display. The display was focused and based around the tourism aspect of the region "the places we love about the Somerset" and what types ie activities, location and facilities the Student Leaders would take a visitor to.

The YEO is currently working on upcoming programs and or projects including:

- Somerset School Holiday Program, April
- National Youth Week, April
- Somerset Skate clinics and Championships, April
- Mental Health Expo – LWHS, April
- Talkin' it Up – Youth Mental Health Program to be held at LSHS Hall, August

Attachments

N/A

Recommendation

THAT the January 2019, Youth Engagement Officer's Report be received and the contents noted.

Resolution

Moved – Cr Brieschke

Seconded – Cr Choat

"THAT the January 2019, Youth Engagement Officer's Report be received and the contents noted."

Carried

Subject:	Somerset Libraries' officer report January 2019
File Ref:	Officer's report
Action Officer:	RL

Background/Summary

8281 visits to Somerset Libraries were recorded in the month from January 2019. 270 attendances have been recorded at community program sessions and outreach events where library staff presented a variety of literacy opportunities and activities.

Somerset Libraries' statistical snapshot for 1 - 31 January 2019:

Somerset Libraries	2018	2019
Customer Service		
Visits to library branches (Appendix A)	9286	8281
Enquires answered	2797	1173
New membership (Appendix B)	105	72
Loans of library stock (Appendix C)	6484	6297
eBook loans (Appendix C)	204	248
eAudio loans (Appendix C)	35	138
Digital magazines (Appendix C)	37	93
	6760	6776
Total loans		
Reservations of library stock (Appendix C)	1417	1449
Computer usage (Appendix D)		
Hours of public computer use	878	642
Total hours of computer usage		
IT training (Appendix E)		
Technology Training	178	26
eDevice Training	11	91
Community programs (Appendix F)		
Storytime attendances	232	169
Outreach and events attendances	276	101
Total community program attendances	546	270

Summer Reading Club – Curious Creatures

The Summer Reading Club program has now ended with over 160 children joining the reading scheme across the regions library service.

Somerset Libraries have partaken in the program since 2012, recognising the importance of encouraging children to continue reading over the summer holiday period.

The reading scheme, in conjunction with the Somerset Library school holiday **program**, **allows participants to develop strong, deep** and productive connections with Somerset libraries, its collections and staff, and other participants. Delivery of the Summer Reading Club program is core to Somerset library operations as it has the capacity to efficiently deliver real and significant benefits to individuals and the Somerset community.

Professional Development Training – SLQ

Staff from Somerset Council, Lockyer Valley and Scenic Rim Libraries attended a one-day training course held in Esk Library on design thinking.

Conducted by staff from the State Library of Queensland, the day included;

- Introduction to Design thinking principles and exploration of how and why design thinking could be used to innovate library services
- Creative Thinking
- Ideation — User Personas and Idea Mapping
- Using data to develop design solutions for innovative public library services

Somerset staff enjoyed the chance to 'think big' and more so, to meet and network with library staff from similar sized council and library services.

Library workshops

A total of over 170 children and young adults took part in the free school holiday workshop program in Somerset Libraries over the school holiday period.

Workshops were varied and included Lego Mindstorms, movie screenings, craft making, badge making and robotics. The robotics and Mindstorms workshops proved particularly popular with requests for more regular sessions and the establishment of a robotics/ coding club in the future.

First 5 Forever update

A review of Somerset Libraries 2017-18 First 5 Forever program has demonstrated an overall increase in the number of participants attending library programs aimed at children under five years, alongside the number of outreach events hosted and contributed to by Somerset Libraries. Somerset Libraries are pleased to report that in 2017 -18;

- The total attendance across the service of participants in Baby Bounce, Storytime and Toddler Tuesday sessions rose from 3089 to 3550. An increase of 14%.
- The number of participants reached at outreach events hosted and contributed to by the library service increased by 40.2% from 942 to 1321.
- The number First 5 Forever book packs distributed increased from 273 to 303. An increase of 10.9%

Upcoming events

- Power of Crystals -Kilcoy Library – Thursday, 21 March
- Jewellery Design – Lowood Library Tuesday, 2 April
- Power of Crystals – Esk Library – Thursday, 4 April
- Photographic workshop (school holiday program) – Kilcoy Library – Wednesday, 10 April
- Photographic workshop (school holiday program) – Esk Library – Thursday, 11 April
- Photographic workshop (school holiday program) – Lowood Library – Friday, 12 April
- Basket weaving – Kilcoy Library – Tuesday, 30 April
- Jewellery workshop – Esk Library – Monday, 6 May
- Declutter workshop – Esk Library – Wednesday, 8 May
- Organise your time – Lowood Library – Wednesday, 8 May
- Jewellery workshop – Kilcoy Library – Tuesday, 28 May

Somerset Library Attendance

Lowood Library continues to trend well with 40 new members joining in January 2019. This is a 150% increase when compare with Esk Library at 16 new memberships.

Attachments

Nil

Recommendation

THAT the Somerset Libraries' officer report January 2019 be received and the contents noted.

Resolution

Moved – Cr Hall

Seconded – Cr Whalley

"THAT the Somerset Libraries' officer report January 2019 be received and the contents noted."

Carried

Subject:	Kilcoy Cares Book Launch
File Ref:	Community services - service provision - Community Development
Action Officer:	CDC

Background/Summary

Kilcoy Cares is a collaborative of service providers who outreach to the Kilcoy area, concerned residents and Council's community development coordinator. Around eighteen months ago the group came together in response to a funding opportunity, made available through a Creative Communities Grant administered by Mercy Community Services for Moreton Bay Local Level Alliance members. This grant was auspiced by the Centre Against Domestic Abuse in Caboolture. After the success of the first book, which addressed personal hygiene in primary school aged children, the group was keen to embark on a second book focussing on inclusion. Through a Thriving Queensland Community Grant, Council was able to auspice this second project.

On Friday 15 February the book was launched at the Kilcoy State School. Around five hundred children from both Kilcoy and Mount Kilcoy schools attended. The launch included the unveiling of the story by Council's library staff and a drumming workshop, which featured a recital of the inclusion rhyme to a hip hop beat. Parents and community members were also invited to attend. Around twenty parents attended the launch with a few more participating in the after-school activities and bush tucker afternoon tea. Service providers, including the authors, were available to talk with the parents, with services reported positive feedback around the engagement which took place, with those who attended.

In addition to the obvious benefits, the additional exposure of Kilcoy to services providers through such opportunities, has resulted in a stronger network and increased commitment by these services to strengthen their supports in the region. Often Kilcoy is included in service catchments, but is easily neglected when the more densely populated and central areas absorb capacity.

Council will consider future grant opportunities, such as auspicing the Kilcoy Cares book, which addresses important social issues and which provides the opportunity to build strong collaborations or partnerships with service providers, to strengthen Somerset communities.

Recommendation

THAT the report be received and noted, and that further investigation be made into future funding opportunities to support ongoing projects.

Resolution

Moved – Cr Brieschke

Seconded – Cr Choat

"THAT the report be received and noted, and that further investigation be made into future funding opportunities to support ongoing projects.

THAT the Mayor send a letter of congratulations to the Council staff member who was instrumental in producing this book."

Carried

Subject:	Somerset Region Neighbourhood Centre Service Report for the period 1 January - 31 January 2019
File Ref:	Community services - service provision - Community Development
Action Officer:	CDC

Background/Summary

Activities throughout the month included:

- The Thursday Club met each Thursday throughout January.
- The Toogoolawah Mothers group continued to meet with a core group being regular attendees.
- There was no Cuppa and Chat this month
- Hosted Farming Ladies Day Out with attendees from all areas of Somerset

Meetings/attendances throughout the month:

- Attended the Moreton Bay Local Level Alliance Meeting representing Kilcoy
- Attended the West Moreton Hospital and Health Service Reference Group Workshop
- Attended Corporate Services meeting
- Met with Ipswich Community Youth Service's manager
- Attended Toogoolawah Women's Meet and Greet

Future Planned/Proposed Events and activities:

- Seniors Information Morning in association with Able Australia – Toogoolawah - February
- Lowood Women's Group – Trivia morning – March

Somerset Region Neighbourhood Centre Service usage*Events/Activities*

<i>Group/event name</i>	<i>Date</i>	<i>Location</i>	<i>Topic</i>	<i>Number attendees</i>	<i>Number new attendees</i>
Thursday Club	3 Jan	Toogoolawah	General craft	14	0
	10 Jan		General craft	10	0
	17 Jan		General craft	17	0
	24 Jan		General craft	15	0
	31 Jan		General craft	20	0

Toogoolawah Mothers Group	2 Jan 9 Jan 16 Jan 23 Jan 30 Jan	Toogoolawah		5 8 6 5 5	0 0 0
Toogoolawah Women's Group	30 Jan	Toogoolawah Community Connection Point	Meet and Greet	26	2
Cuppa and Chat	None due to Christmas Break	Esk Community Connection Point			
Farming Ladies Day Out	26 January	Various	Building communities, Increasing resilience	55 plus 7 supporting	

Information and referrals

<i>Referring centre/role</i>	<i>Total number of people assisted</i>	<i>Any trends (including topic and location)</i>	<i>How enquirers heard about the service</i>
Esk Community Connection Point	7	Assisted 3 persons with information due to employment service provider failing to turn up at Esk. One also had mental health issues. Emergency relief (1) Youth mental health (1) Activities (1) Car wash (1)	Colocation (6) Referral from church (1)
Kilcoy Community Connection Point mobile	0		
Toogoolawah Community Connection Point	Not open for info/referral		
CDC	6	Financial (1) Disability support (1) Resume (1) Employment (1) Kinship Carer support (1) – all Toogoolawah Community Transport (1) Lowood	Council referral (2) Self referral (4)

Attachments

Nil

Recommendations

THAT the Neighbourhood Service Centre Report for the month of January 2019 be received and the contents noted.

Resolution

Moved – Cr Brieschke

Seconded – Cr Ogg

"THAT the Neighbourhood Service Centre Report for the month of January 2019 be received and the contents noted."

Carried

Subject:	Vandalism - 1 December 2018 to 31 January 2019
File Ref:	Risk Assessment - Vandalism
Action Officer:	DCORP

Background/Summary

Council has previously resolved to be informed of incidences of wilful damage and destruction of Council property.

There were six incidents reported during the period of 1 December 2018 to 30 January 2019.

Date	Location	Incident
9/12/18	Hills Road Borrallon	Padlock broken to enter reserve

Date Reported	Location	Incident
31/01/19	Kingfisher Way Reserve, Sandpiper Drive, Lowood	Downpipe stolen from shelter shed, Picnic table graffitied, swing basket vandalised and playground and park facilities had mud and rubbish strewn over them.
	Dixon Park, Bunney Road, Coominya	Slide stolen from playground
	Minden Village Park, Zabels Road North, Coominya	Climbing net stolen from playground and toilet walls and shelter shed roof graffitied
	Haslingden Park, Bray Street, Lowood	Playground Vandalism
	Kilcoy Skate Park, Seib Street, Kilcoy	Skate bowl cement graffitied

The Vandalism Repair Costs until 31 January 2019 are attached. There was no Insurance Claims relating to Vandalism for this period.

Attachments

Table – Vandalism Repair Costs - January 2019.

Recommendation

THAT the Vandalism Report for December 2018 and January 2019 be received and the contents noted.

Resolution

Moved – Cr Gaedtke

Seconded – Cr Brieschke

"THAT the Vandalism Report for December 2018 and January 2019 be received and the contents noted."

Carried