



**Minutes of Ordinary Meeting  
Held Wednesday, 28 April 2021**

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*Held in the Simeon Lord Room  
Library / Museum Building  
Redbank Street, Esk*

**Present**

Cr Graeme Lehmann	(Mayor)
Cr Helen Brieschke	(Deputy Mayor)
Cr Sean Choat	(Councillor)
Cr Cheryl Gaedtke	(Councillor)
Cr Kylee Isidro	(Councillor)
Cr Jason Wendt	(Councillor)
Cr Bob Whalley	(Councillor)
Mr A Johnson	(Chief Executive Officer)
Mr M McGoldrick	(Director Corporate and Community Services)
Mr C Young	(Director Operations)
Mr L Hannan	(Director Planning and Development)
Mr G Smith	(Director Finance)
Mrs K Jones	(Director HR and Customer Service)
Mrs S Pitkin	(Minute Secretary / Executive Assistant)
Ms M Maesele	(Communications and Marketing Manager)

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**Opening of Meeting**

The Mayor, Cr Graeme Lehmann, opened the meeting at 9 am.

**Leave of Absence**

Nil

**Confirmation of Minutes****Resolution**

Moved – Cr Whalley

Seconded – Cr Gaedtke

“THAT the Minutes of the Ordinary Meeting held 14 April 2021 as circulated to all Members of Council be confirmed”.

Carried

*Vote - Unanimous*

**Resolution**

Moved – Cr Choat

Seconded – Cr Brieschke

“THAT the Minutes of the Special Meeting held 21 April 2021 as circulated to all Members of Council be confirmed”.

Carried

*Vote - Unanimous*

**Business arising out of minutes of previous meeting**

Nil

**Matters of Public Interest****Cr Brieschke - Matters of public interest***May 2021*

- 5 Network Business Breakfast, 7 am Somerset Civic Centre.  
Bookings close at midday today.  
Brisbane Valley Kilcoy Landcare Multi-species cropping and soil health field day, 9 am, Esk. Bookings to Bruce Lord - 0427 013 284 or Reg Pease – 0418 726 122.
- 6 Together at Toogoolawah, Free Community Event, Guest Speaker, Dr Tim Driscoll, Royal Flying Doctor Service - 5.30 pm Alexandra Hall. Bookings are essential and close Friday 30 May. Please call Council to book.
- 7 / 8 Kilcoy Show
- 8 Esk Show Ball

**Cr Gaedtke - Matters of public interest***Report*

Senator Paul Scarr joined Federal Agriculture Minister David Littleproud MP and Kilcoy Global Foods (KGF) Group CEO Dean Good and Australian President Jiah Falcke as they launched

the company's new \$1.4m product labelling system to eliminate compliance issues and streamline processes in delivering product from "paddock to plate" anywhere in the world.

Made in Queensland grants of between \$50,000 and \$2.5 million are available to manufacturers operating in Queensland to become more internationally competitive and adopt innovative processes and technologies. [www.rdmw.qld.gov.au](http://www.rdmw.qld.gov.au)

The *Defamation (Model Provisions) and Other Legislation Amendment Bill 2021* (the Bill) has been introduced to Parliament and, if passed, the amendments to the *Defamation Act 2005* are proposed to commence on 1 July 2021. Stage two of the review of the Model Defamation Provisions is currently underway and will focus on the responsibilities and liability of digital platforms for defamatory conduct and the defences applying to disclosures of criminal conduct and misconduct in the workforce.

Drivers taking part in illegal mass hoon gatherings will be further targeted under new anti-hoon powers passed in the Queensland Parliament last week. If members of the public wish to report hoon activity in their area they should contact the QPS Hoon Hotline on 13HOON or making a report online.

#### **Cr Isidro - Matters of public interest**

*April 2021*

29 Somerset Civic Centre Advisory Committee

*May 2021*

- 4 WLILG Mentor un-packing Session, via Zoom
- 5 Business Networking Breakfast, Civic Centre
- 7 Kilcoy Show opening
- 8 Kilcoy show
- 10 Villeneuve Rural Fire Brigade street meet

#### **Cr Choat - Matters of public interest**

Today is the International Commemoration Day for Dead and Injured Workers. Its purpose is to honour the memory of victims of occupational accidents and diseases. I commend our CEO for his message to Council staff this morning.

Over the past 12 months 30 people have been killed in Australia as a result of workplace incidents compared to 63 in the previous year, so there is some improvement however COVID closures will have impacted on this result. Those highest represented in fatalities at work are in the age bracket 45 – 64 which will come as a surprise to most people.

There have been four agriculture-related deaths over the past 12 months, one locally in the past month.

As a community we need to be mindful of the risks at work and work towards being safe, applying duty of care and safe work practices.

#### **Mayor Lehmann – Matters of public interest**

Mayor Lehmann noted that it was great to see the amount of people who came out for ANZAC

Day all across the region this year. From all accounts all services were very well attended. Mayor Lehmann noted that the Farmers Field Day held yesterday was very interesting.

### Conflict of Interest

No declarations of conflict of interest in the following agenda items were notified at this time.

<b>Subject:</b>	<b>Development Application No 9747 - Extension Application – Extend the Currency Period for Development Approval under section 86 of the <i>Planning Act 2016</i></b>
<b>File No:</b>	<b>DA9747</b>
<b>Action Officer:</b>	<b>SP - MO</b>
<b>Assessment No:</b>	<b>34619-00000-000 34618-50000-000</b>

## 1.0 APPLICATION SUMMARY

### Subject Land

Location	Harris Road, Fernvale
Real Property Description	Lots 109-111 SP187669, Lots 118-119 CH3122 and Part of Stallmann Road and Unnamed Road (segment 1487, Parcel 98)
Area	118.40 hectares

### Planning Scheme

Planning Scheme:	Former Esk Shire Planning Scheme 2005 (as amended)
Zone:	Rural
Precinct:	Catchment

### ShapingSEQ

Land Use Category	Regional Landscape and Rural Production area
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### Key Resource Area (KRA)

Harris Terrace Quarry (KRA 75)

### Application

Original Category of Assessment	Impact
Original Date of Approval	9 March 2011 (Negotiated Decision Notice)

### Original Approval

Development Permit for a Material Change of Use to Establish an Extractive Industry; and

Development Permit for a Material Change of Use for an Environmentally Relevant Activity – ERA 16 – Extractive and Screening Activities – threshold 2(c) – extracting, other than by dredging, in a year, more than 100,000t of material.

### Applicant Details

Holcim (Australia) Pty Ltd  
Attn: Victoria Musgrove  
Planning Approvals Manager – QLD  
18 Little Cribb Street  
Milton QLD 4064

### Owner Details

Date application received	1 March 2021
Date application made	9 March 2021

**Referral Agencies**

Concurrence	Various state agencies, now covered by State Assessment and Referral Agency (SARA)
Third Party	Seqwater

**RECOMMENDED DECISION**

1. THAT Council approve the Extension Application to extend the currency period of Development Application No 9747 up to and including 7 October 2025 for the Development Permit for a Material Change of Use to Establish an Extractive Industry and Development Permit for a Material Change of Use for an Environmentally Relevant Activity – ERA 16 – Extractive and Screening Activities – threshold 2(c) – extracting, other than by dredging, in a year, more than 100,000t of material, on land described as Lots 109-111 SP187669, Lots 118-119 CH3122 and Part of Stallmann Road and Unnamed Road (segment 1487, Parcel 98), situated at Harris Road, Fernvale, subject to the requirements and conditions contained in the Schedules and Attachments of Council's Negotiated Decision Notice dated 16 March 2011.
2. THAT the Council report for this application be published to the website as Council's statement of reasons in accordance with the *Planning Act 2016*.

**2.0 BACKGROUND TO APPROVAL**

On 17 December 2010, Council issued a Development Permit for a Material Change of Use to establish an Extractive Industry; and Development Permit for a Material Change of Use for an Environmentally Relevant Activity – ERA 16 – Extractive and Screening Activities – threshold 2(c) – extracting, other than by dredging, in a year, more than 100,000t of material in three phases on land fronting 316 Harris Road, Fernvale.

On 9 March 2011, Council issued a Negotiated Decision Notice.

On 12 April 2017, Council extended the relevant period for a further 2-year period, until 28 February 2019.

On 23 January 2019, Council approved an Extension Application, extending the currency period until 7 April 2021.

On 8 July 2020, the former Minister for Infrastructure and Planning issued an extension notice under section 275R of the *Planning Act 2016* extending the currency period of development approvals that were in effect on 8 July 2020. Accordingly, the currency period for DA9747, which was previously 7 April 2021, is taken to have been extended to 7 October 2021.

No changes have been proposed to the approval as a part of this request.

**3.0 PROPOSAL**

In summary, the development approval allows for the extraction and transportation of raw materials from the site. The approval does not allow for the processing of materials at the site, instead being processed at another Holcim facility.

The applicant requests an extension of the currency period by a further four (4) years to 7 October 2025. The applicant has cited lower than expected growth through the Brisbane West Corridor which did not provide the market conditions necessary for to develop the site, with

respect to high establishment costs for the site and the haul route.

The proposed extension is realistic and adequately reflects the purpose of the original approval and warrants Council's approval.

#### 4.0 REFERRAL

Pursuant to section 86 of the *Planning Act 2016*, the applicant is required to only provide the Extension Application to the Assessment Manager and not to any referral agencies. However, the Assessment Manager must give a decision notice to any referral agency that was involved in the original assessment of the development application within 5 business days after deciding the extension application.

In this instance, the application was assessed by a variety of State Agencies (including Department of Transport and Main Roads and the former Department of Environment and Natural Resources) whose application functions now reside with the State Assessment and Referral Agency (SARA). The application also sought advice from Seqwater as a third-party advice agency.

A copy of Council's decision notice will be provided to both SARA and Seqwater as required.

#### 5.0 PLANNING CONSIDERATIONS

The applicant has made an Extension Application in accordance with Section 86 of the *Planning Act 2016*.

Under Section 87(1) of the *Planning Act 2016* the assessment manager *may consider any matter that the assessment manager considers relevant, even if the matter was not relevant to assessing the development application* when assessing and deciding an extension application.

In assessing the Extension Application request, regard is to be given to:

- (a) The consistency of the approval, including its conditions, with the current laws and policies applying to the development;
- (b) The amount and type of infrastructure contributions, or charges payable and whether a charge applies because of the extension; or whether an amended infrastructure charges notice is required under s119(5) and (6) of the *Planning Act 2016*;
- (c) The community's current awareness of the development approval; and
- (d) Whether if the request were refused -
  - a. Further rights to make a submission may be available for a further development application; and
  - b. The likely extent to which those rights may be exercised.

##### *Consistency of Approval with current laws and policies*

The approval is consistent with the intended land use as reflected by its designation as a Key Resource Area under the State Planning Policy and the Somerset Region Planning Scheme. The proposal has been considered against the current regulatory framework, and the proposal, including the conditions of approval, is considered to comply with contemporary standards.

Of note, Council officers have given particular consideration to the recent changes to flood hazard mapping for the Brisbane River. The initial application was assessed for flood impacts

as understood at the time, and with the introduction of the new flood hazard mapping, it is timely to consider the appropriateness of the development in the river environment.

As the proposal does not involve on-site processing, there is minimal infrastructure required on the site that will be impacted by the flood hazard. Conditions of the approval require extractive pit walls be designed to withstand impacts up to the defined flood event. It is not anticipated that any other buildings or structures will be located within the flood affected areas, with the site compound located above the mapped flood hazard area. This arrangement is generally consistent with other alluvial extraction operations within the Somerset Region.

With respect to transport, the conditions of approval require that an operational works application be approved for the haul route to a standard consistent with Council's current development design policy. The haul route will follow Harris Road to the Brisbane Valley Highway consistent with the route shown in the Key Resource Area mapping and Council's Planning Scheme overlay.

#### *Infrastructure Charges*

Infrastructure Charges did not apply to the original approval. Council's current Charges Resolution considers that extractive industry is a *specialised use* where infrastructure charges are determined on a case by case basis to ensure that additional demand on Local Government networks are appropriately captured.

As the site is for an industrial use located outside of the urban footprint, neither stormwater nor public park networks would attract a charge if levied today.

The development approval requires the applicant to upgrade the haul route to Council's adopted design standard for the full length between the extractive industry and the Brisbane Valley Highway. As such, local transport demand generated by the use is captured by the required works and no levied charge should be applied in this instance.

#### *Community's current awareness*

The application was impact assessable and public notification was undertaken in accordance with the planning legislation. Five submissions were received during the notification period. The submitters did not appeal Council's decision to approve the application.

The Development Application, including the Negotiated Decision Notice, remains publicly available on Council's eServices portal.

The site is marked as a Key Resource Area under both the State Planning Policy and the Somerset Region Planning Scheme. Mapping associated with these instruments is also publicly available from Council's website. Additionally, as part of Council's property transaction searches, any potential purchaser within the separation area of the KRA processing areas and transport route would be advised of the existence of the KRA.

#### *Whether, if refused, further rights for submissions would be available and the likelihood they may be exercised*

Under the Somerset Region Planning Scheme (Version Four), if the application was lodged today it would require impact assessment and public notification would be required. Extractive industries typically attract submissions and is noted that five submissions were received for the original application subject of this approval.

## **6.0 CONCLUSION**

The proposed extension to the approval's currency period for the Development Permit to end



on 7 October 2025 is reasonable in the circumstances that it would not cause a conflict between the current laws and policies. The approval is also not of an age that could be detrimental to the general community awareness of the development, noting that the site is mapped by the state as a Key Resource Area. Information about the application remains publicly available to view and download from Council's eServices portal.

After considering the Extension Application against the applicable legislation and planning instruments, it is recommended that the application be approved and the currency period be extended for a further four-year period until 7 October 2025.

## 7.0 ATTACHMENTS

1. Approved Extraction Site Area of proposed Sand and Gravel Quarry – Harris Terrace – Drawing 001 Version B Job Number 0335-HOL-001 dated July 2010, prepared by Allan Watson Associates.
2. Mapping Extract from SARA Development Assessment Mapping System for the Key Resource Activity (KRA) 75.
3. Negotiated Decision Notice dated 16 March 2011.

## RECOMMENDED DECISION

1. THAT Council approve the Extension Application to extend the currency period of Development Application No 9747 up to and including 7 October 2025 for the Development Permit for a Material Change of Use to Establish an Extractive Industry and Development Permit for a Material Change of Use for an Environmentally Relevant Activity – ERA 16 – Extractive and Screening Activities – threshold 2(c) – extracting, other than by dredging, in a year, more than 100,000t of material, on land described as Lots 109-111 SP187669, Lots 118-119 CH3122 and Part of Stallmann Road and Unnamed Road (segment 1487, Parcel 98), situated at Harris Road, Fernvale, subject to the requirements and conditions contained in the Schedules and Attachments of Council's Negotiated Decision Notice dated 16 March 2011.
2. THAT the Council report for this application be published to the website as Council's statement of reasons in accordance with the *Planning Act 2016*.

*Cr Wendt moved the resolution with a proposed amendment to shorten the currency period from four years to two years, that is 2025 to 2023.*

<b>Resolution</b>	Moved – Wendt	Seconded – Brieschke
	<p>"1. THAT Council approve the Extension Application to extend the currency period of Development Application No 9747 up to and including <b>7 October 2023</b> for the Development Permit for a Material Change of Use to Establish an Extractive Industry and Development Permit for a Material Change of Use for an Environmentally Relevant Activity – ERA 16 – Extractive and Screening Activities – threshold 2(c) – extracting, other than by dredging, in a year, more than 100,000t of material, on land described as Lots 109-111 SP187669, Lots 118-119 CH3122 and Part of Stallmann Road and Unnamed Road (segment 1487, Parcel 98), situated at Harris Road, Fernvale, subject to the requirements and conditions contained in the Schedules and Attachments of Council's Negotiated Decision Notice dated 16 March 2011.</p>	

2. THAT the Council report for this application be published to the website as Council's statement of reasons in accordance with the *Planning Act 2016*."

Carried

Vote – Unanimous

<b>Subject:</b>	<b>Pest Management Working Group Meeting - 13 April 2021</b>
<b>File Ref:</b>	<b>Environmental Management - Reports - Environmental Health Reports</b>
<b>Action Officer:</b>	<b>ESM</b>

### Background/Summary

A meeting of the Pest Management Working Group was held on 13 April 2021 to discuss:

The implementation of Council's Biosecurity Plan for invasive plants and animals.

The implementation of the Commonwealth Governments Bush Fire Recovery Project and Communities Combating Pest and Weeds Impacts During Drought Project.  
Other pest management related issues.

A report from the meeting detailing discussion items and recommended actions is attached.

### Attachments

Report of Pest Management Working Group Meeting held on 13 April 2021.

### Recommendation

THAT Council receive the Pest Management Working Group Meeting report from the meeting held on 13 April 2021 and that the contents be noted.

<b>Resolution</b>	Moved – Cr Brieschke	Seconded – Cr Whalley
	"THAT Council receive the Pest Management Working Group Meeting report from the meeting held on 13 April 2021 and that the contents be noted."	
	Vote – Unanimous	

Carried

<b>Subject:</b>	<b>Application for Holding a Public Place Activity (Market) – Kilcoy Lions Inc</b>
<b>File:</b>	<b>Environmental Management - Reports - Environmental Health Reports</b>
<b>Action Officer:</b>	<b>EHO-BW</b>

### Background/Summary

Council has received an application for Holding a Public Place Activity (Market) from Kilcoy Lions Inc. to operate community markets at Yowie Park, Kilcoy.

Kilcoy District Progress Alliance Inc. (KDPA) is the current approval holder for the Kilcoy Yowie Country Markets. KDPA have written to Council advising of their intention to surrender their local law permit as of 30 April 2021 and have advised that they are willing to assist Kilcoy Lions Inc. during the transition of managing the markets.

Kilcoy Lions Inc. have advised that they intend to operate the markets in the same way as KDPA. As such the hours of operation will remain 5.30am to 2pm, with markets to be held every second and last Saturday of the month.

Council regulates this activity through *Local Law No 1 (Administration) 2011*, and *Subordinate Local Law 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011*.

### Assessment of Application

Under section 9 of *Local Law No 1 (Administration) 2011*, Council may grant an approval for an application for a temporary entertainment event only if it is satisfied that:

Criteria – LL, Section 9(1)(a)	If the prescribed activity requires a separate approval under an Act, a law of the Commonwealth or the local government's planning scheme—the separate approval has been granted; and
<b>Officer comment</b>	A condition of approval will require the applicant to ensure that stall holders selling food comply with the licensing requirements of the <i>Food Act 2006</i> .
Criteria – LL, Section 9(1)(b)	The proposed operation and management of the prescribed activity is adequate to protect public health, safety and amenity and prevent environmental harm; and
<b>Officer comment</b>	The applicant has considered public health, safety and amenity when planning the market. Conditions of approval will also be applied to safeguard public health, safety and amenity and to prevent environmental harm.
Criteria – LL, Section 9(1)(c)	If the prescribed activity is the commercial use of a local government controlled area or road—the grant of the approval is consistent with the objective of the local government of restriction of the commercial use of local government controlled areas and roads, where such activities are permitted, in recognition of the fact that the activities may otherwise enjoy an unfair commercial advantage over competitive activities conducted from fixed premises in the local government area for which rates and other charges are paid, and to which planning and other regulatory legislation applies;
<b>Officer comment</b>	Not applicable.
Criteria – LL, Section 9(1)(d)	The proposed operation and management of the prescribed activity would be consistent with any additional criteria prescribed for the activity under a subordinate local law for this paragraph; and
<b>Officer comment</b>	Subordinate Local Law No 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011 prescribes criteria

	for the proposed activity. An assessment against that criterion is provided below.
Criteria – LL, Section 9(1)(e)	The grant of the approval would be consistent with the purpose of any relevant local law; and
<b>Officer comment</b>	The proposed activity is generally consistent with Council's local laws.
Criteria – LL, Section 9(1)(f)	If the application relates to trust land—the grant of the approval would be consistent with the terms and conditions of the trust; and
<b>Officer comment</b>	The subject land is not trust land.
Criteria – LL, Section 9(1)(g)	If the application relates to a prescribed activity mentioned in section 5(b)—the grant of the approval would be consistent with any requirements or criteria specified in the relevant Local Government Act in relation to the approval.
<b>Officer comment</b>	Not applicable.
Criteria – SLL, Section 4(1)	The prescribed activity for which the approval is sought must not unduly interfere with the proper use of the local government controlled area or road.
<b>Officer comment</b>	It is unlikely that the proposed markets will unduly interfere with the proper use of the local government controlled area. Yowie Park has been used for holding community markets for a number of years.
Criteria – SLL, Section 4(2)	There must be a public demand for the prescribed activity in respect of which the approval is sought.
<b>Officer comment</b>	The Kilcoy Yowie Country Markets are a well-known event within the Kilcoy community and it is considered that there is a demand for a community market in Kilcoy.
Criteria – SLL, Section 4(3)	The physical characteristics of the local government controlled area or road must be suitable for the prescribed activity.
<b>Officer comment</b>	The physical characteristics of Yowie Park are considered suitable for holding a community market. Conditions of approval will require the market operators to liaise with Council's Operations Department regarding vehicular access to the park and use of the park during wet weather. Council's Operations Department have been consulted with regards to this application and have provided input into the conditions of approval.
Criteria – SLL, Section 4(4)	The prescribed activity must not cause nuisance, inconvenience or annoyance to occupiers of adjoining land, vehicular traffic or pedestrian traffic.
<b>Officer comment</b>	It is unlikely that the activity would cause nuisance, inconvenience or annoyance to occupiers of adjoining land. Conditions of approval would require the approval holder to not cause a traffic nuisance. No complaints

	regarding nuisance to adjoining land or traffic have been received by Council in previous years.
Criteria – SLL, Section 4(5)	The prescribed activity must not have a detrimental effect on the amenity of the surrounding area.
<b>Officer comment</b>	It is expected that an appropriately conditioned approval will ensure that there are no detrimental effects on the amenity of the surrounding area.
Criteria – SLL, Section 4(8)(a)	The undertaking of the prescribed activity must not generate significant noise, dust or light pollution or other significantly adverse effects on the surrounding area.
<b>Officer comment</b>	It is not expected that the proposed activity will generate significant noise, dust or light spillage. These matters can also be dealt with via appropriate conditions of approval. No complaints have been received about noise, dust or light spillage in previous years.
Criteria – SLL, Section 4(8)(b)	There must be enough toilets and sanitary conveniences, complying with the standards and requirements imposed by the local government, for the use of the public.
<b>Officer comment</b>	The toilet facilities provided in Yowie Park are considered adequate. A condition of approval would allow Council to require further toilets to be provided when appropriate.
Criteria – SLL, Section 4(8)(c)	There must be adequate provision for the disposal of waste generated by the undertaking of the prescribed activity.
<b>Officer comment</b>	Public bins provided in Yowie Park are considered adequate. A condition of approval would require the approval holder to ensure waste collection is adequate.
Criteria – SLL, Section 4(8)(d)	There must be adequate provision for people and vehicles (if relevant) to enter and leave the site of the prescribed activity.
<b>Officer comment</b>	There is adequate space for people to enter and leave the site. Vehicular access to the park will be conditioned based on approval from Council's Operations Department. Street parking will be available for market patrons.

**Attachment**

Site Plan

**Recommendation**

THAT Council approve the application subject to the conditions listed below -

No.	CONDITION
1.1	The approval holder must take all necessary action to maintain the place where the activity is carried out and be liable for the repair of any damage caused to the subject land as a result of the prescribed activity.

1.2	The approval holder must provide all necessary equipment and take all practical measures to ensure the safety of the public attending the activity.
1.3	The approval holder must ensure that stall holders selling food comply with the licensing requirements of the <i>Food Act 2006</i> .
1.4	The activity is limited to the operating hours of 5.30am to 2pm on the second and last Saturday of each month. Setup for the activity must not take place before 5am and pack up must be completed by 4pm.
1.5	The approval holder must take all practicable measures to ensure that the activity does not cause environmental nuisance as defined by the <i>Environmental Protection Act 1994</i> .
1.6	The approval holder must maintain insurance that is applicable to the activity including without limitation, a public liability insurance policy which provides indemnity for each individual occurrence in an amount not less than \$20,000,000. The insurance certificate must cover the permit holder and the Somerset Regional Council against any claims whatsoever arising from the operation of the activity. The insurance certificate of currency must list Somerset Regional Council as an interested party.
1.7	The approval holder must ensure that all amusement operators and performers maintain insurance that is applicable to the activity including without limitation, a public liability insurance policy which provides indemnity for each individual occurrence in an amount not less than \$20,000,000. The insurance certificate must cover the permit holder and the Somerset Regional Council against any claims whatsoever arising from the operation of the activity. The insurance certificate of currency must list Somerset Regional Council as an interested party. A copy of each insurance certificate must be provided to Council prior to the activity being undertaken.
1.8	The approval holder must ensure that the design and construction of all structures that form part of the activity are safe and appropriate to the nature of the activities proposed and the number of people expected to attend.
1.9	Members of the public attending the activity are able to utilise public toilets located in Hope Street, Kilcoy on Lot 305 SP294671. Unless otherwise directed by an authorised officer of Council, no additional toilets or sanitary conveniences are required for the prescribed activity.
1.10	The activity must not create a traffic nuisance or increase an existing traffic nuisance or detrimentally affect the efficiency of the road network in which the activity is undertaken.
1.11	The activity must not detrimentally affect the amenity of the area subject of this approval.
1.12	In the event of prevailing wet weather, the operators must contact Council's Parks and Gardens Foreman to assess the suitability of ground conditions. Should the grounds be deemed to be unsuitable for the purposes of a market, the markets will be cancelled. Vehicular access to Yowie Park is prohibited when the site is affected by wet weather.
1.13	Vehicular access to Yowie Park is generally prohibited. The approval holder must obtain approval from Council's Parks and Gardens Foreman in relation to vehicular

	access. Vehicular access points to Yowie Park are permitted only via the locked gates at the Hope Street park frontage and at the Kilcoy Information Centre. Keys to locked gates will be issued to the Approval Holders and are to be returned to the Parks and Gardens Foreman at the termination of the activity. Traffic within the park should be confined to designated pathways.
1.14	The operator must provide marshals to manage any approved vehicular traffic entering, leaving and within the park and to ensure vehicles navigate the park safely.
1.15	The activity is to be operated generally in accordance with the site plan contained in Attachment 1.
1.16	The approval holder must adequately provide for the collection and disposal of waste generated at the activity.

<b>Resolution</b>		Moved – Cr Gaedtke	Seconded – Cr Wendt
		“THAT Council approve the application subject to the conditions listed below -	
<b>No</b>	<b>CONDITION</b>		
1.1	The approval holder must take all necessary action to maintain the place where the activity is carried out and be liable for the repair of any damage caused to the subject land as a result of the prescribed activity.		
1.2	The approval holder must provide all necessary equipment and take all practical measures to ensure the safety of the public attending the activity.		
1.3	The approval holder must ensure that stall holders selling food comply with the licensing requirements of the Food Act 2006.		
1.4	The activity is limited to the operating hours of 5.30am to 2pm on the second and last Saturday of each month. Setup for the activity must not take place before 5am and pack up must be completed by 4pm.		
1.5	The approval holder must take all practicable measures to ensure that the activity does not cause environmental nuisance as defined by the Environmental Protection Act 1994.		
1.6	The approval holder must maintain insurance that is applicable to the activity including without limitation, a public liability insurance policy which provides indemnity for each individual occurrence in an amount not less than \$20,000,000. The insurance certificate must cover the permit holder and the Somerset Regional Council against any claims whatsoever arising from the operation of the activity. The insurance certificate of currency must list Somerset Regional Council as an interested party.		
1.7	The approval holder must ensure that all amusement operators and performers maintain insurance that is applicable to the activity including without limitation, a public liability insurance policy which provides indemnity for each individual occurrence in an amount not less than \$20,000,000. The insurance certificate must cover the permit holder and the Somerset Regional Council against any claims whatsoever arising from the operation of the activity. The insurance certificate of currency must list Somerset Regional Council as an interested party. A copy of each insurance certificate must be provided to Council prior to the activity being undertaken.		

1.8	The approval holder must ensure that the design and construction of all structures that form part of the activity are safe and appropriate to the nature of the activities proposed and the number of people expected to attend.
1.9	Members of the public attending the activity are able to utilise public toilets located in Hope Street, Kilcoy on Lot 305 SP294671. Unless otherwise directed by an authorised officer of Council, no additional toilets or sanitary conveniences are required for the prescribed activity.
1.10	The activity must not create a traffic nuisance or increase an existing traffic nuisance or detrimentally affect the efficiency of the road network in which the activity is undertaken.
1.11	The activity must not detrimentally affect the amenity of the area subject of this approval.
1.12	In the event of prevailing wet weather, the operators must contact Council's Parks and Gardens Foreman to assess the suitability of ground conditions. Should the grounds be deemed to be unsuitable for the purposes of a market, the markets will be cancelled. Vehicular access to Yowie Park is prohibited when the site is affected by wet weather.
1.13	Vehicular access to Yowie Park is generally prohibited. The approval holder must obtain approval from Council's Parks and Gardens Foreman in relation to vehicular access. Vehicular access points to Yowie Park are permitted only via the locked gates at the Hope Street park frontage and at the Kilcoy Information Centre. Keys to locked gates will be issued to the Approval Holders and are to be returned to the Parks and Gardens Foreman at the termination of the activity. Traffic within the park should be confined to designated pathways.
1.14	The operator must provide marshals to manage any approved vehicular traffic entering, leaving and within the park and to ensure vehicles navigate the park safely.
1.15	The activity is to be operated generally in accordance with the site plan contained in Attachment 1.
1.16	The approval holder must adequately provide for the collection and disposal of waste generated at the activity."
	<p style="text-align: right;"><u>Carried</u></p> <p>Vote – Unanimous</p>

<b>Subject:</b>	<b>Outstanding Dog Registration Fees</b>
<b>File:</b>	<b>Environmental Management - Reports - Environmental Health Reports</b>
<b>Action Officer:</b>	<b>ESM</b>

### Background/Summary

Under the *Animal Management (Cats and Dogs) Act 2008* (the Act), all dogs in Queensland are required to be registered with the local government where they are kept, subject to exemptions contained in the Act.



Council follows up on unpaid dog registration renewals each year, after the discount period is completed on 1 August. The below process is generally followed:

A compliance notice is issued for each dog that is not registered giving 14 days to register the dog.

If dogs are not registered after that time, then a penalty infringement notice of 2 penalty units (currently \$266) is issued for each unregistered dog.

The following list of properties where residents are keeping dogs that have outstanding dog registration renewal fees:

Assessment Number	Outstanding Registration Fees	Approximate Value of Fines Issued
02771-50000-000	\$330	\$1,619
03696-00000-000	\$142	\$266
02540-00000-000	\$300	\$522
02106-00000-000	\$730	\$2,376

The accumulation of unpaid dog registration fees may be causing a number of issues that can be a barrier to achieving compliance. As amounts accumulate, the capability for some customers to pay both outstanding dog registration fees and fines decreases. In addition, yearly dog registration renewal discounts are only available if the full outstanding amount is paid off, thus increasing the debt.

The amount owing through fines issued for non-compliance in all cases exceed the outstanding dog registration fees and the fines are registered with the State Enforcement Registry for collection. Therefore, it is proposed that the outstanding dog registration fees listed above be written off as bad debts.

#### Attachment

Nil

#### Recommendation

THAT Council write-off the outstanding dog registration fees listed in the table below as bad debts:

Property Description	Outstanding Registration Fees
02771-50000-000	\$330
03696-00000-000	\$142
02540-00000-000	\$300
02106-00000-000	\$730

<b>Resolution</b>	Moved – Cr Brieschke		Seconded – Cr Isidro	
	“THAT Council write-off the outstanding dog registration fees listed in the table below as bad debts:			
	<b>Property Description</b>		<b>Outstanding Registration Fees</b>	
	02771-50000-000		\$330	
	03696-00000-000		\$142	
	02540-00000-000		\$300	

	02106-00000-000	\$730"
	<i>Vote - Unanimous</i>	
	<i>Carried</i>	

**Subject:** Planning and Building Services Monthly Report – March 2021  
**File Ref:** Governance - Reporting - Officer Reports  
**Action Officer:** DPAD, ESM, SP, SBC, NRMO

## Report

A summary of the Department's activities during the month of March 2021 is provided for Council's information.

### Planning Development Applications

A total of twenty-two (22) development applications were received in March 2021.

Assessment Type	February 2020	March 2020	February 2021	March 2021
Building Works assessable against the Planning Scheme	6	3	7	12
Material Change of Use	5	2	7	7
Reconfiguring a Lot	1	3	2	1
Operational Works	2	2	2	2
Combined Applications	-	-	-	-
<b>Total</b>	<b>14</b>	<b>10</b>	<b>18</b>	<b>22</b>

The list of applications received is provided in Appendix 1.

A total of eighteen (18) development applications were decided in March 2021.

Approved/Refused	February 2020	March 2020	February 2021	March 2021
Refused - Council	-	-	-	-
Approved - Council	6	4	3	6
Approved - Delegated Authority	16	3	10	12
<b>Total</b>	<b>22</b>	<b>7</b>	<b>13</b>	<b>18</b>

The list of applications decided is provided in Appendix 1A.

### Planning and Environment Court Appeals

#### ***Edith Pastoral Company Pty Ltd -V- Somerset Regional Council Planning and Environment Court No. 2773 of 2019***

The Appeal is against Council's decision to refuse the development application and has been the subject to preliminary proceedings and expert reviews to-date. The Appeal was heard before the Court for 3 weeks between 8 February 2021 and ending on 26 February 2021. It is anticipated the Court decision will be delivered in the coming weeks.



## Building Development Approvals

A total of one hundred and twenty-five (125) building approvals were issued in the region for March 2021.

### Assessment Type: Building Works

Status	February 2020	March 2020	February 2021	March 2021
Accepted	26	38	130	146
Approved - Council	17	9	17	15
Approved - Private Certifier	22	29	107	110

The list of applications approved is provided in Appendix 2.

### Building Compliance Matters

The following are non-compliant building activities in this period:

#### March 2021:

Unapproved building works at Toogoolawah, Dundas, Esk, Fernvale, Redbank Creek, Royston, Esk, Sandy Creek, Lowood and Coominya.

Unlawful use of buildings at Sandy Creek.

Site matters at Mount Tarampa.



## Plumbing Compliance Permits and Inspections

A total of thirty-five (35) plumbing and drainage approvals were issued in the region for March 2021.

### Assessment Type: Plumbing Approval

Status	February 2020	February 2021	March 2020	March 2021
Approved	10	16	21	35
Info Request	2	12	2	11
<b>Total</b>	<b>12</b>	<b>28</b>	<b>23</b>	<b>46</b>

The list of applications approved is provided in Appendix 3.

The number of home sewerage treatment plants on Council's register is 2046 of which 16, or 0.79%, are currently overdue for servicing. Letters have been sent to the owners of these systems to ensure compliance.

## Mid-Brisbane River and Linville On-site Wastewater Risk Mitigation Program

Stage 3 of the On-site Wastewater Risk Mitigation Program is ongoing, with Council Plumbing officers engaging properties in Linville Township, and finalising property engagement along the Mid Brisbane River.

Council has also signed off on a continuation of this successful Program (entailing \$600,000 additional funding through *Seqwater*) for further delivery in Linville, and other priority

catchment locations in Fernvale and Glamorgan Vale over the course of the Program. Eligible properties will be engaged in the coming weeks.

### Environmental Health Services

#### Toolbox overview

The below figures reflect the customer sessions on Somerset Regional Council's content on Toolbox for the months of February and March 2021.

#### Visitors to Council content

	February 2021	March 2021
Users	282	298
Sessions	344	392
Pageviews	823	802
Pages/Session	2.39	2.05
Avg. Session Duration	2m52s	2m41s
Downloads	152	121

#### Most popular content

Top content pages	Unique Pageviews	
	February 2021	March 2021
Cats and dogs	203	213
Other animals	29	61
Noise Pollution	51	53
Birds and poultry	-	26
Food	29	34
Document library	21	-

#### Food Safety Training



Council subscribes to the *I'm ALERT* food safety training package which offers food businesses, community groups, schools and the general public access to free online interactive food safety training. Just go to [www.somerset.imalert.com.au](http://www.somerset.imalert.com.au)

A total of **92** users completed the training during the month of March.

#### Swimming Pool Water Quality Monitoring

Swimming pool water samples were collected this month at the Toogoolawah, Kilcoy and Lowood pools. All samples collected complied with the *Queensland Health Water Quality Guidelines for Public Aquatic Facilities, 2019*.



#### School Based Immunisation Clinics



Council delivers a school based vaccination program at the Lowood and Toogoolawah High Schools for Year 7 and Year 10 students under a service provider agreement with the State Government. Planning is underway for the three rounds of clinics to be delivered in 2021, with the first round of clinics being held on 18 March 2021.

#### Mosquito Monitoring

Queensland Health has advised that the 2021 mosquito surveillance program to be run in conjunction with Queensland Health in various towns and villages in the region from February to April 2021.



Mosquito trapping (using the Ovitrap method) has so far been conducted in the towns and villages of Lowood, Minden, Fernvale, Esk, Toogoolawah, Linville and Moore, Kilcoy and Jimna. Mosquito eggs collected will be sent to Queensland Forensic and Scientific Services for analysis.

The main aim of the annual surveillance program is to establish the level of confidence in:

the assumption that mosquitoes *Aedes aegypti* or *Aedes albopictus* are not present in the Somerset Region, and  
the likelihood of early detection – to facilitate eradication.

In addition to the Queensland Dengue Management Plan 2015 – 2020; Queensland Health is currently working with local governments in SEQ to establish an emergency response framework that will be triggered on confirmation of positive *Aedes aegypti* or *Aedes albopictus* identification in SEQ.

An overview of the section activities for the month is contained in Appendix 4.

## Pest Management

The following is a report on activities in the Pest Management sections for the months of January and February.

### Invasive Animal Control

The following is a summary of pest animal control activities for the months:



#### Wild dogs

1080 baits injected:

	February 2021	March 2021
<b>Biarra</b>		5
<b>Kingaham</b>	355	
<b>Toogoolawah</b>	6	8
<b>Dundas</b>	39	
<b>Bryden</b>	48	
<b>Vernor</b>	25	
<b>Mt Hallen</b>	8	
<b>Total</b>	<b>481</b>	<b>13</b>

#### Dingo Scalps presented:

	February 2021	March 2021
<b>Glen Esk</b>	2	1
<b>Buaraba</b>	10	
<b>Jimna-Diaper</b>	3	
<b>Yabba</b>	1	
<b>Total</b>	<b>16</b>	<b>1</b>

#### Feral pigs

1080 baits injected:

	February 2021	March 2021
<b>Total</b>	-	-



#### Feral pig scalps presented:

	February 2021	March 2021
<b>Yabba Station</b>	79	
<b>Diaper</b>	22	
<b>Buaraba</b>	123	
<b>Total</b>	<b>224</b>	<b>-</b>

**Rabbits:**

Officers have been working with landholders to control rabbit infestations in the following areas:

Hazeldean, Lower Cressbrook, Mt Beppo, Toogoolawah and the Kilcoy showgrounds.

Officers are continuing to work closely with Seqwater in controlling rabbits around Somerset and Wivenhoe Dams.

Officers are carrying out a survey of all private properties that were surveyed by the Darling Downs Moreton Rabbit Board as part of their plan to combat rabbits breeding north of their area with the view to provide support in the way of control measure funded through the *Communities Combating Pest and Weed Impact During Drought Project*.

**Fox:**

Pest Management Officers are continuing to monitor den sites that have been found and fumigated. 2 dens were located on the Gatton Esk Road and found to be active, both have been fumigated and back filled.

**Invasive Plant Control**

A summary of invasive plant and other vegetation treatment activities for the month is as follows:

**February:**

**Groundsel** – Colinton, Harlin.

**Annual Ragweed** – Neurum, Colinton, Kangaroo Creek, Gregors Creek, Mt Glorious, Dundas, Bryden, Toogoolawah, Mt Beppo, Eskdale, Linville, Moore, Coominya, Fernvale, Mt Beppo.

**Honey Locust** – Gregors Creek

**Mimosa Bush** – Glen Esk

**Leucaena, Hazelden**, Coal Creek.

**Box thorn** – Wivenhoe Pocket.

**Parthenium** – Woolmar.

**Giant rats tail grass** – Glamorgan Vale, Neurum, Mt Kilcoy, Wivenhoe Pocket, Toogoolawah, Kilcoy, Coominya.

**Lantana** – Wivenhoe Pocket, Linville, Hazelden, Coominya, Gregors Creek, Monsildale, Fernvale, Esk, Somerset, Harlin.

**Main Roads Element 5** – Brisbane Valley Highway, Esk Kilcoy Road, D'Aguilar Highway West.

**Council managed infrastructure** – All Council managed bridges.

**Herbicide applied** – 27,555L.

**Lantana mechanical removal** – 604,000m<sup>2</sup>/60.400Ha.

**Lantana chemically treated** – 122,800m<sup>2</sup>/ 12.280Ha.

**Lantana Control** – Mechanical removal of lantana was conducted along the Gatton Esk Road, Mt Stanley Road, Wivenhoe Pocket, Brisbane Valley Highway.

**March 2021:**

**Giant rats tail grass** – Fernvale, Wivenhoe Pocket, Biarra, Mt Tarampa, Gregors Creek, Mt Kilcoy, Sandy Creek, Coominya.

**Annual Ragweed** – Toogoolawah, Buaraba, Gregors Creek, Dundas, Harlin, Kilcoy, Crossdale.

**Lantana** – Colinton, Toogoolawah, Harlin, Brisbane Valley Highway, Linville, Esk Kilcoy Rd, Esk.

**Honey Locust** – Gregors Creek.

**Prickly Pear** – Toogoolawah.

**Leucaena** – Harlin,

**Mimosa Bush** – Toogoolawah.

**Groundsel** – Minden, Fernvale, Marburg, Minden, Glamorgan Vale.

**Parthenium** – Aerial control Woolmar.

**Main Roads Element 5** – Brisbane Valley Highway, Esk Kilcoy Road, Kilcoy Murgon Road, D'Aguilar Highway, Wivenhoe Somerset Road.

**Main Roads Element 8** – D'Aguilar Highway West, Brisbane Valley Highway, Esk Kilcoy Road, D'Aguilar Highway West.

**Council managed infrastructure** – All Council bridges.

**Herbicide applied** – 32,369L.

**Lantana mechanical removal** – 109,000 m<sup>2</sup>/ 10.9Ha.

**Lantana chemically treated** – 267,3000m<sup>2</sup>/ 26.73Ha.

**Lantana Control** – Mechanical removal of lantana was conducted along the Wivenhoe Somerset Road, Miller Road, West Road.

**Aerial Control of Parthenium**

Funding through the *Communities Combating Pest and Weed Impacts During Drought Project* was utilized to engage the contractor to carry out the control of parthenium across 300Ha. A total of 7,200L of herbicide was applied treating all the parthenium on heavily infested private properties in the Woolmar area. The success of the treatment will be monitored and a second aerial treatment will be conducted in this area before the end of the year.

**Lantana Chemical Subsidy Program**

Council is offering a 100% chemical subsidy for the control lantana throughout the Somerset Region to assist primary production and help stimulate the local economy. The subsidies, totalling \$210,000, is provided through the Australian Government's *Communities Combating Pest and Weed Impacts During Drought Project*.

Council is delivering the program in partnership with Healthy Land and Water Ltd and to date more than 100 expressions of interest have been received and are being assessed; resulting in the approval of more than 68 property pest management plans.

Round two of the Lantana Chemical Subsidy Program is currently open.

**Compliance under the Biosecurity Act 2014:**

	February 2021	March 2021
Information notices	1	5
Biosecurity Orders		
Enter and Clear action		1

**Animal Management**

An overview of the section activities for the month are contained in Appendix 4.

### Natural Resource Management

The March 2021 natural resource management activities update will be included as part of next monthly update.

#### Recommendation

THAT the Department of Planning and Development Monthly Report for March 2021 be received and the contents noted.

#### Resolution

Moved – Cr Wendt

Seconded – Cr Whalley

“THAT the Department of Planning and Development Monthly Report for March 2021 be received and the contents noted.”

Carried

Vote – Unanimous

<b>Subject:</b>	<b>Building lodgement fee review</b>
<b>File Ref:</b>	<b>Cost Recovery Fees</b>
<b>Action Officer:</b>	<b>DFIN</b>

#### Background/Summary

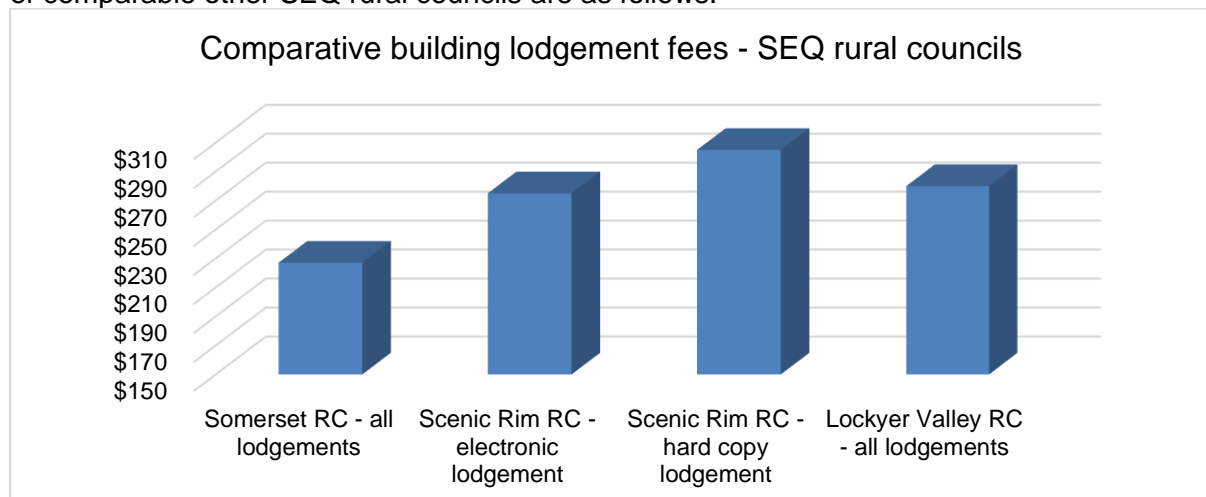
Council is in a deficit budget position. Council's building and plumbing section direct costs exceed revenue. Direct costs exclude items such as professional indemnity insurance, records, information technology, payroll, customer service costs and others.

Record keeping requirements for building applications and approvals in Queensland include a requirement for the relevant local government to retain records indefinitely.

This is the case for both privately certified building applications as well as Council applications.

A significant and increasing part of Council's records storage – both paper and electronic – is taken up by building records that can never be disposed of. Council is currently not recovering any part of this indefinite building record keeping cost through building fees.

Council's fees include a lodgement fee of \$227.00 that is applicable to all development applications for building works either to Council or from private certifiers. The lodgement fees of comparable other SEQ rural councils are as follows:





It is considered that an increase in the building lodgement fee to the same level as Lockyer Valley Regional Council (\$280) will not affect building activity in Somerset and will assist in recovering unavoidable record keeping costs.

#### Attachments

Nil

#### Recommendation

THAT Council increase the fee "Lodgement fee - applicable to all development applications for building works either to Council or from Private Certifiers" from \$227 to \$280 effective 1 July 2021.

#### Resolution

Moved – Cr Whalley

Seconded – Cr Gaedtke

"THAT Council increase the fee "Lodgement fee - applicable to all development applications for building works either to Council or from Private Certifiers" from \$227 to \$280 effective 1 July 2021."

Carried

Vote – Unanimous

<b>Subject:</b>	<b>Sale of land for overdue rates or charges</b>
<b>File Ref:</b>	<b>Rates - abandonment - sale of lands FY2021</b>
<b>Action Officer:</b>	<b>DFIN</b>

#### Background/Summary

Council's Revenue Policy includes the following:

*"Council is to receive twice each financial year recommendations for sale of lands for overdue rates actions covering all properties for which actions may legally be commenced except where the overdue rates or charges exceed the rateable valuation of the land. Where this situation applies, a recommendation to acquire the land for overdue rates may be made.*

*As a result of the Coronavirus pandemic, only properties with more than \$100,000 in overdue rates and charges will be included in any recommendations for sale of lands for overdue rates actions until 1 January 2021."*

In the absence of a court judgement, sale of lands action may legally be commenced for land with three years of overdue rates and charges.

The sale of land process allows property owners a minimum of three months after Council issues a notice of intention to sell land for overdue rates or charges in which to fully pay overdue rates and avoid a statutory sale process.

Council normally receives these recommendations after the due date for the current rating period and normally in April or October each year.

In conjunction with the recommendation for the meeting of 24 February 2021, the properties listed below complete the revenue policy requirement for the period January to June 2021 as

all properties for which actions may legally be commenced. The recommendation is therefore consistent with the policy.

Endorsement is also sought to serve notices of intention to sell land using the substituted service provisions of the *Local Government Act 2009* where appropriate to manage Council's legal risks.

There are 35 properties listed below. These are associated with overdue rates totalling \$292,997.07. Three of the 35 properties contain two parcels of land.

#### **Attachments**

Section 239 of the *Local Government Act 2009*

#### **Recommendation**

1. THAT the property described as L 213 RP896444 at 21 Elkhorn Street, Fernvale Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (00880-28040-000).
2. THAT the property described as L 16 RP880539 at 14 Aspera Street, Fernvale Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (00880-34200-000).
3. THAT the property described as L 2 SP201577 at 6 Haslingden Park Drive, Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (01226-53920-000).
4. THAT the property described as L 63 RP32307 and L 64 RP32307 at 7 Pryde Street, Lowood Qld 4311 and 9 Pryde Street, Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (01316-00000-000).
5. THAT the property described as L 25 RP32307 at 20 Pryde Street, Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (01325-00000-000).
6. THAT the property described as L 11 RP140450 at 80 Prospect Street, Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (01445-00000-000).
7. THAT the property described as L 4 RP63951 at 39 Prospect Street, Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (01495-00000-000).
8. THAT the property described as L 93 RP164023 at 103 Reids Avenue, Wivenhoe Pocket Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (02510-00000-000).

9. THAT the property described as L 2 RP218809 at 2729 Forest Hill Fernvale Road, Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (02771-50000-000).
10. THAT the property described as L 136 SP181471 at 1 Hinze Road, Minden Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (03105-08000-000).
11. THAT the property described as L 14 RP136772 at 471 Prenzlau Road, Prenzlau Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (03229-00000-000).
12. THAT the property described as L 24 RP140848 at 1989 Forest Hill Fernvale Road, Mount Tarampa Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (03419-00000-000).
13. THAT the property described as L 112 RP817771 at 90 Handley Road, Coominya Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (03941-20000-000).
14. THAT the property described as L 37 RP157211 at 42 Elm Street, Esk Qld 4312 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04389-00000-000).
15. THAT the property described as L 38 RP157211 at 34 Elm Street, Esk Qld 4312 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04390-00000-000).
16. THAT the property described as L 1 E3971 at 17 Henderson Lane, Biarra Qld 4313 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04632-90000-000).
17. THAT the property described as L 1 E3973 at No Road Frontage, Biarra Qld 4313 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04632-95000-000).
18. THAT the property described as L 3 RP15396 at 108 Tetzlauffs Lane, Mount Beppo Qld 4313 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04817-50000-000).
19. THAT the property described as L 8 RP15396 and L 10 RP15396 at 800 Mount Beppo Road, Mount Beppo Qld 4313 be sold by way of auction for overdue rates or charges with an

auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04860-00000-000).

20. THAT the property described as L 1 RP140611 at 682 Old Mount Beppo Road, Mount Beppo Qld 4313 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04878-00000-000).

21. THAT the property described as L 4 RP161228 at 210 Dead Horse Lane, Toogoolawah Qld 4313 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04995-00000-000).

22. THAT the property described as L 7 RP164045 at 476 Turtle Creek Road, Harlin Qld 4314 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (05248-50000-000).

23. THAT the property described as L 42 CA311494 and L 75 CSH715 at Sugar Bag Creek Road, Mount Stanley Qld 4314 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (05577-00000-000).

24. THAT the property described as L 71 RP15317 at Monks Road, Fulham Qld 4313 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (05658-98000-000).

25. THAT the property described as L 1 RP168939 at 698 Tallegalla Road, Minden Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (33994-00000-000).

26. THAT the property described as L 40 RP32355 at 400 Postmans Track, Minden Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (34531-00000-000).

27. THAT the property described as L 2 RP124314 at 311 Fernvale Road, Fairney View Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (34669-00000-000).

28. THAT the property described as L 4 RP216623 at 107 Brouff Road, Fernvale Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (34722-00000-000).

29. THAT the property described as L 1265 SP286291 at 14 Shadywood Drive, Fernvale Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (34724-41200-000).

30. THAT the property described as L 3 RP189259 at 14 Wernowskis Road, Fairney View

Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (34761-50000-000).

31. THAT the property described as L 12 SP249670 at 440 Larkhill Boundary Road, Lark Hill Qld 4306, be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (34893-50000-000).

32. THAT the property described as L 32 SP218847 at William Street, Kilcoy Qld 4515 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (80269-10000-000).

33. THAT the property described as L 15 SP200488 at 14 Montana Place, Woolmar Qld 4515 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (81230-41800-000).

34. THAT the property described as L 1 RP90516 at 4050 Esk Kilcoy Road, Hazeldean Qld 4515 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (81269-10000-000).

35. THAT the property described as L 55 SP231462 at 6 Pioneer Court, Woolmar Qld 4515 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (81416-60500-000).

36. THAT further Council endorse the service of any notices required for these actions using Section 239 of the *Local Government Act 2009* where appropriate.

#### **Resolution**

Moved – Cr Isidro

Seconded – Cr Whalley

1. “THAT the property described as L 213 RP896444 at 21 Elkhorn Street, Fernvale Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (00880-28040-000).

2. THAT the property described as L 16 RP880539 at 14 Aspera Street, Fernvale Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (00880-34200-000).

3. THAT the property described as L 2 SP201577 at 6 Haslingden Park Drive, Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (01226-53920-000).

4. THAT the property described as L 63 RP32307 and L 64 RP32307 at 7 Pryde Street, Lowood Qld 4311 and 9 Pryde Street,

Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (01316-00000-000).

5. THAT the property described as L 25 RP32307 at 20 Pryde Street, Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (01325-00000-000).

6. THAT the property described as L 11 RP140450 at 80 Prospect Street, Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (01445-00000-000).

7. THAT the property described as L 4 RP63951 at 39 Prospect Street, Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (01495-00000-000).

8. THAT the property described as L 93 RP164023 at 103 Reids Avenue, Wivenhoe Pocket Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (02510-00000-000).

9. THAT the property described as L 2 RP218809 at 2729 Forest Hill Fernvale Road, Lowood Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (02771-50000-000).

10. THAT the property described as L 136 SP181471 at 1 Hinze Road, Minden Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (03105-08000-000).

11. THAT the property described as L 14 RP136772 at 471 Prenzlau Road, Prenzlau Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (03229-00000-000).

12. THAT the property described as L 24 RP140848 at 1989 Forest Hill Fernvale Road, Mount Tarampa Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (03419-00000-000).

13. THAT the property described as L 112 RP817771 at 90 Handley Road, Coominya Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (03941-20000-000).

14. THAT the property described as L 37 RP157211 at 42 Elm Street, Esk Qld 4312 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04389-00000-000).

15. THAT the property described as L 38 RP157211 at 34 Elm Street, Esk Qld 4312 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04390-00000-000).

16. THAT the property described as L 1 E3971 at 17 Henderson Lane, Biarra Qld 4313 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04632-90000-000).

17. THAT the property described as L 1 E3973 at No Road Frontage, Biarra Qld 4313 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04632-95000-000).

18. THAT the property described as L 3 RP15396 at 108 Tetzlaffs Lane, Mount Beppo Qld 4313 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04817-50000-000).

19. THAT the property described as L 8 RP15396 and L 10 RP15396 at 800 Mount Beppo Road, Mount Beppo Qld 4313 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04860-00000-000).

20. THAT the property described as L 1 RP140611 at 682 Old Mount Beppo Road, Mount Beppo Qld 4313 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04878-00000-000).

21. THAT the property described as L 4 RP161228 at 210 Dead Horse Lane, Toogoolawah Qld 4313 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (04995-00000-000).

22. THAT the property described as L 7 RP164045 at 476 Turtle Creek Road, Harlin Qld 4314 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (05248-50000-000).

23. THAT the property described as L 42 CA311494 and L 75 CSH715 at Sugar Bag Creek Road, Mount Stanley Qld 4314 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (05577-00000-000).

24. THAT the property described as L 71 RP15317 at Monks Road, Fulham Qld 4313 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (05658-98000-000).

25. THAT the property described as L 1 RP168939 at 698 Tallegalla Road, Minden Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (33994-00000-000).

26. THAT the property described as L 40 RP32355 at 400 Postmans Track, Minden Qld 4311 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (34531-00000-000).

27. THAT the property described as L 2 RP124314 at 311 Fernvale Road, Fairney View Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (34669-00000-000).

28. THAT the property described as L 4 RP216623 at 107 Brouff Road, Fernvale Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (34722-00000-000).

29. THAT the property described as L 1265 SP286291 at 14 Shadywood Drive, Fernvale Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (34724-41200-000).

30. THAT the property described as L 3 RP189259 at 14 Wernowskis Road, Fairney View Qld 4306 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (34761-50000-000).



31. THAT the property described as L 12 SP249670 at 440 Larkhill Boundary Road, Lark Hill Qld 4306, be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (34893-50000-000).

32. THAT the property described as L 32 SP218847 at William Street, Kilcoy Qld 4515 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (80269-10000-000).

33. THAT the property described as L 15 SP200488 at 14 Montana Place, Woolmar Qld 4515 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (81230-41800-000).

34. THAT the property described as L 1 RP90516 at 4050 Esk Kilcoy Road, Hazeldean Qld 4515 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (81269-10000-000).

35. THAT the property described as L 55 SP231462 at 6 Pioneer Court, Woolmar Qld 4515 be sold by way of auction for overdue rates or charges with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements. (81416-60500-000).

36. THAT further Council endorse the service of any notices required for these actions using Section 239 of the *Local Government Act 2009* where appropriate."

Carried

*Vote – Unanimous*

<b>Subject:</b>	<b>Contract matter – extension of contract for the transport of waste from Kilcoy Transfer Station to Esk Refuse Recycling Centre</b>
<b>File Ref:</b>	<b>Corporate management - tendering - tenders</b>
<b>Action Officer:</b>	<b>SPO</b>

### Background/Summary

Council transports bulk waste by truck from Kilcoy refuse and recycling centre to the Esk landfill in 60 cubic metre bulk skips. The current agreement with JR Stephens and Co Pty Ltd for this service expires on 28 April 2021.

Council officers are currently working through the process of going to tender for a new waste collection contract that may require changes to current bulk waste transport process. Currently 60m<sup>3</sup> waste skips are used however the future may require the use of 35m<sup>3</sup> skips

as a replacement or in conjunction with the 60m<sup>3</sup> skips. The transportation of the bulk waste skips is specialised work that requires specialised equipment and suitably trained staff.

Endorsement is sought for Tender 892 to be extended through to 30 June 2022, noting that the price offered by JR Stephens and Co Pty Ltd remains appropriate.

JR Stephens and Co Pty Ltd have the specialised equipment and suitably trained staff required to perform this work.

#### Attachments

Extract from s235 *Local Government Regulations*

#### Recommendation

THAT Council resolves that the specialised nature of the services sought being the transportation of bulk waste from Kilcoy Transfer Station to Esk Landfill and meeting all environmental conditions by a firm with requisite resources in place mean that it would be impractical for Council to invite quotes for these services and Council endorses the engagement of JR Stephens and Co Pty Ltd until 30 June 2022 for these services consistent with documents 1277011 and 1278851.

#### Resolution

Moved – Cr Choat

Seconded – Cr Brieschke

“THAT Council resolves that the specialised nature of the services sought being the transportation of bulk waste from Kilcoy Transfer Station to Esk Landfill and meeting all environmental conditions by a firm with requisite resources in place mean that it would be impractical for Council to invite quotes for these services and Council endorses the engagement of JR Stephens and Co Pty Ltd until 30 June 2022 for these services consistent with documents 1277011 and 1278851.”

Carried

Vote – Unanimous

<b>Subject:</b>	<b>Renewal of Term Lease 0/218275 over Lots 1 to 4 on plan SP154166</b>
<b>File Ref:</b>	<b>Rates and government valuations - notifications - 2020 - 2021 - Leases (Road Licence - Permit to Occupy - Stock Grazing Permit)</b>
<b>Action Officer:</b>	<b>CCSO</b>

#### Background/Summary

Council has received correspondence from the Department of Resources regarding the renewal of Term Lease 0/218275 over Lots 1 to 4 on survey plan SP154166, encompassing a total area of 4m<sup>2</sup>.

The term of the above Lease expires on 4 October 2022. The Department is considering the renewal of Term Lease 0/218275. The purpose and use of the land is for communication purposes.

Renewal of the lease will be assessed in terms of Section 159 of the *Land Act 1994*, after considering the views of all interested parties.

A Survey Plan showing the subject land and the surrounding locality is attached.

The Design and Development Officer has been consulted and has not offered any objection to the proposal.

**Attachments**

Survey Plan

**Recommendation**

THAT Council approve the renewal of the Term Lease 0/218275 over Lots 1 to 4 on survey plan SP154166.

**Resolution**

Moved – Cr Gaedtke

Seconded – Cr Wendt

“THAT Council approve the renewal of the Term Lease 0/218275 over Lots 1 to 4 on survey plan SP154166.”

Carried

*Vote – Unanimous*

<b>Subject:</b>	<b>Renewal of Term Lease 0/218670</b>
<b>File Ref:</b>	<b>2020 – 2021 – permit to occupy – stock grazing permits</b>
	<b>[Doc id 1272411]</b>
<b>Action Officer:</b>	<b>CCSO</b>

**Background/Summary**

Council has received correspondence from the Department of Resources seeking Councils views on Term Lease 0/218670.

The term of the above lease expires on 31 December 2022 and the department is considering the renewal of this lease.

The current lease, Term Lease 0/218670 is for a term of twenty (20) years and is held for Grazing – Reserve, Road, or Stock Route Purposes.

The primary tenure of this land is for Grazing Purposes described as Lot 284 on CG1939 and Reserve for Camping and Water Purposes – RES 8281 described as Lot 284 on CG1939 under the control of the Somerset Regional Council as trustee.

The Department is seeking:

Confirmation that the Reserve is still required for its gazetted purpose.

Further that, on expiry of the existing lease, Council as Trustee be prepared to offer the current lessee a Trustee Lease or Trustee Permit over the subject area in accordance with Section 57 of the Land Act 1994 and Policy PUX/901/210 – Leases over Reserves.

If Council does not enter into a Trustee Lease or Trustee Permit the Department is seeking views or requirements to the granting of a new Term Lease over the subject area.

**Attachments**

Map showing lease areas

**Recommendation**

THAT the Department of Resources be advised that Council still requires Lot 284 CG1939 for its gazetted purpose further Council would not be agreeable to offering a trustee lease over the site.

**Resolution**

Moved – Cr Isidro

Seconded – Cr Whalley

“THAT the Department of Resources be advised that Council still requires Lot 284 CG1939 for its gazetted purpose further Council would not be agreeable to offering a trustee lease over the site.”

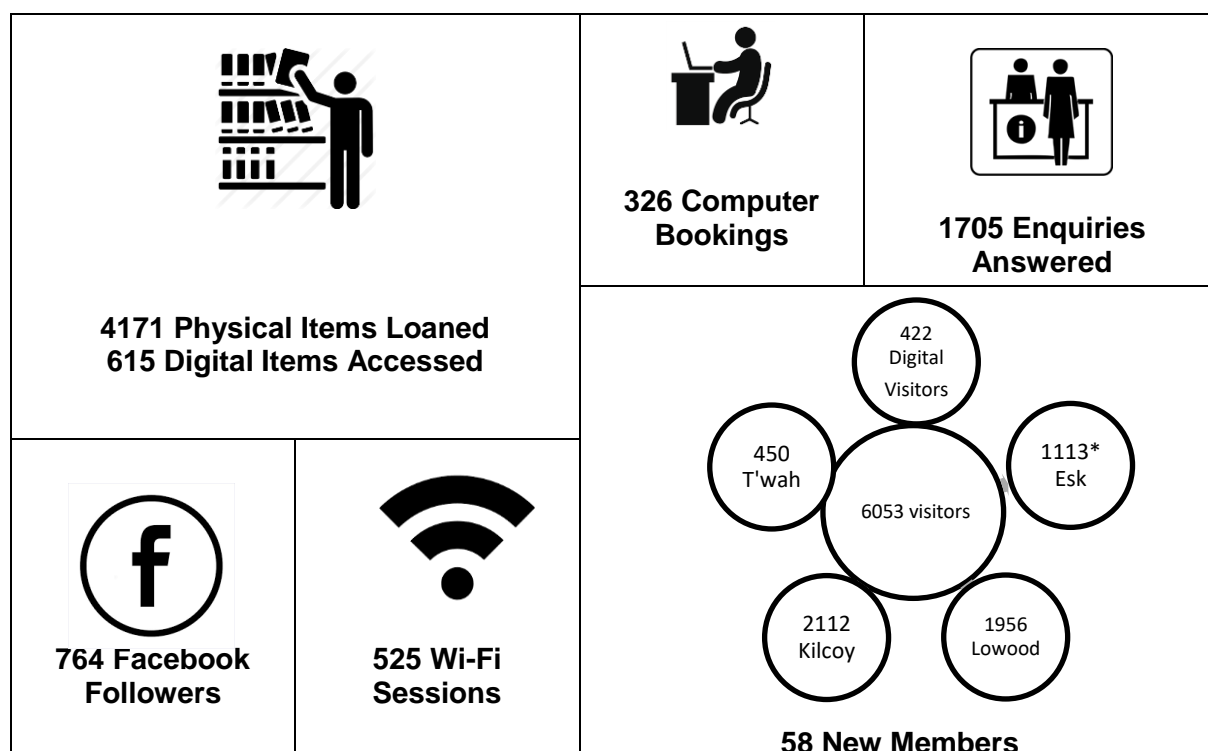
Carried




Vote – Unanimous

<b>Subject:</b>	<b>Corporate Services Monthly Report - March 2021</b>
<b>File Ref:</b>	<b>Information management - reporting - Corporate Services Report</b>
<b>Action Officer:</b>	<b>DCORP</b>

**Background/Summary**

In delivering on Council's Operational Plan and commitment to excellent customer service, the Corporate Services Department offer the following information as a representation of activities undertaken during the month of March 2021.

**Libraries**



 <p><b>140 residents reached via outreach services</b></p>	 <p><b>1205 Enquiries Answered</b></p>	 <p><b>50* New Items Catalogued</b></p>
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\*approx. figures based on previous performance.

## Library News

<p><b>Library Outreach</b>  <input type="checkbox"/> Proposal <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed</p> <p>Library staff have begun the process of reengaging with community and family organisations across the region with 7 visits to playgroups and kindergartens around Somerset. Staff delivered themed storytime sessions and promoted First Five Forever messaging and the free services and programming offered by Somerset council via Somerset Libraries.</p>	<p><b>Travelling Craftroom</b>  <input type="checkbox"/> Proposal <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed</p> <p>The program for The Travelling Craftroom is almost finalised with workshops including origami, resign jewellery, mobile making, silk scarf painting, crochet rug making, Furoshiki (art of Japanese gift wrapping with material), needle craft, papermaking and gel press printing. Workshops will take place across the region in council venues such as The Condensery, Libraries and Visitor Information Centres as well as community facilities in Linville and Glamorganvale.</p>
<p><b>Jillaroo Jive</b>  <input checked="" type="checkbox"/> Proposal <input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Completed</p> <p>After a delay of twelve months due to COVID 19, Jillaroo Jive was successfully delivered. 122 tickets were booked with 113 people attending.</p> <p>Staff received a lot of positive feedback – many appreciative that council and RADF were providing quality options for family entertainment. They especially enjoyed the free theatre shows.</p>	<p><b>Curiosity Kits Doubled</b>  <input type="checkbox"/> Proposal <input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Completed</p> <p>An additional 50 curiosity kits have been accessioned into Somerset Libraries with the collection now totalling 100. The kits have proved immensely popular with both families and playgroups/kindergartens across the region.</p>

## The Condensery

 <p><b>391 Visitors</b></p>	 <p><b>752 Facebook Followers</b></p>
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## The Condensery News

<p><b>Exhibition News</b>  <input type="checkbox"/> Proposal <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed</p>	<p><b>Upcoming</b>  <input type="checkbox"/> Proposal <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed</p>
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Current exhibition *Somerset Country – Cloth to Canvas*. Popular exhibition with lots of Somerset residents coming in to see local artists exhibit. Exhibition ends on May 16 to be replaced by two First Nations artists. Exhibition is called *Connecting Country*. The Condensery is also part of the *Connecting Stories* project. During May regional galleries in South East Queensland will all showcase First Nations exhibition programs, sharing stories across country to celebrate culture and connect to each other. This includes a regional bus tour from Moreton Bay to Somerset.

Planning for the Art Beat Festival on May 29 is progressing well with more art and craft stalls registered this year than years previous. Local entertainment acts however are down on previous years. Festival will coincide with workshops scheduled as part of the First Nations *Connecting Country* exhibition.

## Information Technology

### Information and Communication Technology (ICT) Monthly Report – March 2021

The physical work for the organisational wide building alarm consolidation project is nearly complete with only a few remaining issues, and the system wide user audit is nearing completion.

Work continues implementing audit recommendations in line with target dates.

Software and infrastructure upgrades continue to be carried out in line with budgetary considerations and operational requirements.

NBN rollout across multiple sites is almost complete, and networking infrastructure continues to be reviewed to identify improvement opportunities and potential cost savings through the more recent availability of enterprise NBN.

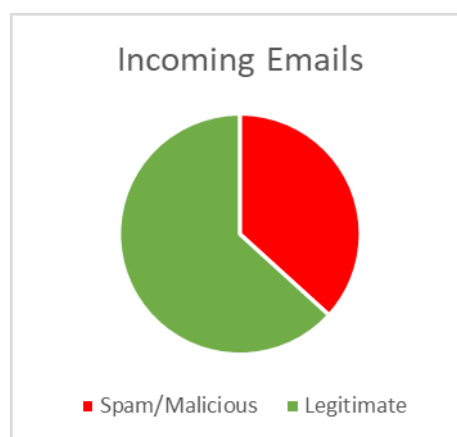
Close analysis of operational expenditure continues, with significant ongoing savings realised in various areas due partly to changes to COVID requirements and risk stance. Some planned changes also offer improvements in features and efficiency.

Adoption of the GDA2020 spatial datum is complete. A replacement internal and public mapping solution is currently under development.

### Cyber Security

The percentage of incoming emails identified as malicious was consistent at 37%, with over 10,000 emails detected as spam or malicious. Phishing emails continue to target Office365 and videoconferencing utilities, with several incoming malicious emails received from compromised email accounts at other government entities including Councils.

Phishing testing of all corporate email users continues in line with audit requirements, with zero users 'caught' in the most recent phishing test. Phishing testing involves sending benign copies of malicious emails to staff and Councillors to increase their awareness and test their response to a potential risk.

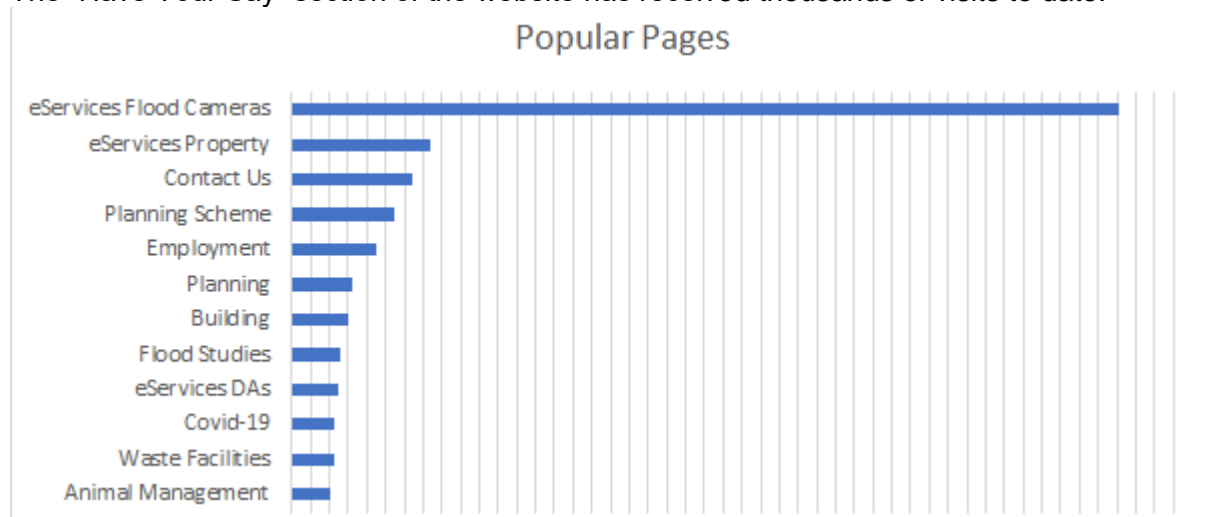


Attacks continue against internet facing resources, with the Australian Cyber Security Centre (ACSC) and Queensland Government Chief Information Officer (QGCIO) continuing to warn of ongoing campaigns by foreign nations targeting Australian government and business networks. Recent attacks have specifically targeted email servers with Microsoft this month releasing information and patches for a group of easily exploitable critical vulnerabilities that have existed since January. Updated attack indicators have been provided to assist in identification and mitigation, and patching installation cycles have been reduced. Thousands of direct compromise attempts continue to be detected on the primary Council firewall and council websites, mostly comprising automated script attacks and targeting known vulnerabilities or weak passwords.

### Websites

The primary corporate website (someset.qld.gov.au) received 70,900-page views for the month (up 17%), while eServices (eservices.someset.qld.gov.au) received 40,049 page views (up 129%). The flood camera page for eServices receive over 22,000 views, with 12,576 on 23 March alone.

The “Have Your Say” section of the website has received thousands of visits to date.








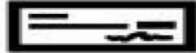



### Records

#### Documentation – At a Glance – March 2021

<b>Inward/Actioned Documents - 4164</b>	<b>Outward Correspondence - 2528</b>
<b>Customer Service Requests - 423</b>	<b>Councillor Requests - Eleven (11)</b>
<b>Decision Notices/Workshop Outcomes -</b> Decision Notices - Fifty-Eight (58) Workshop Actions - Twenty-Eight (28)	<b>Tender/Quotation -</b> Tenders - Two (2) Numbered Quotations - One (1)

**Total Documents Registered for the month of March 2021 - 9351**

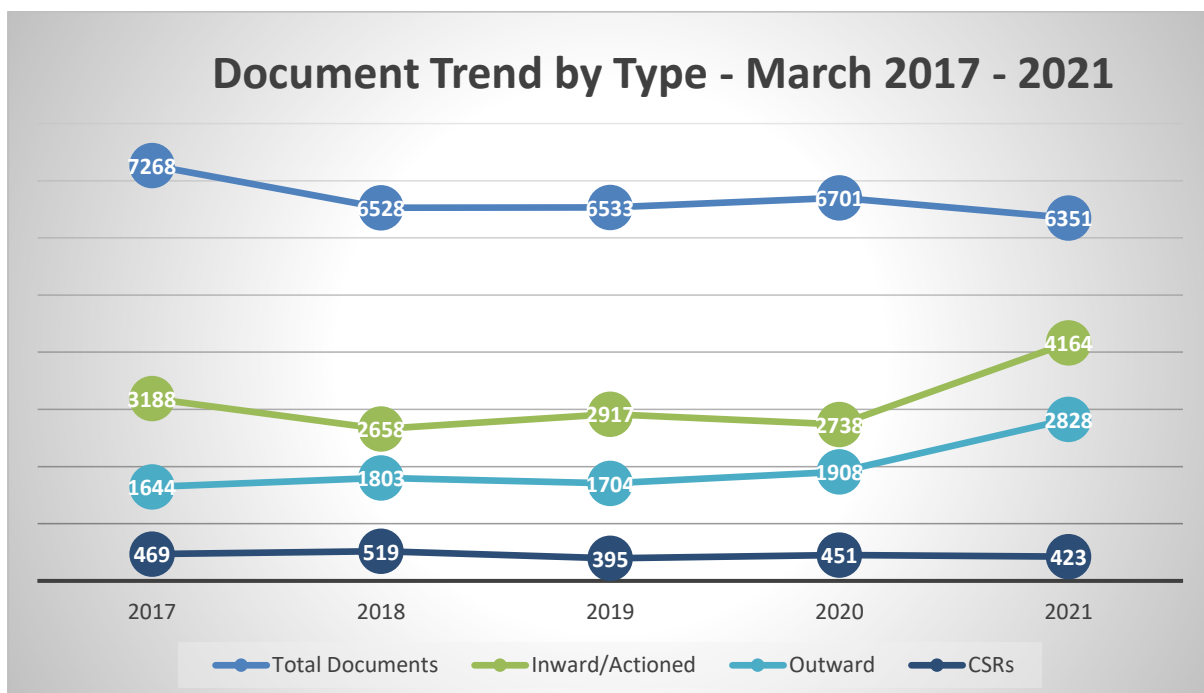
**Comparison Figures – Registered Documentation – March 2021 - 6701**

 Emails In - 3255 Emails Out - 2219	 Requests - 423	 Letters In - 1027 Letters Out - 337
 Media - 41	 Photos - 451	 Invoices - 799
 Internal - 454	 Reports - 72	 Receipts - 257

Statistics continue to reflect a rise in documents processed by the team compared to this time in previous years. High numbers of property searches, development applications and requests may account for some of the increased number of documents being processed, however, it is undeniable that as Council continues to grow these statistics will reflect that also. Increased understanding of recordkeeping requirements and compliance may also be a contributing factor.

The team focused on preparing for a disposal in the coming months to help free up space in Council's archive facilities, as well as reduce inactive records in council's information management system. Right to Information requests continue to be received and take up significant resources.

With staffing changes imminent and projections continuing to reflect an increase in workloads, it is difficult to see how the team will continue to keep up with current trends while continuing to maintain service levels with existing resources.





**Facilities Maintenance****Esk Administration Office**

Ongoing issues continue with the roof leaking after heavy rains. Most have been fixed, however, there are holes that are inaccessible from the roof as they are directly under the air conditioner that continue to allow water to leak into the hallway. A contractor has unblocked the overflow pipe in the ceiling and it is hoped that this has stopped one of the leaks in the male toilets.

**Somerset Civic Centre**

A backup generator has been sourced and installed. The system keeps activating while still on mains. Technicians are investigating.

**Kilcoy Administration Office – Library**

The air conditioner in the upstairs office is leaking in the small office area. External stairs and access is progressing well.

**Kilcoy Showgrounds**

Amenities up grade - progressing

**Kilcoy Community building – (Old Doctor Surgery on hospital grounds)**

Keys for site have been collected, registered and placed in key cupboard at Esk and one key is at Kilcoy for contractors to access site.

Contractors have been engaged to:

- Remove hospital curtain rails in rooms – paint the walls, remove signage from doors, general maintenance prior to occupancy;
- Pest inspections were completed on 17 March 2021 and future maintenance has been placed on Councils existing maintenance register;
- Fire extinguishers and fire hose reel inspections have been arranged and placed on the existing maintenance register;
- Cleaner engaged to steam clean carpets and final clean on completion of internal work.
- Water and power connection to site has been completed.
- Plumber will be engaged to check existing tapware and amenities before occupancy
- 10 additional keys will be sourced
- Internal rooms and doors have been painted Paint entire internal rooms and doors – completed

**Kilcoy Pool**

The solar pump has a leak and has a temporary fix. The part has been ordered and is due into store on 20 April 2021.

The shower doors in the Male toilets have become warped and water logged. The doors are hard to close. The investigations have revealed complete refurbishment is required. Hinges keep falling off. Additionally, wall tiles have come off the shower wall and the repairer has advised that the wall in the showers have not been water sealed. This will need to be addressed as further tiles will fall off the wall in time to come.

**Lowood Lions Club**

Termites have been reported and treated in the building. Initial damage has been rectified. However more has since been found. Termite treatment carried out Wednesday 17 March 2021.

**Lowood Clock Park**

We continue to have issues with the toilets blocking. This site may need jet rodding in the future to remove any additional tree root growths.

**Lowood Recreation Grounds**

General maintenance has been carried out on buildings and gates. Rotted and exposed chipboard on clubhouse canteen has been replaced.

A plumber has investigated continual blockages in the ladies' toilets to discover that the pipe works is completely filled with tree roots so is a much bigger job than anticipated. Given that the concrete had already been cut to access the pipework the plumber has been advised to continue and complete the job to ensure all toilets and showers are working.

**Lowood Pool**

Vandals cut the fence and bent to provide access. A repair job has been raised.

**RPZ and back flow prevention devices**

These devices are currently being inspected throughout the region and repairs now being carried out as there have been many failures.

**Termite treatments**

Have been conducted at various sites across the region.

**Corporate Services – Administration**

<b>Enquiries</b>	
Property matters	grazing tender enquiries x2 enquiries for purchase of Council land x 7 contact list of possible buyers for Council lots created Sale of remaining Haslingden Park Estate parcels in process email sent to Kilcoy Motorcycle Club Inc re: event calendar emails sent re: property sale Braemore email sent to DNRME Covenant review x3 Permit to occupy enquiry
Governance	(incl. local laws, legislation, systems and processes, delegations, policies, RTI, internal review) responded to internal enquiries re: easements and covenants
<b>Governance Matters</b>	
Agreements	(incl. MOUs, Terms of Reference) Terms of reference reviewed and drafted – The Condensery Somerset Regional Art Gallery Advisory Committee Terms of reference drafted – The Somerset Civic Centre Advisory Committee
Policies/Procedures	Backflow prevention letters review
Delegations	Delegation register changes
SPER	Update of sper register
<b>Property Matters</b>	
Tenders	Braemore Parcels
Acquisition and Disposal	GST Margin scheme Property sales enquiries x2

Leases / Licences	Kilcoy Wellness Centre Esk Mens Shed Valley of the Lakes Garden Club Fencing – lease matters
Easements	Standard easement documentation provision x2
Road matters (including realignments, acquisitions, openings/closures)	Esk Forest Road progressing Form 2 sent to Department of Environment and Sciences re: Council's decision - road closure application Preparation of road dedications Old Fernvale Road Yellow Gully Bridge
Strategic property investigations	Coordinate site meeting x1 Amalgamation investigation
<b>Reports Prepared</b>	Delegations Terms of reference Tender of Braemore land parcels
<b>Other Projects / Tasks</b>	Terms of reference x2 Show cause notice review Provision of advice for CAG's Title Searches x6 JP x4 CCS Department meeting minutes The Condensery – volunteers and curator meetings Assist with insurance claim lodgement Meeting -The Condensery and Civic Centre matters

#### Youth Engagement- March 2021 – Report Brief

YEO – project and activity overview and YES alignment				
Project/activity	YES alignment *	Updates/notes	Status	Key date/s
Internal documents – Working with Children	YES	Training module	Updates required	ASAP
School Support	SDR - 2, 3, 5, 6, 7	LSHS LSHS - expo TSHS	In progress In progress Completed	Term 2 1 April 25 March
Somerset Youth Leadership Camp 2021	SDR - 8	Report	In progress	ASAP
Youth Week 2021	3, 4	Event promotion Event management plan	In progress Completed	1-17 April 2021
School Holiday Program	3, 4	Event promotion	In progress	1-18 April 2021
* Youth Engagement Strategy (YES) alignment: Strategic Direction and Recommendations (SDR) from the YES				

<b>YEO – March projects and activities</b> <i>Brief overview of relevant projects and activities</i> <i>Note that as of 15 February the YEO role incorporates 15 hours per week and is based at the Fernvale Futures Complex</i>	
School Holiday Program	
<p>The Somerset Autumn School Holiday Program is now online. Promotional material was completed in March and was distributed/displayed as appropriate – this included a poster, social media material and website banner – and media releases, LED sign displays and community noticeboards were also used to promote the program. Activities have been uploaded to the online calendar available at <a href="http://www.somerset.qld.gov.au/school-holiday-program">www.somerset.qld.gov.au/school-holiday-program</a>; online content is updated on an ongoing basis as required.</p>	
Youth Week 2021	
<p>The YEO completed an Event Management Plan for the Youth Week events for 2021; following the Greater Brisbane lockdown announced on March 29, the YEO will update the Event Management Plan as new restrictions are announced. Promotional material was completed and distributed/displayed as appropriate in March, and promotion of the events included media releases, LED sign displays and community noticeboards. Following the lockdown announcement on 29 March, the Youth Movie Night event was postponed (date TBC) due to the effects of the three-day lockdown and the potential for further restrictions to follow. All other events are set to take place as scheduled (pending any additional restrictions coming into effect) and online registrations for the Rock Climbing Championship events are now open.</p>	
School Support	
<i>Kilcoy SHS</i>	<p>The Kilcoy Interagency meeting was cancelled due to the Greater Brisbane lockdown of 29 March (including the Moreton Bay region where services for Kilcoy are based).</p> <p>YEO has requested 4 x bins for Kilcoy SHS to use for a 'containers for change' program. Bins are currently on order.</p>
<i>Lowood SHS</i>	<p>LSHS support meeting to be scheduled for early Term 2.</p> <p>LSHS list of needed donations is ongoing. (Please ask YEO for list if needed.)</p> <p>The Wellbeing Day for Lowood SHS, that was scheduled for 1 April, was postponed due to the Greater Brisbane lockdown of 29 March (including the Ipswich region where services for Lowood are based). The Expo portion of the day (inclusive of service stallholders – YEO supported event) will be rescheduled.</p> <p>YEO has requested 4 x bins for Lowood SHS to use for a 'containers for change' program. Bins are currently on order.</p>
<i>Toogoolawah SHS</i>	<p>TSHS support meeting for Term 1, 2021 took place on 25 March 2021. There were four services in attendance.</p> <p>Toogoolawah SHS received the bins ordered by the YEO for their 'containers for change' program. The bins were painted as a part of their</p>

'Talkin' It Back' trophy submission (for the Regional Youth Mental Health Forum – Talkin' It Up to be held on 1 June).



### *Lowood Youth Mental Health and Wellbeing Project*

The Lowood Youth Mental Health and Wellbeing Project will continue in 2021 with the support of West Moreton Health (WMH) staff and Somerset Regional Council staff (CDC and YEO). In March the CDC and YEO liaised with Lowood SHS staff to coordinate dates for student workshops and events for this project. The first of the student workshops took place on 16 March and was attended by the CDC, YEO and WMH; the second workshops, scheduled for 30 March, was cancelled due to the Greater Brisbane lockdown of 29 March.

### *Somerset Youth Leadership Camp 2021*

The YEO is finalising the post-camp report and recommendations. The YEO will continue to work with and support the student leaders, through school engagements, throughout the school year.

### **Networks and Committees Attended: 4**

Youth Mental Health and Wellbeing Project – partner meeting  
Talkin' It Up – Steering Committee meeting  
Brisbane Valley Interagency  
Youth Interagency

### **Grant Applications**

Celebrating Multicultural Queensland program – submitted on Thursday, 11 March.

**Community Development - March 2021 – Report Brief****Network and Other Meetings attended by community development coordinator (CDC)**

- Attended Ipswich Financial Literacy Action Group virtual meeting
- Attended Ipswich/West Moreton Local Level Alliance face to face meeting
- Attended a meeting with Cr Kylee Isidro, MP Deb Frecklington and local resident re youth suicide
- Met with various agencies re Together at Toogoolawah event planning
- Attended Strengthening Services meeting hosted by Ipswich Community Development
- Attended Child Protection Week Planning meeting
- Met virtually with worker from the Good Grief organisation
- Attended Toogoolawah State High School Support meeting
- Represented Somerset on the Darling Downs West Moreton Primary Health Network virtual meeting on suicide prevention and drug and alcohol use strategy
- Met with Sam Woodhouse organiser of West Moreton's Health older person's care collaborative around concerns regarding model not having enough regional or community input/support
- Attended Human and Social recovery meeting
- Coordinated Brisbane Valley Interagency virtual meeting
- Engaged with Lowood State High Students in association with West Moreton Health regarding young people's wellbeing.
- Cancelled face to face Kilcoy Interagency meeting due to COVID three-day lockdown

**Requests for Information and Referral (CDC)**

Request Type	Number	Area(s)
Aged care or other support for seniors including transport, services and homelessness	6	Toogoolawah, Tarampa and Esk –
Emergency assistance/financial	2	Esk
Accommodation/ homelessness	1	Toogoolawah
Disabled	2	Toogoolawah
Transport	1	Fernvale
<b>TOTAL</b>	12	

**Community Wellness Hubs**

First user commencing at Kilcoy Community Wellness Hub on 20 April and will operate three days per week. The service offers free mental health care plans and before opening has clients from Moore/Linville, Toogoolawah and Kilcoy, with ages ranging from children to seniors. Referrals coming through from Kilcoy GPs and nearby child care centres / kindergarten.

**Community Development Officer – Bushfire Recovery and Resilience****Community Engagement and Meetings**

22/03/2021	Lowood Lions Club Meeting	Identify/plan community events and funding	Finalising the recipients of funding acquired through Bendigo Bank Grant. Asl, to discuss the options around Lucas mill initiative to support farmers recovery from bushfires.
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16/03/2021 to 17/03/2021	Bushfire impacted property owners	Community engagement	Contacting property owners to inform them they were receiving \$2500 to assist with their disaster recovery. 5hrs Travel
24/03/2021	Somerset Council	Identify and Plan	Discussing the logistics and the possibility of Council owning a Lucas Mill to hire to farmers, liability and insurance.
18/03/2021	Teams meeting with Good Grief	Identify and plan	Discuss the options to provide mental health education to community members and mental health programs to youth
16/03/2021	St Vinnies funding	Community engagement	St Vinnies still has funding and are struggling to engage with property owners impacted by the bushfires. Also, not everyone can apply online. Therefore, I am providing a personalised service to assist with these applications and any further help that may be required. 8hrs Travel.
9/03/21 19/03/21 23/03/21	Property Owners	Community Liaison	Due to the age of these people they found it hard to deal with email communications. Also, Somerset building approvals team are currently extremely busy due to huge increase in demand. I was asked to Liaise with these property owners and provide regular communications to ease their frustrations and concerns. 4 hrs travel.
8/03/2021	Property Owners and stakeholders	Identify and Plan	Valuable land which has been rehabilitated over 30+ years has been destroyed by bushfires and support is required to assist with repairing and replanting. 4 hrs travel.



Rural Fire Brigade training day at Toogoolawah. This involved numerous RFB within the Somerset Region.

The day went well and a good chance for the different brigades to get to know each other and the different equipment / vehicle setups.



Interagency meeting at Fernvale. This was the first face to face interagency meeting in 12 months.



All attendees enjoyed getting away from zoom meetings and Lyn Buchanan did a wonderful job to organise the meeting.

The month of March focused on providing support to property owners impacted by bushfires and their recovery efforts. This was achieved by collaborations with St Vinnies who still have available funding. A personalised approach was again required due to the lack of computer literacy skills and the ability to complete online application forms. Discussions with St Vinnies tried to gain an understanding as to why their funding was not better promoted throughout the community as most people were not aware that St Vinnies still had available funding.

Also, this month focused on working with community to establish community led initiatives and ideas such as the mobile Lucas Timber Mill, Traditional owner engagement, cultural burning workshops and updating property management guides for new arrivals to the area.

Following on from previous months was the coordination of mental health service providers and trying to support these service providers to gain traction in Somerset. It is evident that programs and services set up for people in rural communities, especially farmers, have not been established with prior consultation with farmers. It has been suggested that service providers regarding mental health support should engage with farmers first and find out what their needs are and what can be done to best fit their circumstances before developing programs. A one size fits all model may be more efficient in its delivery but if farmers are not engaging with the programs then they will lack the appropriate outcomes desired.

Lastly, March has required much attention with 3 property owners who had their houses burnt down during the 2019 bushfires. Time has been spent liaising between themselves and council to gain building approval permits. One of these properties has been finalised and re-building begins in the next week.








Lastly, Council Officers have assisted three property owners who had their houses burnt down during the 2019 bushfires. Time has been spent liaising between themselves and council to gain building approval permits. One of these properties has been finalised and re-building begins in the next week.



<b>Sport and Recreation</b>
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The following contains an overview of current activities of the Sport and Recreation Officer, and an update of Sport and Recreation programs and projects for the month of March 2021.

### Indoor sport, gymnasium and aquatic facility operations

Facility	Commentary / Highlights	Attendance for the Month	Comparative to Month Historical Average	Membership Change (comparative to previous month) - Total
Fernvale Indoor Sports Centre	Centre was closed from 29 March to 31 March 2021 as PCYC chose to close the facility during the Greater Brisbane lockdown Gymnastics program has grown to pre-COVID levels with more classes to be added in Term 2 as a result PCYC Fernvale will be introducing a "FreeG" program in the coming months which is a combination of parkour, tricking and gymnastics No reportable incidents	1,770	(1,903) 	TBA
Kilcoy Indoor Sports Centre	Promoting the centre through Jayne's newspaper articles and promoting PhysioPlus and in-house Exercise Physiologist through the hospital and local GPs One reportable incident, no action required by Council	2,024	(1,547) 	Nil (185)
Toogoolawah Community Gym	Promoting the return of movement to music classes in Toogoolawah. Significant anticipation regarding the new gym No reportable incidents	260	(238) 	-3 (49) 
Esk Swimming Pool	No reportable incidents.	44	(531) 	N/A
Kilcoy Aquatic Centre	No reportable incidents.	1,360	(2,871) 	N/A
Lowood Swimming Pool	No reportable incidents.	2,334	(1,743) 	N/A

Toogoolawah Swimming Pool	No reportable incidents.	502	(579) 	N/A
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**Events and Initiatives** - Nil to report.

#### **Club Contact**

SRO met with or corresponded with club representatives throughout the region regarding Council projects, strategic planning, facilities and grant funding opportunities.

SRO facilitated meeting with primary stakeholders of the Fernvale Sports Park turf cricket pitch to ensure operating roles and responsibilities are in place for the 2021-22 cricket season.

SRO attended the Kilcoy Tennis Club AGM on Tuesday 2 March 2021.

SRO facilitated a Sport and Recreation Club Dinner and Workshop on Wednesday 10 March at the Somerset Civic Centre. Eight representatives from five different clubs throughout the region attended the event.

SRO facilitated the Fernvale Sports Park Advisory Committee Meeting on 24 March 2021.

SRO facilitated the Esk Tennis and Girl Guides Clubhouse Steering Committee Meeting on Friday 26 March.

#### **Sport and Recreation Projects**

The **Fernvale Sports Park Amenities Building Extension** construction works commenced on Monday 1 March. All stakeholders are sent proactive communications regarding the works.

Works to upgrade the **LED Lighting Infrastructure at the Lowood Recreation Complex and Fernvale Sports Park** continued through March. All trenching works and conduit and pit installation were completed at both sites.

#### **Attachments**

Nil

#### **Recommendation**

THAT the Corporate Services Report for March 2021 be received and the contents noted.

#### **Resolution**

Moved – Cr Choat

Seconded – Cr Wendt

“THAT the Corporate Services Report for March 2021 be received and the contents noted.”

Carried

Vote – Unanimous

<b>Subject:</b>	<b>School Program of Works</b>
<b>File Ref:</b>	<b>Roads - design and construction - street parking</b>
<b>Action Officer:</b>	<b>DDM</b>

### Background/Summary

Council sporadically receives requests from schools within the region with varying degrees of expectations. To provide a consistent level of service across all schools, officers have developed and prioritised a School Program of Works. The program reviewed all schools within the region and prioritised works in the following order:

- Safe vehicle movement e.g. pickup / drop off facilities;
- Safe pedestrian movement e.g. footpath to pickup / drop off facilities;
- Active transport modes e.g. footpath connections to Council network; and
- Parking improvements.

It is noted that Clarendon, Glamorgan Vale, and Prenzlau schools have internal loading / parking areas. This is considered more suitable but does limit opportunities to improve facilities on school grounds. Thus, these schools were given additional priority due to providing their own facilities.

The works proposed are generic in nature with detailed design and consultation with schools to be carried out prior to construction. Whilst it is considered that the criteria captured practical improvements, it is likely that some criteria will change or be identified as the program is periodically reviewed. However, the Program provides Council and the community an indication as to the status of projects and their likely priority for future upgrading. The proposed list of projects will also be referred to when other works are being planned to look for efficiencies in scale.

It has been Council's practice to seek subsidy assistance for these types of works through Transport Infrastructure Delivery Scheme (TIDS) that is administered through Regional Road and Transport Groups (RRTG). Guidance is that approximately 10% of the RRTG funding is could be allocated towards school related projects per annum and could commence as soon as the 2021/22 financial year. Based on this level of funding the identified program of works would extend over a ten (10) year period.

### Attachments

List of School Program of Works  
Indicative School Works Plans  
Copy of letter to be sent to schools

### Recommendation

THAT Council endorse the development of a School Program of Works and notify the schools of the outcome.

#### Resolution

Moved – Cr Gaedtke

Seconded – Cr Brieschke

“THAT Council endorse the development of a School Program of Works and notify the schools of the outcome.”

Carried

Vote – Unanimous

<b>Subject:</b>	<b>Free Tree Program 2020/21</b>
<b>File Ref:</b>	<b>Environmental Management - Programs - Free Trees</b>
<b>Action Officer:</b>	<b>DOPER</b>

**Background/Summary**

Free trees have historically been distributed to residents, Land for Wildlife (LFW) participants and residents with landholding over 20 acres at annual events under Council's Free Tree Program. Last year 2019/2020 the 5572 trees were distributed for a total cost of approximately \$33,000.

At the 25 November 2020 Ordinary Meeting, Director Operations tabled a report recommending that the free tree day be deferred until October 2021 due to the difficulties associated with running the event during the pandemic.

The resolution passed was "THAT a further report be brought back to Council with information surround option three to see if it can be successfully achieved in early 2021". Option three was Vouchers to be honoured at commercial nurseries.

Council Officers have approached six local nurseries with the idea of a redeemable voucher. Three nurseries were interested, two were not or did not respond to enquiries and one was undecided.

Of those interested, their general conditions were that:

Council would need to supply and deliver the tube stock, Council would need to meet the costs associated with maintaining the tube stock, watering, setup costs etc., and Council would have to pick up any remaining tube stock.

In addition to the above business requirements it was discovered that: some do not have the required levels of insurance, ability of smaller nurseries to meet their obligations, no nurseries in Esk and Toogoolawah and other minor logistical issues. While these challenges are not insurmountable it would require officer time, that is currently focused on delivery of grant funded projects and private works contracts for the Department of Transport and Main Roads.

To summarise the findings, option three would prove difficult to implement a successful free tree program under the current circumstances. Since November there has been little customer requests received from the public.

Council officers have explored many different ways to implement a successful tree program during the pandemic, however, have found the associated challenges and risk are not able to be adequately addressed.

Officers have suggested that the 2020/21 free tree program budget be rolled into next year's program, which could be run as a partner event to the Somerset Garden Competition 2021. The increase in budget could allow for sponsorship of a category of the above event or to increase the number of or diversity of plants provided at next year's free tree program.

**Attachments**

Nil

**Recommended Action**

THAT the 2020/21 Free Tree Day be cancelled and the associated budget be reallocated to the 2021/22 Free Tree Day.

**Resolution**

Moved – Cr Isidro

Seconded – Cr Wendt

“THAT the 2020/21 Free Tree Day be cancelled and the associated budget be reallocated to the 2021/22 Free Tree Day.”

Carried

Vote – Unanimous

<b>Subject:</b>	<b>Community Assistance Grants – Somerset Excellence Bursary 2020– 2021– Blake Anderson Doc Id 1282881, Cody King Doc Id 1281132, Madelyn Burley Doc Id 1276573</b>
<b>File Ref:</b>	<b>Community Relations – Sponsorships – Somerset Excellence Bursaries</b>
<b>Action Officer:</b>	<b>DHRCS</b>

**Background/Summary**

Council has received applications for Somerset Excellence Bursaries as follows:

<b>Applicant</b>	<b>Event</b>	<b>Venue and Date</b>	<b>Level</b>
Lisa Anderson on behalf of her son Blake Anderson	Australian Athletics Track and Field 800m and 1500m Para Men	Homebush Stadium Sydney 17 – 19 April 2021	State
Julie Pratt on behalf of her son Cody King	Queensland School Sport State Championship Queensland School Boys Rugby League	Sunshine Coast Stadium 22-25 May 2021	State
Noeleen Burley on behalf of her daughter Madelyn Burley	Lockyer Zone Netball 12 years and under.	Highfields Netball Complex 27 April 2021	Regional

These applications are considered as part of the Community Assistance Grant Policy which provides funding of Somerset Excellence Bursaries at a Regional, State or National Level.

**Attachments**

Nil

**Recommendation**

THAT Council grant a Sporting Excellence Bursary to the following applicants:

<b>Applicant</b>	<b>Event</b>	<b>Venue and Date</b>	<b>Level</b>
Lisa Anderson on behalf of her son Blake Anderson	Australian Athletics Track and Field 800m and 1500m Para Men	Homebush Stadium Sydney 17 – 19 April 2021	State \$300
Julie Pratt on behalf of her son Cody King	Queensland School Sport State Championship Queensland School Boys Rugby League	Sunshine Coast Stadium 22-25 May 2021	State \$300
Noeleen Burley on behalf of her daughter Madelyn Burley	Lockyer Zone Netball 12 years and under.	Highfields Netball Complex 27 April 2021	Regional \$100

<b>Resolution</b>	Moved – Cr Brieschke Seconded – Cr Wendt “THAT Council grant a Sporting Excellence Bursary to the following applicants:		
<b>Applicant</b>	<b>Event</b>	<b>Venue and Date</b>	<b>Level</b>
Lisa Anderson on behalf of her son Blake Anderson	Australian Athletics Track and Field 800m and 1500m Para Men	Homebush Stadium Sydney 17 – 19 April 2021	State \$300
Julie Pratt on behalf of her son Cody King	Queensland School Sport State Championship Queensland School Boys Rugby League	Sunshine Coast Stadium 22-25 May 2021	State \$300
Noeleen Burley on behalf of her daughter Madelyn Burley	Lockyer Zone Netball 12 years and under.	Highfields Netball Complex 27 April 2021	Regional \$100”
Vote – Unanimous			<u>Carried</u>

<b>Subject:</b>	<b>2020 - 2021 Funding Rounds – Community Assistance Grants</b>
<b>File Ref:</b>	<b>Community relations – sponsorship - 2021 - 2022 - Community Assistance Grant</b>
<b>Action Officer:</b>	<b>DHRCS</b>

## Background/Summary

Somerset Regional Council assists the community by allocating a set amount of funds, each financial year, to be distributed to various community groups and individuals through its Community Assistance Grants budget.

Community organisations can apply for a grant to assist with costs associated with projects, events, services or remission of some Council fees.

### 4. SCOPE

#### 4.1 What this policy applies to

*This policy covers:*

- (a) *direct financial support for community organisations, projects, events or services within the Somerset region;*
- (b) *payment of general rates and Council cost recovery fees, on behalf of community organisations;*
- (c) *assets given to community organisations;*
- (d) *payments to individuals as excellence bursaries.*

#### 4.2 What this policy does not apply to

- (i) *This policy does not apply to grants or concessions requested by commercial organisations or individuals other than those referred to in 4.1(d) above;*
- (ii) *For example, applications will not be considered for the payment of insurance premiums, water supply and sewerage accounts from Queensland Urban Utilities,*

*other utility accounts such as electricity and telecommunications or the following charges levied with Council general rates:*

*Utility charges;  
Separate rates and charges;  
Special rates and charges; and  
State Government Emergency Levy.*

Previously, Council has offered two funding rounds per financial year, in August and February.

**Council's Community Assistance Grants Policy – C/001 states:**

*Advertisements will be placed in local media for two (2) funding rounds per financial year (with the first round of each financial year including rates remission applications for that financial year). The advertisement will detail the availability and request applications be received by a specified date, addressing the selection criteria. However, organisations may be limited to two (2) applications per financial year.*

Consideration is sought for the below Community Assistance Grant funding round dates for the 2021/2022 financial year.

<b>Round closes</b>	<b>Projects must not have a start date before*</b>
<b>Round one</b> Friday, 27 August 2021 Includes rates remission.	Friday, 24 September 2021 * not applicable for rates remission
<b>Round two</b> Friday, 18 February 2022	Friday, 25 March 2022

Note, community groups will be encouraged to submit applications for Christmas themed projects / events in round one 2021/2022 to ensure sufficient timing.

**Recommendation**

THAT Council approve the below dates for two (2) Community Assistance Grant funding rounds in the 2021/2022 financial year. Funding rounds to be advertised on Council's website and in various media outlets four (4) weeks prior to the closing dates.

<b>Round closes</b>	<b>Projects must not have a start date before *</b>
<b>Round one</b> (including rates remission) Friday, 27 August 2021	Friday, 24 September 2021 * not applicable for rates remission
<b>Round two</b> Friday, 18 February 2022	Friday, 25 March 2022

**Resolution**

Moved – Cr Gaedtke

Seconded – Cr Choat

“THAT Council approve the below dates for two (2) Community Assistance Grant funding rounds in the 2021/2022 financial year. Funding rounds to be advertised on Council’s website and in various media outlets four (4) weeks prior to the closing dates.

Round closes	Projects must not have a start date before *
<b>Round one</b> (including rates remission) Friday, 27 August 2021	Friday, 24 September 2021 * not applicable for rates remission
<b>Round two</b> Friday, 18 February 2022	Friday, 25 March 2022

Carried

Vote – Unanimous

<b>Subject:</b>	<b>Customer Service Report – March 2021</b>
<b>File Ref:</b>	<b>Officers Report</b>
<b>Action Officer:</b>	<b>(CSTL) Customer Service Team Leader</b>

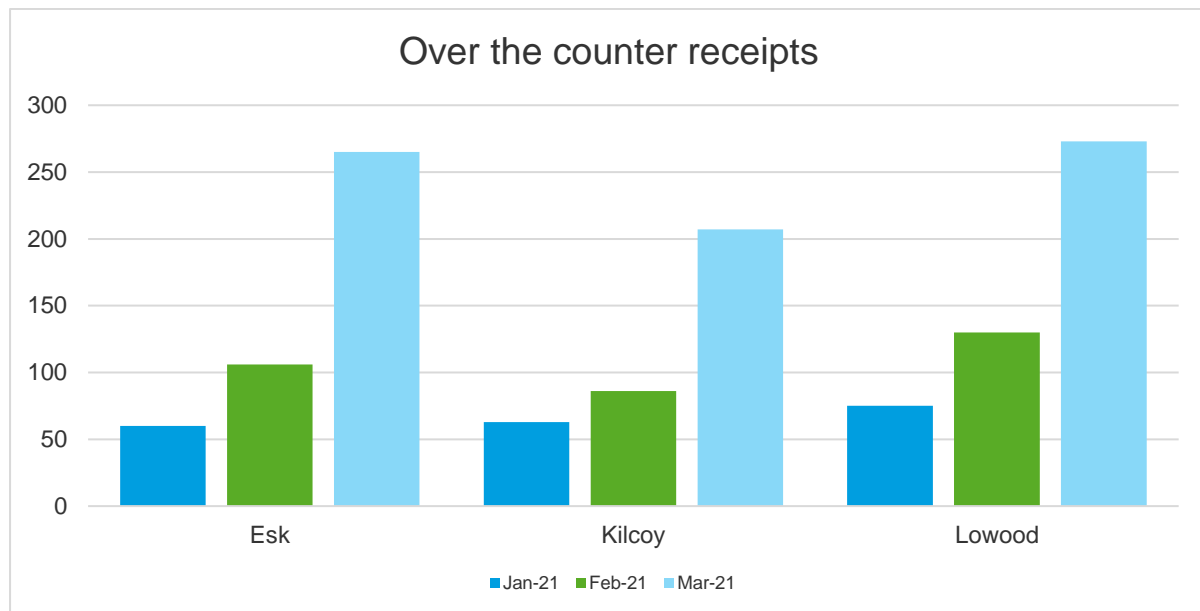
**Background/Summary**

In delivering on Council’s Operational Plan and commitment to excellent customer service, a summary of the customer service section activities for the month of March 2021 is provided for Council’s information.

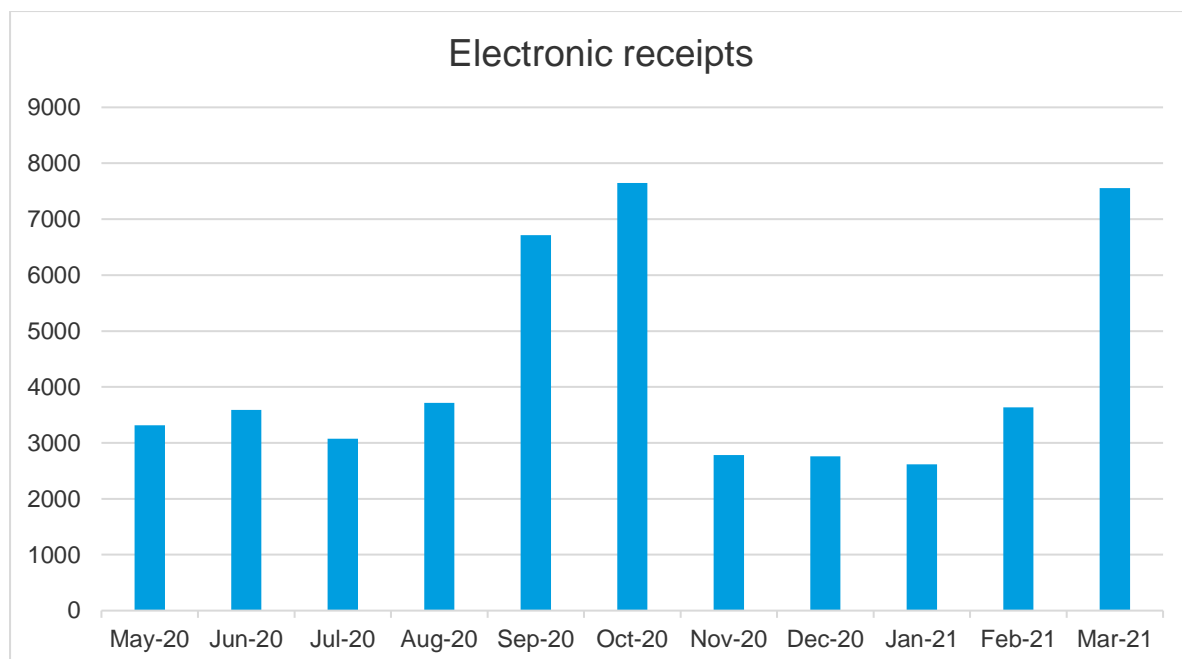
**Summary for March 2021****4,715****TOTAL  
PHONE  
CALLS****4,434****PHONE CALLS  
RECEIVED DURING  
BUSINESS  
HOURS****193****PHONE CALLS  
RECEIVED  
AVERAGE  
PER DAY****34****PHONE CALLS  
RECEIVED BY  
AFTER HOURS  
CALL CENTRE****14****PHONE CALLS  
REFERRED TO  
AFTER HOURS  
DUTY OFFICER****745****OVER THE  
COUNTER RECEIPTS****576****QGAP  
TRANSACTIONS****115****PROPERTY  
SEARCHES**



The below table shows the number of Council financial transactions that were taken over the counter at each of the customer service centres in the region for March 2021. These numbers include cheques that were posted into the Council. In total there was 745 financial transactions across the three customer service centres with 265 at Esk Administration Centre, 207 at Kilcoy Customer Service Centre and 273 at Lowood Customer Service Centre for March 2021. The discount period ended on 6 April 2021 for the current rating period.

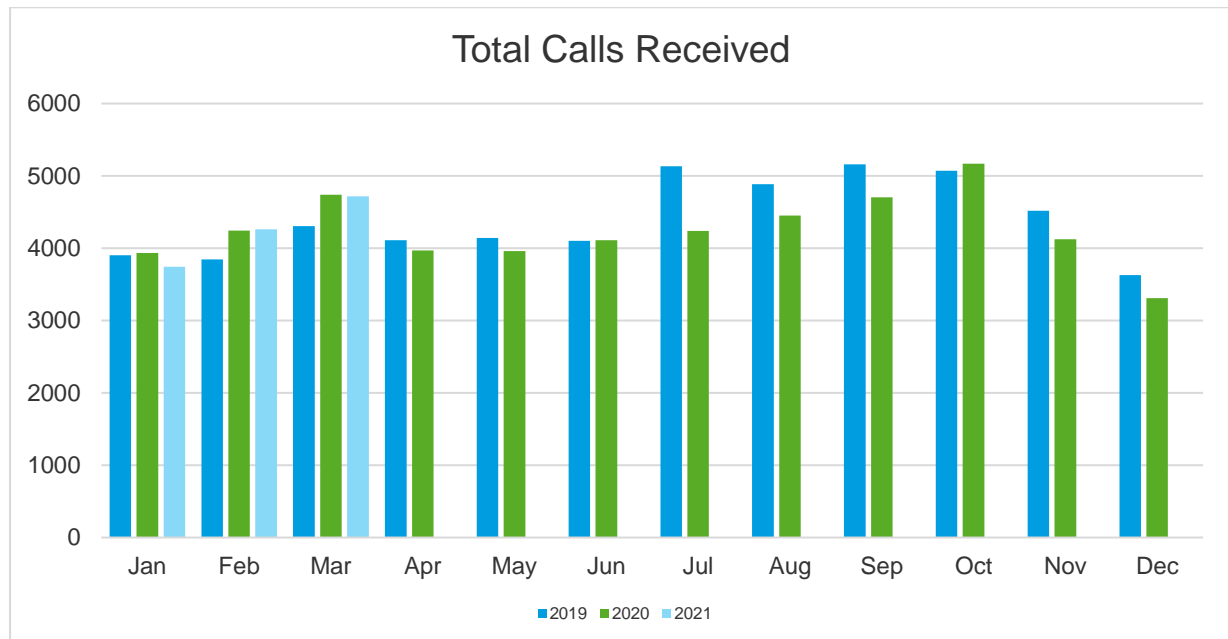


The below table illustrates all other financial transactions (excluding over the counter receipts) received at Council and processed by the finance department. These are BPay and EFT (electronic funds transfer) transactions for payments such as rates, animal registration etc.

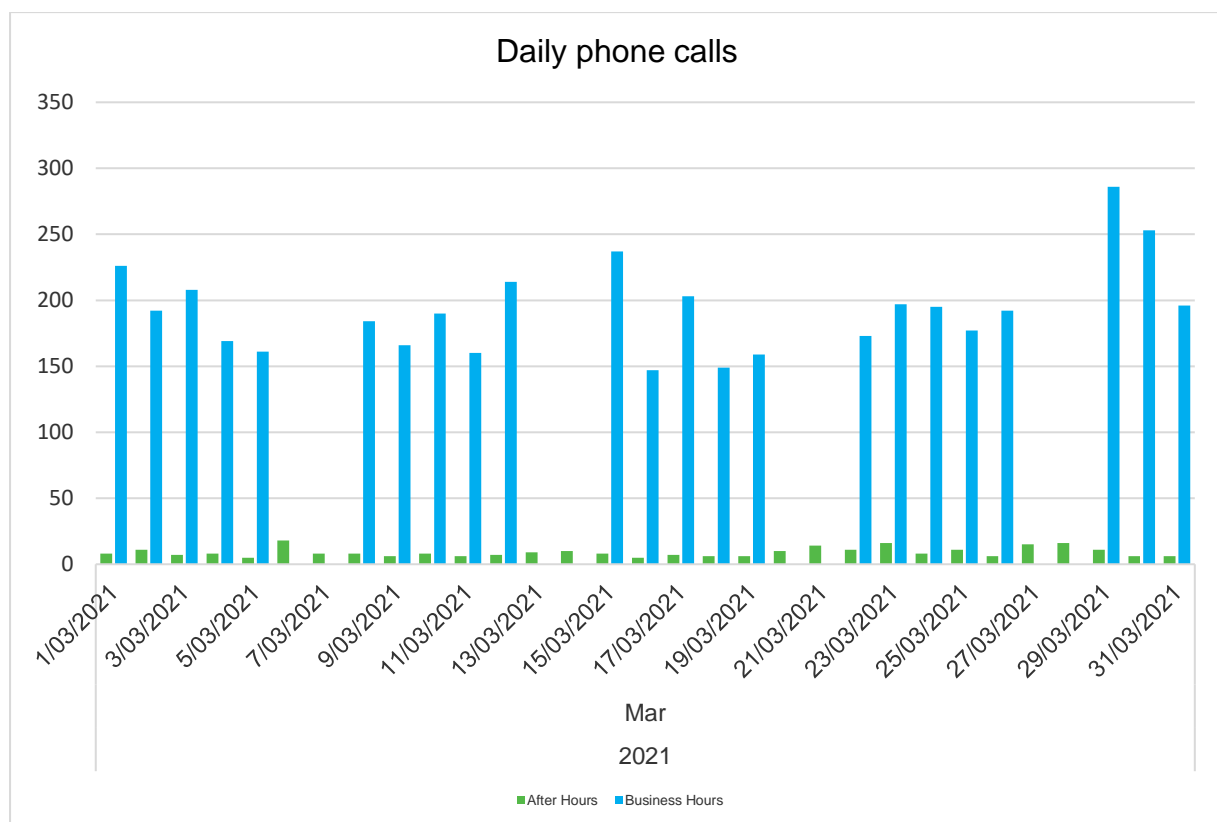


Below are the total number of calls received into the Council main phone line (07 5424 4000), including out of hours, compared to last calendar year. Calls received does not include internal calls made within Council, or outbound calls. There were 4,715 calls received for the month of

March 2021. This is an increase of 453 calls compared to February 2021. Compared to March 2020 there was a decrease of 22 calls for the month.

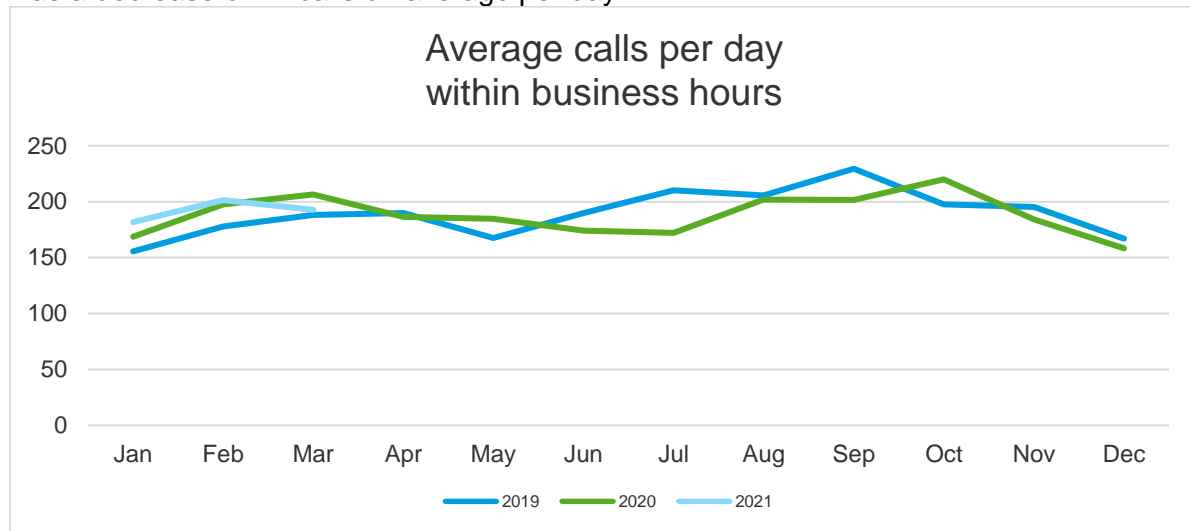


Listed below are the daily phone calls received for March 2021 to the main Council phone line. There were 4,434 calls received during business hours and 281 received after hours. Of the 281 calls received out of hours, 34 calls went to the afterhours call centre. There was an increase of 10 calls to Council's afterhours provider compared to February 2021.

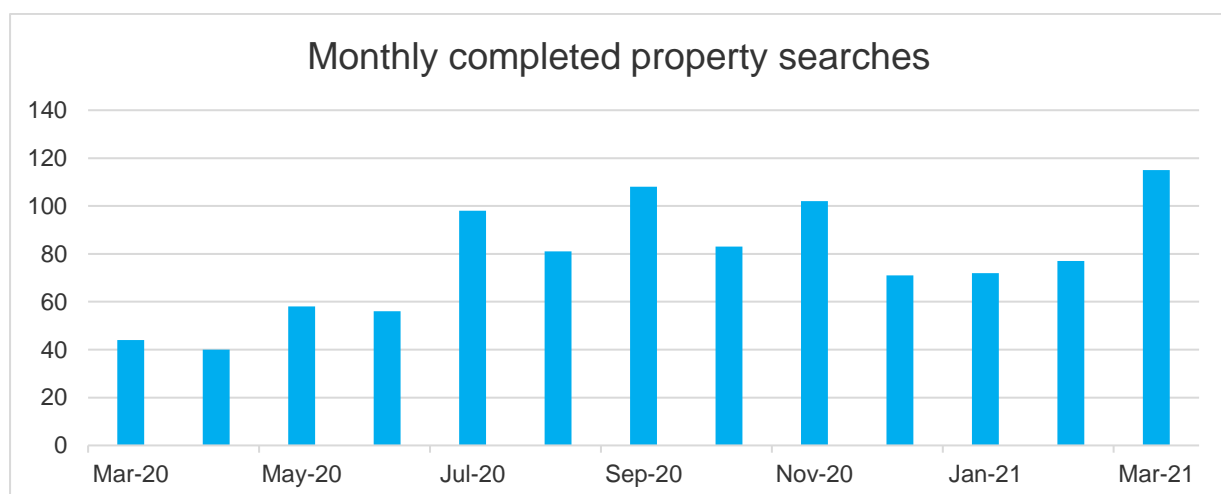
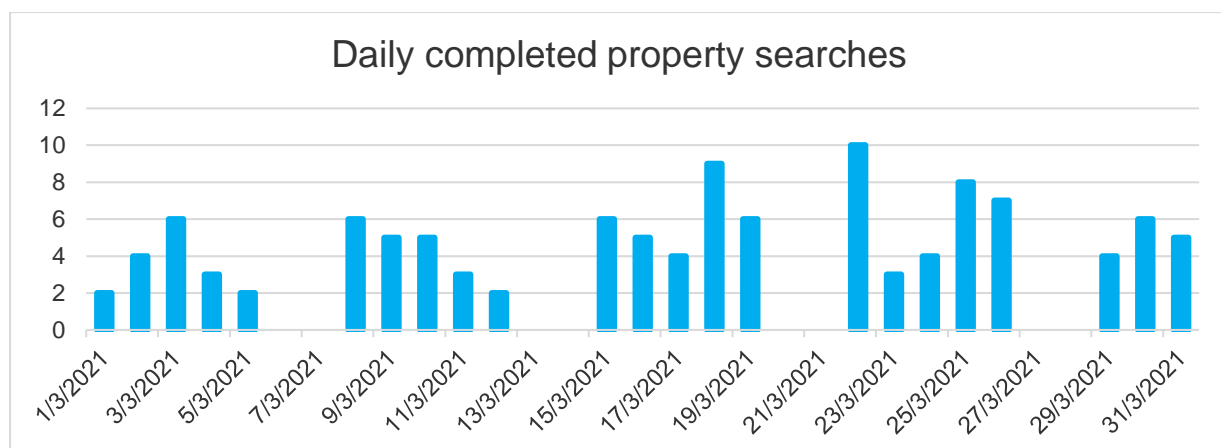


Listed below is a comparison of the average calls received per day within business hours. On average there were 193 calls received each business day for March 2021, which was a

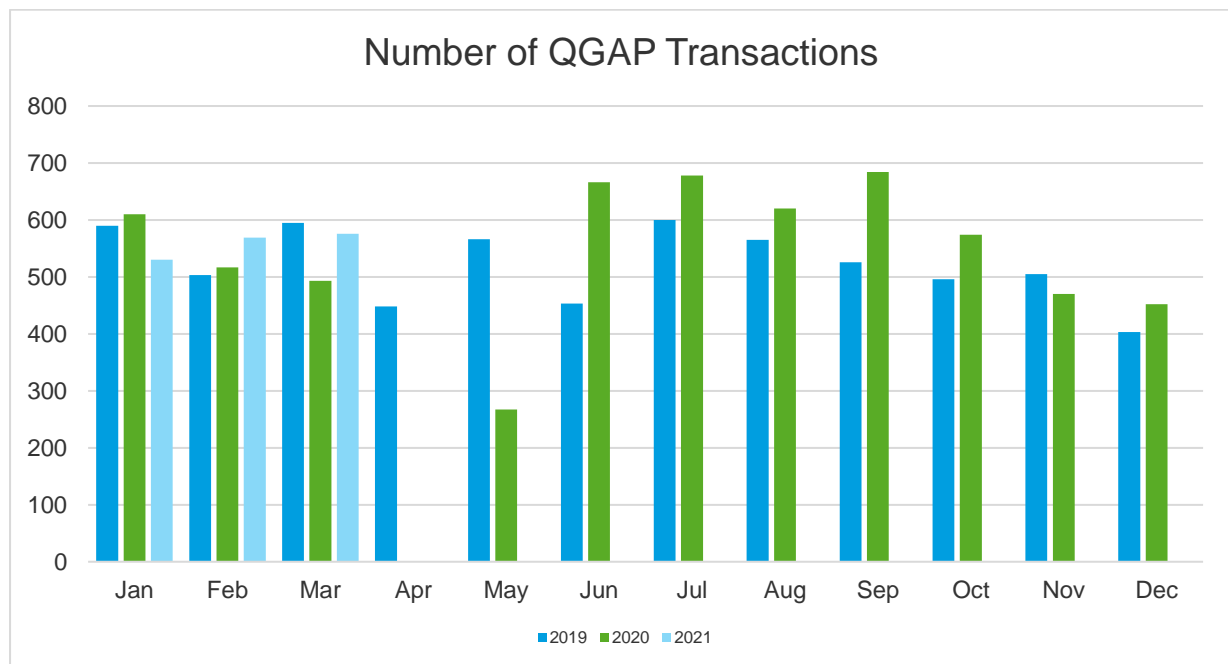
decrease of 9 calls on average per day from February 2021. Compared to March 2020 there was a decrease of 14 calls on average per day.



For the month of March 2021 there were 115 property searches completed for prospective purchasers. The graph below depicts the day property searches were completed. This increased by 38 completed searches compared to February 2021. March 2021 was the highest number of property searches completed in the previous 12 months.



There were 576 Queensland Government Agent Program (QGAP) transactions for the Lowood QGAP agency in March 2021. On average there were 25 transactions per business day in March which is three lower on average a day than February 2021. For the previous six months there has been an average increase of 6% QGAP transactions.



#### Attachments

Nil

#### Recommendation

THAT Council receive the *Customer Service Report for March 2021* and the contents be noted.

#### Resolution

Moved – Cr Choat

Seconded – Cr Brieschke

“THAT Council receive the Customer Service Report for March 2021 and the contents be noted.”

Carried

Vote – Unanimous

<b>Subject:</b>	<b>Somerset Lights Competition and Trail 2021</b>
<b>File Ref:</b>	<b>Officers Reports</b>
<b>Action Officer:</b>	<b>VISO (Fernvale)</b>

#### Background/Summary

The proposed schedule for the fifth annual Somerset Christmas Lights Competition and Trail is as follows:

#### 2021 Somerset Christmas Light Competition Schedule

Entries Open: Monday, 4 October 2021 at 9am

Entries Close: Thursday, 25 November 2021 at 5pm

Judging: Between, Monday, 29 November and Monday, 6 December 2021

Winners Announced: Friday, 10 December 2021

Light Trail: Advertised from Wednesday, 1 December 2021

Bus Tours Friday, 10 December, Saturday, 11 December, Friday, 17 December and Saturday, 18 December 2021.  
Between 6.30pm and 9.30pm  
North, south and middle bus runs

*Note:* this will only occur if a sponsor can be secured to cover all costs of these bus tours. Dates and times may vary depending on the sponsor.

Judges: Two Councillors and one Christmas Light enthusiast or previous competition winner (if not an entrant in current competition). The judging panel to organise a meeting no later than two days after the final judging night to allow time for reflection by the judges. Times for judging week light displays to be from 7pm to 10pm. All participants of the competition and those who just want to be listed on the Christmas Light Trail should be advised that lights need to be kept on until 10pm nightly from Monday, 29 November 2021.

*Major Categories:*

Best Business/Community Group  
Category A – Shopfront display only  
Category B – Shopfront and additional space  
Best Urban Display  
Best Rural Display  
Best Street

*Other categories:*

Best Solar Powered Display  
Best First Time Entrant  
Best Small Display (under 5000 lights)  
Best Medium Display (over 5000 lights and under 10,000)  
Best Large Display (over 10,000 lights)  
Christmas Light Trail entrant (not eligible for prize money): for all entrants that would like to be a part of the Christmas Lights Trail promotion and not a part of the competition.

<b>Recommendation</b>
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1. THAT Council receive the 2021 Somerset Christmas Lights Competition report.
2. THAT Council appoint Cr..... and Cr..... to undertake the 2021 Christmas Lights Competition judging.

**Resolution**

Moved – Cr Choat

Seconded – Cr Isidro

1. “THAT Council receive the 2021 Somerset Christmas Lights Competition report.

2. THAT Council appoint Cr Brieschke and Cr Wendt to undertake the 2021 Christmas Lights Competition judging.”

Carried

*Vote – Unanimous*

<b>Subject:</b>	<b>Operational Plan 3rd Quarter Review 2020-21</b>
<b>File Ref:</b>	<b>Corporate Management - Planning - Operational Plan</b>
<b>Action Officer:</b>	<b>CEO</b>

### Background/Summary

The Operational Plan for Somerset Regional requires reviewing at each quarter to determine progress of the items within the Plan. The 2020/21 plan was developed at a similar time to the Budget and has a reasonably close alignment with the Budget. The 3rd Quarter review contains feedback from all officers who were responsible for items within the plan. To help interpret the report outcomes Council officers have added an updated traffic light style of indicator to the report.

The 3rd Quarter review contains feedback regarding the progress of items within the current year's operational plan. Generally, the progress of the action items within the Operational Plan 2020 / 21 is very good. Items within the Plan are achievable within the 2020-21 year and officers tasked with responsibility for particular items are progressing those items as expected.

### Attachments

Attachment 1 – Operational Plan 2020-21 Quarter 3 Review

### Recommendation

THAT Council receive the Operational Plan 2020-21 Quarter 3 review and note the progress of the action items within the plan.

#### Resolution

Moved – Cr Choat

Seconded – Cr Gaedtke

“THAT Council receive the Operational Plan 2020-21 Quarter 3 review and note the progress of the action items within the plan.”

Carried

*Vote – Unanimous*

<b>Subject:</b>	<b>Confidential – Sale of 127 SP201579 – 9 Williams St Lowood</b>
<b>File Ref:</b>	<b>Disposal of Land - Doc. 1226316, 1278776, 1278784, 1279599, 1279841, 1279846, 1279927, 1280082</b>
<b>Action Officer:</b>	<b>CCSO</b>

In accordance with Section 275 of the *Local Government Regulation 2012* Council may close a Council meeting. Section 275 reads A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss -

- e) Contracts to be made by it

Seconded - Cr Isidro

Carried

## Seconded - Cr Wendt

*Carried*

## Seconded - Cr Wendt

Carried

Seconded - Cr Brieschke

*Carried*

- 15 Mad Hatters Tea Party, Clock Park, Lowood  
Meeting with Agforce (postponed)
- 16 Planning inquiry meeting with business operator, Mayor and Planning Department
- 17 Toogoolawah Rodeo
- 20 Councillor Training, 'DiSC' Profiling.  
Life Flight Charity Bowls Day, Toogoolawah
- 21 Special Council Meeting  
BV Kilcoy Landcare Meeting
- 22 Toogoolawah High School Geography Class Q and A with Director of Planning
- 23 Toogoolawah High School ANZAC Day Service
- 24 ANZAC Day Dawn Service, Esk Memorial Park  
ANZAC Day March and Service, McConnel Park, Toogoolawah  
Brisbane Valley Bulls Reserve Home Game, Esk
- 27 WLLG Open Forum, Q and A Session (Zoom meeting)

### *Report*

ANZAC Day 2021 – I would like to thank the RSL Branches and our community for the wonderful support demonstrated for the ANZAC Day Services on Sunday. Many branches were hesitant due to the uncertainty associated with the Covid regulations and on the day common sense prevailed. I attended the Dawn Service, Esk and Morning Service in Toogoolawah, both were well supported and similar from all accounts from around the region.

The Brisbane Valley Bulls Reserve Team hosted their first home game on Sunday afternoon and was well received by a large crowd of visitors and locals.

The game was 'called' due to injury, but I have been advised the player is okay.

The field was in top condition and it was great to see the Esk Recreational Ground new oval lights in operation in the evening and what an improvement they have made.

This event would not have been achievable without the lighting improvements, refurbishment of the grandstand and team change rooms by Council and the dedicated members of the Brisbane Valley Bulls.

Brisbane Valley Kilcoy Landcare – This group have been busy preparing for a field day in collaboration with Healthy Land and Water – 'Multi-species cropping and soil health', to be held at Mr Reg Pease property, Jacaranda Hill, Esk.

Mr Pease has conducted a trial at his property and the field day program will demonstrate the positive results of this trial.

BVKL are also holding a promotional stall at the Kilcoy Show and would like to encourage producers to bring samples in for their soil testing program.

### **Cr Gaedtke - Councillor report**

#### *April 2021*

- 14 Council Ordinary Meeting – Esk
- 14 Council Workshop - Esk
- 15 Mad Hatter Tea Party – Lowood
- 15 Meeting with resident – Yowie Park
- 15 Meeting with local NFP group



- 17 Over "50's" BVRT bike ride – Moore to Esk
- 19 Meeting with NFP group – Event planning
- 20 Councillor Training – Esk
- 20 Lifeflight Charity Bowls Day – Toogoolawah
- 21 Special Council Meeting – Esk
- 21 Brisbane Valley Kilcoy Landcare Group Meeting - Kilcoy
- 25 Anzac Day Commemorations – Kilcoy Dawn Service and Watts Bridge Memorial Airfield
- 27 Kilcoy Interagency Meeting
- 27 Open Forum Q and A WLILG Program

It was a pleasure to be part of the events held in our region over the past two weeks. The Mad Hatter Tea Party was well supported and a fun event, and the weather was superb. All those in attendance enjoyed the theme of this event, and they were mighty hungry, with around 262 sausage sandwiches provided. The Lifeflight Charity Bowls Day raised valuable funds, and all by the support of 16 teams enjoying a social afternoon of bowls, lunch, refreshments and friendship. Another wonderful display of patriotism with Anzac Day Commemorations, held throughout the region.

I met with a local resident who is concerned about the decline in bird life at Lake Greensill, Yowie Park. I requested the resident to attend the local Landcare meeting, which has occurred. The Brisbane Valley Kilcoy Landcare Group will address an email to Council seeking advice and assistance with this matter.

#### **Cr Isidro - Councillor report**

*April 2021*

- 15 Mad Hatters Tea Party, Lowood
- 17 Toogoolawah Rodeo
- 20 Life Flight Charity Bowls Day, Toogoolawah
- 21 Special meeting, Esk
- 23 Toogoolawah State High School Anzac Ceremony
- 25 Anzac Dawn service, Esk
- 25 Anzac Service, Esk
- 27 Kilcoy Interagency meeting, via Zoom
- 28 Kilcoy Indoor Sports Centre Re-Development Steering Committee

#### **Cr Wendt - Councillor report**

*April 2021*

- 14 Ordinary Council Meeting – Esk
- Workshop Meeting – Esk
- 15 Mad Hatters Tea Party - Lowood
- 20 Councillor Profiling Training Day – Esk
- Toogoolawah Bowls Life Flight Fundraising – Toogoolawah
- Somerset and Wivenhoe Fish Stocking Meeting - Fernvale
- 21 Special Council Meeting – Esk via Zoom
- 25 Anzac Dawn Service – Toogoolawah
- Anzac Service – Fernvale
- Anzac Service – Kilcoy
- 27 Lowood Recreation Grounds Meeting - Lowood

<b>Cr Choat - Councillor report</b>
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*March 2021*

24 Council General Meeting and Workshop - Council Chambers Esk

*April 2021*

2 Good Friday Service St Mel's - Esk  
 4 Easter Sunday Service St Brendan's - Lowood  
 13 Pest Management Committee Meeting - Esk  
 14 Council General Meeting and Workshop - Council Chambers Esk  
 17 Judging Show Ball - Marburg  
 20 Professional Development Workshop - Council Chambers Esk  
 Charity Bowls Day - Toogoolawah  
 21 Charity Dinner – Australian Horizons Foundation  
 22 Local Ambulance Committee Meeting - Lowood  
 23 ANZAC Day Commemorations – Glamorgan Vale State School  
 24 Mass St Brendan's - Lowood  
 25 ANZAC Day Commemorations – Lowood Dawn Service  
 ANZAC Day Commemorations – Fernvale Memorial Park  
 ANZAC Day Commemorations – Coominya  
 ANZAC Day Commemorations – Lowood State High School

<b>Cr Lehmann – Mayor's report</b>
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Mayor Lehmann presented a report of his activities from 24 March 2021 to 28 April 2021 as follows -

Wednesday 24 March 2021	5.30 pm	Kilcoy District Progress Association AGM at Kilcoy Art Gallery
Thursday 25 March 2021	3.30 pm	Lockyer Valley Water Collaborative Meeting at Gatton
Friday 26 March 2021	8.30 am 6.30 pm	Healthy Land and Water site visit at Savages Crossing and Twin Bridges Esk Girl Guides AGM at Esk
Saturday 27 March 2021	12 noon	Pat Moffatt's 90th birthday celebrations at the Esk Jockey Club
Monday 29 March 2021	10 am 11 am 1 pm	Human and Social Recovery Group meeting at Esk Economic Recovery Group meeting at Esk Catch up with Neil Brennan (CEO Seqwater), CEO and Cr Whalley at Esk
Thursday 1 April 2021	3.30 pm	Lockyer Valley and Somerset Water Collaborative meeting at Gatton
Tuesday 6 April 2021	11 am 6.30 pm	TEAMS meeting with Louise Dudley (CEO, Urban Utilities) and Somerset CEO Lowood Lions meeting, Lowood
Wednesday 7 April 2021	10 am 11 am	Somerset Dam Historical Photographic Display at Coronation Hall, Somerset Dam Mount Glen Rock Steering Committee meeting, at Esk
Thursday 8 April 2021	10 am 1 pm	Interagency meeting via ZOOM Development and Tourism Committee meeting at Esk

Monday 12 April 2021	2 pm 7 pm	Inspection of Spring Creek Road, Harlin with Cr Brieschke and Mark Hayes (Works Manager SRC) Lowood Lions meeting at Lowood
Tuesday 13 April 2021	9 am 9.30 am	Mount Glen Rock Steering Committee meeting at Esk Pest Management Workshop at Esk
Wednesday 14 April 2021	9 am 10.30 am	Council meeting Marie Adshead - Queensland Small Business Commissioner - signed Small Business Friendly Councils Initiative
Thursday 15 April 2021	9 am 1 pm  2 pm 3 pm 3.30 pm	Mad Hatters Tea Party at Clock Park Lowood Met with Alexander Winkler (Roubaix Properties), with CEO and DPAD  Ag Force Land Valuation follow up (TEAMS) On-line DISC training for Councillors Inspection Steeley Road with Mark Hayes and Dick Boyd regarding maintenance issues
Friday 16 April 2021	9 am	Met with developer re proposed development at Toogoolawah with Cr Brieschke, CEO and DPAD
Monday 19 April 2021	11.30 am 1.45 pm	Catch-up with Department of Fisheries Regional Director with CEO at Esk (teleconference) West Moreton Health Covid update (TEAMS)
Tuesday 20 April 2021	7.30 am 12.30 pm  7.30 pm	Councillor Team Training at Esk Charity Bowls Day at Toogoolawah to raise money for Careflight Somerset Wivenhoe Fishstocking Association meeting at Fernvale Futures
Wednesday 21 April 2021	9 am 12.15 pm	Special Council meeting at Esk Interview with Kilcoy Sentinel at Esk
Thursday 22 April 2021	7 pm	Lowood Ambulance Committee meeting
Friday 23 April 2021	10 am	Met with Mayor Milligan and Mayor Otto regarding a country council alliance
Saturday 24 April 2021	2.30 pm	Attended Lowood Masonic Lodge meeting and ANZAC Day service
Sunday 25 April 2021	4.45 am 8 am 10 am	ANZAC Lowood Dawn Service at Clock Park, Lowood Fernvale ANZAC service Watts Bridge Memorial Airfield ANZAC service
Monday 26 April 2021	7 pm	Lowood Lions dinner meeting - distributed vouchers to bushfire victims.
Tuesday 27 April 2021	10 am  11.30 pm	Tattersalls Race Club and Esk Jockey Club morning tea at Esk Racecourse Farmers Field Day at Gallinani

**Summary**

Moved – Cr Wendt

Seconded – Cr Whalley

“THAT the verbal and written reports of Mayor Lehmann and Councillors Brieschke, Gaedtke, Isidro, Wendt and Choat be received and the contents noted.”

Carried*Vote - Unanimous*

**Receipt of Petition**

Nil

**Consideration of notified motions**

Nil

**Reception of notices of motion for next meeting**

Nil

**Items for reports for future meetings**

Nil

**Closure of Meeting****Summary**

There being no further business, the Mayor, Cr Graeme Lehmann closed the meeting at 9.55 am.