



**Minutes of Ordinary Meeting
Held Wednesday 11 September 2019**

*Held in the Simeon Lord Room
Library / Museum Building
Redbank Street, Esk*

Present

Cr G D Lehmann	(Mayor)
Cr D Hall	(Deputy Mayor)
Cr H Brieschke	(Councillor)
Cr S Choat	(Councillor)
Cr C Gaedtke	(Councillor)
Cr M Ogg	(Councillor)
Cr B Whalley	(Councillor)
Mr R Holmes	(Acting Chief Executive Officer)
Mr M McGoldrick	(Director Corporate and Community Services)
Mr A Johnson	(Director Operations)
Mr P Tabulo	(Director Planning and Development)
Mr G Smith	(Director Finance)
Mrs K Jones	(Director HR and Customer Service)
Mrs S Pitkin	(Minute Secretary / Executive Assistant)
Mr B Weier	(Communications and Marketing Manager/)

CONTENTS

Adjournment of meeting	63	Lodge of Free and Accepted Masons Limited	70
Application for Keeping more than maximum number of animals – 602 SP145997 - 03095-00000-000 - 1025 Lowood Minden Road Minden	7	Community Assistance Grants 2019-20 Lowood and District Memorial Bowls Club Inc	71
Application for Keeping more than maximum number of animals – Lot 1 on RP115094 - 03405-00000-000 - 283 Blind Gully Road, Mount Tarampa	18	Community Assistance Grants 2019-20 Moore Soldiers Memorial Hall Association Inc	71
Application for Keeping more than maximum number of animals – Lot 16 on SP199920 - 80984-40300-000 - 49 Jayen Drive, Royston	12	Community Assistance Grants 2019-20 St John Biarra Lodge No 73 U.G.L.Q auspiced by United Grand Lodge of Free and Accepted Masons of Queensland	73
Application for rebate of rates - E Summervilles Road	33	Confirmation of Minutes	4
Approved inspection program animal registration – budget	35	Conflict of Interest	6
Brisbane Valley Rail Trail Visitor Research Program	23	Consideration of notified motions	77
Business arising out of minutes of previous meeting	4	Cr Brieschke - Matters of public interest..	4
Capital Works Offset Policy – 2019-20 Delivery proposal	6	Cr Choat - Matters of public interest.....	4
Clarendon Road Speed Limit Review....	51	Cr Gaedtke - Councillor report	76
Closure of Meeting	78	Cr Gaedtke - Matters of public interest....	5
Community Assistance Grants – Somerset Excellence Bursary 2019 – 2020 – Hannah Rattey	65	Cr Hall - Matters of public interest	4, 5
Community Assistance Grants 2018-19 Linville Hall Committee Inc	70	Cr Helen Brieschke - Councillor report ..	75
Community Assistance Grants 2019 – 20 – Kilcoy Returned Services League Inc	64	Cr Sean Choat - Councillor report	76
Community Assistance Grants 2019 - 20 - Summary of Applications	66	Cr Whalley - Matters of public interest....	5
Community Assistance Grants 2019 - 2020 – Jimna Sporting Club Inc	64	Esk Racecourse Advisory Committee Meeting – 20 August 2019	42
Community Assistance Grants 2019-20 Brisbane Valley Pony and Hack Club Inc	67	Financial reports - 1 July 2019 to 3 September 2019	30
Community Assistance Grants 2019-20 Esk RSL Sub Branch Inc	68	IPWEAQ Awards.....	6
Community Assistance Grants 2019-20 Folk Art Cooperative Society Ltd Inc..	68	Items for reports for future meetings	78
Community Assistance Grants 2019-20 Glamorgan Vale Tennis Club Inc	69	Kilcoy Showground Reserve Overall Management Committee Meeting – 29 August 2019	42
Community Assistance Grants 2019-20 Hopetoun Masonic Lodge No 172 U.G.L.Q auspiced by the United Grand		Leave of Absence	4
		Management of the Indoor Sports Centres and Swimming Pools	75
		Matters of Public Interest	4
		Mayor and Councillor Reports.....	75
		Mayor Lehmann - Matters of public interest.....	5
		Meetings authorised by Council	75
		Minutes - Local Disaster Management Group - 21 August 2019.....	53
		Minutes of Traffic and Safety Advisory Committee Meeting 21 August 2019.	54

of Australia Lowood RSL Sub Branch Inc.	72	Request for Linville to be funded under Blackspot Funding Provisions	5
Opening of Meeting.....	4	RFQ 1148 - Coominya Railway Park - Capital Works – Playground	52
Operations Report for August 2019.....	55	SEQ City Deal - Brisbane Valley Highway	37
Planning and Building Services Monthly Report – August 2019	25	Small scale solar power installation tender evaluation	38
Proposed class concession - rebate of rates - category 101 threshold	36	Somerset Rail Trail Fun Run or Ride – Post Event Notes	44
Purchase of Leasehold Land Lot 38 on CA31951 - Biarra	50	Tourism and Promotions Report - August 2019	60
Receipt of Petition.....	77	Visitors to meeting	63
Reception of notices of motion for next meeting.....	77	Youth Engagement Officer - August 2019 Monthly Report	40
Regional Seniors Event - 23 August 2019	43		
Request for leave of absence.....	78		

Opening of Meeting

The Mayor, Cr Graeme Lehmann, opened the meeting at 9.02 am.

Leave of Absence

Nil

Confirmation of Minutes**Resolution**

Moved – Cr Whalley

Seconded – Cr Choat

“THAT the Minutes of the Ordinary Meeting held 28 August 2019 as circulated to all Members of Council be confirmed”.

Carried

Vote – Unanimous

Business arising out of minutes of previous meeting

Nil

Matters of Public Interest**Cr Hall - Matters of public interest**

Tuesday 17 September

Pest Management Working Group at Esk

Saturday 21 September

Country High Tea at Kilcoy Art Gallery, on the Deck at 2pm.

Cr Brieschke - Matters of public interest*September*

Thurs 12 10 am Brisbane Valley Interagency meeting, Lowood Youth Hub,
2 pm Esk Hospital Auxiliary AGM, Esk VIC

Fri 13 10.30 am Somerset Region Community Support Association meeting,
Toogoolawah Hotel, Toogoolawah

Esk Hospital Auxiliary Movie night, Toogoolawah Pictures, Alexandra Hall

Sat 14 Toogoolawah Ambulance Centre Open Day

Cr Choat - Matters of public interest

Cr Choat noted that today is 11 September, which marks 18 years since the infamous terror attacks on the United States of America. The attacks most notably led to the destruction of the World Trade Centre Twin Towers and the deaths of 2,977 innocent victims. Of the victims 412 were emergency workers, 394 of whom were firefighters. Today is a day for reflection and commemoration. This is particularly relevant as our own fire fighters are currently working selflessly to protect life and property here in Queensland. We must always remember those in our community who put themselves last for the protection of others.

Cr Whalley - Matters of public interest

Esk Show Society AGM. Pleasing to see a good turn out and happy to report they returned a profit on their show. Congratulations to them and to the new executive. All the existing executive were returned. Well done to them.

Cr Gaedtke - Matters of public interest

September

- 12 Esk Hospital Auxiliary AGM
- 13 Kilcoy District Football Club 16th Annual Presentation Night
- 14 Salubrious – Mt Archer
- 14 Brisbane Valley Kilcoy Landcare Group Sausage Sizzle – Yowie Park
- 14 Jazz on the Hill – Sheep Station Creek
- 14 Queensland State Parachuting Association Championships 2019 – Hosted by Skydive Ramblers
- 21 Kilcoy Art Society Inc Country High Tea
- 21 End of Season Function Brisbane Valley Rattlers - Fernvale
- 25 NBN Public Presentation – Kilcoy Information Centre

Request for Linville to be funded under Blackspot Funding Provisions

Cr Gaedtke remarked on the poor mobile phone coverage in the Somerset Region, which was particularly highlighted in the Linville area this week during the recent dangerous bushfire events. Cr Gaedtke requested that Council write to The Honourable Paul Fletcher MP, Minister for Communications, Cyber Security and the Arts, requesting that the Linville area be put forward for funding under the Federal Government Blackspot funding provisions.

Resolution

Moved – Cr Gaedtke

Seconded – Cr Ogg

"THAT Council write to The Honourable Paul Fletcher MP, Minister for Communications, Cyber Security and the Arts, requesting that the Linville area and other blackspot areas in the Somerset region be put forwarded for funding under the Federal Government Blackspot funding provisions."

Carried

Vote – Unanimous

Cr Hall - Matters of public interest

Cr Hall congratulated all the rural fire volunteers on how well they are working during this recent fire event in the region. Cr Hall stressed that people should also look after themselves, and keep the areas around their homes and properties clean of rubbish and trees, which makes it much more viable for the firefighters to defend these properties.

Mayor Lehmann - Matters of public interest

Mayor Lehmann noted that there have been dog attacks in the region again, and we need to be vigilant and know where our dogs are. Mayor asked people to lock up their dogs especially at night and especially in a drought situation. It is getting more dire, and the dogs are honing in on sheep, cows and calves.

IPWEAQ Awards

Mayor Lehmann invited Director Operations, Mr Andrew Johnson to speak to the recent presentation to Somerset Regional Council of various IPWEAQ awards.

Mr Johnson informed the meeting that Somerset Regional Council had firstly won the category award for *Projects of \$2 - \$5 million*, noting that there were other Queensland winners, which was great.

Council then won the *Project of the Year Award*, which is a very significant award. Somerset was up against 76 projects across Australia and New Zealand and Mr Johnson stated that we can be very proud about this award. It is an amazing achievement for a Council this size to receive this award.

Mr Johnson also received the *Project Manager Award* (medal), which Councillors agreed should stay with Mr Johnson.

The Mayor and Councillors congratulated Mr Johnson and the entire Somerset team on this great achievement.

Conflict of Interest

No declarations of conflict of interest in the following agenda items were notified at this time.

Subject:	Capital Works Offset Policy - 2019-20 Delivery proposal
File Ref:	NRMO
Action Officer:	NRMO (Darren McPherson)

Background/Summary

In accordance with Council policy – *OP/019 Council Capital Works Offset Policy*, unavoidable environmental impacts associated with the delivery of the council capital works program in the applicable financial year are required to be offset.

Utilising the metric outlined in the policy to calculate offset liability, a fund of \$12,000 has been generated to support offset project delivery for the 2019/20 financial year.

This report proposes the deployment of these offset funds across three project sites in the Somerset region:

- Kilcoy – Yowie Park (Hopetoun Fields).
- Toogoolawah – Brisbane Valley Rail Trail.
- Lowood – Lindemanns Road.

Project outlines are presented in Attachment 1 – *2019/20 Council Capital Works Offset projects* for council consideration and endorsement.

Attachments

Attachment 1 – *2019/20 Council Capital Works Offset projects*

Recommendation

THAT Council endorse the 2019/20 Council Capital Works Offset projects as proposed in

Attachment 1 to these Minutes.

Resolution	Moved – Cr Whalley	Seconded – Cr Ogg
	“THAT Council endorse the 2019/20 Council Capital Works Offset projects as proposed in Attachment 1 to these Minutes.”	
	<i>Vote – Unanimous</i>	
		<u>Carried</u>

Subject:	Application for Keeping more than maximum number of animals – 602 SP145997 - 03095-00000-000 - 1025 Lowood Minden Road Minden
File Ref:	Licencing - local laws - Keeping of Animals
Action Officer:	RSO (Sharmaine Hunter)

Background/Summary

Application Details

On 28 June 2019, Council received an application to keep three dogs from the occupier of 1025 Lowood Minden Road, Minden. The application relates to small breeds including two poodles and one chihuahua.

Regulatory Services Officers conducted an inspection of the site with the property occupier, 18 July 2019 and noted the following:

There is one dwelling located on the property.

- These dogs are house dogs and have access to the house always.
- These dogs are confined to house at night.
- All dogs are microchipped and de-sexed

The property fencing is constructed of weld mesh panel fencing and is in good condition and adequate to contain dogs at time of inspection.

Assessment Summary

Complaint History

Council has not received complaints regarding dogs kept at this property.

Submissions

During the submission period, Council did not receive submissions from persons who were in receipt of the notification.

Local Law Assessment

The below table is an assessment of the application based on *Subordinate Local Law No. 1.5 (Keeping of Animals) 2011, Schedule 1, number 4.*

Criteria:	Compliance (Y/N)
(1) Whether the premises on which the animal or animals can be effectively and comfortably kept on the premises.	Y

Comments: The enclosure for the dogs is adequately sized to effectively and comfortably house the three small dogs.	
(2) Whether a residence exists on the premises.	Y
Comments: A one storey farm house cottage exists	
(3) Whether a proper enclosure is maintained on the premises in accordance with the requirements of <i>Local Law No. 2 (Animal Management) 2011</i> .	Y
Comments: The enclosure is adequate at the time of inspection to prevent the dogs going under over or through the fence.	Y
(4) Whether the applicant for the approval or some other suitable person to supervise the animal or animals will be resident on the premises on which the animal or animals are to be kept.	Y
Comments: The owner of the three dogs resides full time at the property	
(5) Whether the animal or animals will be properly supervised.	Y
Comments: The dog owner is retired and home most days.	
(6) If the application relates to the keeping of dogs or cats – whether the animals identified in the application are registered with the local government.	Y
Comments: The two poodles Candy and Toby are both currently registered with Somerset the chihuahua PJ is registered in Placid Hills.	
(7) If section 14 of the Animal Management Act applies to the applicant for the approval - whether the applicant has complied with the requirements of the section.	Y
<p>14 Owner must ensure cat or dog is implanted</p> <p>1) <i>A person who is or becomes an owner of a cat or dog that is not implanted with a PPID must ensure the cat or dog is implanted with a PPID before it is 12 weeks old unless the person has a reasonable excuse.</i></p> <p><i>Maximum penalty—20 penalty units.</i> <i>Note — A cat or dog that is more than 12 weeks old on the commencement of this section need not be implanted with a PPID unless it is supplied. See section 43Y.</i></p> <p>2) <i>It is a defence to a prosecution for an offence against subsection (1) for the defendant to prove—</i></p> <p>a) <i>there is a signed veterinary surgeon's certificate for the cat or dog stating that implanting it with a PPID is likely to be a serious risk to the health of the cat or dog; or</i></p> <p>b) <i>for a dog, the ownership is to use it as—</i></p>	

<p>i) a government entity dog; or</p> <p>ii) a working dog; or</p> <p>iii) another class of dog prescribed under a regulation.</p>	
Comments: All Three dogs are microchipped	
(8) Whether the applicant is a suitable person to hold the approval.	Y
Comments: The dog owner is a suitable person	
<p>(9) Whether the grant of the approval for the prescribed activity on the premises is likely to -</p> <p>a) cause nuisance, inconvenience or annoyance to occupiers of adjoining land; or</p> <p>b) affect the amenity of the surrounding area; or</p> <p>c) have a deleterious effect on the local environment or cause pollution or other environmental damage.</p>	N
Comments: The three dogs are kept mostly in the house	
<p>(10) If the application relates to the keeping of cats –</p> <p>a) whether the cats have been desexed; and</p> <p>b) whether the cats have been fitted with an approved microchip.</p>	N
Comments:	
<p>(11) If the application relates to the keeping of an animal or animals on multi residential premises –</p> <p>a) whether the applicant - is entitled to make use of a common area; and</p> <p>b) whether the applicant has exclusive possession and control of the whole or a part of the common area for the purpose of keeping the animal or animals; and</p> <p>c) whether the applicant has the written permission of the person or body which manages or controls the common area to use the common area, or a part of the common area, for the purpose of keeping the animal or animals.</p>	N
Comments:	
(12) Where the animal or animals are to be kept on premises other than multi residential premises and the applicant is not the owner of the premises - whether the applicant has the written permission of the owner of the premises to keep the animal or animals on the premises.	Y
Comments: Written permission received from the property owner	
(13) Whether the applicant has been refused a similar type of approval by the local government or another local government.	N
Comments: No refusal of a similar approval.	

(14) If the application relates to the keeping of dogs on an allotment, the local government may only grant an approval if it is satisfied that no dog which is a regulated dog is kept on the allotment.	N
Comments: No regulated dogs kept on the property	
(15) If the application relates to the keeping of up to 4 dogs over the age of 3 months on an allotment which is located outside a designated area and has an area of 10,000m ² or more – whether the applicant for the approval is a current member of an approved entity.	Y
Comments: The property is one hectare in size is located outside of the designated area and The dog owner is a member of the Poodle Club Queensland.	
(16) If the application relates to the keeping of up to 6 dogs over the age of 3 months on an allotment which is located outside a designated area and has an area of 20,000m ² or more – whether the applicant for the approval is an accredited breeder.	N
Comments:	

Attachments

1. Locality Plan
2. Photographs of the fencing/enclosure

Recommendation

THAT Council grant approval to keep more than the maximum number of dogs under *Local Law No 1 (Administration) 2011* and *Subordinate Local Law No 1.5 (Keeping of Animals) 2011*:

1. On land described as Lot 602 on SP145997, situated at 1025 Lowood Minden Road, Minden;
2. For dogs described in **Schedule 1** below; and
3. Subject to the conditions set out in **Schedule 2** below.

Schedule 1

Description of dogs:					
Name	Breed	Colour	Sex (M/F)	Desexed (Y/N)	Microchip No.
PJ	Chihuahua	White and Tan	F	Y	953010001250600
Candy	Poodle	White	F	Y	953010001250579
Toby	Poodle	Black	M	Y	985170002838914
Schedule 2					
No	CONDITION				
1.0	LOCAL LAW				
1.1	The approval holder must take all reasonable steps to prevent the dogs from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other				

	premises.
1.2	The approval holder must at all times maintain a proper enclosure in accordance with Schedule 8 of <i>Subordinate Local Law No. 2 (Animal Management 2011)</i> .
1.3	The approval holder must ensure that any enclosure in which the dogs are kept is properly drained and that run-off is kept off adjoining premises.
1.4	The approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person.
1.5	The approval holder must ensure that any enclosure in which the dogs are kept is maintained in: <ul style="list-style-type: none"> (i) a clean and sanitary condition and disinfected regularly; and (ii) an aesthetically acceptable condition.
1.6	The approval is limited to the dogs identified in Schedule 1 of this approval.
1.7	The approval holder must be a current member of an approved entity. Upon expiry of the approved entity membership, the approval holder is to forward a copy of the renewed membership to Council.
1.8	The dogs identified in Schedule 1 of this approval must hold registration with Somerset Regional Council."

Resolution

Moved – Cr Gaedtke

Seconded – Cr Brieschke

"THAT Council grant approval to keep more than the maximum number of dogs under *Local Law No 1 (Administration) 2011* and *Subordinate Local Law No 1.5 (Keeping of Animals) 2011*:

1. On land described as Lot 602 on SP145997, situated at 1025 Lowood Minden Road, Minden;
2. For dogs described in **Schedule 1** below; and
3. Subject to the conditions set out in **Schedule 2** below.

Schedule 1

Description of dogs:					
Name	Breed	Colour	Sex (M/F)	Desexed (Y/N)	Microchip No
PJ	Chihuahua	White and Tan	F	Y	953010001250600
Candy	Poodle	White	F	Y	953010001250579
Toby	Poodle	Black	M	Y	985170002838914

Schedule 2

No	CONDITION
1.0	LOCAL LAW

1.1	The approval holder must take all reasonable steps to prevent the dogs from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises.
1.2	The approval holder must at all times maintain a proper enclosure in accordance with Schedule 8 of <i>Subordinate Local Law No. 2 (Animal Management 2011)</i> .
1.3	The approval holder must ensure that any enclosure in which the dogs are kept is properly drained and that run-off is kept off adjoining premises.
1.4	The approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person.
1.5	The approval holder must ensure that any enclosure in which the dogs are kept is maintained in: (i) a clean and sanitary condition and disinfected regularly; and (ii) an aesthetically acceptable condition.
1.6	The approval is limited to the dogs identified in Schedule 1 of this approval.
1.7	The approval holder must be a current member of an approved entity. Upon expiry of the approved entity membership, the approval holder is to forward a copy of the renewed membership to Council.
1.8	The dogs identified in Schedule 1 of this approval must hold registration with Somerset Regional Council." <i>Carried</i> <i>Vote – Unanimous</i>

Subject:	Application for Keeping more than maximum number of animals - Lot 16 on SP199920 - 80984-40300-000 - 49 Jayen Drive, Royston
File Ref:	Licensing - local laws - Keeping of Animals
Action Officer:	RSO (Sharmaine Hunter)

Background/Summary

Application Details

On 6 August 2019, Council received an application to keep three dogs from the occupier of 49 Jayen Drive, Royston. The application relates to small and medium breeds including one Tibetan spaniel, one blue heeler and one kelpie.

Regulatory Services Officers conducted an inspection of the site with the property occupier on 15 August 2019 date of inspection and noted the following:

There is one dwelling located on the property.

- All dogs are microchipped and de-sexed
- These dogs are confined to the laundry at night.

The property fencing is constructed of fox wire mesh and star pickets, pool fencing and a timber post and rail with mesh and is in good condition and adequate to contain dogs at time of inspection.

Assessment Summary

Complaint History

Council has not received complaints regarding dogs kept at this property.

Submissions

During the submission period, Council did not receive submissions from persons who were in receipt of the notification.

Local Law Assessment

The below table is an assessment of the application based on *Subordinate Local Law No 1.5 (Keeping of Animals) 2011, Schedule 1, number 4.*

Criteria:	Compliance (Y/N)
(1) Whether the premises on which the animal or animals can be effectively and comfortably kept on the premises.	Y
Comments: The three dogs can be comfortably and effectively housed	
(2) Whether a residence exists on the premises. One storey brick home.	Y
Comments:	
(3) Whether a proper enclosure is maintained on the premises in accordance with the requirements of <i>Local Law No. 2 (Animal Management) 2011</i> .	Y
Comments: The enclosure meets the requirements of Local Law 2 preventing the dogs from going under over or through the fence and are made from firm and strong materials.	
(4) Whether the applicant for the approval or some other suitable person to supervise the animal or animals will be resident on the premises on which the animal or animals are to be kept.	Y
Comments: Applicant and husband reside at the residence.	
(5) Whether the animal or animals will be properly supervised.	Y
Comments: Neighbours keep an eye on the dogs during the day for the dog owner whilst she is at work.	
(6) If the application relates to the keeping of dogs or cats – whether the animals identified in the application are registered with the local government.	Y
Comments: The dog Bluey and Harley are both currently registered in Somerset.	
(7) If section 14 of the Animal Management Act applies to the applicant for the approval - whether the applicant has complied with the requirements of the section.	Y

<p>14 <i>Owner must ensure cat or dog is implanted</i></p> <p>1) <i>A person who is or becomes an owner of a cat or dog that is not implanted with a PPID must ensure the cat or dog is implanted with a PPID before it is 12 weeks old unless the person has a reasonable excuse.</i></p> <p><i>Maximum penalty—20 penalty units.</i></p> <p><i>Note — A cat or dog that is more than 12 weeks old on the commencement of this section need not be implanted with a PPID unless it is supplied. See section 43Y.</i></p> <p>2) <i>It is a defence to a prosecution for an offence against subsection (1) for the defendant to prove—</i></p> <p>a) <i>there is a signed veterinary surgeon's certificate for the cat or dog stating that implanting it with a PPID is likely to be a serious risk to the health of the cat or dog; or</i></p> <p>b) <i>for a dog, the ownership is to use it as—</i></p> <p style="padding-left: 40px;">(i) <i>a government entity dog; or</i></p> <p style="padding-left: 40px;">(ii) <i>a working dog; or</i></p> <p style="padding-left: 40px;">(iii) <i>another class of dog prescribed under a regulation.</i></p>	
Comments: All three dogs are microchipped.	
(8) Whether the applicant is a suitable person to hold the approval.	Y
Comments: The applicant is a suitable person.	
<p>(9) Whether the grant of the approval for the prescribed activity on the premises is likely to -</p> <p>a) cause nuisance, inconvenience or annoyance to occupiers of adjoining land; or</p> <p>b) affect the amenity of the surrounding area; or</p> <p>c) have a deleterious effect on the local environment or cause pollution or other environmental damage.</p>	N
Comments: The dogs are fitted with a barking collar when the owners are not at home and they speak with the neighbours daily to see if the dogs are not causing and problems.	
<p>(10) If the application relates to the keeping of cats –</p> <p>a) whether the cats have been desexed; and</p> <p>b) whether the cats have been fitted with an approved microchip.</p>	N/A
Comments:	
<p>(11) If the application relates to the keeping of an animal or animals on multi residential premises –</p> <p>a) whether the applicant - is entitled to make use of a common area; and</p> <p>b) whether the applicant has exclusive possession and control of the</p>	N/A

c) whole or a part of the common area for the purpose of keeping the animal or animals; and whether the applicant has the written permission of the person or body which manages or controls the common area to use the common area, or a part of the common area, for the purpose of keeping the animal or animals.	
Comments:	
(12) Where the animal or animals are to be kept on premises other than multi residential premises and the applicant is not the owner of the premises - whether the applicant has the written permission of the owner of the premises to keep the animal or animals on the premises.	N/A
Comments:	
(13) Whether the applicant has been refused a similar type of approval by the local government or another local government.	N
Comments: applicant has not been refused a similar application	
(14) If the application relates to the keeping of dogs on an allotment, the local government may only grant an approval if it is satisfied that no dog which is a regulated dog is kept on the allotment.	N
Comments: No regulated dog resides at the property	
(15) If the application relates to the keeping of up to 4 dogs over the age of 3 months on an allotment which is located outside a designated area and has an area of 10,000m ² or more – whether the applicant for the approval is a current member of an approved entity.	Y
Comments: The property is 14208.513m ²	
(16) If the application relates to the keeping of up to 6 dogs over the age of 3 months on an allotment which is located outside a designated area and has an area of 20,000m ² or more – whether the applicant for the approval is an accredited breeder.	N/A
Comments:	

Attachments

1. Locality Plan
2. Photographs of the fencing/enclosure

Recommendation

THAT Council grant approval to keep more than the maximum number of dogs under *Local Law No 1 (Administration) 2011* and *Subordinate Local Law No. 1.5 (Keeping of Animals) 2011*:

1. On land described as Lot 16 on SP199920, situated at 49 Jayen Drive, Royston;
2. For dogs described in **Schedule 1** below; and
3. Subject to the conditions set out in **Schedule 2** below.

Schedule 1

Description of dogs:					
Name	Breed	Colour	Sex (M/F)	Desexed (Y/N)	Microchip No.
Bluey	Blue Heeler	Blue	M	Y	9820000190904927
Harley	Kelpie	Red and Tan	M	Y	981000300657903
Lauren	Tibetan Spaniel	Tan and White	F	Y	981000300571887

Schedule 2

No	CONDITION
1.0	LOCAL LAW
1.1	The approval holder must take all reasonable steps to prevent the dogs from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises.
1.2	The approval holder must at all times maintain a proper enclosure in accordance with Schedule 8 of <i>Subordinate Local Law No. 2 (Animal Management 2011)</i> .
1.3	The approval holder must ensure that any enclosure in which the dogs are kept is properly drained and that run-off is kept off adjoining premises.
1.4	The approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person.
1.5	The approval holder must ensure that any enclosure in which the dogs are kept is maintained in: <ul style="list-style-type: none"> (i) a clean and sanitary condition and disinfected regularly; and (ii) an aesthetically acceptable condition.
1.6	The approval is limited to the dogs identified in Schedule 1 of this approval.
1.7	The approval holder must be a current member of an approved entity. Upon expiry of the approved entity membership, the approval holder is to forward a copy of the renewed membership to Council.
1.8	The dogs identified in Schedule 1 of this approval must hold registration with Somerset Regional Council.

Resolution

Moved – Cr Ogg

Seconded – Cr Choat

“THAT Council grant approval to keep more than the maximum number of dogs under *Local Law No 1 (Administration) 2011* and *Subordinate Local Law No 1.5 (Keeping of Animals) 2011*:

1. On land described as Lot 16 on SP199920, situated at 49 Jayen Drive, Royston;
2. For dogs described in **Schedule 1** below; and
3. Subject to the conditions set out in **Schedule 2** below.

Schedule 1**Description of dogs:**

Name	Breed	Colour	Sex (M/F)	Desexed (Y/N)	Microchip No
Bluey	Blue Heeler	Blue	M	Y	9820000190904927
Harley	Kelpie	Red and Tan	M	Y	981000300657903
Lauren	Tibetan Spaniel	Tan and White	F	Y	981000300571887

Schedule 2

No	CONDITION
1.0	LOCAL LAW
1.1	The approval holder must take all reasonable steps to prevent the dogs from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises.
1.2	The approval holder must at all times maintain a proper enclosure in accordance with Schedule 8 of <i>Subordinate Local Law No. 2 (Animal Management 2011)</i> .
1.3	The approval holder must ensure that any enclosure in which the dogs are kept is properly drained and that run-off is kept off adjoining premises.
1.4	The approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person.
1.5	The approval holder must ensure that any enclosure in which the dogs are kept is maintained in: <ul style="list-style-type: none"> (i) a clean and sanitary condition and disinfected regularly; and (ii) an aesthetically acceptable condition.
1.6	The approval is limited to the dogs identified in Schedule 1 of this approval.
1.7	The approval holder must be a current member of an approved entity. Upon expiry of the approved entity membership, the approval holder is to forward a copy of the renewed membership to Council.
1.8	The dogs identified in Schedule 1 of this approval must hold registration with Somerset Regional Council." <p style="text-align: right;"><u>Carried</u></p> <p>Vote – Unanimous</p>

Subject:	Application for Keeping more than maximum number of animals - Lot 1 on RP115094 - 03405-00000-000 - 283 Blind Gully Road, Mount Tarampa
File Ref:	Licencing - local laws - Keeping of Animals
Action Officer:	RSO (Sharmaine Hunter)

Background/Summary

Application Details

On 14 August 2019, Council received an application to keep six dogs from the occupier of 283 Blind Gully Road, Mount Tarampa. The application relates to small breeds including six whippets.

Regulatory Services Officers conducted an inspection of the site with the property occupier on 30 August 2019 and noted the following:

There is one dwelling located on the property.

- Two of the Three dogs are microchipped;
- The third dog is 12.5 years of age so does not require to be microchipped;
- The dogs are confined to under the house of a night.

The property fencing is constructed of weld mesh panel fencing and is in good condition and adequate to contain dogs at time of inspection.

Assessment Summary

Complaint History

Council has not received complaints regarding dogs kept at this property.

Submissions

During the submission period, Council did not receive submissions from persons who were in receipt of the notification.

Local Law Assessment

The below table is an assessment of the application based on *Subordinate Local Law No. 1.5 (Keeping of Animals) 2011, Schedule 1, number 4.*

Criteria:	Compliance (Y/N)
(1) Whether the premises on which the animal or animals can be effectively and comfortably kept on the premises.	Y
Comments: the dogs can be comfortably and effectively housed on the premises	
(2) Whether a residence exists on the premises.	Y
Comments: Yes, a two-storey timber dwelling exists.	
(3) Whether a proper enclosure is maintained on the premises in accordance with the requirements of <i>Local Law No 2 (Animal Management) 2011</i> .	Y
Comments: The enclosure at the time of inspection appeared adequate to contain the dogs and preventing them from going under over or through the fencing as per local law 2.	

(4) Whether the applicant for the approval or some other suitable person to supervise the animal or animals will be resident on the premises on which the animal or animals are to be kept.	Y
Comments: The applicant is a permanent resident of the property.	
(5) Whether the animal or animals will be properly supervised.	Y
Comments: The applicant is home most days.	
(6) If the application relates to the keeping of dogs or cats – whether the animals identified in the application are registered with the local government.	Y
Comments: Two dogs Jasmine and Grace the dog Cooper is registered to applicant Aunty. This will be transferred if the application is approved.	
<p>(7) If section 14 of the Animal Management Act applies to the applicant for the approval - whether the applicant has complied with the requirements of the section.</p> <p>14 <i>Owner must ensure cat or dog is implanted</i></p> <p>1) <i>A person who is or becomes an owner of a cat or dog that is not implanted with a PPID must ensure the cat or dog is implanted with a PPID before it is 12 weeks old unless the person has a reasonable excuse.</i></p> <p><i>Maximum penalty - 20 penalty units.</i></p> <p><i>Note - A cat or dog that is more than 12 weeks old on the commencement of this section need not be implanted with a PPID unless it is supplied. See section 43Y.</i></p> <p>2) <i>It is a defence to a prosecution for an offence against subsection (1) for the defendant to prove -</i></p> <p>a) <i>there is a signed veterinary surgeon's certificate for the cat or dog stating that implanting it with a PPID is likely to be a serious risk to the health of the cat or dog; or</i></p> <p>b) <i>for a dog, the ownership is to use it as -</i></p> <p style="padding-left: 40px;">i) <i>a government entity dog; or</i></p> <p style="padding-left: 40px;">ii) <i>a working dog; or</i></p> <p style="padding-left: 40px;">iii) <i>another class of dog prescribed under a regulation.</i></p>	Y
Comments: Yes, two of the three dogs are microchipped the third dog Jasmine is not required to be as she is 12.5 years of age.	
(8) Whether the applicant is a suitable person to hold the approval.	Y
Comments: The applicant is a suitable person	

<p>(9) Whether the grant of the approval for the prescribed activity on the premises is likely to -</p> <ul style="list-style-type: none"> a) cause nuisance, inconvenience or annoyance to occupiers of adjoining land; or b) affect the amenity of the surrounding area; or c) have a deleterious effect on the local environment or cause pollution or other environmental damage. 	N
Comments: The property is set a distance from neighbouring properties	
<p>(10) If the application relates to the keeping of cats –</p> <ul style="list-style-type: none"> a) whether the cats have been desexed; and b) whether the cats have been fitted with an approved microchip. 	N/A
Comments:	
<p>(11) If the application relates to the keeping of an animal or animals on multi residential premises –</p> <ul style="list-style-type: none"> a) whether the applicant - is entitled to make use of a common area; and b) whether the applicant has exclusive possession and control of the whole or a part of the common area for the purpose of keeping the animal or animals; and c) whether the applicant has the written permission of the person or body which manages or controls the common area to use the common area, or a part of the common area, for the purpose of keeping the animal or animals. 	N/A
Comments:	
<p>(12) Where the animal or animals are to be kept on premises other than multi residential premises and the applicant is not the owner of the premises - whether the applicant has the written permission of the owner of the premises to keep the animal or animals on the premises.</p>	N/A
Comments:	
<p>(13) Whether the applicant has been refused a similar type of approval by the local government or another local government.</p>	N
Comments: The applicant has not been refused a similar application.	
<p>(14) If the application relates to the keeping of dogs on an allotment, the local government may only grant an approval if it is satisfied that no dog which is a regulated dog is kept on the allotment.</p>	N
Comments: No regulated dogs kept at the property.	
<p>(15) If the application relates to the keeping of up to 4 dogs over the age of 3 months on an allotment which is located outside a designated area and has an area of 10,000m² or more – whether the applicant for the approval is a current member of an approved entity.</p>	N/A

Comments:	
(16) If the application relates to the keeping of up to 6 dogs over the age of 3 months on an allotment which is located outside a designated area and has an area of 20,000m ² or more – whether the applicant for the approval is an accredited breeder.	Y
Comments: The property is 14.3201 Hectares = 14320.1 M2	

Attachments

1. Locality Plan
2. Photographs of the fencing/enclosure

Recommendation

THAT Council grant approval to keep more than the maximum number of dogs under *Local Law No 1 (Administration) 2011* and *Subordinate Local Law No 1.5 (Keeping of Animals) 2011*:

1. On land described as Lot 1 on RP115094, situated at 283 Blind Gully Road, Mount Tarampa;
2. For dogs described in **Schedule 1** below; and
3. Subject to the conditions set out in **Schedule 2** below.

Schedule 1

Description of dogs:					
Name	Breed	Colour	Sex (M/F)	Desexed (Y/N)	Microchip No
Jasmine	Whippet	Brown Brindle	F	Y	Not microchipped due to age (12 yrs)
Grace	Whippet	White and Brindle	F	Y	943094320057520
Cooper	Whippet	White and Brindle	M	N	900012001146199

Schedule 2

No	CONDITION
1.0	LOCAL LAW
1.1	The approval holder must take all reasonable steps to prevent the dogs from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises.
1.2	The approval holder must at all times maintain a proper enclosure in accordance with Schedule 8 of <i>Subordinate Local Law No. 2 (Animal Management 2011)</i> .
1.3	The approval holder must ensure that any enclosure in which the dogs are kept is properly drained and that run-off is kept off adjoining premises.

1.4	The approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person.
1.5	The approval holder must ensure that any enclosure in which the dogs are kept is maintained in: (i) a clean and sanitary condition and disinfected regularly; and (ii) an aesthetically acceptable condition.
1.6	The approval is limited to the dogs identified in Schedule 1 of this approval. Upon arrival of the three (3) extra dogs, the approval holder is to provide Council with the dogs' details. An amended approval will be issued with the new dogs included in Schedule 1.
1.7	The approval holder must be a current member of an approved entity. Upon expiry of the approved entity membership, the approval holder is to forward a copy of the renewed membership to Council.
1.8	The dogs identified in Schedule 1 of this approval must hold registration with Somerset Regional Council.

Resolution

Moved – Cr Brieschke

Seconded – Cr Ogg

“THAT Council grant approval to keep more than the maximum number of dogs under *Local Law No 1 (Administration) 2011* and *Subordinate Local Law No 1.5 (Keeping of Animals) 2011*:

1. On land described as Lot 1 on RP115094, situated at 283 Blind Gully Road, Mount Tarampa;
2. For dogs described in **Schedule 1** below; and
3. Subject to the conditions set out in **Schedule 2** below.

Schedule 1**Description of dogs:**

Name	Breed	Colour	Sex (M/F)	Desexed (Y/N)	Microchip No.
Jasmine	Whippet	Brown Brindle	F	Y	Not microchipped due to age (12 yrs)
Grace	Whippet	White and Brindle	F	Y	943094320057520
Cooper	Whippet	White and Brindle	M	N	900012001146199

Schedule 2**No****CONDITION****1.0****LOCAL LAW****1.1**

The approval holder must take all reasonable steps to prevent the dogs from making a noise or disturbance that causes a nuisance or disturbance to the occupiers of other premises.

1.2	The approval holder must at all times maintain a proper enclosure in accordance with Schedule 8 of <i>Subordinate Local Law No. 2 (Animal Management 2011)</i> .
1.3	The approval holder must ensure that any enclosure in which the dogs are kept is properly drained and that run-off is kept off adjoining premises.
1.4	The approval holder must ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected daily and, if not immediately disposed of, is kept in a waste container of a kind approved by an authorised person.
1.5	The approval holder must ensure that any enclosure in which the dogs are kept is maintained in: (i) a clean and sanitary condition and disinfected regularly; and (ii) an aesthetically acceptable condition.
1.6	The approval is limited to the dogs identified in Schedule 1 of this approval. Upon arrival of the three (3) extra dogs, the approval holder is to provide Council with the dogs' details. An amended approval will be issued with the new dogs included in Schedule 1.
1.7	The approval holder must be a current member of an approved entity. Upon expiry of the approved entity membership, the approval holder is to forward a copy of the renewed membership to Council.
1.8	The dogs identified in Schedule 1 of this approval must hold registration with Somerset Regional Council." <i>Vote – Unanimous</i> <i><u>Carried</u></i>

Subject:	Brisbane Valley Rail Trail Visitor Research Program
File Ref:	Officer report
Action Officer:	DPAD

Background/Summary

The Brisbane Valley Rail Trail (BVRT) is a major focus of Council when it comes to economic and tourism development. Council is undertaken investment in the trail across a range of areas, be it policy, with changes to the Planning Scheme or infrastructure improvements, through possible new surfaces and maintenance.

With greater usage occurring, as reflected in count numbers, recently reported to Council, it has been discussed at the Economic Development Advisory Committee about the possibility of there being a user survey undertaken.

The purpose being to collect data that would help guide both future public and private investment in and around the trail. Other Rail Trails have performed similar exercises or surveys.

The types of data to be gathered would include things like:

- Where do people come from

- Extent of use
- Times of the year
- Length of time spent on the trail
- What other activities do user do or would like to do
- How do they rate the trail
- What opportunities are there to make improvements
- Expenditure occurring while on the trail

To progress the concept of the research program, officers have been in discussions with the Department of Transport and Main Roads (the owners of the BVRT). They are supportive of the program and are willing to fund it on a 50/50 basis.

Discussions have also occurred with the University of Qld Business School. They have provided Council with a proposal for a Research Program, which is attached.

It is considered reasonable to commence the preparation for Research Program, by formally engaging UQ Business School and further to establish a steering committee of Council to oversee the delivery of the work and report back to Council.

It is suggested that the committee would consist of the Mayor, Deputy Mayor and one other Councillor. The CEO and Director of Planning, with other officers in attendance on an as needs bases. External representation needs to be considered by Council, for example a representative from the Brisbane Valley Rail Trail Users Association and a member from the Brisbane Valley Rail Trail Ambassadors. The Dept. of TMR would also be in attendance.

Attachments

Project Proposal- BVRT Visitor Research Program

Recommendation

1. THAT Council commission the University of Queensland Business School to undertake the Brisbane Valley Rail Trail Visitor Research Program as generally outlined in the Project Proposal dated 24 July 2019.
2. THAT Council notes that the Program will be funded 50/50 with the Dept. Transport and Main Roads, with Council's contribution being \$15,000.
3. THAT Council establishes the Brisbane Valley Rail Trail Visitor Research Program Steering Committee and delegates to the CEO to seek a representative from both the Brisbane Valley Rail Trail Users Association and the Brisbane Valley Rail Trail Ambassadors.

Resolution

Moved – Cr Gaedtke

Seconded – Cr Whalley

“THAT Council -

1. Commission the University of Queensland Business School to undertake the Brisbane Valley Rail Trail Visitor Research Program as generally outlined in the Project Proposal dated 24 July 2019.
2. Notes that the Program will be funded 50/50 with the Dept. Transport and Main Roads, with Council's contribution being \$15,000.

3. Establishes the Brisbane Valley Rail Trail Visitor Research Program Steering Committee and delegates to the CEO to seek a representative from both the Brisbane Valley Rail Trail Users Association and the Brisbane Valley Rail Trail Ambassadors."

Carried

Vote – Unanimous

Resolution

Moved – Cr Gaedtke

Seconded – Cr Hall

"THAT Council nominate Mayor Lehmann, Deputy Mayor Hall and Cr Bob Whalley as Council's representatives for the Brisbane Valley Rail Trail Visitor Research Program."

Carried

Vote – Unanimous

Subject:	Planning and Building Services Monthly Report - August 2019
File:	Governance-Reporting-Officer Reports
Action Officer:	DPAD, SP, BS, PI

Report

A summary of the Departments activities during the month of August 2019 is provided for Council's information.

1. Planning Development Applications

During the month the following Development Applications were received:

Assessment Type	August 2019	July 2019
Building Works assessable against the Planning Scheme	7	6
Material Change of Use	4	8
Reconfiguring a Lot	2	1
Operational Works	2	0
Combined Applications	0	1
Total	15	16

The list of applications received is provided in **Appendix 1**.

During the month the following Development Applications were decided:

Approved/Refused	August 2019	July 2019
Refused - Council	1	2
Approved - Council	11	5
Approved - Delegated Authority	11	3
Total	23	10

The list of applications decided is provided in **Appendix 1A**.

2. Building Development Approvals

A total of thirty-four (34) building approvals were issued in the region for July 2019.

Assessment Type: Building Works

Status	Number
Accepted	35
Approved - Council	12
Approved - Private Certifier	22
Withdrawn	0
Info Request	3
Finalised	47
Fees Not Paid	1

The list of applications approved is provided in **Appendix 2**.

Building Compliance Matters

The following are non-compliant building activities in this period:

Unapproved building works at Vernor, Coolana, Esk, Sandy Creek, Hazeldean, Lowood, Mount Hallen, Harlin, Crossdale, Braemore, Royston, Toogoolawah and Dundas.

Unlawful use of buildings at Fernvale.

Site issues at Villeneuve.

3. Plumbing Compliance Permits and Inspections

The number of plumbing and drainage approvals for August was fourteen (14):

Assessment Type: Plumbing Approval

Status	Number
Approved	14
Info Request	6
Total	20

The list of applications approved is provided in **Appendix 3**.

The number of home sewerage treatment plants on Council's register is 1906 of which 65 or 3.42% are currently overdue for servicing. Letters have been sent to the owners of these systems to ensure compliance. Penalty infringement notices have been issued to repeat offenders.

Mid-Brisbane River Risk Mitigation Program

Council Plumbing Inspectors and NRM officer are currently in the process of managing a subsidy program aimed at improving water quality in the mid Brisbane River catchment.

The subsidy of up to \$17,000 per Household is being offered for the upgrade of septic systems on properties identified as high risk to water quality. The subsidy is funded by SEQ Water.

Following an initial inspection program carried out during 2018, 16 properties have been offered the opportunity to apply for the subsidy of these 9 have expressed an interest and 5 have followed up with an application and 4 applications have been finalized. An additional 5 have now expressed an interest and Council officers are following up.

4. Environmental Services Environmental Health Services

Toolbox overview

The below figures reflect the customer sessions on Somerset Regional Council's content on Toolbox during the month of August 2019.

Visitors to Council content

	June 2019	July 2019
Users	67	88
Sessions	103	120
Pageviews	276	466
Pages/Sessions	2.68	3.85
Avg. Session Duration	3:07 minutes	4:37 minutes
Downloads	57	47

Most popular content

Top content pages	Unique pageviews	
	June 2019	July 2019
Food	33	41
Noise Pollution	17	42
Air Pollution	13	13
Pets and Animals	10	-
How to start a food business	18	23

Food Safety Training

Council subscribes to the I'm ALERT food safety training package which offers food businesses, community groups, schools and the general public access to free online interactive food safety training. Just go to www.somerset.imalert.com.au

A total of 11 users completed the training during the month of August.

Swimming Pool Water Quality Monitoring

Swimming pool water sampling was not conducted during the month as pools in the region are not currently open. Sampling will recommence in conjunction with the swimming season which is expected to commence in the middle of September.

School Based Immunisation Clinics

Council delivers a school based vaccination program at the Lowood and Toogoolawah High Schools for year 7 and year 10 students under a service provider agreement with the State of Queensland. Clinics were delivered at the Lowood and Toogoolawah High Schools during the month.

Mosquito Monitoring

Officers are currently planning for the 2020 mosquito surveillance program in conjunction with Queensland Health in various towns and villages in the region to be conducted from January to March 2020. All samples will be sent to Queensland Health for analysis.

The main aim of the annual surveillance program is to establish the level of confidence in:

- the assumption that mosquitoes *Aedes aegypti* or *Aedes albopictus* are **not** present in the Somerset Region, and

- the likelihood of early detection – to facilitate eradication.

In addition to the Queensland Dengue Management Plan 2015 – 2020; Queensland Health is currently working with local governments in SEQ to establish an emergency response framework that will be triggered on confirmation of positive *Aedes aegypti* or *Aedes albopictus* identification in SEQ.

An overview of the section activities for the month is contained in Appendix 4.

Pest Management

The following is a report on activities in the Pest Management sections for the month of August:

Invasive Animal Control

The following is a summary of pest animal control activities for the month:

Wild dogs

1080 Baits injected:

- Harlin 36 baits
- Mt Kilcoy 58 baits

The next advertised 1080 baiting day will be held on the 9 September 2019.

Dingo scalps presented:

- 3 Buaraba
- 4 Eskdale

Feral Pigs

- Buaraba 5kg of pig grain

Rabbits

- Officers have been working with landholders to control rabbit infestations in the following areas Wivenhoe Pocket and Mt Beppo.
- Officers are continuing to work closely with Seqwater in controlling rabbits around Somerset and Wivenhoe Dams.

Feral Cats

- Feral cats have been reported to be impacting on urban landholders, in response traps were deployed effectively trapping 1 feral cat at Kilcoy.

Invasive Plant Control

A summary of invasive plant and other vegetation treatment activities for the month is as follows:

- **Fireweed** – Marburg, Pine Mountain, Kilcoy, Minden, Fernvale, Glamorgan Vale, Neurum, Villeneuve, Moore, Sandy Creek, Jimna, Mount Tarampa, Coolana, Prenzlau, Coominya.
- **Giant rats tail grass** – Toogoolawah,
- **Mother of Millions** – Pine Mountain, Mount Beppo, Toogoolawah, Villeneuve, Neurum, Ivory Creek, Gregors Creek, Colinton, Tarampa, Wivenhoe Pocket, Fernvale, Coal Creek, Glamorganvale, Crossdale, Esk, Somerset, Coominya, Eskdale, Moore, Linville, Kilcoy

- **Main Roads Element 5** – D'Aguilar Highway West, D'Aguilar Hwy East, Brisbane Valley Highway,
- **Herbicide applied** – 7, 066L

Compliance under the *Biosecurity Act 2014*

- Information notices - 4
- Biosecurity Orders - 0
- Enter and Clear action - 0

Animal Management**Systematic Inspection Program – Dog Registration**

Council is conducting an inspection program throughout the region to check for compliance with the registration and microchipping requirements of the *Animal Management (Cats and Dogs) Act 2008*. The program commences on 5 August 2019 and the following is a summary of progress to the end of August:

Properties inspected:	1,175
Unregistered dogs found:	131
Total Dogs Registered 2019/2020:	4,130
Total Dogs Registered 2018/2019:	3,804

An overview of the section activities for the month are contained in Appendix 4.

5. Natural Resource Management***Land for Wildlife***

- Officer attendance at the Land for Wildlife Steering Committee meeting held 7 August, Ipswich City Council.
- Council welcomed 4 new Land for Wildlife properties into the Somerset program during August, located at Splyard Creek, Crossdale, Dundas and Banks Creek

Somerset Flora and Fauna

- Workshops are currently being run out across Somerset primary schools, highlighting wildlife awareness, with a particular focus on the Koala. A total of 20 workshops are intended across Mid 2019.
- Officer participation in Koala surveying in the Somerset Region by the Department of Environment and Science – 1 August in Esk area.
- Ongoing feedback and consultation regarding the State government review of Koala provisions, including meeting with departmental staff on 6 August in Esk.

Catchment Management

- Resilient Rivers Project Updates
 - All of the Black Snake Creek Project components (4 Properties) have now been approved, with on-ground work components such as fencing being installed currently. This infrastructure will support a future planting subject to climatic conditions.
 - Hills Crossing and Savages Crossing are progressing with stakeholder consultation currently underway, along with geo-physical assessments of the sites. A preliminary technical report is anticipated in early September.

- Continued progress regarding the development of an Upper Brisbane and Stanley Catchment Action to guide investment and collaborative effort under the Council of Mayors Resilience Rivers Initiative. Possible stakeholders are currently being approached seeking willingness to participate, and optional investment.
- Partnership arrangements for Stage 3 of the successful Mid-Brisbane On-site Wastewater Mitigation Program between Seqwater and Somerset regional Council have now been signed. Council Plumbing officers are currently finalising Stage 2 elements, while running out the stage 3 program delivery.

Planning

- Ongoing assistance in the development of Somerset Regional Council's Biosecurity Plan.

Collaborations

- Officer attendance at Brisbane Valley Kilcoy Landcare meeting to discuss future group dynamics and project alignment – 9 August.

6.0 Ministerial Advisory Council Dam Safety

The Report for Somerset/ Wivenhoe Dams have been provided by SEQwater during August for the Committee and the review of the report is continuing.

Recommendation

THAT Council receive the Department of Planning and Development Monthly Report for August 2019 and that the contents be noted.

Resolution

Moved – Cr Hall

Seconded – Cr Brieschke

"THAT Council receive the Department of Planning and Development Monthly Report for August 2019 and that the contents be noted."

Carried

Vote – Unanimous

Subject:	Financial reports - 1 July 2019 to 3 September 2019
File Ref:	Monthly financial statements
Action Officer:	DFIN

Background/Summary

Financial reports

2018/2019 financial statements have been prepared for audit with PricewaterhouseCoopers auditors on site from 9 September 2019.

Month end financial reports for the period 1 July 2019 to 3 September 2019 are attached detailing the progress that has been made in relation to Council's FY2020 budget as per section 204 of the Local Government Regulation 2012. A list of payments is also provided as previously requested by Councillors.

Grants

- On 22 August 2019, Council received confirmation of tender exemption as part of the successful funding applications under the Australian Government's competitive

Bridges Renewal Program for the replacement of Neuendorf Road Bridge (\$0.9 million) and Tetzlaffs Lane Bridge (\$1.5 million). Tender exemption allows for these projects to be completed by Council day labour rather than by bridge contract firms based outside of the Somerset LGA.

- On 29 August 2019, Council lodged an expression of interest for funding towards \$2.2 million new surfaces and drainage improvements on the Brisbane Valley Rail Trail between Fernvale and Lowood and around Coominya under the State Government's competitive Building our Regions program consistent with a Council resolution on 14 August 2019. No advice has been received on this submission.
- On 30 August 2019, Council lodged an expression of interest for funding towards a \$0.5 million drought solutions Lowood to Fernvale recycled water pipeline project under the State Government's competitive Building our Regions program consistent with a Council resolution on 14 August 2019. No advice has been received on this submission.
- Officers are preparing for funding applications under three competitive Australian Government funding programs (the Heavy Vehicle Safety and Productivity Program (Lowood-Minden Road expected October 2019), Building Better Regions Fund (expected later in 2019) and the Bridges Renewal Program).

Investments

Council resolved on 26 June 2019 to endorse the entering into of an agreement for a second credit facility with Queensland Urban Utilities (QUU) of \$30 million. There are many State Government approvals involved in this process.

Cash investments at 3 September 2019 are detailed including applicable interest rates in an attachment to this report.

Growth

Rateable property data provides an indication of regional growth. The number of rateable properties has changed as follows:

Date	Number of rateable properties	Growth in rateable properties
30 June 2017	11,672	0.8%
30 June 2018	11,757	0.7%
30 June 2019	11,748	-0.1%
3 September 2019	11,746	0.0%

Rates

Rates are issued in six monthly cycles. Overdue rates were contained as follows:

- \$1.50 million – 31 January 2019
- \$1.61 million – 6 August 2019 (on 1,134 properties)

Rate notices for the half year ending 31 December 2019 issued on 20 August 2019.

Council issued 22 notices of intention to sell land for overdue rates or charges totalling \$186,178 on 15 May 2019.

15 of the 22 sale actions have ceased following payment leaving seven sale actions current as at 3 September 2019 with \$62,938 remaining outstanding.

Road maintenance detail

Councillors have previously requested additional information about road maintenance:

	<i>Rural</i> (\$000's)	<i>Urban</i> (\$000's)	<i>Total</i> (\$000's)
Bitumen road maintenance	117	32	149
Gravel road maintenance	346	13	359
Roadside drainage	108	38	146
Culvert maintenance	4	-	4
Vegetation maintenance	25	28	53
Traffic furniture	19	4	23
Linemarking	-	11	11
Total actual year to date	619	126	745
Expected pro-rata budget year to date	713	123	836

As previously requested, Council's 30 most costly road segments for bitumen, gravel or culvert maintenance were:

Atkinsons Dam Rd (bitumen) Ch3200-Ch6170	\$89,721
Kingham Rd (gravel) Ch0-Ch8960	\$54,571
Monsildale Rd (gravel) Ch1630-Ch10200	\$44,824
Bellthorpe Rd (gravel) Ch0-Ch11460	\$33,506
Diaper Rd (gravel) Ch0-Ch3000	\$30,571
Harris Rd (gravel) Ch120-Ch3340	\$29,690
Diaper Rd (gravel) Ch3000-Ch6200	\$28,121
Clarendon Rd (bitumen) Ch5750-Ch8860	\$21,685
Monsildale Rd (gravel) Ch12000-Ch19100	\$15,114
Fairneyview Fvale Rd (gravel) Ch3500-Ch4850	\$14,083
E Summervilles Rd (gravel) Ch770-Ch2850	\$13,614
McCulkins La (gravel) Ch0-Ch850	\$13,180
Barretts Rd (gravel) Ch3120-Ch4000	\$11,000
Hecks Rd (gravel) Ch1060-Ch2400	\$10,976
ChurchSt Lowood (bitumen) Ch0-Ch340	\$10,845
Hills Rd (gravel) Ch1300-Ch1900	\$8,777
Neurum Rd (bitumen) Ch13020-Ch16120	\$8,503
Patrick St Lowood (bitumen) Ch0-Ch310	\$8,262
Old Fernvale Rd (gravel) Ch2310-Ch3700	\$8,236
Bischoffs Rd (gravel) Ch7510-Ch8160	\$7,989
Holts Rd (gravel) Ch0-Ch570	\$7,469
Allen Rd (gravel) Ch0-Ch500	\$6,731
Gregors Creek Rd Ch19.4	\$6,421
Stanley Pocket Rd (bitumen) Ch0-Ch12030	\$6,258
Adams Rd (gravel) Ch70-Ch1430	\$6,072
Runges Rd (gravel) Ch740-Ch2140	\$6,043
Office La (gravel) Ch30-Ch740	\$5,935
Bauer St (gravel) Ch420-Ch940	\$5,933
Monsildale Rd (gravel) Ch300-Ch1510	\$5,802
Monsildale Rd (gravel) Ch19270-Ch22570	\$5,670
Subtotal	\$525,602

Attachments

Financial reports and payment listings

Recommendation

THAT Council receive the financial reports for 1 July 2019 to 3 September 2019 including payments presented for the period 2 August 2019 to 3 September 2019 totalling \$5,884,393.21 and that the contents be noted.

Resolution

Moved – Cr Gaedtke

Seconded – Cr Ogg

"THAT Council receive the financial reports for 1 July 2019 to 3 September 2019 including payments presented for the period 2 August 2019 to 3 September 2019 totalling \$5,884,393.21 and that the contents be noted."

Carried

Vote – Unanimous

Subject:	Application for rebate of rates - E Summervilles Road
File Ref:	Rate classifications - FY2019 categorisations
Action Officer:	DFIN

Background/Summary

Council received an email on 28 August 2019 from the representative of an owner of 333 E Summervilles Road - lot 4 RP891065 - 35888-00000-000 requesting an unspecified rebate of general rates.

In previous years the owners requested a rebate of the difference between rates that would be chargeable under category 3 versus the general rates actually charged and a rebate of the extractive industry inspection levy.

This property is near the council boundary (the Brisbane River) with Ipswich City Council.

Council previously resolved to accept the advice of Zanows Earthmovers Pty Ltd that there was an ongoing land use approval for an extractive industry at 333 E Summervilles Road.

Zanows Sand and Gravel Pty Ltd have written confirming:

- They are negotiating site access issues with the administrator of Ipswich City Council
- That should they not be able to secure suitable access, they will not exercise the option to extract from the property
- They have not extracted from the property

The planning approval affects differential general rating categorisation of the property. Council's August 2019 rate notice for this property correctly reflects the land use approval and previous history of extraction with the property assessed in extractive industry rating category 303.

If not for the extractive matter, the property would be assessed in a farming rating category.

While the property has been correctly categorised, both the extractor and the property owners have previously advised that no extraction from the property could physically occur due to

access and legal issues.

The recommendation below proposes:

- A reduction in the general rate to category 3 level for 2019.
- A rebate in the extractive industry inspection levy.
- Conditional rebates for the second half of the financial year

Attachments

Letter from Zanows Sand and Gravel Pty Ltd of 28 August 2019

Recommendation

1. THAT the email received from a representative of the owner of 35888-00000-000 on 28 August 2019 requesting a rebate of rates for that property be accepted as an application meeting the requirements of section 122 (3) of the Local Government Regulation 2012.
2. THAT a rebate of rates and charges be given to the owner of lot 4 RP891065 - 35888-00000-000 for the period 1 July 2019 to 31 December 2019 equal to the difference between the net general rates actually charged for the property on the rate notice issued in August 2019 and the net amount that would have been payable if the property had been categorised in rating category 3 because the payment of the rates as categorised would cause hardship to the land owner.
3. THAT a full rebate in the extractive industries inspection levy on lot 4 RP891065 - 35888-00000-000 be granted for the period 1 July 2019 to 31 December 2019 because extraction from the property is understood to not be possible and because payment of the charge would cause hardship to the land owner.
4. THAT provided before February 2020 Council does not become aware of any renewed extraction activities on the property, a rebate of rates and charges be given to the owner of lot 4 RP891065 - 35888-00000-000 for the period 1 January 2020 to 30 June 2020 equal to the difference between the net general rates otherwise chargeable for the property and the net amount that would be payable if the property was categorised in rating category 3 because the payment of the rates as categorised would cause hardship to the land owner.
5. THAT provided before February 2020 Council does not become aware of any renewed extraction activities on the property, a full rebate in any extractive industries inspection levy that might apply on lot 4 RP891065 - 35888-00000-000 be granted for the period 1 January 2020 to 30 June 2020 because payment of the charge would cause hardship to the land owner.

Resolution

Moved – Cr Brieschke

Seconded – Cr Whalley

- “1. THAT the email received from a representative of the owner of 35888-00000-000 on 28 August 2019 requesting a rebate of rates for that property be accepted as an application meeting the requirements of section 122 (3) of the Local Government Regulation 2012.
2. THAT a rebate of rates and charges be given to the owner of lot 4 RP891065 - 35888-00000-000 for the period 1 July 2019 to 31 December 2019 equal to the difference between the net general

rates actually charged for the property on the rate notice issued in August 2019 and the net amount that would have been payable if the property had been categorised in rating category 3 because the payment of the rates as categorised would cause hardship to the land owner.

3. THAT a full rebate in the extractive industries inspection levy on lot 4 RP891065 - 35888-00000-000 be granted for the period 1 July 2019 to 31 December 2019 because extraction from the property is understood to not be possible and because payment of the charge would cause hardship to the land owner.
4. THAT provided before February 2020 Council does not become aware of any renewed extraction activities on the property, a rebate of rates and charges be given to the owner of lot 4 RP891065 - 35888-00000-000 for the period 1 January 2020 to 30 June 2020 equal to the difference between the net general rates otherwise chargeable for the property and the net amount that would be payable if the property was categorised in rating category 3 because the payment of the rates as categorised would cause hardship to the land owner.
5. THAT provided before February 2020 Council does not become aware of any renewed extraction activities on the property, a full rebate in any extractive industries inspection levy that might apply on lot 4 RP891065 - 35888-00000-000 be granted for the period 1 January 2020 to 30 June 2020 because payment of the charge would cause hardship to the land owner."

Carried

Vote – Unanimous

Subject:	Approved inspection program animal registration - budget
File Ref:	Financial management - budget
Action Officer:	DFIN

Background/Summary

On 12 June 2019, Council adopted its budget which included an allocation for an approved dog inspection program of \$19,544.

On 10 July 2019, Council approved a systematic inspection program for dog registration and microchipping for a period of six months commencing 5 August 2019. (decision attached)

Officers consider that a four-month inspection program may be adequate to complete the objectives of the program which are to determine compliance with the *Animal Management (Cats and Dogs) Act 2008*.

It is estimated that the cost of a four-month inspection program involving two additional contract officers and a vehicle will be in the order of \$80,000.

Anecdotally, Council is seeing an increase in the number of dog registrations and dog registration enquiries since the program commenced.

It is recommended that additional funding be endorsed for a future budget review for this program to allow it to proceed.

Attachments

Decision notice of 10 July 2019

Recommendation

THAT Council endorse the projected costs of a four-month animal inspection program, pending the adoption of a budget review.

Resolution

Moved – Cr Choat

Seconded – Cr Brieschke

“THAT Council endorse the projected costs of a four-month animal inspection program, pending the adoption of a budget review.”

Carried

Vote – Unanimous

Subject:	Proposed class concession - rebate of rates - category 101 threshold
File Ref:	Rate classifications - FY2019 categorisations
Action Officer:	DFIN

Background/Summary

Council's 50 differential general rating categories have criteria based on factors such as land use, land area, development approvals and valuation.

Most properties are included in categories for principal places of residence, farms or businesses.

Council has two rating categories (1 and 101) that are used where no other category applies.

Category 101 is defined for 2019/020 as being “land which is not otherwise categorized with a rateable value of \$500,000 or greater”. In 2018/2019, the threshold for category 101 was \$460,000. The threshold increase reflected the official land valuation increase for Somerset.

Category 1 is defined as “land which is not otherwise categorised with a rateable value of less than \$500,000”.

It is noted that one property has been included in rating category 101 for 2019/2020 that was included in category 1 during 2018/2019. This property has a valuation of exactly \$500,000.

The recommendation below effectively provides for the definition for rating category 1 to be read as “land which is not otherwise categorised with a rateable value of \$500,000 or less”.

Attachments

Nil

Recommendation

THAT Council allow a class concession of general rates for hardship reasons for all properties that would otherwise be categorised into differential general rating category 101 and which

have a rateable valuation of \$500,000 where the concession is identified as a partial rebate calculated as the difference between the general rates applying for rating category 101 and the general rates that would apply for rating category 1.

Resolution

Moved – Cr Whalley

Seconded – Cr Hall

“THAT Council allow a class concession of general rates for hardship reasons for all properties that would otherwise be categorised into differential general rating category 101 and which have a rateable valuation of \$500,000 where the concession is identified as a partial rebate calculated as the difference between the general rates applying for rating category 101 and the general rates that would apply for rating category 1.”

Carried*Vote – Unanimous*

Subject:	SEQ City Deal - Brisbane Valley Highway
File Ref:	Grants - programs - SEQ City Deal
Action Officer:	DFIN

Background/Summary

The State Government has prepared a City Deal Proposition paper including information about SEQ City Deal including a Trade and Enterprise Spine opportunity for western SEQ (attached).

While the SEQ City Deal proposal is in a formative state, information available to date does not suggest that other levels of government are currently focussed on improving infrastructure in the Somerset Regional Council area as part of the SEQ City Deal proposition.

The Brisbane Valley Highway is shown as a major road connection into the SEQ Trade and Enterprise Spine on page 26 of the SEQ City Deal proposition.

It is recommended that Council use the SEQ City Deal opportunity to urge widening of the Brisbane Valley Highway (BVH) to link to the SEQ Trade and Enterprise Spine at the Warrego Highway with a specific focus on including paved shoulders on the Brisbane Valley Highway of at least 1.5 metres width.

It is noted that the most recent traffic census for the Brisbane Valley Highway shows a vehicle count for the BVH at the Ipswich-Somerset boundary of 10,987 AADT including 9.57% commercial vehicles.

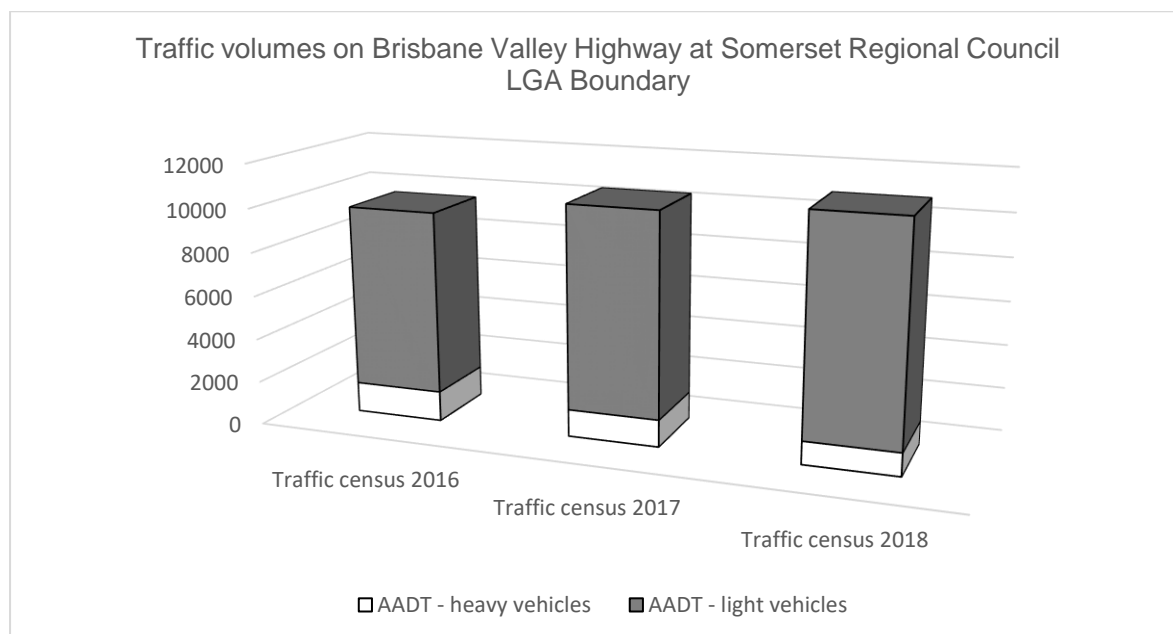
Traffic on the BVH at the LGA boundary increased 4% between 2017 and 2018.

The 2018 Department of Transport and Main Roads (DTMR) traffic census shows that there are now no sections of the BVH with a AADT of less than 3,000. The Austroads Guide to Road Design part 3 recommends that single carriageway rural roads carrying more than 3,000 vehicles per day should have a minimum shoulder seal of 1.5 metres each side.

The BVH evidently does not meet the design guideline.

Rural undivided roads with little or no sealed shoulder have a 1.7 times higher risk of casualty crashes than roads with sealed shoulders according to the design guideline.

Focussing attention on the Brisbane Valley Highway through SEQ City Deal may also assist in gaining improved maintenance and renewal funding for this vital road.



Attachments

- SEQ City Deal Proposition page 26
- Extracts from the 2018 DTMR traffic census including Brisbane Valley Highway
- Extracts from Austroads Guide to Road Design

Recommendation

THAT Council engage independent consulting engineers to prepare a case for the Brisbane Valley Highway to include minimum 1.5 metre sealed shoulders along its entire length consistent with relevant design guidelines to allow Somerset Regional Council to fully and safely participate in the SEQ City Deal proposition for an SEQ Trade and Enterprise Spine.

Resolution

Moved – Cr Hall

Seconded – Cr Whalley

"THAT Council engage independent consulting engineers to prepare a case for the Brisbane Valley Highway to include minimum 1.5 metre sealed shoulders along its entire length consistent with relevant design guidelines to allow Somerset Regional Council to fully and safely participate in the SEQ City Deal proposition for an SEQ Trade and Enterprise Spine."

Carried

Vote – Unanimous

Subject:	Small scale solar power installation tender evaluation
File Ref:	Grants - programs - LGGSP
Action Officer:	DFIN

Background/Summary

Consistent with previous discussions, Council engaged Peak Services to provide procurement

and project management services for Council's four largest rooftop solar plant installations planned for 2019/2020 being:

- Lowood Library (30kW)
- Somerset Civic Centre (30kW)
- Kilcoy Showgrounds (40kW)
- Fernvale Indoor Sports Centre (60kW)

Tenders were called for these sites as a single project as outlined in the tender evaluation report which has been provided separate to the agenda to Councillors in confidence. Tenders were received from 16 potential suppliers ranging from smaller firms to listed companies. Peak Services scored and ranked each tender using the following selection criteria with the first ranked tenderer detailed in the recommendation below:

Criteria	Evaluation technique	Weighting
Price and value for money – competitiveness of the submission taking into account all quoted fees / cost and price adjustments for risks/omissions/ qualifications.	Quantitative	50%
Delivery Methodology and Capability – Degree to which proposal complies with the requirements of this request and understanding of the project requirements. Key technical and program issues and proposed solutions.	Qualitative	20%
Proposed system performance, technical and quality - Degree to which proposal meets the requirements of the Principals Project Requirements.	Quantitative	20%
Local Business and Industry – Contribution to Local Economy and Local Content Inclusion	Qualitative	10%
Total maximum score:		100%

Attachments

The Peak Services Small Scale Solar Power Installation Tender Evaluation Report has been provided separately to the agenda in confidence to Councillors

Recommendation

THAT Council, subject to the results of final checks by Peak Services, engage LV Electrical Contracting to undertake the works defined in the Small Scale Solar Power Installation tender at the tendered rate.

Resolution

Moved – Cr Gaedtke

Seconded – Cr Ogg

"THAT Council, subject to the results of final checks by Peak Services, engage LV Electrical Contracting to undertake the works defined in the Small Scale Solar Power Installation tender at the tendered rate."

Carried

Vote – Unanimous

Subject:	Youth Engagement Officer - August 2019 Monthly Report
File Ref:	Community Services - Youth Development - Youth Services
Action Officer:	YEO

Background/Summary

The following report contains an overview of the key projects and activities of the youth engagement officer for the month of August 2019 -

Networks, partnerships and local connections

The youth engagement officer (YEO) liaised with the wider community to discuss and advocate the needs of local young people in the region, and the key issues and projects relevant to the YEO role.

Networks and committees attended, and key engagements:

- Talkin' It Up Forum Committee
- West Moreton Health
- NDIS
- Lowood High School
- Toogoolawah High School
- BUSY at Work
- OnQ
- QLD Health - School Based Youth Health Nurse Team
- Carers Queensland
- DISCO - Downs Industry Schools Co-Op
- Headspace Ipswich
- Australian Government Department of Human Services (Centrelink)
- Ipswich Hospital Foundation
- New Children's Pathways
- Project Booyah
- SU QLD
- Family Services Australia
- Binnacle Training
- Ipswich Community Youth Service (ICYS)
- Lockyer Valley Regional Council
- Anglicare Southern Queensland
- Ipswich City Council
- CYMHS
- Open Doors Youth Service Inc
- Lives Lived Well
- Kids helpline
- Redcross

General activities and key projects undertaken

A listing of key events and projects with a summary is outlined below. Please note that there may be other events or activities not included.

YEO is now in the process of coordinating the next school holiday program – Spring Edition. YEO will organise an Ice Skating excursion for both the Southern and Northern young people to Ice World Boondall and Acacia Ridge. Other activities from the SRO, Council Libraries, Kilcoy and Toogoolawah Indoor Sports Centre and Gym, Kilcoy Information Centre and CSO will collectively develop over 40 activities for the spring holiday period. Every student in the Somerset Region will receive a copy of the booklet 2 weeks prior to last day of school. This

program will also be promoted by our social media and advertising channels.

Youth

The YEO was a member of the steering committee for the Ipswich Hospital Foundation, **Talkin' It Up Forum**, held at Lowood State High School, on Thursday, 8 August 2019. The forum was all about promoting young people having healthy discussion about mental health, breaking down the stigma attached to mental health and inspiring ways of promoting activities that will enhance the mental health of those young people attending schools and or organisations in the regions of Ipswich, Somerset and Lockyer. YEO handed out over 350 promotional bags/merchandise, tourism information, youth card contacts/details and general community information to the young people. In addition to this, YEO provided an activity where the students had to guess how many treats were in a jar. The closest guess won the bottle and contents, plus 2 sports ball bags – 1 for their school and the other to give to their local sporting club of their choice. Over 70 students participated in this activity.

Schools in attendance – Bellbird Park State Secondary College, Rosewood State High School, Ipswich State High School, St Mary's College, Redbank Plains State High School, Lowood State High School, Toogoolawah State High School, Bundamba State Secondary College, Ipswich Girls' Grammar School, West Moreton Anglican College, Faith Lutheran College, Centenary State High School, Springfield Central State High School, Queensland Pathways State College, Boonah State high School, Bremer State High School and Your Town.

Toogoolawah and Lowood State High School along with Bellbird Park High School in Ipswich all submitted presentations to the committee for the Talkin' It Back Trophy. Criteria for acceptance - student's focus on mental health, creating programs within the school for the students, supporting their peers. Both the program and the presentation to be student driven. The Winner was Toogoolawah State High School.

YEO represented the Somerset Regional Council, in attending the Faith Lutheran College Plainland Careers Expo, on Wednesday, 7 August 2019. YEO provided information about council traineeships and general council information. The event ran in conjunction with the 2020 subject selection evening. All students and parents (years 7, 8, 9 and 10), were encouraged to attend to collect information on subjects offered, course outlines from external providers and engage with perspective teachers, universities, TAFE, Registered Training Organisations and Employers regarding students' future career pathways.

Attachments

N/A

Recommendation

THAT Council receive the *Youth Engagement Officer Monthly Report for August 2019*, and that the contents be noted.

Resolution

Moved – Cr Choat

Seconded – Cr Brieschke

"THAT Council receive the *Youth Engagement Officer Monthly Report for August 2019*, and that the contents be noted."

Carried

Vote – Unanimous

Subject: Kilcoy Showground Reserve Overall Management Committee Meeting - 29 August 2019
File Ref: Community services - meetings - 2018 - 2019 - Kilcoy Showground Reserve Overall Management Committee
Officer: DCORP

Background/Summary

The meeting of the Committee was held on Thursday, 29 August 2019.

Attachments

Meeting Report - Kilcoy Showground Reserve Overall Management Committee

Recommendation

THAT Council receive the meeting report for the quarterly meeting of the Kilcoy Showground Reserve Overall Management Committee held on Thursday, 29 August 2019 and the contents be noted.

Resolution

Moved – Cr Choat

Seconded – Cr Gaedtke

"THAT Council receive the meeting report for the quarterly meeting of the Kilcoy Showground Reserve Overall Management Committee held on Thursday, 29 August 2019 and the contents be noted."

Carried

Vote – Unanimous

Subject: Esk Racecourse Advisory Committee Meeting – 20 August 2019
File Ref: Community services - meetings - 2016 - 2020 - Esk Racecourse Advisory Committee
Action Officer: DCORP

Background/Summary

The quarterly meeting of the Committee was held on Tuesday, 20 August 2019.

Attachments

Meeting Report for Esk Racecourse Advisory Committee Meeting – 20 August 2019.

Recommendation

THAT Council receive the meeting Report for the quarterly meeting of the Esk Racecourse Advisory Committee held on Tuesday, 20 August 2019 and be received and the contents noted.

Resolution

Moved – Cr Whalley

Seconded – Cr Brieschke

"THAT Council receive the meeting Report for the quarterly meeting of the Esk Racecourse Advisory Committee held on Tuesday, 20 August 2019, with an amendment to reflect that Cr Whalley did not chair the meeting, be received and the contents noted.

THAT Council officers explore funding possibilities for the refurbishment of the Esk Racecourse facility."

Carried*Vote – Unanimous*

Subject:	Regional Seniors Event - 23 August 2019
File Ref:	Community services - service provision - community development
Action Officer:	CDC (Lyn Buchanan)

Background/Summary

Each year Council celebrates Senior's Week by holding a regional event on the Friday at the Somerset Civic Centre. This year 190 seniors attended. The numbers were impacted with a funeral being held on the same day, which prevented quite a few registrants from attending.

As in previous years the event included information stalls, entertainment, morning tea and lunch, luck door prizes and activities, all designed to either encourage connections and/or improve senior's knowledge of available services. The program was shortened by thirty minutes, compared to previous years.

Half the participants were from Esk and Toogoolawah, and even though a bus was offered from Kilcoy, most of the remaining participants came from the southern part of the region. Sponsorship for the southern bus, was once again provided by the Lowood and Fernvale Community Bank and Council was successful in gaining the \$1000 COTA grant towards the event.

Feedback was mainly positive, with two-thirds ranking the social interaction as highly important and a little over half ranking information about services as very important. The main negative was regarding the meal not including a dessert, as in previous years.

Service provider stall holders were very positive, with some running out of brochures and giveaways due to the interest. This year more service providers were invited, but it proved difficult to attract a larger number due to the current format which takes them away from their regular tasks for most of the day.

In view of these challenges, it is felt that the format could be amended in future to include a morning information expo, followed immediately by a shortened entertainment program with a two-course lunch. This would allow service providers to depart before noon, meet the senior's expectations of having a dessert and keep within budget.

Incentives, such as lucky entry tickets being only available from service providers, would encourage participation at the expo.

Attachments

Nil

Recommendation

THAT Council continue to support a Regional Seniors Event in Seniors Week for 2020, which includes an information expo and social program.

Resolution

Moved – Cr Choat

Seconded – Cr Brieschke

"THAT Council continue to support a Regional Seniors Event in Seniors Week for 2020, which includes an information expo and social

program."

Carried

Vote – Unanimous

Subject:	Somerset Rail Trail Fun Run or Ride - Post Event Notes
File Ref:	Recreation and Cultural Services - Event Management
Action Officer:	SRO

Executive Summary

Somerset Regional Council hosted the 17th annual Somerset Rail Trail Fun Run or Ride (SRTFRR) on 14 July 2019. The event reached 970 registered participants across the three formats.

The event included the popular 8km and 3km run/walk events between Lowood and Fernvale as well as a 25km bike ride from Lowood to Wanora, finishing at Fernvale Sports Park.

The 17th instalment of the event was one of the most successful to date, with a 73 per cent increase in registrations from 2018. There was strong growth across a range of categories, including:

- Increased growth through all age ranges, particularly participants aged 18 and under (162 per cent) and 70 and older (154 per cent).
- Increased growth in local and regional areas, particularly the Brisbane (90 per cent) and Toowoomba areas (133 per cent).
- 539 returning (105 per cent growth) and 429 new (44 per cent) registrations.

The event reached a wider audience than ever before. The Somerset Rail Trail Fun Run or Ride social media reached an audience of more than 30,000 people, with social media following increasing by about 25 per cent.

There were two minor injuries on the day, both to young children; a grazed elbow and a grazed knee.

To improve the event ahead of the 18th instalment in 2020 feedback has been sought from Councillors, staff, volunteers, participants and commercial operators. This feedback has informed a review of the following areas; Purpose and Objectives, Promotion, Pricing, Registration and Bib Collection, Logistics / Operations and the Festival.

Purpose and Objectives

There has not been a clear and noted purpose for this event previously. Subsequently, no objectives have been drafted.

I propose that the event serve a dual purpose *promoting an active and healthy Somerset, increasing local participation, and promoting the region as a tourist destination.*

Proposal 1: *Implement the following dual purpose and aligned objectives for the event:*

- *Promote an active and healthy Somerset, increasing local participation*

- 10% increase in local participation (328 in 2019)
- Increase local youth participation through schools' promotions offering 10 free entries per school to the 18 school in the region
- Promoting the region as a tourist destination
 - 15% increase in participation from individuals from outside the region
 - 25% increase in participation from individuals residing in Brisbane
 - 20% increase in participation from individuals residing in Ipswich
 - 20% increase in participation from individuals residing in Toowoomba

Budget and Sponsorship

The total budget for the SRTFRR in 2019 was \$44,000.00.

The event raised \$11,400.00 in sponsorship revenue and \$14,100.34 in registration revenue (once registration fee had been deducted).

The total event expenses for the 2019 SRTFRR are estimated to be \$49,937.52. The event net loss was approximately \$5,937.52. It should be noted that Parks and Gardens cost allocation was not factored into the 2019 budget and additional registration revenue of approximately \$1,588.38 was raised when compared to the 2018 SRTFRR.

It is estimated that the total allocated staff contribution for the event is approximately 1.0 FTE from 1 April 2019 to 14 July 2019. This staff contribution is drawn from the Corporate and Communities, Human Resources and Customer Service and Marketing and Communications departments. The total estimated contribution of staff to the event is estimated to be a 0.5 FTE for the month of April, gradually increasing to a 2.4 FTE contribution in the weeks immediately preceding the event and the event itself.

In 2019 the event major sponsor was the Lowood Fernvale Community Bank. In addition, the event had two gold sponsors, three silver sponsors and five valued partners.

All sponsors and valued partners were sent post event correspondence thanking them for the contribution, highlighting the success of the event and specific strong growth areas (as featured in the Executive Summary).

Proposal 2: Explore opportunities for a new event beneficiary with aligned values and greater promotional reach. If a new event beneficiary is determined, SRO to negotiate an increased bike leg coordination fee with the BVRTUA.

Promotion

Many new promotional activities were introduced in 2019 including;

- The 'Flash Sale';
- Direct email using previous participants;
- Social media advertising;
- First names printed on bibs;
- Finishers medallions in place of hats;
- Q-Run promotional support (social media posts and competition, website and direct email);
- Partnering with the Leukaemia Foundation;
- Complimentary tickets to local high schools; and
- An event listing on Rail Trail Australia website.

Branding for the event was appropriate. The logo has a level of awareness and recognition. The name of the event is suitably descriptive and representative of the event, though quite long.

Consideration should be given to renaming the event for the 20th or 21st running of the event to shorten the name e.g. Somerset Rail Trail Classic or The Rail Trail Classic.

Proposal 3: *Maintain the event name for the next two years minimum (18th and 19th events).*

The date also worked well, being the week following the Gold Coast Marathon.

Proposal 4: *Maintain the event date to the weekend following the Gold Coast Marathon (12 July 2020 – TBC).*

In 2019 the SRTFRR was promoted through radio, social media, partner channel shares, press releases, direct email, billboard, local newspapers, billboards, partner driven channels, posters and brochures. At present, radio accounts for about 80% of the promotional budget. There is little evidence to support the effectiveness of such a contribution, whereas paid social media advertising demonstrated quality engagement from a minimal spend.

Proposal 5: *Reduce the radio advertising budget by approximately 40% in 2020 and increase the social media advertising budget.*

Proposal 6: *Utilise an email distribution service (through website or Mail Chimp) for direct email*

Proposal 7: *New promotional discounts targeting a range of groups following the Flash Sale:*

- 15% for Q-Run members (promo code QRUN20)
- 15% for Park Runners – PARKRUN20
- 10% for radio listeners – RADIO20
- 10% for all local Somerset sport and recreation clubs – SOMERSET20
- **Ten** free tickets per school within the region; three high schools and 16 primary school

There may also be an opportunity to partner with local Fernvale businesses to promote their services through offering discounts to event participants e.g. 10% reduced prices for participants that show their bib to staff at the Fernvale Bakery on the day of the event.

Pricing

Pricing for 2019 was found to be quite affordable and competitive (see below pricing structure comparative to Ipswich Park 2 Park 5km event).

Registration Sale	SRTFRR Adult	Ipswich P2P 5km Adult	SRTFRR Child	Ipswich P2P 5km Child	SRTFRR - Family	Ipswich P2P Family
Flash Sale	\$ 10	N/A	\$ 5	N/A	\$ 30	N/A
Early Bird	\$ 30	\$ 35	\$ 10	\$ 25	\$ 70	N/A
Late Registration	\$ 35	\$ 40	\$ 15	\$ 30	\$ 80	N/A
On the Day Registrations	N/A	\$ 50	N/A	\$ 40	N/A	N/A

The Flash Sale pricing was undervalued in 2019; adult flash sale prices were reduced by 70 percent and child flash sale prices were reduced by 66 percent.

Proposal 8: *The following price changes are to be implemented in 2020:*

- Increase Flash Sale prices to \$20 for adults and \$45 for a family
- Increase Late Registration price to \$85 for a family

Registration and Bib Collection

In 2019 registrations were collected via a Race Result portal available through the event website. Confirmation emails were sent immediately post registration, with a follow up email confirming details days prior to the event. Bibs were available the morning prior to the event from the Lowood Customer Service Centre and the day of the event from Clock Park.

The online registration system worked well and was simple to navigate from a participant and event coordinator perspective. The bib collection point locations worked well, though the Clock Park site will need to be setup earlier on the morning of the event or the afternoon prior to the event.

Proposal 9: *Security in the evening prior to the event to be investigated for Lowood to facilitate proactive setup.*

More information will need to be available at bib collection regarding logistics (e.g. timetables, toilets, coffee stalls, luggage transport, start times), with clear and prominent direction signage for bib collection.

Staff assisting with bib collection will need access to the back-end registration next year with a brief tutorial to be conducted prior to the event.

Logistics / Operations

In 2019 the SRTFRR course commenced in Clock Park, Lowood and concluded in the Fernvale Sports Park. This will be maintained in 2020.

The local infrastructure was largely able to cater to the increased participant numbers, though the current bike leg was almost at capacity with on the section from Fernvale to Wanora. There is restricted, one-way access, on specific sections of the trail. There was also a request from several participants for coffee to be available at the Wanora rest stop.

Proposal 10: *Bike leg registrations to be restricted to 250. This is taking into account a 10-15% non-attendance rate.*

Proposal 11: *Additional marshals to be on site at blind spot toward Wanora.*

Proposal 12: *Investigate a mobile barista on site at Wanora.*

There may be some consideration to changing the bike leg, though it will likely be difficult to source a suitable alternate bike leg. At minimum, the bike leg will likely commence 30 minutes earlier, at 7.30am, to avoid any conflict with the participants at the 3km start line. This will also mean that the post event festival will need to commence 30 minutes earlier at 8.30am.

There has also been some feedback received with regards to incorporating a competitive bike leg into the event. Given the number of road crossings that the current course utilises and

affordability of traffic control this is not a viable option. The BVRTUA have also recently resolved to longer conduct competitive events along the BVRT due to similar costs and risks.

20 SES volunteers were placed in the car parks, along the course directing participants and at road crossings. Without the support of the SES this event would not be possible. There was one issue with regards to an SES volunteer directing participants back onto the rail trail from Old Fernvale Road, this site will be noted for 2020. There were also several issues with participants, particularly among the bike riders, ignoring SES instruction at road crossings. This was despite numerous written and verbal communications prior to the event.

Proposal 13: *Create corflute signage for the trail advising that participants be directed by SES instruction at road crossings.*

The starting location in Clock Park was received positively and able to cater to the participants. As stated earlier there were some issues with regards to setup on the morning that may be overcome with the use of security to allow for setup on the afternoon prior to the event. There were also some issues regarding access to toilet facilities, especially with the increased demand from the larger participant group.

Proposal 14: *Investigate costing for additional port-a-loos onsite at the event.*

In 2019 the finishing area of the SRTFRR was relocated to vacant recreational area between the lower rectangular field and Brouff Rd. Participants entered at the rear of the park, were directed around the outside of the top oval and between the two fields to make their way to the finish area. Runners, walkers and riders all finished in the same area.

Upon finishing all participants were greeted by Councillors and volunteers who had fruit, water and their finishers medallion awaiting them. The finishers medallions were left packaged, with a number of participants remarking on this. In 2020 medallions will need to be unwrapped prior to the event. First aid and the water station were located nearby to the finish. The water station in 2019 was a particularly well received addition to the event.

It was noted that the finishing area was quite cramped this year with the number of tables and staff. The finishing area was easily accessible to the public with only corners, that were not highly visible and easily ignored, marking the run off area. Event staff were also not wearing high visibility vests, which may have added to the public not acknowledging the boundaries of the finishing area. In 2020 the fruit and water table will need to be placed at the rear of the finishing / run-off area to allow greater capacity / “breathing” space and seating for finishers. Event management will also need to ensure that sufficient high visibility vests are available and worn by event staff.

Safety concerns were raised regarding the co-mingling of bikes and pedestrians at the finish line, as well as the number of bikes left on the ground throughout the finishing area and festival.

Due to miscommunications there was also insufficient numbers of water bottles available to the finishing line. Greater efforts will be taken to ensure that this does not occur again in 2020.

Proposal 15: *The following updates are to be made to improve the finishing area:*

- *Barrier mesh to be installed to demarcate the finishing area and general public*
- *Corflute signage to be created to notify the public of the finishing area, with only participants to be allowed*
- *Split finish area for bikes for a greater run off and to minimise safety hazards amongst running and walking finishers*

- *Temporary bike racking to be investigated to avoid bike safety hazards*

Signage was found to be generally adequate at the event, though again, more emphasis needs to be placed on having signage installed earlier. Taller signage is required for the bus area to make the buses more visually accessible. The motivational signs again were received positively from participants, as too was the signage placed in the car park in the fortnight preceding the event. Additional signage is required along the course to reinforce that participants must adhere to the instructions of SES staff when crossing roads. A new photo backdrop and "Instagram" photo frames also require updating.

Proposal 16: *Near signage be created for the following:*

- *Tear drop banners for the bus pick up / drop off areas*
- *Create corflute signs advising participants to obey instructions of course supervisors and SES staff for their own safety*
- *Create new photo backdrop (pending budget)*
- *Create "Instagram" photo frames*

Traffic management and parking worked well in 2019. There was additional parking made available in Lowood and overflow carparking made available in Fernvale. The overflow carparking sites at the Fernvale Sports Park reduced parking on the Brisbane Valley Highway. Proactively communicating the event through Fernvale Markets social media pages also assisted managing patron's expectations.

Traffic management in Lowood (Prospect St), at the 3km start line (Forest Hill Fernvale Rd) and at the post event festival (Brisbane Valley Highway) worked well in 2019, with generally positive feedback and no negative commentary received.

Bus transfers between the Fernvale Sports Park, 3km Start Line and Clock Park worked well again in 2019. More promotion of the service is required in 2020; more social media awareness and on the day audio announcements. A wheelchair and pram option would also add value in 2020.

The stage and band were a positive addition to the event and received warmly by participants. In 2020 the music may change to minimise the space required for the band and allow more space for presentations to occur. Volume levels should also be considered, with 2019 general feedback that the band was too loud. The stage location may also change, with the stage to be shifted further back or be moved onto the hill adjacent the oval.

Festival

Refer to attached Youth Engagement Officer report.

Attachments

Festival Report – Youth Engagement Officer - 23 July 2019
Somerset Rail Trail Fun Run or Ride 2019 - Registration Review

Recommendation

1. THAT Council receive the Somerset Rail Trail Fun Run or Ride – Post Event Report and that the contents be noted.
2. THAT Council endorse proposals 1 to 16, to be applied in planning for the 19th annual Somerset Rail Trail Fun Run or Ride.

Resolution

Moved – Cr Whalley

Seconded – Cr Ogg

1. THAT Council receive the Somerset Rail Trail Fun Run or Ride – Post Event Report and that the contents be noted.
2. THAT Council endorse proposals 1 to 16, to be applied in planning for the 19th annual Somerset Rail Trail Fun Run or Ride.

Carried

Vote – Unanimous

Subject:	Purchase of Leasehold Land Lot 38 on CA31951 - Biarra
File Ref:	Rates and Government Valuations - Notifications - 2019 - 2020 - Leases (Road Licence - Permit to Occupy - Stock Grazing Permit) (1134829)
Action Officer:	AE (Sarath Manatunga)

Background/Summary

An email has been received requesting Council's views on the purchase of a leasehold land, Lot 38CA31951. Currently this land is leased to the requestor.

The land parcel of Lot 38CA31951 currently does not have dedicated road access.

The road access options likely to be considered include:

1. Road Reserve
2. Easement

If the road reserve is provided, then Somerset Regional Council is not obliged to construct or maintain the road reserve.

The area of Lot 38CA31951 land is 40.46ha.

Attachments

Property map

Recommendation

THAT Council advises the requestor:

1. Council has no objection on sale of Lot 38CA31951 provided that dedicated road access to the lot be provided at the cost of the applicant.
2. Should the requestor proceed with a road opening, that Council is not obliged to construct or maintain the road reserve.

Resolution

Moved – Cr Hall

Seconded – Cr Whalley

“THAT Council advises the requestor:

1. Council has no objection on sale of Lot 38CA31951 provided that dedicated road access to the lot be provided at the cost of

the applicant.

2. Should the requestor proceed with a road opening, that Council is not obliged to construct or maintain the road reserve."

Carried

Vote – Unanimous

Subject:	Clarendon Road Speed Limit Review
File Ref:	Roads / design and construction / roads / signs – directional – road name – regulatory – speed signs
Action Officer:	DOPER (Andrew Johnson)

Background/Summary

Council received correspondence from Clarendon State School on 10 June 2019, concerned about the posted speed limit in front of the school. Council Officer's responded advising that Council would undertake a speed review on Clarendon road.

The speed limit review has been completed in accordance with Part 4 of the Manual Uniform Traffic Control (MUTCD). The speed review was completed on the entire length of Clarendon Road, and not just at the school, to ensure consistency with the requirements of MUTCD.

The findings of the speed review were discussed at the Somerset Speed Management Committee on 21 August 2019, made up of representatives from Queensland Police Service, Department of Transport and Main Roads, and Council. The existing and proposed speed conditions are best represented by viewing the plans attached. In summary, five posted speed limits will be applied as follows:

Road Section	Posted Speed Limit	Change compared to existing speed limits
Lowood Town to Reinbotts Road	60kph	Unchanged
Reinbotts Road to Wyatts Road	80kph	Speed limit unchanged but location amended
Wyatts Road to West of Watson Bridge	70kph	Speed limit changed from 80kph to 70kph
West Watson Bridge to Coominya Connection	100kph	Unchanged
Clarendon State School (AM and PM School days)	40kph	Speed limit changed from 60kph to 40kph (school days)

All members of the Somerset Speed Management Committee supported the above speed review and the changes proposed. The speed review was referred to the Traffic and Safety Advisory Committee for discussion with participants supporting the proposal.

Attachments

Plans showing existing and proposed speed conditions on Clarendon Road.

Recommendation

THAT Council approve the proposed speed limit conditions on Clarendon Road as recommended by the Somerset Speed Management Committee and implement the posted speed zones as outlined in the below table.

Road Section	Posted Speed Limit
Lowood Town to Reinbotts Road	60kph
Reinbotts Road to Wyatts Road	80kph
Wyatts Road to West of Watson Bridge	70kph
West Watson Bridge to Coominya Connection	100kph
Clarendon State School (AM and PM School days)	40kph

Resolution

Moved – Cr Gaedtke

Seconded – Cr Ogg

“THAT Council approve the proposed speed limit conditions on Clarendon Road as recommended by the Somerset Speed Management Committee and implement the posted speed zones as outlined in the below table.

Road Section	Posted Speed Limit
Lowood Town to Reinbotts Road	60kph
Reinbotts Road to Wyatts Road	80kph
Wyatts Road to West of Watson Bridge	70kph
West Watson Bridge to Coominya Connection	100kph
Clarendon State School (AM and PM School days)	40kph"

*Carried**Vote – Unanimous*

Subject:	RFQ 1148 - Coominya Railway Park - Capital Works – Playground
File Ref:	Parks and reserves - design and construction - parks and park structures
Action Officer:	WM (Stephen Mow)

Background/Summary

A request for quotation was sought under the Local Buy Contract BUS267 – Open Spaces, Parks, Play and Recreation from four playground suppliers for the design, supply and installation of a playground, to replace the existing playground at Coominya Railway Park - Bunney Road, Coominya.

Quotations closed on Monday 12 August 2019 and submissions were received from all four suppliers invited to submit a quote.

A detailed specification for the playground was provided to suppliers, including the requirement for all playground designs to comply with the relevant Australian Standards.

The submissions received from suppliers were assessed by Council's Parks and Gardens Foreman based on the following criteria:

1. Overall design and integration with surrounding parkland
2. Play value, variety and range of play components
3. Construction, robustness and vandal resistance
4. Conformance to project budget (\$100,000 to \$105,000)

Based on the assessment of designs and supporting information submitted, Forpark Australia is considered to have submitted a proposal that best meets and offers Council the best value for money.

Council may recall that Forpark Pty Ltd was the supplier that was successful in the design, supply and installation of the playground at Ditchman Park in Linville recently.

Attachments

Forpark Australia – playground design.

Recommendation

THAT Council accept the offer submitted by Forpark Australia for the design, supply and installation of the playground at Coominya Railway Park in Coominya for a total amount of \$104,896 including GST and for the work to be funded from the capital works budget allocation for this project.

Resolution

Moved – Cr Whalley

Seconded – Cr Ogg

"THAT Council accept the offer submitted by Forpark Australia for the design, supply and installation of the playground at Coominya Railway Park in Coominya for a total amount of \$104,896 including GST and for the work to be funded from the capital works budget allocation for this project."

Carried

Vote – Unanimous

Subject: Minutes - Local Disaster Management Group - 21 August 2019

File Ref: Governance - reporting - officer reports

Action Officer: DMO

Background/Summary

The Somerset Local Disaster Management Group (LDMG) meets regularly to develop strategies to respond to disasters should they occur and to mitigate the effects of disasters on the community wherever possible. The LDMG consists of the following agencies:

- CS Energy
- Department of Communities
- Energex
- Queensland Health (Esk and Kilcoy Hospitals)
- Queensland Ambulance Service
- Queensland Fire and Emergency Services
- Queensland Police

- Queensland Urban Utilities
- SEQwater
- Somerset Regional Council
- Telstra

Meetings are held quarterly, generally held on the third Wednesday of February, May, August and November each year. Minutes from the August meeting are attached.

Attachments

Minutes – Local Disaster Management Group (21 August 2019)

Recommendation

THAT the report containing the minutes of the Local Disaster Management Group meeting in August 2019 be received and its contents noted.

Resolution

Moved – Cr Choat

Seconded – Cr Brieschke

"THAT the report containing the minutes of the Local Disaster Management Group meeting in August 2019 be received and its contents noted."

Carried

Vote – Unanimous

Subject:	Minutes of Traffic and Safety Advisory Committee Meeting 21 August 2019
File Ref:	Community services - service provision - Transport Safety Advisory Committee
Action Officer:	DOPER

Background/Summary

A meeting of the Traffic and Safety Advisory Committee (TSAC) took place at Esk on Wednesday 21 August 2019.

Attachments

Minutes of the TSAC, 21 November 2019

Recommendation

THAT Council receive the Minutes of the Traffic and Safety Advisory Committee meeting held 21 August 2019 be received and the contents noted.

Resolution

Moved – Cr Choat

Seconded – Cr Hall

"THAT Council receive the Minutes of the Traffic and Safety Advisory Committee meeting held 21 August 2019 be received and the contents noted."

Carried

Vote – Unanimous

Subject:	Operations Report for August 2019
File Ref:	Governance - Reporting - Officer Reports
Action Officer:	CSSA (Debbie Chandler)

Background/Summary - Technical Design Team (Michael Kinion)

This team has commenced the surveys and detailed designs for the 2019-2020 capital works program. They have provided support to the construction crews on the roadworks at the construction of Walter and Park Streets, Lowood, the shared path in Toogoolawah, Gardner Street, Toogoolawah, Gregors Creek Road, Cloake Street, Coominya and have provided support for the construction of Buaraba Creek Bridges. The Technical Design team continue to set out traffic counters within the region to maintain our current information and with the addition of 11 new counters are now able to collect double the amount of traffic data than previous. The Technical Design team have updated the asset register with the latest information following completion of works and the Kilcoy stormwater inspection survey and have issued the reseal program to the works team.

Permit	Aug-19	Aug-18
Property Searches	64	82
Land access Permit	67	64
Property Access Applications	1	17
National Heavy Vehicle Regulator Permits – TMR Dwellings	7	12
National Heavy Vehicle Regulator Permits – TMR Other	19	15
National Heavy Vehicle Regulator Permits – Portal	4	0

Background/Summary – Works Department (Rob Bouchier)

Weather Conditions:

Weather is continuing to be fine and dry.

Gary Eastell - Foreman:

Northern Maintenance Crew (Nigel Valentine)

This crew has been continuing works on Highland Street, Esk drainage and infill widening. Works on this project will be completed this week with a CRS seal taking place on Wednesday, 4 September.

Excavator crew (Dave Bandit)

There has been six burials during August. This crew has been working on drainage in Highland Street, along with illegal dump site clean ups.

Landfill (Rob Hester)

Waste operations are continuing as normal at Esk Landfill.

Wayne Kohler - Foreman:

Southern Maintenance Crew (Thomas Varney)

This crew has completed maintenance works on McCulkins Lane, Graham Road, Fairneyview Fernvale Road, Cloake Street, Coominya and Mockers Road. This crew has also been assisting with works in Park and Walters Street. This includes back filling behind the curb and infilling the street widening as required. Cloake St capital works project has also commenced.

Esk Concrete Crew (Ron Ratcliff)

This crew is continuing with Walters Street and Park Street, backfilling is well under way

however the road side backfilling will be staged as parts will be asphalt and the remainder is to be sealed. The crew has commenced work on the footpath running down Park Street.

Doug Freeman - Foreman:

Kilcoy 1 Grader Crew (Stuart Gardner)

This crew is continuing with the reconstruction project on Gregors Creek Road. Pavement is completed and has been prima sealed through from Brisbane Valley Highway end to the river. The crew is continuing with the next stage from the river heading towards Kilcoy. This section is getting close to subgrade level with earthworks still ongoing.

Kilcoy 2 Grader Crew (Acting Peter Cobbin)

This crew has completed maintenance work on Monsildale Road, Runges Lane, Arnold Road South and are currently working on Bellthorpe Road. It will complete works in the Bellthorpe area over the next couple of weeks.

Bob Peters – Foreman:

Bitumen Crews

This crew has been continuing with TMR RMPC works repairing pavement problems. Other works include cleaning of drains on Clarendon Road, Hay Road, Harpeng Drive and Laurel Street, pavement repairs to Kropps Bridge, Park Street, Patrick Street and seal approaches to new culvert on Western Branch and place pipes in Highland Street, Esk. Our HD 45 trucks continue repairing potholes over the TMR and Council networks along with sealing new works as required. Drainage works on Goodla Rd unformed section will also be carried out while the crew is in the area.

Bruce Zinn - Foreman:

Bridge Crew: (Chris Wheeler)

Work is continuing with construction of the two replacement culverts on Buaraba Creek Road. The second culvert is now in place and infill is underway.

Kilcoy Concrete Crew: (Kerry Kubler)

This crew has completed kerb and channel replacement in Gardner Street North, Toogoolawah. It has also completed some K&C repairs in Bellambi Street.

Lyle Crawford – Senior Foreman:

Repair Crew 1: (Jim Walker)

This crew is continuing with various customer service requests including ongoing maintenance of signs, tree trimming and line marking. Other work include signage in various areas including signage schemes as per requests, signs on Esk-Crows Nest Road, RCP installation on (next stage) Gregors Creek capital works job, removal of roo carcasses from urban area by requests, trim tree branches in the Esk area, trim tree branches in Lowood area, remove and trim tree branches from concrete crossing in Toogoolawah area, footpath repairs in Esk area and install bike racks in Toogoolawah area.

Repair Crew 2: (Steve Nutley Ganger)

This crew is continuing to work in conjunction with repair crew one to complete projects mentioned above.

Department of Transport and Main Roads (TMR) Works

Council is presently working on the following projects on behalf of TMR.

- Forest Hill Fernvale Road pavement rehabilitation. Completed up to final seal stage.
- Guardrail project on Brisbane Valley Highway and Wivenhoe Somerset Road. Completed.

Council has engaged specialist subcontractors to assist with delivery of the above works as required.

Council has recently received letters of acceptance for the following TMR projects:

- Brisbane Valley Highway, batter protection near Fernvale. Work has commenced with A&M Civil as the subcontractor, SRC is still the Principal contractor.
- D'Aguilar Highway (Mary Street) pavement rehabilitation. Council officers have met with TMR officers to discuss public consultation for this project. TMR will be leading the consultation process and will provide further information shortly. Final design and cost sharing arrangement is currently being determined.

Works carried out by Contractors

Ark Construction has installed girders on Yellow Gully bridge replacement. The replacement of Pakleppas bridge in Whiting St, Moore will commence shortly.

Charlene Meehan – Parks and Garden Coordinator:

Esk Gardeners:

The Esk crew is continuing to undertake garden and tree maintenance activities. Crew is continuing to take annual leave during off-peak period.

Esk and Lowood Mowing Crew:

The mowing crew is undertaking garden and tree maintenance activities, general cleaning and park facility maintenance activities. Crew is continuing to take annual leave during off-peak period.

Kilcoy Mowing Crew and Gardeners:

The Kilcoy mowing crew and gardeners are undertaking garden and tree maintenance activities, general cleaning and park facility maintenance activities. Crew is continuing to take annual leave during off-peak period.

SRC Slasher Operators:

Slasher operators are undertaking *ad hoc* mowing activities and flail mowing. Crew is also assisting other crews and is continuing to take annual leave during off-peak period.

Town Stewards:

The town stewards are undertaking their normal duties. Stewards are continuing to take annual leave during off-peak period.

Peter Heath – Workshop Foreman:

Mechanics:

This month we have had the usual repairs, service and maintenance of Council fleet.

- P.110 John Deere grader - removed damaged front dozer blade hydraulic lift cylinder for repair. Cylinder rod was found to be broken and piston jammed in cylinder. Cylinder currently being rebuilt by Total Hydraulics Ipswich.

- P.558 Kilcoy SES lighting truck - COI carried out for registration.
- P. 685 Flail mower - repair failed temperature switch for hydraulic cooler fan.
- P.112 Komatsu grader - replace pinion seal in circle drive gearbox.
- No repairs carried out on IWS trucks.
- No new lease vehicles.
- Monthly check and start test on emergency gensets were carried out at Esk office, Fernvale Futures and Kilcoy depot.
- Group 1 Floating Plant six monthly servicing has been carried out.
- Quarterly truck mounted crane inspections have been carried out.

Welding Crew:

Carried out various repairs to Council assets in and around parks, gardens and buildings around the region.

- P.587 Ausroads truck - repair damaged shovel chute.
- Install wooden frame for brass plaque for Yowie park.
- Replaced old storm water grate in kerb and channel in Hope Street, Kilcoy with a new galvanized grate.
- Fabricated six more single loop bike racks to complete this order.
- Carried out various repairs to council plant.

Hire Plant:

- Council has been using hired rollers, excavators and water trucks as required.
- Colas have undertaking new sprayed seal work on Gregors Creek Road.
- A&M Civil have provided stabilising equipment as required.

Reflect Info:

- TMR – RMPC shows 1534 defects with 130 accomplishments so far for the financial year 2019-2020, we have had a tidy up of this data base over the past month.
- Local Roads has 1878 defects recorded with 1578 accomplishments.
- Somerset Bridges has 202 completed inspections with a new round of Level 1 inspections under way.

Background/Summary – Waste Management (Adam Staunton)

- Council submitted its first return under the current waste levy on the 30 August 2019.
- The Department of Environment and Science (DES) inspected all of Council's waste facilities as part of an audit in July and will report finding in the coming weeks.

Month to date figures	August	YTD
Leviable Waste to Landfill (Esk)		
- From Kilcoy	112.28t	236.32t
- From Coominya, Harlin and Esk	72.98t	152.38t
- Kerbside Pickups – Ipswich Waste Services	462.00t	959.08t
- Other	17.16t	22.58t
Total leviable Waste to Landfill (Esk)	664.42t	1,370.36t
Levy Payable (approximate, excluding GST)	\$49,831.50	\$102,777
Dockets issued (number of transactions)	838	1654
Illegal Dumping	0.52t	1.28t

Other waste-related activities for August:

- Further training of Landfill staff in operation of iWeigh Software
- Liaising with software developers to ensure that the file required for the waste levy was loading successfully and any bugs ironed out
- Successfully loaded the detailed data file required as part of the waste levy return and first invoice received from DES soon after.
- Media campaign for the Garage Sale Trail promotion began with assistance from Communications and Marketing Manager.

Background/Summary – Disaster Management (Adam Staunton)

- Somerset Local Disaster Management Group held its quarterly meeting on 21 August.
- Commenced review of Cressbrook Dam Emergency Action Plan (Toowoomba Regional Council)
- Began recruitment drive for additional members to the Incident Management Team (IMT). We have now got 30 members available should they be required.
- New staff to the IMT will be given training to work in our Local Disaster Coordination Centre and Evacuation Centre's should they be required.

Background/Summary – Customer Service Requests (Debbie Chandler)

Council received 476 customer service requests for the month of August 2019. A copy of the report is attached for your information.

Month	No of CSR's Received	For Comparison Month	No of CSR's Received
Jul-19	522	Jul-18	377
Aug-19	476	Aug-18	365

Most of the 111 increase in the number of customer service requests recorded was because of 99 facilities maintenance requests being captured on the customer service system that were not captured in 2018. Below is a summary of types of requests received for August 2019.

Facilities maintenance	99
Roads-bridges-drainage	158
Wheelie bins	58
Animal control	79
Other	82
Total	476

The top five requests received from customers during the month of August 2019:

- Roads-bridges-drainage - traffic furniture - 87
- Wheelie bin requests - 58
- Facilities maintenance - carpentry, painting, tiling, flooring - 33
- Facilities maintenance - plumbing - 27
- Roads-bridges-drainage - vegetation - 23

It is noted that the large number of traffic furniture requests received for the month of August is due to internal requests received from a signage audit to replace old or damaged signs within Somerset Region.

Attachment

Customer service request report for month of August 2019.

Recommendation

THAT Council receive the Operations Report for August 2019 and that the contents be noted.

Resolution

Moved – Cr Gaedtke

Seconded – Cr Ogg

“THAT Council receive the Operations Report for August 2019 and that the contents be noted.”

Carried

Vote – Unanimous

Subject: Tourism and Promotions Report - August 2019
File Ref: Tourism – Promotions
Action Officer: CMM

The following is the August 2019 summary of activities for Somerset visitor information centres.

Statistics

	Somerset	Brisbane	Other SEQ	Rest of state	Interstate	International	Total
Esk VIC	122	155	140	33	257	37	744
Kilcoy VIC	82	142	229	85	222	41	801
Fernvale VIC	151	199	119	28	69	14	508
SRAG / TVIC	98	152	102	58	81	15	506

Motivators

	First	Second	Third
Esk	Maps and directions	Glen Rock Gallery	Tourist drives
Kilcoy	Maps and directions	Other	Caravan and camping
Fernvale	Maps and directions	Other	Brisbane Valley Rail Trail
SRAG / TVIC	SRAG	Maps and directions	Heritage

Merchandise

	First	Second	Third	Total value
Esk	Postcard	Stubby cooler	Water bottle	\$62
Kilcoy	Magnet	Stubby cooler / water bottle	Postcard	\$55
Fernvale	Postcard	Water bottle	Stubby cooler	\$16
SRAG / TVIC	Postcard	Bumper sticker / Magnet		\$12

Volunteers

	Active	Non-active	Total	Resignations	New
Esk	10	3	13	1	0
Kilcoy	12	0	12	0	0
Fernvale	18	0	18	0	0
SRAG / TVIC	11	3	14	0	1

Volunteer acknowledgement and engagement

The next volunteer famil is scheduled for Thursday, 5 December.

Room bookings

	Number	Total value
Esk VIC	4	\$0
Kilcoy VIC	9	\$572
Fernvale VIC	26	\$2,251
Fernvale Community Hall	20	\$1,299
Fernvale Showgrounds	1	\$177

Somerset Regional Art Gallery – The Condensery

Colourful Chaos II by Brisbane artist Sandi Harrold and *The Story of Us* by Fernvale artist Kerry Hetherington are on show until Sunday, 22 September. Twenty-one (21) of Sandi's exhibiting pieces have been sold.

Glen Rock Art Gallery (Esk Visitor Information Centre)

Exhibition coordinated by SASI featured Somerset Photography Group members Phil Lister, Gerard de Roo, Delong Lin and Linda Taylor from Friday, 2 August to Wednesday, 4 September.

Events

Reel Wivenhoe Classic: The second annual Reel Wivenhoe Classic was held on Saturday, 17 and Sunday, 18 August at Lake Wivenhoe. There were 86 teams registered to participate from across Brisbane, Somerset, the Gold and Sunshine coasts. The non-professional catch, photograph and release fishing competition was successful with more than 400 fish caught and released over the weekend. The winning team for the Top Six Fish caught a combined length of 2,980mm. Three hundred people attended the free family festival, which included fireworks, music, food and a fish display.

Australia Day: Planning for the 2020 Australia Day Awards nominations and ceremony is underway. Nominations will open on 23 September. An expression of interest has been submitted for the Australia Day Ambassador program.

Somerset Seniors Week Regional Event: This popular regional event was held on Friday, 23 August at Somerset Civic Centre with more than 190 guests. Tourism officers provided logistical and promotional support both on the day and in the lead up to assist the Community Development Officer.

Kilcoy VIC children's activity – Wowie it's a Yowie: After the success of the previous children's activity held at the Kilcoy Visitor Information Centre over the past school holidays, another activity will be held on Monday, 23 September as part of the school holiday program, featuring a movie and craft activity.

Somerset Garden Competition: Entries opened on Monday, 29 July and close at 5pm on Wednesday, 2 October. The competition features two major elements – the garden competition and open gardens. Major categories are Best Rural, Best Urban and Best Business/Community Group Garden. Major category gardens will also be included in bonus categories at the discretion of the judges based on the suitability of the gardens. Bonus categories are available pending sponsors – Water Wise Garden, Native Garden, Edible Garden and Children's Garden.

Promotions

Creating online content for free listings with the Australian Tourism Data Warehouse (ATDW) is ongoing. This will increase the online presence for tourism in Somerset. Operators have been encouraged to create their own ATDW listing. Regional events have also been added to ATDW to be distributed to various websites including Visit Brisbane and Queensland.com. Events are updated on the Experience Somerset website. Graphic design and promotional material and merchandise to support events is created by the tourism team on an ongoing basis.

Newsletters

There were no email newsletters distributed during August.

Social media

Facebook

- Experience Somerset: 2,250 likes (+51 on previous month)
- Somerset Regional Art Gallery – The Condensery: 535 (+18)
- Somerset Rail Trail Fun Run: 1,494 (+3)
- Reel Wivenhoe Classic: 851 (+47)

Instagram

- Experience Somerset: 871 (+57)

Experience Somerset website

- Pageviews: 5,570

	First	Second	Third
Top locations	Brisbane (2,584)	Sydney (263)	Queensland (132)

Most popular pages: Events, Reel Wivenhoe Classic, Somerset Park Campground.

Reel Wivenhoe Classic website

- Pageviews: 761

	First	Second	Third
Top locations	Australia (345)	United States (9)	Canada (7)

Most popular pages: Reel Wivenhoe Classic, Reel Somerset Classic.

Other

- Three visitor information centres (Fernvale, Kilcoy and Toogoolawah) participated in the Driver Reviver campaign for Road Safety Week from Monday, 26 August to Sunday, 1 September.
- Officers are preparing a series of Experience Somerset flyers (or fact sheets). These are currently under development.
- An expressions of interest campaign has started to help encourage submissions for exhibitions at Somerset Regional Art Gallery – The Condensery during 2020 and 2021.
- New Visitors Information Services Officer Kaileana Lund has commenced at SRAG / TVIC.

Attachments

Nil

Recommendations

THAT Council receive the Tourism and Promotions Report for the month of August 2019 and that the contents be noted.

Resolution

Moved – Cr Choat

Seconded – Cr Ogg

“THAT Council receive the Tourism and Promotions Report for the month of August 2019 and that the contents be noted.”

Carried

Vote – Unanimous

Adjournment of meeting

The meeting adjourned at 9.59am for morning tea, resuming at 10.30 am.

Visitors to meeting at 10.30am

Mr Jay Wehlow, Service Area Manager for South West Region - Sport and Recreation and Dana Bradow, Advisor for South West Region - Sport and Recreation attended and gave a presentation on the State Government's *Activate! Queensland Strategy*, which is the State Government's sport and recreation strategy for the next 10 years.

The visitors left the meeting at 11.25am.

Subject:	Community Assistance Grants 2019 - 20 - Kilcoy Returned Services League Inc – Doc Id 1123132
File Ref:	Community Relations – Sponsorships – Donations
Action Officer:	CCSO

Background/Summary

To assist with the costs associated with holding the Kilcoy RSL 100 year celebration.

Amount requested:	\$ 4,000
Total cost of project:	\$11,475
Amount recommended to be granted:	\$ 2,000

Assessor's Summary

The applicant has submitted the community assistance grant application to be considered out of the funding rounds.

The applicant states the Kilcoy RSL Sub Branch has been an important part of the community providing many services to veterans and the wider community. The RSL felt that it is important to celebrate its achievements by marking the 100-year birthday. The celebration will be held on 19 October 2019.

Attachments

Nil

Recommendation

THAT Council approve the funding as summarised in this report and \$2,000 be granted through the Community Assistance Grants budget allocation; plus GST if applicable, to assist with the costs associated with holding the Kilcoy RSL 100 year celebrations.

Resolution

Moved – Cr Choat

Seconded – Cr Gaedtke

"THAT Council approve the funding as summarised in this report and \$2,000 be granted through the Community Assistance Grants budget allocation; plus GST if applicable, to assist with the costs associated with holding the Kilcoy RSL 100 year celebrations."

Carried

Vote – Unanimous

Subject:	Community Assistance Grants 2019 - 2020 – Jimna Sporting Club Inc – Doc Id 1129678
File Ref:	Community Relations – Sponsorships – Donations
Action Officer:	CCSO

Background/Summary

To assist with the costs associated with holding the Jimna Spring Festival and Reunion.

Amount requested:	\$3,000
Total cost of project:	\$3,358.82
Amount recommended to be granted:	\$1,000

Assessor's Summary

The applicant states that the next round of funding does not allow for appropriate advertising of the event, that the application be considered out of the funding rounds.

The Jimna Sporting Club feel that this event will be a "coming together of people from near and far" to celebrate the character of this village deep within the forests of Somerset. The group expect to attract 200-300 people to the reunion and dance.

Attachments

Nil

Recommendation

THAT Council approve the funding as summarised in this report and \$1,000 be granted through the Community Assistance Grants budget allocation; plus GST if applicable, to assist with the costs associated with holding the Jimna Spring Festival and Reunion.

Resolution

Moved – Cr Gaedtko

Seconded – Cr Ogg

"THAT Council approve the funding as summarised in this report and \$1,000 be granted through the Community Assistance Grants budget allocation; plus GST if applicable, to assist with the costs associated with holding the Jimna Spring Festival and Reunion."

Carried

Vote – Unanimous

Subject:	Community Assistance Grants – Somerset Excellence Bursary 2019 – 2020 – Hannah Rattey – Doc Id 1138695 – Blake Anderson – Doc Id 1133395
File Ref:	Community Relations – Sponsorships – Somerset Excellence Bursaries
Action Officer:	CCSO

Background/Summary

Council has received an application for Somerset Excellence Bursaries as follows:

Applicant	Event	Venue and Date	Level
Jocelyn Rattey on behalf of Hannah Rattey	Queensland Christian Soccer Association 2019 National Titles	Redcliffe 29 September – 4 October 2019	State
Lisa Anderson on behalf of Blake Anderson	Australian School Cross Country Championship	Wollongong New South Wales 23-26 August 2019	State

These applications are considered as part of the Community Assistance Grant Policy which provides funding of Somerset Excellence Bursaries at a Regional, State or National Level.

Attachments

Nil

Recommendation

THAT Council grant Somerset Excellence Bursaries to the following applicants:

Applicant	Event	Venue and Date	Level
Jocelyn Rattey on behalf of Hannah Rattey	Queensland Christian Soccer Association 2019 National Titles	Redcliffe 29 September – 4 October 2019	State
Lisa Anderson on behalf of Blake Anderson	Australian School Cross Country Championship	Wollongong New South Wales 23-26 August 2019	State

Resolution

Moved – Cr Whalley

Seconded – Cr Hall

"THAT Council grant Somerset Excellence Bursaries to the following applicants:

Applicant	Event	Venue and Date	Level
Jocelyn Rattey on behalf of Hannah Rattey	Queensland Christian Soccer Association 2019 National Titles	Redcliffe 29 September – 4 October 2019	State
Lisa Anderson on behalf of Blake Anderson	Australian School Cross Country Championship	Wollongong New South Wales 23-26 August 2019	State"

Vote – Unanimous

Carried

Subject:	Community Assistance Grants 2019 - 20 - Summary of Applications- Rates Remission – Funding Round One Closed 30 August 2019
File Ref:	Community Relations – Sponsorships – Donations
Action Officer:	DHRCS

Background/Summary

A total of eleven (11) applications were received for community assistance grants (rates remission) for round one (1) of 2019-2020 financial year. The budget allocation for 2019-2020 financial year is \$159,120.

Available funds as of 11 September 2019 are approximately \$148,996.16. Given the total recommendations for rates remission funding from this round total \$15,129.84 there would be a remaining available balance of approximately \$133,866.32 for the remainder of the current round / financial year should all recommendations be approved.

Community assistance grants (rates remission) applications for round one (1) of 2019-2020 financial year are summarised below.

Doc #	Applicant	Amount requested	Amount recommended for approval
1137402	Brisbane Valley Pony and Hack Club Inc.	\$1,500	\$1,401.60
1137991	Esk RSL Sub Branch Inc.	\$1,722.42	\$1,177.76
1132959	Folk Art Cooperative Society Ltd.	\$1,144	\$1,000.20
1138089	Glamorgan Vale Tennis Club Inc.	\$1,458.60	\$1,177.76
1138326	Hopetoun Masonic Lodge No. 172 U.G.L.Q	\$1,672.36	\$1,177.76
1136950	Linville Hall Committee Inc.	\$1,800	\$1,177.76
1133443	Lowood and District Memorial Bowls Club Inc.	\$2,139.88	\$1,287.18
1137314	Moore Soldiers Memorial Hall Association Inc.	\$1,400	\$1,177.76
1134463	Returned Services League of Australia – Lowood RSL Sub Branch Inc.	\$1,892.80	\$1,466.28
1138051	St John Biarra Lodge No 73 U.G.L.Q	\$1,085.98	\$1,185.98
	Lowood and District Golf Club Inc	\$2,899.80	\$2,899.80
	Total	\$18,715.80	\$15,129.84

Attachments

Individual applications for funding through the Community Assistance Grant scheme are attached for information only.

Recommendation

THAT Council approve for funding the community assistance grants (rates remission) applications for round one (1) of 2019-2020 financial year as summarised in this report and \$15,129.84 be granted through the Community Assistance Grants budget allocation.

Subject: Community Assistance Grants 2019-20 Brisbane Valley Pony and Hack Club Inc - Doc Id 1137402

Background/Summary

Rates remission Ass #05205-00000-000 for period 1 July 2019 – 30 June 2020:

Amount requested:	\$ 1,500
Total cost of project:	\$ 1,583.40
Amount granted:	\$ 1,401.60

Assessor's Summary

Brisbane Valley Pony and Hack Club Inc has requested remission of Council rates payable at property located at 23 Huntley Road, Ottaba 4313 and described as L 174 SP268013 for the period 1 July 2019 – 30 June 2020.

General rates net balance as at 11 September 2019 for the period (early payment discount applied)

	1 July 2019 – 31 December 2020	\$ 700.80
Approximate net figure for period	1 January 2020 – 30 June 2020	\$ 700.80
	Total	\$1,401.60

Net rates for the period 1 July 2019 – 30 June 2020	\$1,401.60
---	-------------------

Rural fire area 27	\$ 25.00
SES (\$14) Enviro (\$10) Levies	\$ 48.00
State Government Emergency Management Levy	\$ 108.80
Total	\$1,583.40

The Brisbane Valley Pony and Hack Club Inc. has had rates remission approved in previous years.

Attachments

Nil

Subject: Community Assistance Grants 2019-20 Esk RSL Sub Branch Inc – Doc Id 1137991

Background/Summary

Rates remission Ass #00439-00000-000 for period 1 July 2019 – 30 June 2020:

Amount requested:	\$ 1,722.42
Total cost of project:	\$ 1,722.42
Amount granted:	\$ 1,177.76

Assessor's Summary

Esk RSL Sub Branch Inc has requested remission of Council rates payable at property located at 187 Ipswich Street, Esk 4312 and described as L 1 RP20861 for the period 1 July 2019 – 30 June 2020.

General rates net balance as at 11 September 2019 for the period (early payment discount applied)

	1 July 2019 – 31 December 2020	\$ 588.88
Approximate net figure for period	1 January 2020 – 30 June 2020	\$ 588.88
	Total	\$1,177.76

Net rates for period 1 July 2019 – 30 June 2020	\$1,177.76
Garbage	\$ 268.86
Food Inspection Program – Not-for-profit	\$ 119.00
SES (\$14) Enviro (\$10) Levies	\$ 48.00
State Government Emergency Management Levy	\$ 108.80
Total	\$1,722.42

The Esk RSL Sub Branch Inc. has had rates remission approved in previous years.

Attachments

Nil

Subject: Community Assistance Grants 2019-20 Folk Art Cooperative Society Ltd Inc – Doc Id 1132959

Background/Summary

Rates remission Ass #01023-00000-000 for period 1 July 2019 – 30 June 2020:

Amount requested:	\$1,144
Total cost of project:	\$1,584.06
Amount granted:	\$1,000.20

Assessor's Summary

Folk Art Cooperative Society Inc has requested remission of Council rates payable at property located at 8 Railway Street Lowood 4311 and described as L 9 SP251952 for the period 1 July 2019 – 30 June 2020.

General rates net balance as at 11 September 2019 for the period (early payment discount applied)

	1 July 2019 – 31 December 2020	\$ 500.10
Approximate net figure for period	1 January 2020 – 30 June 2020	\$ 500.10
	Total	\$ 1,000.20

General rates 1 July 2019 – 30 June 2020	\$ 1000.20
Garbage	\$ 268.86
SES (\$14) Enviro (\$10) Levies	\$ 48.00
State Government Emergency Management Levy	\$ 267.00
	Total \$ 1,584.06

The Folk Art Cooperative Society Inc. has had rates remission approved in previous years.

Attachments

Nil

Subject: Community Assistance Grants 2019-20 Glamorgan Vale Tennis Club Inc – Doc Id 1138089

Background/Summary

Rates remission Ass #34821-00000-000 for period 1 July 2019 – 30 June 2020:

Amount requested:	\$ 1,458.60
Total cost of project:	\$ 1,250.76
Amount granted:	\$ 1,177.76

Assessor's Summary

Glamorgan Vale Tennis Club Inc has requested remission of Council rates payable at property located at L 1 Glamorgan Vale Road Glamorgan Vale and described as L 1 RP165529 for the period 1 July 2019 – 30 June 2020.

General rates net balance as at 11 September 2019 for the period (early payment discount applied)

	1 July 2019 – 31 December 2020	\$ 588.88
Approximate net figure for period	1 January 2020 – 30 June 2020	\$ 588.88
	Total	\$1,177.76

General rates 1 July 2019 – 30 June 2020	\$1,177.76
Rural fire area 27	\$ 25.00
SES (\$14) Enviro (\$10) Levies	\$ 48.00
	Total \$1,250.76

The Glamorgan Vale Tennis Club Inc. has had rates remission approved in previous years.

Attachments

Nil

Subject: Community Assistance Grants 2019-20 Hopetoun Masonic Lodge No 172 U.G.L.Q auspiced by the United Grand Lodge of Free and Accepted Masons Limited – Doc Id 1138326

Background/Summary

Rates remission Ass #80098-00000-000 for period 1 July 2019 – 30 June 2020:

Amount requested:	\$ 1,672.36
Total cost of project:	\$ 1,672.36
Amount granted:	\$ 1,177.76

Assessor's Summary

Hopetoun Masonic Lodge No. 172 U.G.L.Q has requested remission of Council rates payable at property located at Mary Street, Kilcoy 4515 and described as L 1 RP92224 for the period 1 July 2019 – 30 June 2020.

General rates net balance as at 11 September 2019 for the period (early payment discount applied)

	1 July 2019 – 31 December 2020	\$ 588.88
Approximate net figure for period	1 January 2020 – 30 June 2020	\$ 588.88
	Total	\$1,177.76

General rates for the period 1 July 2019 – 30 June 2020	\$1,177.76
Refuse Service	\$ 337.80
SES (\$14) Enviro (\$10) Levies	\$ 48.00
State Government Emergency Management Levy	\$ 108.80
Total	\$1,672.36

The Hopetoun Masonic Lodge No. 172 U.G.L.Q. has had rates remission approved in previous years.

Attachments

Nil

Subject: Community Assistance Grants 2018-19 Linville Hall Committee Inc – Doc Id 1136950

Background/Summary

Rates remission Ass #00947-00000-000 for period 1 July 2019 – 30 June 2020:

Amount requested:	\$ 1,800
Total cost of project:	\$ 1,571.62
Amount granted:	\$ 1,177.76

Assessor's Summary

Linville Hall Committee Inc. has requested remission of Council rates payable at property located at 40 George Street, Linville 4314 and described as L 7-8 RP15015 for the period 1 July 2019 – 30 June 2020.

General rates net balance as at 11 September 2019 for the period (early payment discount applied)

1 July 2019 – 31 December 2019	\$ 588.88
--------------------------------	-----------

Approximate net figure for period	1 January 2020 – 30 June 2020	\$ 588.88
	Total	\$ 1,177.76

General rates for the period 1 July 2019 – 30 June 2020	\$ 1,177.76
Garbage	\$ 268.86
Rural fire area 27	\$ 50.00
SES (\$14) Enviro (\$10) Levies	\$ 48.00
State Government Emergency Management Levy	\$ 27.00
Total	\$ 1,571.62

The Linville Hall Committee Inc. has had rates remission approved in previous years.

Attachments

Nil

Subject: Community Assistance Grants 2019-20 Lowood and District Memorial Bowls Club Inc – Doc Id 1133443

Background/Summary

Rates remission Ass #01154-10000-000 for period 1 July 2019 – 30 June 2020:

Amount requested:	\$ 2,139.88
Total cost of project:	\$ 2,139.88
Amount granted:	\$ 1,287.18

Assessor's Summary

Lowood and District Memorial Bowls Club Inc has requested remission of Council rates payable at property located at 157 Main Street Lowood 4311 and described as L 96 CC3505 for the period 1 July 2019 – 30 June 2020.

General rates net balance as at 11 September 2019 for the period (early payment discount applied)

	1 July 2019 – 31 December 2020	\$ 643.59
Approximate net figure for period	1 January 2020 – 30 June 2020	\$ 643.59
	Total	\$ 1,287.18

General rates for the period 1 July 2019 – 30 June 2020	\$ 1,287.18
Garbage	\$ 537.70
SES (\$14) Enviro (\$10) Levies	\$ 48.00
State Government Emergency Management Levy	\$ 267.00
Total	\$ 2,139.88

The Lowood and District Memorial Bowls Club Inc. has had rates remission approved in previous years.

Attachments

Nil

Subject: Community Assistance Grants 2019-20 Moore Soldiers Memorial Hall Association Inc – Doc Id 1137314

Background/Summary

Rates remission Ass #01568-00000-000 for period 1 July 2019 – 30 June 2020:

Amount requested:	\$ 1,400
Total cost of project:	\$ 1,544.62
Amount granted:	\$ 1,177.76

Assessor's Summary

Moore Soldiers Memorial Hall Association Inc has requested remission of Council rates payable at property located at 9 Main Street North Moore 4314 and described as L 321 M5621 and L 2 RP4209 for the period 1 July 2019 – 30 June 2020.

General rates net balance as at 11 September 2019 for the period (early payment discount applied)

	1 July 2019 – 31 December 2020	\$ 588.88
Approximate net figure for period	1 January 2020 – 30 June 2020	\$ 588.88
	Total	\$ 1,177.76

Net balance for the period 1 July 2019 – 30 June 2020	\$ 1,177.76
Garbage	\$ 268.86
Rural fire area 27	\$ 50.00
SES (\$14) Enviro (\$10) Levies	\$ 48.00
	Total \$ 1,544.62

The Moore Soldiers Memorial Hall Association Inc. has had rates remission approved in previous years.

Attachments

Nil

Subject: Community Assistance Grants 2019-20 Returned Service League of Australia Lowood RSL Sub Branch Inc. – Doc Id 1134463

Background/Summary

Rates remission Ass #02593-10000-000 for period 1 July 2019 – 30 June 2020:

Amount requested:	\$ 1,892.80
Total cost of project:	\$ 1,981.94
Amount granted:	\$ 1,466.28

Assessor's Summary

The Returned Services League of Australia, Lowood RSL Sub Branch has requested remission of Council rates payable at property located at 2819 Forest Hill Fernvale Road Lowood 4311 and described as L 1 RP205360 for the period 1 July 2019 – 30 June 2020.

General rates net balance as at 11 September 2019 for the period (early payment discount applied)

	1 July 2019 – 31 December 2019	\$ 733.14
Approximate net figure for period	1 January 2020 – 30 June 2020	\$ 733.14
	Total	\$ 1,466.28

General rates for the period 1 July 2019 – 30 June 2020	\$ 1,466.28
Garbage	\$ 268.86
SES (\$14) Enviro (\$10) Levies	\$ 48.00
State Government Emergency Management Levy	\$ 108.80

Total \$ 1,981.94

The Returned Services League of Australia, Lowood RSL Sub Branch has had rates remission approved in previous years.

Attachments

Nil

Subject: Community Assistance Grants 2019-20 St John Biarra Lodge No 73 U.G.L.Q auspiced by United Grand Lodge of Free and Accepted Masons of Queensland – Doc Id 1138051

Background/Summary

Rates remission Ass #00651-00000-000 for period 1 July 2019 – 30 June 2020:

Amount requested:	\$ 1,085.98
Total cost of project:	\$ 1,611.64
Amount granted:	\$ 1,185.98

Assessor's Summary

St John Biarra Lodge No. 73 UGLQ Inc has requested remission of Council rates payable at property located at 33-35 Highland Street Esk 4312 and described as L 2 SP200666 for the period 1 July 2019 – 30 June 2020.

General rates net balance as at 11 September 2019 for the period (early payment discount applied)

	1 July 2019 – 31 December 2020	\$ 592.99
Approximate net figure for period	1 January 2020 – 30 June 2020	\$ 592.99
	Total	\$ 1,185.98

General rates for the period 1 July 2019 – 30 June 2020	\$ 1,185.98
Garbage	\$ 268.86
SES (\$14) Enviro (\$10) Levies	\$ 48.00
State Government Emergency Management Levy	\$ 108.80
	Total \$ 1,611.64

The St John Biarra Lodge No. 73 UGLQ Inc. has had rates remission approved in previous years.

Attachments

Nil

Subject: Community Assistance Grants 2018-19 Lowood and District Golf Club Inc – Doc Id 1140100

Background/Summary

Rates remission Ass #01189-00000-000 for period 1 July 2019 – 30 June 2020:

Amount requested:	\$ 2,899.80
Total cost of project:	\$ 3,333.80
Amount granted:	\$ 2,899.80

Assessor's Summary

Lowood and District Golf Club Inc. has requested remission of Council rates payable at property located at Main Street Lowood 4311 and described as L 23 SP197986 for the period 1 July 2019 – 30 June 2020.

Net balance as at 11 September 2019 for the period (early payment discount applied):

	1 July 2019 – 31 December 2019	\$1,449.41
Approximate net figure for period	1 January 2020 – 30 June 2020	\$ 1,449.41
	Total	\$ 2,898.82

General rates for the period 1 July 2019 – 30 June 2020	\$ 2,899.80
Food Inspection program (not for profit)	\$ 119.00
SES (\$14) / Enviro (\$10) Levies	\$ 48.00
State Government Emergency Management Levy 3	\$ 267.00
Total	\$ 3,333.80

The Lowood and District Golf Club Inc. has had rates remission approved in previous years.

Attachments

Nil

Resolution		Moved – Cr Whalley	Seconded – Cr Hall
		<p>“THAT Council approve for funding the community assistance grants (rates remission) applications for round one (1) of 2019-2020 financial year as summarised below and \$15,129.84 be granted through the Community Assistance Grants budget allocation.</p>	
Doc #	Applicant	Amount requested	Amount recommended for approval
1137402	Brisbane Valley Pony and Hack Club Inc.	\$1,500	\$1,401.60
1137991	Esk RSL Sub Branch Inc.	\$1,722.42	\$1,177.76
1132959	Folk Art Cooperative Society Ltd.	\$1,144	\$1,000.20
1138089	Glamorgan Vale Tennis Club Inc.	\$1,458.60	\$1,177.76
1138326	Hopetoun Masonic Lodge No. 172 U.G.L.Q	\$1,672.36	\$1,177.76
1136950	Linville Hall Committee Inc.	\$1,800	\$1,177.76
1133443	Lowood and District Memorial Bowls Club Inc.	\$2,139.88	\$1,287.18
1137314	Moore Soldiers Memorial Hall Association Inc.	\$1,400	\$1,177.76
1134463	Returned Services League of Australia – Lowood RSL Sub Branch Inc.	\$1,892.80	\$1,466.28
1138051	St John Biarra Lodge No 73 U.G.L.Q	\$1,085.98	\$1,185.98
1140100	Lowood and District Golf Club Inc	\$2,899.80	\$2,899.80
	Total	\$18,715.80	\$15,129.84
Vote - Unanimous		<u>Carried</u>	

Subject:	Management of the Indoor Sports Centres and Swimming Pools
File Ref:	SRC - Council Properties - Maintenance and Operations
Action Officer:	DCORP

Confidential - Closed meeting

In accordance with Section 275 of the *Local Government Regulation 2012* Council may close a Council meeting. Section 275 reads A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss -

- (e) contracts proposed to be made by it; or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Resolution	Moved – Cr Ogg	Seconded – Cr Choat
<p>“THAT Council move into a closed session at 11.25 am to discuss confidential agenda item number 36 - Management of the Indoor Sports Centres and Swimming Pools.”</p> <p style="text-align: right;"><u>Carried</u></p> <p><i>Vote – Unanimous</i></p>		

Resolution	Moved – Cr Whalley	Seconded – Cr Brieschke
<p>“THAT Council move out of the closed session at 11.35 am and that the meeting be once again open to the public.”</p> <p style="text-align: right;"><u>Carried</u></p> <p><i>Vote – Unanimous</i></p>		

Resolution	Moved – Cr Whalley	Seconded – Cr Choat
<p>“THAT Council note the information within the report and that the Acting Chief Executive Officer be authorised to sign the Management Agreements for each of Council’s Swimming Pools and Indoor Sports Facilities as per the Council resolutions of 10 July 2019.”</p> <p style="text-align: right;"><u>Carried</u></p> <p><i>Vote – Unanimous</i></p>		

Meetings authorised by Council

Nil

Mayor and Councillor Reports

Cr Helen Brieschke - Councillor report

August

30 Arts Curator presentation at Toogoolawah State High School

September

- 3 Citizenship Ceremony, Esk
- 3 Visit to Zernike's Lane, Toogoolawah
- 5 Tree planting, BV Rail Trail, Toogoolawah pool end
Esk Show Society AGM, Bryden Hall, Esk
- 6 Meeting with Councils Building Surveyor, Toogoolawah History Group and Men's
Shed at Toogoolawah Railway Station precinct
- 7 Bush Breakfast, St Andrews, Toogoolawah
Dropped in to see organizers at The Spirit of Somerset Cent Auction
Esk Markets
Mayoral Gala Charity Ball
- 8 BV Junior Rugby League presentation day
Esk Community Choir 'The Terrific Tenors' performance
Visit to Linville Fire operations centre
- 10 Meeting, planning matter

Cr Sean Choat - Councillor report

- 14/08/2019 Council General Meeting and Workshop – Council Chambers Esk
- 17/08/2019 Somerset Reel Fishing Competition
- 19/08/2019 Lowood Seniors Week Celebrations
- 20/08/2019 Lowood and District Residents Network Meeting Lowood RSL
- 21/08/2019 Transport and Community Safety Meeting Esk
- 21/08/2019 Local Disaster Management Group Meeting Esk
- 23/08/2019 Somerset Seniors Week Celebration Event Esk Civic Centre
- 24/08/2019 Somerset Dam Wall Walk and Community Event Somerset Dam Village
- 28/08/2019 Council General Meeting and Workshop – Council Chambers Esk
- 30/08/2019 Grand Opening Barb's Kitchen Fernvale
- 1/09/2019 Fernvale Country Fair
- 1/09/2019 Fernvale Community Art Show Fernvale Futures
- 4/09/2019 Somerset Dam Village Community Meeting Coronation Hall
- 5/09/2019 Esk Show Society AGM
- 6/09/2019 Child Protection Week Annual Gala Awards Event
- 7/09/2019 St Andrews Bush Breakfast
- 7/09/2019 Esk Community Group Cent Action Fundraiser
- 7/09/2019 Somerset Mayoral Gala Ball
- 8/09/2019 Esk Community Choir Tenors Concert
- 9/09/2019 Council CEO Recruitment Exercise

Somerset Playgroup and Fernvale State School received awards at the Child Safety Awards event last Friday night.

Cr Gaedtke - Councillor report*August*

- 28 Kilcoy and District Progress Alliance monthly meeting
The group discussed the refurbishment of the cricket training nets and the necessary funds required to do so. The group will apply for a community assistance grant for the small balance of funds required. The Yowie Markets are growing and stall holders are very supportive of recent changes.
- 29 Kilcoy Showground Reserve Overall Management Committee Meeting

The group discussed and supported in principle the Kilcoy Race Club's request to erect a section of a training track. Council advised that it is hoping that the showground building project will be completed by the end of November.

- 30 St Mary's Anglican Church Hall Annual Wine, Food and Fun
A night filled with great entertainment, trivia, wine, food and definitely loads of fun. Well done to the organisers.

September

- 02 Women's Health Expo – Kilcoy Hospital
Once again lots of information and display of current medical apparatus that assists community members to save lives.
- 04 Somerset Dam and District Progress Assn. monthly meeting
The committee was still on a natural high after recovering from the very successful "Walk the Wall" weekend held 24/25 August. This group continues to achieve wonderful outcomes.
- 05 Brisbane Valley Heritage Trail monthly meeting
There was a frank discussion around the agenda items, with the committee agreeing to write to SRC advising that it does not support the proposal to seal the cycleway (Brisbane Valley Rail Trail) between Fernvale and Pine Mountain.
- 07 Show and Shine – Kilcoy Showgrounds – Kilcoy State School
Although this was an inaugural event, and given the very windy and dusty weather the patronage was appreciated. This event has a real capacity to grow.
- 07 Mayoral Gala Charity Ball – Esk
Another great evening of entertainment and serious fundraising – well done to all staff involved with the organisation of this regional and proud event.
- 08 Friends of the Forest Inc meeting – Moore
A lovely networking afternoon with lots of information and a lovely lunch provided by the venue.
- 09 CEO Interviews – Esk
- 10 Kilcoy Hospital Auxiliary AGM
Once again, this organisation struggles for membership, however this small group of women achieve excessive financial returns for their major annual fundraising events, benefiting identified needs of the Kilcoy Hospital.

Resolution

Moved – Cr Hall

Seconded – Cr Whalley

"THAT Council receive the verbal and written reports of Crs Brieschke, Choat and Gaedtke and that the contents be noted."

Carried

Receipt of Petition

Nil

Consideration of notified motions

Nil

Reception of notices of motion for next meeting

Nil

Items for reports for future meetings

Nil

Request for leave of absence

Cr Choat requested leave of absence from the next Council meeting to be held on 25 September 2019.

Closure of Meeting**Summary**

There being no further business, the Mayor, Cr Graeme Lehmann closed the meeting at 11.45 am.