



**Minutes of Ordinary Meeting
Held 26 October 2022**

*Held in the Kilcoy Explore Centre
41 Hope Street
Kilcoy*

Present

Cr Graeme Lehmann	(Mayor)
Cr Helen Brieschke	(Deputy Mayor)
Cr Sean Choat	(Councillor)
Cr Cheryl Gaedtke	(Councillor)
Cr Kylee Isidro	(Councillor)
Cr Jason Wendt	(Councillor)
Cr Bob Whalley	(Councillor)
Mr A Johnson	(Chief Executive Officer)
Mr M McGoldrick	(Director Corporate and Community Services)
Mr C Young	(Director Operations)
Mr L Hannan	(Director Planning and Development)
Mr G Smith	(Director Finance)
Mrs K Jones	(Director HR and Customer Service)
Mrs H Golinski	(Minute Secretary / Executive Assistant)
Ms M Maesele	(Communications and Marketing Manager)

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Opening of Meeting

The Mayor, Cr Graeme Lehmann, opened the meeting at 9.06 am.

Leave of Absence

Nil

Confirmation of Minutes

Resolution

Moved – Cr Whalley Seconded – Cr Brieschke

“THAT the Minutes of the Ordinary Meeting held 12 October 2022 as circulated to all Members of Council be confirmed”.

Carried

Vote - Unanimous

Business arising out of minutes of previous meeting

Nil

Matters of Public Interest

Matters of public interest – Cr Brieschke

October

- 29 St Andrews Spring Fete, 10.00 am., Toogoolawah
Let's Talk About Art and Live Performance, The Condensery, 4.30 pm

Matters of public interest – Cr Gaedtke

Following on from discussions, presentations and forward vision shared at the 2022 LGAQ Annual Conference, the Queensland Housing Summit was held the following day (Thursday 20 October) in Brisbane. Local Government was represented at the summit. During the summit many points were raised by those who attended. The Palaszczuk government will urgently audit land across Queensland to identify pockets prime for urban development and fast track a review of proposed satellite cities to ease the state's housing crisis. Community housing projects will become eligible for fast-tracked development approval processes in a bid to help ease the state's housing crisis. It was declared that the planning rules will change to allow social or affordable housing projects by community housing providers, that meet the criteria, to also be eligible for an Infrastructure Designation, effective immediately. Another comment was that planning red tape will be slashed to speed up delivery of emergency housing in the wake of natural disaster. The Palaszczuk government will announce planning approvals will no longer be needed for temporary emergency housing following major weather events. Many other strategies were raised also.

Matters of public interest – Cr Isidro

October

- 27 Civic Centre Advisory Committee meeting
27 RDA Meet and Greet, Esk
28 Leveraging 2032 SEQ Health and Well-being workshop, Brisbane
31 Evacuation Centre training

November

- 1 Citizenship ceremony

Declarations of Interest

Mayor Lehmann stated that he will be declaring a conflict of interest in agenda item number 28.

Cr Gaedtke stated that she will be declaring a conflict of interest in agenda item number 28.

Cr Brieschke stated that she will be declaring a conflict of interest in agenda item number 28.

Cr Isidro stated that she will be declaring a conflict of interest in agenda item number 28.

The Chief Executive Officer stated he will be declaring a conflict of interest in agenda item 28.

Subject:	Development Application No. 22804 Development Application for a Development Permit for Reconfiguring a Lot by Subdivision (One Lot into Three Lots)
File No:	DA22804
Assessment No:	00843-05000-000
Action Officer:	SP—MO

1.0 APPLICATION SUMMARY

Subject Land

Location:	36 Burns Street, Fernvale
Real property description:	Lot 4 RP199256
Site area:	1,416m ²
Current land use:	Dwelling house
Easements/encumbrances:	Nil identified

South East Queensland Regional Plan 2017

Land use category:	Urban footprint
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Somerset Region Planning Scheme (Version Four)

Zone:	Centre zone
Precinct:	Not applicable
Overlays:	Flood hazard overlay High impact activities management area overlay Infrastructure overlay

Application

Proposal:	Subdivision (one lot into three lots)
Category of assessment:	Code assessment
Applicant details:	Urban Rise Group Pty Ltd ATF The Urban Rise Trust c/- Statewide Town Planning 3/123 Link Road Victoria Point
Owner details:	Lifetime Land Pty Ltd
Date application received:	15 August 2022
Date application properly made:	15 August 2022

Referral agencies	State Assessment and Referral Agency
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Public notification	Not required
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RECOMMENDED DECISION

Approve the development application subject to the conditions and requirements contained in the schedules and attachments of this report.

Locality Plan of Lot 4 RP199256 **Situated at 36 Burns Street, Fernvale**

2.0 PROPOSAL

This development application seeks approval for a development permit for reconfiguring a lot by subdivision (one lot into three lots), on land at 36 Burns Street, Fernvale, formally described as Lot 4 RP199256.

The application is made under Version Four of the Somerset Region Planning Scheme (the planning scheme). The site is located within the Centre zone. The application is required because the reconfiguring of land is assessable development, and in the Centre zone requires code assessment.

The proposal involves the creation of three new centre zoned allotments. Specifically, the following is proposed:

- Proposed Lot 1 has a site area of 505m², with 13.39m frontage to Burns Street;
- Proposed Lot 2 has a site area of 471m², with 13.37m frontage to Burns Street;
- Proposed Lot 3 has a site area of 440m², with 13.465m frontage to Burns Street.

The minimum lot size in the Centre zone is 200m², with a minimum frontage of six metres. Each of the proposed lots comply with this requirement.

The proposed development will require the demolition of the existing buildings. As a result, each lot will be vacant.

3.0 SITE DETAILS

The site is a regular shaped allotment with frontage to Burns Street at the north-eastern boundary, and the Brisbane Valley Highway at the south-western boundary. The site is currently improved with a dwelling house.

The land is generally flat and future development is capable of achieving a lawful point of discharge with minimal earthworks required.

Adjoining properties were initially dwelling houses; however, most have been converted to centre or service industry uses over time as an extension of the Fernvale centre, and as such are now all contained in the Centre zone. Stumer Park is located directly across Burns Street from the site, which is within the Recreation and open space zone.

4.0 PLANNING LEGISLATION

The application will be assessed against the matters set out in section 45 and decided in accordance with section 60 of the *Planning Act 2016*.

5.0 ASSESSMENT BENCHMARKS

5.1 State Planning Policy

A new State Planning Policy (SPP) came into effect on 3 July 2017 and is not currently reflected in the Somerset Region Planning Scheme. An assessment of the proposed development against the assessment benchmarks contained within Part E of the SPP is required.

The application has been assessed against the assessment benchmarks and the proposal is considered to comply.

5.2 South East Queensland Regional Plan 2017

The site is located within the urban footprint. The application has been assessed against the provisions of the regional plan and the associated regulatory requirements and was considered to comply.

5.3 Schedule 10 of the *Planning Regulation 2017*

The development application did not require Council to assess any of the assessment benchmarks within the Regulation. The site adjoins the Brisbane Valley Highway and the application required referral to the State Assessment and Referral Agency, as discussed in section 6 of this report.

The proposal does not impact on any regulated vegetation or koala habitat areas, is not located in proximity to a Queensland heritage place or local heritage place, is not known to be on a contaminated land register, nor involves any environmentally relevant activities.

Further, the proposal is not a reconfiguration requiring assessment against the walkable neighbourhoods assessment benchmark.

5.4 Temporary local planning instruments

There are currently no temporary local planning instruments in effect within the Somerset Region.

5.5 Variation approvals

The property is not benefitted by any variation approvals.

5.6 Somerset Region Planning Scheme (Version Four)

5.6.1 Strategic framework assessment

An assessment against the strategic framework was not required as this development application was subject to code assessment.

5.6.2 Code compliance summary

The assessment below identifies how the development proposal achieves the assessment benchmarks and where the development proposal:

- (a) proposes an alternative outcome to the identified acceptable outcomes satisfying or not satisfying the corresponding performance outcomes; or
- (b) proposes an outcome where no acceptable outcome is stated in the code and the proposed outcome does not satisfy the performance outcome.

Applicable code	Compliance with overall outcomes	Performance outcomes
Reconfiguring a lot code	Yes	No alternative outcomes proposed
Services works and infrastructure code	Yes	No alternative outcomes proposed
Transport access and parking code	Yes	No alternative outcomes proposed
Applicable overlay code	Compliance with overall outcomes	Performance outcomes
Flood hazard overlay code	Yes	PO13

The assessment of the development proposal against the performance outcomes of the applicable code(s) is discussed below.

5.6.3 Performance outcome assessment

Flood hazard overlay code

Performance outcome	Acceptable outcome
Significant flood hazard area, Low flood hazard area or Potential flood hazard area	
PO13 Development is located and designed to: <ul style="list-style-type: none"> (a) maintain hydrological function of the premises; (b) not increase the number of people calculated to be at risk from flooding; (c) minimises the flood impact on adjoining premises; (d) ensure the safety of all persons by ensuring that a proportion of <i>buildings</i> are set above the <i>defined flood level</i>; (e) reduce the carriage of debris in flood waters; (f) reduce property damage; and (g) provide road access to <i>buildings</i> above the level of the 1% AEP flood level. Note- where the development is located in a Potential flood hazard area as identified on Flood Hazard Overlay Map OM-007 ,	Where for Reconfiguring a Lot AO13.6 Additional lots, except where for the purposes of public open space: <ul style="list-style-type: none"> (a) are not located in areas of Significant flood hazard area, Low flood hazard area or Potential flood hazard area as identified on Flood Hazard Overlay Map OM-007 ; or (b) are demonstrated to be above the <i>defined flood level</i>.

and there is no <i>defined flood level</i> , a hydraulic (flood hazard assessment) report prepared by a RPEQ is required in substantiation of a Performance Solution. Alternatively, the <i>defined flood level</i> from an adjacent representative hazard area may be used if deemed appropriate by Council.	
<p>Proposal</p> <p>The new lots are affected by the low flood hazard area on the overlay map. The 1% AEP flood line is 46.46m AHD and the defined flood level for non-habitable buildings on this lot is 46.76m AHD. The ground level for the site varies between 46.27 and 46.5m AHD.</p> <p>Performance outcome assessment</p> <p>In a 1% AEP event, Council's flood certificate identifies the site may be affected by flood depths of up to 8cm. The survey undertaken for the proposal plan suggests depths of up to 20cm during this event.</p> <p>Future development on the site will be able to ensure that non-habitable and habitable spaces achieve the defined flood level/finished floor level without relying on increased fill and would not be subjected to flood depths exceeding 60cm in a 1% AEP event, and therefore would comply with the design standards for new builds in low flood hazard areas.</p> <p>It is recommended that that alternative outcome be accepted in this instance.</p>	

5.6.4 Overall outcome assessment

The proposal is considered to comply with all the relevant performance outcomes. As such, a detailed assessment of the overall outcomes was not required.

5.7 Local government infrastructure plan

5.7.1 Priority infrastructure area

The development land is located within the priority infrastructure area as shown in the Local government infrastructure plan mapping.

5.7.2 Infrastructure charges

The proposed development is for a subdivision in the Centre zone. *Somerset Regional Council Charges Resolution (No. 1) 2022* does not attract an adopted charge for the subdivision of land in the Centre zone.

As no adopted charge applies, no infrastructure charges notice for the local government infrastructure networks is required. Infrastructure charges for the water and sewerage networks (where applicable) are managed by Urban Utilities separately from this development application.

5.7.3 Trunk infrastructure requirements

5.7.3.1 Water and sewerage networks

The site is located within the connections area or future connections area for both the water and sewerage networks as shown in Urban Utilities' Netserv Plan. The recommended conditions package requires the development to connect to both networks to the satisfaction of Urban Utilities.

5.7.3.2 Public parks and community land network

The proposal is not considered to result in an unreasonable impact on Council's parks and community land network.

5.7.3.3 Stormwater network

There are no known issues with the existing drainage of the site. Standard development conditions are recommended to ensure no actionable nuisance for other properties and discharge to a lawful point of discharge.

5.7.3.4 Transport network

The proposed site gains access from Burns Street, which is a collector street in Council's road hierarchy. The subdivision of the lot into three commercial lots is not considered to result in an undue impact on the safety and efficiency of the road or wider network. The planning scheme does not seek to limit access to collector streets.

The State Assessment and Referral Agency, in its concurrence agency response, has conditioned that no vehicle access is to be provided to the Brisbane Valley Highway.

6.0 REFERRAL AGENCIES

6.1 Statutory referrals

In accordance with the *Planning Regulation 2017*, the application required referral to the State Assessment and Referral Agency (SARA) for matters relating to state-controlled roads. SARA advised that they had no objections to the approval of the development application, subject to the imposition of development conditions. SARA's referral agency response will be attached to Council's decision notice and a copy has been attached to this report.

6.2 Third party advice

Council did not seek any third-party advice for this application.

7.0 PUBLIC NOTIFICATION

As the application is subject to code assessment, public notification was not required.

No comments or submissions were received.

8.0 OTHER RELEVANT MATTERS

There are no other relevant matters applicable for code assessment.

9.0 CONCLUSION

The proposed development involves the subdivision of one lot into three lots. The proposed development is generally consistent with the requirements of the planning scheme and results in allotments which achieve the minimum lot size and frontage.

The proposal has demonstrated compliance with acceptable outcomes of each of the applicable assessment benchmarks, or otherwise complied with the relevant performance outcomes. It is recommended that the application be approved, subject to the imposition of reasonable and relevant conditions, as outlined in the schedules and attachments.

10.0 ATTACHMENT

1. Proposed subdivision plan
2. State Assessment and Referral Agency response

RECOMMENDED DECISION

1. THAT Council approve Development Application No. 22804 for a Development Permit for Reconfiguring a Lot by Subdivision (One Lot into Three Lots) on land situated at 36 Burns Street, Fernvale, formally described as Lot 4 RP199256, subject to the recommended conditions and requirements contained in the schedules and attachments to this report.
2. THAT the officer report for this application be published to the website as Council's Statement of Reasons in accordance with s63(5) of the *Planning Act 2016*.

SCHEDULE 1 – GENERAL CONDITIONS		
<i>Assessment Manager</i>		
No	Condition	Timing
1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval.	At all times.

	Proposed Boundary Reconfiguration, drawn by Statewide Survey Group, reference 9878-400-02 Rev A, dated 01/08/2022.	
1.2	Comply with the relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.	Prior to Council's approval of the Plan of Subdivision.
1.3	A licensed surveyor must install new survey marks in their correct positions in accordance with the survey plan and the work must be certified in writing.	Prior to Council's approval of the Plan of Subdivision.
1.4	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Prior to Council's approval of the Plan of Subdivision.
1.5	Remove any services made redundant as a result of the development and reinstate the land.	Prior to Council's approval of the Plan of Subdivision.
1.6	Demolish and remove all buildings on the subject land. Relevant approvals must be gained for the removal of any buildings/structures.	Prior to Council's approval of the Plan of Subdivision.
1.7	A licensed surveyor must certify in writing that all service connections are wholly within the lots they serve.	Prior to Council's approval of the Plan of Subdivision.
1.8	Pay to Council the applicable amount at the time of request for plan of subdivision endorsement for the issue of new valuations by the Department of Resources. Currently, the amount is set at \$41 per allotment.	Prior to Council's approval of the Plan of Subdivision.
SCHEDULE 2 – ENGINEERING <i>Assessment Manager</i>		
No	Condition	Timing
	ENGINEERING	
2.1	All works are to be designed and constructed in accordance with the requirements of the <i>Somerset Regional Council Planning Scheme</i> .	At all times.
2.2	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these conditions.	Prior to Council's approval of the Plan of Subdivision.
	GENERAL SERVICES	
2.3	Connect each lot to a reticulated water supply, sewer infrastructure, underground electricity supply, and telecommunications utilities in accordance with acceptable standards of the relevant regulatory authority so that it is available to each allotment. Where proposed allotments front existing overhead electricity or telecommunication service, these lots may connect direct to such service to the approval and requirements of the service provider.	Prior to Council's approval of the Plan of Subdivision.

2.4	The applicant must provide written evidence (e.g., connection certificate) from each particular service provider stating either that each lot has been connected to applicable service, is available at a standard connection, or has a current supply agreement.	Prior to Council's approval of the Plan of Subdivision.
	VEHICLE ACCESS	
2.5	All vehicular access for new allotments shall provide convenient and safe access and egress from the site in accordance with <i>Somerset Regional Council Planning Scheme</i> .	At all times.
	STORMWATER	
2.6	Ensure Stormwater drainage is delivered to a lawful point of discharge	At all times.
2.7	Stormwater Drainage and flows are to have no actionable nuisance effect on adjoining, upstream, or downstream landholders.	At all times.
SCHEDULE 3 – REFERRAL AGENCY CONDITIONS		
Referral agency response given under section 56 of the <i>Planning Act 2016</i>		
Pursuant to section 62 of the <i>Planning Act 2016</i> , the assessment manager must, other than to the extent a referral agency's response provides advice, comply with all referral agencies' responses and include conditions exactly as stated in the response. The following referral agency responses have been received and are attached to the Decision Notice.		
4.1	Comply with the requirements of the referral agency response 2208-30737 SRA dated 11 October 2022 or as amended.	As indicated in the attached referral agency response.
4.2	Provide certification to Council from a suitably qualified person or the relevant agency demonstrating that the requirements of the referral agency response have been met.	Prior to Council's approval of the Plan of Subdivision.
SCHEDULE 4 – ADVICE		
<i>Assessment Manager</i>		
This approval has effect in accordance with the provisions of section 71 of the <i>Planning Act 2016</i> .		
Currency Period - Pursuant to section 85 of the <i>Planning Act 2016</i> the approval will lapse if the plan of subdivision is not given to the local government for approval within the 'currency period' – being four (4) years starting the day the approval takes effect.		
This approval requires Council to approve a plan of subdivision before the plan can be registered or otherwise recorded, pursuant to Part 9. Section 69 of the <i>Planning Regulation 2017</i> .		
The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the <i>Planning Act 2016</i> .		
The <i>Planning Act 2016</i> provides for a person to make a change to this development application outside the applicant's appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the Act.		

The form <i>Application to Approval Plan of Subdivision [version 1.0 effective 3 July 2017]</i> must be completed by the person requesting approval of the plan of subdivision. The form must be submitted to Council and must be accompanied by the relevant fees, and a compliance summary of development conditions. If there is insufficient space on the form, the person must attach extra pages outlining compliance.		
The landowner is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with <i>Somerset Regional Council Planning Scheme</i> .		
Approval is to be sought from Council and the landowner must advise all potential purchasers accordingly.		
The Plan of Subdivision will not be released until all works are completed to Council's satisfaction or uncompleted works are suitably bonded.		
Any further developments of the site may require further approvals.		
Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the Fire Ant Restricted Area before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence.		
It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23.		
The Fire Ant Restricted Area as well as general information can be viewed on the DAF website www.daf.qld.gov.au/fireants		
The current Aboriginal Cultural Heritage Act 2003 should be adhered to.		
The Aboriginal Cultural Heritage Act establishes a Duty of Care for Indigenous Cultural Heritage. This applies on all land and water, including freehold land. The Cultural Heritage Duty of Care lies with the person or entity conducting an activity.		
Penalty proposing an activity that involves additional surface disturbance beyond that which has already occurred at the proposed site need to be mindful of the Cultural Heritage Duty of Care requirement.		
Details on how to fulfil the Cultural Heritage Duty of Care are outlined in the Duty of Care Guidelines gazetted with the Act.		

Attachments for the Decision Notice include:

- Proposed Boundary Reconfiguration, drawn by Statewide Survey Group, reference 9878-400-02 Rev A, dated 01/08/2022.
- State Assessment and Referral Agency response

Resolution

Moved – Cr Isidro

Seconded – Cr Whalley

1. "THAT Council approve Development Application No. 22804 for a Development Permit for Reconfiguring a Lot by Subdivision (One Lot into Three Lots) on land situated at 36 Burns Street, Fernvale, formally described as Lot 4 RP199256, subject to the recommended conditions and requirements contained in the schedules and attachments to this report.

2. THAT the officer report for this application be published to the website as Council's Statement of Reasons in accordance with s63(5) of the *Planning Act 2016*.

SCHEDULE 1 – GENERAL CONDITIONS

Assessment Manager

No	Condition	Timing
1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval. Proposed Boundary Reconfiguration, drawn by Statewide Survey Group, reference 9878-400-02 Rev A, dated 01/08/2022.	At all times.
1.2	Comply with the relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.	Prior to Council's approval of the Plan of Subdivision.
1.3	A licensed surveyor must install new survey marks in their correct positions in accordance with the survey plan and the work must be certified in writing.	Prior to Council's approval of the Plan of Subdivision.
1.4	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Prior to Council's approval of the Plan of Subdivision.
1.5	Remove any services made redundant as a result of the development and reinstate the land.	Prior to Council's approval of the Plan of Subdivision.
1.6	Demolish and remove all buildings on the subject land. Relevant approvals must be gained for the removal of any buildings/structures.	Prior to Council's approval of the Plan of Subdivision.
1.7	A licensed surveyor must certify in writing that all service connections are wholly within the lots they serve.	Prior to Council's approval of the Plan of Subdivision.
1.8	Pay to Council the applicable amount at the time of request for plan of subdivision endorsement for the issue of new valuations by the Department of Resources. Currently, the amount is set at \$41 per allotment.	Prior to Council's approval of the Plan of Subdivision.

SCHEDULE 2 – ENGINEERING

Assessment Manager

No	Condition	Timing
	ENGINEERING	
2.1	All works are to be designed and constructed in accordance with the requirements of the <i>Somerset Regional Council Planning Scheme</i> .	At all times.
2.2	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these conditions.	Prior to Council's approval of the Plan of Subdivision.
	GENERAL SERVICES	
2.3	Connect each lot to a reticulated water supply, sewer	Prior to Council's

	infrastructure, underground electricity supply, and telecommunications utilities in accordance with acceptable standards of the relevant regulatory authority so that it is available to each allotment. Where proposed allotments front existing overhead electricity or telecommunication service, these lots may connect direct to such service to the approval and requirements of the service provider.	approval of the Plan of Subdivision.
2.4	The applicant must provide written evidence (e.g., connection certificate) from each particular service provider stating either that each lot has been connected to applicable service, is available at a standard connection, or has a current supply agreement.	Prior to Council's approval of the Plan of Subdivision.
	VEHICLE ACCESS	
2.5	All vehicular access for new allotments shall provide convenient and safe access and egress from the site in accordance with <i>Somerset Regional Council Planning Scheme</i> .	At all times.
	STORMWATER	
2.6	Ensure Stormwater drainage is delivered to a lawful point of discharge	At all times.
2.7	Stormwater Drainage and flows are to have no actionable nuisance effect on adjoining, upstream, or downstream landholders.	At all times.
SCHEDULE 3 – REFERRAL AGENCY CONDITIONS		
Referral agency response given under section 56 of the <i>Planning Act 2016</i>		
Pursuant to section 62 of the <i>Planning Act 2016</i> , the assessment manager must, other than to the extent a referral agency's response provides advice, comply with all referral agencies' responses and include conditions exactly as stated in the response. The following referral agency responses have been received and are attached to the Decision Notice.		
4.1	Comply with the requirements of the referral agency response 2208-30737 SRA dated 11 October 2022 or as amended.	As indicated in the attached referral agency response.
4.2	Provide certification to Council from a suitably qualified person or the relevant agency demonstrating that the requirements of the referral agency response have been met.	Prior to Council's approval of the Plan of Subdivision.
SCHEDULE 4 – ADVICE		
<i>Assessment Manager</i>		
This approval has effect in accordance with the provisions of section 71 of the <i>Planning Act 2016</i> .		
Currency Period - Pursuant to section 85 of the <i>Planning Act 2016</i> the approval will lapse if the plan of subdivision is not given to the local government for approval within the 'currency period' – being four (4) years starting the day the approval takes effect.		
This approval requires Council to approve a plan of subdivision before the plan can be registered or otherwise recorded, pursuant to Part 9. Section 69 of the <i>Planning Regulation 2017</i> .		

The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the <i>Planning Act 2016</i> .
The <i>Planning Act 2016</i> provides for a person to make a change to this development application outside the applicant's appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the Act.
The form <i>Application to Approval Plan of Subdivision [version 1.0 effective 3 July 2017]</i> must be completed by the person requesting approval of the plan of subdivision. The form must be submitted to Council and must be accompanied by the relevant fees, and a compliance summary of development conditions. If there is insufficient space on the form, the person must attach extra pages outlining compliance.
The landowner is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with <i>Somerset Regional Council Planning Scheme</i> . Approval is to be sought from Council and the landowner must advise all potential purchasers accordingly.
The Plan of Subdivision will not be released until all works are completed to Council's satisfaction or uncompleted works are suitably bonded.
Any further developments of the site may require further approvals.
Biosecurity Queensland should be notified on 13 25 23 of proposed development(s) occurring in the Fire Ant Restricted Area before earthworks commence. It should be noted that works involving movements of soil associated with earthworks may be subject to movement controls and failure to obtain necessary approvals from Biosecurity Queensland is an offence. It is a legal obligation to report any sighting or suspicion of fire ants within 24 hours to Biosecurity Queensland on 13 25 23. The Fire Ant Restricted Area as well as general information can be viewed on the DAF website www.daf.qld.gov.au/fireants
The current Aboriginal Cultural Heritage Act 2003 should be adhered to. The Aboriginal Cultural Heritage Act establishes a Duty of Care for Indigenous Cultural Heritage. This applies on all land and water, including freehold land. The Cultural Heritage Duty of Care lies with the person or entity conducting an activity. Penalty proposing an activity that involves additional surface disturbance beyond that which has already occurred at the proposed site need to be mindful of the Cultural Heritage Duty of Care requirement. Details on how to fulfil the Cultural Heritage Duty of Care are outlined in the Duty of Care Guidelines gazetted with the Act.
<div style="text-align: right;"><u>Carried</u></div> Vote - Unanimous

Subject: Development Application No. 22759
Development Application for a Development Permit for
Material Change of Use for Short term accommodation

File No:	DA22759
Assessment No:	00964-00000-000
Action Officer:	SP-MW

1.0 APPLICATION SUMMARY

Subject Land

Location:	12 Wells Street, Linville
Real property description:	Lot 3 RP15005
Site area:	1.583 hectares
Current land use:	Dwelling house and associated outbuildings, secondary dwelling
Easements/encumbrances:	Nil identified

Somerset Region Planning Scheme (Version Four)

Zone:	Rural zone
Overlays:	OM1 Agricultural land overlay OM3 Biodiversity overlay OM4 Bushfire hazard overlay OM8 High impact activities management area overlay OM11 Local heritage register overlay OM13 Stock route overlay

South East Queensland Regional Plan 2017

Land use category:	Regional landscape and rural production area
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Application

Proposal:	Short term accommodation
Category of assessment:	Code assessment
Applicant details:	Robert Cooper c/- ARC Surveys Pty Ltd PO Box 1102 CABOOLTURE QLD 4510
Owner details:	Robert and Linda Cooper
Date application received:	29 July 2022
Date application properly made:	29 July 2022

Referral agencies	None required
Public Notification	Not required

RECOMMENDED DECISION

Approve the development application subject to the conditions and requirements contained in the schedules and attachments of this report.

Locality Plan of Lot 3 RP15005 Situated at 12 Wells Street, Linville

2.0 PROPOSAL

This development application seeks approval for a development permit for a material change of use for Short term accommodation on land at 12 Wells Street, Linville formally described as Lot 3 RP15005.

It is proposed to reuse an approved secondary dwelling as a Short term accommodation building. The building has a gross floor area of 62.37m² and contains two bedrooms, single bathroom, and open kitchen / living room. The existing building is located 8 metres from the road frontage to the west and 11 metres from the nearest other boundary.

It is proposed to use the parking space that was associated with the secondary dwelling for the short term accommodation use.

The application will be assessed against the matters set out in section 45 and decided in accordance with section 60 of the *Planning Act 2016*.

3.0 SITE DETAILS AND SURROUNDING LAND USES

The subject land is irregular but is generally rectangular and is improved by an existing dwelling house and secondary dwelling and outbuilding. Access to the site is via an existing crossover to Wells Street, which is a gravel Council local road.

The site has frontage to Wells Street to the north and an unnamed road reserve to the west. This section of road reserve to the west is a no-through section of the road reserve that generally aligns with the Linville Road road reserve on the south side of the Brisbane Valley Rail Trail. A section of road seal adjacent to this site frontage generally reflects the former alignment of Linville Road.

The proposed development is not located within 500m of any known intensive animal industry or extractive industry.

4.0 PLANNING ASSESSMENT – STATE PLANNING INSTRUMENTS

The application has been assessed in accordance with the requirements of the *Planning Act 2016*. In accordance with the Act, the assessment manager must assess the application against the assessment benchmarks within the following state planning instruments:

- the State Planning Policy 2017;
- the South East Queensland Regional Plan 2017;
- the *Planning Regulation 2017* (Schedule 10).

An assessment of the application against the state planning instruments is set out below.

4.1 STATE PLANNING POLICY

A new State Planning Policy (SPP) came into effect on 3 July 2017 and is not currently reflected in the Somerset Region Planning Scheme. An assessment of the proposed development against the assessment benchmarks contained within Part E of the SPP is required.

The application has been assessed against the assessment benchmarks and the proposal is considered to comply.

4.2 SOUTH EAST QUEENSLAND REGIONAL PLAN 2017

The site is located within the Regional landscape and rural production area. The development application has been assessed against the provisions of the regional plan and the associated regulatory requirements and was found to be consistent.

4.3 PLANNING REGULATION 2017 (SCHEDULE 10)

The development application did not require assessment against any of the assessment benchmarks within the Regulation.

The proposal does not impact on any regulated vegetation or koala habitat areas, is not located in proximity to a Queensland heritage place or local heritage place, is not known to be on a contaminated land register, nor involve any environmentally relevant activities.

5.0 PLANNING ASSESSMENT – LOCAL PLANNING INSTRUMENTS

An assessment against the applicable local planning instruments is set out below.

5.1 SOMERSET REGION PLANNING SCHEME (VERSION FOUR)

5.1.1 Strategic Framework Assessment

An assessment against the strategic framework assessment was not required as this development application was subject to code assessment.

5.1.2 Code Compliance Summary

The assessment below identifies how the development proposal achieves the assessment benchmarks and where the development proposal:

- (a) proposes an alternative outcome to the identified acceptable outcomes satisfying or not satisfying the corresponding performance outcomes; and
- (b) proposes an outcome where no acceptable outcome is stated in the code and the proposed outcome does not satisfy the corresponding performance outcome.

Applicable Code	Compliance with Overall Outcomes	Performance Outcomes
Rural zone code	Yes	PO2
Short term accommodation code	Yes	PO2
Services, works and infrastructure code	Yes	Complies with Acceptable outcomes
Transport access and parking code	Yes	PO10
Applicable Overlay Code	Compliance with Overall Outcomes	Performance Outcomes
Agricultural land overlay code	Yes	PO1
Biodiversity overlay code	Yes	Complies with Acceptable outcomes
Bushfire hazard overlay code	Yes	Complies with Acceptable outcomes
Local heritage overlay code	Yes	Complies with Acceptable outcomes
Stock route management overlay code	Yes	PO1, PO3

The High impact activities management area overlay code does not apply to this application, and the existing building, including its effluent disposal area, are not located within the mapped buffer shown on the Catchment management overlay map.

The assessment of the development proposal against the performance outcomes of the applicable codes is discussed below.

5.1.3 Performance Outcome Assessment

Rural zone code

Performance outcome	Acceptable outcome
Building setbacks	
PO2 Building setbacks: (a) contribute to the maintenance of the rural character of the zone; and (b) manage potential amenity impacts on <i>sensitive land uses on adjoining premises</i> .	AO2 Buildings and structures are setback a minimum 15 metres from all boundaries of the site.
Proposal The proposed dwelling seeks an alternative outcome with respect to the southern side boundary, seeking 8 metres in lieu of 15 metres proposed by the acceptable outcome.	
Performance outcome assessment The proposed Short term accommodation use is reusing an existing secondary dwelling with reduced setbacks of 8 metres from the western road reserve and 11 metres from the southern boundary of the site. The development does not result in any additional building work. It is considered that the setback maintains the rural character expected in the rural zone.	

The proposed siting does not result in any undue loss of amenity or overshadowing to any adjoining or neighbouring property. The development is adjacent to a no-through section of road reserve that serves no other properties.

It is recommended that the alternative outcome to AO2 be accepted in this instance.

Short term accommodation code

Performance outcome	Acceptable outcome
PO2 The use is small-scale and maintains the character and amenity of the local area.	AO2.3 The short term accommodation is setback at least 50 metres from the boundary the Rural zone.
Proposal As identified above, the proposed dwelling seeks an alternative outcome with respect to the southern side boundary, seeking 8 metres in lieu of 50 metres.	
Performance outcome assessment The proposed siting is considered to be consistent with the character and amenity of the locality, as identified in the Rural zone code assessment above.	
It is recommended that the alternative solution be accepted in this instance.	

Transport, access and parking code

Performance outcome	Acceptable outcome
PO10 Vehicle standing and manoeuvring areas are of suitable standard for the intended use and the areas are constructed to a standard that avoids <i>environmental nuisance</i> .	AO10 Internal manoeuvring and standing areas of the <i>site</i> are sealed.
Performance outcome assessment The development uses the existing gravel driveway that served the secondary dwelling. It is considered the use of a 13 metre long gravel driveway in a semi-rural environment generates no external issues.	
It is recommended that the alternative solution be accepted in this instance.	

Agricultural land overlay code

Performance outcome	Acceptable outcome
PO1 Loss, fragmentation, alienation or diminished capacity of agricultural land is avoided unless: (a) an overriding need exists for the development in terms of public benefit; (b) no suitable alternative site exists; loss or fragmentation is minimised to the extent possible.	Where for a material change of use in the Rural zone AO1.1 Development (inclusive of the <i>development footprint</i>) is not located on land identified as Agricultural land Class A or Class B or Important Agricultural Areas on the Agricultural land overlay maps OM01a-b unless identified in Table 7.2.1.3.B .
Proposal Whilst located within the Agricultural land overlay, the proposal seeks a change of use to provide Short term accommodation within an existing building on site. As such, the proposal will not create additional loss of land, fragmentation or alienation of the agricultural land.	
Performance outcome assessment	

The building is located in part of the site that is designated as Class A Agricultural Land. The development however involves reuse of an existing small secondary dwelling. The site is also only 1.583ha in area, which is very small with respect to agricultural uses.

It is recommended that the alternative outcome to AO1 be accepted in this instance.

Stock route management overlay code

Performance outcome	Acceptable outcome
PO1 <i>Development</i> does not result in a loss of extent, function or operational efficiency of the stock route as identified on Stock route management overlay maps OM0013a-b.	AO1 <i>Buildings, structures</i> and works are not located within a stock route buffer area as identified on Stock route management overlay maps OM0013a-b.
Proposal The identified stock route is Linville Road. The proposal seeks to maintain the existing building and structures associated with the new development.	
Performance outcome assessment The development involves reuse of an existing building. The development is not anticipated to impact on the function of the stock route.	
It is recommended that the alternative outcome to AO1 be accepted in this instance.	
PO3 The operation of stock routes as identified on Stock route management overlay maps OM0013a-b is: (a) protected from encroachment by incompatible land use and <i>development</i> ; and (b) land use and development is appropriately separated from the infrastructure to protect public health, and safety and appropriately manage amenity impacts.	AO3 <i>Sensitive land uses</i> are setback a minimum of 75 metres from a stock route as identified on Stock route management overlay maps OM0013a-b.
Proposal The proposal seeks to maintain the existing building and structures associated with the new development.	
Performance outcome assessment The development involves reuse of an existing residential building.	
It is recommended that the alternative outcome to AO3 be accepted in this instance.	

5.1.4 Overall Outcome Assessment

The proposal is considered to comply with all the relevant performance outcomes. As such, a detailed assessment of the overall outcomes was not required.

6.0 OTHER PLANNING CONSIDERATIONS

6.1 Trunk Infrastructure and Services

The following items of trunk infrastructure and services applicable to the proposed development are individually addressed below.

6.2 Infrastructure charges

The proposed development is for the conversion of a Secondary dwelling to a Short term accommodation. A Short term accommodation use attracts an adopted charge under section 2.4 of the *Somerset Regional Council Charges Resolution (No. 1) 2022*.

A review of the Decision Notice for the Secondary dwelling confirmed that no infrastructure charges were applicable as part of the original approval.

The Tourist Accommodation Development Incentivisation (Infrastructure Charges) Policy may be applicable for this application, however applications associated with this policy are to be made following the development taking effect but before commencing the use.

The draft infrastructure charges notice is attached and includes charges for the networks identified in the below sections of this report.

6.3 Water supply and sewerage

The subject land is located outside the connections area for the water network and outside of the connections area and future connections area for sewerage network under Urban Utilities' Netserv Plan.

As the development involves reuse of an existing building, no additional conditions were proposed with respect to effluent disposal or water connection.

6.4 Electricity and telecommunications

As the development is in the Rural zone, there is no requirement to connect to reticulated electricity or telecommunications networks. It is understood that the site is connected to both reticulated networks.

6.5 Stormwater/drainage

There are no known issues with the existing drainage of the site. Standard development conditions have been recommended to ensure non-worsening for other properties.

6.6 Transport network

Wells Street is a gravelled access street in Council's road hierarchy. The development will access the road via the existing gravel crossover. Standard development conditions have been recommended to ensure safety and efficiency of the road network.

An infrastructure charge is applicable against the Transport network.

6.7 Parks and open space

The proposal is not considered to result in an unreasonable impact on Council's parks and open space network.

7.0 REFERRAL AGENCIES

In accordance with the *Planning Regulation 2017*, there are no referral agencies applicable for this application.

Council did not seek any third-party advice for this application.

8.0 PUBLIC NOTIFICATION

As the application is subject to code assessment, public notification was not required.

No comments or submissions were received.

9.0 CONCLUSION

The proposed development is for a Short term accommodation use on land in the Rural zone. The proposal has been assessed against the applicable assessment benchmarks and was found to comply, with any alternative outcomes outlined in this report.

It is recommended that the development application be approved, subject to the imposition of reasonable and relevant development conditions, as outlined in the schedules and attachments.

10.0 ATTACHMENT

1. Site Plan - Proposed Relative's Flat for R and L Cooper at Linville, drawn by Lockyer Designs, reference 3883-SK1, Sheet 1 of 2, dated May 2001
2. Floor Plan and Elevations - Proposed Relative's Flat for R and L Cooper at Linville, drawn by Lockyer Designs, reference 3883-SK1, Sheet 2 of 2, dated May 2001

RECOMMENDED DECISION

1. THAT Council approve Development Application No. 22759 for a Development Permit for a Material Change of Use for Short term accommodation on land situated at 12 Wells Street, Linville, formally described as Lot 3 RP15005, subject to the recommended conditions and requirements contained in the schedules and attachments to this report.
2. THAT the officer report for this application be published to the website as Council's Statement of Reasons in accordance with s63(5) of the *Planning Act 2016*.

SCHEDULE 1 – GENERAL CONDITIONS		
<i>Assessment Manager</i>		
No	Condition	Timing
1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval. Site Plan - Proposed Relative's Flat for R and L Cooper at Linville, drawn by Lockyer Designs, reference 3883-SK1, Sheet 1 of 2, dated May 2001 Floor Plan and Elevations - Proposed Relative's Flat for R and L Cooper at Linville, drawn by Lockyer Designs, reference 3883-SK1, Sheet 2 of 2, dated May 2001	At all times.
1.2	Comply with the relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.	At all times.
1.3	A legible copy of this development approval package is to be available on the premises.	At all times during the construction phase.
1.4	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Prior to the commencement of use.
1.5	On-site effluent disposal is to be compliant with the relevant Australian standards.	Prior to the commencement of use.
1.6	Unless connected to a reticulated water supply network, provide a minimum water supply storage capacity of 45,000 litres capable of capturing roof run-off and connected to service all domestic water consumption needs of the development. Or Unless connected to a reticulated water supply network, provide the development with a drinkable water supply from an approved bore, and a tank with a minimum water supply storage capacity of 10,000 litres connected to service all domestic water consumption needs of the development.	Prior to the commencement of use.

	<i>Note: The result of the Standard Drinking Water Test is to be provided to Council.</i>	
1.8	The property is to be provided with an accessible on-site dam, a tank with firefighting fittings, or a swimming pool of not less than 40,000 litres.	Prior to the commencement of use.
1.9	Building works and plumbing and drainage works approvals must be gained.	Before commencement of any works.
SCHEDULE 2 – ENGINEERING		
<i>Assessment Manager</i>		
No	Condition	Timing
	Public Utilities / Infrastructure	
2.1	All works are to be designed and constructed in accordance with the requirements of the <i>Somerset Regional Council Planning Scheme</i> .	At all times.
2.2	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these conditions whether carried out by Council, or otherwise.	At all times.
2.3	Repair any damage to Council infrastructure that occurs during any works carried out in association with the approved development.	At all times.
	Stormwater drainage	
2.4	Ensure Stormwater drainage is delivered to a lawful point of discharge	At all times.
2.5	Stormwater Drainage and flows are to have no actionable nuisance effect on adjoining, upstream, or downstream landholders.	At all times.
	Vehicle access	
2.6	All vehicular accesses shall provide convenient and safe access and egress from the site.	At all times.
2.7	The landowner is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with <i>Somerset Regional Council Planning Scheme</i> . Approval is to be sought from Council and the landowner must advise all potential purchasers accordingly.	At all times.
SCHEDULE 3 – ENVIRONMENTAL		
<i>Assessment Manager</i>		
No	Condition	Timing
3.1	All solid, semi-solid and liquid waste generated from the construction and occupation of this approved development must be collected and disposed of by Council's contractor or other Council approved waste collector unless otherwise approved by Council.	At all times.
3.2	All construction / demolition or other waste is to be removed from the site and deposited at an approved waste disposal facility in a manner acceptable to	During construction phase.

	Somerset Regional Council unless otherwise authorised by Council.	
3.3	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> • Burn or bury waste generated in association with this development approval at or on the development site; nor • Allow waste generated in association with this development approval to burn or be burnt or buried at or on the development site; nor • Stockpile any waste on the development site. 	At all times.
3.4	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> • Release stormwater runoff into a roadside gutter/swale, stormwater drain or water that results in a build-up of sand, silt or mud in the gutter, drain or water; or • Deposit sand, silt or mud in a roadside gutter, stormwater drain or water; or in a place where it could reasonably be expected to move or be washed into a roadside gutter/swale, stormwater drain or water and result in a build-up of sand, silt or mud in the gutter, drain or water. 	During construction phase.
SCHEDULE 4 – ADVICE		
Assessment Manager		
This approval has effect in accordance with the provisions of section 71 of the <i>Planning Act 2016</i> , and development may commence in accordance with section 72.		
Currency Period - Pursuant to section 85 of the <i>Planning Act 2016</i> the approval will lapse if the first change of the use under the approval does not start within the currency period – being six (6) years starting the day the approval takes effect.		
The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the <i>Planning Act 2016</i> .		
The <i>Planning Act 2016</i> provides for a person to make a change to this development application outside the applicant's appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the Act.		
The rights of applicants to appeal to a tribunal or the Planning and Environment Court against decisions about a development application are set out in chapter 6, part 1 of the <i>Planning Act 2016</i> . For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the <i>Planning Act 2016</i>).		
Separate development approval is required for any building work and plumbing/drainage work necessitated by the conditions contained in this approval.		
Dust pollution arising from the construction and maintenance of the works required by this approval are the applicant's responsibility. The applicant must comply with any lawful instruction from Council's Operations department if in Council's opinion a dust nuisance exists.		
Landowners are responsible for the construction and maintenance of any vehicular access for the property, from the road carriageway to property boundary in accordance with Council's standards.		

This development approval is for the proposed development only. Any additional structures proposed may require their own planning approval and will be assessed on its own merits.

Attachments for the Decision Notice include:

- Site Plan - Proposed Relative's Flat for R and L Cooper at Linville, drawn by Lockyer Designs, reference 3883-SK1, Sheet 1 of 2, dated May 2001
- Floor Plan and Elevations - Proposed Relative's Flat for R and L Cooper at Linville, drawn by Lockyer Designs, reference 3883-SK1, Sheet 2 of 2, dated May 2001

Resolution

Moved – Cr Gaedtke

Seconded – Cr Brieschke

1. "THAT Council approve Development Application No. 22759 for a Development Permit for a Material Change of Use for Short term accommodation on land situated at 12 Wells Street, Linville, formally described as Lot 3 RP15005, subject to the recommended conditions and requirements contained in the schedules and attachments to this report.
2. THAT the officer report for this application be published to the website as Council's Statement of Reasons in accordance with s63(5) of the *Planning Act 2016*.

SCHEDULE 1 – GENERAL CONDITIONS

Assessment Manager

No	Condition	Timing
1.1	Carry out the development generally in accordance with the material contained in the development application, supporting documentation and the plan(s) listed below, except where amended by these conditions of approval. Site Plan - Proposed Relative's Flat for R and L Cooper at Linville, drawn by Lockyer Designs, reference 3883-SK1, Sheet 1 of 2, dated May 2001 Floor Plan and Elevations - Proposed Relative's Flat for R and L Cooper at Linville, drawn by Lockyer Designs, reference 3883-SK1, Sheet 2 of 2, dated May 2001	At all times.
1.2	Comply with the relevant provisions of the Somerset Region Planning Scheme, Planning Scheme Policies and Local Laws.	At all times.
1.3	A legible copy of this development approval package is to be available on the premises.	At all times during the construction phase.
1.4	Pay to Council any outstanding rates or charges or expenses that are a charge over the subject land levied by Council; and/or levied but not fully paid over the subject land.	Prior to the commencement of use.
1.5	On-site effluent disposal is to be compliant with the relevant Australian standards.	Prior to the commencement of use.
1.6	Unless connected to a reticulated water supply network, provide a minimum water supply storage capacity of 45,000 litres capable of capturing roof run-off and connected to service all domestic water consumption needs of the development.	Prior to the commencement of use.

	<p>Or</p> <p>Unless connected to a reticulated water supply network, provide the development with a drinkable water supply from an approved bore, and a tank with a minimum water supply storage capacity of 10,000 litres connected to service all domestic water consumption needs of the development.</p> <p><i>Note: The result of the Standard Drinking Water Test is to be provided to Council.</i></p>	
1.8	The property is to be provided with an accessible on-site dam, a tank with firefighting fittings, or a swimming pool of not less than 40,000 litres.	Prior to the commencement of use.
1.9	Building works and plumbing and drainage works approvals must be gained.	Before commencement of any works.
SCHEDULE 2 – ENGINEERING		
<i>Assessment Manager</i>		
No	Condition	Timing
Public Utilities / Infrastructure		
2.1	All works are to be designed and constructed in accordance with the requirements of the <i>Somerset Regional Council Planning Scheme</i> .	At all times.
2.2	Bear the costs of works carried out to Council and utility services infrastructure and assets, including any alterations and repairs resulting from compliance with these conditions whether carried out by Council, or otherwise.	At all times.
2.3	Repair any damage to Council infrastructure that occurs during any works carried out in association with the approved development.	At all times.
Stormwater drainage		
2.4	Ensure Stormwater drainage is delivered to a lawful point of discharge	At all times.
2.5	Stormwater Drainage and flows are to have no actionable nuisance effect on adjoining, upstream, or downstream landholders.	At all times.
Vehicle access		
2.6	All vehicular accesses shall provide convenient and safe access and egress from the site.	At all times.
2.7	The landowner is responsible for construction and maintenance of vehicular access for the property, from the road carriageway to property boundary in accordance with <i>Somerset Regional Council Planning Scheme</i> . Approval is to be sought from Council and the landowner must advise all potential purchasers accordingly.	At all times.
SCHEDULE 3 – ENVIRONMENTAL		
<i>Assessment Manager</i>		
No	Condition	Timing

3.1	All solid, semi-solid and liquid waste generated from the construction and occupation of this approved development must be collected and disposed of by Council's contractor or other Council approved waste collector unless otherwise approved by Council.	At all times.
3.2	All construction / demolition or other waste is to be removed from the site and deposited at an approved waste disposal facility in a manner acceptable to Somerset Regional Council unless otherwise authorised by Council.	During construction phase.
3.3	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> • Burn or bury waste generated in association with this development approval at or on the development site; nor • Allow waste generated in association with this development approval to burn or be burnt or buried at or on the development site; nor • Stockpile any waste on the development site. 	At all times.
3.4	<p>The holder of this development approval must not:</p> <ul style="list-style-type: none"> • Release stormwater runoff into a roadside gutter/swale, stormwater drain or water that results in a build-up of sand, silt or mud in the gutter, drain or water; or • Deposit sand, silt or mud in a roadside gutter, stormwater drain or water; or in a place where it could reasonably be expected to move or be washed into a roadside gutter/swale, stormwater drain or water and result in a build-up of sand, silt or mud in the gutter, drain or water. 	During construction phase.

SCHEDULE 4 – ADVICE

Assessment Manager

This approval has effect in accordance with the provisions of section 71 of the *Planning Act 2016*, and development may commence in accordance with section 72.

Currency Period - Pursuant to section 85 of the *Planning Act 2016* the approval will lapse if the first change of the use under the approval does not start within the currency period – being six (6) years starting the day the approval takes effect.

The applicant may make representations (change representations) about a matter in this development application within the applicant's appeal period under the process established in chapter 3, part 5, subdivision 1 of the *Planning Act 2016*.

The *Planning Act 2016* provides for a person to make a change to this development application outside the applicant's appeal period, following the process outlined in chapter 3, part 5, subdivision 2 of the Act.

The rights of applicants to appeal to a tribunal or the Planning and Environment Court against decisions about a development application are set out in chapter 6, part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the *Planning Act 2016*).

Separate development approval is required for any building work and plumbing/drainage work necessitated by the conditions contained in this approval.

Dust pollution arising from the construction and maintenance of the works required by this approval are the applicant's responsibility. The applicant must comply with any lawful instruction from Council's Operations department if in Council's opinion a dust nuisance exists.
Landowners are responsible for the construction and maintenance of any vehicular access for the property, from the road carriageway to property boundary in accordance with Council's standards.
This development approval is for the proposed development only. Any additional structures proposed may require their own planning approval and will be assessed on its own merits. <i>Carried</i>
<i>Vote - Unanimous</i>

Subject:	Planning and Development Department Monthly Report – September 2022
File Ref:	Governance/Reporting/Officer Reports
Action Officer:	DPAD, ESM, SP, SBC, NRMO

Report

A summary of the Department's activities during the month of September 2022 is provided for Council's information.

Planning Development Applications

A total of twenty-eight (28) development applications were received in September 2022.

Assessment Type	August 2021	September 2021	August 2022	September 2022
Building Works assessable against the Planning Scheme	15	12	14	14
Material Change of Use	4	12	7	8
Reconfiguring a Lot	2	3	2	1
Operational Works	1	2	1	4
Combined Applications	1	-	1	1
Total	23	29	25	28

The list of applications received is provided in Appendix 1.

A total of thirty (30) development applications were decided in September 2022.

Approved/Refused	August 2021	September 2021	August 2022	September 2022
Refused - Council	-	-	-	-
Approved - Council	4	6	9	6
Approved - Delegated Authority	17	19	23	24
Total	21	25	32	30

The list of applications decided is provided in Appendix 1A.

Building Development Approvals

A total of seventy-five (75) building approvals were issued in the region for September 2022.

Assessment Type: Building Works

Status	August 2021	September 2021	August 2022	September 2022
Accepted	109	87	60	84
Approved - Council	13	17	14	12
Approved - Private Certifier	96	64	43	63

The list of applications approved is provided in Appendix 2.

Building Compliance Matters

The following are non-compliant building activities in this period:

September 2022:

Unapproved building works at Fernvale and Buaraba.

Unlawful use of buildings at Linville.

**Plumbing Compliance Permits and Inspections**

A total of twenty (20) plumbing and drainage approvals were issued in the region for September 2022.

Assessment Type: Plumbing Approval

Status	August 2021	September 2021	August 2022	September 2022
Approved	26	30	30	20
Info Request	9	1	17	10
Total	36	31	56	30
Plumbing Inspections	92	94	137	92

The list of applications approved is provided in Appendix 3.

The number of home sewerage treatment plants on Council's register is 2326 of which 392, or 16.85% are currently overdue for servicing.

Mid-Brisbane (Black Snake Creek Catchment) Wastewater Risk Mitigation Program

Council's plumbing inspectors have continued working through the next phase of the Wastewater Risk Mitigation Program within the Mid-Brisbane (Black Snake Creek Catchment). Twenty-one eligible properties in the Glamorgan Vale area were sent invitations to apply for upgrade subsidy; eight of which have volunteered for an inspection, with six inspections resulting in the allocation of funding. One property has had a plumbing application approved and installation of HSTP has been carried out.

New Somerset Economic Development Strategy

Council has engaged consultants, Lucid Economics, to assist developing a new Economic Development Strategy for the Somerset Region.

The project commenced in early 2022 and included a detailed economic and industry analysis, background reports and preliminary stakeholder engagement through several meetings, interviews and briefings, including workshops with Somerset Regional Council's Economic Development and Tourism Advisory Committee (EDTAC).

Public consultation on the draft strategy was undertaken, utilising Council's 'Have your say' platform, from Monday 26 September 2022 to Monday 17 October 2022.

Lowood Futures Strategy

Council has engaged consultants, AECOM, to assist developing a *Lowood Futures Strategy*.

The Strategy will:

- Outline opportunities to become a regionally attractive destination and secure new investment.
- Provide a vision and concept master plan that amplifies the town's unique brand and identity.
- Identify the priority policy, development and infrastructure responses required to achieve the vision and master plan.
- Be developed collaboratively with the community, business and government stakeholders.

Council has worked with members of the local community, via the establishment of local community reference group, to develop a Vision and Draft Concept Master Plan for Lowood to guide the *Lowood Futures Strategy*.

Following formative consultation with a discrete Lowood Community Reference Group, formal public consultation on the Draft Concept Master Plan was undertaken, utilising Council's 'Have your say' platform, from Monday 15 August 2022 to Monday 5 September 2022.

Environmental Health Services

Food Safety Training



Council subscribes to the *I'm ALERT* food safety training package which offers food businesses, community groups, schools and the general public access to free online interactive food safety training. Just go to www.somerset.imalert.com.au

A total of 41 users completed the training during the month of September.

Swimming Pool Water Quality Monitoring

Water sampling was conducted at Council's swimming pools located at the Toogoolawah, Kilcoy and Lowood. Samples were submitted to Queensland Health for analysis to check compliance with the *Queensland Health Water Quality Guidelines for Public Aquatic Facilities, 2019*.



Mosquito Monitoring



Officers are currently planning the 2022-2023 mosquito surveillance program in conjunction with Queensland Health which is proposed to be conducted in various towns and villages in the region from January to March 2023.

The main aim of the annual surveillance program is to establish the level of confidence in:

- the assumption that mosquitoes *Aedes aegypti* or *Aedes albopictus* are not present in the Somerset Region, and
- the likelihood of early detection – to facilitate eradication.

In addition to the Queensland Dengue Management Plan 2015 – 2020; Queensland Health is currently working with local governments in SEQ to establish an emergency response framework that will be triggered on confirmation of positive *Aedes aegypti* or *Aedes albopictus* identification in SEQ.

An overview of the section activities for the month is contained in Appendix 4.

Pest Management

The following is a report on activities in the Pest Management sections for the months of August and September.

Invasive Plant Control

A summary of invasive plant and other vegetation treatment activities for the month is as follows:

August 2022:

- **Mother of Millions-** Esk, Coominya, Lowood, Crossdale, Moore, Hazeldean, Toogoolawah, Gregors Creek, Kilcoy, Jimna, Fernvale, Tarampa.
- **Fireweed** – Villeneuve, Lowood, Moore, Hazeldean, Coominya, Neurum, Kilcoy, Fernvale, Glamorgan Vale, Wivenhoe Pocket, Tarampa.
- **Giant rats tail grass** – Lowood, Tarampa.
- **Groundsel** – Gregors Creek.
- **Leucaena** – Esk Kilcoy Road.
- **Council managed infrastructure-** Kilcoy Show Grounds, Jensen Swamp Reserve.
- **Main Roads Element 5-** D'Aguilar Highway, Esk Kilcoy Road.
- **Herbicide applied** – 11,900L.

September:

- **Mother of Millions-** Lowood, Fernvale, Neurum, Buaraba, Coominya.
- **Giant rats tail grass** – Lowood, Sandy Creek, Mt Kilcoy, Esk, Fernvale.
- **Fireweed-** Kilcoy, Gregors Creek, Biarra, Lowood, Neurum, Sandy Creek, Esk, Coominya, Fernvale, Toogoolawah, Mount Tarampa, Glamorgan Vale, Buaraba.
- **Leucaena-** Toogoolawah.
- **Lantana** – Neurum, Villeneuve.
- **Council managed infrastructure-** Kilcoy Show Grounds.
- **Element 5-** Brisbane Valley Highway, Kilcoy Murgon Road.
- **Herbicide applied** – 7,950L.

Lantana Chemical Subsidy Program

As part of the 2021/22 budget, Council has funded an ongoing Lantana Chemical Subsidy Program (the Program), where a 50% subsidy is provided to eligible landholders who purchase approved chemicals from a business located within the Somerset Region for the control lantana.

Round one of the 2022/23 Program has closed with 51 successful expressions of interest to participate in the Program. A further 24 expressions of interest were received and have been placed in a queue and will be contacted if eligible to participate in a further round of the Program in the 2022-2023 financial year.

Compliance under the *Biosecurity Act 2014*:

	August 2022	September 2022
Information notices	-	-
Biosecurity Orders	-	-
Enter and Clear action	-	-

Regulatory Services

An overview of the section activities for the month are contained in Appendix 4.

Natural Resource Management

Land for Wildlife

- Council welcomed three Land for Wildlife members into the program in September 2022, with 2 new properties at Crossdale, and one at Banks Creek.
- Land for Wildlife workshop focussing on Native Bees on 17 September 2022.

Somerset Flora and Fauna



- Birds Queensland has been engaged to produce a “Birds Places of Somerset” brochure for the Somerset Region. The “Bird Places” series has been adopted in several other SEQ Local Governments and promotes locations throughout the Council area for Bird watching opportunities.
- The first of three Somerset Free Tree Day Events was held at Fernvale 24 September 2022.

Catchment Management

- Resilient Rivers Project Updates:
 - Planting has been completed at the next stage of the Black Snake Creek Project (2 properties at Glamorgan Vale) and is now under two years of maintenance to assist plant establishment.



Offsets – Planting



Delivery of Councils Capital Works Offsets:

- Investigations underway into deployment opportunities along the Brisbane Valley Rail Trail in respect of 22/23 Offset proposal, incorporating Brisbane Valley Kilcoy Landcare’s Queens Jubilee planting at Yimbun Station.

Collaborations

- The Recovery and Resilience teams continue to work on key sites across the region, including: Yowie Park, Kilcoy; The Condensery, Toogoolawah; Shines Road, Wivenhoe Pocket; Brisbane Valley Rail Trail, Lowood.

Business Recovery Officer



Below is a summary of the Business Recovery Officer’s activities during the month of September.

1. General Business

September’s focus was to continue planning workshops for the remainder of the year. Running workshops gave the BRO an opportunity to meet groups of business owners, primary producers and tourism operators face to face.

2. Events

Consultant Prue Saxby was engaged by Somerset Regional Council to facilitate nine grant writing workshops, targeting tourism operators, primary producers, and business owners across three locations in the region.

The workshops educated participants on key strategies to create an effective application, identified where to find available grants, and highlighted current opportunities.

A total of 58 attendees registered during this period with 43 attending in person.

Final arrangements were made for an agricultural specific workshop to update primary producers on current issues to run in October. Speakers to include representatives from Department of Agriculture and Fisheries, Healthy Land and Water, Fire Ant Eradication Program and Somerset Regional Council.

Plans continued for a series of workshops, presented by DESBT, about Disaster Management Preparations for Businesses to be held in November.

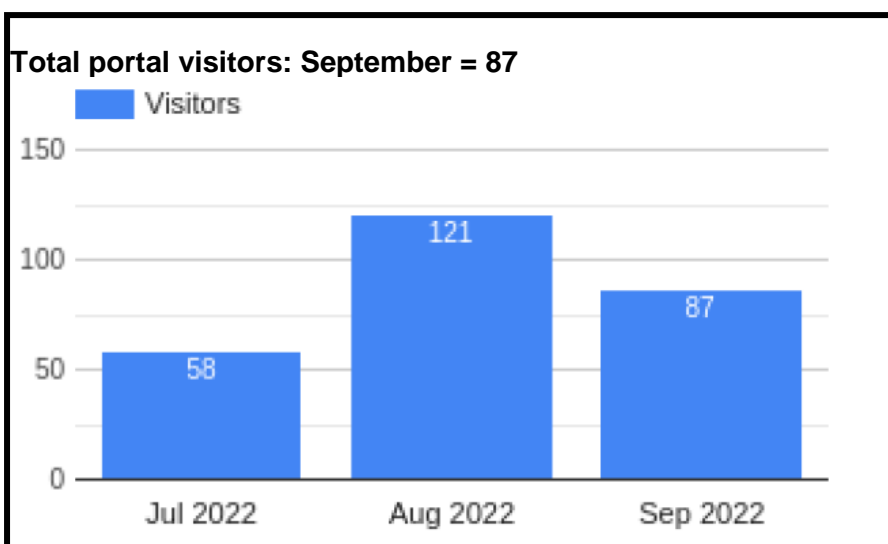
3. Business Communications

The grant writing workshops were an excellent introduction opportunity and opened a lot of discussion between the BRO and over 40 local businesses, tourism operators and primary producers.

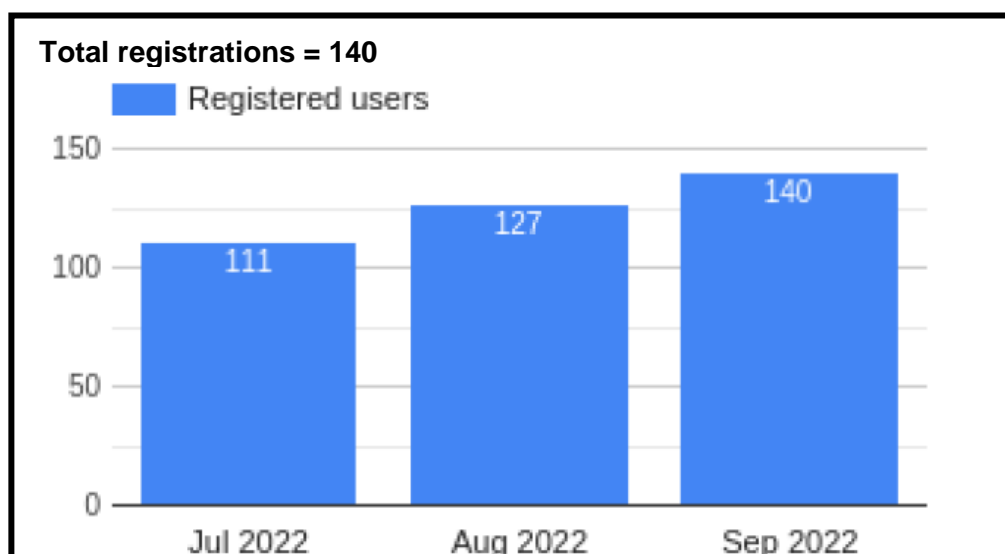
Content for the third edition of the Flood Recovery Newsletter was being updated for distribution next month.

4. Grants

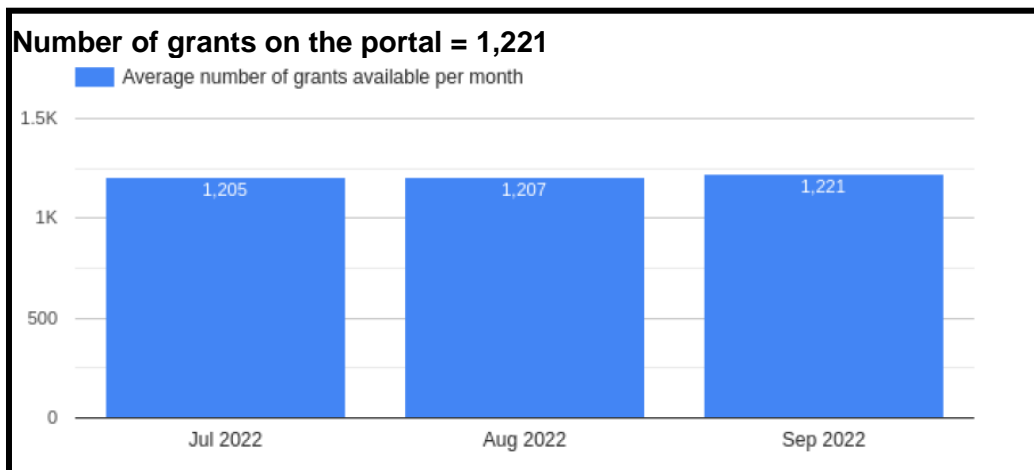
Somerset Regional Council Grant Finder - September 2022 Monthly Report Highlights



A visitor is someone who has viewed our portal but may or may not be registered. Per month totals are shown above. This figure only includes unique visitors. I.e. the same person is not double counted.



Registrations are people that have registered to our portal via the signup form and are still active. Total cumulative registrations are shown above.



Average number of grants available on our portal per month. Approx. 30 grants will open, close or be announced each week in Australia. Hence an average figure is provided.

Recommendation

THAT the Planning and Development Department Monthly Report for September 2022 be received and the contents noted

Resolution

Moved – Cr Gaedtke

Seconded – Cr Wendt

“THAT the Planning and Development Department Monthly Report for September 2022 be received and the contents noted”

Carried

Vote - Unanimous

Subject:	Proposed rating class concession – houses older than ten years with no final building certificate
File Ref:	Rebates
Action Officer:	DFIN

Background/Summary

Council's differential general rating system provides for lower rates for approved principal places of residence than for other residential properties. The main owner occupier rating categories, 11 and 13, require that a property host a single approved dwelling which is the owner's principal place of residence for that property to attract the lowest possible rate.

Council's budget defines an 'Approved Dwelling' as "a dwelling house or dwelling unit which is approved for human habitation".

There are cases in Somerset of properties where a house has been built or moved to site based on approved plans, but where no final certificate has been issued to verify that the house was actually constructed as per the approved plans and with building requirements generally.

These properties cannot attract the category 11 or category 13 rate until a final certificate has been obtained.

Owners of properties 01785-00000-000 and 00969-90000-000 have recently enquired about

how they might be recategorised into rating category 11. Both of these houses had plans approved more than ten years ago under different owners, houses were built on both properties, neither house has achieved a final certificate and both had changed hands since construction.

The property search response provided by Council to the current owner of property 01785-00000-000 confirmed that there was an unfinalised building application for the dwelling on the property. The property search response provided by Council to the current owner of property 00969-90000-000 advised that “No (building works) status is provided in respect of this application because of its age.”

It is understood that given the length of time that these dwellings have been constructed, it would be very difficult for a building certifier to provide a final certificate for either house. Both houses have stood for more than ten years.

It is proposed that for residential properties containing houses with approved plans but no final building certificates that have stood for more than ten years and where ownership of the properties had changed after the house had been constructed to create a class concession process commencing 1 January 2023 that would allow the owners to apply for a rebate between the rate applicable for a dwelling without final approvals and the rate that would apply for a single approved dwelling on provision of appropriate evidence.

Attachments

Nil

Recommendation

THAT a conditional class concession under s122 of the Local Government Regulation may be granted on written application of the owner accompanied by appropriate declarations and evidence on an ongoing basis commencing 1 January 2023 in the following circumstances:

- The applicant is the owner of a dwelling where building plans were approved more than ten years before the commencement date of the rating period in which the rebate application was received;
- No final certificate has been issued for the dwelling and it will not be possible to obtain a final certificate without damaging the dwelling or its foundations;
- The dwelling has stood in its current location for longer than ten years with no evidence of structural failure;
- The ownership of the property has changed since the dwelling was constructed; and
- The applicant's property is or was included in differential general rating category 1

Where:

- The class concession is a rebate between the rate otherwise applicable for the property and the rate that would apply if the property hosted a single approved dwelling.

Resolution

Moved – Cr Whalley

Seconded – Cr Brieschke

“THAT a conditional class concession under s122 of the Local Government Regulation may be granted on written application of the owner accompanied by appropriate declarations and evidence on an ongoing basis commencing 1 January 2023 in the following circumstances:

- The applicant is the owner of a dwelling where building plans were approved more than ten years before the commencement date of the rating period in which the rebate application was received;

- No final certificate has been issued for the dwelling and it will not be possible to obtain a final certificate without damaging the dwelling or its foundations;
- The dwelling has stood in its current location for longer than ten years with no evidence of structural failure;
- The ownership of the property has changed since the dwelling was constructed; and
- The applicant's property is or was included in differential general rating category 1

Where:

The class concession is a rebate between the rate otherwise applicable for the property and the rate that would apply if the property hosted a single approved dwelling"

Carried

Vote - Unanimous

Subject: Procurement policy – higher value credit cards
File Ref: Procurement policy
Action Officer: DFIN

Background/Summary

Council's main method of payment by volume of transactions is by credit card. Credit card transactions are of relatively lower value as set out in the procurement policy as follows:

No purchasing card other than card of the Chief Executive Officer shall have a transaction limit exceeding \$3,000 except for:

Position	Maximum allowable limit
Chief Executive Officer	\$10,000
Finance support officer Esk – accounts payable	\$5,000
Manager Information Systems	\$5,000

Payment by credit card has cost and efficiency advantages over other forms of payment and expansion of the number of officers with access to transactions of up to \$5,000 is sought to take advantage of this efficiency while appropriately managing risk as well as clarifying current position titles.

Attachments

Nil

Recommendation

THAT the following text in the procurement policy:

No purchasing card other than card of the Chief Executive Officer shall have a transaction limit exceeding \$3,000 except for:

Position	Maximum allowable limit
Chief Executive Officer	\$10,000
Finance support officer Esk – accounts payable	\$5,000
Manager Information Systems	\$5,000

Be amended to read:

No purchasing card other than card of the Chief Executive Officer shall have a transaction limit exceeding \$3,000 except for:

Position	Maximum allowable limit
Chief Executive Officer	\$10,000
Finance Communications Officer	\$5,000
Payables, Procurement and Logistics Officer	\$5,000
Manager Information Systems	\$5,000

Resolution

Moved – Cr Whalley

Seconded – Cr Isidro

“THAT the following text in the procurement policy:”

No purchasing card other than card of the Chief Executive Officer shall have a transaction limit exceeding \$3,000 except for:

Position	Maximum allowable limit
Chief Executive Officer	\$10,000
Finance support officer Esk – accounts payable	\$5,000
Manager Information Systems	\$5,000

Be amended to read:

No purchasing card other than card of the Chief Executive Officer shall have a transaction limit exceeding \$3,000 except for:

Position	Maximum allowable limit
Chief Executive Officer	\$10,000
Finance Communications Officer	\$5,000
Payables, Procurement and Logistics Officer	\$5,000
Manager Information Systems	\$5,000
<i>Vote - Unanimous</i>	

Carried

Subject: Business continuity plan policy proposed change
File Ref: Internal audit
Action Officer: DFIN

Background/Summary

Council's business continuity plan policy includes the following:

“Council confirms its preference for retaining its finance systems (including payroll and accounts payable) and electronic document management systems to remain on local servers that are controlled and owned by Council and on Council premises to manage risks associated with dependence on others for critical systems.”

Council's ICT team are confident that risks associated with locating Council's electronic document management system on an Australian-based cloud server can be managed satisfactorily.

Attachments

F/012 Business Continuity Plan Policy

Recommendation

THAT the words “and electronic document management systems” be deleted from the Business Continuity Plan Policy.

Resolution

Moved – Cr Wendt

Seconded – Cr Brieschke

“THAT the words “and electronic document management systems” be deleted from the Business Continuity Plan Policy.”

Carried

Vote - Unanimous

Subject: Indicative future rate issue and due dates
File Ref: Rates and valuations - notifications - rate notices
Action Officer: DFIN

Background/Summary

Council advises prospective property purchasers of upcoming rate issue dates and due dates as part of its property search process.

For planning purposes and for use in Council communications, indicative future rate issue and due dates are sought notwithstanding that future rating periods and due dates are dependent upon future budget resolutions

Attachments

Nil

Recommendation

THAT indicative future half-yearly rate issue dates be set of Tuesday 20 August 2024, Tuesday 18 February 2025, Tuesday 19 August 2025 and Tuesday 17 February 2026 with indicative rate due dates being 42 days after the indicative issue dates

Resolution

Moved – Cr Choat

Seconded – Cr Brieschke

“THAT indicative future half-yearly rate issue dates be set of Tuesday 20 August 2024, Tuesday 18 February 2025, Tuesday 19 August 2025 and Tuesday 17 February 2026 with indicative rate due dates being 42 days after the indicative issue dates”

Carried

Vote - Unanimous

Subject: Proposed rate balance service on website
File Ref: Rates and valuations - property history - 2022 - 2023 - enquiry
Action Officer: DFIN

Background/Summary

Toowoomba Regional Council have a facility on their website which allows property owners to input the unique payment reference code on their rate notices and see the balance of their account.

It is considered that this type of facility may be useful for some Somerset property owners as well as assisting in rate collection and could be achieved inhouse using existing software.

It is considered that revealing a rate balance at a particular date on the input of a code which should only be known to people who have owned the land would be consistent with privacy laws and with Council's information privacy policy.

Attachments

Nil

Recommendation

THAT Council endorse a proposal to make rate balances available at a particular date on the input of a rate payment reference number on its website subject to appropriate disclaimers.

Resolution

Moved – Cr Gaedtke

Seconded – Cr Isidro

“THAT Council endorse a proposal to make rate balances available at a particular date on the input of a rate payment reference number on its website subject to appropriate disclaimers.”

Carried

Vote - Unanimous

Subject:	Medium value contract matter – Everybody Now
File Ref:	Grants and subsidies - programs - Arts Queensland
Action Officer:	DFIN

Background/Summary

Council successfully applied for a grant under Arts Queensland Independent Creation Fund to undertake the 10 Stories event project including the Inaugural Annual Dance Affair at Somerset Civic Centre in Esk.

The grant application nominated the supplier Everybody Now! Ltd to conduct the program.

Attachments

Nil

Recommendation

THAT Council resolves that due to the commitments made in a successful grant application that Everybody Now! Ltd is the only supplier reasonably available to provide the services outlined in the 10 Stories grant agreement under Arts Queensland Independent Creation Fund.

Resolution

Moved – Cr Whalley

Seconded – Cr Wendt

“THAT Council resolves that due to the commitments made in a successful grant application that Everybody Now! Ltd is the only supplier reasonably available to provide the services outlined in the 10 Stories grant agreement under Arts Queensland Independent Creation Fund”

Carried

Vote - Unanimous

Subject: Healthy Land and Water licence - Kilcoy Explore Centre
File Ref: Council properties/leasing-out/Council land and buildings
Action Officer: DFIN

Background/Summary

Council's three-year licence over office space at Kilcoy Explore Centre with Healthy Land and Water Ltd (HLW) expires on 24 November 2022.

Council may enter into a new licence arrangement with HLW without calling tenders under Local Government Regulation 2012 s236 (c)(i) and s236 (c)(iii).

It is recommended that Council progress a renewed office licence at a commencing rate of \$9,841.38 (plus GST) per annum on similar terms as the current licence with HLW.

Attachments

Healthy Land and Water licence agreement of 25 November 2019

Recommendation

THAT the Council endorse the renewal of the Healthy Land and Water licence over Kilcoy Explore Centre by the Chief Executive Officer on appropriate terms.

Resolution

Moved – Cr Brieschke

Seconded – Cr Gaedtke

“THAT the Council endorse the renewal of the Healthy Land and Water licence over Kilcoy Explore Centre by the Chief Executive Officer on appropriate terms”

Carried

Vote - Unanimous

Subject: Quotation for Part B of the Esk Administration Building
File Ref: SRC - Council Properties - Design and Construct
Action Officer: DCORP

Background/Summary

Tender 1259 was let via vendor panel on 24 May 2022 based on designs prepared by Struxi Designers of Toowoomba (supported by Mechanical, Electrical and Structural Engineering reports and specifications). Tenders closed on 15 June 2022.

Three tenders were received. A quantity surveyor was engaged to estimate the cost of the project and this report confirms that the successful Tenderer was very close to an independently prepared estimate. The best value for money Tender accepted by Council was submitted by G and K Lawson. This tender was significantly cheaper than the Tenders provided by DJ Buckley and Kane Constructions.

The project timing proposed by the Tenderer is 17 weeks which is 3 weeks longer than proposed within the Tender documents but within the acceptable range for Council. Council

staff vacated the building before 24 July. Theoretically, the project should be completed by 21 November 2022.

When demolition works commenced several locations were uncovered with what appeared to be Asbestos containing material. None of the material was of a friable type of asbestos. A specialist asbestos treatment contractor was required and testing of the suspected material was also undertaken. This has delayed the project by 40 days. Extensions of time requests have been made by the contractor for this time. A revised project timetable has not yet been provided but based on the number of days requested it should be anticipated that the project completion would be approximately 9 January 2022.

Additional design works were carried out to improve the western end of the building, reshape the reception area, provide an undercover walkway to the library and ensure the building is disability compliant. The air-conditioning system and ducting were requested to be replaced along with the security fobs, fire panel and detectors and the power and computer cabling. Building assessment has been undertaken and Building approval for all works has been provided. The construction works should result in a building that is compliant with the building code and all services to the building have been renewed also with the problem areas having been fixed.

Council's estimate for the building works entered into the 2022/23 Budget were \$750k. This Budget will only suffice for the eastern end of the building. A summary of the original contract sum plus all approved variations to date is provided for Council's information. The estimate of the works is attached. It has been reviewed by Struxi who recommend acceptance of the Quotation. The approved project to date plus the amount to be approved by Council will bring the total project cost to \$1,502,651.00. Design and project administration costs approved to date are \$125,965. In addition to this Council will still need to purchase carpet, window furnishings, furniture and storage to complete the fit-out with these costs being approximately \$250k. Total project cost including fit-out would then be \$1,878,616.

Attachments

Attachment 1 – Quotation from G and K Lawson and recommendation from Struxi Design regarding quotation

Recommendation

THAT Council approve an increase in Budget for the Esk Administration Building from \$750,000 to \$2 million to be funded from FY2021 and FY2022 land sale proceeds through a future Budget review and that Council accept the quotation provided by G and K Lawson of \$649,110 excluding GST for the Part B works to the western end of the building in accordance with Section 235 (a) of the Local Government Regulation 2012, as the Quotation from G and K Lawson represents the best value for money for Council because the contractor is currently engaged on the project and is therefore the one supplier who is reasonably available to complete the project and represents the best value for money because they were the cheapest Tenderer for the original Tender.

Resolution

Moved – Cr Whalley

Seconded – Cr Brieschke

“THAT Council approve an increase in Budget for the Esk Administration Building from \$750,000 to \$2 million to be funded from FY2021 and FY2022 land sale proceeds through a future Budget review and that Council accept the quotation provided by G and K Lawson of \$649,110 excluding GST for the Part B works to the

western end of the building in accordance with Section 235 (a) of the Local Government Regulation 2012, as the Quotation from G and K Lawson represents the best value for money for Council because the contractor is currently engaged on the project and is therefore the one supplier who is reasonably available to complete the project and represents the best value for money because they were the cheapest Tenderer for the original Tender.”

Carried

Vote - Unanimous

Subject:	Special Committee Meeting of The Condensery Somerset Regional Art Gallery Advisory Committee
File Ref:	The Condensery
Action Officer:	ACM

Background/Summary

The Condensery Advisory Committee (CSRAG) met on Thursday, 29 September 2022 to review exhibition selection processes in place at The Condensery and confirm the timing of the current exhibition opening and performance.

Attachments

Meeting Report for CSRAG Special Meeting of 29 September 2022

Recommendation

THAT Council receive the special meeting report for the CSRAG meeting held on Thursday, 29 September 2022 and the contents be noted.

Resolution

Moved – Cr Brieschke

Seconded – Cr Isidro

“THAT Council receive the special meeting report for the CSRAG meeting held on Thursday, 29 September 2022 and the contents be noted.”

Carried

Vote - Unanimous

Subject:	Fernvale Sports Park Advisory Committee Meeting – 21 September 2022
File Ref:	MEETINGS – 2021-2022 – Fernvale Sports Park Advisory Committee
Action Officer:	A/MRT

Background/Summary

The meeting of the Fernvale Sports Park Advisory Committee (the Committee) was held on Wednesday 21 September 2022 at the Fernvale Sports Park (FSP). A report of the meeting is attached for review.

Items of note:

- There had been four instances of vandalism at the FSP between May and September 2022; May (vandals broke into the Marburg Mount Crosby Thunder Cricket Club storage shed and smashed glass), July (vandals broke into storage bays and destroyed hot water system), August (vandals lit a fire in the western breezeway) and September (vandals damaged storage bay roller door). A further incident occurred in late September following the meeting where vandals damaged two panels along the oval boundary fence. All incidents have been referred to the Police and the Police have inspected the site on at least one occasion. Council Officers have organised the repair of all damage on site and will be investigating mitigations strategies such as the installation of further sensor lights and cameras, and infrastructure to secure the complex further.
- The stakeholders further discussed the implementation of a stakeholder usage fee, commencing from 1 January 2023, pending a Council resolution.
- The stakeholders were informed of the services arrangement agreed to by Council with contractors for the FSP in 2022-23. The stakeholders were informed of their increased responsibilities with regards to cleaning the amenities building.
- The Somerset Storm Netball Club will be installing signage along the netball court fencing facing the netball courts in accordance with Subordinate Local Law No. 1.4 Installation of Advertising Devices (2011).
- The Brisbane Valley Rattlers Australian Football Club completed the installation of the goal netting on the main oval in late July 2022. The netting has been taken down following the conclusion of the season. The Rattlers have further requested to extend the concrete path on the southern side of the amenities' storage bays to enable them to safely move and display their mobile scoreboard, at cost to the club. This was supported by the Committee.

Attachments

1. Meeting Report – Fernvale Sport Park Advisory Committee – 21 September 2022
2. Operating and Project Budget Year to Date Financial Review (as at 16 September 2022)

Recommendation

THAT Council:

1. Receive the report for the Fernvale Sports Park Advisory Committee meeting held on Wednesday, 21 September 2022 and the contents be noted.
2. Endorse the Brisbane Valley Rattlers Australian Football Club to undertake works to extend the concrete path on the southern side of the Fernvale Sports Park amenities' building by approximately one metre, at cost to the club, pending the approval of any relevant building applications.
3. Approve the addition of a Fernvale Sports Park Stakeholder Usage Fee of \$2,200 including GST per stakeholder, excluding the Fernvale State School, to the FY2023 schedule of cost recovery fees and other charges.
4. Undertakes that funds raised from the Fernvale Sports Park Stakeholder Usage Fee, net of GST, will be expended on recurrent or capital initiatives that benefit users of the Fernvale Sports Park in consultation with Fernvale Sports Park Advisory Committee.

Resolution

Moved – Cr Gaedtke

Seconded – Cr Whalley

“THAT Council:

1. Receive the report for the Fernvale Sports Park Advisory Committee meeting held on Wednesday, 21 September 2022 and the contents be noted.
2. Endorse the Brisbane Valley Rattlers Australian Football Club to undertake works to extend the concrete path on the southern side of the Fernvale Sports Park amenities’ building by approximately one metre, at cost to the club, pending the approval of any relevant building applications.
3. Approve the addition of a Fernvale Sports Park Stakeholder Usage Fee of \$2,200 including GST per stakeholder, excluding the Fernvale State School, to the FY2023 schedule of cost recovery fees and other charges.
4. Undertakes that funds raised from the Fernvale Sports Park Stakeholder Usage Fee, net of GST, will be expended on recurrent or capital initiatives that benefit users of the Fernvale Sports Park in consultation with Fernvale Sports Park Advisory Committee”

Carried

Vote - Unanimous

Subject:	Brisbane Valley Rail Trail Users Association Australia Day Bike Ride Event – Sponsor Request
File Ref:	Recreation and Cultural Services – Event Management – Community Events – Festivals – Sporting
Action Officer:	PO

Background / Context

As per previous years, Somerset Regional Council has received a request from the Brisbane Valley Rail Trail Users’ Association (BVRTUA) to sponsor the sixth annual Brisbane Valley Rail Trail (BVRT) Australia Day Bike Ride on Thursday, 26 January 2023.

The request is for \$600 + GST and value in-kind support.

The event is a free family bike ride from Fernvale to Esk to celebrate Australia Day. It includes free transport for participants and their bikes back to Fernvale (supplied by Out There Cycling) and a free gourmet breakfast burger at the finish line in Esk, sponsored (supplied by Brisbane Valley Farm Direct). The event will commence at 6am and conclude at around 10am. Last year the event attracted 392 registrations, nearly 100 more than anticipated. BVRTUA anticipates the 2023 event will attract around 400 registrations.

In previous years, Council opted to re-allocate funding from the Australia Day Events budget to sponsor this event. This was due to the special nature of the event and its alignment with

the Somerset Regional Council Australia Day Ceremony. Council may choose to proceed with sponsorship as per previous years.

Attachments

Nil

Recommendation

THAT Council agree to sponsor (\$600 plus GST if applicable) and provide value-in-kind support to the sixth annual Brisbane Valley Rail Trail Australia Day Bike Ride event on Thursday, 26 January 2023 utilising the Tourism and Promotions budget.

Resolution

Moved – Cr Whalley

Seconded – Cr Brieschke

“THAT Council agree to sponsor (\$600 plus GST if applicable) and provide value-in-kind support to the sixth annual Brisbane Valley Rail Trail Australia Day Bike Ride event on Thursday, 26 January 2023 utilising the Tourism and Promotions budget.”

Carried





Vote - Unanimous

Subject: Tourism and Promotions Report – September 2022
File Ref: Tourism – Promotions
Action Officer: A/MRT

Background/Summary

The following is the September 2022 summary of activities for Somerset Explore and Visitor Information Centres and the Tourism team members.













Visitor Statistics

	Somerset	Brisbane	Other SEQ	Rest of state	Interstate	International	Total
 Esk VIC	113	111	111	18	77	10	440
 Fernvale Explore Centre	67	135	86	21	42	6	357
 Kilcoy Explore Centre	231	199	206	62	143	24	865
 The Condensery	228	106	61	7	13	1	416


First

Second

Third

Esk	 Maps and Directions	 Glen Rock Gallery	 Brisbane Valley Rail Trail
Fernvale	 Brisbane Valley Rail Trail	 Maps and Directions	 Trails and Walks
Kilcoy	 Maps and Directions	 Caravanning and Camping	 Environmental Centre
The Condensery	 The Condensery exhibitions	 The Condensery Building	 Culture and Heritage

Motivators

Active Volunteers 	
Esk	11
Fernvale	19
Kilcoy	9
TOTAL	39

Digital Media

Facebook



3387 (+24)
Reach 6987
(- 35%)

Instagram



1552 (+43)
Reach: 1058
(+24%)

Website



Page Views: 4540

Visitors: 1989 new, 67 returning

Peak Time: Friday, 16 September

Most Popular Pages: Circus Shuvano event page,
Experience Somerset and Events

Device Type: 63% Mobile, 33% Desktop, 4% Tablet

Volunteer acknowledgement and engagement

Somerset Tourism Ambassadors continue to contribute enormously to promoting the region. The third volunteer famil for 2022 is scheduled for 18 October and will include visits to key sites in Lake Somerset vicinity. Volunteer retention has been successful over the course of the year. The Tourism staff continue to discuss and review strategies for recruiting new volunteers, as necessary. We have scheduled our end of year Christmas famil /celebration for Monday 5 December to coincide with International Volunteer Day.

Glen Rock Art Gallery (Esk Visitor Information Centre)

The September exhibition in Glen Rock Gallery showcased the works of the Crow's Nest Artists. The exhibition showcases art in various media and provides an insight into a 20-week creative challenge where each artist experimented with different styles of art, presenting the work in individual journals.

Glen Rock Art Gallery now also has a permanent collection of small gifts, cards and jewellery for sale, made by members of the Somerset Art Society.

TEQ Contestable Funding

Council has supported Brisbane Economic Development Agency application for funding to run another round of the Best of Brisbane Region Experiences Program in 2023 for six Somerset tourism businesses along with the new Transformation Experiences Mentoring Program for four Somerset tourism businesses. Both of these programs are reliant on approval from TEQ to move forward.

Council has supported Southern Queensland Country Tourism's application for funding to run a full day workshop in 2023 to assist Somerset agriculture business owners to diversify into Agritourism. This program is reliant on approval from TEQ to move forward.

Trade Shows

Buy From the Bush Queensland (17 September 2022)

Experience Somerset showcased the Somerset Region at the Buy from the Bush Queensland Festival, hosted by Summerland Camels at Harrisville, in the Scenic Rim on Saturday 17 September 2022. Three operators attended, including:

- Sister Bake Co
- Picnic Society
- One Tree Canoe

Somerset was one of only 2 regions represented at the Festival with Western Downs also attending a small stand. Approximately 4,000-5,000 people attended the festival and over 440 Experience Somerset Visitor Guides were handed out on the day.

All operators expressed interest in returning in future years and found it to be a successful day, in particular as the visitors represented a wide range of demographics.

Events

2022 Somerset Garden Competition

The 2022 Somerset Garden Competition entries closed on 15 September 2022, with a record equalling 26 entries received across all major categories and from all areas of the region. Judging took place on 19-20 September by Cr Isidro, Cr Brieschke, Cr Holstein (Lockyer Valley Regional Council) and Mr. Ross Brooker (President Kilcoy Brisbane Valley Landcare). Winners were announced by Mayor Graeme Lehmann at a presentation on 29 September 2022.

- Best Urban Garden
 - Winner: Linda and Rick Austin, Minden,
 - Runner-up: Michele Rowse, Esk
- Best Rural Garden
 - Winner: David and Maureen Aland, Woolmar
 - Runner-up: Valette Heck, Fairney View
- Best Business Garden
 - Winner: Esk Caravan Park
 - Runner-up: Fernvale Aftercare NDIS
- Best Community Group Garden
 - West Moreton Landcare Group, BVRT Lowood Section
 - Esk State School
- Best Children's Garden – Esk State School
- Best Edible Garden - David and Maureen Aland, Woolmar
- Best Native Garden – Rob and Kathy Wager, Esk
- Best Water Wise Garden – Debbie Mulder, Vernor

Open Gardens take place on 1-2 October 2022.

Christmas Lights

Promotions / Advertising confirmed. Competition judges confirmed. Entries opened 3 October. Advertising / Promotion ongoing.

Marketing Implementation Plan

Council have engaged an external provider to develop a marketing implementation plan and promotional campaign. Promotions Officer continues to work closely with the provider through the development process to ensure the plan and campaign align with objectives outlined in the Tourism Strategy 2021-2025. Phase one is in progress.

Marketing Opportunities

Investigating marketing opportunities for possible inclusion in the marketing implementation plan, including: Caravanning Australia, Ipswich News, Australian Traveller, Caravan World and The Wanderer.

Paid Advertising

Quarter page advertising in Queensland Caravan Parks Directory and radio advertising with Sky Racing featuring the Kilcoy Races.

Driver Reviver

The Kilcoy Explore Centre hosted Driver Reviver from Friday, 16 September to Monday, 3 October for the busy school holiday period.

Fernvale Explore Centre also hosted Driver Reviver from Friday, 16 September to Monday, 3 October for the busy school holiday period. More signage has been ordered so it will be interesting to note if that affects the numbers over the next holiday period.

Promotional activities:

- Throughout the month of September, we have distributed 26 boxes of Experience Somerset Visitor Guides to 10 Queensland VICs and 3 Somerset tourism businesses, a total of 212 boxes since it was launched.
- Facilitated with pre-production and filming for SBS Trail Towns episode featuring the BVRT.

- Liaison with TMR Senior Advisor of Marketing BVRT and selected Somerset operators regarding upcoming Trail Towns SBS episode featuring the BVRT. Pre-production facilitation including creative content and assistance with filming.
- Creation of visual content for Craig Young's upcoming presentation on the BVRT at the Sustainable Trail Conference in November 2022.
- Creative content developed and application submitted for LGAQ's Time to Shine competition.

Attachments

Nil

Recommendation

THAT Council receive the Tourism and Promotions Report for the month of September 2022 and that the contents be noted.

Resolution

Moved – Cr Brieschke

Seconded – Cr Wendt

"THAT Council receive the Tourism and Promotions Report for the month of September 2022 and that the contents be noted."

Carried

Vote - Unanimous

Subject:	Corporate and Community Services Monthly Report – September 2022
File Ref:	Corporate Service Report
Action Officer:	DCORP

Background/Summary

In delivering on Council's Operational Plan and commitment to excellent customer service, the Corporate and Community Services Department offer the following information as a representation of activities undertaken during the month of September 2022.

Records

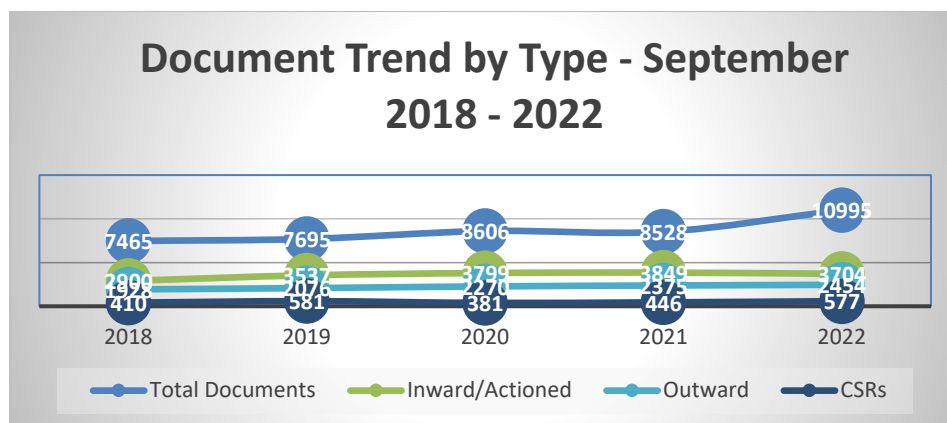
Documentation – At a Glance – September 2022

Inward/Actioned Documents – 3704	Outward Correspondence - 2454
Customer Service Requests - 547	Councillor Requests – Thirty (30)
Decision Notices/Workshop Outcomes - Decision Notices – Fifty-Nine (59) Workshop Actions – Twenty-Five (25)	Tender/Quotation – Tenders – Two (2) Numbered Quotations – Zero (0)

Total Documents Registered for the month of September 2022 – 10995 22.46%



Comparison Figures – Registered Documentation – September 2021 - 8528



Continuing increases in registered documents as well as annual leave kept the records team busy. Long term action plans have been held over while the team prioritise the day to day operations of registering the increasing amounts of correspondence handled by the records team.

Information and Communication Technology (ICT) Monthly Report – September 2022

Software and infrastructure upgrades continue in line with budgetary considerations and operational requirements, and work continues implementing audit recommendations in line with target dates.

The replacement public mapping solution is on target, with the internal solution also under development. Resourcing of GIS remains an issue with no specifically assigned staff.

Digital stamps are being trialled to increase efficiency in Council processes.

Upgrades have been made to CCTV networks and equipment.

Improvements to equipment and processes continue to be implemented to improve support of a distributed workforce.

Cyber Security

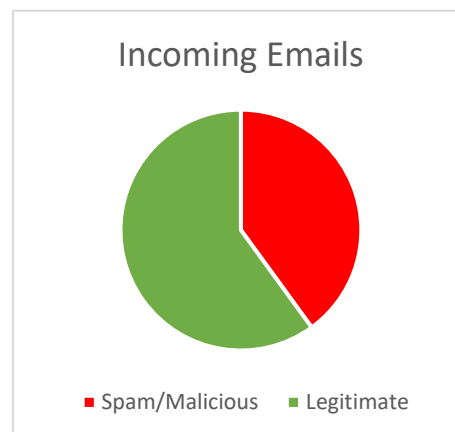
Incoming emails identified as malicious persisted at 40%, despite a decrease of 10% in overall emails.

Phishing emails continue to target Office365, file sharing services and videoconferencing utilities, with several incoming malicious emails received from compromised email accounts at vendors and other government entities including Councils.

Phishing testing of all corporate email users continues in line with audit requirements, with no users 'caught' from emails in the current quarterly phishing test.

Phishing testing involves sending benign copies of malicious emails to staff and Councillors to increase their awareness and test their response to a potential risk and forms an important part of cyber security preparedness.

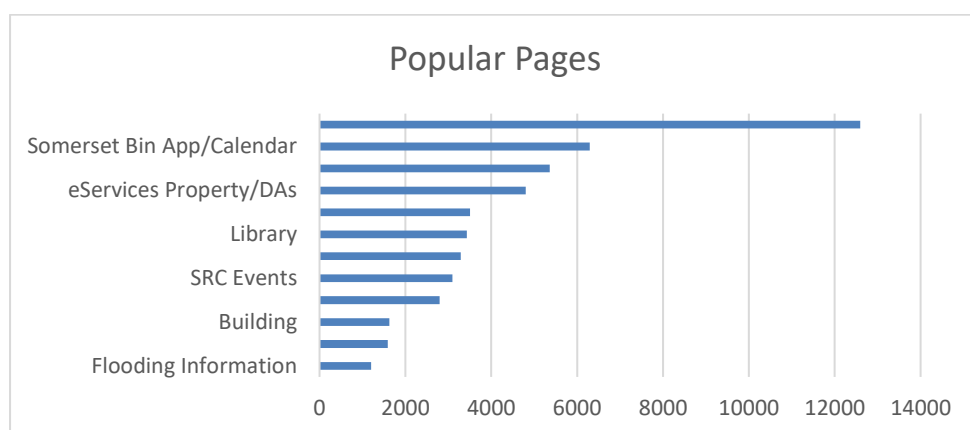
Internet facing resources continue to be bombarded with targeted attacks, with the Australian Cyber Security Centre (ACSC) and Queensland Government Chief Information Officer (QGCI) warnings of ongoing campaigns by foreign nations and organised hacker groups targeting Australian government and business networks enduring. Recent attacks have focused on targeted phishing emails and leveraging newly discovered software vulnerabilities before patches to fix them are released or installed, and activity continues to attempt to take advantage of diminished ICT staff numbers and increased remote working.



Thousands of compromise attempts continue to be detected on Council firewalls and websites, mostly comprising automated script attacks and targeting known vulnerabilities or weak passwords.

Websites

The primary corporate website (someset.qld.gov.au) received 93,155 page views for the month with the introduction of the Somerset Bin App and Calendar. eServices (eservices.someset.qld.gov.au) rose by 40% to 29,366 page views with the wet weather increasing flood camera requests by 230%.



Governance and Business Improvement

Policy Review

Council's existing EX007 Investigation Policy, EX002 Standing Orders, EX008 Meeting Procedures and EX005 Councillor Code of Conduct have been reviewed and are being considered by relevant staff. The proposed updated policies will be presented to Council at an Ordinary Council meeting in November 2022.


Annual Report

In accordance with the Local Government Regulation 2012, s190(1), the Chief Executive Officer is required to assess the local government's progress towards implementing the 5 year corporate plan and annual operational plan and include this assessment in Council's annual report. Contributions from staff across the organisation have been included in a draft Annual Report for the 2021-2022 period.





Section 182 of the Local Government Regulation 2012 specifies that the annual report must be adopted within 1 month after the day the auditor-general gives its audit report about the local government's financial statements. It is anticipated that the audit report will be received by 11 October 2022.




The Condensery – Somerset Regional Art Gallery

416 Visitors	30,923 Social Media Reach 2,208 Social Media Followers	2 Exhibitions Presented 10 Exhibitions in Development

 <p>5 Public or Educational Programs Delivered</p>	<p><i>"Stunning Art. Thank you."</i> <i>"Lovely paintings"</i> <i>"Enjoyed the miniatures"</i> <i>"Beautiful. Simply amazing"</i> <i>"Love the 'polaroids'"</i> <i>"Great concept"</i> <i>"Great 'Brave Girl'"</i> <i>"How exciting – amazed by the photographs"</i> <i>"Love!!!! This space"</i> <i>"Fantastic use of space"</i></p> <p>September Feedback</p>
<p>Artistic Program</p> <p><i>Within Walking Distance</i> by Hayley Megan French, which features a new suite of paintings of The Condensery and Toogoolawah, and Karike Ashworth's <i>Brave Girl: The Warrior</i> in the bomb shelter exhibition space opened to the public on 10 September. An event to celebrate both exhibitions and present a performance by Brave Girl is tentatively scheduled for the end of October.</p> <p>The Condensery is one of the five art galleries across Queensland to participate in the Carbon Dating project, which is a hybrid arts/science project exploring the value and threat to native Australian grasses and grasslands. An interactive sculptural object is displayed in the foyer and a grassland patch planted in the rear paddock. Local artists Jason Murphy and Pipier Weller are engaged as part of the project to respond to and make new work on the theme.</p> <p>Learning and Engagement</p> <p>A school holiday workshop, Journaling for Joy, was held the first week of the school holidays and well attended. Participants were exuberant in their positive feedback on the activity on social media, with comments such as:</p> <p><i>"Thank you so much. The boys and I really enjoyed the morning"</i> <i>"Thank you for a marvellous, joyful journaling workshop yesterday. We all thoroughly enjoyed ourselves and are feeling inspired."</i></p> <p>School holiday drop-in sessions were also held across three days and participants were given a mystery box art and craft challenge with fantastic results.</p> <p>The new Creation Station activity, developed to coincide with both new exhibitions has been well received, with many visitors making their own postcards to be posted.</p>	

Somerset Libraries

 <p>692 Reach 1000 Followers 5 Posts</p>	 <p>915 Website visits</p>	 <p>10 103 Physical Items Circulated</p>	 <p>52 Events and Activities</p>
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 514 Computer Bookings	 6000 Catalogue Searches	 8204 Total Interactions 33 New Members	2909 Esk 1806 Kilcoy 2239 Lowood 485 Toogoolawah 84 Outreach
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Somerset Libraries News

Virtual Reality on the Way

Somerset Libraries has been successful in receiving a National Backyard Cricket Grant for the second year in a row. National Backyard Cricket supports education projects in Australia's country libraries as well as tertiary education in cricket playing countries around the world. Public libraries are the under-recognised and unsung heroes of Australia's education landscape. Collectively they engage more Australians in informal learning than any other of our public institutions. Libraries play a critical role in rebalancing equity and achieving better educational outcomes for country communities.

This year the organisation received \$1500 which will go towards funding Virtual Reality headsets and associated materials. The first VR headset has arrived at Esk and staff are busy preparing for its launch to the public towards the end of the year.

School Holidays




Somerset Libraries delivered a range of programs across the region as behalf of the School Holiday program. Families were able to participate in activities such as gardening, painting, lantern making, maze construction and much more.

Each library also was home to a scavenger hunt promoting graphic novels and comic books. Children were encouraged to find and solve clues hidden around the library. The program encouraged children to work on their literacy skills whilst also raising awareness about Comics Plus, a library database containing thousands of comics and graphic novels which all patrons have access to.

1000 Followers

September marked the Somerset Libraries Facebook page reaching 1000 followers!

Somerset Civic Centre

 Teddy Bear's Picnic	 910 Visitors	Top Feedback – <i>"Happy birthday to the Civic Centre and thanks for having the Valley of the Lakes Garden Club meetings every month for the last must be 6 or 7 years. The past year with the council running it has been so great. The staff are so wonderful, welcoming and helpful it helps make every meeting drama free and joyous."</i> <i>"The facilities and the staff at the Centre are always helpful and nice."</i>
 16 Posts 342 Followers 3,968 Reach	Venue hire MTD \$1,067 FYTD \$8,961 Ticket sales MTD \$1,046 FYTD \$6,125	

Somerset Civic Centre News

The Somerset Civic Centre turned ten this month, with planning for the anniversary event in October continuing to evolve as the centre prepares for the Inaugural Annual Dance Affair and the Garden of Light installation.

Community interest and involvement in the anniversary project continues to grow. In addition to Kilcoy, Esk, Linville and Coominya State Schools (Garden of Light) and the Somerset Writers Groups (Ten Stories), a number of dance groups have signed on to be a part of the Inaugural Annual Dance Affair. These groups include Esk Line Dancers, Seniors Ballet, Esk Tap Dancers, Modern Jive, Evolution Dance Studios, Lowood High School Dances and Starlite, with the first full rehearsal for the groups scheduled for Saturday, 8 October.







Notable events in September were the annual Teddy Bear's Picnic (approx. 100 attendees), The Highwaymen concert (63 attendees), the 3 day Birkdale Christadelphian church camp (60 attendees) and the start of the two day Aussie Antique and Collectables Fair.


Next month will see Opera QLD visit the centre with two touring school performances – The Frog Prince and La Boheme. This fantastic opportunity is free for primary school, high school and home school children and will help to open conversations for potential future partnerships and programming for youth in the centre.

Sport and Recreation

The following contains an overview of Sport and Recreation programs and projects for the month of September 2022.

Indoor sport, gymnasium and aquatic facility operations

Facility	Commentary / Highlights	Attendance for the Month	Comparative to Month Historical Average	Membership Change (comparative to previous month) - Total
Fernvale Indoor Sports Centre	<ul style="list-style-type: none"> Breaking the Cycle program had 36 young people participate in driving lessons with 47 hours, and 2,639kms travelled. The Little N Active program increased to 60 students. Term 3 finished with 204 gymnasts. 	1990	 471 (1,519)	 (944) +46
Kilcoy Indoor Sports Centre	<ul style="list-style-type: none"> Ausactive Multiservice Business of the Year for 2022 Queensland Finalist. Staff completed All Abilities training to provide more accessible and empathetic services for residents. 	2,104	 -423 (2,527)	 (198) -11
Toogoolawah Swimming Pool and Community Gym	<ul style="list-style-type: none"> The pool reopened on 17 September 2022. This was a significant increase in combined patronage of the 	1638	 +1067 (571)	 (79) -19

	<p>facilities. It is the highest combined (Swimming Pool and Community Gym) September attendance since records commenced and betters the previous September record by almost 265 per cent.</p> <ul style="list-style-type: none">• The Splash Pad Opening took place on Friday 23 September, with the Mayor officially opening the new asset. The event included free entry to the facility, a jumping castle and free sausage sizzle. The event was well received and attended by 400 people.• Somerset Health and Fitness commenced as the Manager of the facility from 1 September 2022.• A range of works have been completed on site to ensure the combined facilities sufficiently operate together including the installation of internal fencing, re-installation of signage and new window fixtures.				
Kilcoy Aquatic Centre	<ul style="list-style-type: none">• The facility reopened on 17 September 2022.• Just Sports n Fitness commenced as the manager of the facility from 1 September 2022.• This is the highest attendance to start a season since 2017.• Just Sports n Fitness have commenced providing a wide range of services, including learn-to-swim, aquatic exercise classes, and recommencing club training.	803		+82 (721)	N/A

	<ul style="list-style-type: none"> • Five schools have recommenced activities. • Just Sports n Fitness are offering unlimited entry for children enrolled in learn-to-swim classes. • Over 100 learn-to-swim assessments have been completed. 			
Lowood Swimming Pool	<ul style="list-style-type: none"> • Construction works for the refurbishment of the Lowood Swimming Pool continued through September. • Construction works are scheduled for completion in November 2022. • Just Sports n Fitness commenced as Managers of the facility from 1 September 2022. 			

Sport and Recreation Highlights and Projects

- The annual Somerset Sports Primary Cup to be held on Friday 16 September was cancelled due to weather concerns.
- SRO organised and attended the RU OK Day at the Kilcoy State High School on Thursday 8 September. Six service providers and community services attended the event and had considerable interaction with the students. Council provided five prize packs for the students who successfully completed the health and wellbeing questionnaire.
- SRO organised and attended school holidays activities including the Somerset Scooter Championships on Saturday 17 September in Fernvale, the Somerset Rock Climbing Championships on Saturday 24 September in Kilcoy, and the Let's Paddle Canoe event on Tuesday 27 September in Fernvale at the Twin Bridges.
- The 'Have Your Say' survey for the Kilcoy Indoor Sports Centre Redevelopment draft Master Plan closed on 21 September 2022. 46 responses received.
- Officers progressed an expression of interest for grant funding through the Queensland Department of Tourism, Innovation and Sport Community Recreational Assets Recovery and Resilience Program to repair and increase resilience of Somerset recreational assets.

Youth Engagement

School Holiday Program

The Somerset Scooter Championships was held at the Fernvale Skate Park on Saturday 17 September. 11 participants competed in the junior (under 10) and senior (over 10) categories. All participants received various scooter equipment as part of the prize packs. The Championships and the Scooter Workshops below were facilitated by Freestyle Scooter Association. Ellen and Miles won the senior category.





Scooter Skills and Maintenance Workshops

The Scooter Skills and Maintenance Workshops, which is the 2022 program for the annual Youth Activity Program, started in July and are scheduled to be held at each skate park in Somerset throughout Term 3 of the school year. The final workshop in Lowood Skate Park on 10 September had one booking.

Somerset Youth Leaders' Camp

The Somerset Youth Leaders' Camp for 2023 is scheduled to be held at the Sunshine Coast Recreation Centre.

School Support

Somerset Regional Council provided funds for the transport of high school students to the Leadership Camp at Maranatha Recreational Camp Site for the Kilcoy State High School in November 2022.

The RU OK Day at the Kilcoy State High School on 8 September ran to plan. Intercept organisation donated \$1000 for the BBQ, fruit, and drinks. Council provided funds for five (5) prize packs for the students who completed a health and wellbeing questionnaire. Approximately six (6) service providers and community health services attended and had considerable interaction with the students.

Community Development

The first week of September was a busy one with the Ipswich - West Moreton Child Protection Week Symposium and Child Protection Week Gala Ball. Somerset Regional Council was awarded the government section, Child Protection Award for the Teddy Bears Picnic and Mad Hatter's Tea Party events for being excellent ways to connect families with young children to early intervention services in a fun and non-threatening manner.

RUOK Day was also celebrated on the 8 September at Kilcoy State High, with a services expo and sausage sizzle. The students were encouraged to connect with the support services to enable them to complete a questionnaire, allowing them to enter prize draws.



Work progressed on the Social Plan with the community consultation phase. The online survey was added to Council's Have Your Say platform and numerous pop-up consultation sessions were held throughout the region. Residents were encouraged to participate in various ways including completing hard copy surveys, available at libraries and customer service centres.

On 29 September this year's Teddy Bears Picnic was held at the Somerset Civic Centre. Around 20 services attended and provided activities to engage the children. The event included free face painting, sausage sizzle and petting zoo.



Attachments

Nil

Recommendation

THAT the Corporate and Community Services Report for September 2022 be received, and the contents noted.

Resolution

Moved – Cr Gaedtke

Seconded – Cr Whalley

“THAT the Corporate and Community Services Report for September 2022 be received, and the contents noted.”

Carried

Vote - Unanimous

Subject:	Clock Park Lowood – Request for Installation of Lights
File Ref:	Customer service - public reaction - 2022-2023 request for service (1437461)
Action Officer:	CSSA

Background/Summary

A request has been received from the Lowood District Residents Network Inc seeking permission to put lights into the trees off the toilet block on the men's side of the public toilets.

They have advised that they will use a qualified electrician and quality lights.

This proposal is similar to other community group request, which have been supported by Council on the basis that the installation, ongoing maintenance and removal/disposal of the lights at the end of their life is the responsibility of the community group. And further, that the lights to not interfere with Council operations.

Attachments

NIL

Recommendation

THAT Council offers no objection to the Lowood District Residents Network Inc to install lights in the trees near public toilet block on the men's side subject to them applying for a permit to carry out work on road reserve or Council owned land and adhering to the conditions.

Resolution

Moved – Cr Choat

Seconded – Cr Wendt

“THAT Council offers no objection to the Lowood District Residents Network Inc to install lights in the trees near public toilet block on the men's side subject to them applying for a permit to carry out work on road reserve or Council owned land and adhering to the conditions.”

Carried

Vote - Unanimous

Subject:	Installation of Boom Gates
File Ref:	Emergency services - planning - flooding
Action Officer:	DMO

Background/Summary

Kilcoy Police contacted council in the months following the flooding earlier this year with a request to look at options for the use of temporary barriers for Walshes Crossing, Kilcoy during similar severe weather events. The crossing required a considerable amount of effort to manage due to drivers ignoring any signage present, and resources were needed that could have been better utilised elsewhere. At various stages throughout the event, the area required the presence of Council, QPS, Rural Fire and the SES.

As a result of this request Council's workshop have designed boom gates that can be installed at this location, which will ensure that the road can be closed efficiently by either Council staff or emergency services personnel with key access.

The cost of this will be approximately \$9,500 installed and can be completed within the next 6-8 weeks.

It is also proposed that whilst fabricating the gates for Walshes Crossing, Council will look to install the same boom gates at Twin Bridges and Savages Crossing. These crossings can

often be impacted by minor dam releases, such as what is currently occurring, or by rises in the Lockyer Creek.

Council is currently seeking grant funding through the Flood Risk Management Program - Work Package 3, to also install a CCTV camera at Walshes Crossing due to its criticality as the D'Aguliar Highway bypass during times of flooding. The installation of a camera is considered to be integral to the success of the barriers as any vandalism, damage or otherwise interfering with the barrier will be sent to QPS for investigation. Twin Bridges and Savages Crossings are already monitored by CCTV cameras.

It is proposed that the funding of this project be sourced from Category C funding already provided by the Queensland Reconstruction Authority. This has been discussed with the Director Finance who supported this approach.

Attachments

NIL

Recommendation

THAT Council agree to install boom gates at each of the locations - Walshes Crossing, Twin Bridges and Savages Crossing at a total project cost of approximately \$28,500.

Resolution

Moved – Cr Gaedtke

Seconded – Cr Brieschke

“THAT Council agree to install boom gates at each of the locations - Walshes Crossing, Twin Bridges and Savages Crossing at a total project cost of approximately \$28,500.”

Carried

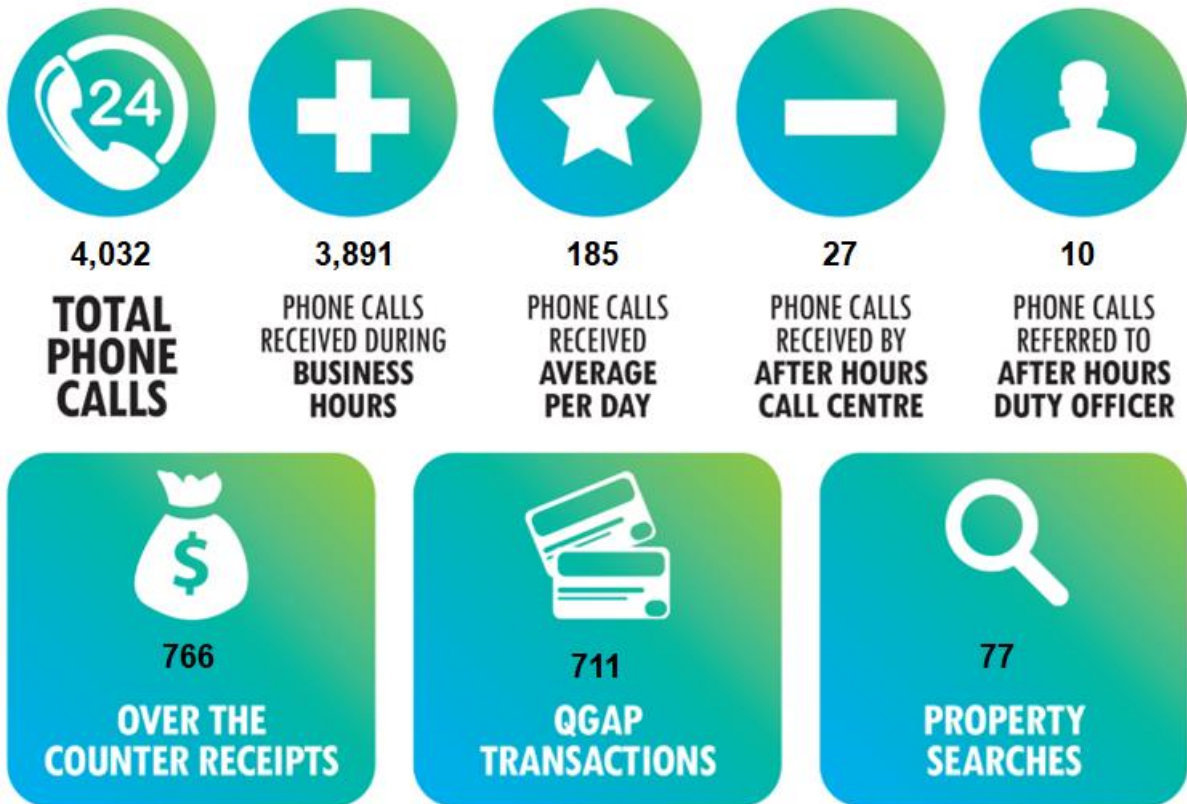
Vote - Unanimous

Subject: Customer Service Report
File Ref: Customer Service Report
Action Officer: CSC

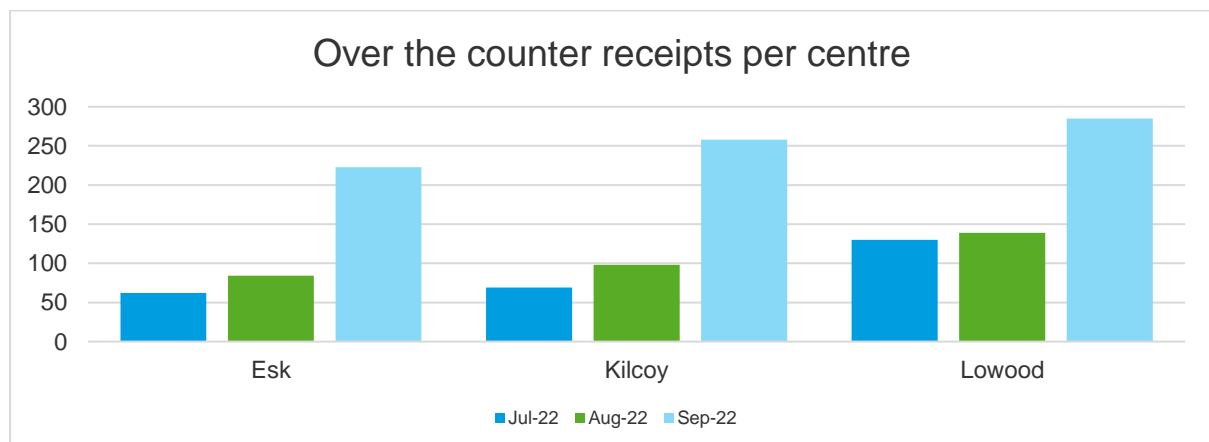
Background/Summary

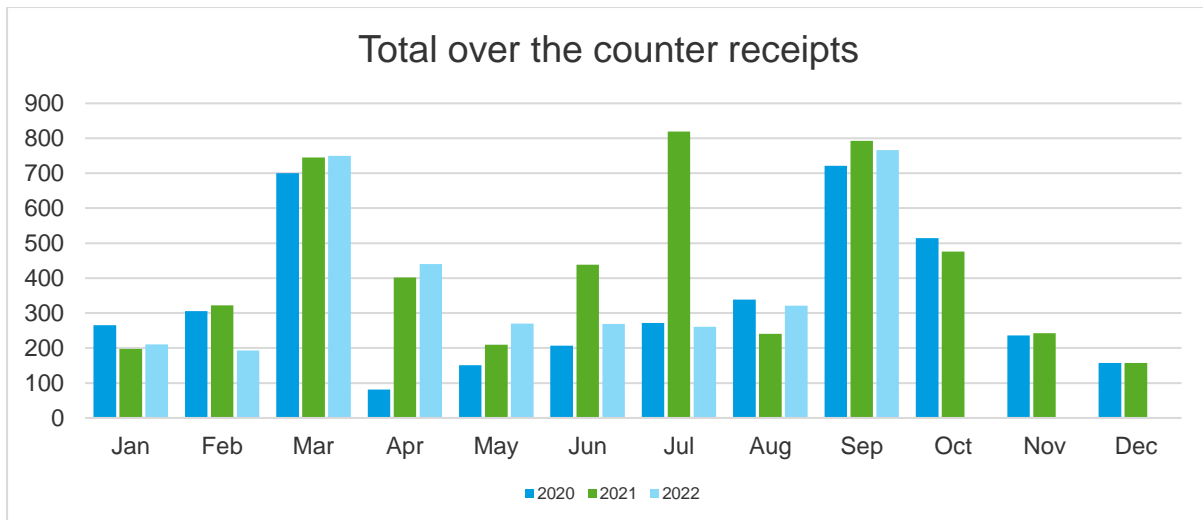
In delivering on Council's Operational Plan and commitment to excellent customer service, a summary of the customer service section activities for the month of September 2022 is provided for Council's information.

Summary for September 2022

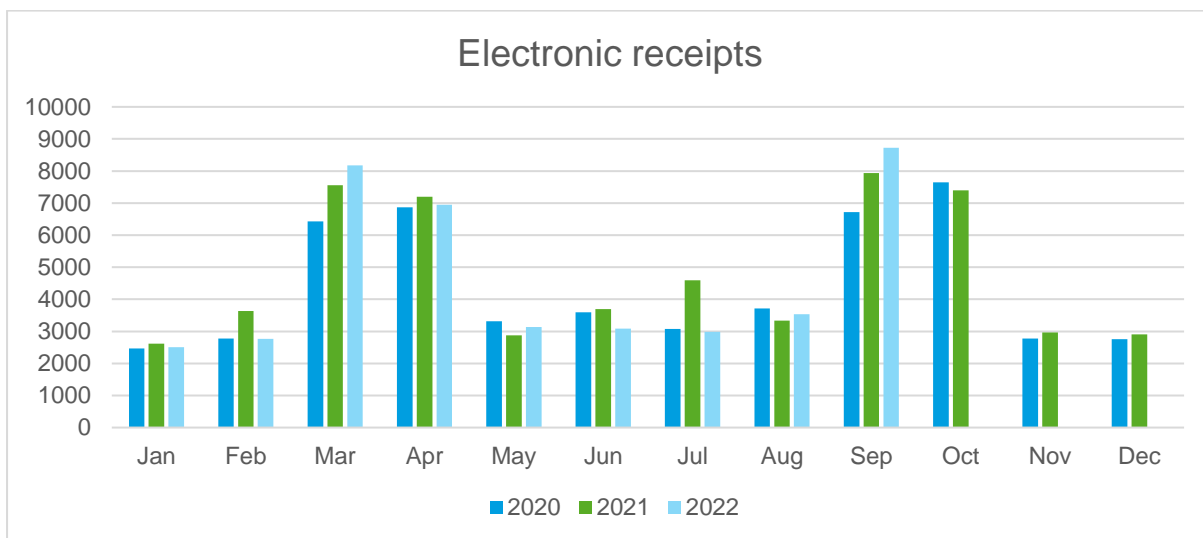


The below table shows the number of Council financial transactions that were taken over the counter at each of the customer service centres in the region for September 2022. These numbers include cheques that were posted into the Council. In total there was 766 financial transactions across the three customer service centres with 223 at Esk Administration Centre, 258 at Kilcoy Customer Service Centre and 285 at Lowood Customer Service Centre for September 2022.

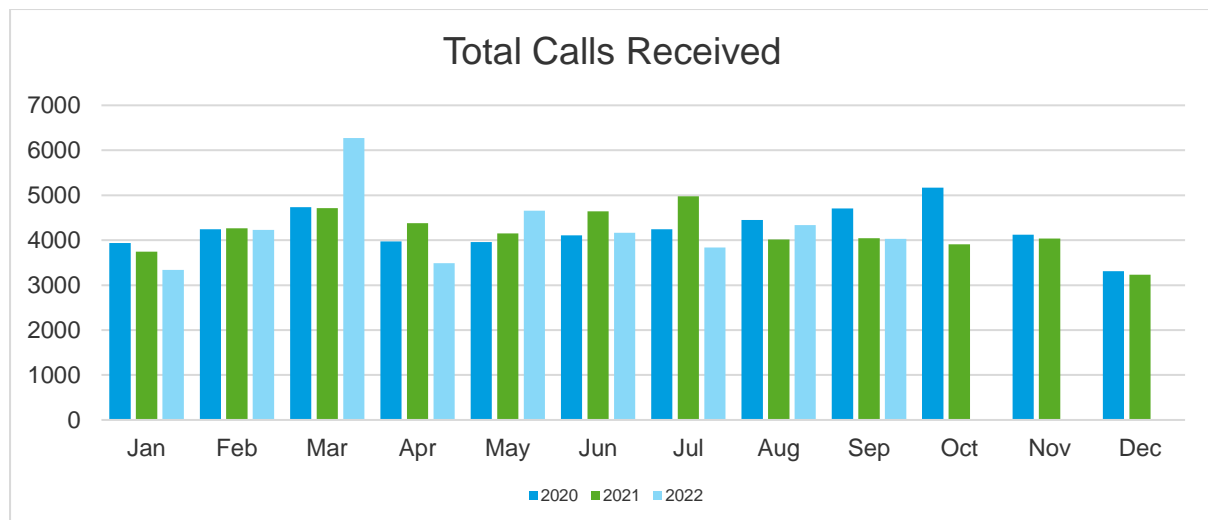




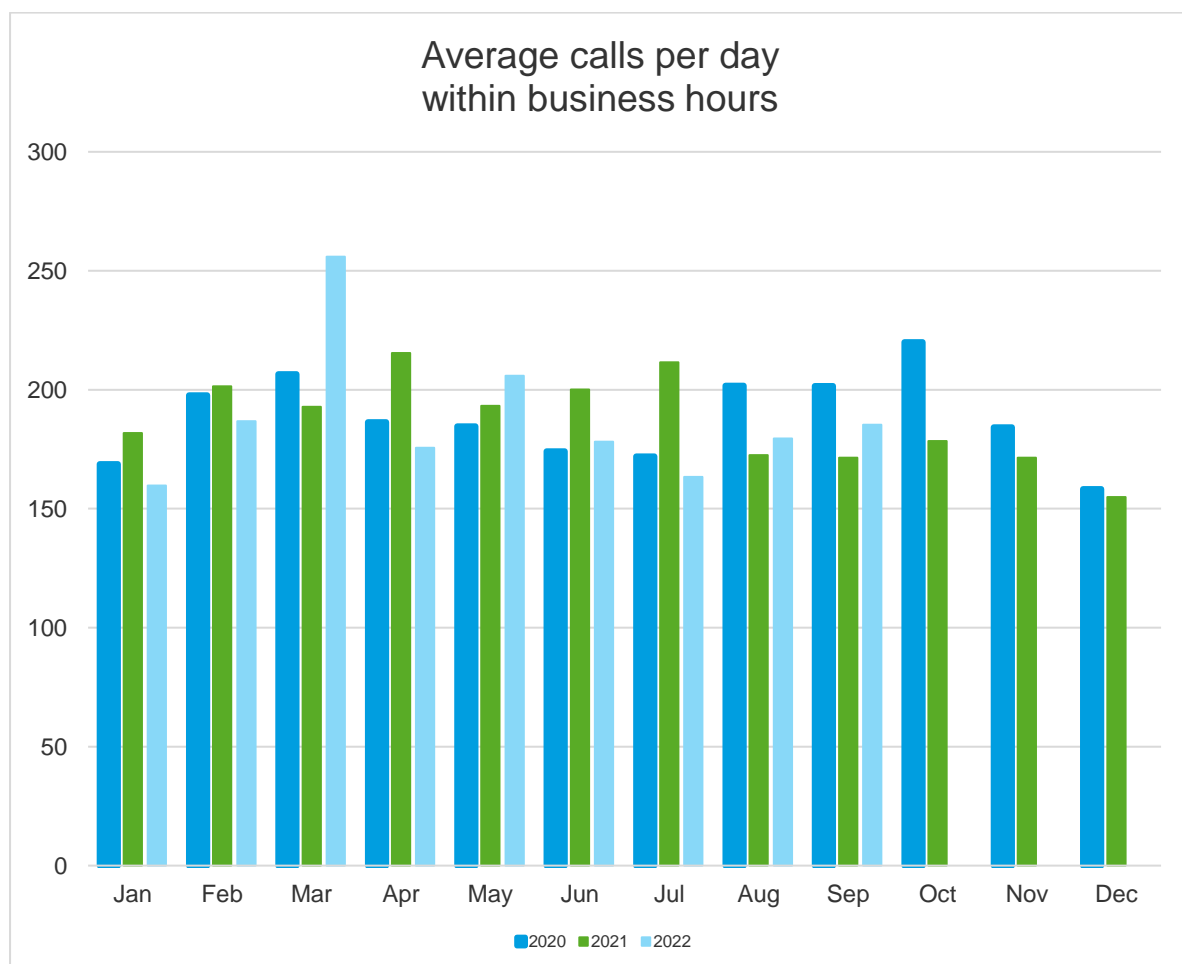
The below table illustrates all other financial transactions (excluding over the counter receipts) received at Council and processed by the finance department. These are BPay and EFT (electronic funds transfer) transactions for payments such as rates, animal registration etc.



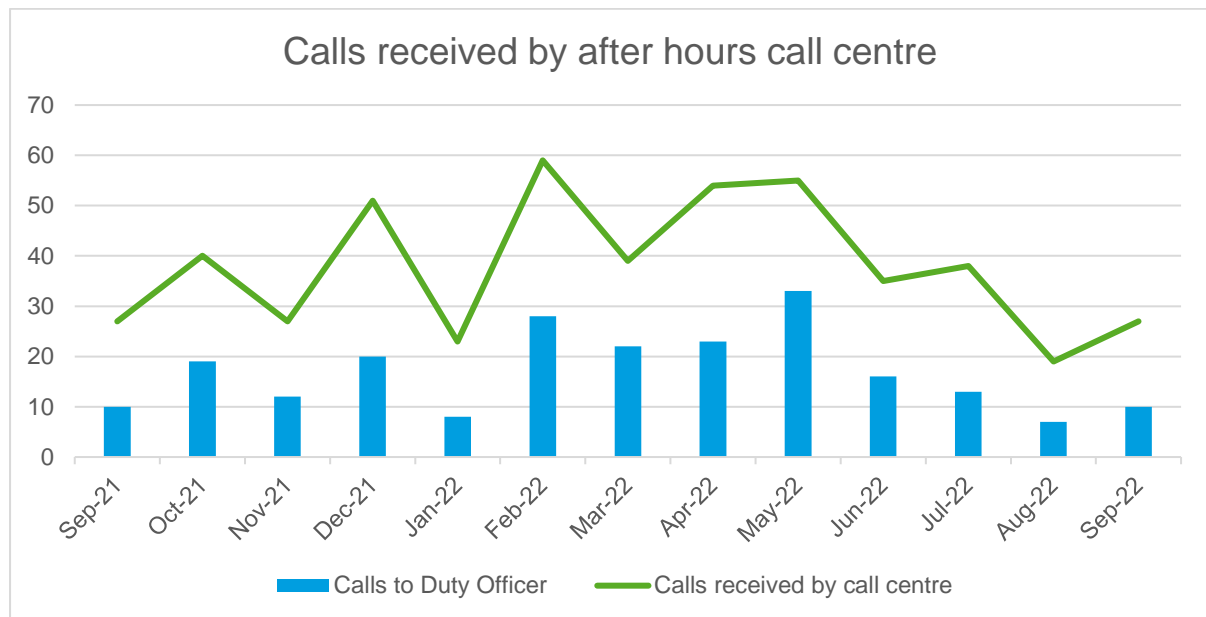
Below are the total number of calls received into the Council main phone line (07 5424 4000), including out of hours, compared to previous calendar years. Calls received does not include internal calls made within Council, or outbound calls. There were 4,032 calls received for the month of September 2022. This is a decrease of 306 calls compared to August 2022. Compared to September 2021 there was an increase of ten calls for the month.



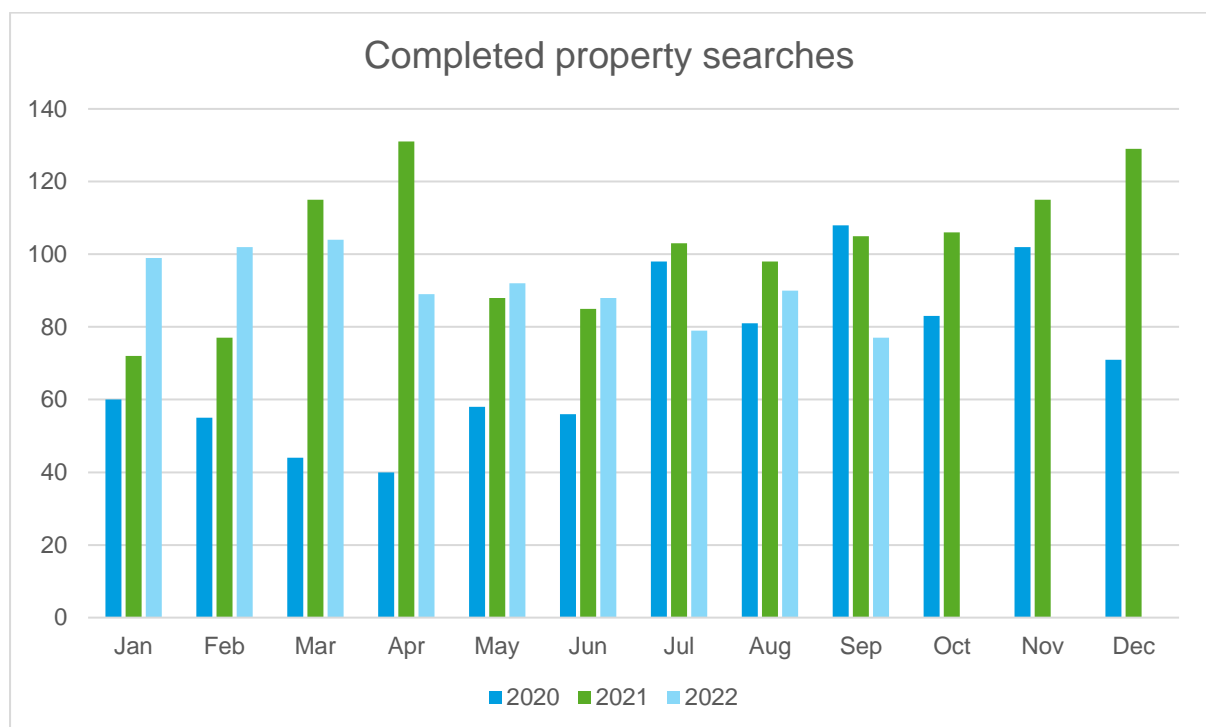
Listed below is a comparison of the average calls received per day within business hours. On average there were 185 calls received each business day for September 2022, which was an increase of five calls on average per day from August 2022. Compared to September 2021 there was an increase of 14 calls on average per day.



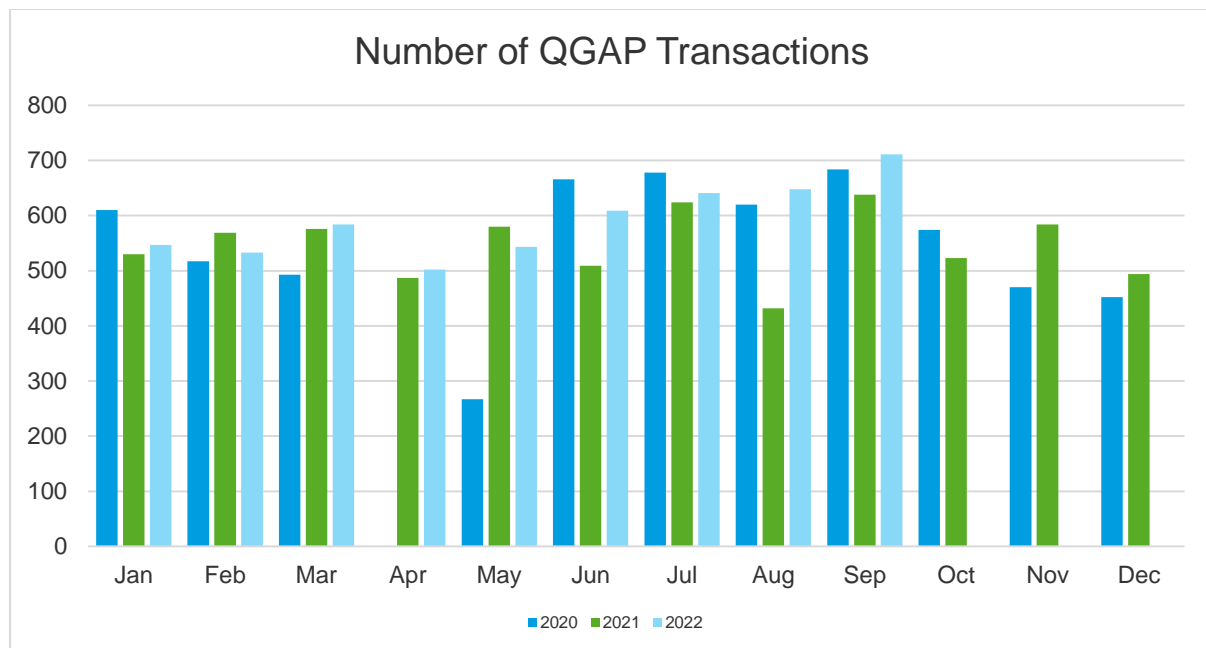
There were 3,891 calls received during business hours and 141 out of hours. Of the 141 calls received out of hours, 27 calls transferred to the afterhours call centre. There was an increase of eight calls to Council's afterhours provider compared to August 2022.



For the month of September 2022 there were 77 property searches completed for prospective purchasers. This decreased by 13 completed searches for the month compared to August 2022.



There were 711 Queensland Government Agent Program (QGAP) transactions for the Lowood QGAP agency in September 2022. On average there were 34 transactions per business day in September which is an increase of six transaction per day compared to August 2022.



Attachments

Nil

Recommendation

THAT Council receive the *Customer Service Report for September 2022* and the contents be noted.

Resolution

Moved – Cr Isidro

Seconded – Cr Brieschke

“THAT Council receive the *Customer Service Report for September 2022* and the contents be noted.”

Carried

Vote - Unanimous

Subject: Operational Plan 1st Quarter Review 2022-23
File Ref: Operational Plan
Action Officer: DCORP

Background/Summary

The Operational Plan for Somerset Regional requires reviewing at each quarter to determine progress of the items within the Plan. The 2022 - 23 plan was developed at a similar time to the Budget and has a close alignment with the Budget. The first Quarter review contains feedback from all officers who were responsible for items within the plan. To help interpret the report outcomes Council officers have updated the traffic lights within the report.

The first Quarter review contains feedback regarding the progress of items within the current year's operational plan. Generally, the progress of the action items within the Operational Plan 2022 - 23 for this time of year is progressing well. Items within the Plan are progressing well across the board and are shown as being “on track”. Officers tasked with responsibility for ongoing operational items are managing and progressing those items as expected.

Attachments

Attachment 1 – Operational Plan 2022-23 Quarter 1 Review

Recommendation

THAT the Operational Plan 2022 - 23 Quarter 1 review be received and the progress of the action items within the plan be noted.

Resolution

Moved – Cr Whalley

Seconded – Cr Wendt

“THAT the Operational Plan 2022 - 23 Quarter 1 review be received and the progress of the action items within the plan be noted”

Carried

Vote - Unanimous

Note: Operational Plan 2022-23 Quarter 1 review is attached as Appendix A

Declarable Conflict of interest – Cr Brieschke - Agenda Item 28

I inform this meeting that I have a declarable conflict of interest in this matter as defined in section 150EN of the *Local Government Act 2009*. The nature of my interest is as follows:

This declarable conflict of interest arises because of my knowledge of the matter and to comply with Section 24 of Policy EX002 Standing Orders.

I wish to participate in the decision in relation to this matter for the following reason: the interest is not considered to be sufficient to undermine my ability to form an impartial view and exercise my vote in the public interest.

I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the *Local Government Act 2009*, whether I:

- may participate in the decision about the matter, including by voting on the matter and under any conditions imposed by Council; or
- must leave the meeting including any area set aside for the public, and stay away from the meeting while the eligible councillors discuss and vote on the matter."

Resolution

Moved – Cr Choat

Seconded – Cr Whalley

“THAT Cr Brieschke is not required to leave the meeting and may remain and participate and vote on this matter by reason of the interest is not considered to be sufficient to undermine her ability to form an impartial view and exercise her vote in the public interest

Carried

Vote - Unanimous

Declarable Conflict of interest – Cr Isidro - Agenda Item 28

I inform this meeting that I have a declarable conflict of interest in this matter as defined in section 150EN of the *Local Government Act 2009*. The nature of my interest is as follows:

This declarable conflict of interest arises because of my knowledge of the matter and to comply with Section 24 of Policy EX002 Standing Orders.

I wish to participate in the decision in relation to this matter for the following reason; the interest is not considered to be sufficient to undermine my ability to form an impartial view and exercise my vote in the public interest.

I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the *Local Government Act 2009*, whether I:

- may participate in the decision about the matter, including by voting on the matter and under any conditions imposed by Council; or
- must leave the meeting including any area set aside for the public, and stay away from the meeting while the eligible councillors discuss and vote on the matter."

Resolution

Moved – Cr Choat

Seconded – Cr Wendt

"THAT Cr Isidro is not required to leave the meeting and may remain and participate and vote on this matter by reason of the interest is not considered to be sufficient to undermine her ability to form an impartial view and exercise her vote in the public interest."

Carried

Vote - Unanimous

Declarable Conflict of interest Cr Gaedtke - Agenda Item 28

I inform this meeting that I have a declarable conflict of interest in this matter as defined in section 150EN of the *Local Government Act 2009*. The nature of my interest is as follows:

This declarable conflict of interest arises because of my knowledge of the matter and to comply with Section 24 of Policy EX002 Standing Orders.

I wish to participate in the discussion in relation to this matter and leave the room before the motion is moved. I will then stay away from the place where the meeting is being held while this matter is being decided and voted on.

Resolution

Moved – Cr Wendt

Seconded – Cr Whalley

"THAT Cr Gaedtke is not required to leave the meeting while the matter is being discussed. However, must leave the room before the motion is moved and stay away from the place where the meeting is being held while the matter is being decided and voted on."

Carried

Vote - Unanimous

Declarable Conflict of interest - Mayor Lehmann - Agenda Item 28

I inform this meeting that I have a declarable conflict of interest in this matter as defined in section 150EN of the *Local Government Act 2009*. The nature of my interest is as follows:

This declarable conflict of interest arises because of my knowledge of the matter and to comply with Section 24 of Policy EX002 Standing Orders.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

The Chief Executive Officer declared a conflict of interest in agenda item 28 pursuant to the Employee Conflict of Interest Policy and advised he will leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Out of professional courtesy, The CEO also requested that the remainder of Directors leave and stay away from the place where the meeting is being held while this matter is discussed and voted on, with the exception of Mr Matthew McGoldrick, Director Corporate and Community Services and Mrs Helen Golinski, Minute Secretary / Executive Assistant.

Closed Session

In relation to agenda item 28, I move pursuant to Section 254J (3) (i) of the *Local Government Regulation 2012*, that this meeting is closed to the public so that Councillors or members can discuss a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

Resolution

Moved – Cr Whalley

Seconded – Cr Wendt

“In relation to agenda item 28, I move pursuant to Section 254J (3) (i) of the *Local Government Regulation 2012*, that this meeting is closed to the public so that Councillors or members can discuss a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.”

Carried

Vote - Unanimous

Mayor Lehmann left the meeting at 9.55am.

Deputy Mayor Brieschke took over as Chair of the meeting at 9.56am.

The Chief Executive Officer left the meeting at 9.55am.

Directors Luke Hannan, Geoff Smith, Kerri-Lee Jones, Craig Young and Communication Manager Melanie Maesele left the meeting at 9.55 am

The meeting was closed to the public at 9.55am.

Subject:	Receipt of Investigation Report
File Ref:	SRC – Councillors - Conduct
Action Officer:	DCORP

Confidential

In accordance with Section 254J of the *Local Government Regulation 2012* Council may close a Council meeting. Section 254J reads:

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [*Acquisition of Land Act 1967*](#);
 - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

In accordance with section 254J(3)(i) the meeting will be closed to the public.

Cr Gaedtke left the meeting at 10.07am

Resolution	Moved – Cr Whalley	Seconded – Cr Choat
"THAT the meeting move out of closed session and be once again open to the public"		
<i>Vote - Unanimous</i>		
<u><i>Carried</i></u>		

The meeting moved out of closed session at 10.58am and was once again open to the public.

Resolution	Moved – Cr Whalley	Seconded – Cr Wendt
"THAT		
1. in accordance with Section 150AH (1)(b) (i), (ii), (iii), (vi) and as a result of the findings of the Independent Investigator, Council makes the following orders in response to the findings of inappropriate conduct of Councillor Cheryl Gaedtke.		
That is Councillor Gaedtke:		
- will make a public admission that she engaged in inappropriate conduct,		
- will receive a written reprimand from Council about her conduct,		

- will undertake training and counselling as approved by Council's Chief Executive officer, to address the inappropriate conduct at her own expense,
 - be advised that if the Councillor engages in the same type of conduct again, it will be treated as misconduct
2. The outcome of the matter be entered in Council's Conduct Register as provided for in Clause 17 of the Council's Investigations Policy, and
 3. The Office of the Independent Assessor be advised of the outcome of the investigation and the orders made by Council."

*Carried**Vote - Unanimous*

The Deputy Mayor vacated the chair at 11:03am.

Mayor Lehmann returned to the meeting at 11:04am and resumed the chair.

The Chief Executive Officer returned to the meeting at 11.04am.

Directors Luke Hannan, Geoff Smith, Kerri-Lee Jones, Craig Young and Communication Manager Melanie Maesele returned to the meeting at 11.04 am.

Meetings authorised by Council

Nil

Mayor and Councillor Reports

Cr Brieschke – Councillor Report

October

- 12 Ordinary Council Meeting
Council Workshop Meeting
- 13 Brisbane Valley Interagency via Teams
Powerlink Project Engagement meeting, Nanango
Esk Show Society Annual General Meeting
- 15 Greening the BV Rail Trail Project launch, The Queens Jubilee Program, BV Kilcoy
Landcare at Harvey Road, Yimbin
Inaugural Dance Affair celebrating the 10th Anniversary of the Somerset Civic Centre
- 18 Official end of program celebration of the Somerset Resilience and Recovery Crew at The Condensery Toogoolawah.
Presentation by Izaak Brindley Association of a donation of a Horse Float and Trailer to Toogoolawah High School Agricultural Department
- 21 Somerset Seniors Regional Event, Somerset Civic Centre

Nearly a year ago Somerset Regional Council partnered with Conservation Volunteers Australia to form the Somerset Recovery and Resilience Crew (SRR). This project was jointly funded by the Commonwealth and Queensland Governments under the Disaster Recovery Funding Arrangements and provided employment for people to learn and undertake projects based on environmental restoration.

The 'Crew' held their official 'Wrap Up' last week with a barbecue at The Condensery, Toogoolawah, the site of one of their most challenging project.

The SRR Crew have completed environmental restoration projects throughout the region, planting thousands of trees leaving a legacy that will last for many years.

During the speeches, Conservation Volunteers Australia expressed their gratitude to the crew members (trainees) for their commitment throughout the year and to Somerset Regional Council for the partnership and opportunity to carry out projects in the region, with a special mention for the support from Council's Natural Resource Management Officer.

The SRR Crew also assisted the West Moreton and Brisbane Valley Kilcoy Landcare Groups with their recent Queen's Jubilee Planting projects and Friends of the Forest, Greenhide Reserve restoration project.

This program has produced very positive results in both training opportunities and environmental restoration projects throughout our region and I hope that Council will be afforded the opportunity to partner again in this successful program.

The Inaugural Dance Affair to mark the 10th Anniversary of the Somerset Civic Centre held last week was a huge success and an enjoyable evening for many people that I have spoken to since the event.

Our home grown entertainment in the form of local dance groups was exceptional and the MC entertainment held the audience throughout the night.

Likewise, the Regional Seniors event was a success last Friday. The Trivia quiz got everyone chatting, the entertainers have done a marvelous job. Lunch was great thanks to the caterer and high school students.

Well done to Council Staff, the community is looking forward to next year's events.

Cr Gaedtke– Councillor Report

October

- 12 Ordinary Council Meeting – Kilcoy
- 12 Council Workshop – Kilcoy
- 12 Mental Health Week – Somerset Health & Wellbeing Expo – Kilcoy Yowie Park
- 13 Kilcoy Craft Group – Kilcoy Explore Centre
- 13 Australia Local Government Women's Association – Qld Branch – Committee Meeting
- 15 Brisbane Valley Rail Trail Greening event – Harlin – Brisbane Valley Kilcoy Landcare Assoc Inc.
- 16-19 Local Government Association of Queensland – Annual Conference – Cairns
- 17 Leading Ladies Networking Evening - Cairns
- 20 Queensland Housing Summit – Livestream from Brisbane (Morning Session)
- 21 Kilcoy State High School Annual Awards
- 21 Regional Seniors Event – Somerset Civic Centre – Esk
- 22 Free Tree Day – Kilcoy
- 24 Kilcoy Progress Alliance Inc meeting
- 25 Mass Kara – Celebrations for Seniors Month - Kilcoy
- 25 Current Issues in Agriculture – Kilcoy Golf Club
- 25 Kilcoy Indoor Sports Centre Redevelopment Master Plan Steering Committee Meeting – Post Survey

Councillors Brieschke, Isidro and I attended the Australian Local Government Women's Association (ALGWA) Media Relations and Speech Writing Workshop and the ALGWA – Qld Branch Annual General Meeting on 1st September 2022, which was held at Royal on the Park in Brisbane. Following the retirement of a long serving member as ALGWA - QB

position of Zone 4 Representative, I was delighted to be appointed to the position. I look forward to the next two year as the ALGWA - QB Zone 4 Representative.

As a new ALGWA committee member, Vital Leaders extended an invitation to take part in a four woman panel during the 2022 LGAQ Annual Conference with the theme Leading Change/Doing it Differently The tagline is : what got us there yesterday, won't get us there tomorrow. The Leading Ladies Networking Evening, in addition to the LGAQ Annual Conference Program, provided a great opportunity to discuss individual Councillors/CEO's perceptions, experiences and future visions. Each panelist was asked to respond to three set questions. The panel consisted of a Mayor, a Councillor and two Chief Executive Officers (all females). Vital Leaders provided a very vibrant and self-awareness based Women Leading in Local Government Program from February – September 2021.

It gives me great pleasure to offer my sincere congratulations to all involved with the successful events held over the last two weeks, Somerset Health & Wellbeing Expo; Brisbane Valley Rail Greening event; KSHS Awards Presentations; Regional Seniors Event; Free Tree Day Kilcoy; Mass Kara Festival; and Current Issues in Agriculture.

I was invited to attend a weekly meeting of the Kilcoy Craft Group, and personally saw the gratitude this group has with the recently adopted Council policy around the free of charge use of council buildings by non-profit organisations. The ladies explained that the room is bigger than the old venue, it has more available power points, it is climate controlled, it has great lighting, and lastly it has a beautiful rural outlook. These types of rewarding community based changes warm my heart.

Cr Isidro – Councillor Report

September

- 28 Teddy Bears Picnic, Esk
- 28 Garden competition winner announcement

October

- 12 Council meeting
- 12 Kilcoy mental health week event, Kilcoy
- 25 Somerset Agriculture evening
- 25 KISC re development meeting

Cr Wendt – Councillor Report

October

- 12 Ordinary Council Meeting – Kilcoy
- Workshop Meeting – Kilcoy
- Fernvale Rural Fire Brigade AGM – Fernvale
- 13 Esk Recreation Grounds Meeting re dining room upgrade – Esk
- 15 Queens Jubilee Tree Planting with Kilcoy Landcare – Yimbun
- 16 Council Wellness Bike Ride – Coominya to Fernvale
- 17-19 LGAQ Conference – Cairns
- 20 Toogoolawah High School Awards Night – Somerset Civic Centre
- 21 Kilcoy High School Awards Ceremony – Kilcoy
- Regional Seniors Event – Civic Centre Esk
- 25 Agricultural Evening for Farmers – Kilcoy Golf Club

Resolution

Moved – Cr Brieschke

Seconded – Cr Whalley

“THAT the verbal and written reports of Cr Brieschke, Gaedtke, Isidro, and Wendt be received.”

Vote - Unanimous

Carried

Receipt of Petition

Nil

Consideration of notified motions

Nil

Reception of notices of motion for next meeting

Nil

Items for reports for future meetings

Nil

Closure of Meeting

Summary

There being no further business, the Mayor, Cr Graeme Lehmann closed the meeting at 11.09am.